



## **The County Commissioners of Kent County**

Ronald H. Fithian, President | Albert H Nickerson, Member | John F. Price, Member  
Shelley L. Heller, County Administrator | G. Robert Mowell, County Attorney

### **Agenda**

**Tuesday, June 23, 2026 - 10:00 AM**

**400 High Street**

**Chestertown, Maryland**

Citizens wishing to address the Board must sign up and limit comments to three minutes. To ensure fairness and order, speakers must be recognized by the President, use the microphone, and state their name and address before speaking.

**10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence**

**Meeting Announcement - LEGISLATIVE DAY**

#### **Consent Items**

- 1) Regular Session Minutes, June 9, 2026
- 2) Liquor Minutes, June 9, 2026
- 3) Closed Session Minutes, June 9, 2026
- 4) Scott Boone, Director, Information Technology - CentralSquare Technologies  
Contract Renewal and Approval of Amendment No. One
- 5) Carla Gerber, Director, Planning, Housing, and Zoning - Amended Memorandum of  
Understanding with Maryland Environmental Services
- 6) Dan Mattson, Director, Public Works, Roads Division - Three Shop Lift Repairs
- 7) Dan Mattson, Director, Public Works, Water and Wastewater Division  
-Kent Attainable Housing Revised Public Works Agreement
- 8) Dennis Hickman, Sheriff, Kent County Sheriff's Office - Acceptance of FY2027 Sex  
Offender Compliance Enforcement (SOCM) Grant

#### **Special Class C Licenses**

Shore Rivers, Beer, Wine, and Liquor, June 27, 2026

Chestertown Tea Party Festival, Inc., Beer, Wine, and Liquor, July 4, 2026

Rock Hall Volunteer Fire Company Ladies Auxiliary, Beer Only, July 4, 2026

Rock Hall Volunteer Fire Company Ladies Auxiliary, Beer Only, July 5, 2026

G. Robert Mowell, County Attorney, Public Hearing

Alcoholic Beverage License Hearing

- Michelle Holland-Member
- Brenda Morales- Member
- Food on Wheels, The Jefas LLC
- Class B, Beer, Wine, and Liquor License

Appointments

Kim Righi, Executive Director, Kent Attainable Housing

- Water and Sewer Allocation Donation Request

Ted Jackson, President, and Causton Green, Vice President, Kent County Youth Football and Cheer Program

- Scholarship Program

Department Requests/Updates

Hilary Siakor-Sirleaf, Warden, Kent County Detention Center, and Dan Mattson, Director, Public Works

- Request to Reallocate Funds for New HVAC Installation

Scott Boone, Director, and April Bitter, Project Manager, Information Technology

- Request to Approve Kent County Government Responsible AI Policy Version 1.0
- Adopt Resolution No. 2026-14

Robert Gast, Chief Finance Officer, Office of Finance

- Investment Bids

Jill Coleman, Director, Parks and Recreation - Betterton Beach SkyShooter Displays, George Cassidy

Jill Coleman, Director, Parks and Recreation

- ShoreRivers Landowner Agreement, Tree Planting Initiative

Jill Coleman, Director, Parks and Recreation

- Parks and Recreation Advisory Board Student Member Reappointment
- Parks and Recreation Advisory Board Student Member Letter of Thanks

Jill Coleman, Director, Parks and Recreation

- Departmental Update

Michael Sutton, Director, Human Resources Department

Deputy Clerk II Vacancy

Shelley L. Heller, County Administrator Report

Tolchester Community Association Center, Beer & Wine, June 19, 2026

## Letters or Documents for Signature

Commission on Aging - Thank You Letter

Jamie Williams, Director, Economic & Tourism Development

-Letter of Support – Millington Senior Housing Project - Maryland Partnership Rental Housing Program (PRHP)

Jamie Williams, Director, Economic & Tourism Development

-Letter of Thanks and Request to Delmarva Community Transit

Social Services Advisory Board Member - Thank You Letter

## Public Notices

Notice of Intent to File Application

-Intent to File an Application for Federal Financial Assistance with the U. S. Department of Agriculture, Rural Development, Rural Utilities Service

## For Your Information

Maryland Department of the Environment, Water and Science Administration

Maryland Department of the Environment, Water and Science Administration

## American Rescue Plan Act Funds

6-2-2026 ARPA Fund Commissioner Report

## Contingency Fund

6-2-2026 Commissioner Report Contingency

## Public Comment/Media Review

Procedures for Public Comment

## Closed Session

Bobby Mowell, County Attorney, Pending Litigation - The meeting will be closed under Annotated Code of Maryland, General Provisions Article § 3-305 (b)(8) to consult with staff, consultants, or other individuals about pending or potential litigation.

## Open Session

## Adjournment