

August 6, 2025

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:30 P.M. The following were in attendance: Barry Byers (PAB/ACC Chair), Gary Fellows, Gary Di Vito, Frank McGarvey (Accountability Officer), Pete Landon (Director – Kent County OES), Tara Short (Administrative Specialist).

CALL TO ORDER

The PAB Chair reminded members of confidentiality and meeting rules regarding the Administrative Charging Committee, adhering to “Roberts Rules of Order”. Confirmed we have a quorum.

AGENDA APPROVAL

A motion was made and approved to accept the agenda.

MINUTES APPROVAL

A motion was made and approved to accept the July 2, 2025 minutes.

OLD BUSINESS

The Chair introduced new Administrative Specialist.

NEW BUSINESS

The Chair requested a motion to move to Closed session to discuss PAB# KCSO 25-002. Moved to closed session at 3:32pm. A motion was made at 4:30pm to move back to open session.

OPEN DISCUSSION

PUBLIC COMMENTS

GOOD OF ORDER DISCUSSION

The next meeting will be on September 3, 2025

MOTION TO ADJOURN

Meeting adjourned at 4:31pm.

Complete meeting is posted on YouTube.

Respectfully submitted.



Tara Short
Administrative Specialist

Approved:



Barry P. Byers, ACC Chair
Kent County Administrative Charging Committee