

September 12, 2023

A meeting of the County Commissioners of Kent County was called to order at 10:00 a.m. with the following present: Ronald H. Fithian, President, Albert Nickerson, and John F. Price. The meeting convened with the Pledge of Allegiance. Commissioner Fithian asked the audience to remain standing for a moment of silence. Commissioner Fithian asked that we keep everyone directly affected by the events that took place on September 11, 2001, in our thoughts and prayers.

Thomas N. Yeager, Attorney, and Shelley L. Heller, County Administrator, were also present.

PUBLIC NOTICE

Pursuant to the requirements of the Environmental Section, Title 9, Subtitle 5, Section 9-503 of the Annotated Code of Maryland, the County Commissioners of Kent County, Maryland will hold a public hearing on Tuesday, September 26, 2023, at 10:00 a.m., in the Commissioners' Hearing Room, R. Clayton Mitchell, Jr. Kent County Government Center, 400 High Street, Chestertown, MD 21620. The purpose of the hearing is to review and receive comments on the proposed M7-P357 Water and Sewerage Comprehensive Plan Amendment. The County has applied for Program Open Space funding (POS #7490-14-121) to design and construct public restroom facilities at the County's Toal Park. The project proposes the installation of a well water supply and grinder pump connection to the County sewer line running along Route 213. The sewer line was initially constructed in 2020 to serve the Georgetown area. Toal Park is not included in the existing County service area identified in the Comprehensive Plan on Figure 4-3 Town of Galena Wastewater Treatment Plant and Sewerage Area and the sewer line is designated as a denied access line. As a condition of POS funding, the County is proposing an amendment to the Comprehensive Water and Sewerage Plan to include Toal Park (Map 7, Parcel 357) in the existing sewer service area. The meeting is open to the public. The agenda will be published at www.kentcounty.com/commissioners/meeting-agenda 24 hours in advance of the hearing. Citizens may call 410-778-4600 and press 4 or email kentcounty@kentgov.org to receive further instructions.

CONSENT ITEMS

On a motion by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the following items:

1. Regular Session Minutes, August 29, 2023
2. Liquor Minutes, August 29, 2023
3. Main Street Rock Hall, Raffle Only Permit, October 14, 2023
4. Democratic Club of Kent County, Raffle Only Permit, September 13 – October 26, 2023

PROCLAMATIONS

No Matter What...You Matter Suicide Prevention Month, September 2023: Jonathan Qvarnstrom, Outreach and Marketing Associate, For All Seasons (FAS), gave an overview of the

organization and how it helps the community. Mr. Qvarnstrom explained the importance of accessible behavioral health services and FAS efforts to assist in any need or crisis. Commissioner Nickerson read the proclamation into the record. The Commissioners presented the proclamation to Mr. Qvarnstrom.

Kent Goes Purple, September 2023: Harry Kettner, Captain, Kent County Sheriff's Office, and Andy Meehan, Chestertown Rotary Club, are working on engaging our community and youth to stand up against substance abuse. Kent Goes Purple is a substance abuse and awareness and prevention initiative. The project is based upon THP Project Purple, an initiative of The Herren Project, a 501(c)(3) non-profit foundation established by former NBA basketball player, Chris Herren, that assists individuals and families struggling with addiction. There are awareness events planned during the month of September. For more information check out the Kent Goes Purple Facebook page at <https://www.facebook.com/KentGoesPurple/> or the website at <https://www.kentgoespurple.org/>. Commissioner Price read the proclamation into the record. The Commissioners presented the proclamation to Captain Kettner and Mr. Meehan.

Constitution Week, September 17-23, 2023: Rebecca Taylor and Susan Pritchett, Old Kent Chapter of the National Society of the Daughters of the American Revolution, informed the Commissioners of how important it is to recognize the Constitution and the values it sets forth for all Americans. Commissioner Price read the proclamation into the record. The Commissioners presented the proclamation to Ms. Taylor, Ms. Pritchett, Maryland Massey, Bonnie Hill, Jean Foreman, and Mary Adda Moore.

Patriotism Week, September 10-16, 2023: Basil Wadkovsky, Exalted Ruler, and Karen Stevens, Americanism Chair, Chestertown Elks Lodge #2474, gave an overview of how patriotism can affect all citizens and how important it is to remember that the Nation's freedom is provided with great sacrifice. Commissioner Fithian read the proclamation into the record. The Commissioners presented the proclamation to Mr. Wadkovsky, Ms. Stevens, Randy Neiman, Steve Schofield, and Laurie Usilton. Ms. Stevens offered a special recognition to all first responders and veterans as well. Diane Wadkovsky and Allan Schaubert were also in attendance.

PUBLIC WORKS

Environmental Operations Division: Mike Moulds, Director, Public Works, discussed a request for the use of the Bayside Bulkhead and Marina for the Sons of the American Legion Bikefest event scheduled for October 15, 2023. This year the application received noted the use of the bulkhead for bike parking. Staff requested more information on the event layout and contacted Hal Hopkins who is now organizing the event. The Department and Mr. Hopkins have been working to address the concerns. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the use of the Bayside Marina and Bulkhead for the Bikefest event on October 15, 2023, subject to the following conditions: Bike parking will be designated along the upper and lower parking lots at the bulkhead. Parking attendants will be on-site during the event to ensure bike parking is utilized to the fullest with minimum impact on boaters. Electric will be

provided for the band and vendors. Private property owners will also allow parking during the event.

APPOINTMENT

Dr. Clifford P. Coppersmith, President, and Karen Smith, Vice President of Administrative Services, Chesapeake College, summarized the need for an updated technical center at the College. Dr. Coppersmith gave County staff a tour of the current technical center last year, which is almost fifty (50) years old. The technology is outdated, and the spaces are inadequately sized. The programs that are housed in this building heavily benefit the trades, and this is primarily where our local citizens receive such training. The programs include electrical, welding, advanced manufacturing, HVAC, agriculture, construction trades, marine trades, and culinary. Chesapeake College has been in discussions with the State for funding. The State has prioritized this project and is requesting Letters of Intent from the five counties for the local share of funding. A Letter of Intent is needed from each of the participating counties by September 28, 2023, in order for the project to move forward. The project is approximately an \$80 million initiative. The State, assuming the funding is approved, would pay for 75% of the project, the local share would then be 25%. Kent County's share of the local portion is 11%, which equates to \$2,194,797.00. Queen Anne's County anticipates putting the project into a bond initiative that could be paid for over a long period of time. Another option would be for Kent County to pay for their share outright. Discussion took place. No action was taken at this time. Commissioner Fithian stated more information will be sought from neighboring counties and a meeting will be scheduled to discuss the proposal while keeping the September 28, 2023 deadline in mind.

OFFICE OF EMERGENCY SERVICES

Kent County Preparedness Month "Take Control 1, 2, 3" September 2023: Pete Landon, Director, of the Office of Emergency Services (OES), and Brian Pearsall, Emergency Preparedness Planner, discussed Kent County Preparedness Month. Commissioner Nickerson read the proclamation into the record. September has been recognized as National Preparedness Month. The theme for 2023 is "Take Control 1, 2, 3" and serves as a reminder that we all must take action to plan and prepare now and throughout the year for the types of emergencies that could affect us where we live, work, and visit. When Kent Countians take responsibility for planning and preparing their families, as well as their communities, the chance of survival and returning to normalcy during an emergency or disaster is greatly increased. The OES encourages all residents, visitors, and businesses to plan and prepare for all hazards before they happen by participating in neighborhood preparedness planning activities and registering their contact information in the CodeRED mass notification system.

Mr. Landon gave an overview of the 2023 Kent County Emergency Preparedness Plan which details the basic plan and emergency support functions for Kent County. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved signing the 2023 Kent County Emergency Preparedness Plan demonstrating Kent County's commitment to preparedness for emergencies and further supporting our Nation and Maryland during National Preparedness Month in September.

KENT COUNTY LOCAL MANAGEMENT BOARD

Rosemary Ramsey Granillo, Director, Kent County Local Management Board (KCLMB), presented the FY2024 Safe Summer Grant No. SUMR-2024-0010 Award and Acceptance Form for consideration. The Governor's Office for Crime Prevention, Youth, and Victim's Services awarded \$68,000.00 to supplement community-based youth programming for the Summer of 2023. Funds come from the Department of Juvenile Services (DJS) and federal funding that (DJS) is seeking to spend down by September 30, 2023. KCLMB requested funds for the Teen Spaces awards that were developed and selected between January and April of 2023. Since the awards were constrained by a limited budget, the additional funding will ensure that the programming is robust and covers a more substantial percentage of the actual cost of programming. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously accepted the grant award agreement for the FY2024 Safe Summer Program - Teen Spaces Activity Awards.

ECONOMIC AND TOURISM DEVELOPMENT

Jamie Williams, Director, and Rose Osborn, Administrative Specialist, Economic and Tourism Development (ETD), presented three (3) items for consideration:

1. Departmental Update: An overview was given regarding the projects the department is currently working on. Ms. Williams and Ms. Osborn provided the Commissioners with statistics involving the Rock Hall Shuttle and Short-Term Lodging Rentals in Kent County. Discussion took place.
2. Chestertown hotDesks Membership Rates: In 2017 the Eastern Shore Entrepreneurship Center (ESEC) partnered with Kent County to create a business incubator and coworking location in Chestertown. At that time (2017) all membership fees were set, collected, and used by ESEC for membership administration, water, coffee, and supplies. The County covered the lease, utilities, and a few supplies i.e., lights and HVAC filters. A few months prior to FY2023 the ESEC Director approached each location lead and advised the ESEC Board of Directors wanted to pull out of hotDesks operations. Three (3) of the four (4) locations raised the membership fees for coworking space to cover any fees associated with the new operators accepting payments electronically. On August 23, 2022, it was unanimously approved to have the operations of the Chestertown location be overseen by the Department of Economic and Tourism Development. ESEC continued to accept payments for Kent County until a solution was in place. As of July 1, 2023, all hotDesks members are paying through the new software at current rates plus the appropriate service fee. There were changes made in the FY2024 budget process that gave the County a clear picture of the operating cost for the Business Incubator and Coworking Location. Prior to the County takeover, there was one (1) original renter who remains a member, is usually there daily and is very helpful in notifying staff if there is an issue that may need attention. Ms. Williams made the recommendation to allow the Renter to be grandfathered into the current rental rate of \$250.00 a month plus the service

fee. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the adoption of the proposed fee schedule with the exception of the one office rental prior to the County taking over the operation of the Chestertown hotDesks location. The original renter will be grandfathered into the current rental rate of \$250.00 per month plus the service fee.

3. Village at Kennedyville Broker Opinion: The department has been tasked with marketing the Village at Kennedyville. The value of the property is unknown. The County has engaged in several conversations with Meredith “Merry” Mears, SVN Miller Real Estate Broker and Owner of M3 Synergies. As a first step, Ms. Mears recommended a Broker Opinion of Value be completed at a cost of \$1,500.00 - \$2,000.00 which can be found in the FY2024 departmental budget. Ms. Mears further recommended a more detailed evaluation and marketing plan, as the next steps. The proposal includes developing more affordable housing for its current and future residents, through direct consultation of the Village at Kennedyville. This would include direct consultation with County staff and potential developers and a brief on how to market the project/property. The cost of this service is approximately \$20,000.00, subject to County procurement, and funded outside of the department’s current budget. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved to have staff move forward with the proposed recommendation of evaluating the property value of the Village at Kennedyville.

HUMAN RESOURCES (HR)

Jim Miller, Director, and Jennifer White, Coordinator, Human Resources (HR), presented six (6) items for consideration:

1. On behalf of Mr. Landon, requested approval to hire the recommended candidate to fill a part-time Paramedic vacancy in OES. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the recommended candidate for a conditional employment offer.
2. On behalf of Mr. Landon, requested approval to hire the recommended candidate to fill a full-time Paramedic vacancy in OES. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the recommended candidate for a conditional employment offer.
3. On behalf of Herbert Dennis, Warden, Kent County Detention Center, requested approval to hire the recommended candidate to fill a vacant Correctional Officer position. Discussion took place. Commissioner Price suggested this item be moved to a closed-session discussion. The item was tabled until further discussed in closed session.
4. On behalf of Jill Coleman, Director, Parks and Recreation, requested approval to hire the recommended candidate to fill a full-time Facility Monitor vacancy. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner

Nickerson, the Commissioners unanimously approved the recommended candidate for a conditional employment offer.

5. Paid holiday leave, if a holiday falls on a Saturday, the observed day is the preceding Friday and if the holiday falls on a Sunday, the observed day is the following Monday. This year, Christmas Eve is Sunday, December 24, 2023, and Christmas Day is, Monday, December 25, 2023. Since Christmas Eve falls on a Sunday this year and Christmas Day will be observed on a Monday, this eliminates the possibility of observing Christmas Eve on the Monday after and requires an alternative day to observe Christmas Eve. Mr. Miller suggested the option of having the employees choose to observe Christmas Eve on Friday, December 22nd, or observe it on Tuesday, December 26th. The County will be open for business during both days and will have to have coverage throughout the departments for each day. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved providing the employees with the option to choose what day they would like to observe Christmas Eve on, either Friday, December 22nd or Tuesday, December 26th in order to have all County departments open for business during both days.
6. Mr. Miller gave an update on the progress being made in the HR department including recent developments concerning County retirees and post-employment benefits. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved HR staff to move immediately forward with implementing the Medicare B benefits promised to all County employees over the age of 65 that were taken away from retirees on June 30, 2023. This motion is also a directive to county staff that the Commissioners wish to schedule a meeting with retirees within the next 2 weeks and county staff should have the necessary procedures in place to fulfill the commitment to our retirees by September 30th. Essentially, the County needs to put exactly what was in place prior to June 30th to include responsive customer service where our County HR Department handles the needs of our retirees and employees. There was an amendment to the original motion made, Commissioner Price amended the motion, which was acknowledged and seconded by Commissioner Nickerson, the Commissioners unanimously approved to modify the completion date of September 30, 2023, to an extended date as long as this matter is taken care of and continues to move forward as quickly as possible.

PUBLIC WORKS

Mike Moulds, Director, of Public Works, presented three (3) items for consideration:

1. Roads Division: The department requested approval to have David A. Bramble, Inc. perform/complete all paving projects piggybacking under an existing Maryland Department of Transportation State Highway Administration Contract Number XY9145277. The contract covers millings, grinding, and resurfacing pavements on Tolchester Beach Road, for a total cost of \$165,500.00. The County is responsible for all areas to be paved. The contractor will complete this project in FY2024 if approved by

the Commissioners. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved a contract with David A. Bramble, Inc. for blacktop paving Tolchester Beach Road in the amount of \$165,500.00 under the conditions of a competitively bid existing Maryland Department of Transportation State Highway Administration Contract Number XY9145177. Commissioner Price stated the public should know this is \$3,000.00 under budget.

2. Engineering: There were six (6) Enterprise lease vehicles budgeted in FY2023 that were not received before the end of the fiscal year. Two (2) EMS support vehicles; two (2) vehicles are for the Sheriff's office; and the remaining two (2) are for the Building Maintenance and Water and Wastewater divisions. All six (6) vehicles required additional outfitting at a secondary supplier which contributed to the delay in receiving them. Because the lease expense totals are over \$300,000.00 this requires approval from the Commissioners for a budget adjustment. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the budget adjustment request allowing funds to be moved from FY2023 to FY2024, in the amount of \$311,787.00 for leased vehicle expenses due to delayed deliveries.
3. Water and Wastewater Division:
 - The General Fund transfer to support Water and Wastewater services will be under budget by approximately \$120,000.00. There are some operating lines that are significantly over budget and will require budget adjustments. These line items total \$125,024.00, with the operating budget overspent in a total of \$129,752.00. The salary and benefits budgets are under budget by \$131,673.00 due to staffing vacancies and can cover the operating overage without increasing the general fund. A budget adjustment moving salary and benefit funds to the operating expense requires approval by the Commissioners. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the budget adjustment request allowing funds to be moved from the salary and benefit funds to the operating expense funds in the amount of \$129,752.00 as requested.
 - A letter of intent to the United States Army Corps of Engineers (USACE) was requested for project funding associated with the Millington wastewater treatment plant project. The letter of intent is a non-binding request to obtain funding for the project under Sections 219 or 510 of the Federal Water Resources Development Act (WRDA) of 1996. The programs provide planning, design, and construction assistance for water and sewer-related environmental infrastructures, resource protection, and development projects for local communities. In 2022 WRDA allocated \$100,000,000.00 dollars for assistance in Maryland. Allocations require a congressional earmark and there is a 25% non-federal match required. The feasibility study estimated the total project will cost \$15,825,810.00. Funds from the feasibility study, the Economic Development and County design phase funding,

Maryland Department of the Environment (MDE) and Enhanced Nutrient Removal (ENR) grant funding, developer capacity allocation fees, and a long-term loan from the United States Department of Agriculture (USDA) would be applied toward the estimated non-federal share of approximately \$4,000,000.00. Normally these projects incorporate planning, design, and construction-related costs performed by the USACE. Performing the planning and design with non-federal funding will allow time for the project to secure the remaining project funding approval while the design is being completed. Discussion took place. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved the signing and submittal of a Letter of Intent to the United States Army Corps of Engineers requesting funding for the Millington wastewater treatment facility project.

Commissioner Fithian inquired about the following: 1) bolts sticking out of the pilings at the public landing at Worton Creek Marina that are tearing up boats when they pull in to dock; 2) the condition of the Granary at Turner's Creek; 3) the possibility of a cell phone tower in the vicinity of Tolchester Estates possibly at the old Nike Base; 4) review the process of getting permission from property owners to permit County easements to tar and chip a few roads in the Tolchester Estates area; and 5) extending seasonal staff at Betterton Beach until the end of September.

COUNTY ADMINISTRATOR

Upper Shore Regional Council, Twenty Year Anniversary, September 2023: Shelley L. Heller, County Administrator, stated the Upper Shore Regional Council is celebrating its vicennial anniversary this year. A proclamation was prepared to recognize the Upper Shore Regional Council for its dedication and contributions to the well-being and progress of the Kent County community.

Ms. Heller presented a request to change the Legislative Bond Initiatives (LBIs formerly called bond bills) process. LBIs are funding requests to the General Assembly from entities that have specific projects and need extra funding. In the past, entities in Kent County have gone directly to the Delegation for the submittal of LBIs, bypassing the County and the County's input altogether. Many counties request entities to submit LBIs to the County for prioritization prior to being submitted to the State. This allows the entity an opportunity to publicly present its initiative and permits the County a chance to give input, prioritize, and perhaps even provide a letter of support for the most desired projects. Ms. Heller spoke with members of the 36th district delegation and they showed support for the change of process. Delegate Jacobs said that he would welcome the opportunity to see the proposals presented to further understand the requests. Ms. Heller provided a draft timeline to establish a schedule of dates if the change in process is adopted. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved to move forward with the new Legislative Bond Initiatives process.

COUNTY ADMINISTRATOR REPORT

Ms. Heller reported the Community Volunteer Fire Company of Millington is celebrating its 100th Anniversary. A proclamation was prepared and signed by the Commissioners to recognize this milestone. The Fire Company held a celebration of this milestone on Saturday, September 9, 2023, where the Commissioners presented the signed proclamation in honor of their 100th Anniversary. Commissioner Price read the proclamation during the ceremony on September 9th.

PUBLIC COMMENT

The procedures for public comment were in effect. Comments were not offered by anyone in the audience.

FOR YOUR INFORMATION

Todd R. Mohn, P.E., County Administrator, Queen Anne's County, copied the Kent County Commissioners on a letter dated August 18, 2023, addressed to Mr. James Dunkerson, Maryland Department of Public Safety & Correctional Services, regarding the Queen Anne's County Detention Center Renovation and Expansion Project.

A correspondence addressed to the Commissioners, dated August 22, 2023, was received from W.W. "Buck" Duncan, President, Mid-Shore Community Foundation. Mr. Duncan thanked the Commissioners for the FY2024 allocation of funds.

A correspondence addressed to the Commissioners, dated August 25, 2023, was received from Carolyn Sorge, Secretary, Museums of Kent County. Ms. Sorge thanked the Commissioners for the allocation of funds for the Museums of Kent County.

AMERICAN RESCUE PLAN ACT (ARPA) FUNDS

A copy of the ARPA Spend Plan outlining the approved expenditures to date was provided to the Commissioners for informational purposes.

CONTINGENCY FUND

The FY2024 Contingency balance as of August 22, 2023, is \$302,013.00. No use of Fund Balance has been requested to date.

At 1:09 p.m., a motion was made by Commissioner Price, seconded by Commissioner Nickerson, and carried unanimously to go into a closed session.

CLOSED SESSION

At 1:09 p.m., a motion was made by Commissioner Price, seconded by Commissioner Nickerson, and carried unanimously to go into a closed session. The meeting was closed under the Annotated Code of Maryland, General Provisions Article §3-305 (b)(1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal,

resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals; (7) To consult with counsel to obtain legal advice; and (8) to consult with staff, consultants, or other individuals about pending or potential litigation, respectively.

Shelley L. Heller, County Administrator; Thomas N. Yeager, County Attorney; Jim Miller, Director, Human Resources, and Sondra M. Blackiston, Clerk/KATE Manager, were also in attendance.

MATTER NO. 1 PERSONNEL

Topic to be discussed: Personnel matters.

Reason for closing: The particulars of personnel matters concerning specific individuals should be safeguarded.

Jim Miller, Director, Human Resources, discussed a Correctional Officer vacancy in the Detention Center. Commissioner Price inquired about the applicant's experience and suitability. Discussion took place. The Board had no further questions.

Mr. Miller discussed several personnel matters. Mr. Miller requested more staff time to research the issue.

MATTER NO. 2: LEGAL ADVICE, AND PENDING OR POTENTIAL LITIGATION

Topics to be discussed: Legal advice concerning a legal claim.

Reasons for closing: The advice of counsel and legal claims are confidential in nature, and certain details should be shielded.

Thomas N. Yeager, County Attorney, provided a copy of a confidential letter. Mr. Yeager offered legal advice and requested input from the Commissioners.

At 2:23 p.m., a motion made by Commissioner Price, seconded by Commissioner Nickerson, the Commissioners unanimously adjourned the closed session and reconvened in open session.

OPEN SESSION

Commissioner Price summarized the three (3) matters discussed in a closed session.

First Personnel Matter:

Commissioners discussed and evaluated a personnel matter. On a motion by Commissioner Price and seconded by Commissioner Nickerson the Commissioners unanimously approved hiring the recommended candidate to fill a vacant Correctional Officer position.

Second Personnel Matter:

Commissioners discussed and evaluated a personnel matter. The Commissioners requested the Human Resources office to obtain more information. No action was taken.

Legal Advice, and Pending or Potential Litigation Matter:

Commissioners discussed a legal and pending or potential litigation matter and received legal advice from the County Attorney. On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved to proceed with the legal advice given by the County Attorney.

At 2:25 p.m., on a motion by Commissioner Nickerson and seconded by Commissioner Price, the Commissioners unanimously approved to adjourn the meeting. The Board is scheduled to meet again on Tuesday, September 19, 2023, at 6:00 p.m.

Respectfully submitted,

Sondra M. Blackiston
Clerk

Approved:

Ronald H. Fithian, President
The County Commissioners
of Kent County, Maryland

September 12, 2023

The Board of License Commissioners met today with the following present: Ronald H. Fithian, presiding, Albert H. Nickerson, and John F. Price.

Shelley L. Heller, County Administrator, and Thomas N. Yeager were also present.

CONSENT ITEM

On a motion made by Commissioner Price and seconded by Commissioner Nickerson, the Commissioners unanimously approved Consent Item #2 - Liquor Minutes, August 29, 2023.

At 2:25 p.m., a motion was made by Commissioner Nickerson, seconded by Commissioner Price, the Commissioners unanimously approved adjourning the meeting. The Board is scheduled to meet again on Tuesday, September 19, 2023, at 6:00 p.m.

THE BOARD OF LICENSE COMMISSIONERS
OF KENT COUNTY, MARYLAND

Sondra M. Blackiston
Clerk/KATE Manager

Approved:

Ronald H. Fithian, President
The County Commissioners
of Kent County, Maryland