



The County Commissioners of Kent County

Ronald H. Fithian, President | Albert H Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | G. Robert Mowell, County Attorney

Agenda

Tuesday, December 2, 2025 - 5:00 PM

400 High Street

Chestertown, Maryland

Citizens wishing to address the Board must sign up and limit comments to three minutes. To ensure fairness and order, speakers must be recognized by the President, use the microphone, and state their name and address before speaking.

5:00 PM Call to Order

Closed Session

Public Safety and Competitive Bidding or Proposal Process – This meeting will be closed under the Annotated Code of Maryland General Provisions Article § 3-305 (b) (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans; and (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

Open Session

6:00 PM Pledge of Allegiance/Moment of Silence

Meeting Announcement - LEGISLATIVE DAY

Consent Items

- 1) Regular Session Minutes, November 18, 2025
- 2) Liquor Minutes, November 18, 2025
- 3) Closed Session Minutes, November 18, 2025
- 4) Dan Mattson, Director, Public Works — FY2026 Vehicle Orders
- 5) Carrie Klein, Deputy Director, Public Works - Worton Park- Request for Approval of Two Proposals with Long Fence Company, Inc.

Special Class C Licenses

Main Street Chestertown, Beer and Wine, December 5 & 6, 2025

Tolchester Community Association, Inc., Beer and Wine, December 7, 2025

Special Recognitions

Jill Coleman, Director, Parks and Recreation
- Sporting Championship Recipients

Appointments

Dr. Dwayne Joseph, University of Maryland Extension Educator
- Agriculture and Food Systems Program Update

Michael Sutton, Director, Human Resources Department

Parks and Recreation, Reclassification Request

Public Works - Water and Wastewater - Utility Technician Vacancy

Department Requests/Updates

Jill Coleman, Director, Parks and Recreation - Programming and Current Operations

Pat Merritt, Chief Finance Officer, Office of Finance - FY2025 Budget Amendment

Pat Merritt, Chief Finance Officer, Office of Finance - FY2025 Financial Statements

Pat Merritt, Chief Finance Officer, Office of Finance - Financial Report Regarding
Detention Center Operations

Dan Mattson, Public Works Director

Local Government Energy Modernization (L-GEM) Grant Application Approval

G. Robert Mowell, County Attorney

Wicomico Hunt Club License Surrender

Shelley L. Heller, County Administrator

Public Service Announcement - Interagency Commission on School Construction (IAC)
Meeting at Kent County Middle School

Shelley L. Heller, County Administrator Report

State Aid for Police Protection Application - FY2027

Letters or Documents for Signature

Kent County Board of Library Trustees

Office of Finance - Pinnacle Certificate of Deposit Account Registry Service (CDARS)

For Your Information

Information Technology - UBEO "Sharp" Copier Contract - Amended Schedule A
American Rescue Plan Act Funds

11-18-2025 ARPA Fund Commissioner Report
Contingency Fund

11-18-2025 Commissioner Report Contingency
Public Comment/Media Review

Procedures For Public Comment
Adjournment