

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

November 29, 2022

10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Time Is Allotted At The End Of Each Meeting For The Commissioners To Receive
Comments From The Public

Consent Items

#1 - Regular Session Minutes, November 15, 2022

#2 - Liquor Minutes, November 15, 2022

#3 - Closed Session Minutes, November 15, 2022

#4 - Soroptimist International of Kent & Queen Anne's County, Raffle Only, December 1,
2022 - January 31, 2023

#5 - Soroptimist International of Kent & Queen Anne's County, Raffle Only, December 1,
2022 - May 16, 2023

#6 - GAR Post #25, Inc., Raffle Only, December 3, 2022

Special Class C Licenses

Rock Hall Volunteer Fire Company, Multiple Event, Beer, Wine, and Liquor, January 1,
2023-December 31, 2023

Recognitions

John F. Price, Sheriff, Kent County Sheriff's Office

Sheriff's Citation Service Awards:

Deputy First Class Parker L. Hudson

Deputy First Class Aquil E. Freeman

Deputy First Class Collin W. Shockley

Deputy Sheriff Kasey Griffiths

Deputy First Class David Nolan

Corporal Phillip Trinks

Appointments

Senator Hershey, Delegate Jacobs, Delegate Arentz, Delegate Ghrist

Legislation Discussion

Public Works Director

Environmental Operations Division

Fiscal Year 2022 Public Landings and Facilities Annual Report

Departmental Appointments

Rosemary Ramsey Granillo, Director, Kent County Local Management Board
Appointment of Board Member
Rosemary Ramsey Granillo, Director, Kent County Local Management Board
FY2023 Community Partnership Agreement
Rosemary Ramsey Granillo, Director, Kent County Local Management Board
Findlay House Global, LLC. Design Contract

Human Resources Director

Parks and Recreation
Full-Time Facility Monitor Vacancy
Public Works - Roads Division
MEO I Vacancies
Public Works - Roads Division
Roads Supervisor Vacancy
Public Works - Grounds Maintenance
Grounds Maintenance Worker Vacancies

Letters for Signature

Planning Commission Board
Appointment Letter
Sgt. Preston Ashley American Legion Post 228
Thank You Letter

Public Comment/Media Review

Procedures For Public Comment

For Your Information

Chris Mulhall, Senior Manager, Government and Regulatory Affairs, Comcast
Comcast Price Changes

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

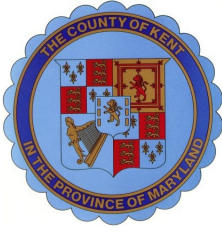
Contingency Fund

Contingency and Use of Fund Balance Report

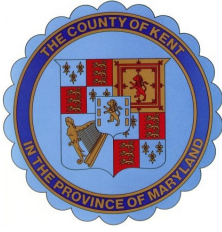
Closed Session

Charles Mills, GAFF Consultancy
Personnel, Police Accountability Board Candidates
The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



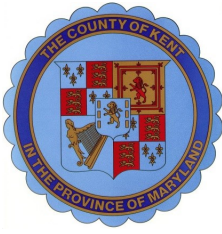
**Time Is Allotted At The End Of Each Meeting For The Commissioners
To Receive Comments From The Public
11/29/2022
County Commissioners Meeting**



**#1 - Regular Session Minutes, November 15, 2022
11/29/2022
County Commissioners Meeting**

ATTACHMENTS:

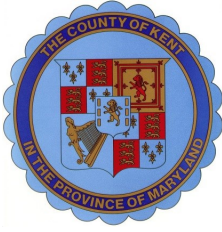
Description



**#2 - Liquor Minutes, November 15, 2022
11/29/2022
County Commissioners Meeting**

ATTACHMENTS:

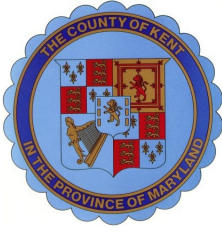
Description



**#3 - Closed Session Minutes, November 15, 2022
11/29/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

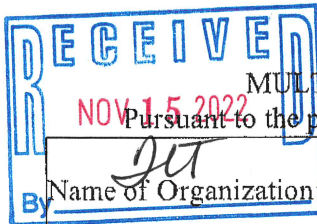


**#4 - Soroptimist International of Kent & Queen Anne's County, Raffle
Only, December 1, 2022 - January 31, 2023
11/29/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

28-2022 Soroptimist International of Kent & Queen Anne's County, Raffle Only, December 1, 2022 - January 31, 2023, Application



Permit# 28-2022

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization: Soroptimist Int of Kent & Queen Anne's Counties MD

Address of Organization: PO Box 535 Chestertown MD 21620

Telephone: (410) 708-6554

Is the organization formed or located in Kent County? ☒ Yes ☐ No

Does the organization serve the residents of Kent County? ☒ Yes ☐ No

Is this organization tax exempt under the provisions of the Internal Revenue Code? ☒ Yes ☐ No

Tax Exempt Number: 31206923 / 23-7043198

Person responsible for complying with permit regulations and requirements:

Name: Vickie Quinn

Address: 320 Longfellow Dr Chestertown MD 21620

E-Mail: popper1999@verizon.net

Telephone: (410) 708-6554

Type of permit sought: ☒ Raffle Only ☐ Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: In person sales throughout Kent County

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☐ No ☐

Date(s) of fund-raising: 12/1/22 to 1/31/23

Date and Time of Drawing: 2/1/23 to 2/28/23 Begin at: 8:30 End at: 8:30

Based on MD Lottery evening 3 digit #15

If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

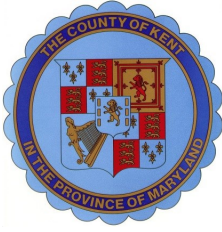
Signature of person completing this application: Vickie Quinn

Please Select One:

☐ Pick Up

☒ Mail Permit (will be mailed to person responsible)

Inter-office mail - V. Quinn

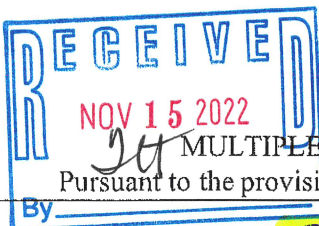


**#5 - Soroptimist International of Kent & Queen Anne's County, Raffle
Only, December 1, 2022 - May 16, 2023
11/29/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

27-2022 Soroptimist International of Kent & Queen Anne's County, Raffle Only, December 1, 2022 - May 16, 2023, Application



Permit#

27-2022

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION
Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization: Soroptimist Int. of Kent + Queen Anne's Counties MD
Address of Organization: P.O. Box 535 Chestertown MD 21620
Telephone: (410) 708-6554
Is the organization formed or located in Kent County? ☒ Yes ☐ No
Does the organization serve the residents of Kent County? ☒ Yes ☐ No
Is this organization tax exempt under the provisions of the Internal Revenue Code? ☒ Yes ☐ No
Tax Exempt Number: 31206923 / 23-7043198

Person responsible for complying with permit regulations and requirements:

Name: Vickie Quinn
Address: 320 Longfellow Dr Chestertown MD 21620
E-Mail: pepper1999@verizon.net
Telephone: (410) 708-6554

Type of permit sought: ☒ Raffle Only ☐ Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: In person sales throughout
Kent County,

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☒ NoDate(s) of fund-raising: 12/1/22 to 5/16/23Date and Time of Drawing: 5/16/23 Begin at: 8:30pm End at: 8:30pm

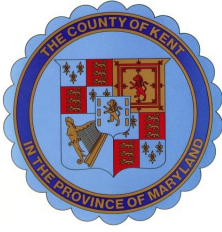
If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity,
please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event,
please complete the following page.

Signature of person completing this application: Vickie Quinn

Please Select One:

☐ Pick Up☒ Mail Permit (will be mailed to person responsible)Interoffice-mail - V. Quinn

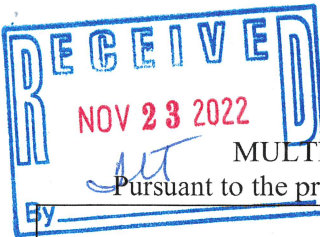


**#6 - GAR Post #25, Inc., Raffle Only, December 3, 2022
11/29/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

29-2022 GAR Post #25, Inc., Raffle Only, Decemebr 31, 2022, Application



Permit# 29-2022

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization: GAR POST #25, Inc.

Address of Organization: 206 South Queen Street, Chestertown, MD 21620

Telephone: (443) 528 7174

Is the organization formed or located in Kent County? ☒ Yes ☐ No

Does the organization serve the residents of Kent County? ☒ Yes ☐ No

Is this organization tax exempt under the provisions of the Internal Revenue Code? ☒ Yes ☐ No

Tax Exempt Number: 92-0573617

Person responsible for complying with permit regulations and requirements:

Name: Michael Murray

Address: 206 Calvert St

E-Mail: micmurd@marr441938@gmail.com

Telephone: (443) 528 7174

Type of permit sought: ☒ Raffle Only () Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: Minirays Dream Alliance
9155 American Legion Road
Chestertown, MD 21620

Are these premises owned, leased, or regularly occupied by the organization named above? ☒ Yes ☐ No

Date(s) of fund-raising: 12/3/22

Date and Time of Drawing: 12/3/22 1100pm Begin at: 800pm End at: 1100pm

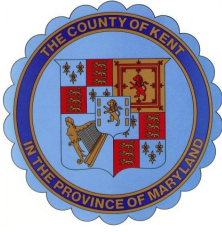
If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: Michael Murray

Please Select One:

- ☒ Pick Up Mr Murray 443-528-7174
- ☐ Mail Permit (will be mailed to person responsible)



**Rock Hall Volunteer Fire Company, Multiple Event, Beer, Wine, and
Liquor, January 1, 2023-December 31, 2023**

11/29/2022

County Commissioners Meeting

ATTACHMENTS:

Description

4859 Rock Hall Volunteer Fire Company, Application

#4859

FIRE COMPANY APPLICATION FOR A SPECIAL CLASS "C" (MULTIPLE EVENT) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 24-503, 24-1301, 24-1307, 24-1309 and 24-1310 of the Alcoholic Beverage Article, for a Special Class C (Multiple Event) License.

Permit includes: Beer, Wine, and Liquor Sales

We submit and certify to the following information and statements as required.

1. The Fire Department/Company on behalf of which the license is desired:

Rock Hall Volunteer Fire Company

Address 21500 Rock Hall Ave, Rock Hall Md 21661

Select **One** and Initial your choice:

Twelve (12) Events per Year (\$200.00) Lg ✓

Initial selection: Lg

Twenty-four (24) Events per Year (\$400.00) _____

Initial selection: _____

2. This function is operated on Fire Department/Company grounds and is exclusively for the Fire Department/Company.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No

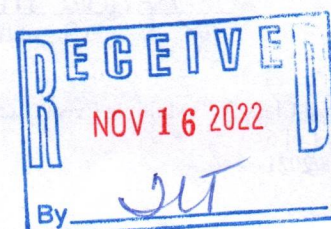
6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

Please Select One:

☐ Pick Up

☒ Mail Permit (will be mailed to above address)



8. Applicants

(1) LINDA M. KIMBLE 21175 HAVEN Rd. Rock HALL
Name Residence
60 yrs. Sec. Amy 410-639-7483 Linda M. Kimble
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 15 day of Nov., 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Linda M. Kimble the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

(2) Kenneth W. Sutton 5756 Cherry St, Rock Hall, MD 21441
Name Residence
72 years Treasurer 410-708-7263 Kenneth W. Sutton
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 15 day of Nov, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Kenneth W. Sutton the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

(3) Carol Kendall 5328 Gasby Rd, Rock Hall MD 21661
Name Residence
77 yrs. Asst. Secretary 410-708-2407 Carol Kendall
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 15th day of Nov, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Carol Kendall the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

Robert A. Glenn Signature (s)

Robert A. Glenn Print Name

STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the 15th day of Nov, 2022,
before the subscriber, a Notary of the State of Maryland, personally appeared _____
Robert A Glenn and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (MULTIPLE EVENT) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Multiple Event) License it is important that you realize the responsibility that goes with the issuance of the license. All persons using this license as authorized under Sections 4-1202, 4-1208, 24-503, 24-1301, 24-1307, 24-1309 and 24-1310 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may **ONLY** be issued to a Fire Department/Company. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Multiple Event License is: **Twelve (12) Events per Year \$200.00 OR Twenty-four (24) Events per Year \$400.00** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of Fire Department/Company Rock Hall Vol Fire Co.

Address 21500 Rock Hall Ave. Rock Hall, Md 21661

Name Linda M. George Phone # 443-480-0675
(Please Print)

Linda M. George Date 11-14-2022
(Signature)



March 18 + 19 Pool T.

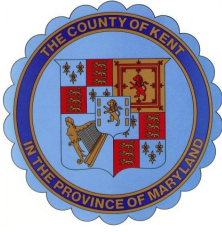
May - 13th - Rocky Mt. Elks

July - Lun Bash - 29th

Oct - 7th WTF

Oct - 21th Garrett Wedd

Dec - 23rd - Len Dobbin



John F. Price, Sheriff, Kent County Sheriff's Office
11/29/2022
County Commissioners Meeting

Item Summary:

Sheriff's Citation Service Awards:

Deputy First Class Parker L. Hudson

Deputy First Class Aquil E. Freeman

Deputy First Class Collin W. Shockley

Deputy Sheriff Kasey Griffitts

Deputy First Class David Nolan

Corporal Phillip Trinks

ATTACHMENTS:

Description

DFC Aquil Freeman

DFC Kasey Griffitts

DFC Parker Hudson

DFC David Nolan

DFC Colin Shockley

CPL Philip Trinks



Kent County Sheriff's Office

104 VICKERS DRIVE, UNIT B
CHESTERTOWN, MARYLAND 21620

JOHN F. PRICE
SHERIFF

August 24, 2022

410-778-2279
FAX: 410-778-7488
NARCOTICS ENFORCEMENT TEAM
(NET): 410-778-5609
E-mail: sheriff@kentgov.org

CONFIDENTIAL UNTIL AWARDED

Special Order No. 22-0015

TO: All Members – Kent County Sheriff's Office

FROM: The Meritorious Service Board

SUBJECT: Awarding the Sheriff's Citation to Dfc. Aquil E. Freeman #0061

1. On August 22nd, 2022, Dfc. Shockley and Dfc. Freeman handled a report of a missing 84 year old man from Millington, MD. Earlier in the day the man's vehicle was located on the Queen Anne's County side of Millington.
2. They arrived on scene and investigated the vehicle and immediately comprehended that they needed additional resources to locate the man. They had a bloodhound K9 respond from the Caroline County Sheriff's Office to attempt an eventually unsuccessful track.
3. After the K9 unit cleared, rather than give up the search, Dfc. Shockley and Dfc. Freeman continued to search for the missing man. They continued to search the area on foot, when Dfc. Shockley observed a shoe in the bushes across the road from where his vehicle was located at approximately 1:15 am on August 23rd, 2022.
4. This led them to thoroughly search the area. They located the missing man under a fallen tree, 20 feet down a steep, wet, and overgrown embankment along the train tracks near the bridge on High Bridge Rd. They assessed the man, who had been there for 24 hours, until EMS units arrived and assisted in carrying him up to the roadway.

"An Accredited Law Enforcement Agency"



Special Order No. 22-0015

August 24, 2022

Page 2

5. Dfc. Freeman showed an immense amount of heroism, compassion, and professionalism during the critical event. He made sure his actions were thorough and put himself in harms way without hesitation and remained calm.
6. The Sheriff's Citation is awarded to Dfc. Aquil E. Freeman for his attention to detail and perseverance that led to saving a person's life. His actions clearly aided in saving the life of the missing individual. Dfc. Freeman's efforts during this incident conform to the highest standards of the law enforcement profession.

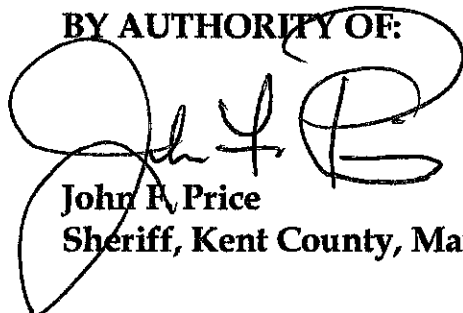
Sheriff John F. Price, Chairman

Capt. Dennis W. Hickman, Member

Lt. Harry A. Kettner, Member

Lt. Stuart M. Lodge, Member

BY AUTHORITY OF:



John F. Price
Sheriff, Kent County, Maryland



Kent County Sheriff's Office

104 VICKERS DRIVE, UNIT B
CHESTERTOWN, MARYLAND 21620

JOHN F. PRICE
SHERIFF

August 24, 2022

410-778-2279
FAX: 410-778-7488
NARCOTICS ENFORCEMENT TEAM
(NET): 410-778-5609
E-mail: sheriff@kentgov.org

CONFIDENTIAL UNTIL AWARDED

Special Order No. 22-0013

TO: All Members - Kent County Sheriff's Office

FROM: The Meritorious Service Board

SUBJECT: Awarding the Sheriff's Citation to D/S Kasey N. Griffiths #0065

1. On March 15th, 2022 at approximately 7:17 pm, a Chestertown Police Officer called out with a shots fired complaint on Hawkins Dr. KCSO units wasted no time responding to the scene to assist.
2. They arrived on scene and observed an individual suffering from multiple gunshot wounds. There was a civilian attempting to render aid to the person. Cpl. Trinks, Dfc. Nolan, and D/S Griffiths worked together to remain calm and take control of the scene
3. All KCSO units worked together to apply pressure to the main wound on the victim's leg and ultimately apply a tourniquet that would eventually save his life. They used their training in the chaotic situation to check for other wounds on the victim.
4. The KCSO units swift actions allowed paramedics to quickly treat the victim's wounds before he was airlifted to the Shock Trauma Center in Baltimore, MD. They then took tactical positions to secure the crime scene.

"An Accredited Law Enforcement Agency"



Special Order No. 22-0013

August 24, 2022

Page 2

5. D/S Griffiths showed an immense amount of heroism, compassion, and professionalism during the stressful event. She put herself in harms way without hesitation and remained calm.
6. The Sheriff's Citation is awarded to D/S Kasey N. Griffiths for her attention to detail and perseverance led to saving a person's life. Her actions clearly aided in saving the life of the individual. D/S Griffiths efforts during this incident conform to the highest standards of the law enforcement profession.

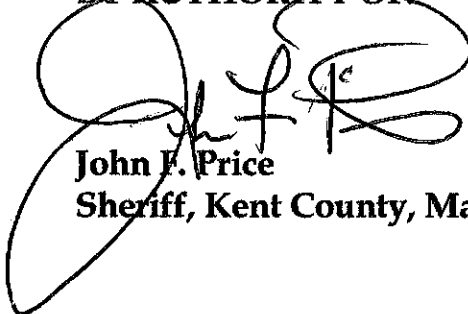
Sheriff John F. Price, Chairman

Capt. Dennis W. Hickman, Member

Lt. Harry A. Kettner, Member

Lt. Stuart M. Lodge, Member

BY AUTHORITY OF:



John F. Price
Sheriff, Kent County, Maryland



Kent County Sheriff's Office

104 VICKERS DRIVE, UNIT B
CHESTERTOWN, MARYLAND 21620

JOHN F. PRICE
SHERIFF

410-778-2279
FAX: 410-778-7488
NARCOTICS ENFORCEMENT TEAM
(NET): 410-778-5609
E-mail: sheriff@kentgov.org

March 10, 2020

CONFIDENTIAL UNTIL AWARDED

Special Order No. 20-0002

TO: All Members – Kent County Sheriff's Office

FROM: The Meritorious Service Board

SUBJECT: Awarding the Sheriff's Citation to Dfc. Parker L. Hudson #0056

1. On February 6th, 2020 EMS was dispatched to an address on Circle Park Drive Rock Hall, MD for report of an 8-year-old child having respiratory problems.
2. A short time later the mother called back panicked that her 8-year-old child was in respiratory arrest and could not breath. The call was then upgraded to the 8-year-old child being in cardiac arrest.
3. EMS arrived on scene and Rock Hall Police were dispatched to the scene and arrived shortly after. Dfc. Hudson arrived on scene shortly after to assist.
4. Dfc. Hudson assisted EMS with life support of the 8-year-old child, who was later transported to the hospital and lived.
5. EMS personnel made it clear that the child would not have lived if it was not for the assistance of Dfc. Hudson.

"An Accredited Law Enforcement Agency"



Special Order No. 20-0002

March 10, 2020

Page 2

6. Dfc. Hudson acted quickly, professionally, and effectively in the stressful situation. He utilized his current knowledge as a Deputy Sheriff and previous military and medical experience to save the life of an 8-year-old child, who is a resident of Kent County, MD.
7. The Sheriff's Citation is awarded to Dfc. Parker L. Hudson for his attention to detail and quick, professional response to a stressful, emotional, and potentially fatal situation. His actions clearly aided in saving the life of the 8-year-old child. Dfc. Hudson's efforts during this incident conform to the highest standards of the law enforcement profession.

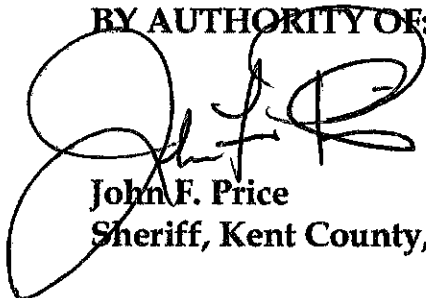
Sheriff John F. Price, Chairman

Capt. Dennis W. Hickman, Member

Lt. Harry A. Kettner, Member

Lt. Stuart M. Lodge, Member

BY AUTHORITY OF:

A large, stylized handwritten signature in black ink, appearing to read 'John F. Price'.

John F. Price
Sheriff, Kent County, Maryland



JOHN F. PRICE
SHERIFF

Kent County Sheriff's Office

104 VICKERS DRIVE, UNIT B
CHESTERTOWN, MARYLAND 21620

410-778-2279
FAX: 410-778-7488
NARCOTICS ENFORCEMENT TEAM
(NET): 410-778-5609
E-mail: sheriff@kentgov.org

August 24, 2022

CONFIDENTIAL UNTIL AWARDED

Special Order No. 22-0012

TO: All Members – Kent County Sheriff's Office

FROM: The Meritorious Service Board

SUBJECT: Awarding the Sheriff's Citation to Dfc. David W. Nolan #0053

1. On March 15th, 2022 at approximately 7:17 pm, a Chestertown Police Officer called out with a shots fired complaint on Hawkins Dr. KCSO units wasted no time responding to the scene to assist.
2. They arrived on scene and observed an individual suffering from multiple gunshot wounds. There was a civilian attempting to render aid to the person. Cpl. Trinks, Dfc. Nolan, and D/S Griffiths worked together to remain calm and take control of the scene
3. All KCSO units worked together to apply pressure to the main wound on the victim's leg and ultimately apply a tourniquet that would eventually save his life. They used their training in the chaotic situation to check for other wounds on the victim.
4. The KCSO units swift actions allowed paramedics to quickly treat the victim's wounds before he was airlifted to the Shock Trauma Center in Baltimore, MD. They then took tactical positions to secure the crime scene.

"An Accredited Law Enforcement Agency"



Special Order No. 22-0012

August 24, 2022

Page 2

5. Dfc. Nolan showed an immense amount of heroism, compassion, and professionalism during the stressful event. He put himself in harms way without hesitation and remained calm.
6. The Sheriff's Citation is awarded to Dfc. David W. Nolan for his attention to detail and perseverance led to saving a person's life. His actions clearly aided in saving the life of the individual. Dfc. Nolan's efforts during this incident conform to the highest standards of the law enforcement profession.

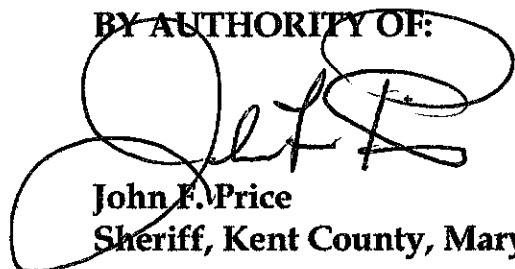
Sheriff John F. Price, Chairman

Capt. Dennis W. Hickman, Member

Lt. Harry A. Kettner, Member

Lt. Stuart M. Lodge, Member

BY AUTHORITY OF:

A large, stylized handwritten signature in black ink, appearing to read 'J. F. Price', is written over the printed name and title.

John F. Price

Sheriff, Kent County, Maryland



Kent County Sheriff's Office

104 VICKERS DRIVE, UNIT B
CHESTERTOWN, MARYLAND 21620

JOHN F. PRICE
SHERIFF

410-778-2279
FAX: 410-778-7488
NARCOTICS ENFORCEMENT TEAM
(NET): 410-778-5609
E-mail: sheriff@kentgov.org

August 24, 2022

CONFIDENTIAL UNTIL AWARDED

Special Order No. 22-0014

TO: All Members - Kent County Sheriff's Office

FROM: The Meritorious Service Board

SUBJECT: Awarding the Sheriff's Citation to Dfc. Collin W. Shockley #0057

1. On August 22nd, 2022, Dfc. Shockley and Dfc. Freeman handled a report of a missing 84 year old man from Millington, MD. Earlier in the day the man's vehicle was located on the Queen Anne's County side of Millington.
2. They arrived on scene and investigated the vehicle and immediately comprehended that they needed additional resources to locate the man. They had a bloodhound K9 respond from the Caroline County Sheriff's Office to attempt an eventually unsuccessful track.
3. After the K9 unit cleared, rather than give up the search, Dfc. Shockley and Dfc. Freeman continued to search for the missing man. They continued to search the area on foot, when Dfc. Shockley observed a shoe in the bushes across the road from where his vehicle was located at approximately 1:15 am on August 23rd, 2022.
4. This led them to thoroughly search the area. They located the missing man under a fallen tree, 20 feet down a steep, wet, and overgrown embankment along the train tracks near the bridge on High Bridge Rd. They assessed the man, who had been there for 24 hours, until EMS units arrived and assisted in carrying him up to the roadway.

"An Accredited Law Enforcement Agency"



Special Order No. 22-0014

August 24, 2022

Page 2

5. Dfc. Shockley showed an immense amount of heroism, compassion, and professionalism during the critical event. He made sure his actions were thorough and put himself in harms way without hesitation and remained calm.
6. The Sheriff's Citation is awarded to Dfc. Collin W. Shockley for his attention to detail and perseverance that led to saving a person's life. His actions clearly aided in saving the life of the missing individual. Dfc. Shockley's efforts during this incident conform to the highest standards of the law enforcement profession.

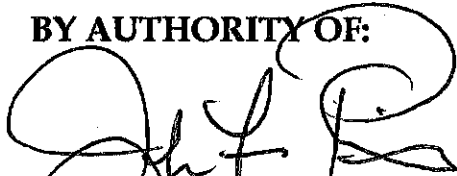
Sheriff John F. Price, Chairman

Capt. Dennis W. Hickman, Member

Lt. Harry A. Kettner, Member

Lt. Stuart M. Lodge, Member

BY AUTHORITY OF:

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**John F. Price
Sheriff, Kent County, Maryland**



JOHN F. PRICE
SHERIFF

Kent County Sheriff's Office

104 VICKERS DRIVE, UNIT B
CHESTERTOWN, MARYLAND 21620

410-778-2279
FAX: 410-778-7488
NARCOTICS ENFORCEMENT TEAM
(NET): 410-778-5609
E-mail: sheriff@kentgov.org

August 24, 2022

CONFIDENTIAL UNTIL AWARDED

Special Order No. 22-0011

TO: All Members - Kent County Sheriff's Office

FROM: The Meritorious Service Board

SUBJECT: Awarding the Sheriff's Citation to Cpl. Philip E. Trinks #0046

1. On March 15th, 2022 at approximately 7:17 pm, a Chestertown Police Officer called out with a shots fired complaint on Hawkins Dr. KCSO units wasted no time responding to the scene to assist.
2. They arrived on scene and observed an individual suffering from multiple gunshot wounds. There was a civilian attempting to render aid to the person. Cpl. Trinks, Dfc. Nolan, and D/S Griffiths worked together to remain calm and take control of the scene
3. All KCSO units worked together to apply pressure to the main wound on the victim's leg and ultimately apply a tourniquet that would eventually save his life. They used their training in the chaotic situation to check for other wounds on the victim.
4. The KCSO units swift actions allowed paramedics to quickly treat the victim's wounds before he was airlifted to the Shock Trauma Center in Baltimore, MD. They then took tactical positions to secure the crime scene.

"An Accredited Law Enforcement Agency"



Special Order No. 22-0011

August 24, 2022

Page 2

5. Cpl. Trinks, though off-duty at the time, showed an immense amount of heroism, compassion, and professionalism during the stressful event. He put himself in harms way without hesitation and remained calm.
6. The Sheriff's Citation is awarded to Cpl. Philip E. Trinks for his attention to detail and perseverance led to saving a person's life. His actions clearly aided in saving the life of the individual. Cpl. Trinks' efforts during this incident conform to the highest standards of the law enforcement profession.

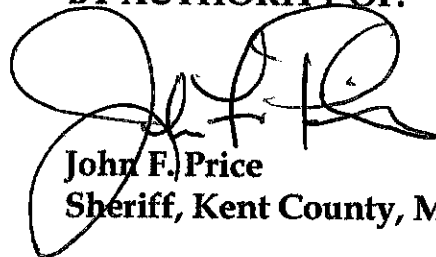
Sheriff John F. Price, Chairman

Capt. Dennis W. Hickman, Member

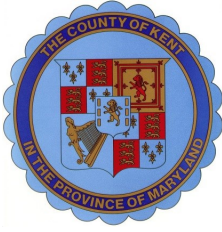
Lt. Harry A. Kettner, Member

Lt. Stuart M. Lodge, Member

BY AUTHORITY OF:

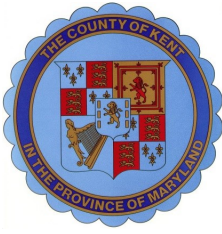
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**John F. Price
Sheriff, Kent County, Maryland**



**Senator Hershey, Delegate Jacobs, Delegate Arentz, Delegate Ghrist
11/29/2022
County Commissioners Meeting**

Item Summary:
Legislation Discussion



Environmental Operations Division 11/29/2022 County Commissioners Meeting

Item Summary:

Fiscal Year 2022 Public Landings and Facilities Annual Report

ATTACHMENTS:

Description

Public Landings FY2022 Annual Report

11.29.22 FY2022 Public Landings and Facilities Annual Report



Kent County Environmental Operations Division

Public Landings & Facilities

Fiscal Year 22 Annual Report

July 1, 2021– June 30, 2022

Annual Report Mission Statement

The Citizens of Kent County:

The Kent County Public Landings & Facilities Board has strived and shall continue to provide and maintain the public landings and access to the tidal waters of Kent County for the boating public and for those citizens who wish to just sit and enjoy the scenery.

This report is an accounting of expenditures and revenues and a brief description of all the projects undertaken in Fiscal Year 2022.

Presented to

The Kent County Commissioners

P. Thomas Mason, President
Ronald H. Fithian, Member
Robert N. Jacob, Jr., Member

The Kent County Board of Public Landings & Facilities

C. Clay Larrimore – Chairman - July 1, 2021 – December 30, 2021
H. “Chuckie” White – Chairman – January 1, 2022 – June 30, 2022
Marc Castelli
Rick Morlock
James Reihl
Ronald H. Fithian, Ex Officio

Administration

Marty T. Holden, Division Chief
Tina L. Fletcher, Administrative Specialist II

BAYSIDE LANDING PARK
Bulkhead, Boat Slip Pilings & Finger Pier Replacement
(MF-1420H-20)

The Department of Natural Resources approved a grant of \$430,000 (estimated total project cost \$1,080,000) for replacement of the bulkhead (around the boat slips), the boat slip pilings and finger piers.

The County contracted with Davis, Bowen & Friedel, Inc., (DBF) Marine Engineers, to design the pier/bulkhead replacement project at a cost of Fifty-four (\$54,000) thousand dollars. The scope of work includes the design of the project, preparing and submitting joint application for necessary permits, design development, construction documents, bidding assistance and construction administration.

It was determined after the completion of the contract that the plumbing and electric was not included in the price. A change order was submitted to include the plumbing and electric at a cost of Twenty-four Thousand Three Hundred (\$24,300) Dollars. Bringing the total contract with Davis, Bowen & Friedel, Inc to Seventy-eight thousand three hundred (\$78,300) dollars.

Only one (1) design invoice, for \$3,100, was received and paid during FY 2022.

Due to delays in the design portion of this project the Department of Natural Resources extended the grant to December 31, 2023.

The remaining design and construction portions of this project will occur in FY 2023.

General Maintenance
Fairlee Public Landing – Emergency Repair Pre-cast Concrete Boat Ramp
(5K-2204)

A section of the prefab concrete boat ramp was damaged/removed. Boat trailers were getting hung-up/damaged on one of the remaining sections.

A Department of Natural Resources 5K grant was applied for and received to make the necessary emergency repairs to the boat ramp.

Verbal quotes were requested. The tabulation was as follows:

Zebs Lawn and Land Services	-	\$1,200
Lindstrom Excavating Contractors	-	\$4,200
B & B Pile driving	-	No quote
Dissen & Juhn	-	No quote
A-del Construction	-	No quote
Costal Dock & Pile	-	No quotes

Four marine contractors declined to submit a quote due to the project being too small or the contractor not being in the area to perform the work quickly.

The project was awarded to Zeb's Lawn and Land Service for the low quote amount of \$1,200.

The repair was completed in December 2021.

Reimbursement was applied for in February 2022 and was received in March 2022.

CLIFFS CITY
Stone Bulkhead Revetment
(LG-1402E-21)

The Department of Natural Resources approved a 100% grant in the amount of \$178,000 for the installation of approximately 219 linear feet of stone revetment along the existing bulkhead to prolong the life of the existing bulkhead and prevent erosion.

Bids were received/opened on September 8, 2021. The tabulation was as follows:

Lindstrom Excavating Contractors Inc	-	\$ 47,800
David A Bramble Inc	-	\$ 72,500
Shoreline Design LLC	-	\$162,350

The project was awarded to Lindstrom Excavating Contractors, Inc. for the low bid amount of \$47,800.

A change order was approved to add an additional 20' of stone revetment with a 10' taper for the additional amount of \$6,050. The total cost of the construction increased to \$53,850.

The project began on November 30, 2021 and was completed on December 6, 2021.

The total cost of the project was \$53,937.75.

Project bid Advertising	-	\$ 87.75
Project construction	-	\$53,850

Reimbursement was applied for in January 2022 and was received in February 2022.

SANITARY FACILITIES

(SC-2210)

The Environmental Operations Division provides portable toilets during the months of May, June, July, August, September, and October at the following public landings:

Bayside Landing Park, Betterton, Bogles, Broadneck, Cliffs City, Green Lane, Green Point, Ingleside picnic area, Long Cove, Quaker Neck, Shipyard, Skinner's Neck, and Turner's Creek.

The following bids were received for this project:

APlus Sanitation	-	\$1,200 per month
A-1 Sanitation	-	\$3,639 per month
Ruth Bros.	-	Chose not to bid on project

The project was awarded to APlus Sanitation for the low bid amount of \$1,200 per month for a total of \$7,200 for the year.

The project was funded completely by a Department of Natural Resources Waterway Improvement Fund grant.

Reimbursement #1 for the period of July 2021 – October 2021, in the amount of \$4,800, was applied for in January 2022 and was received in February 2022.

Reimbursement #2 for the period of May/June 2022 will be applied for and received in FY 2023.

FUTURE PROJECTS

Due to the Bayside Landing Park project, there were no project requests submitted for a Department of Natural Resources Waterway Improvement Fund grant in FY2023

Project requests for FY2024 have been submitted for the following project:

Betterton Public Landing
Improvements Study/Preliminary Engineering Report - \$20,000
(100 % DNR grant)

FISCAL YEAR 2022

PUBLIC LANDINGS

REVENUE

	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Moorings	4,630	4,390	240
Trailer Permits	90,000	84,575	5,425
Slip Rental	36,000	37,920	1,920-
Citations	1,000	1,700	700-
TOTAL	131,630	128,585	3,045

EXPENSES

	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Salaries	53,060	35,568	17,492
Benefits	24,763	20,049	4,714
Operating -			
Sale of Land	0	8,000	8,000-
Surveyors	4,500	0	4,500
Boards/ Commissions	445	445	0
R & M Services	6,719	0	6,719
Advertising	50	41	9
Printing – permits	701	676	25
Electric	7500	7,326	174
Repairs/ Maintenance	4,600	4,515	85
Capital	21,332	21,331	1
TOTAL	123,670	97,951	25,719

FISCAL YEAR 2022 TRAILER PERMIT SALES

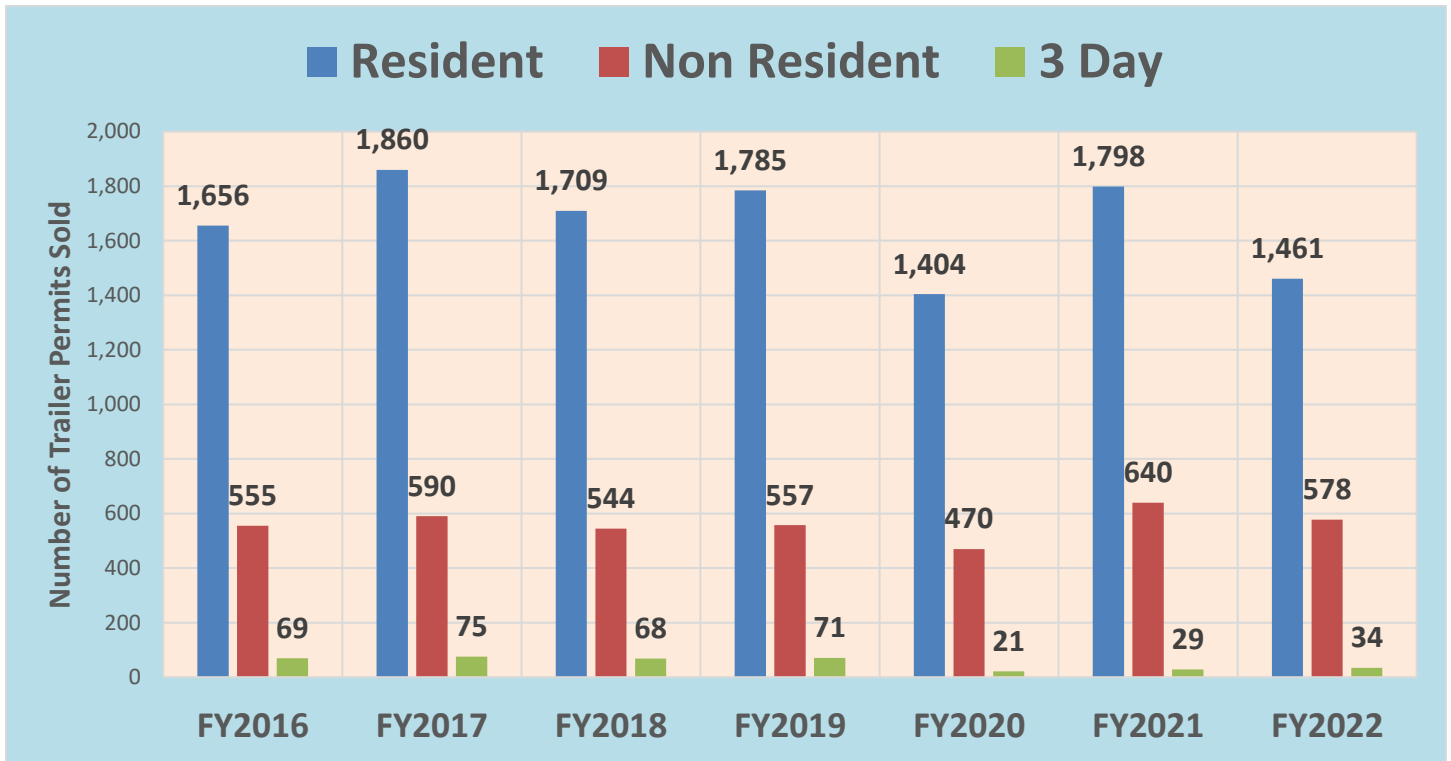
From July 1, 2021, through June 30, 2022, there were **2,073** trailer permits sold as follows:

	AMOUNT SOLD	COST	REVENUE
<u>NON-RESIDENT</u>			
-VENDOR SALES	525	\$73	38,325
-DEPT. SALES	53	\$75	3,975
<u>RESIDENT</u>			
-VENDOR SALES	1,271	\$28	35,588
-DEPT. SALES	190	\$30	5,700
<u>3-DAY</u>			
-VENDOR SALES	33	\$29	957
-DEPT. SALES	1		30
TOTAL	2,073		84,575

Trailer Permit Sales Comparison 2016 - 2022

Fiscal Year	Permits Sold	Revenue
FY2022	2,073	\$84,575
FY2021	2,467	\$98,668
FY2020	1,895	\$74,915
FY2019	2,413	\$75,772
FY2018	2,321	\$73,120
FY2017	2,525	\$79,602
FY2016	2,280	\$72,639

Trailer Permit Sales Comparison FY2016 - FY2022



FISCAL YEAR 2022

BAYSIDE LANDING PARK

Revenue			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Slip Rental	48,000	51,888	3,888-

Expenses			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Operating			
Water/sewer	3,459	3,458	1
Property services	1,078	250	828
Electric	4,000	3,955	45
Maintenance supplies	2,000	848	1,152
Capital	1,500	1,436	64
TOTAL	12,037	9,947	2,090

FISCAL YEAR 2022
DEPARTMENT OF NATURAL RESOURCES GRANTS
Bayside Landing Park

Revenue			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Bayside Landing Park – Bulkhead/Slip Piling/Finger Pier Replacement MF-1420H-20	430,000	0	430,000
General Funds	650,000		650,000
TOTALS	1,080,000	0	*1,080,000

Expenses			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Bayside Landing Park – Bulkhead/Slip Piling/Finger Pier Replacement MF-1420H-20	1,080,000	3,100	1,076,900
TOTALS	1,080,000	3,100	*1,076,900

*Moved to FY 2023

FISCAL YEAR 2022

DEPARTMENT OF NATURAL RESOURCES GRANTS

Revenue			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Abandoned Boat/Debris Grant- K00P2600281	10,000	0	10,000
Sanitary Facilities Grant – SC-2210	10,000	7,080	2,920
General Maintenance Grant – 5K-2204 Fairlee Boat Ramp – Emergency Repairs	5,000	1,200	3,800
Cliffs City Stone Bulkhead Revetment LG-1402E-21	178,000	53,938	124,062
TOTALS	203,000	62,218	*140,782

Expenses			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Abandoned Boat/Debris Grant- K00P2600281	10,000	0	10,000
Sanitary facilities Grant – SC-2210	10,000	7,200	2,920
General Maintenance Grant – 5K-2204 Fairlee Boat Ramp – Emergency Repairs	5,000	1,200	3,800
Cliffs City Stone Bulkhead Revetment LG-1402E-21	178,000	53,938	124,062
TOTALS	203,000	62,218	140,782

*Unused grant funding reverts back to DNR



Public Landings & Facilities FY2022 Annual Report

July 1, 2021 - June 30, 2022

Prepared By:

Tina Fletcher, Administrative Specialist II

Kent County Environmental Operations Division

Annual Report

Mission Statement

The Citizens of Kent County:

The Kent County Public Landings & Facilities Board has strived and shall continue to provide and maintain the public landings and access to the tidal waters of Kent County for the boating public and for those citizens who wish to just sit and enjoy the scenery.

This report is an accounting of expenditures and revenues and a brief description of all the projects undertaken in Fiscal Year 2022.

Public Landings FY2022 Annual Report

Presented To:

The Kent County Commissioners

P. Thomas Mason, President

Ronald H. Fithian, Member

Robert N. Jacob, Jr., Member

The Kent County Board of Public Landings & Facilities

C. Clay Larrimore – Chairman - July 1, 2021 – December 30, 2021

H. “Chuckie” White – Chairman – January 1, 2022 – June 30, 2022

Marc Castelli

Rick Morlock

James Reihl

Ronald H. Fithian, Ex Officio

Administration

Marty T. Holden, Division Chief

Tina L. Fletcher, Administrative Specialist II

Bayside Landing Park

Bulkhead, Boat Slip Pilings & Finger Pier Replacement (MF-1420H-20)

- The Department of Natural Resources approved a grant of \$430,000 (estimated total project cost = \$1,080,000) for replacement of the bulkhead, piers, boat slip pilings and finger piers.
- The County contracted with Davis, Bowen & Friedel, Inc., Marine Engineers, to design the pier/bulkhead replacement project at a cost of Seventy-eight Thousand, Three Hundred Dollars (\$78,300) . The scope of work includes the design of the project, preparing and submitting joint application for necessary permits, design development, construction documents, bidding assistance and construction administration.
- Due to delays in the design portion of this project the Department of Natural Resources extended the grant to December 31, 2023. The final design and construction portion of this project will occur in FY 2023.

General Maintenance

Fairlee Public Landing – Emergency Repair - Pre-cast Concrete Boat Ramp

(5K-2204)

- A section of the pre-fab boat ramp was damaged/removed at an earlier date. Boat trailers were getting hung-up/damaged on one of the remaining sections.
- A Department of Natural Resources 5K grant was applied for and approved to make the necessary emergency repairs to the boat ramp.
- The project was awarded to Zeb's Lawn and Land Service for the low quote amount of \$1,200.

CLIFFS CITY

Stone Bulkhead Revetment (LG-1402E-21)

- The Department of Natural Resources approved a 100% grant for \$178,000 for the installation of approximately 219 linear feet of stone revetment along the existing bulkhead. Lindstrom Excavating was the low bidder and was awarded the project.
- The project began on November 30, 2021 and was completed on December 6, 2021. The total cost of the project was \$53,937.75.



Sanitary Facilities – Portable Toilets (SC-2210)

- The Environmental Operations Division provides portable toilets during the months of May, June, July, August, September and October at the following public landings:
 - Bayside Landing Park
 - Betterton Bogles
 - Cliffs City
 - Green Lane
 - Green Point
 - Ingleside picnic area
 - Long Cove
 - Quaker Neck
 - Shipyard
 - Skinner's Neck
 - Broadneck
 - Turner's Creek

Sanitary Facilities – Portable Toilets

(SC-2210)

-Continued-

The following bids were received for this project:

APlus Sanitation	-	\$1,200 per month
A-1 Sanitation	-	\$3,639 per month
Ruth Bros.	-	Chose not to bid on project

- The project was awarded to APlus Sanitation for the low bid amount of \$1,200 per month for a total of \$7,200 for the year.
- The project was funded completely by a Department of Natural Resources Waterway Improvement Fund grant.

Future Projects

- Due to the Bayside Landing Park project, there were no project requests submitted to DNR for a Waterway Improvement Fund grant in FY2023
- Project requests for FY2024 have been submitted to DNR for Grant Approval for the following project:
 Betterton Public Landing Improvements Study/Preliminary Engineering Report - \$20,000 (100 % DNR Grant Requested)

Fiscal Year 2022 Public Landings Revenue

	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Moorings	4,630	4,390	240
Trailer Permits	90,000	84,575	5,425
Slip Rental	36,000	37,920	1,920-
Citations	1,000	1,700	700-
TOTAL	131,630	128,585	3,045

Fiscal Year 2022 Public Landings

Expenses

	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Salaries	53,060	35,568	17,492
Benefits	24,763	20,049	4,714
Operating -			
Sale of Land	0	8,000	8,000-
Surveyors	4,500	0	4,500
Boards/ Commissions	445	445	0
R & M Services	6,719	0	6,719
Advertising	50	41	9
Printing – permits	701	676	25
Electric	7500	7,326	174
Repairs/ Maintenance	4,600	4,515	85
Capital	21,332	21,331	1
TOTAL	123,670	97,951	25,719

Fiscal Year 2022 Trailer Permit Sales

From July 1, 2021, through June 30, 2022, there were 2,073 trailer permits sold as follows:

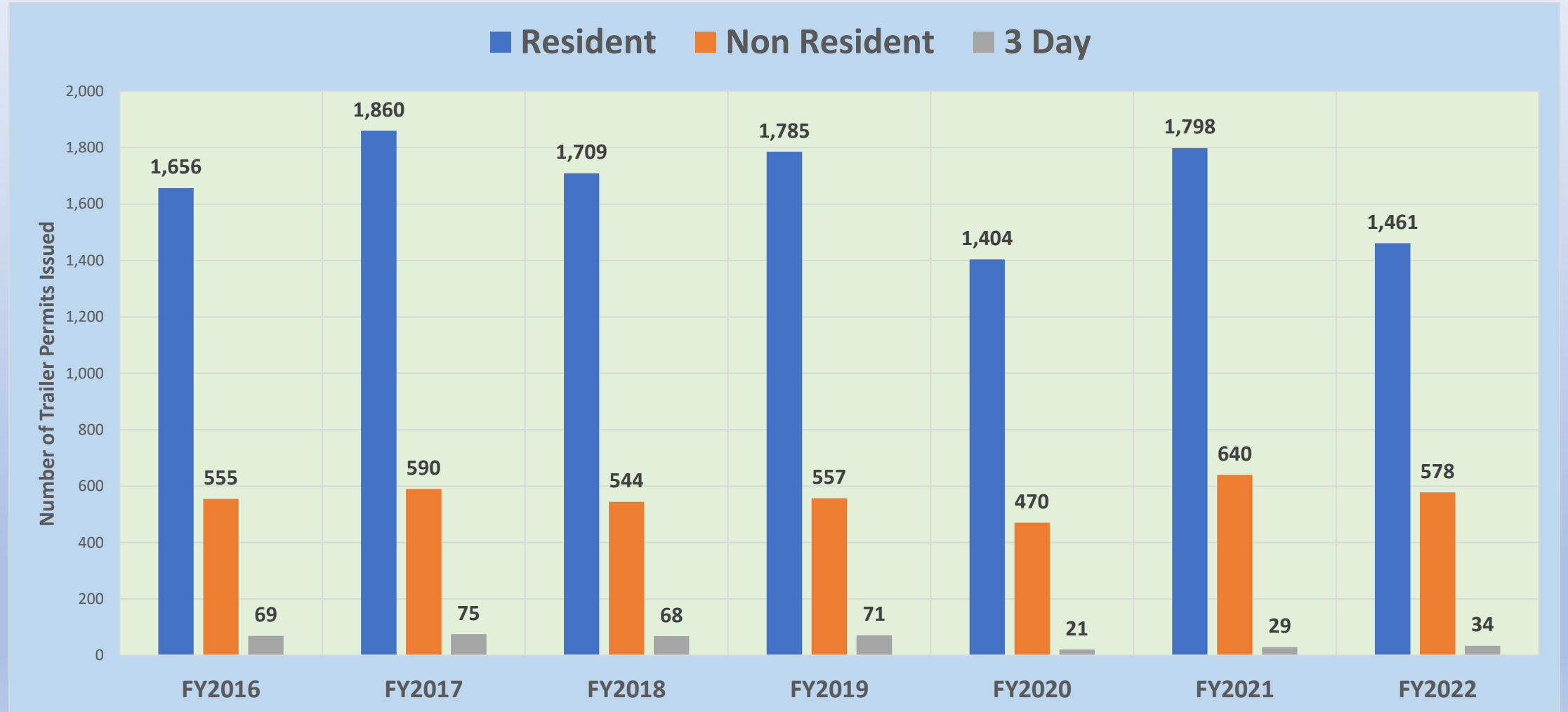
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<u>NON-RESIDENT</u>			
-VENDOR SALES	525	\$73	38,325
-DEPT. SALES	53	\$75	3,975
<u>RESIDENT</u>			
-VENDOR SALES	1,271	\$28	35,588
-DEPT. SALES	190	\$30	5,700
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-VENDOR SALES	33	\$29	957
-DEPT. SALES	1		30
TOTAL	2,073		\$84,575

Trailer Permit Sales Comparison

FY2016 - FY2022

Fiscal Year	Permits Sold	Revenue
FY2022	2,073	\$84,575
FY2021	2,467	\$98,668
FY2020	1,895	\$74,915
FY2019	2,413	\$75,772
FY2018	2,321	\$73,120
FY2017	2,525	\$79,602
FY2016	2,280	\$72,639

Trailer Permit Sales Comparison FY2016 - FY2022



FISCAL YEAR 2022

BAYSIDE LANDING PARK

Revenue			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Slip Rental	48,000	51,888	3,888-
Expenses			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Operating			
Water/sewer	3,459	3,458	1
Property services	1,078	250	828
Electric	4,000	3,955	45
Maintenance supplies	2,000	848	1,152
Capital	1,500	1,436	64
TOTAL	12,037	9,947	2,090

FISCAL YEAR 2022

DEPARTMENT OF NATURAL RESOURCES GRANTS

Revenue				Expenses			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE		BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Abandoned Boat/Debris Grant- K00P2600281	10,000	0	10,000	Abandoned Boat/Debris Grant-K00P2600281	10,000	0	10,000
Sanitary Facilities Grant – SC-2210	10,000	7,080	2,920	Sanitary facilities Grant – SC-2210	10,000	7,200	2,920
General Maintenance Grant – 5K-2204 Fairlee Boat Ramp – Emergency Repairs	5,000	1,200	3,800	General Maintenance Grant – 5K-2204 Fairlee Boat Ramp – Emergency Repairs	5,000	1,200	3,800
Cliffs City Stone Bulkhead Revetment LG-1402E-21	178,000	53,938	124,062	Cliffs City Stone Bulkhead Revetment LG-1402E-21	178,000	53,938	124,062
TOTALS	203,000	62,218	*140,782	TOTALS	203,000	62,218	140,782

*Unused grant funding reverts to DNR

FISCAL YEAR 2022

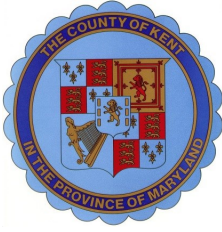
DEPARTMENT OF NATURAL RESOURCES GRANTS

Bayside Landing Park

Revenue			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Bayside Landing Park – Bulkhead/Slip Piling/Finger Pier Replacement MF-1420H-20	430,000	0	430,000
General Funds	650,000		650,000
TOTALS	1,080,000	0	*1,080,000

Expenses			
	BUDGETED	ACTUAL	FAVORABLE/ UNFAVORABLE
Bayside Landing Park – Bulkhead/Slip Piling/Finger Pier Replacement MF-1420H-20	1,080,000	3,100	1,076,900
TOTALS	1,080,000	3,100	*1,076,900

*Moved to FY 2023



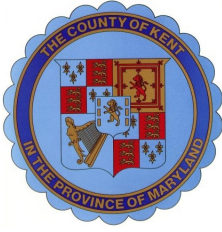
**Rosemary Ramsey Granillo, Director, Kent County Local Management
Board
11/29/2022
County Commissioners Meeting**

Item Summary:

Appointment of Board Member

ATTACHMENTS:

Description



**Rosemary Ramsey Granillo, Director, Kent County Local Management
Board
11/29/2022
County Commissioners Meeting**

Item Summary:

FY2023 Community Partnership Agreement

ATTACHMENTS:

Description

Appendix A

Contract

Fiscal Year 2023 - Appendix A

A. GENERAL INFORMATION

Local Management Board: Kent County Local Management Board

Street Address: 400 High St.

City: Chestertown **State:** Maryland **Zip:** 21620

Point of Contact: Rosemary Ramsey Granillo **Phone:** 410-810-2673 **Fax:** 410-810-2674

Federal Taxpayer ID: 52-6000974

B. TYPE OF REQUEST

New ☒

Modification ☐

Supplemental ☐

Reduction ☐

C. AFFIRMATION

The Local Management Board agrees to the terms and conditions set forth in Section D of this Appendix, for those items containing an X in the box appearing prior to the term/condition. The Local Management Board affirms that the information conveyed in this Appendix is true and accurate to the best of its knowledge.

Shelly Neal Edwards

Local Management Board Chair

11/14/2022

Date

Rosemary Ramsey Granillo

Local Management Board Point of Contact

11/14/2022

Date

State Official

Date

D. TERMS and CONDITIONS (for Governor's Office of Crime Prevention, Youth, and Victim Service use only)

X Attached Pages

4

Prioritized Result(s)	Prioritized Indicator(s)	Program/Strategy Name	Program/Strategy Description	Target Population	Performance Measures	FY23 Funding	Children's Cabinet Priority
Families are Economically Stable	Child Poverty Child Hunger	Healthy Families Mid-Shore Home Visiting (Vendor: Queen Anne's County Health Department)	Accredited program to provide in-home support to overburdened families with children 0-5 at risk of adverse childhood experiences.	First time parents selected from low income families eligible for Maryland Children's Health Program or uninsured Kent County families. A family assessment worker at the Kent County Health Department screens and enrolls families. Families are referred by the Health Department, other partner agencies, or seek services themselves.	How Much: # of families served by Home Visitors (meet minimum # of visits required for program effectiveness) # of home visits from the Healthy Families Home Visitor How Well: #/% of families who report that they are satisfied or very satisfied with the program based on pre and post evaluation <u>DEN:</u> # of families who complete pre and post evaluation #/% of participants that maintain or reach the target range for "Mobilizing Resources" using the Healthy Families Parenting Inventory <u>DEN:</u> # of families evaluated with the HFPI during the reporting period. Better Off: #/% of participants without indicated child abuse/neglect findings while enrolled in the program <u>DEN:</u> # of eligible families served by home visitors % of participants who report increase in self-sufficiency <u>DEN:</u> # of surveyed participants who completed the pre and post evaluation #/% of participants who report a reduction in food insecurity <u>DEN:</u> # of surveyed participants who completed the pre and post evaluation	\$140,000	Reducing childhood hunger

Children are Successful in School	Chronic Absenteeism	Minary's Dream Academy (Formerly Trojan Influence After School Program) Vendor: Minary's Dream Alliance	After school program for 6 th to 8 th graders focused on positive youth development and academic proficiency.	- Low income students who previously have not had access to after school options due to transportation barriers - Chronically absent students	How Much: # of students enrolled # of wellness checks (# of messages, calls, or visits completed by MDA staff to support student engagement) How Well: % of associated staff trained in trauma informed approaches <u>DEN:</u> # of associated staff #/% of youth successfully completing the program <u>DEN:</u> # of students enrolled Better Off: % of students chronically absent <u>DEN:</u> # of students enrolled in MDA #/% of participants reporting increased knowledge or skill development as a result of the program <u>NUM:</u> # of students scoring above 84 on the CYRM <u>DEN:</u> # of students evaluated with the Child & Youth Resilience Measure)	\$76,609	Increasing opportunities for community-based programs and services for youth (including diversion)
Healthy Children	Student Depression	Planning: Y.O.U.R. Youth Leadership Academy (Vendor: Findlay House Global)	Youth Led Program Design process to address adolescent mental health wellbeing	Students in grades 9-12 reporting depressive episodes	# of students enrolled in Y.O.U.R. Leadership Academy # of Y.O.U.R. Leadership Academy hours # of survey responses collected (both parent/teacher survey and peer survey)	\$18,909	Increasing opportunities for community-based programs and services for youth (including diversion)
		Local Care Team Coordinator			- Number of unique referrals received by the LCT during the reporting period # of unique referrals (as noted above) that resulted in one or more reviews. - Number of outbound LCT outreach activities completed - Number of inbound LCT cross-training and other activities completed	\$90,437	

					• Number of LCT meetings • Total number of LCT reviews completed during the reporting period. • Number and percent of mandated LCT representatives that attend at least 75% of LCT meetings • Number and percent of all LCT reviews (new, follow-up, and annual reviews) where the youth's parents (or legal guardians) attended		
		Board Administration			• Number and percent of all LMB staff and Board members that have completed no less than introductory training (ex., Results Accountability 101) in Results Accountability (RA) as provided by a trained RA trainer in the last 3 years • Number and percentage of LMB staff and Board members that completed Results Based Accountability certification • Number and percent of programs/strategies that employ one or more research-based practices (including promising practices, best practices, and evidence-based practices) listed on a national clearing house registry (eg. California Evidence-Based Clearinghouse for Child Welfare (CEBC), The National Institute for Justices Crime Solutions, Blueprints for Healthy Youth Development etc). • Number and percent of staff and board members who reported an understanding of R/ED principles after	\$125,946	

					participating in training and education opportunities. <i>(As Applicable)</i> • Number and percent of staff and board members who reported an understanding of ACEs and TIPs principles after participating in training and education opportunities. <i>(As Applicable)</i> • Number and percent of vendors who reported an understanding of ACEs and TIPs principles after participating in training and education opportunities. <i>(As Applicable)</i>		
Families are Economically Stable	Child Poverty	Community Support: Housing and Transportation Coordinator	Planning and Coordination to increase local capacity to meet basic needs around housing and transportation over the long term	Families and Individuals under the Federal Poverty and Asset Limited, Income Constrained & Working (ALICE) thresholds	How Much • Number of Action Team Meetings • Number of Kent County and Cross County Partners involved • Number County's involved in regional approach	\$91,765	Childhood Hunger

COMMUNITY PARTNERSHIP AGREEMENT
BETWEEN
STATE OF MARYLAND
AND
KENT COUNTY, MARYLAND

This Community Partnership Agreement ("**Agreement**") effective, as of July 1, 2022, between the State of Maryland ("**State**"), acting by and through the Children's Cabinet ("**Cabinet**"); and **Kent County, Maryland** ("**Subdivision**"), acting by and through the **Kent County Local Management Board** ("**Board**"), designated as the Local Management Board by the Subdivision pursuant to Section 8-301 of the Human Services Article of the Annotated Code of Maryland.

WHEREAS, the **Cabinet** and the **Board** intend to enter into a partnership to develop a more comprehensive integration of children and family services and the funding for these services; and

WHEREAS, pursuant to Title 8, Subtitle 5 of the Human Services Article of the Annotated Code of Maryland, the **Board** has made an application for money from the **Cabinet** Fund, and desires to enter into a Community Partnership Agreement that: (1) reflects coordination with the State's three-year plan for children, youth, and families and any local government plan for services for children, youth, and families; and (2) addresses the priorities and strategies of the Subdivision for meeting the identified needs of children, youth and families as articulated in the **Board's** community plan; and,

WHEREAS, the **Cabinet** intends to disburse **Cabinet** funds to the **Board** subject to certain terms, conditions, performance measures, or outcome evaluations that the **Cabinet** considers necessary,

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is acknowledged by both parties, the parties hereto agree as follows:

I. SCOPE

The purpose of this **Agreement** is to establish a Community Partnership Agreement in **Kent County, Maryland** to establish a comprehensive, integrated children and family interagency service delivery system that is community-based, family-focused and culturally competent. This **Agreement** is based on a shared vision and a joint commitment by the **Cabinet** and the **Board** to advance a results-based accountability and management system that enhances child and family well-being.

This **Agreement** includes Appendices A and B, which are attached hereto and incorporated herein. The appendices that are attached and incorporated into this **Agreement** are as follows:

1. Appendix A, Program Description Chart, which sets forth the details of the programs/strategies to be funded in whole or in part by the **Cabinet** and managed by the **Board** under this **Agreement**, for the fiscal year; and,
2. Appendix B, which contains the annual budget for **Cabinet-funded** programs/strategies, Board Administration, and Community Support.

II. PROGRAMS AND SERVICES TO BE PROVIDED

- A. The programs, services, requirements, conditions and other activities of the

Board as to its operations that will be funded by the **Cabinet** are set forth in the Appendices A and B. By accepting **Cabinet** funds under this **Agreement**, the **Board** agrees to the terms and conditions set forth herein and appended hereto and those contained in the State of Maryland Policies and Procedures Manual for Local Management Boards (“Manual”), which is incorporated by reference into this **Agreement** in accordance with paragraph VIII (H) herein.

- B. The **Board** shall comply with applicable provisions of Title 8 of the Human Services Article of the Annotated Code of Maryland; the Code of Maryland Regulations (“COMAR”); written guidelines and policies communicated in writing and issued by the **Cabinet** and the Executive Director for the **Governor’s Office of Crime Prevention, Youth, and Victim Services (“Office”)**; and other applicable federal and State laws, regulations, and policies relating to the terms and conditions of this **Agreement**, including the delivery of services to children and families described herein.
- C. The parties hereby expressly acknowledge the possibility of substantial changes in State and federal regulations applicable to this **Agreement** and expressly agree to negotiate associated amendments to the **Agreement** as necessary to comply with such changes; *provided* that any increase in the scope of work or cost of performance associated with such amendments may be compensated by a budget increase or, in the alternative, by modifying the scope of work to reduce the cost of performance, as determined by the **Cabinet** in its sole discretion. Any such modification in the scope of work or budget shall be performed in accordance with the provisions of this **Agreement** (see Section V “MODIFICATIONS”).

III. TERM

This **Agreement** shall be effective and remain in full force and effect for State fiscal year 2023 (July 1, 2022 – June 30, 2023) unless modified or terminated under Sections V. (“MODIFICATIONS”) and VI. (“TERMINATION”) herein, and unless renewed thereafter upon the mutual written agreement of the parties.

IV. FUNDING

- A. Amount: Funding for the programs/strategies to be provided by the **Board** under this **Agreement** will be provided by the **Cabinet**. The total amount will be determined by the **Office** on behalf of the **Cabinet**, based on the proposed budget submitted by the **Board** and approved by the **Office** on behalf of the **Cabinet**, and which is subject to annual **State** appropriations.
- B. Conditions:
 - 1. Funding received from the **Cabinet** is conditioned upon the availability of **State** appropriations. The **Board** shall make every effort to maximize revenue from sources other than **State** appropriations. In the event of a funding reduction, the **Subdivision** shall not be required to utilize **Subdivision** funds to meet the objectives of this **Agreement**.
 - 2. Funding received from the **Cabinet** is conditioned upon the **Board** complying with the conditions as set forth in this **Agreement**, including

Appendices A and B.

3. Funding received from the **Cabinet** is conditioned on the submission by the **Board** of an annual budget that has been approved by the **Cabinet**.
4. Funding received from the **Cabinet** is conditioned on the submission by the **Board** of performance measures for each funded program/strategy noted in Appendix A in accordance with the instructions established by the **Cabinet**.
5. Funding received from the **Cabinet** is conditioned on the utilization by the **Board** of the Results Scorecard web-based application for each funded program/strategy noted in Appendix A in accordance with the instructions established by the **Office**.

C. Payments: Payments from the **Cabinet** Fund pursuant to this **Agreement** shall be made in accordance with the provisions of the Manual.

D. Withholding and Repayment of Funds:

1. The **Cabinet** reserves the right to withhold the transfer of **Cabinet** funds to the **Board** if the **Board** fails to:
 - a) Comply with the terms and conditions of this **Agreement**, **including any and all Children's Cabinet reporting requirements**; and/or,
 - b) Implement the programs/strategies listed in Appendix A in accordance with the terms and conditions of this **Agreement**.
2. Before any funds are withheld hereunder, the **Cabinet** shall notify the **Board** in writing of the provision(s) of the **Agreement** that the **Board** failed to follow. The **Board** shall have thirty (30) calendar days from receipt of the **Cabinet** notice to develop a corrective plan acceptable to the **Cabinet**. This corrective plan shall specify the date by which deficiencies will be corrected. Failure by the **Board** to correct deficiencies shall result in withholding of funds hereunder by the **Cabinet**.
3. Any funds not expended during the fiscal year shall be returned to the Children's Cabinet Fund in accordance with Manual requirements or as directed by the Children's Cabinet.

V. MODIFICATIONS

No amendment or modification to this **Agreement** is binding unless it is in writing and signed by all parties, except as specifically provided in the Manual.

VI. TERMINATION

- A. This **Agreement** may be terminated by the **Cabinet**, upon sixty (60) calendar day's written notice, if the **Board** fails to fulfill its obligations under the **Agreement** as determined by the **Cabinet** in its sole discretion, or if termination is determined by the **Cabinet** in its sole discretion to be in the best interest of the **Cabinet**. The **Subdivision** or the **Board** may terminate the **Agreement**, upon

sixty (60) calendar days written notice, if that is determined to be in the best interest of the **Subdivision** or the **Board**. The **Cabinet** shall pay the cost of budgeted expenditures made prior to the date of termination that are consistent with the terms of this **Agreement** and the **Board** Manual.

- B. If the **Cabinet** determines that the **Agreement**, or any portion thereof, must be terminated due to a lack of appropriations or other reductions to the **Cabinet** Fund, the provisions of the above paragraph A. do not apply. In such circumstances, the **Cabinet** will attempt to provide prior notice of termination and payment for allowable budgeted expenditures prior to the date of termination, to the extent feasible.
- C. Termination of this **Agreement** does not relieve the **Subdivision** of the requirements of Section 8-301 of the Human Services Article of the Annotated Code of Maryland requiring the establishment of a Local Management Board. Prior to termination of this **Agreement**, the **Subdivision** and the **Board** shall adopt and implement a transition plan, subject to approval by the **Cabinet**, to ensure the continuation of programs and services under this **Agreement** through a State or local entity. However, if the **Cabinet** terminates this **Agreement** due to a lack of appropriations or other reductions to the **Cabinet** Fund, then the **Subdivision** and the **Board** may be relieved of all obligations to continue the programs and services required under this **Agreement** if substitute funding cannot be obtained. Termination under this Paragraph C shall occur in accordance with the provisions of the Manual.

VII. REVIEW PROCESS

The **Board** may request a review of any decision made by or on behalf of the **Cabinet** with respect to this **Agreement**. The request must be made in writing to the Assistant Deputy Director of the Office within thirty (30) calendar days of the decision. The Assistant Deputy Director for the Office will respond, in writing, within sixty (60) calendar days of the date of the **Board** request. A request for review of the Assistant Deputy Director's response may be made, in writing, to the **Cabinet** or its designee within thirty (30) calendar days of the date of the Assistant Deputy Director's response.

VIII. GENERAL PROVISIONS AND CONDITIONS

- A. State Laws and Regulations: The terms of this **Agreement** and its execution, interpretation, and enforcement shall be governed by and are subject to all applicable Maryland laws and regulations and approval of other agencies of the **State**, as required under said laws and regulations.
- B. Successors and Assigns: This **Agreement** shall bind the respective agents, successors and assigns of the parties.
- C. Nondiscrimination: The **Board** shall comply with applicable nondiscrimination provisions of federal and Maryland laws and regulations.
- D. Anti-Bribery: The **Board** certifies that, to the best of its knowledge, neither the **Board** nor any of its officers, directors, partners, nor any of its employees directly involved in obtaining this **Agreement** with the **State** or any county, city, or other subdivision of the State, has been convicted of bribery, attempted

bribery, or conspiracy to bribe under the laws of any state or the United States.

- E. It is understood and agreed that the parties to this **Agreement** do not waive any rights they may have to assert governmental or sovereign immunity.
- F. The **State** shall not assume any obligation to indemnify, hold harmless, or pay attorneys' fees that may arise from or in any way be associated with the performance or operation of this **Agreement**.
- G. In the event that monies designated by the United States Department of Health and Human Services for programs under Title IV-A, IV-B, and IV-E of the Social Security Act, as amended, are used in programs provided for under this **Agreement**, the Maryland Department of Human Services, as the Single State Agency for Title IV-A, IV-B, and IV-E funding, retains all decision-making authority which it held as of the date of this **Agreement** for purposes of implementation of any such program. Similarly, if any services provided under this Agreement are funded by Medicaid, under Title XX of the Social Security Act, then the Maryland Department of Health, as the Single State Agency for administration of the Medicaid Program, retains decision-making authority with respect to those funds, to the extent required by 42 U.S.C., Section 1902(a)(5) and 42 CFR 431.10, as amended.
- H. Incorporation by Reference: The provisions of the Manual effective as of July 1, 2021 and amended from time to time, are incorporated herein by reference. The **Board** shall incorporate the Manual by reference into any and all of its subcontracts funded by the **Cabinet** pursuant to this **Agreement**, as appropriate.

IN WITNESS WHEREOF, the **State** and **Subdivision** have executed this **Agreement**.

THE STATE OF MARYLAND

BY: _____

Deputy Director for the Governor's Office of Crime Prevention,
Youth, and Victim Services on behalf of the Children's Cabinet

DATE: _____

LOCAL MANAGEMENT BOARD

BY: _____, Chair

Local Management Board of **Kent County**

DATE: _____

bribery, or conspiracy to bribe under the laws of any state or the United States.

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- F. The **State** shall not assume any obligation to indemnify, hold harmless, or pay attorneys' fees that may arise from or in any way be associated with the performance or operation of this **Agreement**.
- G. In the event that monies designated by the United States Department of Health and Human Services for programs under Title IV-A, IV-B, and IV-E of the Social Security Act, as amended, are used in programs provided for under this **Agreement**, the Maryland Department of Human Services, as the Single State Agency for Title IV-A, IV-B, and IV-E funding, retains all decision-making authority which it held as of the date of this **Agreement** for purposes of implementation of any such program. Similarly, if any services provided under this Agreement are funded by Medicaid, under Title XX of the Social Security Act, then the Maryland Department of Health, as the Single State Agency for administration of the Medicaid Program, retains decision-making authority with respect to those funds, to the extent required by 42 U.S.C., Section 1902(a)(5) and 42 CFR 431.10, as amended.
- H. Incorporation by Reference: The provisions of the Manual effective as of July 1, 2021 and amended from time to time, are incorporated herein by reference. The **Board** shall incorporate the Manual by reference into any and all of its subcontracts funded by the **Cabinet** pursuant to this **Agreement**, as appropriate.

IN WITNESS WHEREOF, the **State** and **Subdivision** have executed this **Agreement**.

THE STATE OF MARYLAND

BY: _____

Deputy Director for the Governor's Office of Crime Prevention,
Youth, and Victim Services on behalf of the Children's Cabinet

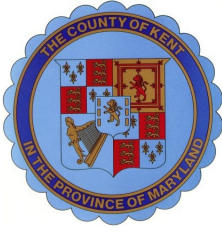
DATE: _____

LOCAL MANAGEMENT BOARD

BY: Shelly Neal - Edwards, Chair

Local Management Board of **Kent County**

DATE: 11/14/2022



**Rosemary Ramsey Granillo, Director, Kent County Local Management
Board
11/29/2022
County Commissioners Meeting**

Item Summary:

Findlay House Global, LLC. Design Contract

ATTACHMENTS:

Description

11.29.22 Contract, By and Between the County Commissioners of Kent County and Findlay House Global, LLC, Youth Led Behavioral Health Program Design September 2, 2022-June 30, 2023

CONTRACT

THIS CONTRACT, made this 29 day of November 2022, by and between the County Commissioners of Kent County, a body corporate and politic of the State of Maryland, hereinafter referred to as the COUNTY, and Findlay House Global, LLC, hereinafter referred to as the CONTRACTOR;

WITNESSETH, That for and in consideration of the mutual covenants and promises between the parties hereto, it is fully agreed that:

1. The CONTRACTOR will furnish all labor, materials, equipment, and transportation necessary for the Youth Led Behavioral Health Program Design, in accordance with the specifications in ATTACHMENT A.
2. ATTACHMENTS are:
 - a. Attachment A: Scope of Work
 - b. Attachment B: General Terms and Conditions
3. LIABILITY INSURANCE. CONTRACTOR shall furnish to the COUNTY, before beginning any work hereunder, a Certificate of Insurance certifying that the Contractor carries comprehensive, general liability insurance coverage through a policy which protects the County, and names the County as an Additional Insured in aggregate liability coverage of not less than Two Million (\$2,000,000.00) Dollars.
4. WORKER'S COMPENSATION INSURANCE. CONTRACTOR shall furnish to the County Commissioners, before beginning work, a Certificate of Workmen's Compensation Insurance covering all employees of said Contract in amounts statutorily required.
5. COMPLETION OF WORK. The CONTRACTOR shall commence the work covered by this Contract by September 2nd 2022 and shall complete the same by June 30th, 2023 unless the period for completion is extended as provided for in the general conditions.
6. CONTRACT SUM. The COUNTY shall pay the CONTRACTOR for the performance of said work, subject to additions or deletions provided herein a total maximum fee, not to exceed Forty-Three Thousand Nine Hundred and Nine dollars \$43,909 in conformity with the bid schedule.
7. COMPENSATION. The COUNTY agrees to pay the CONTRACTOR \$6,901.50 per month for the months of September 2022 – February 2023 upon receipt of a monthly invoice; and make payment on a final invoice of \$2,500 upon receipt of the final Y.O.U.R. Kent County Academy Report deliverable.

The amount due for services will be rendered as stipulated under this MOU within (30) days of submission of an approved monthly invoice.

Compensation will be at the full amount as indicated above: unless the COUNTY makes any increases or reductions (i.e. changes) to the overall program budget; and/or the COUNTY discovers that all or a portion of the payment otherwise due is subject to withholding.

8. CONFIDENTIALITY. In the case where data is collected from programs or agencies, the information and records related to the services performed under this CONTRACT shall be confidential and shall not be disclosed by the CONTRACTOR without the express consent of the program participants or, if a minor, the minor's parents or guardian, except where the information and records are being examined in conjunction with the administration of the program and/or services provided for under this CONTRACT; or as may be required under State or federal law.

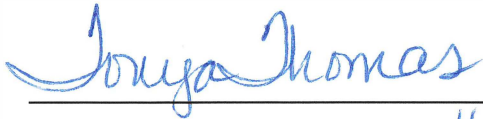
9. DURATION of OBLIGATION. This Contract extends for 10 months, from September 2nd 2022 through June 30th 2023.

10. NON-ASSIGNMENT. Neither this Contract nor any of the rights, interests or obligations under the Contract shall be assigned, in whole or in part, by operation of law or otherwise by either party without the prior written consent of the other party.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in duplicate, on the date first above written.

WITNESS/ATTEST

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

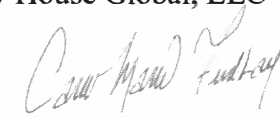


11/29/2022

By: 

Thomas Mason, President
Kent County Commissioners

Findlay House Global, LLC

By: 

Cara-Marie Findlay

Principal

83-2986244
Employer Identification Number

ATTACHMENT A

FY23 Scope of Work between Kent County Local Management Board and Findlay House Global, LLC

Summary:

The Kent County Local Management Board (KCLMB) has selected Findlay House Global, LLC to conduct a youth-led behavioral health program design process, sponsored by Kent County Local Management Board (KCLMB), and facilitated by Findlay House Global's Y.O.U.R. Development™ Youth Leadership Academy Program.

ROLES, RESPONSIBILITIES & RESOURCES. To further the relationship between the Parties, in order to achieve Parties' mutual desire to achieve a youth-led behavioral health program design, each party agrees to the following roles and responsibilities, and providing the following resources.

More specifically, KCLMB will:

- Provide FHG technical assistance as necessary to finalize deliverables and budgets, in order for FHG to fulfill all requirements for grant award execution
- Formally execute and issue a grant award of Forty-Three Thousand, Nine Hundred and Nine Dollars (\$43,909) for the activities covered by FHG's Y.O.U.R. Development™ Youth Leadership Academy program. KCLMB may agree to provide additional resources in future amendments.

FHG will:

- Provide facilitation of a 15-week, learn-by-doing, youth leadership academy; pursuant to the program narrative of the FHG grant application/proposal attached to this agreement.
- Collaborate with local community partners including KCLMB, KCHS, and others (e.g. Minary's Dream Alliance) to ensure optimal execution of the hybrid youth leadership academy
- Provide the necessary resources for optimal and effective program execution including, but not limited workbook and equipment
- Deliver a final report on the academy experience (i.e. the Y.O.U.R. Kent County Report) by April 30th, 2023 - dependent on timely completion and approval of key phase activities

Parties agree to uphold their roles and responsibilities in a committed, good-faith manner; and agree to provide the resources above at a minimum. The Parties may agree to additional resources as set forth in future amendments.

Final deliverables due no later than June 30th 2023.



GENERAL TERMS & CONDITIONS OF CONTRACT BETWEEN COUNTY & CONTRACTOR

1. ACCOUNTING SYSTEM AND AUDIT, ACCURATE INFORMATION

The Contractor certifies that all information the Contractor has provided or will provide to the County is true and correct and can be relied upon by the County in awarding, modifying, making payments, or taking any other action with respect to this contract including resolving claims and disputes. False or misleading information constitutes grounds for the County to terminate this contract for cause and to pursue any other appropriate remedy. The Contractor certifies that the Contractor's accounting system conforms to generally accepted accounting principles, is sufficient to comply with the contract's budgetary and financial obligations, and is sufficiently able to produce reliable financial information.

The County may examine the Contractor's and any first-tier subcontractor's records to determine and verify compliance with the contract and to resolve or decide any claim or dispute arisen under this contract. The Contractor and any first-tier subcontractor must grant the County access to these records at all reasonable times during the contract term and for three (3) years after final payment (or for such longer period as may be required pursuant to any federal, state, or other loan or grant condition). If the contract is supported to any extent with federal or state funds, the appropriate federal or state authorities may also examine these records. The Contractor must include the preceding language of this paragraph in all first-tier subcontracts.

2. AMERICANS WITH DISABILITIES ACT

The Contractor agrees to comply with the nondiscrimination requirements of Titles II and III, and other provisions, of the Americans with Disabilities Act of 1990, Pub. Law 101-336, as amended, currently found at 42 U.S.C., § 12101, et seq.

3. APPLICABLE LAWS

This contract must be construed in accordance with the applicable laws, rules, and regulations of the State of Maryland (without regard to its conflicts of laws principles) and of Kent County. All Kent County laws, rules, and regulations are incorporated by reference into, and made a part of, this contract. In the case of any inconsistency between this contract and such laws, rules, and regulations, the laws, rules, and regulations shall govern. The Contractor must, without additional cost to the County, pay any necessary fees and charges, obtain any necessary licenses and permits, and comply with applicable federal, state and local laws, codes and regulations. For purposes of litigation involving this contract, except for Contract Disputes discussed in paragraph 8 below, exclusive venue and jurisdiction must be in the Maryland State courts located in Kent County, Maryland.

4. ASSIGNMENTS AND SUBCONTRACTS

The Contractor may not assign or transfer this contract, any interest herein or any claim hereunder, except as expressly authorized in writing by County's County Administrator, or as otherwise specifically provided for in the contract. Unless performance is separately and expressly waived in writing by the County Administrator, an assignment does not release the Contractor from responsibility for performance of this contract. Unless otherwise provided in the contract, the Contractor may not contract with any other party for

furnishing any of the materials or services herein contracted for without the written approval of the County Administrator.

5. CHANGES

The County Administrator may unilaterally change the work, materials and services to be performed, in accordance with County law, rule, or regulation. The change must be in writing and within the general scope of the contract. The contract will be modified to reflect any time or money adjustment the Contractor is entitled to receive. Any claim concerning an adjustment in time or money due to a change must be given in writing to the County Administrator, or the designated Contract Administrator, within thirty (30) days from the date that the change was ordered, or the claim will be waived. Any failure to agree upon a time or money adjustment must be resolved under the "Disputes" clause (Section 8) of this contract. The Contractor must proceed with the prosecution of the work as changed, even if there is an unresolved claim. No charge for any extra work, time or material will be allowed, except as provided in this section.

6. CONTRACT ADMINISTRATION

A. The Contract Administrator, subject to paragraph B below, is the Department Representative designated by the County Administrator. The Contract Administrator is authorized to:

- 1) Serve as liaison between the County and Contractor;
- 2) Give direction to the Contractor to ensure satisfactory and complete performance;
- 3) Monitor and inspect the Contractor's performance to ensure acceptable timeliness and quality of service;
- 4) Serve as records custodian for this contract;
- 5) Accept or reject the Contractor's performance or service;
- 6) Furnish timely written notice of the Contractor's performance failures, if applicable, to the County Administrator;
- 7) Prepare required documents and reports;
- 8) Approve or reject invoices for payment;
- 9) Recommend contract modifications or terminations to the County Administrator; and
- 10) Issue Notice to Proceed.

B. The Contract Administrator is NOT authorized to make determinations (as opposed to recommendations) that alter, modify, terminate, or cancel the contract, effect a procurement, interpret ambiguities in contract language, or waive the County's contractual rights.

7. COST & PRICING DATA

The Contractor guarantees that any cost and/or pricing data provided to the County will be accurate and complete. The Contractor grants the County access to all books, records, documents, and other supporting data in order to permit adequate evaluation of the Contractor's proposed price(s). The Contractor also agrees that the price to the County, including profit or fee, may, at the option of the County, be reduced to the extent that the price was based on inaccurate, incomplete, or non-current data supplied by the Contractor.

8. DISPUTES DURING CONTRACT PERFORMANCE

Any dispute by Contractor arising during the performance of the contract, which dispute is not disposed of by mutual agreement, must be decided as provided hereunder. Pending final resolution of a dispute, the Contractor must proceed diligently with contract performance. Subject to the discretion of the County Administrator, the head of the County department, office, or agency ("Department Head") of the Contract Administrator is the designee of the County Administrator, for the purpose of dispute resolution. If the Contract Administrator is the Department Head, then the dispute shall be managed by the County Administrator. The Department Head may, with the Contractor's consent, delegate this responsibility to another person (other than the Contract Administrator). The Contractor waives any dispute or claim not made in writing and received by the Department Head within thirty (30) days of the occurrence giving rise to the dispute or claim. A dispute must be in writing, for specific relief, and any requested relief must be fully supported by affidavit and all relevant calculations, including cost and pricing information, records, and other information. The Contractor may, at the County's option, be made a party to any related dispute involving another Contractor.

9. DOCUMENTS, MATERIALS AND DATA

All documents, materials or data developed as a result of this contract are the County's property, unless specifically provided for in the contract. The County has the right to use and reproduce any documents, materials, and data, including confidential information, used in the performance of, or developed as a result of, this contract. The County may use this information for its own purposes, including reporting to state and federal agencies. The Contractor warrants that it has title to or right of use of all documents, materials or data used or developed in connection with this contract. The Contractor must keep confidential all documents, materials, and data prepared or developed by the Contractor or supplied by the County.

10. DURATION OF OBLIGATION

The Contractor agrees that all of the Contractor's obligations and warranties which, directly or indirectly, are intended by their nature or by implication to survive performance of the contract shall so survive the completion of performance, termination for cause, or the termination for convenience of the contract.

11. ENTIRE AGREEMENT

There are no promises, terms, conditions, or obligations other than those contained within the contract, including any terms, conditions, documents or exhibits thereto, and in these General Terms and Conditions. This contract supersedes all communications, representations, or agreements, either verbal or written, between the parties hereto, with the exception of express warranties given to induce the County to enter into the contract.

12. ETHICS REQUIREMENTS/ POLITICAL CONTRIBUTIONS

The Contractor must comply with the ethics provisions contained in Chapter 29 – Ethics of the Code of Public Local Laws of Kent County.

13. GUARANTEE

- A. Contractor guarantees for one (1) year from acceptance, or for such other period of time as may have been expressly stated in the contract or the County's written solicitation, all goods, services, and construction offered, including those used in the course of providing the goods, services, and/or construction. This includes a guarantee that all products offered (or used in the installation of those

products) carry a guarantee against any and all defects for such period. The Contractor must correct any and all defects in material and/or workmanship which may appear during the guarantee period, or any defects that occur within one (1) year of acceptance even if discovered more than one (1) year after acceptance, by repairing (or replacing with new items or new materials, if necessary) any such defect at no cost to the County and to the County's satisfaction;

- B. Should a manufacturer's or service provider's warranty or guarantee exceed the requirements stated above, that guarantee or warranty will be the primary one used in the case of defect. Copies of manufacturer's or service provider's warranties must be provided upon request;
- C. All warranties and guarantees must be in effect from the date of acceptance by the County of the goods or services;
- D. The Contractor guarantees that all work shall be accomplished in a workmanlike manner, and the Contractor must observe and comply with all federal, state, County and local laws, ordinances, and regulations in providing the goods and performing the services listed;
- E. Goods and materials provided under this contract must be of first quality, latest model, and of current manufacture, and must not be of such age or so deteriorated as to impair their usefulness or safety. Items that are used, rebuilt, or demonstrator models are unacceptable, unless specifically requested by the County in the contract documents; and
- F. All goods shall be merchantable and fit for the particular purpose, ordered or purchased, and as the Contractor so represents and warrants.

14. HAZARDOUS AND TOXIC SUBSTANCES

Manufacturers and distributors are required by federal "Hazard Communication" provisions of 29 CFR 1910.1200, and the Maryland "Access to Information About Hazardous and Toxic Substances" Law, to label each hazardous material or chemical container, and to provide Material Safety Data Sheets to the purchaser. The Contractor must comply with these laws and must provide the County with copies of all relevant documents, including Material Safety Data Sheets, prior to performance of services or contemporaneous with delivery of goods.

15. IMMIGRATION REFORM AND CONTROL ACT

The Contractor warrants that both the Contractor and any subcontractor do not and shall not hire, recruit, or refer for a fee, for employment under this contract or any subcontract, an alien while knowing the alien is an unauthorized alien, or any individual without complying with the requirements of the federal Immigration and Nationality laws, including but not limited to any verification and record keeping requirements. The Contractor further assures the County that, in accordance with those laws, it does not and will not discriminate against an individual with respect to hiring, or recruitment or referral for a fee, of the individual for employment or the discharging of the individual from employment because of such individual's national origin or, in the case of a citizen or intending citizen, because of such individual's citizenship status.

16. PROVISIONS

Notwithstanding any provisions to the contrary within any contract terms or conditions supplied by the Contractor, the County's General Terms and Conditions supersede the Contractor's terms and conditions in the event of any inconsistency, unless specifically waived or amended by the County.

In the case of any conflicts or ambiguities determined among the contract documents, such matters shall be resolved in favor of the following priorities:

- A. Any term or condition specifically provided for within a signed agreement or exhibit to a contract, other than terms and conditions provided by the Contractor;
- B. Terms and Conditions specified by the County in any Request For Proposal, Request For Qualifications, Invitation For Bid, or any other solicitation document, specifying with particularity the County's General Terms and Conditions; and
- C. These General Terms and Conditions.

The lack of a specific provision in any of the documents referred to in items 16.A. and 16.B. above shall not operate to create an ambiguity with these General Terms and Conditions.

17. INDEMNIFICATION

The Contractor is responsible for any loss, personal injury, death and any other damage (including incidental and consequential) that may be done or suffered by reason of the Contractor's negligence or failure to perform any contractual obligations. The Contractor must indemnify and save the County harmless from any loss, cost, damage, and other expenses, including attorney's fees and litigation expenses, suffered or incurred due to the Contractor's negligence or failure to perform any of its contractual obligations. If requested by the County, the Contractor must defend the County in any action or suit brought against the County arising out of the Contractor's negligence, errors, acts or omissions under this contract. The negligence of any agent, subcontractor or employee of the Contractor is deemed to be the negligence of the Contractor. For the purposes of this paragraph, County includes its elected officials, employees, agents, boards, and agencies. Any incidental and consequential damages shall be limited to the amount of insurance required by the contractor hereunder.

18. INDEPENDENT CONTRACTOR

If the Contractor is an independent contractor, the Contractor and the Contractor's employees or agents are not agents or employees of the County. Neither these General Terms and Conditions nor the contract are intended to create any partnership, joint venture, agency or other relationship between the County and the Contractor.

19. INFRINGEMENT

The Contractor represents and warrants that there is no copyright or patent infringement with respect to any goods or materials furnished pursuant to the contract. The Contractor shall indemnify and hold harmless the County with respect to cost, expense, damages, and liability arising from or on account of any claim for infringement.

20. INSPECTIONS

The County has the right to monitor, inspect and evaluate or test all supplies, goods, or services called for by the contract at all reasonable places (including the Contractor's place of business) and times (including the period of preparation or manufacture).

21. INSURANCE

Prior to execution of the contract, the Contractor must obtain, at its own cost and expense, and must keep in force and effect during the term of this contract (including all extensions) the insurance specified in the

contract. This must include any applicable table or attachment with an insurance company licensed or qualified to do business in the State of Maryland and with an A. M. Best rating of not less than A-. The Contractor must submit a certificate of insurance prior to award of this contract and prior to any contract modification extending the term of the contract, as evidence of compliance with this provision. The County must be named as an additional insured on all liability policies. Forty-five (45) days written notice to the County of cancellation or material change in any of the policies is required. In no event may the insurance coverage be less than that shown on the applicable table, attachment, or contract provision for required insurance. Subject to applicable law, the County Administrator may waive or modify the requirements of this section 21 in whole or in part.

22. NON-CONVICTION OF BRIBERY

The Contractor hereby declares and affirms that, to its best knowledge, none of its officers, directors, members, partners, or employees directly involved in obtaining contracts has been convicted of bribery, attempted bribery, or conspiracy to bribe under the laws of any state or the federal government.

23. NONDISCRIMINATION IN EMPLOYMENT

The Contractor shall not discriminate in employment, or in the treatment of employees, or discriminate in any manner on the basis of race, color, gender, age, religion, creed, national origin, ancestry, marital status, disability, political affiliation, or lawful sexual orientation and shall follow and obey all applicable State, Federal, and County laws and regulations regarding employment discrimination. The Contractor must bind its subcontractors to the provisions of this section.

24. PAYMENTS

This contract is subject to a non-appropriations clause as provided herein. No payment may be made or is due under this contract unless funds for the payment have been appropriated and encumbered by the County. Under no circumstances will the County pay the Contractor for legal fees. The Contractor must not proceed to perform any work or provide goods, services, or construction prior to receiving written confirmation that the County has appropriated and encumbered funds for the work. If the Contractor fails to obtain this verification from the County prior to performing work, the County has no obligation to pay the Contractor for the work.

If this contract provides for an additional contract term, or for work in any period beyond the end of the County's fiscal year in which the contract is executed, continuation of this contract beyond the end of that fiscal year is contingent upon the subsequent appropriation of funds and encumbrance of those appropriated funds for payments under this contract. If funds are not appropriated and encumbered to support continued performance in a subsequent fiscal period, this contract terminates without further notice from, or cost to, the County. The Contractor acknowledges that the County Commissioners have no obligation to appropriate funds for this contract in subsequent fiscal years. Furthermore, the County has no obligation to encumber funds to this contract in subsequent fiscal years. Accordingly, for each subsequent contract term, the Contractor must take appropriate action to verify that such funds have been appropriated and encumbered. See Annotated Code of Maryland, Article 31, section 3.

25. PERSONAL PROPERTY

All furniture, office equipment, operator equipment, vehicles and other similar types of personal property specified in the contract and purchased with funds provided under the contract become the property of the County upon the termination or expiration of this contract, unless expressly stated otherwise.

26. TERMINATION FOR CAUSE

The County may terminate the contract in whole or in part, and from time to time, whenever the County determines that the Contractor is:

- A. Defaulting in performance or is not complying with any provision of this contract;
- B. Failing to make satisfactory progress in the prosecution of the contract; or
- C. Endangering the performance of this contract.

Prior to a termination for cause, the County will send the Contractor written notice specifying the cause. The notice will give the Contractor ten (10) days from the date the notice is issued to cure the default or make progress satisfactory to the County in curing the default, unless a different time is given in the notice. If the County determines that default contributes to the curtailment of an essential service or poses an immediate threat to life, health, or property, the County may terminate the contract immediately upon issuing oral or written notice to the Contractor without any prior notice or opportunity to cure. In addition to any other remedies provided by law or the contract, the Contractor must compensate the County for additional costs incurred by the County to obtain substitute performance. A termination for cause shall be considered a termination for convenience as of the date the Contractor was advised of the termination for cause, if there was, in fact, no cause.

27. TERMINATION FOR CONVENIENCE

This contract may be terminated by the County, in whole or in part, upon written notice to the Contractor, when the County determines termination to be in the County's best interest. The termination is effective ten (10) days after the notice is issued, unless a different time is given in the notice. The County is liable only for payment for acceptable performance prior to the effective date of the termination, and for costs reasonably incurred as of the date of termination, including costs or items acquired by such costs that cannot be economically retained by the Contractor for other or future use of the Contractor.

28. TIME

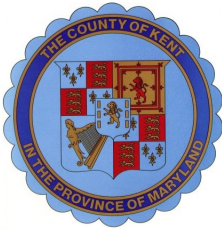
Time is of the essence in the performance by Contractor of the contract and of all ancillary matters arising therefrom.

29. TITLE

All goods delivered or provided to the County or otherwise pursuant to the contract, and the title thereto, shall be free of any security interest, lien, contract restriction, or other form of encumbrance. Title shall pass to the County at the place of delivery to the County, subject to the County's right to inspect and accept or reject the goods.

30. WORK UNDER THE CONTRACT

Work may not commence under this contract until all conditions for commencement are met, including execution of the contract by both parties, compliance with insurance requirements, and issuance of any required Notice to Proceed.



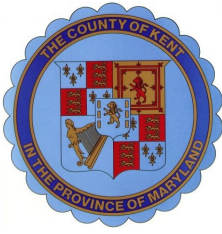
**Parks and Recreation
11/29/2022
County Commissioners Meeting**

Item Summary:

Full-Time Facility Monitor Vacancy

ATTACHMENTS:

Description



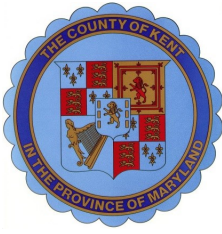
Public Works - Roads Division
11/29/2022
County Commissioners Meeting

Item Summary:

MEO I Vacancies

ATTACHMENTS:

Description



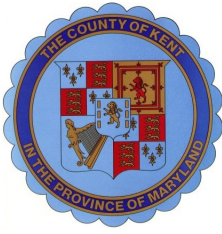
Public Works - Roads Division
11/29/2022
County Commissioners Meeting

Item Summary:

Roads Supervisor Vacancy

ATTACHMENTS:

Description



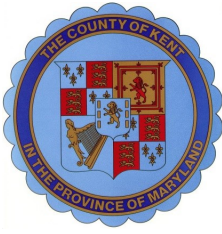
Public Works - Grounds Maintenance 11/29/2022 County Commissioners Meeting

Item Summary:

Grounds Maintenance Worker Vacancies

ATTACHMENTS:

Description



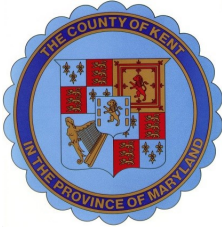
**Planning Commission Board
11/29/2022
County Commissioners Meeting**

Item Summary:

Appointment Letter

ATTACHMENTS:

Description



Sgt. Preston Ashley American Legion Post 228
11/29/2022
County Commissioners Meeting

Item Summary:

Thank You Letter

ATTACHMENTS:

Description

11.29.22 Sgt. Preston Ashley American Legion Post 228, Thank You Letter



The County Commissioners of Kent County

P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

November 29, 2022

Sgt. Preston Ashley American Legion Post 228
21423 Sharp Street
P.O. Box 207
Rock Hall, MD 21661

RE: Proper Disposal of American Flags

Dear Sgt. Preston Ashley American Legion Post 228:

Kindly accept our sincerest gratitude to you and your fellow Post members for assisting our office in the proper disposal of the American Flags left to our office by the citizens of Kent County. Your assurance that these American Flags that have flown for many years were properly retired during the ceremony held by your Post on November 12, 2022, is a testimony to your commitment as public servants and your spirit as American citizens. Thank you for your assistance and due diligence in properly taking care of the American Flag.

Very truly yours,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND



P. Thomas Mason, President

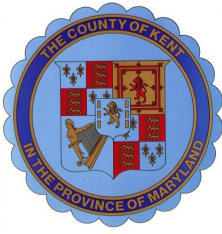


Ronald H. Fithian, Member



Robert N. Jacob, Jr., Member

KCC: ltc



Procedures For Public Comment 11/29/2022 County Commissioners Meeting

ATTACHMENTS:

Description

11.29.22 Public Comments Sign In Sheet

Press and Public Comments 2022

**PUBLIC COMMENTS
SIGN IN SHEET
November 29, 2022**

NAME (please print)	ADDRESS	TOPIC

Press and Public Comments

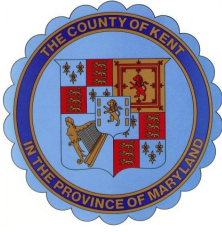
Time is allotted at the beginning and end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided The Public Comment sign-up sheet is located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter pertaining to County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620



**Chris Mulhall, Senior Manager, Government and Regulatory Affairs,
Comcast
11/29/2022
County Commissioners Meeting**

Item Summary:

Comcast Price Changes

ATTACHMENTS:

Description

11.29.22 Chris Mulhall, Senior Manager, Government and Regulatory Affairs, Comcast



November 15, 2022

Ms. Shelley L. Heller
County Administrator
Kent County (MD)
400 High St
Chestertown, MD 21620

RE: Important Information—Price Changes

Dear Ms. Heller,

At Comcast, we are always committed to delivering the entertainment and services that matter most to our customers in Kent County (MD), as well as exciting experiences they won't find anywhere else. We are also focused on making our network stronger in order to meet our customers' current needs and future demands. As we continue to invest in our network, products, and services, the cost of doing business rises. Rising programming costs, most notably for broadcast TV and sports, continue to be the biggest factors driving price increases. While we absorb some of these costs, these fee increases affect service pricing. As a result, starting December 20, 2022, prices for certain services and fees will be increasing, including the Broadcast TV Fee and the Regional Sports Network Fee.

Enclosed are the notices customers will receive within their bill starting November 20, 2022. We know you may have questions about these changes. If I can be of any further assistance, please contact me at (410) 960-1566.

Sincerely,

Chris Mulhall
Senior Manager, Government & Regulatory Affairs
Comcast Beltway Region

Enclosures: Customer Notices

County Commissioners

Office

Date 11/17/22

SmB

xfinity

Important information regarding your Xfinity services and pricing

Effective December 20, 2022

Xfinity TV	Current	New
Broadcast TV Fee	\$17.00	\$21.70
Regional Sports Fee	\$11.85	\$12.45
Choice TV Select	\$32.50	\$37.50
Choice TV Select - with TV Box	\$41.00	\$47.50
Service to Additional TV with TV Adapter	\$8.50	\$10.00
TV Box and Remote	\$8.50	\$10.00
HD TV Box and Remote Limited Basic	\$8.50	\$10.00

Pay-Per-View and On Demand Subscription Services	Current	New
Acorn TV On Demand	\$5.99	\$6.99

Installation	Current	New
In-Home Service Visit - After Initial Installation of Service	\$70.00	\$100.00

Xfinity Internet	Current	New
Modem Rental	\$14.00	\$15.00

Important Information - Price Changes

December 20, 2022

Additional Information Continued

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS	Current	New
DIGITAL PREMIER TIER	\$ 64.95	\$ 67.00
PERFORMANCE INTERNET & VOICE	\$ 109.90	\$ 111.95
DOUBLE PLAY BUNDLE WITH BLAST! INTERNET & VOICE	\$ 129.90	\$ 131.95
DIGITAL PREMIER PACKAGE WITH 5 PREMIUM CHANNELS	\$ 130.22	\$ 132.27
DIGITAL PREMIER WITH SPORTS AND 5 PREMIUM CHANNELS	\$ 134.17	\$ 136.22

*Important Information – Price Changes
December 20, 2022
Additional Information*

In addition to the price changes listed in the attached general **Important Information Regarding Xfinity Services and Pricing**, customers subscribing to the services below will receive a bill message regarding the pricing change to their service.

Bill Message Text:

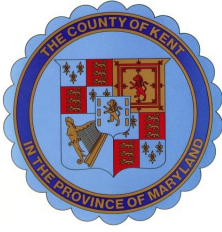
"In addition to the price changes listed on the general Important Information Regarding Xfinity Services and Pricing, on December 20, 2022, the price of [package or service name from below] will increase from \$XX.XX to \$XX.XX per month. Prices exclude taxes and fees."

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS	Current	New
Digital Preferred Tier	\$17.95	\$20.00
Choice Limited TV	\$30.00	\$35.00
Digital Preferred Package	\$85.22	\$87.27
Digital Preferred Tier with Showtime	\$29.95	\$32.00
Digital Preferred Tier with The Movie Channel	\$29.95	\$32.00
Digital Preferred Tier with Cinemax	\$29.95	\$32.00
Digital Preferred Tier With HBO Max	\$32.94	\$34.99
Choice Triple Play	\$99.99	\$100.99
Standard+ More Triple Play	\$130.99	\$131.99
Select+ More Triple Play	\$159.99	\$160.99
Signature+ More Triple Play	\$189.99	\$190.99
Super+ More Triple Play	\$199.99	\$201.99
Preferred Triple Play (MDU)	\$117.99	\$120.99
Preferred Extra Triple Play	\$129.99	\$132.99
Select Triple Play	\$149.99	\$151.99
Signature Triple Play	\$169.99	\$171.99
Super Triple Play	\$199.99	\$201.99
HD Extra Bundle	\$162.99	\$165.99
HD Plus Triple Play	\$187.99	\$190.99
Value Plus Triple Play	\$142.99	\$145.99
MultiLatino Ultra Triple Play	\$162.99	\$165.99
MultiLatino Ultra Bundle	\$162.99	\$165.99
MultiLatino Ultra HD Triple Play	\$172.99	\$175.99
MultiLatino HD Ultra Plus	\$192.99	\$195.99
MultiLatino Ultra Plus	\$192.99	\$195.99
Extra XF Bundle	\$154.99	\$157.99
Preferred XF Bundle	\$167.99	\$170.99
Starter Latino Triple Play	\$149.99	\$152.99

SERVICES NO LONGER AVAILABLE FOR NEW SUBSCRIPTIONS Cont.	Current	New
Preferred Extra Latino Triple Play	\$177.99	\$180.99
Economy Plus Latino Triple Play	\$142.99	\$145.99
HD Preferred Extra XF Bundle	\$194.99	\$197.99
Basic Pro Triple Play	\$112.99	\$115.99
Economy Pro Triple Play	\$120.99	\$123.99
Preferred Plus Triple Play (MDU)	\$139.99	\$142.99
HD Preferred Triple Play (MDU)	\$127.99	\$130.99
HD Preferred Plus Triple Play (MDU)	\$149.99	\$152.99
Choice Double Play	\$89.99	\$90.99
Standard+ Double Play	\$110.99	\$114.99
Select+ Double Play	\$139.99	\$141.99
Signature+ Double Play	\$169.99	\$171.99
Super+ Double Play	\$189.99	\$191.99
Preferred & Internet Pkg (MDU)	\$91.89	\$94.89
Economy Double Play	\$99.99	\$102.99
Select Double Play	\$119.99	\$122.99
Signature Double Play	\$139.99	\$142.99
Super Double Play	\$169.99	\$172.99
Blast! Plus Double Play with HBO Max	\$109.99	\$112.99
Internet Pro Plus Double Play with HBO Max	\$94.99	\$97.99
Internet Pro Plus Double Play with Showtime	\$91.99	\$94.99
Premier Double Play with Performance Pro Int	\$189.99	\$192.99
Internet Plus Latino Double Play	\$87.99	\$90.99
Internet Plus Double Play with Showtime	\$81.99	\$84.99
Blast! Extra Double Play	\$92.99	\$95.99
Blast! Plus Double Play	\$102.99	\$105.99
Preferred Double Play	\$151.99	\$154.99
Multilatin Double Play	\$136.99	\$139.99

Multilatio Total HD Triple Play	\$217.99	\$220.99
HD Preferred XF Bundle	\$177.99	\$180.99
HD Preferred Plus XF Bundle	\$197.99	\$200.99
HD Premier Sports Bundle	\$222.99	\$225.99
HD Premier XF Bundle	\$222.99	\$225.99
HD Complete XF Bundle	\$241.99	\$244.99
Preferred Latino Triple Play	\$167.99	\$170.99

Internet Plus Double Play with HBO	\$87.99	\$90.99
Preferred Latino Double Play	\$169.99	\$172.99
Performance Internet	\$64.95	\$67.00
Gigabit Pro Internet	\$299.95	\$300.00
Gigabit x2 Internet	\$129.95	\$130.00
Performance Starter Internet	\$59.95	\$65.00
Desi Pack	\$29.99	\$32.99
Modem Rental	\$14.00	\$15.00



**American Rescue Plan Act (ARPA) Funds Spend Plan
11/29/2022
County Commissioners Meeting**

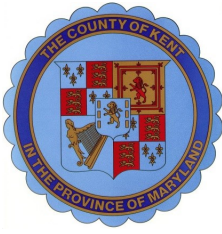
ATTACHMENTS:

Description

11-15-2022 ARPA Fund Commissioner Report

**AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
11/15/2022**

Project	Department	Project Estimate	Date Approved	Amount Approved	Date Completed
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800	
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115	
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000	6/28/2022
Clariflocculator Replacement Project Change Order #1		2,817	01/11/22	2,817	6/28/2022
Clariflocculator Replacement Project Change Order #2		90,642	01/11/22	90,642	
AV System	Information Technology	67,429	10/26/21	67,429	
IT Software	Information Technology	27,095	10/26/21	27,095	
Neighborhood & Infrastructure Grants	Information Technology	262,227	12/14/21	262,227	
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087	
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065	
Millington/RT301 Wastewater Treatment Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500	
Millington/RT301 Wastewater Conveyance System Capacity Study		9,500	09/27/22	9,500	
Tolchester Wastewater-Design Services Influent Screen	Water & Wastewater Fund	52,910	02/08/22	52,910	
Tolchester Wastewater - Bid Services and Const. Management		35,735	09/27/22	35,735	
Tolchester Wastewater Influent Screen Construction		652,897			
Worton WWTP Influent Lagoon Engineer Design & Bid Services	Water & Wastewater Fund	32,981	03/22/22	32,981	
Worton WWTP Influent Lagoon Engineer Const. Management		15,000			
Worton WWTP Lagoon Sludge Removal Contract		1,000,000			
Kennedyville Pump Station #2 Relocation Design	Water & Wastewater Fund	52,338	09/27/22	52,338	
Kennedyville Pump Station #2 Relocation Const. Management		35,000			
Kennedyville Pump Station #2 Construction		450,000			
Worton/Kennedyville GIS Water and Sewer Facilities Mapping	Water & Wastewater Fund	75,770	09/27/22	75,770	
Worton Vehicle Storage Building & site prep/lighting/heat	Water & Wastewater Fund	40,000	10/25/22	40,000	
Worton WWTP Solids Press Replacement Design	Water & Wastewater Fund	40,000.00			
Worton WWTP Solids Press Replacement Construction Management		20,000.00			
Worton WWTP Solids Press Replacement		250,000.00			
Total Amount of Funds Committed		<u>\$ 3,985,908</u>		<u>\$ 1,523,011</u>	
Amount of ARPA Funds		3,766,777		3,766,777	
Balance of ARPA Funds Remaining		<u>\$ (219,131)</u>		<u>\$ 2,243,766</u>	



Contingency and Use of Fund Balance Report 11/29/2022 County Commissioners Meeting

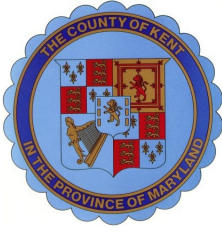
ATTACHMENTS:

Description

11-15-2022 Commissioner Report Contingency

**FY23 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
November 15, 2022**

[illegible]



Charles Mills, GAFF Consultancy
11/29/2022
County Commissioners Meeting

Item Summary:

Personnel, Police Accountability Board Candidates

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

ATTACHMENTS:

Description

06.28.22 Resolution 2022-11 A Resolution to Introduce Provisions Mandated by the State for the Creation of the Kent County Police Accountability Boards and Committees

RESOLUTION 2022-11

COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

COMPLIANCE WITH SUNDRY REQUIREMENTS OF THE MARYLAND POLICE ACCOUNTABILITY ACTS OF 2021 AS WELL AS SUBSEQUENT LEGISLATION

A RESOLUTION TO INTRODUCE PROVISIONS MANDATED BY THE STATE FOR THE ALTERATION OF CERTAIN LAW ENFORCEMENT DISCIPLINARY PROCEDURES AND THE CREATION OF REQUISITE BOARDS AND COMMITTEES

FOR THE PURPOSE OF acknowledgment and adherence to state requirements regarding aspects of Chapters 59, 60, 62, and 132 Laws of Maryland 2021, collectively known as the “Maryland Police Accountability Act of 2021”, and associated bills that followed. This collection of legislation, in which the General Assembly repealed the Law Enforcement Officers Bill of Rights and instituted a new disciplinary process for all Law Enforcement Agencies within the state, affects numerous facets of policing including the obligation that each Maryland county create a new countywide police accountability board and an administrative charging committee, and that each Law Enforcement Agency create a new trial board process – features which become effective July 1, 2022.

RECITALS

WHEREAS, the Maryland General Assembly has instituted the requirement that all counties create a new Police Accountability Board (PAB) in order to:

1. Receive Complaints of Police Misconduct filed by members of the public.
 - a. Ensure that the following is included in the Complaint:
 - i. The name of the Police Officer accused of misconduct.
 - ii. Description of the facts on which the Complaint is based
 - iii. Contact information of the complainant or a person filing on behalf of the complainant.
 - b. Forward the Complaint to the appropriate Law Enforcement Agency within 3 days after receipt.
2. Appoint two (2) Civilian members to the Administrative Charging Committee and one (1) Civilian to any pertinent Trial Boards.
3. Quarterly:
 - a. Hold meetings with the heads of Law Enforcement Agencies and the County Government to improve matters of policing.
 - b. Review outcomes of disciplinary matters considered by the Administrative Charging Committee.
4. Annually:
 - a. Submit a report to the county no later than December 31st that,
 - i. Identifies any trends in the disciplinary process of police officers in the county.

- ii. Makes recommendations on changes to policy that would improve police accountability in the county.

WHEREAS, the Act specifies that the creation of the Police Accountability Board falls to the local governing body; therefore, the County Commissioners of Kent County (the “County”) shall:

- Establish the membership for a Police Accountability Board with the following stipulations:
 - To the extent practicable, the membership shall reflect the racial, gender, and cultural diversity of the county.
 - Active Police Officers are disallowed.
- Establish the budget and staff for a Police Accountability Board and appoint a Chair who has relevant experience to the position.
- Establish the procedures for record keeping.

WHEREAS, the Act instructs that each county shall have one Administrative Charging Committee (ACC), to serve all local Law Enforcement Agencies within its confines (including municipalities), in order to:

1. Review the findings of a Law Enforcement Agency’s completed investigation of a complaint made by a member of the public against a police officer, including relevant body camera footage - if applicable, and circumscribed to matters covered in the complaint. [Note that the Act requires ALL Law Enforcement Agencies to deploy body-worn cameras by July 1, 2025].
 - a. In executing these duties, the Administrative Charging Committee may request information or action from the investigating agency including requiring additional investigation and the issuance of subpoenas.
 - b. The ACC may record, in writing, any failure of supervision that caused or contributed to a police officer’s misconduct.
2. Decide if that police officer should be administratively charged.
 - a. If Charged, recommend discipline in accordance with the Law Enforcement Agency’s disciplinary matrix [as developed by the Maryland Police Training and Standards Commission].
 - b. If NOT Charged, the ACC may make a determination as to whether:
 - i. The allegations are Unfounded, OR
 - ii. The officer is Exonerated.
3. Authorize a police officer called to appear before the Administrative Charging Committee to be accompanied by a representative.
4. Issue a written opinion that describes in detail its findings, determinations, and recommendations and forward that written opinion to the Chief of the Law Enforcement Agency, the Police Officer, and the Complainant.
5. Members of the ACC shall meet once per month OR as needed.
6. Members Shall maintain Confidentiality relating to matters being considered until FINAL Disposition of the matter.

WHEREAS, the Act stipulates that the Administrative Charging Committee comprise the following five (5) member composition:

- The Chair of the Police Accountability Board (or another member of the PAB designated by the Chair).
- Two (2) civilian members selected by the PAB.
- Two (2) civilian members selected by the Chief Executive Officer of the county [The County Commissioners of Kent County].

WHEREAS, the Act decrees that serving as a member of the Administrative Charging Committee requires training on matters relating to police procedures from the Maryland Police Training and Standards Commission (MPTSC) as a prerequisite to appointment; consequently, no entrant may be seated until this training is completed to the satisfaction of the MPTSC.

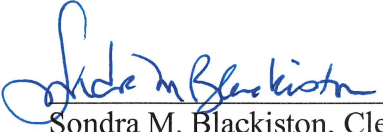
NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, THAT: there shall be a Kent County Police Accountability Board and a Kent County Administrative Charging Committee to serve all Kent County, Chestertown, and Rock Hall Law Enforcement Agencies, adhering to the above Recitals and with the following provisos:

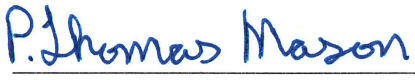
- I. The membership of the Kent County Police Accountability Board shall be as follows:
 - a. The PAB shall consist of seven (7) members and shall be appointed by the County Commissioners of Kent County
 - i. Each member shall have been a resident of Kent County for a minimum of one (1) uninterrupted year immediately prior to application for membership.
 - ii. A good faith effort is to be made to attain members residing in each of the county's seven (7) election districts.
 - iii. At least one member should reside within the jurisdiction of each municipality in the county with its own police department [i.e., Chestertown and Rock Hall].
 - b. Members serve a four (4) year term.
 - i. Upon the expiration of a term, members continue to serve until a successor is appointed.
 - ii. Members may be reappointed for one (1) additional term (successive or not).
 - iii. Members may resign at any time by providing written notice to the County.
 - iv. The County Commissioners of Kent County retain the authority to remove any member by majority vote, by its own initiative or the recommendation resulting from the majority vote of the PAB itself.
 - c. To the extent practicable, the Chairperson of the Kent County Police Accountability Board shall:

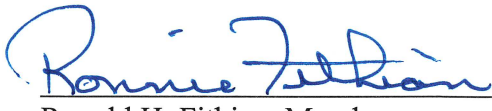
- i. Be a former sworn law enforcement officer who retired in good standing with at least a decade of service.
 - ii. Have experience serving in a supervisory position within law enforcement and/or have extensive knowledge of policing, police practices, disciplinary issues, and the criminal justice system.
 - iii. Have been a resident of Kent County for two (2) years immediately prior to appointment to the PAB.
 - d. Qualifications for all PAB members:
 - i. Members Shall have a criminal background check prior to appointment; thenceforth, they shall be bound by the Kent County Code of Ethics [Chapter 29, Code of Public Laws].
 - 1. Prior felony convictions result in automatic ineligibility.
 - 2. Members convicted of a felony while serving a term must report the conviction to the County Commissioners of Kent County and resign.
 - 3. Convictions of the following misdemeanors result in automatic ineligibility:
 - a. Perjury
 - b. Violent Crime
 - c. Any other misdemeanor carrying a maximum sentence in excess of one (1) year.
 - ii. Members Shall be registered voters of Kent County.
 - e. Members Shall maintain Confidentiality relating to matters being considered until FINAL Disposition of the matter.
- II. The County recognizes that the ACC cannot perform its mandate without the MPTSC instituting and providing both the requisite training and the new disciplinary matrix.
- a. Hence, the first order of business to be conducted upon the inaugural assembly of the new Kent County Police Accountability Board Shall be the selection of three (3) members for the Kent County Administrative Charging Committee.
 - i. The Chair of the PAB is to designate themselves or another member of the PAB to the Charging Committee.
 - ii. The full PAB will select two (2) other members for the ACC.
 - b. The County Commissioners of Kent County shall subsequently appoint the remaining two (2) members of the ACC forthwith.
 - c. Training for the five (5) ACC members will then be provided when the MPTSC makes it available.
- III. Proper public notice and necessary transparency of all meetings of the Police Accountability Board as well as the Administrative Charging Committee shall comply with the Maryland Open Meetings Act.
- a. All Meetings of the PAB and ACC are to be open meetings.
 - b. If a meeting is to be closed, it must be in accordance with the Maryland Open Meetings Act, General Provisions Article § 3-305.

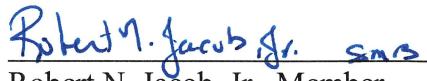
ATTEST:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Sondra M. Blackiston, Clerk


P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

ADOPTED: June 28, 2022