

Kent County Emergency Services Board

Lynn Sutton
Citizen Chairperson

Pete Landon
Director, Office of Emergency Services

Susanne Hayman, Esq.
Citizen Attorney



Vacant
Kent County EMS Council
Member

Christopher Powell
Kent County Fire Chiefs
Association Member

Minutes of January 12, 2026, meeting:

The Kent County Emergency Services Board met on January 12, 2026, at the Kent County Office of Emergency Services in the conference room. The meeting was called to order by Chairperson Lynn Sutton at 2:58pm. Board members in attendance were Lynn Sutton, Chris Powell, Susie Hayman and Pete Landon.

The minutes of the last Emergency Services Board meeting on October 20, 2025 (with corrections) and December 8, 2025, were discussed and approved with corrections by all members present.

Report Out:

- a) OES- Betterton VFC EMS Quarters build out, Paramedic vacancies, new EMS building, EMS office refreshes at GVFC & RHVFC, EMS billing, ESB annual report were discussed.
- b) Fire Chiefs- Outstanding EMS SOGs from the EMS Council were discussed.
- c) EMS Council- None (No member present)

Old Business:

- a) EMS personnel deployment and facility MOUs were discussed again. RHVFC President Andy Glenn stated RHVFC was still discussing their MOA. Director Landon will update when appropriate.
- b) Discussion of 501C3 status for the Fire Chiefs remains underway with legal counsel.
- c) The ESM annual report will be drafted and presented to the ESB during February.

New Business:

- a) Phil Russum tendered his resignation effective 1/1/2026. The EMS Council has been asked to provide an appointment through Kent Chiefs.
- b) LOSAP and CWIF (Worker's Comp) were discussed with the need to clarify Kent Chiefs and Kent County policies.
- c) Member Susie Hayman's appointment was discussed with clarification being asked from Kent County legal counsel.

The meeting adjourned at 3:47pm. The next EMS Board meeting is scheduled for 3pm at OES on March 9th, 2026.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Pete Landon", is written over a blue circular stamp.

Pete Landon
Director, Office of Emergency Services

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Mission Statement of Kent County Emergency Services Board
"Aid and support the Kent County Emergency Services (first responders) to provide prompt, professional services to those in need."