



The County Commissioners of Kent County

Ronald H. Fithian, President | Albert H Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | G. Robert Mowell, County Attorney

Agenda

Tuesday, February 3, 2026 - 3:00 PM

400 High Street

Chestertown, Maryland

Citizens wishing to address the Board must sign up and limit comments to three minutes. To ensure fairness and order, speakers must be recognized by the President, use the microphone, and state their name and address before speaking.

3:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcement - Legislative Day

Closed Session

Michael Sutton, Director, Human Resources, Dennis Hickman, Sheriff, Kent County Sheriff's Office, Roland Sheppard, Director of Operations, Kent County Detention Center Personnel - The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Michael Sutton, Director, Human Resources Personnel - The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305(b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Open Session

Consent Items

- 1) Regular Session Minutes, January 13, 2026
- 2) Liquor Minutes, January 13, 2026
- 3) Public Hearing Minutes, January 13, 2026
- 4) Closed Session Minutes, January 13, 2026

- 5) Carolyn Sorge, Chair, Commission On Aging Recommendation
- 6) Rosemary Ramsey Granillo, Local Management Board - FY2026 ENOUGH Capacity Grant Award No. 2026-LMBC0-0015
- 7) Jill Coleman, Director, Parks and Recreation - Reallocation of Capital Funds for Emergency Phone
- 8) Jill Coleman, Director, Parks and Recreation - Reallocation of Capital Funds for Pool Signage
- 9) Carla Gerber, Director, Planning, Housing, and Zoning - Release of Letter of Credit No.175 Brickyard Land Holding, LLC
- 10) Joanne McNamara, Department of Planning, Housing, and Zoning - Department of Housing and Community Development (DHCD) Operating Assistance Grant Program Grant Agreement
- 11) Joanne McNamara, Grants Program Administrator, Opioid Restitution Fund Grant Agreements
- 12) Carrie Klein, Deputy Director, Public Works - Security Upgrades in the Circuit Courthouse of Kent County, MD Bid Result Summary and Authorization to Proceed
- 13) Dan Mattson, Director, Public Works, Water and Wastewater - Galena Water and Wastewater Facilities Operation and Maintenance Supervisory Agreement Renewal
- 14) Dan Mattson, Director, Public Works, Water and Wastewater Division - Sewer Allocation Request and Public Works Agreement, Elroy G. Boyer, Jr.
- 15) Dennis Hickman, Sheriff, Sheriff's Office - Request To Use Budgeted Funds
- 16) Kent School, Raffle Only, February 20, 2026
- 17) Dogwood Festival of Galena, Inc., Combined Multiple Gaming Device, March 27, 2026
- 18) Chestertown Garden Club, Raffle Only, May 1, 2026
- 19) Dogwood Festival of Galena, Inc., Combined Multiple Gaming Device Permit, May 9, 2026

G. Robert Mowell, County Attorney

Easement Agreement for Small Cemetery

Legislative Session Protocol

G. Robert Mowell, County Attorney, Legislative Session

Code Home Rule Bill No. 9-2025 Cannabis Processor in the Commercial District (C) -
Third Read, Consider for Vote

Special Recognitions

Sidney Davenport-Trond, Director of Development For All Seasons - Proclamation, Human
Trafficking Awareness Month - January 2026

Appointments

The Honorable Harris P. Murphy, County Administrative Judge, Kent County Circuit Court
- Memorandum of Understanding for Security Goods and Services

Natalie Hagan, Executive Director, Kent County Public Library - Organizational Update

Jamie Williams, Director, Economic and Tourism Development

Resolution 2026-02 - Commemorating America's 250th Anniversary of Independence

Department Requests/Updates

Jamie Williams, Director, Economic and Tourism Development
- Economic and Tourism Development Commission Recommendation
- Departmental Update

Carla Gerber, Director, Planning, Housing, and Zoning - Preliminary Report for the CPCN
Application of OneEnergy Development, LLC Project for the Installation of a 4 MW
Utility-Scale Solar Energy System

Dan Mattson, Director, Public Works Director

Environmental Operations Division - Funding Request For Nicholson Groundwater
Treatment Facility Carbon Filter Replacement

Water and Wastewater Division - Application to Maryland Department of the Environment
(MDE) for Grant Funding - Millington Wastewater Treatment

Rock Hall Dredging Project Update

Shelley L. Heller, County Administrator

United States Department of Agriculture Farm Service Agency County Committee Election
Ballot

Adam Ortiz, Deputy Secretary, Maryland Department of the Environment (MDE) -
Conowingo Settlement / Water Quality Advisory Group – County Designee Request

Shelley L. Heller, County Administrator Report

Clay B. Stamp, County Manager, Talbot County, Annual Transportation Plan for FY2027
Transportation Services

Mary H. Grussing - Commissioners Citation

Letters or Documents for Signature

Planning Housing and Zoning — Various Boards and Commissions Member Appointments

Social Services Advisory Board - Member Appointment

For Your Information

Jennifer Kirchner, Administrative Aide I, Kent County Health Department - Well Permit Issued

American Rescue Plan Act Funds

1-13-2026 ARPA Fund Commissioner Report

Contingency Fund

1-13-2026 Commissioner Report Contingency

Public Comment/Media Review

Procedures for Public Comment

Adjournment