

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

October 4, 2022

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Time Is Allotted At The End Of Each Meeting For The Commissioners To Receive
Comments From The Public

Public Notices

Disposal of Real County Property
172 Sassafras Street, Millington, MD 21651

Consent Items

- #1 - Regular Session Minutes, September 27, 2022
- #2 - Liquor Minutes, September 27, 2022
- #3 - Mike Moulds, Director, Public Works
 - Engineering - Grounds Maintenance, Butterfly Way Station Memorandum of Understanding
- #4 - Chestertown Volunteer Fire Company, Raffle Only, October 5, 2022 - December 17, 2022

Special Class C Licenses

Tolchester Community Association, Inc., Beer and Wine, October 8, 2022
Sgt. Preston Ashley American Legion Auxiliary, Beer Only, October 16, 2022

Proclamations

Leslie Sea, Board of Directors President, For All Seasons
Suicide Prevention Month
Melba J. Taylor, Encore Associates, LLC, The National Federation of the Blind-Maryland
White Cane Safety Day, October 15, 2022

Appointments

Paul R. Rickert, Area Extension Director, and Dr. Dwayne Joseph, Ag Agent, University of
Maryland Extension
Introduction

Human Resources Director

Public Works - Environmental Operations Division
Motor Equipment Operator II Vacancy

Kent Alcohol and Tobacco Enforcement KATE

Thomas N. Yeager, County Attorney

Roopa Dusia, President, Siddhivinayak, Inc., trading as Galena Liquors

Thomas N. Yeager, County Attorney

Rumit H. Dusia, President, Huriom Petroleum Corporation, Inc., trading as Galena Mini Mart

Letters for Signature

Citizen Interest Forms

Police Accountability Board

Reverend Monique Upshur Davis, Holy Trinity AME Church

Response Letter

Public Comment/Media Review

Procedures For Public Comment

For Your Information

Free Workshop: Roadmap to Grant Funding

Basic Grant Preparation

Maryland Department of Transportation

2022 Local Resource Guide

Maryland Transportation Authority

Customer Assistance Plan

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

Closed Session

Marty Hale, Director, Human Resources

Personnel

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Time Is Allotted At The End Of Each Meeting For The Commissioners
To Receive Comments From The Public
10/4/2022
County Commissioners Meeting**



Disposal of Real County Property 10/4/2022 County Commissioners Meeting

Item Summary:

172 Sassafras Street, Millington, MD 21651

ATTACHMENTS:

Description

10.04.22 Required Public Notice Disposal of Real County Property Millington



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

**REQUIRED PUBLIC NOTICE
DISPOSAL OF REAL COUNTY PROPERTY**

The County Commissioners of Kent County, Maryland, do hereby provide the required public notice pursuant to the Maryland Annotated Code, Local Government Article §10-312 that the real property known as 172 Sassafras Street, Millington, MD 21651 just north of Millington, formally known as the Millington Elementary School property, is no longer needed for public use. The County intends to sell the property, which is more fully described below.

Premises address: 172 Sassafras Street, Millington, MD 21651

Approximate land area: 24.18 acres of land and improved with an approximate 36,377 square foot building
Tax Map: 0032 Grid: 0002B Parcel: 0049
The property is further described in a deed recorded among the land records for Kent County, Maryland in Liber M.L.M. No.1007, folio 134.

Compensation: \$1.00

No transaction costs: A transfer among government bodies is exempt from recording fees and transfer and recordation taxes.

Name of the purchaser: The Town of Millington

A complete copy of the meeting minutes regarding the acceptance of the purchaser's offer is available on the County's website at kentcounty.com/commissioners/meeting-agenda or call 410-778-4600 and then press 4. Any objections to this transaction must be received before the close of business on October 31, 2022.

By order of:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

A handwritten signature in blue ink, reading "Sondra M. Blackiston".

Sondra M. Blackiston
Clerk

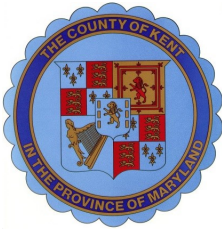
PUBLISH: KCN 10/13/22, 10/20/22, 10/27/22



**#1 - Regular Session Minutes, September 27, 2022
10/4/2022
County Commissioners Meeting**

ATTACHMENTS:

Description



**#2 - Liquor Minutes, September 27, 2022
10/4/2022
County Commissioners Meeting**

ATTACHMENTS:
Description



#3 - Mike Moulds, Director, Public Works
10/4/2022
County Commissioners Meeting

Item Summary:

Engineering - Grounds Maintenance, Butterfly Way Station Memorandum of Understanding

ATTACHMENTS:

Description

10.04.22 Memorandum of Understanding, By and Between The County Commissioners and Kent County Public Schools, Monarch Waystation at Worton Park

**COUNTY COMMISSIONERS OF KENT COUNTY
AND KENT COUNTY PUBLIC SCHOOLS**

**MEMORANDUM OF UNDERSTANDING REGARDING
MONARCH WAYSTATION AT WORTON PARK**

This Memorandum of Understanding ("MOU") is an agreement between the County Commissioners of Kent County (the "County") and the Kent County Public Schools Board of Education ("KCPS") for the installation and maintenance of a Monarch Butterfly Waystation (the "Project").

PURPOSE: The purpose of this MOU is to formally state the responsibilities and expectations of the parties with respect to the establishment of a monarch butterfly waystation at the County's Worton Community Park by students and teachers of the Kent County Public Schools High School Agricultural Education Program working in collaboration with Shore Rivers and County Department of Public Works to implement a Meaningful Watershed Educational Experience (MWEE).

SCOPE OF IMPROVEMENTS: The improvements shall consist of the installation of up to a 400 square foot garden containing host and nectar plants in a dedicated area of the Worton park as identified and set aside by the County Department of Public Works for the Project. The garden area will be defined by physical structural border to establish the adjacent county maintenance mowing boundary from the garden area. The improvements may include a U.S. Park Service standard interpretation/informational sign to educate the public on the purpose and benefits of the garden.

FUND RAISING: The Project will be funded by the KCPS with grant funding and donations. The KCPS will be responsible for any fund raising and grant administration.

CONSTRUCTION OF THE WAYSTATION: The High School Agricultural Program Faculty will be responsible for coordinating and arranging for construction of the waystation. The County Public Works Ground Maintenance staff can provide assistance as available for the use of landscaping equipment. Although none is anticipated, the County Commissioners will be responsible for the procurement, supervision, retention and/or hiring of any contractors for this project in accordance with the County Code.

ANTICIPATED COMPLETION DATE: It is anticipated that the waystation will be constructed in the early spring of 2023.

SITE ACCESS: Kent County Public Works will cooperate with the Kent County High School Agricultural Program Faculty to provide access to the site for the construction, installation and maintenance of the Project during park operating hours.

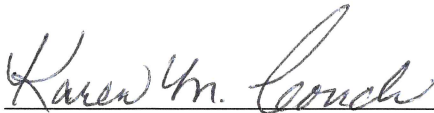
MAINTENANCE RESPONSIBILITY: Following completion, the High School Agricultural Program will be responsible for all maintenance of the waystation including tilling, seeding, fertilization, weed control and clearing of seasonal plant material. It is understood that the waystation will not need to rely on watering or irrigation using county resources. In the event of an abandonment of the Project due to a lack of maintenance or interest, the County shall provide 90 days prior notice to the Board of Education of the intent to remove the waystation unless measures are taken within the notice period to restore the waystation.

The KCPS shall provide a signed County Property Access Permission Indemnity/Hold Harmless Agreement prior to any work being performed.

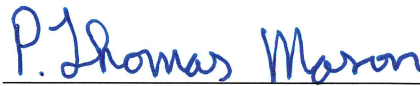
COOPERATION: The Parties will cooperate and consult with each other as the project progresses and shall keep each other advised as to the status of the project including any changes in the anticipated completion dates of the improvements.

EFFECTIVE DATE: This MOU shall be in effect upon execution below and may be modified only by mutual written agreement and shall continue in force until superseded or terminated. Either party may terminate this MOU after giving thirty (30) days advance written notice.

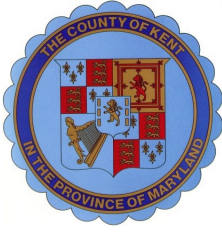
The parties have executed this Memorandum of Understanding this 12 day of September, 2022.



Dr. Karen M. Couch
Kent County Superintendent of Schools



P. Thomas Mason, President
County Commissioners of Kent County



**#4 - Chestertown Volunteer Fire Company, Raffle Only, October 5, 2022
- December 17, 2022
10/4/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

22-2022 Chestertown Volunteer Fire Company, Raffle Only, October 5 - December 17, 2022, Application

Permit# 22-2022

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization:	<u>Chestertown Vol. Fire Co.</u>
Address of Organization:	<u>211 Maple Avenue</u>
Telephone:	<u>(410) 708-6357</u>
Is the organization formed or located in Kent County?	☒ Yes ☐ No
Does the organization serve the residents of Kent County?	☒ Yes ☐ No
Is this organization tax exempt under the provisions of the Internal Revenue Code?	☒ Yes ☐ No
Tax Exempt Number:	_____

Person responsible for complying with permit regulations and requirements:

Name: Cindy Morris
Address: 108 Walnut St Church Hill MD 21623
E-Mail: Secretary@Ctownvfc.org
Telephone: (410) 708-6357

Type of permit sought: ☒ Raffle Only ☐ Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: Various locations around Kent County.

Are these premises owned, leased, or regularly occupied by the organization named above? ☒ Yes ☐ No

Date(s) of fund-raising: October 5 - Dec. 17

Date and Time of Drawing: Dec. 17 at: 7pm. End

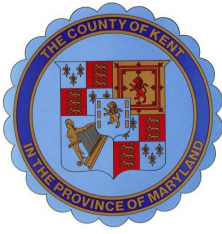
If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: Cindy Morris

Please Select One:

- ☒ Pick Up 410-708-6357 Cindy
☐ Mail Permit (will be mailed to person responsible)



**Tolchester Community Association, Inc., Beer and Wine, October 8,
2022
10/4/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

4853 Tolchester Community Association, Application

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

4853

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine (X) Beer, Wine, and Liquor ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Tolchester Community Association, Inc

Address PO Box 35 Rock Hall MD 21666

Type of Function Spaghetti Dinner

Location of Function Community Center

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO

Yes or (No)

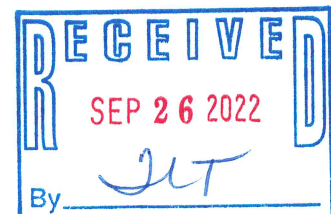
6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) 10-8-22
Begin at 5:00 End at 7:00 and the applicant tenders herewith the sum of (\$ 15 Per Diem) (\$)
in payment for the license.

Please Select One:

(X) Pick Up Anna Subman 410-778-0250
() Mail Permit (will be mailed to above address)



9. Applicants

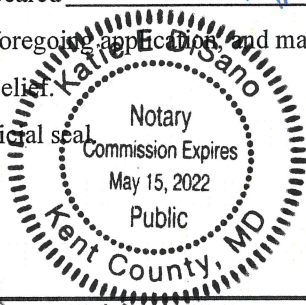
(1) Anna Ruth Tubman 9028 Pointlane Chestertown MD
 Name Residence
60 yrs President 410 778 0250 Anna Ruth Tubman
 Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND Kent County

This certifies, that on the 26 day of September, 2020, before the subscriber, a Notary of the State of Maryland, personally appeared Anna Ruth Tubman the applicant(s) named in the foregoing application, and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

(SEAL)



Katie E DiSano

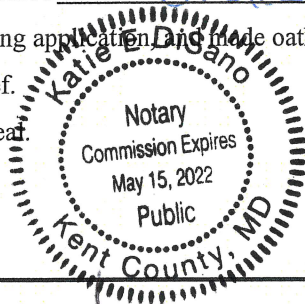
(2) Grace Miller Crockett 9152 Bayview Chestertown MD 21620
 Name Residence
50+ years Pol Member 410 708 5615 Grace Miller Crockett
 Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND Kent County

This certifies, that on the 26 day of September, 2020, before the subscriber, a Notary of the State of Maryland, personally appeared Grace Crockett the applicant(s) named in the foregoing application, and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

(SEAL)



Katie E DiSano

(3) Donna E Lynd 2188 Chesapeake Chestertown MD 21620
 Name Residence
3 yrs Secretary 267 767 8324 Donna Lynd
 Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND Kent County

This certifies, that on the 26 day of September, 2020, before the subscriber, a Notary of the State of Maryland, personally appeared Donna Lynd the applicant(s) named in the foregoing application, and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

(SEAL)



Katie E DiSano

STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

Anna Ruth Tubman Signature (s)

Anna Ruth Tubman Print Name

STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the 26 day of September, 2022,
before the subscriber, a Notary of the State of Maryland, personally appeared Anna Ruth Tubman
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

Katie E DiSano

(SEAL)



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, to consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

The issuance of this license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00. Make checks payable to: The County Commissioners of Kent County, along with the completed application.

Name of organization, club, etc. Tolchester Community Assoc. Inc.

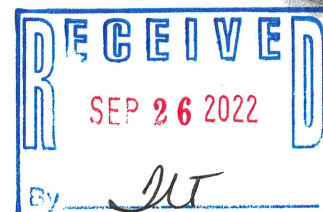
Address P.O. Box 35 Rock Hall, MD 21661

Name Anna Ruth Tubman Phone # 410 778 0250
(Please Print)

Anna Ruth Tubman Date 9/26/22
(Signature)



Special Class "C" (Per Diem) License Affidavit



Page 1



**Sgt. Preston Ashley American Legion Auxiliary, Beer Only, October 16,
2022
10/4/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

4852 Sgt. Preston Ashley American Legion Auxiliary, Application

4852

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer (✓) Beer and Wine () Beer, Wine, and Liquor ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sgt. Preston Ashley American Legion Auxiliary
Address 21423 E. Sharp St. Rock Hall, Md. 21661

Type of Function Bike Fest

Location of Function Rock Hall Buickhead

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Sun. October 16, 2022.
Begin at: 12:00pm End at: 6:00pm and the applicant tenders herewith the sum of (\$ 500 Per Diem) (\$ 500)
in payment for the license.

Please Select One:

✓ Pick Up Chelsie Blackston 443-480-6501
() Mail Permit (will be mailed to above address)



9. Applicants

① Chelsie Blackiston 4982 Pinay Neck Rd. Rock Hall Md. 21661
Name Residence
25 years President 443 Chelsie Blackiston
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)
480-6501

STATE OF MARYLAND

This certifies, that on the 7th day of September, 20 22, before the subscriber, a Notary of the State of Maryland, personally appeared Chelsie Blackiston the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Melissa L Mann



(SEAL)

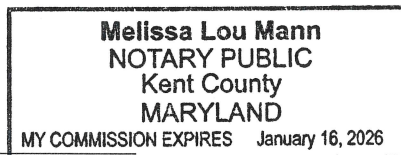
② Cheryl Bish 915N. meadowview Dr. Chestertown md. 21620
Name Residence
9 years Treasurer 443 Cheryl Bish
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)
480-2156

STATE OF MARYLAND

This certifies, that on the 7th day of September, 20 22, before the subscriber, a Notary of the State of Maryland, personally appeared Cheryl Bish the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Melissa L Mann



(SEAL)

③ Cynthia Crouch 5036 Crosby Rd. Rock Hall, md. 21661
Name Residence
70 years Sgt at Arms 410 Cynthia Crouch
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)
490-3486

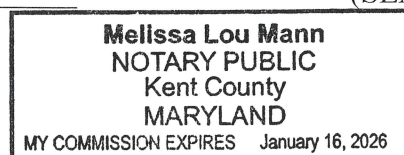
STATE OF MARYLAND

This certifies, that on the 7th day of September, 20 22, before the subscriber, a Notary of the State of Maryland, personally appeared Cynthia Crouch the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Melissa L Mann

(SEAL)



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

P. Thomas Mason Signature (s)

_____ Print Name

STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the 20th day of September, 2022,
before the subscriber, a Notary of the State of Maryland, personally appeared _____
P. Thomas Mason and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

Tonya Lee Thomas

(SEAL)



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

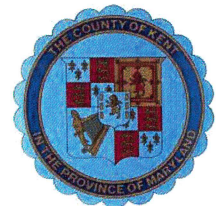
Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sgt. Preston Ashley American Legion Auxiliary

Address 21423 E. Sharp St. Rock Hall, Md. 21661

Name Chelsie Blackiston Phone # 443-480-6501
(Please Print)

Chelsie Blackiston Date 9/7/2022
(Signature)





Leslie Sea, Board of Directors President, For All Seasons
10/4/2022
County Commissioners Meeting

Item Summary:

Suicide Prevention Month

ATTACHMENTS:

Description

10.04.22 Proclamation, Suicide Prevention Month

Kent County, Maryland



Proclamation

SUICIDE PREVENTION MONTH "NO MATTER WHAT...YOU MATTER" OCTOBER 2022

- WHEREAS,** In the United States, suicide is the 12th leading cause of death overall; and
- WHEREAS,** Suicide affects us all, with each death by suicide affecting an average of 115 people; and
- WHEREAS,** The Youth Risk Behavior Survey, conducted by local school systems in conjunction with the Center for Disease Control, revealed that at least one in five Mid-Shore teenagers had seriously considered attempting suicide, and rates of attempted suicide amongst Mid-Shore teens having risen over the past decade; and
- WHEREAS,** The World Health Organization released a scientific brief in 2022 reporting that the global prevalence of anxiety and depression are leading precursors for suicide; and
- WHEREAS,** Many individuals experiencing mental health symptoms, suicidal thoughts, and behaviors, never receive effective behavioral health services to reduce the risk of suicide; and
- WHEREAS,** All Kent County citizens are asked to support the development of accessible behavioral health services in an effort to reduce the risk of suicide and mental health challenges for people of all ages and backgrounds.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim October 2022 as "*No Matter What...You Matter*" Suicide Prevention Month in Kent County, and urge all citizens to actively work toward the prevention of suicide and to reach out to one another and ask, "Are you okay?", listen without judgement, and share vital resources to promote an inclusive and mentally healthy community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

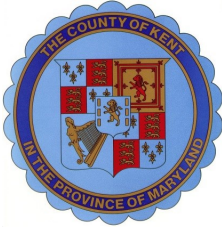
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

October 4, 2022



**Melba J. Taylor, Encore Associates, LLC, The National Federation of
the Blind-Maryland
10/4/2022
County Commissioners Meeting**

Item Summary:

White Cane Safety Day, October 15, 2022

ATTACHMENTS:

Description

10.04.22 Proclamation, White Cane Safety Day

Kent County, Maryland



Proclamation

**WHITE CANE SAFETY DAY
OCTOBER 15, 2022**

- WHEREAS,** The White Cane, which every blind citizen of our County has the right to carry, demonstrates and symbolizes the ability to achieve a full and independent life and the capacity to work productively in competitive employment; and
- WHEREAS,** The White Cane, by allowing every blind person to move freely and safely from place to place, makes it possible for the blind to fully participate in and contribute to our society and to live the lives they want; and
- WHEREAS,** Every citizen should be aware that the law requires that motorists and cyclists exercise appropriate caution when approaching a blind person carrying a white cane; and
- WHEREAS,** Maryland law also calls upon employers, both public and private; to be aware of and utilize the employment skills of our blind citizens by recognizing their worth as individuals and their productive capacities; and
- WHEREAS,** The State of Maryland, through its public agencies and with the cooperative assistance of the National Federation of the Blind of Maryland, can and should facilitate the expansion of employment opportunities for and greater acceptance of blind persons in the competitive labor market.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, join the nation, and hereby proclaim October 15, 2022, as "**White Cane Safety Day**" in Kent County, and recognize and acknowledge the importance of bringing awareness to our community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

October 4, 2022



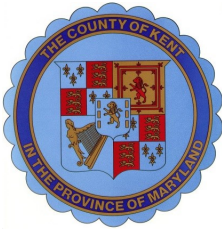
**Paul R. Rickert, Area Extension Director, and Dr. Dwayne Joseph, Ag
Agent, University of Maryland Extension**

10/4/2022

County Commissioners Meeting

Item Summary:

Introduction



Public Works - Environmental Operations Division
10/4/2022
County Commissioners Meeting

Item Summary:

Motor Equipment Operator II Vacancy

ATTACHMENTS:

Description



Thomas N. Yeager, County Attorney
10/4/2022
County Commissioners Meeting

Item Summary:

Roopa Dusia, President, Siddhivinayak, Inc., trading as Galena Liquors

ATTACHMENTS:

Description

10.04.22 Galena Liquors Compliance Letter



Board of License Commissioners

P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member

September 27, 2022

Roopa Dusia, President
Siddhivinayak, Inc.
T/A Galena Liquors
100 West Cross Street
Galena, MD 21635

Re: License No. 4777 Non-Compliant, Failure to Obtain Trader's License

Dear Ms. Dusia:

At the administrative hearing held on August 23, 2022 regarding Siddhivinayak, Inc. t/a Galena Liquors' failure to obtain a trader's license, The Board of License Commissioners agreed to give a thirty (30) day extension to the administrative hearing. The Board of License Commissioners were hoping you would be able to provide a valid trader's license during that time and eliminate the possibility of having to take further actions due to being non-compliant.

Your Trader's License was received on September 21, 2022 and eliminated the need for the Board to take any further action.

Please be advised that enforcement actions by the Office of the Comptroller or any other entities, pending or otherwise, are completely separate from the actions of the Board of License Commissioners.

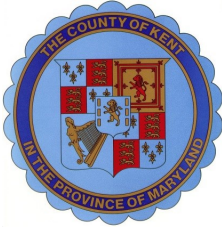
Sincerely,

A handwritten signature in blue ink, appearing to read "Thm N. Yeager", with a stylized flourish at the end.

Thomas N. Yeager
County Attorney

TNY: ltc

Cc: Board of License Commissioners
Shelley L. Heller, County Administrator
Bonnie Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement (KATE)



Thomas N. Yeager, County Attorney
10/4/2022
County Commissioners Meeting

Item Summary:

Rumit H. Dusia, President, Huriom Petroleum Corporation, Inc., trading as Galena Mini Mart

ATTACHMENTS:

Description

10.04.22 Galena Mini Mart Compliance Letter



Board of License Commissioners

P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member

September 27, 2022

Rumit H. Dusia, President/Treasurer
Huriom Petroleum Corporation, Inc.
T/A Galena Mini Mart
101 North Main Street
Galena, MD 21635

Re: License No. 4778 Non-Compliant, Failure to Obtain Trader's License

Dear Mr. Dusia:

At the administrative hearing held on August 23, 2022 regarding Huriom Petroleum Corporation, Inc. t/a Galena Mini Mart's failure to obtain a trader's license, The Board of License Commissioners agreed to give a thirty (30) day extension to the administrative hearing. The Board of License Commissioners were hoping you would be able to provide a valid trader's license during that time and eliminate the possibility of having to take further actions due to being non-compliant.

Your Trader's License was received on September 21, 2022 and eliminated the need for the Board to take any further action.

Please be advised that enforcement actions by the Office of the Comptroller or any other entities, pending or otherwise, are completely separate from the actions of the Board of License Commissioners.

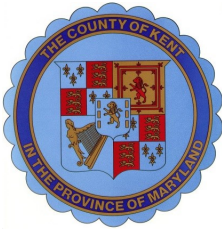
Sincerely,

A handwritten signature in blue ink, appearing to read "Thom N. Yeager", is written over a faint, larger blue signature.

Thomas N. Yeager
County Attorney

TNY: ltc

Cc: Board of License Commissioners
Shelley L. Heller, County Administrator
Bonnie Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement (KATE)



Citizen Interest Forms 10/4/2022 County Commissioners Meeting

Item Summary:

Police Accountability Board

ATTACHMENTS:

Description



Reverend Monique Upshur Davis, Holy Trinity AME Church
10/4/2022
County Commissioners Meeting

Item Summary:

Response Letter

ATTACHMENTS:

Description

10.04.22 Reverend Monique Upshur Davis, Holy Trinity AME Church, Request for Permanent Waiver of One Water and Sewer Account Fees Response



The County Commissioners of Kent County

P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

October 4, 2022

Holy Trinity AME Church
Reverend Monique Upshur Davis
22072 Martin Wagner Road
Rock Hall, MD 21661

Re: Request for Permanent Waiver of One Water and Sewer Account Fees

Dear Reverend Upshur Davis:

In response to your letter dated August 10, 2022, we are sympathetic to your circumstances and situation. Unfortunately, we regret to inform you that your request was not approved. Consistent with our policy, requests for waiver of fees are only granted if an error occurred by the County. Again, the County remains sympathetic to your concerns and wish you well with your new endeavor as pastor at Holy Trinity African Methodist Episcopal Church.

Very truly yours,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

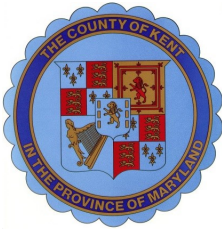

P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

KCC: ltc

Cc: Mike Moulds, Director, Public Works



Procedures For Public Comment 10/4/2022 County Commissioners Meeting

ATTACHMENTS:

Description

Press and Public Comments 2022

10.4.22 Public Comments Sign In Sheet

Press and Public Comments

Time is allotted at the beginning and end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided The Public Comment sign-up sheet is located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter pertaining to County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620

**PUBLIC COMMENTS
SIGN IN SHEET
October 4, 2022**

NAME (please print)	ADDRESS	TOPIC



Free Workshop: Roadmap to Grant Funding 10/4/2022 County Commissioners Meeting

Item Summary:

Basic Grant Preparation

ATTACHMENTS:

Description

10.04.22 Roadmap to Grant Funding



WORKSHOP:

ROADMAP TO GRANT FUNDING

Friday, October 28, 2022

9:30 – 11:30 am

Kent County Community Center

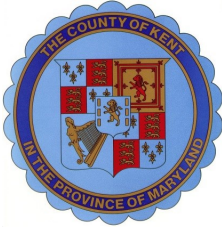
11041 Worton Road



You are invited to bring your favorite or most pressing project idea for this free two-hour interactive workshop on basic grant preparation.

For more information or to RSVP (by October 21), contact Penny Young-Carrasquillo, Grants Manager, Kent County:
443-988-8501 or
pyoungcarrasquillo@kentgov.org





Maryland Department of Transportation 10/4/2022 County Commissioners Meeting

Item Summary:

2022 Local Resource Guide

ATTACHMENTS:

Description

10.04.22 Maryland Department of Transportation 2022 Local Resource Guide



INFRASTRUCTURE INVESTMENT AND JOBS ACT

Background

The Infrastructure Investment and Jobs Act (IIJA) (Bipartisan Infrastructure Law) was signed into law by President Biden on November 15, 2021, authorizing \$1.2 trillion for transportation and infrastructure spending with \$550 billion of that total going toward “new” investments and programs. Maryland will receive about \$6.5 billion dollars from that amount over five years. However, about 80% of this funding was not “new” money, but instead money that Maryland already expected to receive as formula funding through traditional authorization and appropriations processes. In other words, the bulk of IIJA funding is not “new” money. It is funding that already is programmed in our six-year Consolidated Transportation Program (CTP). In terms of “new” money during the next five years, Maryland is in line to receive:

- \$1 billion in highway funding
- about \$480 million in transit funding
- about \$180 million in airport funding

The greatest opportunity to attain new or additional funding for programs, projects, and activities that were not planned previously will be through IIJA’s discretionary grant programs. However, to attain this funding, an application must be submitted, an award of a grant must be made after federal review, and non-federal matching funds must be made available for the activity contemplated in the grant application. These discretionary grant programs include the traditional RAISE and INFRA programs, as well as new programs focused on bridges, megaprojects, and local initiatives.

Bridge Investment Program (BIP)

The competitive, discretionary program focuses on existing bridges to reduce the overall number of bridges in poor condition, or in fair condition at risk of falling into poor condition. Expands applicant eligibilities to create opportunities for all levels of government to be direct recipients of program funds, making it easier to advance projects at the local level that meet community needs.

The formula program or local government bridge program is being improved and no longer will the general allocation for local bridge projects be divided among all the Counties. The emphasis will be on replacing / rehabilitating poor rated bridges when they are ready to move to the construction phase regardless of the number of projects a local government may already have funded. More information coming soon and will be posted on the SHA website.

Enabling Middle Mile Broadband Infrastructure Program

\$1 billion for high-speed Internet access. Enabling local networks to connect to robust, high-capacity national and regional networks. Middle Mile Infrastructure makes this possible. The program is designed to expand middle mile infrastructure to reduce the cost of connecting unserved and underserved areas.

Safe Streets for All Program (SS4A)

Discretionary program with up to \$1 billion available in FY22 (\$5-6 billion during the next five years). SS4A program funds regional, local, and tribal initiatives through grants to prevent roadway deaths and serious injuries. The development and establishment of an Action Plan is a key component of this program. Need to identify public and private partners, how to engage community members, and consider the extent to which additional planning and design is needed.

Continued from front

Reconnecting Communities Pilot Program

Discretionary grant program, with \$1 billion during the next five years, dedicated to reconnecting communities that were previously cut off from economic opportunities by transportation infrastructure. Funding supports planning grants and capital construction grants, as well as technical assistance, to restore community connectivity through the removal, retrofit, mitigation, or replacement of eligible transportation infrastructure facilities.

Thriving Communities Program

Initiative to provide technical assistance and capacity building resources to improve and foster thriving communities through transportation improvements. This program provides hands-on planning support and access to a diverse set of technical assistance providers available to work directly with communities as they build upon local assets to co-design and advance infrastructure projects that address critical social, economic, environmental, and mobility needs. \$25 million is dedicated to DOT's initiative with an additional \$5 million for Housing and Urban Development (HUD) to offer complementary technical assistance to improve coordination.



Charging and Fueling Infrastructure Program

Competitive grant program with \$2.5 billion to strategically deploy publicly accessible electric vehicle (EV) charging infrastructure and other alternative fueling infrastructure along designated alternative fuel corridors. At least 50% of this funding must be used for a community grant program in which priority is given to projects that expand access to EV charging and alternative fueling infrastructure within rural areas, low- and moderate-income neighborhoods, and communities with a low ratio of private parking spaces.



Congestion Relief Program

Competitive grant program with \$250 million for projects in large cities that advance innovative and multimodal solutions to relieve traffic congestion (i.e. transit, buses, biking, or walking). The goals of the program are to reduce highway congestion, reduce economic and environmental costs associated with that congestion, and optimize highway capacity and usage of highway and transit systems.

RAISE

Discretionary program with \$1.5 billion in available funding for 2022, which represents a 50% increase in available funds compared to last year. At least \$15 million in funding is guaranteed to go towards projects located in Areas of Persistent Poverty or Historically Disadvantaged Communities. RAISE also expands the number of communities eligible for 100% of federal share funding. Projects will be assessed for universal design and accessibility for travelers, as well as consider how proposals increase mobility for freight and supply chain efficiency.

INFRA

Competitive grant program making approximately \$1.5 billion available for multimodal freight and highway projects of national or regional significance to improve the safety, efficiency, and reliability of the movement of freight and people in and across rural and urban areas. This is not a new program, but IJIA has updated the program to include new eligibilities, set-asides, and programming changes.

Highway User Revenue

Highway User Revenue (HUR) grants received a boost this year as another key resource for local initiatives. Governor Hogan forged an agreement to increase local transportation funding through HUR grants. Beginning in FY 2024, the share of transportation funding for local jurisdictions will increase from 13.5% to 15.6%. By FY 2027 that percentage will grow to 20%.

Without action, these grant percentages would have been cut beginning in FY 2024. In total, local jurisdictions will receive \$663 million more from FY 2024 through FY 2027 than compared to the previous law. The increased funding can assist locals pursuing additional funding opportunities provided for in the IJIA.



Maryland Transportation Authority

10/4/2022

County Commissioners Meeting

Item Summary:

Customer Assistance Plan

ATTACHMENTS:

Description

10.04.22 William Pines, Executive Director, Maryland Transportation Authority, Customer Assistance Plan
Priority Reminder of End Date, Toll Transactions



Maryland Transportation Authority

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor
James F. Ports, Jr., Chairman

Board Members:

Dontae Carroll	Mario J. Gangemi, P.E.
William H. Cox, Jr.	Cynthia D. Penny-Ardinger
William C. Ensor, III	Jeffrey S. Rosen
W. Lee Gaines, Jr.	John F. von Paris

William Pines, PE, Executive Director

September 12, 2022

Dear Elected Official:

To help you in your roles with constituent services, I am contacting you with a priority reminder that the Maryland Transportation Authority's (MDTA) Customer Assistance Plan is set to end on November 30, 2022. Please consider sharing this information with your constituents so they can take advantage of this one-time, money-saving opportunity.

In February, the MDTA Board approved a nine-month Customer Assistance Plan. The Plan provides a civil penalty waiver grace period to pay unpaid Video Tolls by 11:59 p.m. November 30, 2022. For every Video Toll transaction paid in full, the corresponding civil penalty is waived. For many, this time has served as a temporary payment plan, allowing customers the opportunity to stretch out toll payments over the waiver grace period.

In addition, toll bill referrals to the Central Collection Unit and MDOT Motor Vehicle Administration have ceased until December 1, 2022. It is important to remember that the Customer Assistance Plan is not toll forgiveness nor an elimination of tolls owed. Tolling remains in effect statewide, the MDTA is required by its Trust Agreement for bondholders to collect tolls, and drivers are responsible for paying the outstanding toll amount owed.

Since February, the MDTA has been promoting the Customer Assistance Plan by direct mailers to customers with unpaid video tolls, in news releases, billboards, radio, and on the MDTA and DriveEzMD websites (<https://mdta.maryland.gov/> and <https://www.driveezmd.com/>). On September 1, 2022, we began a 90-day countdown that will continue toward the November 30 close of the Plan. The MDTA will post daily reminders on its Twitter social media page, @TheMDTA, and also will include reminders and updates on the MDTA and DriveEzMD websites.

As of August 28, 2022, \$67.4 million in civil penalties have been waived for approximately 444,000 drivers and businesses that have paid their outstanding Video Tolls, but we know there are more who could benefit from resolving their unpaid video tolls. Customers with unpaid Video Tolls can pay online by visiting <https://csc.driveezmd.com/pay-tolls-now>; by mail; by calling the automated system 24/7 at 1-866-320-9995; or by visiting an in-person [Customer Service Center](#).

If customers make payments on their Video Tolls before the notice is mailed, they can also receive an early payment discount of 15% (maximum of \$5 per transaction). Customers are also offered additional savings by converting their Video Tolls to E-ZPass or Pay-By-Plate. To take advantage of this opportunity, customers must pay the entire balance at the time of conversion. Customers can go online at <https://csc.driveezmd.com/pay-tolls-now> to access these options.

I thank you in advance for your consideration to this request.

Sincerely,

William Pines, PE
Executive Director

County Commissioners
Office

Date 9-14-22 *LLC*

Think of it as **E-Z** Money!



BEST - E-ZPass

Avoid NOTDs and save up to 77% on tolls



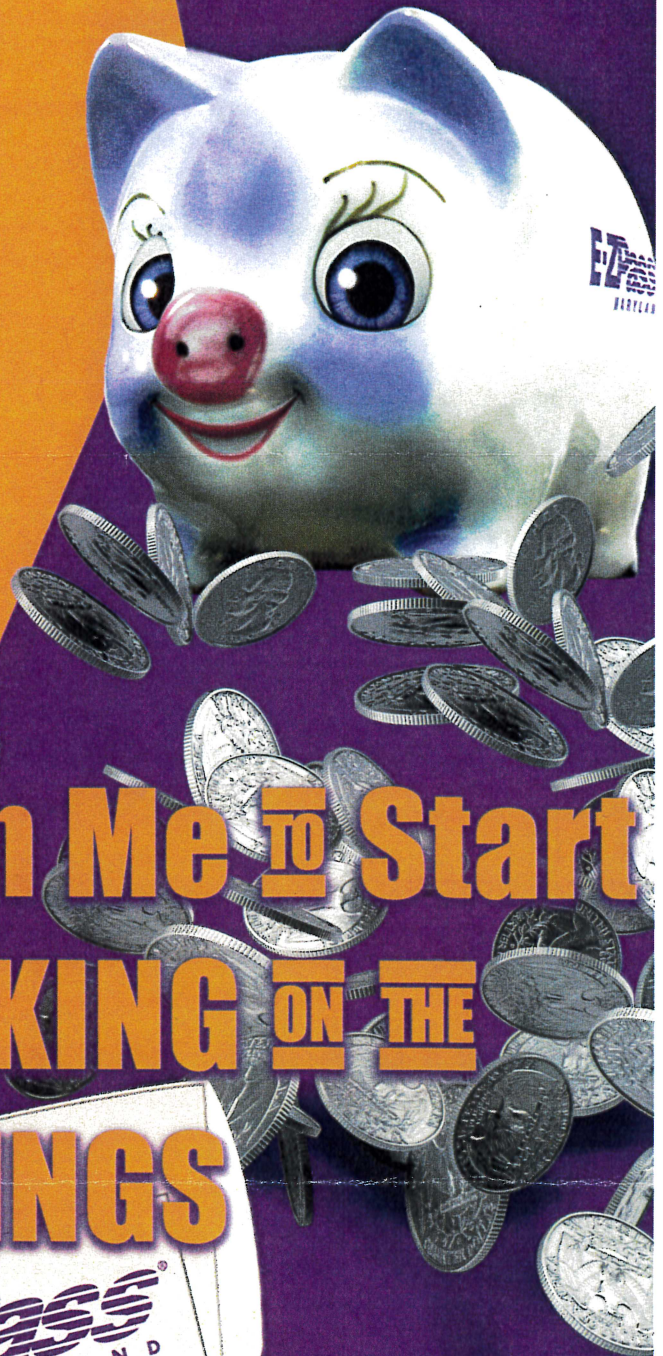
BETTER - (NEW!) Pay-By-Plate

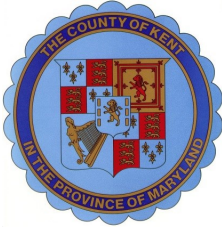
Avoid NOTDs with rates lower
than Video Tolling



GOOD - Video Tolling

Keeps you moving at highway speeds





**American Rescue Plan Act (ARPA) Funds Spend Plan
10/4/2022
County Commissioners Meeting**

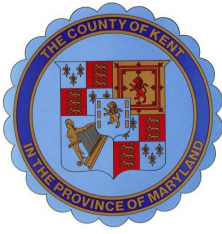
ATTACHMENTS:

Description

9-27-2022 ARPA Fund Commissioner Report

**AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
9/27/2022**

Project	Department	Project Estimate	Date Approved	Amount Approved
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000
Clariflocculator Replacement Project Cng Ord #1		2,817	01/11/22	2,817
Clariflocculator Replacement Project Cng Ord #2		90,642	01/11/22	90,642
AV System	Information Technology	67,429	10/26/21	67,429
IT Software	Information Technology	27,095	10/26/21	27,095
Neighborhood & Infrastructure Grants	Information Technology	262,227	12/14/21	262,227
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065
Millington/RT301 Wastewater Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500
Tolchester Wastewater-design svcs influent screen	Water & Wastewater Fund	52,910	02/08/22	52,910
Worton WWTP influent lagoon enginer design & bid services	Water & Wastewater Fund	32,981	03/22/22	32,981
Worton and Kennedyville GIS mapping of water & sewer systems to control I/I and future system maintenance	Water & Wastewater Fund	75,770	9/27/2022	75,770
Kennedyville wastewater pump station no 2-design and relocation	Water & Wastewater Fund	52,338	9/27/2022	52,338
RT 301 corridor sewer system capacity study-determine if there is available capacity to serve additional development	Water & Wastewater Fund	9,500	9/27/2022	9,500
Tolchester WWTP-bid phase and construction management services-replacement of the solids screening equipment	Water & Wastewater Fund	35,735	9/27/2022	35,735
Total Amount of Funds Committed		\$ 1,483,011		\$ 1,483,011
Amount of ARPA Funds		3,766,777		3,766,777
Balance of ARPA Funds Remaining		\$ 2,283,766		\$ 2,283,766



Contingency and Use of Fund Balance Report 10/4/2022 County Commissioners Meeting

ATTACHMENTS:

Description

9-27-2022 Commissioner Report Contingency

[illegible]



Marty Hale, Director, Human Resources
10/4/2022
County Commissioners Meeting

Item Summary:

Personnel

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

ATTACHMENTS:

Description