



## **The County Commissioners of Kent County**

Ronald H. Fithian, President | Albert H Nickerson, Member | John F. Price, Member  
Shelley L. Heller, County Administrator | G. Robert Mowell, County Attorney

### **Agenda**

**Tuesday, March 24, 2026 - 10:00 AM**  
**400 High Street**  
**Chestertown, Maryland**

Citizens wishing to address the Board must sign up and limit comments to three minutes. To ensure fairness and order, speakers must be recognized by the President, use the microphone, and state their name and address before speaking.

**10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence**

#### **Consent Items**

- 1) Regular Session Minutes, March 17, 2026
- 2) Liquor Minutes, March 17, 2026
- 3) Closed Session Minutes, March 17, 2026
- 4) Joanne McNamara, Director, Grants & Contracts - FY2026 Residential Energy Equity Award Acceptance
- 5) Scott Boone, Director, Information Technology, Request to Approve Renewal of SIEM Solution Subscription, Licenses and Maintenance and Support
- 6) Jill Coleman, Director, Parks and Recreation - Reallocation of Capital Funds
- 7) Carla Gerber, Director, Planning, Housing, and Zoning, Internal Budget Transfer
- 8) Dan Mattson, Director, Public Works, Reallocate Funds to Purchase New Hydroseeder
- 9) Dan Mattson, Director, Public Works, FY2026 Surface Treatment Contract
- 10) Carrie Klein, Deputy Director, Public Works, Detention Center Fuel Account, Request for Relocation of Funds
- 11) Kent Soil and Water Conservation District, 2025 Cooperator of the Year Award
- 12) Chestertown Volunteer Fire Company, Raffle Only, March 24, 2026

13) Eastern Shore Rabbit Rescue & Education Center, Raffle Only, April 4, 2026

#### Special Class C Licenses

Sultana Education Foundation, Beer and Wine, April 3, 2026

Sultana Education Foundation, Beer and Wine, April 25, 2026

Kent Soil & Water Conservation District, Beer, Wine, and Liquor, April 10, 2026

Washington College Ducks Unlimited, Beer Only, April 12, 2026

Community Volunteer Fire Company of Millington; Beer, Wine, and Liquor; Multiple Event License

#### G. Robert Mowell, County Attorney, Public Hearing

Code Home Rule Bill No. 1-2026 Boats and Boating

Code Home Rule Bill No. 2-2026 Administration of Government

#### Appointments

Bryan DiGregory - State's Attorney and Joanne McNamara, Director of Grants & Contracts  
- Grant Application for FY2027 TRACK Recidivism Reduction Program

Animal Care Shelter for Kent County - Michael Wessel, Executive Director; Eric Reynolds, Director of Animal Services, and Richard Keaveney, Director of Advancement & Strategic Planning  
- Organizational Update

#### Michael Sutton, Director, Human Resources Department

Fingerprint Machine Purchase

#### Dan Mattson, Director, Public Works

Enterprise Fleet Management -  
Pre-Order of FY2027 Sheriff's Office Patrol Vehicles

Parks and Recreation FY2027 Program Open Space Projects Contingency Fund Request

Contingency Funds for Replacement of Generator Radiator – Community Center

Everton Warehouse Project Comprehensive Water and Sewer Plan Amendment

Dan Mattson, Director, Public Works, Water and Wastewater - Tolchester Pump Station Replacement

#### Shelley L. Heller, County Administrator

Request to Waive Interest and Penalty Fees

Maria Wood, Executive Director, Historical Society of Kent County - Maryland Heritage Areas Authority Application Letter of Support

For Your Information - Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement  
KATE

License Issued  
- Trackside Bar and Grill, LLC

#### Public Notices

Chestertown–Kent County Enterprise Zone Redesignation Application - Public Hearing  
Notice

#### American Rescue Plan Act Funds

3-17-2026 ARPA Fund Commissioner Report

#### Contingency Fund

3-17-2026 Commissioner Report Contingency

#### Public Comment/Media Review

Procedures for Public Comment

#### Closed Session

Michael Sutton, Director, Human Resources

Personnel - To go into a closed session under the Annotated Code of Maryland, General Provisions Article § 3-305 (b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

Dan Mattson, Director, Public Works, and G. Robert Mowell, County Attorney

Legal Advice and Litigation - The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305 (b) (7) To consult with counsel to obtain legal advice; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation.

Dan Mattson, Director, Public Works, and G. Robert Mowell, County Attorney

Land Acquisition and Legal Advice - The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305 (b)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto; and (7) To consult with counsel to obtain legal advice.

Michael O'Neil, Code Enforcement, Planning, Housing, and Zoning, and G. Robert Mowell, County Attorney

Legal Advice and Litigation - The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305 (b) (7) To consult with counsel to obtain legal advice; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation.

Michael O'Neil, Code Enforcement, Planning, Housing, and Zoning, and G. Robert Mowell, County Attorney

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Open Session

Adjournment