

January 7, 2026

A meeting of the **Kent County Administrative Charging Committee** was called to order at 3:30 P.M. The following were in attendance: Barry Byers (Chair), Gary DiVito, Shelly Schofield, and Tara Short (Administrative Specialist).

CALL TO ORDER

The Chair reminded members of confidentiality and meeting rules regarding the Administrative Charging Committee, adhering to "Roberts Rules of Order."

AGENDA APPROVAL

A motion was made and seconded to accept the agenda.

MINUTES APPROVAL

December meeting minutes were approved via email for the 2025 Annual Report.

OLD BUSINESS

The Chair stated that the Kent County Sheriff's Office notified the ACC of a pending case.

NEW BUSINESS

None

OPEN DISCUSSION

None

PUBLIC COMMENTS

None

GOOD OF ORDER DISCUSSION

The next meeting will be on February 4, 2026

MOTION TO ADJOURN

At 3:32pm a motion was made, seconded, and unanimously passed by all members present to adjourn the meeting.

The complete meeting (except closed session) is posted on <https://kentcountymd.portal.civicclerk.com/>

Respectfully submitted.



Tara Short
Administrative Specialist

Approved:



Barry P. Byers, ACC Chair
Kent County Administrative Charging Committee