

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

August 20, 2024

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements - LEGISLATIVE DAY - Time Is Allotted At The End Of Each Meeting
For The Commissioners To Receive Comments From The Public

Consent Items

#1 - Regular Session Minutes, August 13, 2024

#2 - Liquor Minutes, August 13, 2024

#3 - Chestertown Lions Club, Raffle Only, December 31, 2024

#4 - Chris Walmsley, Director of Office Administration, Kent County Public Library
FY2025 Cooperative Local-State Library Aid Programs Certification

#5 - Dan Mattson, Director, Public Works
Sewer Allocation Request

Special Class C Licenses

Kent Cultural Alliance, Beer, Wine, and Liquor, September 7, 2024

Rock Hall Volunteer Fire Company, Beer, Wine, and Liquor, September 7, 2024

Sgt. Preston Ashley American Legion Auxiliary, Beer Only, September 8, 2024

Kent Cultural Alliance, Beer, Wine, and Liquor, October 5, 2024

Kent Association of Riding Therapy, Inc., Beer and Wine, October 26, 2024

County Attorney

Thomas N. Yeager, County Attorney
Legislative Session Protocols

Legislative Session

Code Home Rule 5-2024 Pawnbrokers and Secondhand Dealers

Third Reading - Code Home Rule 5-2024 Pawnbrokers and Secondhand Dealers

Code Home Rule 6-2024 Clean Energy Loan Program

Third Reading - Code Home Rule 6-2024 Clean Energy Loan Program

Rob Tracey, Associate Planner, Planning, Housing, and Zoning

First Reading of Code Home Rule Bill 7-2024, Self-Storage Centers In The Industrial
District

Appointments

Dr. Clifford P. Coppersmith, President, Ms. Karen Smith, Vice President for Administrative
Services, and Dr. Dave Harper, Vice President for Workforce & Academic Programs
Program Offerings in Agriculture, Health Professions, Manufacturing, and Trades

Dr. Clifford P. Coppersmith, President, Chesapeake College
Queen Anne's Technical Center - Revised Proposed Building Project

Human Resources Director

Jim Miller, Director, Human Resources
Emergency Medical Technician (Full Time) Vacancy
Jim Miller, Director, Human Resources
Emergency Medical Technician (Full Time) Vacancy
Jim Miller, Director, Human Resources
Emergency Medical Technician (Full Time) Vacancy

County Administrator

Bill Webb, Health Officer, Kent County Health Department
FY2025 Core Public Health Services Funding Agreement

Letter for Signature

Board of Library Trustees

Public Comment/Media Review

Procedures For Public Comment

For Your Information

John A. Moritz, Notification Letter
Notice of Permit Application
Robin Davenport, Executive Director, Court Appointed Special Advocates for Children
Thank You Letter
Will Albright, Property Manager, KRM Development Corporation
Kent Family Center Lease Renewal
Harris P. Murphy, Administrative Judge, Circuit Court For Kent County
Access Control System Upgrade
Deborah Hudson Vornbrock, Executive Director, Martin's House & Barn
Thank You Letter

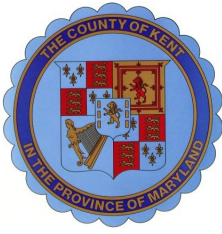
American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

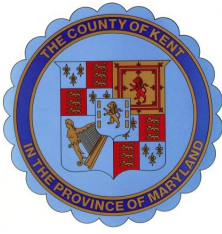
(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**#1 - Regular Session Minutes, August 13, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description



**#2 - Liquor Minutes, August 13, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



**#3 - Chestertown Lions Club, Raffle Only, December 31, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

Chestertown Lions Club, Raffle Only, August 28 - December 31, 2024

Permit#

2024-31

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization: CHESTERTOWN LIONS CLUB

Address of Organization: P.O. Box 265

Telephone: (410) 778 5799

Is the organization formed or located in Kent County? ☒ Yes ☐ No

Does the organization serve the residents of Kent County? ☒ Yes ☐ No

Is this organization tax exempt under the provisions of the Internal Revenue Code? ☒ Yes ☐ No

Tax Exempt Number: 1545-2085

Person responsible for complying with permit regulations and requirements:

Name: FRED SHERIFF

Address: 208 RICE ROAD, CHESTERTOWN MD 21620

E-Mail: sherriffwlandlc@gmail.com

Telephone: (410) 778 5799

Type of permit sought: ☒ Raffle Only ☐ Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair: SELLING RAFFLE TICKETS AT

LOWE'S PLACE, 1816 HURLOCK

HIGH ST FARMERS MKT.

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☐ No ☒Date(s) of fund-raising: AUGUST 28, 2024 TO DECEMBER 31ST (SATURDAYS)Date and Time of Drawing: DECEMBER 31ST JANUARY 8, 2025 Begin at: 7:00 PM End at: 7:15 PM

If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: Fred Sheriff

Please Select One:

☐ Pick Up☒ Mail Permit (will be mailed to person responsible)



**#4 - Chris Walmsley, Director of Office Administration, Kent County
Public Library
8/20/2024
County Commissioners Meeting**

Item Summary:

FY2025 Cooperative Local-State Library Aid Programs Certification

ATTACHMENTS:

Description

08.20.24 FY2025 Cooperative Local State Library Aids Program Certification



Maryland
State Library
Agency

Morgan Lehr Miller
Maryland State Librarian

25 S. Charles Street, Suite 1310 • Baltimore, Maryland 21201 • 667-219-4800

**CERTIFICATION FOR COOPERATIVE LOCAL-STATE LIBRARY AID
PROGRAMS FY 2025**

TO: Maryland State Library Agency

We hereby certify that:

- I. The Board of Trustees of Kent County has or will receive the monies noted below as county contributions for current operating expenses.
- II. The Government of Kent County has made an appropriation of monies equal to the total noted below as county contributions for capital expenditures.
- III. The State share \$ 131,566 for this county will be utilized as noted below as State contributions.
- IV. The distribution of monies will be:

	<u>TOTAL COUNTY CONTRIBUTIONS</u>	<u>STATE SHARE</u>
Current Expense	\$ <u>793,960</u>	\$ <u>131,566</u>
Other Expense	\$ _____	\$ _____

08/02/24

DATE

08/20/24

DATE

John Silcox

FOR THE BOARD OF LIBRARY TRUSTEES

Ronnie Johnson

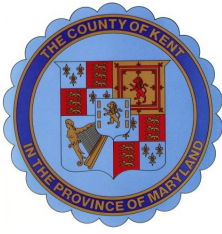
FOR THE COUNTY COUNCIL/COMMISSION OR CITY
COUNCIL FOR BALTIMORE CITY

RETURN TO:

Donna Liberto
Maryland State Library Agency
25 S. Charles Street, Suite 1310
Baltimore, MD 21201
Donna.liberto1@maryland.gov

RETURN BY:

Friday, August 30, 2024



#5 - Dan Mattson, Director, Public Works
8/20/2024
County Commissioners Meeting

Item Summary:

Sewer Allocation Request

ATTACHMENTS:

Description

Allocation Inquiry Form

**KENT COUNTY DIVISION OF WATER AND WASTEWATER
INQUIRY ONLY ALLOCATION INQUIRY**

APPLICANT INFORMATION

Name: **Brickwood Homes LLC**

Mailing address: **5307 Elburn Lane**

City: **Rock Hall** State: **MD** ZIP Code: **21661**

Phone: **7326940972** Cell Phone: **7326940972** Email: **aojo@brickwoodhomes LLC.COM**

PROPERTY INFORMATION

Property Address: **5307 Elburn Lane**

Tax Map: **51** Parcel: **143** Lot: **3**

Tax ID# **05-030005** Water: **Private** Sewer: **Public**

PROJECT INFORMATION

Type of Project *Select One:* ☒ Single Family ☐ Apartment or Duplex: _____ sq. ft.
☐ Commercial ☒ Residential sub-division ☐ Commercial sub-division ☒ *Inquiry Only*

SIGNATURE

Signature of applicant: **Adebola Ojo** Date: **7/1/2024**

FOR OFFICE USE ONLY

NOTES

Assisted Living Facility with 8 beds.



**Kent Cultural Alliance, Beer, Wine, and Liquor, September 7, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-31 Kent Cultural Alliance, Beer, Wine, and Liquor, September 7, 2024, Application

2024 PD-31

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () Beer, Wine, and Liquor (X)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Kent Cultural Alliance

Address 101 Spring Ave, Chestertown MD 21620

Type of Function Chestertown Jazz Festival

Location of Function Wilmer Park, Chestertown

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? ____ Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Sat. Sept 7, 2024
Begin at: 11 AM End at: 7 PM and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25) in payment for the license.

Please Select One:

(X) Pick Up

() Mail Permit (will be mailed to above address)



9. Applicants

1 Carla Massoni 1959 Aidan Dr.
Name Residence
30 YEARS EXEC. BO 410-708-4512 Carla Massoni
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Carla Massoni the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lynda L Thomas

Lynda L Thomas
NOTARY PUBLIC
KENT COUNTY
MARYLAND
(SEAL) MY COMMISSION EXPIRES June 30, 2028

2 Leslie Raimond 12273 Still Pond Creek Rd
Name Residence
60 years 410-708-0798 Leslie Raimond
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Leslie Raimond the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lynda L Thomas

Lynda L Thomas
NOTARY PUBLIC
KENT COUNTY
MARYLAND
(SEAL) MY COMMISSION EXPIRES June 30, 2028

3 Stephanie LaMotte 9104 Point Lane, Chestertown
Name Residence
7 yrs Treasurer 443-480-9066 Stephanie LaMotte
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Stephanie LaMotte the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lynda L Thomas

(SEAL)

Lynda L Thomas
NOTARY PUBLIC
KENT COUNTY
MARYLAND
MY COMMISSION EXPIRES June 30, 2028

**STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

SIGNATURE OF OWNER: _____ PRINT NAME: _____

SIGNATURE OF OWNER: _____ PRINT NAME: _____

NAME OF ENTITY: Town of Chestertown

AUTHORIZED AGENT SIGNATURE: Laurence Dike PRINT NAME: Laurence Dike

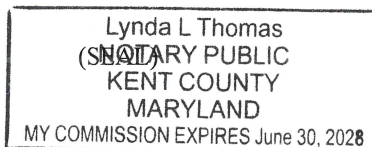
TITLE OF AUTHORIZED AGENT: Town Manager

**NOTARY
OWNER/ENTITY OF PREMISES**

STATE OF MARYLAND, COUNTY OF Kent :

THIS CERTIFIES, That on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Laurence Dike and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.





Board of License Commissioners

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Kent Cultural Alliance
Address 101 Spring Ave, Chestertown, MD 21620
Name John Schratwieser (Please Print) [Signature] (Signature)
Phone # 410. 778 . 3700 Date 8. 7 . 2024



**Rock Hall Volunteer Fire Company, Beer, Wine, and Liquor, September
7, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-34 Rock Hall Volunteer Fire Company, Beer, Wine, and Liquor, September 7, 2024, Application

2024 PD-34

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () Beer, Wine, and Liquor (X)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Rock Hall Vol Fire Co.

Address 21500 Rock Hall Ave, Rock Hall, Md. 21661

Type of Function Team Grant Fundraiser

Location of Function 21500 Rock Hall Ave, Rock Hall, Md 21661

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Sat. Sept 7, 2024
Begin at: 6 PM End at: 11 PM and the applicant tenders herewith the sum of (\$ 25. Per Diem) (\$ 25.)
in payment for the license.

Please Select One:

(X) Pick Up

() Mail Permit (will be mailed to above address)



9. Applicants

(1) Linda M. Kimble 21175 Haven Rd Rock Hall, Md
Name 60 yrs. ^{ALU} Secretary Residence 410-639-7483 Linda M. Kimble
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 14th day of Aug, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Linda M. Kimble the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

(2) Kimberly Capel 12055 Kennedyville Rd. Kennedyville MD 21645
Name 40 yrs Treasurer Residence 443-480-2785 Kimberly Capel
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 14th day of Aug, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Kimberly Capel the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

(3) Andrea J Edwards 20540 Bayside Ave Rock Hall MD 21661
Name 60+ yrs Secretary Residence 410-208-6519 Andrea J Edwards
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 14th day of Aug, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Andrea J. Edwards the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

OK *Authorized Agent*
SIGNATURE OF OWNER: Robert A. Glenn PRINT NAME: Robert A. Glenn

SIGNATURE OF OWNER: _____ PRINT NAME: _____

NAME OF ENTITY: Rock Hall Vol Fire Co. INC.

AUTHORIZED AGENT SIGNATURE: _____ PRINT NAME: _____

TITLE OF AUTHORIZED AGENT: President

NOTARY
OWNER/ENTITY OF PREMISES

STATE OF MARYLAND, COUNTY OF Kent:

THIS CERTIFIES, That on the 14th day of Aug, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Robert A Glenn and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.

(SEAL)

Linda M George



Board of License Commissioners

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Rock Hall Vol. Fire Co. INC.

Address 21500 Rock Hall Ave., Rock Hall, Md. 21661

Name Linda M. George Linda M. George
(Please Print) (Signature)

Phone # 443-480-0675 Date Sept. 7, 2024



**Sgt. Preston Ashley American Legion Auxiliary, Beer Only, September
8, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-33 Sgt. Preston Ashley American Legion Auxiliary, Beer Only, September 8, 2024, Application

2024 PD-33

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer M ~~Beer and Wine ()~~ ~~Beer, Wine, and Liquor ()~~

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sgt. Preston Ashley American Legion Auxiliary

Address 21423 E. Sharp Street Rock Hall, Md. 21661

Type of Function Bike Fest

Location of Function Rock Hall Bulkhead

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) 9/8/24 rain date 9/15/24
Begin at: 12:00 PM End at: 5:00 PM and the applicant tenders herewith the sum of (\$ 5 Per Diem) (\$) in payment for the license.

Please Select One:

☒ Pick Up

☐ Mail Permit (will be mailed to above address)



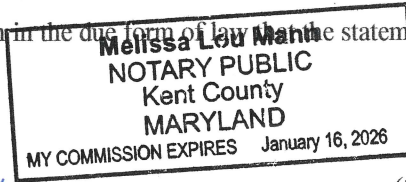
9. Applicants

(1) Chelsie Blackiston 4982 Piney Neck Rd. Rock Hall Md. 21661
Name 27 years President 443 Residence
Length of Residence in Kent Co. Committee Title Phone No. Chelsie Blackiston
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Chelsie Blackiston the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.



Melissa Lou Mann 8/9/24

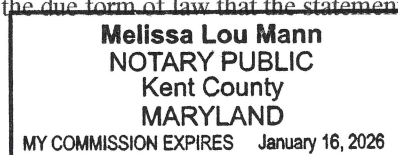
(SEAL)

(2) Cynthia Crouch 5036 Crosby Rd. Rock Hall, Md. 21661
Name 71 years Secretary 410 Residence
Length of Residence in Kent Co. Committee Title Phone No. Cynthia Crouch
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Cynthia Crouch the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.



Melissa Lou Mann 8/9/24

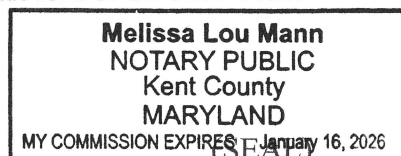
(SEAL)

(3) Cheryl Bish 915 N. Meadowview Dr. Chestertown Md. 21620
Name 18 years Treasurer 443 Residence
Length of Residence in Kent Co. Committee Title Phone No. Cheryl Bish
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Cheryl Bish the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.



Melissa Lou Mann 8/9/24

(SEAL)

**STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

SIGNATURE OF OWNER: _____ PRINT NAME: _____

SIGNATURE OF OWNER: _____ PRINT NAME: _____

NAME OF ENTITY: County Commissioners of Kent County

AUTHORIZED AGENT SIGNATURE: Ronnie Fithian PRINT NAME: Ronald H. Fithian

TITLE OF AUTHORIZED AGENT: President

**NOTARY
OWNER/ENTITY OF PREMISES**

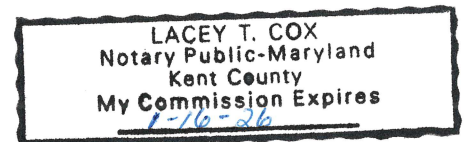
STATE OF MARYLAND, COUNTY OF Kent:

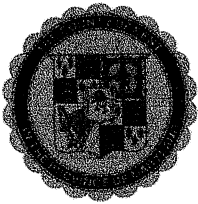
THIS CERTIFIES, That on the 13th day of August, 20 24, before the subscriber, a Notary of the State of Maryland, personally appeared Ronnie Fithian and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.

(SEAL)

Lacey T. Cox





Board of License Commissioners

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sgt. Preston Ashley American Legion Auxiliary

Address 21423 E. Sharp Street Rock Hall, Md. 21661

Name Cheslie Blackiston Cheslie Blackiston

(Please Print)

(Signature)

Phone # 443-480-6501 Date 8/19/24



**Kent Cultural Alliance, Beer, Wine, and Liquor, October 5, 2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-32 Kent Cultural Alliance, Beer, Wine, and Liquor, October 5, 2024, Application

2024 PD-32

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () Beer, Wine, and Liquor (X)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Kent Cultural Alliance

Address 101 Spring Ave Chestertown

Type of Function Block Party / DJ / Food Trucks

Location of Function Park Row, Chestertown

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? ____ Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

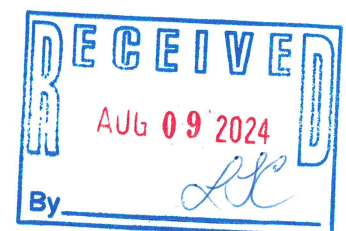
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Oct 5
Begin at: 2 pm End at: 10 pm and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25) in payment for the license.

Please Select One:

☒ Pick Up

☐ Mail Permit (will be mailed to above address)



9. Applicants

(1) Carla Massoni 1959 Aldan Dr. Chestertown MD 21620
Name Residence
30 YEARS EXEC BD 410-708-4572 Carla Massoni
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Carla Massoni the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lynda L Thomas

(SEAL) Lynda L Thomas
NOTARY PUBLIC
KENT COUNTY
MARYLAND
MY COMMISSION EXPIRES June 30, 2028

(2) Leslie Raimond 12273 Still Pond Creek Rd
Name Residence
60 years 410-708-0798 Leslie Raimond
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Leslie Raimond the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lynda L Thomas

(SEAL) Lynda L Thomas
NOTARY PUBLIC
KENT COUNTY
MARYLAND
MY COMMISSION EXPIRES June 30, 2028

(3) Stephanie LaMotte 9104 Point Lane, Chestertown
Name Residence
7 yrs Treasurer 443-480-9008 Stephanie LaMotte
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 9th day of August, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Stephanie LaMotte the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lynda L Thomas

(SEAL) Lynda L Thomas
NOTARY PUBLIC
KENT COUNTY
MARYLAND
MY COMMISSION EXPIRES June 30, 2028

**STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

SIGNATURE OF OWNER: _____ PRINT NAME: _____

SIGNATURE OF OWNER: _____ PRINT NAME: _____

NAME OF ENTITY: Town of Chestertown

AUTHORIZED AGENT SIGNATURE: Lawrence Dike PRINT NAME: Lawrence Dike

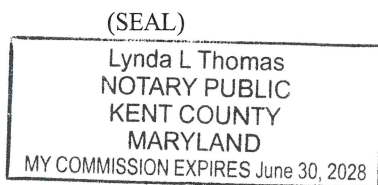
TITLE OF AUTHORIZED AGENT: Town Manager

**NOTARY
OWNER/ENTITY OF PREMISES**

STATE OF MARYLAND, COUNTY OF Kent:

THIS CERTIFIES, That on the 9th day of August, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Lawrence Dike and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.



Lynda L Thomas



Board of License Commissioners

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Kent Cultural Alliance
Address 101 Spring Ave, Chestertown MD 21620
Name John Schratwieser
(Please Print) (Signature)
Phone # 410-778-3700 Date 8.8.2024

R. Clayton Mitchell, Jr. Kent County Government Center

400 High Street, Chestertown, MD 21620 | (410) 778-4600 ext. 4 | kentcounty@kentgov.org | kentcounty.com/government



**Kent Association of Riding Therapy, Inc., Beer and Wine, October 26,
2024
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-35 Kent Association of Riding Therapy, Inc., Beer and Wine, October 26, 2024, Application

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine ~~X~~ Beer, Wine, and Liquor ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Kent Association of Riding Therapy, Inc.

Address P.O. Box 126 Worton, MD 21678

Type of Function KART GALA - Square Dance

Location of Function Worthmore Equestrian Center 11570 Still Pond Rd Worton, MD 21678

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.
3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.
4. The applicants have not had a license for the sale of alcoholic beverages revoked.
5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No
6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.
8. The license for which this application is made is to be for the following day(s) October 26, 2024.
Begin at: 6:00pm End at: 10:30pm and the applicant tenders herewith the sum of (\$ 15.00 Per Diem) (\$ 15.00) in payment for the license.

Please Select One:

~~X~~ Pick Up

() Mail Permit (will be mailed to above address)

9. Applicants

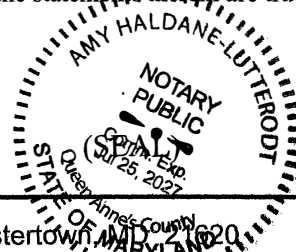
(1) Martha Hawkins 425 Pintail Court Chestertown, MD 21620
Name Residence
36 years Board President 410-708-2816
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 29th day of January, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Martha Hawkins the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Amy Haldane-Lutterodt



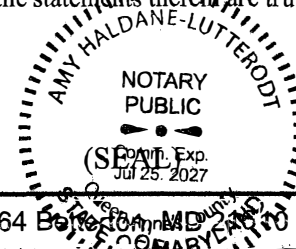
(2) Linda Reed 204 Radcliffe Drive Chestertown, MD 21620
Name Residence
13 years At-Large Board Member 410-708-8279
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 31 day of January, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Linda Reed the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Amy Haldane-Lutterodt



(3) Carolyn C. Sorge 6 Idlewh e Ave. P.O. Box 64 Berlin, MD 21810
Name Residence
60 years At-Large Board Member 410 708-5251
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 22 day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Carolyn C. Sorge the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Sheldeneugoborski

(SEAL)

**STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

SIGNATURE OF OWNER: [Signature] PRINT NAME: Pam Kuster

SIGNATURE OF OWNER: _____ PRINT NAME: [Signature]

NAME OF ENTITY: Worthmore Equestrian Center

AUTHORIZED AGENT SIGNATURE: _____ PRINT NAME: _____

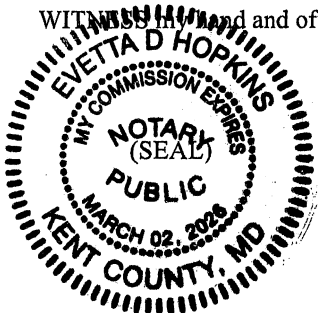
TITLE OF AUTHORIZED AGENT: _____

**NOTARY
OWNER/ENTITY OF PREMISES**

STATE OF MARYLAND, COUNTY OF Kent:

THIS CERTIFIES, That on the 8th day of February, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Pamela Kuster and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.



[Signature]



SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Kent Association of Riding Therapy, Inc.

Address P.O. Box 126 Worton, MD 21678

Name Theresa Snyder Theresa Snyder
(Please Print) (Signature)

Phone # 410 870 5596 Date 2/8/24





Thomas N. Yeager, County Attorney
8/20/2024
County Commissioners Meeting

Item Summary:

Legislative Session Protocols

ATTACHMENTS:

Description



Code Home Rule 5-2024 Pawnbrokers and Secondhand Dealers 8/20/2024 County Commissioners Meeting

Item Summary:

AN ACT to amend Chapter 120 Pawnbrokers and Secondhand Dealers to the Code of Public Local Laws of Kent County, Maryland. BY repealing and reenacting with amendments, to ensure gun sales are excluded. Gun sales are regulated by other laws.

This is a legislative process and follows the standard three readings pattern of introduction, public hearing, and third reading with the potential for adoption, amendment, and rejection at the third reading.

On July 16, 2024, the Board of County Commissioners introduced this CHRB to schedule a Public Hearing.

On July 23, 2024, the Board of County Commissioners held a hearing.

This item is presented for adoption.

ATTACHMENTS:

Description

Code Home Rule Bill No. 5-2024 Pawnbrokers and Secondhand Dealers - Recorded

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

July 16, 2024
Legislative Session Day

Legislative Session Day
July 16, 2024

CODE HOME RULE
BILL NO. 5-2024

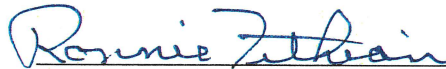
INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT concerning Chapter 120 Pawnbrokers and Secondhand Dealers of the Code of Public Local Laws of Kent County, Maryland.

FOR the purpose of clarifying definitions to not include a firearm purchased or sold in a transaction regulated by a federal firearms license.

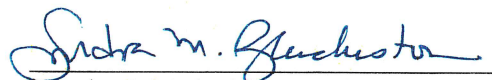
BY repealing Chapter 120 Pawnbrokers and Secondhand Dealers and reenacting with amendments Chapter 120 Pawnbrokers and Secondhand Dealers, Section 120-2 Definitions herein.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President

INTRODUCED, read the first time, July 16, 2024, ordered posted and public hearing scheduled on July 30, 2024, at 6:00 p.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By Order of:


Sondra M. Blackiston, Clerk

KENT COUNTY

2024 AUG 21 A 11:50

RECEIVED
CLERK, CIRCUIT COURT

PUBLIC HEARING

HAVING been posted and notice of the time and place of the hearing and copies made available to the public and the press, a public hearing was held on 7/30/ 2024. Reported favorably ~~[with]~~ [without] amendments; read the second time and ordered to be considered on 08/20/ , 2024, a legislative session day.

A BILL ENTITLED CHR 5-2024 PAWNBROKERS AND SECONDHAND DEALERS

SECTION 1. NOW THEREFORE BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that Chapter 120, Section 120-2 Definitions, is hereby repealed and reenacted with amendments to exclude gun sales as follows:

Chapter 120

PAWNBROKERS AND SECONDHAND DEALERS

§ 120-1. Declaration of Legislative Intent.

It is the intent of this Chapter is to regulate the purchase, sale, record-keeping, and reporting of certain transactions involving used items of value within Kent County Maryland; to prevent the transfer of lost, stolen or other illegally obtained items not regulated under Article 12, Business Regulation Article, Annotated Code of Maryland; and to enhance the traceability and recovery of lost, stolen or illegally obtained items. Title 12 of the Business Regulation Article of the Annotated Code of Maryland generally regulates all transactions dealing with secondhand precious metal objects, coins, or numismatic items and this Chapter 120 is not intended to supersede same.

§ 120-2. Definitions.

As used in this Chapter, the following terms shall be defined as follows:

ANTIQUE DEALER - A person whose primary retail trade is buying and selling objects made in, or typical of, an earlier period of time, that either have special value because of their age or are examples of works of art or handicrafts.

ITEM - Any piece or thing of tangible personal property including, but not limited to, a household appliance, personal computer, compact disc player, digital video disc player, power tool, camera, ~~firearm~~, radio, television set, video game system, video game accessory or component, stereo equipment, documents, drawings, paintings, or works of art, or any costume jewelry, **AND FIREARM. A FIREARM THAT IS PURCHASED OR SOLD IN A TRANSACTION THAT IS REGULATED BY A FEDERAL FIREARMS LICENSE IS NOT INCLUDED.**

PAWNBROKER - A person who engages in Pawnbroker Transactions.

PAWNBROKER OR SECONDHAND DEALER ESTABLISHMENT A place of business where pawnbroker transactions or secondhand dealer transactions occur. The terms “pawnbroker” or “secondhand dealer establishment” include either or both the individuals or persons operating the business and its fixed place of business, as applicable.

PAWNBROKER TRANSACTION

An act of, or engaging in the act of, lending money on the deposit or pledge of tangible personal property other than secondhand precious metal objects, coins, or numismatic items; or purchasing

tangible personal property, other than secondhand precious metal objects, coins, or numismatic items, on the condition of reselling the property to the seller at a stipulated price.

PERSON - An individual, corporation, partnership of any kind, business trust, limited liability company, or any other type of business entity legally recognized under the laws of the State of Maryland.

REGULATED BUSINESS - A pawnbroker, secondhand dealer, or other person engaging in any business, or conducting any business or transaction, described in this § 120-2.

A. Regulated Business does not include:

1. A charitable, religious, or nonprofit organization, if the exchange of items for consideration is incidental to the organization's primary activity;
2. An antique show, trade show, convention, or auction. In order to qualify under this exemption, the activity must be of no more than seven (7) days in duration at any individual location within Kent County within any twelve (12) month period;
3. An antique dealer.
4. A Scrap Metal Dealer
5. Automobile dealerships dealing in new or used automobiles, trucks, and other vehicles, and auto parts.
6. A used clothing mart or store.
7. Notwithstanding the foregoing, any of the persons described in items 3 through 6 hereof shall be considered a regulated business to the extent the person deals with items not falling within the definition of their respective businesses.

SCRAP METAL DEALER - A person meeting the definition of a "Junk Dealer" or "scrap metal processor" under § 17-1001 (f) 1 through 2 of the Business Regulation Article of the Annotated Code of Maryland.

SALE or PURCHASE – The acquisition or disposition of an item for consideration, whether cash, trade, other item, or anything of value.

SECONDHAND DEALER - A person that engages in secondhand dealer transactions.

SECONDHAND DEALER TRANSACTION - An act of, or engaging in the act of, purchasing items other than secondhand precious metal objects, coins, or numismatic items, and offering the tangible personal property to the public for sale, trade, barter, or other consideration.

SECTION 2. BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the 4th day of October, 2024.

Read Third Time August 20, 2024

PASSED this 20th day of August, 2024.

Failed of Passage _____

By Order of:

Sondra M. Blackiston
Sondra M. Blackiston, Clerk

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

(SEAL)



Ronnie Fithian
Ronald H. Fithian, President

Albert H. Nickerson
Albert H. Nickerson, Member

John F. Price
John F. Price, Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.



Code Home Rule 6-2024 Clean Energy Loan Program 8/20/2024 County Commissioners Meeting

Item Summary:

Third Reading - Code Home Rule 6-2024 Clean Energy Loan Program

ATTACHMENTS:

Description

Code Home Rule Bill No. 6-2024 Clean Energy Program Loan- Recorded

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

July 16, 2024
Legislative Session Day

Legislative Session Day
July 16, 2024

RECEIVED
CLERK, CIRCUIT COURT
CODE HOME RULE
2024 JUL 21 4:11 PM
BILL NO. 6-2024
KENT COUNTY

INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

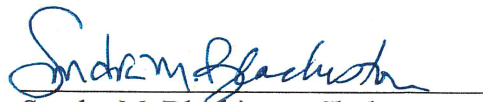
AN ACT to amend Chapter 152 Taxation Article VII Clean Energy Loan Program, §§ 152- 30, 152-31, and 152-32 of the Code of Public Local Laws of Kent County, Maryland FOR THE PURPOSE of defining certain terms: establishing a Clean Energy Loan Program for commercial property owners; establishing the scope of and eligibility for the Clean Energy Loan Program; providing for qualifying criteria; establishing a calculation of the clean energy loan surcharge, providing for a recorded notice; providing for the collection of loan payments; establishing default procedures; providing for financing or refinancing of Qualifying Projects under the Clean Energy Loan Program; providing for the application of this Act; and generally related to the Clean Energy Loan Program and real property taxes as consistent with provisions and the authority of the Annotated State Code of Maryland, Local Government Article, §1-1102.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President

INTRODUCED, read first time, July 16, 2024, ordered posted and public hearing scheduled on July 30, 2024, at 6:00 p.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:


Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of the time and place of the hearing and copies having been made available to the public and the press, a public hearing was held on July 30, 2024. Reported favorably ~~[with]~~[without] amendments; read a second time and ordered to be considered on August 20, 2024, a legislative session day.

A BILL ENTITLED CHR 6-2024 CLEAN ENERGY LOAN PROGRAM

SECTION 1. NOW THEREFORE BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, that Chapter 152, Article VII, is hereby amended as follows:

ARTICLE VII CLEAN ENERGY LOAN PROGRAM

§152-30. Clean Energy Loan Program.

(A) Definitions. In this ~~subsection~~ **SUBTITLE**, the following words have the meanings indicated:

- (1) **"ACT" MEANS §§1-1101 ET. SEQ. OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED STATE CODE OF MARYLAND.**
- (2) "Clean Energy Financing Agreement" means an agreement between a property owner and a Clean Energy Lender providing for the terms and conditions of a Clean Energy Loan.
- (3) "Clean Energy Lender" means ~~a private lender providing a clean energy loan.~~ **A CAPITAL PROVIDER THAT PROVIDES LOANS TO PROPERTY OWNERS TO FINANCE QUALIFYING PROJECTS, APPROVED BY MARYLAND CLEAN ENERGY CENTER, AND SUCH CAPITAL PROVIDER'S SUCCESSORS, TRANSFERRESS, AND ASSIGNEES.**
- (4) "Clean Energy Loan" means any loan made by a **CLEAN ENERGY** ~~private~~ Lender to a property owner under the Clean Energy Loan Program.
- (5) "Clean Energy Loan Obligation" means all indebtedness and obligations of a property owner to a Clean Energy Lender under a Clean Energy Financing Agreement.
- (6) "Clean Energy Loan Program Administrator" means any person or entity selected by the County to manage the Clean Energy Loan Program.
- (7) "Commercial Property" ~~has the meaning stated in the Local Government Article, §§~~

~~1-1101 et. seq., of the State Code.~~ **THIS MEANS ANY REAL PROPERTY AS DEFINED IN THE ACT, INCLUDING RESIDENTIAL DWELLINGS CONTAINING MORE THAN FOUR SINGLE-DWELLING UNITS.**

- (8) "Property Owner" means ~~an~~ **THE** owner of **QUALIFIED** commercial property. as defined in this subsection.
- (9) **"LOCAL GOVERNMENT ARTICLE" MEANS THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AS IT MAY BE AMENDED.**
- (10) **"QUALIFYING PROJECTS" MEANS PROJECTS AS DEFINED IN THE ORDINANCE FOR KENT COUNTY.**
- (11) **"SURCHARGE" MEANS THE ASSESSMENT LEVIED BY THE COUNTY ON A PROPERTY OWNER'S PROPERTY TAX BILL TO COLLECT CLEAN ENERGY LOAN PROGRAM PAYMENTS OWED TO A CLEAN ENERGY LENDER BY THE PROPERTY OWNER AND COSTS OF ADMINISTERING THE CLEAN ENERGY LOAN PROGRAM IN ACCORDANCE WITH THE ACT AND AS AUTHORIZED BY THE COUNTY LEGISLATION.**
- (12) **"SURCHARGE LIEN" MEANS THE LIEN AUTOMATICALLY ESTABLISHED UPON THE COUNTY'S LEVY OF THE SURCHARGE ON THE PROPERTY TAX BILL.**

- (B) Program. There is a Clean Energy Loan Program to finance ~~energy efficiency projects and renewable energy projects with an electric generating capacity of not more than 100 kilowatts.~~ **QUALIFYING PROJECTS AS PROVIDED IN THE ACT.**
- (C) Rules and Regulations. The Director of Finance may adopt rules and regulations to administer the Clean Energy Loan Program consistent with this subtitle.
- (D) Program Administrator. The County Commissioners of Kent County may enter into an agreement with a private entity **OR STATE INSTRUMENTALITY** to administer the Clean Energy Loan Program.
- (E) Scope. Commercial property owners are eligible to participate in the Clean Energy Loan Program for non-accelerating loans greater than \$25,000.
- (F) Eligibility. In order to be eligible for a Clean Energy Loan, the property owner shall:
 - (1) Have a 100% ownership interest in the property located in Kent County for which ~~improvements~~ **PROJECTS** are being made; **PROPOSED.**
 - (2) Demonstrate that the most recent property taxes, assessments, and charges on the property

have been paid;

- (3) Provide a copy of written notice to all current holders of a mortgage or deed of trust who have a priority recorded lien on the property and written proof of express consent to the Clean Energy Loan as a priority lien by all current holders of a mortgage or deed of trust on the property **THAT IS TO BE FINANCED UNDER THE CLEAN ENERGY LOAN PROGRAM**; and
- (4) Establish that the owner of the commercial property is able to repay the loan provided under the Clean Energy Loan Program, in a manner substantially similar to that required for a mortgage loan under §§ 12-127, 12-311, 12-409.1, 12- 925, and 12-1029 of the Commercial Law Article of the **ANNOTATED State Code OF MARYLAND**.

(G) Qualifying Improvements. The following improvements, either new or replacement, qualify as energy efficiency or renewable energy projects under the Clean Energy Loan Program:

- (1) ~~solar energy equipment~~; **ENERGY AND WATER EFFICIENCY PROJECTS**;
- (2) **RENEWABLE ENERGY PROJECTS INCLUDING BUT NOT LIMITED TO SOLAR ENERGY EQUIPMENT**, geothermal energy devices, **AND WIND ENERGY SYSTEMS**;
- (3) ~~wind energy systems~~; **ENVIRONMENTAL REMEDIATION PROJECTS, WHICH MEANS A PROJECT INTENDED TO REMOVE ENVIRONMENTAL OR HEALTH HAZARDS, AND INCLUDING PROJECTS THAT PROMOTE INDOOR AIR AND WATER QUALITY, ASBESTOS REMEDIATION, LEAD PAINT REMOVAL, AND MOLD REMEDIATION**;
- (4) ~~water conservation devices not required by law~~; **RESILIENCY PROJECTS, WHICH MEANS A PROJECT INTENDED TO INCREASE THE CAPACITY OF A PROPERTY TO WITHSTAND NATURAL DISASTERS AND THE EFFECTS OF CLIMATE CHANGE, INCLUDING FLOOD MITIGATION, STORMWATER MANAGEMENT, A PROJECT TO INCREASE FIRE OR WIND RESISTANCE, A PROJECT TO INCREASE THE CAPACITY OF A NATURAL SYSTEM, AN INUNDATION ADAPTATION PROJECT, ALTERNATIVE VEHICLE CHARGING INFRASTRUCTURE, AND ENERGY STORAGE; AND**
- (5) ~~Any construction, renovation or retrofitting of commercial property to reduce energy consumption, including, high efficiency lighting and building systems, heating ventilation air conditioning (hvac) upgrades, high efficiency boilers and furnaces, high efficiency hot water heating systems, combustion and burner upgrades, fuel switching, heat recovery and steam traps, building shell or envelope improvements, fenestration improvements, building energy management systems, and process equipment upgrades; and~~
- (6 5) Any other improvement **PROJECT** approved by the County or the Clean Energy Loan Program Administrator as qualifying ~~as an energy efficiency project or renewable energy~~

~~project.~~ **CONSISTENT WITH THE ACT.**

- (H) Qualifying Costs. A Clean Energy Loan may be used to pay for all costs incurred by a property owner in connection with the qualifying improvements, including, **BUT NOT LIMITED TO**, the cost of the energy audit; feasibility studies and reports; project management, design, installation, and construction of the qualifying ~~improvements~~ **PROJECTS**; commissioning; energy savings or performance guaranty or insurance; building accreditation; closing costs of the Clean Energy Loan; permitting fees; administrative fees; **AND** post-install evaluation, measurement & **AND** verification; ~~and, building accreditation.~~

§152-31. Real Property Tax Surcharge.

- (A) Repayment of Loans. A property owner participating in the Clean Energy Loan Program shall repay the Clean Energy Loan through a surcharge on their real property tax bill. Upon receipt of written notice from the Clean Energy Loan Program Administrator of the execution of a Clean Energy Loan Financing Agreement, the County shall, within sixty (60) days from the date of the Clean Energy Loan Financing Agreement, add the surcharge to the tax property bill. The surcharge shall constitute a first lien on the property from the date it becomes payable until the unpaid surcharge and interest and penalties on the surcharge are paid in full, regardless of a change in ownership, whether voluntary or involuntary. A person or entity that acquires property subject to a surcharge assumes the obligation to pay such surcharge. The County may assign the surcharge lien to the Clean Energy Loan Program Administrator.
- (B) Calculation. The surcharge for a Clean Energy Loan shall include the Clean Energy Loan Obligation and any administrative costs incurred by the County which shall be the actual expenses incurred to administer the program.
- (C) Notice of Levy and Lien of Surcharge. Upon receiving written notice from the Clean Energy Loan Program Administrator of the execution of a Clean Energy Loan Financing Agreement, **THE PROPERTY OWNER SHALL EXECUTE AN AGREEMENT WITH THE COUNTY AND THE CLEAN ENERGY LENDER THAT WILL BE RECORDED IN THE LAND RECORDS OF KENT COUNTY.** Kent County shall promptly file the notice of levy and lien of surcharge in the Land Records, thereby providing notice to third parties. Such notice shall contain:
- (1) The date the Clean Energy Loan was made to the property owner and the property became subject to the surcharge;
 - (2) The term of the Clean Energy Loan and over which the surcharge will apply to the property;
 - (3) The Clean Energy Loan Obligation and estimated County administrative costs for the

first year;

- (4) The annual principal and interest amount for each year of the term of the Clean Energy Loan, including any partial year prorated amounts;
 - (5) Prepayment requirements and any prepayment premium that may apply to a prepayable Clean Energy Loan;
 - (6) Notice that the Clean Energy Loan Obligation and the County's administrative costs will be repaid through a surcharge included on the **PROPERTY** owner's real property tax bill due and payable on the same date as the real property tax bill;
 - (7) Notice that an unpaid Clean Energy Loan surcharge constitutes a first lien on the property that has priority over prior or subsequent liens in favor of private parties and that the surcharge will continue as a lien on the property from the date it becomes payable until the unpaid surcharge and interest and penalties on the surcharge are paid in full, regardless of a change in ownership of the property, whether voluntary or involuntary; and
 - (8) Notice that if payments of surcharges are not timely paid, the surcharge will be collectible as a tax lien through the tax sale process authorized under Tax-Property Article, Title 14, Subtitle 8 of the **ANNOTATED State Code OF MARYLAND** and in accordance with **THE CODE OF PUBLIC LOCAL LAWS OF KENT COUNTY, MARYLAND** §152-4 and that an overdue surcharge will be so collected, irrespective of whether real property taxes (or any other taxes, charges, or assessments) are due and owing.
- (D) Default. In the event of default on the Clean Energy Loan surcharge, the County shall be required to collect the lien pursuant to **THE CODE OF PUBLIC LOCAL LAWS OF KENT COUNTY, MARYLAND** §152-4, irrespective of whether property taxes (or any other taxes, charges, or assessments) are due and owing. The County shall not incur any liability to the Clean Energy Lender or others in the event of default.
- (E) Payment to Clean Energy Lender. The County shall have no ownership of the surcharges collected except for administrative costs provided under this subtitle. The Controller shall pay all surcharge payments in any calendar month to the applicable Clean Energy Lender or the Clean Energy Loan Program Administrator within **THIRTY (30)** days after the end of the month in which such amounts are collected. The County shall have no obligation to make payments to any Clean Energy Lender with respect to any Clean Energy Loan Obligation other than that portion of surcharge actually collected from a property owner for the repayment of a Clean Energy Loan. Payments received from a property owner shall be credited first to all County taxes, assessments, and charges.

§152-32. Financing.

(A) **CLEAN ENERGY LENDERS, TERMS.** Clean Energy Loans may be provided by any private lender and a Clean Energy Financing Agreement may contain any terms agreed to by the Clean Energy Lender and the property owner, as permitted by law, for the financing of Clean Energy Loans. The County may not finance or fund any loan under the program, shall serve only as a program sponsor to facilitate loan repayment by including the surcharge on the County real property tax bill for the property, and shall incur no liability for the loan. **THE CLEAN ENERGY LOAN MUST BE REPAID OVER A TERM NOT TO EXCEED THE USEFUL LIFE OF THE PROJECT AS DETERMINED BY THE CLEAN ENERGY LOAN PROGRAM.**

(B) **COUNTY ROLE. THE COUNTY'S ROLE IN THE CLEAN ENERGY LOAN PROGRAM IS LIMITED TO SPONSORING THE PROGRAM AND COLLECTING AND FORWARDING THE SURCHARGES IMPOSED UNDER THE PROGRAM. THE COUNTY MAY NOT PROVIDE CLEAN ENERGY LOANS OR OTHER FINANCING IN CONNECTION WITH THE CLEAN ENERGY LOAN PROGRAM.**

SECTION 2. BE IT FURTHER ENACTED, that Maryland Clean Energy Center and its designee are hereby authorized and directed to serve as the Clean Energy Loan Program Administrator under the terms of a separate agreement.

SECTION 3. BE IT FURTHER ENACTED, That this Act shall apply to any commercial property for which a Clean Energy Loan was financed on or after October 20, 2016.

SECTION 4. BE IT FURTHER ENACTED by the County Commissioners of Kent County that this

Act shall take effect on the 4th day of October, 2024.

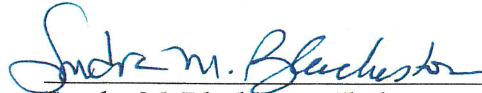
Read Third Time August 20, 2024

PASSED this 20th day of August, 2024.

Failed of Passage _____

[SIGNATURES TO FOLLOW ON NEXT PAGE]

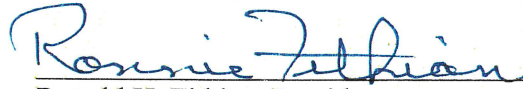
By order of:

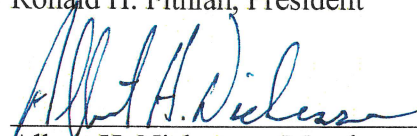

Sondra M. Blackiston, Clerk

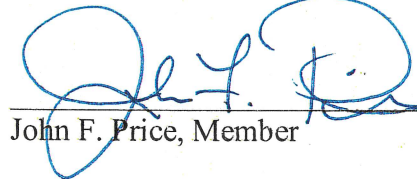
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

(SEAL)




Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

ORDERED a fair summary thereof or the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.



Rob Tracey, Associate Planner, Planning, Housing, and Zoning

8/20/2024

County Commissioners Meeting

Item Summary:

The proposed Code Home Rule Bill would amend Chapter 222, Zoning, of the Code of Public Local Laws of Kent County, Maryland, also known as the Kent County Land Use Ordinance, to add self-storage centers as a permitted use in the Industrial district by (a) amending Article V, District Regulations, Section 15. Industrial District, §15.2 Permitted Principal Uses and Structures, by adding a new #20, as follows: “Self-storage centers provided the front façade of the center and any other façade visible from adjoining public roads reflect the scale, materials and design features common to residential or historic structures in the County. Self-storage centers are subject to site plan review;” (b) by amending Article V, District Regulations, Section 11. Commercial, §11.2 Permitted Principal Uses and Structures, by replacing #6 with: “Self-storage centers provided the front façade of the center and any other façade visible from adjoining public roads reflect the scale, materials and design features common to residential or historic structures in the County. Self-storage centers are subject to site plan review;” and (c) by including a certain, non-codified provision to instruct County staff to make similar changes in the upcoming re-adoption of the Land Use Ordinance.

The proposed amendment would add self-storage centers as a permitted use in the Industrial District. This use would extend to the Industrial District, a permitted use that is currently permitted within the Village, Intense Village, and Commercial districts.

On July 11, 2024, the Planning Commission held a public hearing and favorably recommended the zoning text amendment to the County Commissioners. A letter from the Planning Commission is attached.

Staff recommends approval of the introduction, in order to schedule the public hearing before the County Commissioners.

ATTACHMENTS:

Description

Cover Page - DPHZ

Draft Legislation

Planning Commission Recommendation Letter



THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

August 6, 2024
Legislative Session Day

Legislative Session Day
August 6, 2024

CODE HOME RULE
BILL NO. 7-2024

INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Chapter 222, Zoning, of the Code of Public Local Laws of Kent County, Maryland, also known as the Kent County Land Use Ordinance, to add self-storage centers as a permitted use in the Industrial district by (a) amending Article V, District Regulations, Section 15. Industrial District, §15.2 Permitted Principal Uses and Structures, by adding a new #20, as follows: “Self-storage centers provided the front façade of the center and any other façade visible from adjoining public roads reflect the scale, materials and design features common to residential or historic structures in the County. Self-storage centers are subject to site plan review;” (b) by amending Article V, District Regulations, Section 11. Commercial, §11.2 Permitted Principal Uses and Structures, by replacing #6 with: “Self-storage centers provided the front façade of the center and any other façade visible from adjoining public roads reflect the scale, materials and design features common to residential or historic structures in the County. Self-storage centers are subject to site plan review;” and (c) by including a certain, non-codified provision to instruct County staff to make similar changes in the upcoming re-adoption of the Land Use Ordinance.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

INTRODUCED, read the first time, August 6, 2024, ordered posted and public hearing scheduled on Month XX, 2024, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:

Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of the time and place of the hearing and copies having been made available to the public and the press, a public hearing was held on Month XX, 2024. Reported favorably [with] [without] amendments; read the second time and ordered to be considered on Month XX, 2024, a legislative session day.

BILL NO. 7-2024

CAPITALS & BOLD INDICATES MATTER ADDED TO EXISTING LAW.

Strike through indicates matter deleted from existing law.

**A BILL ENTITLED CHR 7-2024
SELF-STORAGE CENTERS IN THE INDUSTRIAL DISTRICT**

SECTION 1.

NOW, THEREFORE, BE IT ENACTED by the County Commissioners of Kent County, Maryland that the Kent County Land Use Ordinance is hereby amended as follows:

**ARTICLE V.
DISTRICT REGULATIONS**

SECTION 15. INDUSTRIAL DISTRICT

...

15.2 Permitted Principal Uses and Structures

...

19. Data processing centers, subject to the alternate design provisions of Section 15.9

20. **SELF-STORAGE CENTERS PROVIDED THE FRONT FAÇADE OF THE CENTER AND ANY OTHER FAÇADE VISIBLE FROM ADJOINING PUBLIC ROADS REFLECT THE SCALE, MATERAILS AND DESIGN FEATURES COMMON TO RESIDENTIAL OR HISTORIC STRUCTURES IN THE COUNTY. SELF-STORAGE CENTERS ARE SUBJECT TO SITE PLAN REVIEW.**

SECTION 2.

BE IT FURTHER ENACTED by the County Commissioners of Kent County, Maryland that the Kent County Land Use Ordinance is hereby amended as follows:

**ARTICLE V.
DISTRICT REGULATIONS**

SECTION 11. COMMERICAL DISTRICT

...

11.2 Permitted Principal Uses and Structures

...

5. Data processing centers, subject to the alternate design provisions of Section 15.9

~~6. Mini storage facilities.~~

6. **SELF-STORAGE CENTERS PROVIDED THE FRONT FAÇADE OF THE CENTER AND ANY OTHER FAÇADE VISIBLE FROM ADJOINING PUBLIC ROADS REFLECT THE SCALE, MATERAILS AND DESIGN FEATURES COMMON TO RESIDENTIAL OR HISTORIC STRUCTURES IN THE COUNTY. SELF-STORAGE CENTERS ARE SUBJECT TO SITE PLAN REVIEW.**

7. Machinery and equipment sales, service, and rental

...

BILL NO. 7-2024

CAPITALS & BOLD INDICATES MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.

SECTION 3.

BE IT FURTHER ENACTED by the County Commissioners of Kent County that the County planning staff are hereby instructed to prepare corresponding text amendments and include them within the body of any proposed legislation related to re-adoption of the Land Use Ordinance via Comprehensive Rezoning, which is to be prepared by County staff following review and comment by the Critical Area Commission.

SECTION 4.

BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the _____ day of _____, 2024.

Read Third Time _____

PASSED this _____ day of _____, 2024.

Failed of Passage _____

By order of:

Sondra M. Blackiston, Clerk

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

(SEAL)

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member

ORDERED a fair summary thereof or the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.



Planning Commission
Department of Planning, Housing, and Zoning

July 17, 2024

The Honorable Ronald H. Fithian, President
Kent County Board of County Commissioners
400 High Street
Chestertown, MD 21620

RE: Zoning Text Amendment regarding self-storage centers

Dear President Fithian:

At its meeting on July 11, 2024, the Planning Commission reviewed an application by John Stoltzfus for a zoning text amendment to amend the Kent County Land Use ordinance to include self-storage centers as a permitted use within the Industrial (I) district.

Following its discussion, the Planning Commission voted 5-0 to provide a favorable recommendation to the County Commissioners on the proposed zoning text amendment, citing consistency with the Comprehensive Plan and that the public need for the amendment is to allow for a greater diversity of where businesses may locate.

The Planning Commission also sends a favorable recommendation on staff's administrative amendment, as follows:

1. For consistency within the Land Use Ordinance, replacing "mini storage," which is the identical use within the Commercial Zoning District (C), with the proposed terminology of "self-storage centers".

Sincerely,

Kent County Planning Commission

Joe Hickman
Chairman

cc: Shelley L. Heller, County Administrator



**Dr. Clifford P. Coppersmith, President, Ms. Karen Smith, Vice
President for Administrative Services, and Dr. Dave Harper, Vice
President for Workforce & Academic Programs**

8/20/2024

County Commissioners Meeting

Item Summary:

Program Offerings in Agriculture, Health Professions, Manufacturing, and Trades

ATTACHMENTS:

Description

08.20.24 Chesapeake College, Workforce and Academic Programs Power Point

Workforce **PROGRAMS**

AT CHESAPEAKE COLLEGE

Focus on...

- AGRICULTURE
- MANUFACTURING
& SKILLED TRADES
- HEALTH PROFESSIONS



Agriculture

DEGREE PROGRAMS OFFERED

- ASSOCIATE OF APPLIED SCIENCE
AGRICULTURE (AAS)
- LIBERAL ARTS & SCIENCE:
AGRICULTURE CONCENTRATION (AA)



Agriculture AAS

COURSES

Gen Ed (20 credits)

English Composition
Mathematics
Bio/Natural Science
Arts & Humanities
Social/Behavioral Sciences
Emerging
Issues/Interdisciplinary

Core (24 credits)

Intro to Ag
Soil Science
Intro to Animal Science
Vegetable & Crop Production
Intro to Agribusiness
Special Topics in Ag
Career Planning
Coop. Work Experience

Electives (16 credits)

Ag Marketing
Intro to the Food System
Ag Mechanics
Intro to Ag Economics
Integrated Pest Management
Principles of Bio II
General Botany
General Zoology
Environmental Science
Intro to Sustainability
Fundamentals of Welding

60 CREDITS TOTAL



Agriculture

HANDS-ON LEARNING FOR STUDENTS

Agriculture Learning Center:

- High Tunnel
- Greenhouse
- Small Vineyard
- Sub-compact Tractor
- Composting Area
- Hydroponic System
- Raised Beds
- Pre-fabricated building for food storage and packaging
- Commercial Fridge & Freezer
- Tower Garden

Made possible with grants from Perkins, MAERDAF, Farm Credit Foundation, and Chesapeake College AIG



Agriculture

LOOKING AHEAD

Goals:

- Diversifying a farming operation
- Attracting new & beginning farmers

Strengths:

- Community Partners
- Hardworking Students
- Dedicated Faculty

Challenges:

- Time
- Funding

"The farmer has to be an optimist or he wouldn't still be a farmer" -Will Rogers



Manufacturing

& SKILLED TRADES

Advanced Manufacturing Offerings

- » Introduction to Manufacturing
MSSC and SME Certification
- » Maintenance Awareness
MSSC Certification
- » Manufacturing Safety and Quality
MSSC Certification
- » Manufacturing Process and Production
MSSC Certification

Solidworks 3D Modeling I*

Machining Fundamentals

Introduction to Laser Systems

* **Solidworks starting 8/27/24 Scholarships Available**

- » Courses highlighted in yellow combine for a MSSC CPT+Certification.
Credit proposal is in process for these courses.



Manufacturing

& SKILLED TRADES

Coming Soon

Hydraulics Training

Fanuc Certified Robotics Training

Dedicated CNC Machining Training

Electromechanical training

Solidworks Level II



Manufacturing

& SKILLED TRADES

MORE SKILLED TRADES

Welding/Fabrication

Drafting & Design

Electrician

HVAC Technician

Piping & Plumbing

CORE-Intro to Basic Construction Skills

Commercial Drivers License – Class A & B

Marine Service Technology

Occupational Certification & Licensure

Captain's License

Pool Operator

MHIC

Home Inspection





Health Professions



Questions or **COMMENTS?**

CHESAPEAKE COLLEGE



Where Education Transforms Lives



Dr. Clifford P. Coppersmith, President, Chesapeake College
8/20/2024
County Commissioners Meeting

Item Summary:

Queen Anne's Technical Center - Revised Proposed Building Project

ATTACHMENTS:

Description

08.20.24 Dr. Coppersmith, Support Letter – Chesapeake College Queen Anne's Technical Building

08.20.24 Dr. Coppersmith – Letter of Intent



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

August 20, 2024

Dr. Clifford Coppersmith, President
Chesapeake College
1000 College Circle
P.O. Box 8
Wye Mills, MD 21679

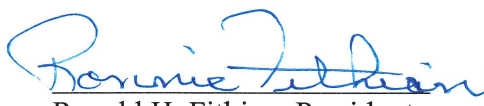
RE: Support – Chesapeake College Queen Anne’s Technical Building - Project

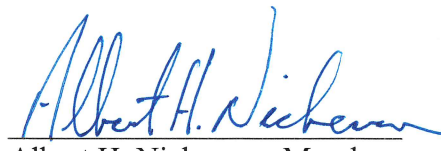
Dear Dr. Coppersmith:

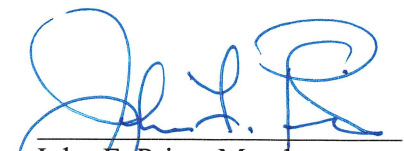
Thank you for the opportunity to comment on your capital project request for a new technical building. We were excited to hear about your enthusiasm for the project and commitment to partnership with Kent County Public Schools to enhance student opportunities. We also recognize your responsible stewardship of Chesapeake College and its mission. If additional State funding becomes available, we respectfully request that those additional dollars be applied to each county’s local project cost share.

We are pleased to offer the enclosed Letter of Intent to Maryland Community Colleges for the Chesapeake College Queen Anne’s Technical Building – Project.

Sincerely,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

KCC/tlt

Enclosure: Original Letter of Intent to Maryland Community Colleges for the Chesapeake College Queen Anne’s Technical Building – Project



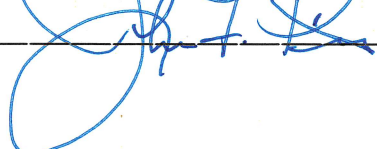
LETTER OF INTENT
MARYLAND COMMUNITY COLLEGES

TO: Daniel D. Schuster
Finance Policy Analyst
Maryland Higher Education Commission
6 North Liberty Street, 10th Floor
Baltimore, MD 21201

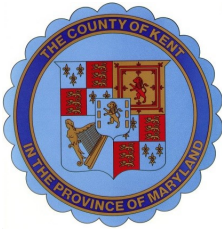
RE: Chesapeake College Queen Anne's Technical Building - Project

This Letter of Intent is to assure the Maryland Higher Education Commission that the county of Kent intends to provide the local share of funds to design, construct, and equip the above referenced project.

Signatures of:

County Commissioner 
County Commissioner 
County Commissioner 

Date: 08/20/2024



Jim Miller, Director, Human Resources
8/20/2024
County Commissioners Meeting

Item Summary:

Emergency Medical Technician (Full Time) Vacancy

ATTACHMENTS:

Description

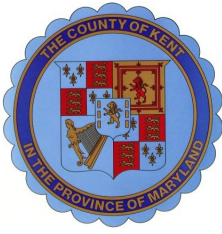
Cover Sheet



Department of Human Resources

“Providing leadership and support to ensure the successful recruitment, development, and retention of a diverse, effective, and competent workforce to serve the residents of Kent County, MD.” - Kent County Human Resources





Jim Miller, Director, Human Resources
8/20/2024
County Commissioners Meeting

Item Summary:

Emergency Medical Technician (Full Time) Vacancy

ATTACHMENTS:

Description

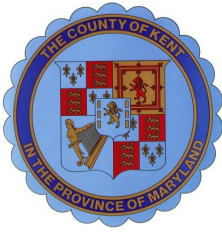
Cover Sheet



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“Providing leadership and support to ensure the successful recruitment, development, and retention of a diverse, effective, and competent workforce to serve the residents of Kent County, MD.” - Kent County Human Resources





Jim Miller, Director, Human Resources
8/20/2024
County Commissioners Meeting

Item Summary:

Emergency Medical Technician (Full Time) Vacancy

ATTACHMENTS:

Description

Cover Sheet



Department of Human Resources

“Providing leadership and support to ensure the successful recruitment, development, and retention of a diverse, effective, and competent workforce to serve the residents of Kent County, MD.” - Kent County Human Resources





Bill Webb, Health Officer, Kent County Health Department
8/20/2024
County Commissioners Meeting

Item Summary:

FY2025 Core Public Health Services Funding Agreement

ATTACHMENTS:

Description

08.20.24 FY2025 Core Public Health Services Funding Agreement

Core Public Health Services Funding Agreement
July 1, 2024 through June 30, 2025

The Maryland Department of Health and Kent County agree as follows:

1. The amounts listed below are State and local funding available for Core Local Health Services. The State share is limited to the expenditures declared eligible for matching in COMAR 10.04.01 Funding for Core Local Health Services.

(a) Maryland Department of Health shall provide funds as follows:		Match %	Amount	TOTALS
Match Percentage (%) STATE		69.3639%		
State Match amount				
Additional State dollars for Core	(COLA/Increment adjustment)			
Subtotal - State Share of match				\$0
Total STATE funds				\$2,283,785
(b) Kent County shall provide funds as follows:				
Match Percentage (%) LOCAL		30.6361%		
Required Match (local funds required for match)			\$1,008,684	
100% Local funds eligible for match (beyond match requirement)			\$0	
Subtotal			\$1,008,684	
100% Local funds (LHD) not eligible for match			\$228,510	
Total LOCAL funds				\$1,237,194
Total Funds				\$3,520,979

2. Political subdivision wishes to purchase biologicals through a master contract, which will be written annually by the State.

_____ No
(yes or no)

3. Political subdivision elects to be paying agent for items other than salaries.

_____ No
(yes or no)

4. Person authorized to approve bills before processing by fiscal authorities.

Emily C. McCoy
(SIGNATURE)

Emily C. McCoy
(Print Name)

5. Political subdivision certifies that it will comply with the requirements of COMAR 10.04.01 Title 10 DEPARTMENT OF HEALTH AND MENTAL HYGIENE Subtitle 04 FISCAL Chapter 01 Funding for Core Local Health Services and materials for all actions up to the date of signature of this agreement have been furnished to the State Department of Health and Mental Hygiene or are attached to this document.

6. Political subdivision elects to audit State financial records.

_____ no
(yes or no)

7. Advance plan and budget are acceptable to political subdivision.

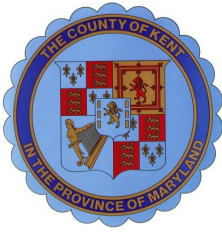
_____ yes
(yes or no)

8. This award is based on anticipated State funding levels (General and Federal funds) and is subject to change. Written notification will be provided to the local health officer if funding levels are modified.

Date: _____
(Secretary, MDH)

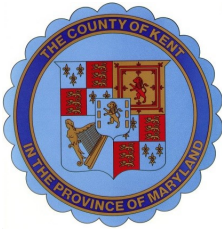
Date: 8/6/24 Will Galt
(Local Health Officer)

Date: 08/20/24 Ronnie Jordan
(Local Executive Authority)



**Board of Library Trustees
8/20/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



Procedures For Public Comment 8/20/2024 County Commissioners Meeting

ATTACHMENTS:

Description

08.20.24 Public Comments Sign In Sheet

Procedures for Public Comment

**PUBLIC COMMENTS
SIGN IN SHEET
August 20, 2024**

NAME (please print)	ADDRESS	TOPIC
DAVID FOSTER	1100 N. CROSS CT CHESTERTOWN	DISCUSS SCHEDULE FOR DISCUSSION OF TAX DIFFERENTIAL

ADDITIONAL SPACES ARE PROVIDED ON THE BACK SIDE; PLEASE FLIP OVER.



Office of The County Commissioners

Press and Public Comments

Time is allotted at the end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided Public Comment sign-up sheet located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter of County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620
kentcounty@kentgov.org



John A. Moritz, Notification Letter
8/20/2024
County Commissioners Meeting

Item Summary:

Notice of Permit Application

ATTACHMENTS:

Description

08.20.24 John A. Moritz, Permit to Appropriate and Use Waters of the State, Permit Application No. KE2023G002-01, 34351 Cypress Road, Millington, Kent County, MD



Ronald H. Fithian
R. Clayton Mitchell, Jr., Kent County Government Center,
400 High Street
Chestertown, MD 21620

August 05, 2024

John A. Moritz has applied for a Permit to Appropriate and Use Waters of the State, which has been assigned permit application number **KE2023G002/01**. The applicant seeks to appropriate and use an annual average of 188,000 gallons of groundwater per day (gpd) and an average of 1,141,000 (gpd) during the month of maximum use for crop irrigation. Water will be withdrawn from two wells in the Aquia aquifer. The project is located 34351 Cypress Road, Millington, Kent County, Maryland.

Since you are a contiguous property owner or an appropriate local official, you are being notified of this application, as required by the Maryland Annotated Code Environment Article §5-506. The Water and Science Administration (Administration) has placed your name on the "List of Interested Persons" for the above referenced project. At a later date, you will be notified when the proposed project is being published, any projected impacts, and be offered an opportunity to and request a public informational hearing on the matter before a decision is rendered by the State to issue or deny the permit.

The Administration has created a file for this proposed project. If you wish to review the Administration's application file or make comments on the application at this time, you may contact the Administration by mail at Water Supply Program, Source Protection and Water Appropriation Division, 1800 Washington Boulevard, Baltimore, Maryland 21230 or by phone at 410-537-3590. If you have any questions concerning the application, please contact me by phone at 302-521-5139 (applicant's phone number) or by mail at the address listed below.

Sincerely,

John A. Moritz
3681 Harris Road
Townsend, Delaware 19734
(302) 521-5139



**Robin Davenport, Executive Director, Court Appointed Special
Advocates for Children**

8/20/2024

County Commissioners Meeting

Item Summary:

Thank You Letter

ATTACHMENTS:

Description

08.20.24 Robin Davenport, Executive Director, Court Appointed Special Advocates for Children (CASA),
Thank You Letter for FY2025 Allocation of Funds

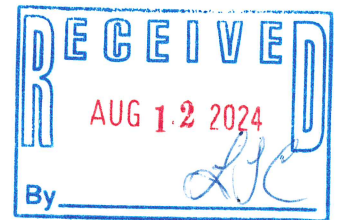


CASA

Court Appointed Special Advocates
FOR CHILDREN

CASA OF THE MID-SHORE

**TALBOT • DORCHESTER
QUEEN ANNE'S • KENT**



August 5, 2024

Kent County Commissioners
400 High Street
Chestertown, MD 21620

Dear Commissioners Fithian, Nickerson, and Price,

On behalf of CASA of the Mid-Shore, I send thanks for the grant award of \$15,000 for use in Fiscal Year 2025. Your support will help us maintain a strong CASA program serving Kent County with volunteer Court Appointed Special Advocates (CASAs) for children who are under Circuit Court protection because of abuse, neglect, or abandonment.

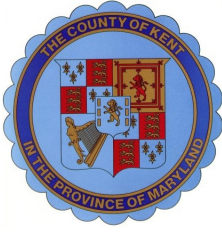
We are grateful for your support of local children who need CASA volunteers by their side.

Sincerely,

Robin Davenport
Executive Director

Thank you!

CASA of the Mid-Shore is a private, nonprofit 501(c) (3) organization.
Under the terms of the Federal Tax law relating to charitable giving, we confirm that you received no goods or services for this gift.
A copy of our current financial statement is available upon request by contacting CASA of the Mid-Shore at 111 N. West Street, Suite B, Easton, MD 21601 or by calling 410-822-2866. Documents and information submitted under the Maryland Solicitations Act are also available, for the cost of postage and copies, from the Maryland Secretary of State, State House, Annapolis MD 21401, 410-974-5534.



Will Albright, Property Manager, KRM Development Corporation
8/20/2024
County Commissioners Meeting

Item Summary:

Kent Family Center Lease Renewal

ATTACHMENTS:

Description

08.20.24 Will Albright, Property Manager, KRM - Kent Family Support Center Lease Renewal



205 Cannon Street
Suite 1
Chestertown, MD 21620
(410) 810 1574 *Phone*
(410) 810 1571 *Fax*

165 Log Canoe Circle
Suite J
Stevensville, MD 21666
(410) 604 2622 *Phone*
(410) 604 2624 *Fax*

www.krm-dev.com

August 6, 2024

Kent Family Support Center
c/o Kent County Commissioners
400 High Street
Chestertown, MD 21620

Dear Marie:

Your Lease with KRM – Schlegel, LLC for 115 S. Lynchburg Street, Suite 600, Chestertown, MD in the Schlegel Building will expire on October 31, 2024. Please contact our office at 410-810-1574 by August 31, 2024, if possible, to let us know your intent regarding renewal.

If you have any questions, please let us know. Thank you.

Sincerely,

Will Albright
Property Manager

C: Lisa Mazingo, Kent Family Center



**Harris P. Murphy, Administrative Judge, Circuit Court For Kent
County
8/20/2024
County Commissioners Meeting**

Item Summary:

Access Control System Upgrade

ATTACHMENTS:

Description

08.20.24 Harris P. Murphy, County Administrative Judge, Circuit Court for Kent County, Atlantic Security
Obsolete Access Control System



The Second Judicial Circuit of Maryland

CIRCUIT COURT FOR KENT COUNTY

HARRIS P. MURPHY
ASSOCIATE JUDGE
COUNTY ADMINISTRATIVE JUDGE

COURT HOUSE
103 NORTH CROSS STREET
CHESTERTOWN, MARYLAND 21620
(410) 778-7440

August 6, 2024

Kent County Commissioners
400 High Street
Chestertown, Maryland 21620

Re: Access Control System

Dear Commissioners:

We have been advised by Atlantic Security that the current access control system for the courthouse is obsolete and needs to be replaced. The enclosed email from Atlantic provides more detail. Essentially, the existing system was discontinued by the manufacturer in 2021. Replacement parts are no longer available for repairs. In the event of a power surge, or a Google Chrome update, the system could be rendered inoperable and doors in the courthouse could become locked with no way to open them.

Atlantic is recommending replacement with the ProDataKey system. I believe this is the same system that has been installed at 400 High Street and Public Safety. The estimate for that replacement is enclosed. Please consider this the Court's request for approval to move ahead with replacement.

Regarding costs, we have discussed this situation with the Administrative Office of the Court Security Division. They indicate this would qualify for reimbursement as a Tier 1 security need under their annual grant program. However, they cannot give official approval until all grants are submitted and reviewed. That process should begin later this month.

Thank you for your attention to this matter. I remain...

Very truly yours,

A blue ink signature of Harris P. Murphy, written in a cursive style.

Harris P. Murphy

Harris Murphy

From: dan@atlanticsecurityinc.com
Sent: Monday, August 5, 2024 11:26 AM
To: Harris Murphy
Cc: Lindsay Blume
Subject: [EXTERNAL] Courthouse Access Control
Attachments: KCCourthouseJudicial20240722ACSUPG.pdf

7/30/2024

RE: Kent County Courthouse Access Control

The current access control system in place at the Kent County Courthouse, at 103 North Cross Street, in Chestertown, Maryland, is currently obsolete. The system is based on Honeywell's NetAxs123, which was discontinued by the manufacturer in April of 2021. Remaining NOS stock was depleted last year in 2023, and at the present time, no direct replacement parts are available.

Honeywell's official stance on this situation is that existing NetAxs123 systems can be converted to the replacement for the NetAxs lineup; Honeywell MaxPro. The issue with this is that we have recently discovered that the MaxPro system is not compatible with older NetAxs panels. The majority of the existing access control panels at the courthouse are of the older variety, and are almost certainly not compatible with Honeywell's newer system. This would mean that if any points need to be added, or the controllers replaced, we would need to upgrade the entire system.

The biggest issue at hand now is that; if a disaster were to occur, such as a lightning strike, or water damage, the access control system currently in place would become inoperable, and could not be repaired as it is because of unavailability of parts. Because some of the locks are magnetic, and some of the locks are strikes, some doors could possibly become locked with no way to open them, while others would lock, and require a key to unlock, or open.

The other issue is that; because the NetAxs environment has been discontinued, no new firmware will ever be released. At the present time, the Courthouse access control system can only be programmed with Google Chrome. If Google makes any changes to the browser, the system will no longer be accessible for programming.

With all this in mind, I recommend switching to a completely different system, such as ProDataKey, which is cloud based, and not subject to the same constraints as the legacy Honeywell equipment.

I have enclosed a proposal for the upgrade of this equipment, and have shown the recurring fee as necessary, but additional. I can include it in the price if desired, as 1 year, or multiple years. Also note that I have changed the date on the proposal, and extended the date of validity to 90 days.

ATLANTIC

SECURITY INC.

944 Washington Ave. • P.O. Box 214 • Chestertown, MD 21620

410-778-6112 • 800-252-7622

www.atlanticsecurityinc.com • info@atlanticsecurityinc.com

SUBMITTED TO: Kent County Courthouse
103 N. Cross Street
Chestertown, MD 21620

ATTN: Kailee Dierker
JOB NAME: Court Hs. Access Control Upgrade
JOB SITE: 103 N. Cross St., Chestertown

TEL: 410-778-7440 **Email:** kailee.dierker@mdcourts.gov **Salesman:** Dan Wagner **DATE:** 7/30/2024

Proposal for the Upgrade of an Existing Access Control System:

- A. Nine [9] new (*ProDataKey*) access control main processing units to replace existing Honeywell system
- B. All existing locks, readers, wiring and cards to be used where possible.
- C. The system or equipment installed under this Proposal are guaranteed to be free from defects in material and workmanship for a period of one [1] year from the date of completion. Atlantic Security, Inc. shall not be obligated to warranty, repair or replace equipment which has been furnished or repaired by others, abused, altered or otherwise misused or damaged in any way.
- D. There are no provisions within this Proposal for any necessary additional work that may be caused by change orders, unscheduled site visits, damages to wiring etc., and/or failure of scheduled progress notification. Additionally, delays or complications arising from weather, strikes, floods, riots, or acts of God, changes to the scope of the work proposed, method of installation or unforeseen complications, whether caused by existing or new construction or unforeseen site conditions are not covered in the scope of this proposal. Any such work shall be appropriately charged (*time & material*) under prevailing rates following the issuance of a change order to be authorized by both parties in advance of any such work being performed.
- E. Atlantic Security, Inc. does not represent or warrant that Owner's System cannot be circumvented or compromised or that it will in all cases provide protection from the hazards that it is designed to detect or avert. It is understood that Atlantic Security, Inc. is not an insurer, that insurance, if any, shall be obtained by Owner and that the amounts payable to Atlantic Security, Inc. hereunder are based upon the value of the services and the scope of liability as herein set forth and are unrelated to the value of Owner's property or the property of others located in Owner's premises. Owner does not intend or expect that this proposal will provide for full liability of Atlantic Security, Inc. and agrees that Atlantic Security, Inc. shall be exempt from any liability for loss or damage due directly or indirectly to occurrences, or consequences therefrom, which Owner's System is designed to detect or avert, except for loss or damage, irrespective of cause or origin, that results directly or indirectly to person or property from performance or nonperformance of obligations imposed by this proposal or from negligence, active or otherwise, of Atlantic Security, Inc., its agents or employees. However, Owner agrees that if Atlantic Security, Inc. should be found liable for loss or damage due to a failure of Owner's System in any respect, Atlantic Security, Inc. liability shall be limited to the provisions as described on the Certificate of Liability Insurance form, attached hereto and made part of this Proposal.

- F. Upon completion of installation a demonstration of the system and all pertinent information will be provided. Atlantic Security, Inc. requires that any persons directly or indirectly related to the operation of the system must be present for this demonstration. Failure to do so may result in the scheduling of an additional service call to the premises which shall be billed accordingly.

Atlantic Security, Inc. proposes to furnish material and labor, and to complete in accordance with above specifications, for the sum of:

\$14,985.00 [Fourteen Thousand Nine Hundred Eighty-five & 00/100 Dollars]

(Total payment based on selection of available options.)

- ◆ **This is an outright purchase of equipment.**
- ◆ **PAYMENT TERMS:** 50% DUE WITH ACCEPTANCE OF PROPOSAL; BALANCE DUE NET15 FROM DATE OF ATLANTIC SECURITY, INC. INVOICE. ANY OTHER FORMS OF INVOICING AND/OR PAYMENT ARRANGEMENTS MUST BE SUBMITTED BY CLIENT IN WRITING AND APPROVED BY ATLANTIC SECURITY, INC. PRIOR TO COMMENCEMENT OF JOB DESCRIBED HEREIN.
- ◆ **PLEASE NOTE:** Atlantic Security, Inc. must be in receipt of all deposit monies and signed proposal prior to the scheduling and/or commencement of the job described herein.
- ◆ Fees for local and/or county permits that may be required will be added to the total cost of this proposal.
- ◆ This proposal is valid for ninety [90] days from the proposal date.

REMOTE MANAGEMENT CLOUD SERVICE - 1-YEAR AGREEMENT

Agreement for Cloud Service is for a period of One [1] year at a time. Thereafter this Agreement shall be automatically renewable. This Agreement may be terminated by either party in writing at least 30 days prior to the automatic renewal. Note that Cloud Service is required for card and schedule management. Cloud Service allows for real-time reporting, data entry and door access management.

Cloud Remote Management service @\$10.00/month, per door, invoiced and payable annually* in advance:

Annual Cloud Service for One [1] year.....\$3,960.00

SIGNATURE REQUIRED BELOW TO INDICATE YOU HAVE READ, UNDERSTOOD AND ACCEPT THE TERMS OF THIS PROPOSAL:

Signature/Date

Atlantic Security Representative/Date

PRINTED NAME

Dan Wagner

PRINTED NAME

If Client is in default for failure to make payments as required, Atlantic Security, Inc. shall be permitted to recover interest at the rate of 24% per annum, plus all costs of collection, including attorney's fees. Client agrees that any such proceedings will be held in Kent County, Maryland.



**Deborah Hudson Vornbrock, Executive Director, Martin's House &
Barn
8/20/2024
County Commissioners Meeting**

Item Summary:

Thank You Letter

ATTACHMENTS:

Description

07.24.24 Martin's House Barn Thank You Letter

MARTIN'S HOUSE & BARN



SHELTER | FOOD | CLOTHING



24 July 2024

The Honorable Ronald H. Fithian, President
The Honorable Albert H. Nickerson, Member
The Honorable John F. Price, Member
Kent County Commissioners
400 High St
Chestertown, MD 21620-1312

Dear Commissioner Fithian, Nickerson, and Price,

Thank you for your \$11,235.00 grant. We are so pleased by your generous support and to partner with you again to help those who, through no fault of their own, find themselves without a job, food or shelter.

Through your generosity, not only are we able to offer shelter to the homeless, food to the hungry, and clothing and household items for those in need, but also we are providing financial assistance to those facing eviction.

And despite high rents and few housing choices, last year we were able to help 100 families find stable housing. And just last month, we helped two families who had been in Martin's House for more than a year move into stable housing.

You are helping us achieve our aspirational goal – a community without homelessness, hunger or poverty, and we thank you. With your support, we are breaking the cycle of poverty by creating a safe, nurturing environment with connections to services leading to financial literacy, employment readiness, and effective parenting and life skills.

We cannot thank you enough,

Deborah Hudson Vornbrock
Executive Director

Your donation to Martin's House & Barn is tax-deductible in accordance with current Federal and State tax laws. No goods and services have been provided to you in consideration of your contribution. Please save this receipt for your records. Martin's House & Barn Tax ID: 52-1913676



American Rescue Plan Act (ARPA) Funds Spend Plan 8/20/2024 County Commissioners Meeting

ATTACHMENTS:

Description

8-13-2024 ARPA Fund Commissioner Report

AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
8/13/2024

Project	Department	Project Estimate	Date Approved	Amount Approved	Date Completed
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800	9/30/2022
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115	
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000	6/28/2022
Clariflocculator Replacement Project Change Order #1		2,817	01/11/22	2,817	6/28/2022
Clariflocculator Replacement Project Change Order #2		90,642	01/11/22	90,642	11/23/2022
AV System	Information Technology	71,254	10/26/21	71,254	5/17/2023
IT Software	Information Technology	27,095	10/26/21	27,095	8/10/2022
Neighborhood & Infrastructure Grants	Information Technology	258,402	12/14/21	258,402	12/30/2023
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087	7/26/2023
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065	8/2/2023
Millington/RT301 Wastewater Treatment Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500	9/20/2023
Millington/RT301 Wastewater Conveyance System Capacity Study		9,500	09/27/22	9,500	
Tolchester Wastewater-Design Services Influent Screen	Water & Wastewater Fund	52,910	02/08/22	52,910	
Tolchester Wastewater - Bid Services and Const. Management		35,735	09/27/22	35,735	
Tolchester Wastewater Influent Screen Construction		600,914	04/25/23	600,914	
Worton WWTP Influent Lagoon Engineer Design & Bid Services	Water & Wastewater Fund	33,076	03/22/22	33,076	8/10/2023
Worton WWTP Influent Lagoon Engineer Const. Management		43,736	03/08/23	43,736	
Worton WWTP Lagoon Sludge Removal Contract		1,400,725	12/13/22	1,400,725	
Worton WWTP Lagoon Sludge Removal Contract Change Order #1		30,000	06/13/23	30,000	
Worton WWTP Lagoon Sludge Removal Contract Change Order #2		(486,784)	08/08/23	(486,784)	
Kennedyville Pump Station #2 Relocation Design	Water & Wastewater Fund	52,338	09/27/22	52,338	
Kennedyville Pump Station #2 Relocation Const. Management		Deferred			
Kennedyville Pump Station #2 Construction		Deferred			
Worton/Kennedyville GIS Water and Sewer Facilities Mapping	Water & Wastewater Fund	75,770	09/27/22	75,770	9/20/2023
Worton Vehicle Storage Building & site prep/lighting/heat	Water & Wastewater Fund	40,000	10/25/22	40,000	
Worton WWTP Solids Press Replacement Design	Water & Wastewater Fund	64,940	11/28/23	64,940	
Worton WWTP Solids Press Replacement Construction Management		20,000			
Worton WWTP Solids Press Replacement		250,000			
Sewer Jetter Camera Nozzle	Water & Wastewater Fund	14,065	04/02/24	14,065	
Major Repairs and Expenses	Water & Wastewater Fund				
Well redevelopment program		40,000	04/02/24	40,000	
Pump Stations - pump replacement program		28,000	04/02/24	28,000	
Worton Wastewater Treatment Plant - replace electrical wiring		50,000	04/02/24	50,000	
Fairlee Water Treatment Plant - design/replace actuator valve & repair piping		15,000	04/02/24	15,000	
Tolchester Wastewater Treatment Plant - replace control valves		19,000	04/02/24	19,000	
Pump Station SCADA Upgrades - convert remainder of locations		36,675	04/02/24	36,675	
Wesley Chapel Pump Station Wet Well	Water & Wastewater Fund	36,700	06/25/24	36,700	
Total Amount of Funds Committed		<u>\$ 3,686,077</u>		<u>\$ 3,416,077</u>	
Amount of ARPA Funds		3,766,777		3,766,777	
Balance of ARPA Funds Remaining		<u>\$ 80,700</u>		<u>\$ 350,700</u>	



Contingency and Use of Fund Balance Report 8/20/2024 County Commissioners Meeting

ATTACHMENTS:

Description

8-13-2024 Commissioner Report Contingency

**FY25 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
August 13, 2024**

[illegible]