

October 1, 2025

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:30 P.M. The following were in attendance: Severn Miller (Acting Chair), Gary Fellows, Shelly Schofield, Francis McGarvey (Accountability Officer), Pete Landon (Director – Kent County OES), and Tara Short (Administrative Specialist).

CALL TO ORDER

The Acting Chair reminded members of confidentiality and meeting rules regarding the Administrative Charging Committee, adhering to "Roberts Rules of Order". Confirmed we have a quorum.

AGENDA APPROVAL

A motion was made and approved to accept the agenda.

MINUTES APPROVAL

A motion was made and approved to accept the September 3, 2025, minutes.

OLD BUSINESS

Acting Chair shared the finalized PAB Brochure for members to hand out to the public.

NEW BUSINESS

None

OPEN DISCUSSION

Acting Chair shared the flyer for the upcoming Sheriffs Showdown for Safe Homes to be held at Queen Anne's County High School on October 25, 2025. This is a basketball game between Kent and Queen Anne's Counties Sheriff's Department benefiting Rebuilding Together Eastern Shore.

PUBLIC COMMENTS

None

GOOD OF ORDER DISCUSSION

The next meeting will be on November 5, 2025

MOTION TO ADJOURN

Meeting adjourned at 3:33pm.

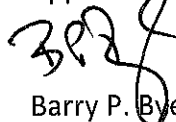
Complete meeting (except closed session) is posted on <https://kentcountymd.portal.civicclerk.com/>

Respectfully submitted.



Tara Short
Administrative Specialist

Approved:



Barry P. Byers, ACC Chair
Kent County Administrative Charging Committee