



The County Commissioners of Kent County

Ronald H. Fithian, President | Albert H Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | G. Robert Mowell, County Attorney

Agenda

Tuesday, April 7, 2026 - 3:30 PM

400 High Street

Chestertown, Maryland

Citizens wishing to address the Board must sign up and limit comments to three minutes. To ensure fairness and order, speakers must be recognized by the President, use the microphone, and state their name and address before speaking.

3:30 PM Call to Order

Meeting Announcement - LEGISLATIVE DAY

Closed Session

Dan Mattson, Director, Public Works, and G. Robert Mowell, County Attorney
Land Acquisition and Legal Advice - The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305 (b)(3) To consider the acquisition of real property for a public purpose and matters directly related thereto; and (7) To consult with counsel to obtain legal advice.

Open Session

Recess/The Board will stand in recess until 6:00 p.m.

6:00 PM Return to Session/Pledge of Allegiance/Moment of Silence

Consent Items

- 1) Regular Session Minutes, March 24, 2026
- 2) Liquor Minutes, March 24, 2026
- 3) Public Hearing Minutes, March 24, 2026
- 4) Closed Session Minutes, March 24, 2026
- 5) Joanne McNamara, Director of Grants & Contracts - Department of Housing and Community Development Community Development Block Grant (CDBG) Award Acceptance

- 6) Pete Landon, Director, Office of Emergency Services
- Police Accountability Board and Administrative Charge Committee Appointments
- 7) Dan Mattson, Director, Public Works, Maryland Energy Administration Local
Government Energy Modernization (L-GEM) Grant Award Acceptance
- 8) Dan Mattson, Director, Public Works, Water and Wastewater - Butlertown Water
Tower Rehabilitation Contract Award Approval
- 9) Kent County 4-H Bits & Bridles 4-H Horse Club, Raffle Only, April – July 18, 2026

Special Recognitions

Jill Coleman, Director, Parks and Recreation
- Good Sports Award Recipients

Carla Gerber, Director, Planning, Housing, and Zoning
- Proclamation Declaring April 2026 as Fair Housing Month in Kent County, Maryland

G. Robert Mowell, County Attorney, Public Hearing

Chestertown–Kent County Enterprise Zone Redesignation Application
- Joint Public Hearing

Resolutions

Jamie L. Williams, Director, Economic and Tourism Development
- Resolution 2026-04 County Commissioners of Kent County, Chestertown Enterprise Zone
Designation

G. Robert Mowell, County Attorney

Legislative Session Protocol

G. Robert Mowell, County Attorney, Legislative Session

Code Home Rule Bill No. 1-2026 Boats and Boating - Third Read, Consider for Vote

Code Home Rule Bill No. 2-2026 Administration of Government - Third Read, Consider
for Vote

Appointments

Kevin Hemstock, Mayor, Town of Millington, and Frank Hodgetts, President, Home
Partnership, Inc.
- Millington Senior Village Project

Department Requests/Updates

Pete Landon, Director, Office of Emergency Services
- Surplus Vehicle Donation Request to Multiple Fire Companies

Kara Wehmuller, Fiscal Compliance Specialist, Kent County Local Management Board
- FY2026 Contract with Due East Partners

Michael Sutton, Director, Human Resources Department

Office of Emergency Services, 9-1-1 Specialist Vacancy

Parks and Recreation Facilities Specialist Vacancies (2)

Public Works - Maintenance Worker I

Shelley L. Heller, County Administrator

Public Service Announcement

The County Commissioners of Kent County, Maryland, announce a public meeting with the legislative bodies of Caroline, Dorchester, Kent, Queen Anne's, and Talbot counties on April 15, 2026, at 6:00 p.m. This meeting will take place in the Dorchester Board Room at Chesapeake College, 100 College Circle, Wye Mills, MD.

Shelley L. Heller, County Administrator Report

Kent County Public Schools FY2027 Nonrecurring Cost Requests

Letters or Documents for Signature

Request to Waive Interest and Penalty Fees Response Letter

For Your Information

Maryland Department of the Environment, Sewage Sludge Utilization Permit Application
- From Galena Waste Water Treatment Plant to Worton-Butlertown Waste Water Treatment Plant

Maryland Department of the Environment, Sewage Sludge Utilization Permit Application
- From Kennedyville Waste Water Treatment Plant to Galena Waste Water Treatment Plant

G. Robert Mowell, County Attorney
- Alcoholic Beverage Establishment Letter Issued

American Rescue Plan Act Funds

3-24-2026 ARPA Fund Commissioner Report

Contingency Fund

3-24-2026 Commissioner Report Contingency

Public Comment/Media Review

Procedures for Public Comment

Adjournment