

September 3, 2025

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:31 P.M. The following were in attendance: Gary Di Vito (Acting Chair), Gary Fellows, Severn Miller, Shelly Schofield, Francis McGarvey (Accountability Officer), Pete Landon (Director – Kent County OES), Tara Short (Administrative Specialist), Lt. Steve Linz, and Capt. Harry Kettner

CALL TO ORDER

The Acting Chair reminded members of confidentiality and meeting rules regarding the Administrative Charging Committee, adhering to "Roberts Rules of Order". Confirmed we have a quorum.

AGENDA APPROVAL

A motion was made and approved to accept the agenda.

MINUTES APPROVAL

A motion was made and approved to accept the August 6, 2025, minutes.

OLD BUSINESS

Member asked to confirm term members are staggered.

NEW BUSINESS

Acting Chair discussed rules of audience videoing in open and closed sessions.

Acting Chair requested a motion to move to Closed session to discuss PAB# KCSO 25-004 and CPD 25-009.

Moved to closed session at 3:36pm. A motion was made at 4:48pm to move back to open session.

OPEN DISCUSSION

None

PUBLIC COMMENTS

None

GOOD OF ORDER DISCUSSION

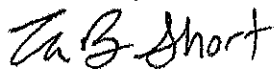
The next meeting will be on October 1, 2025

MOTION TO ADJOURN

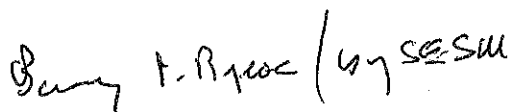
Meeting adjourned at 4:48pm.

Complete meeting (except closed session) is posted on <https://kentcountymd.portal.civicclerk.com/>

Respectfully submitted.



Tara Short
Administrative Specialist



Approved:

Barry P. Byers, ACC Chair
Kent County Administrative Charging Committee