THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA

May 24, 2022

10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359, Conference ID 507 063 551#

Public Notices

FY2023 Proposed Budget Hearing

Consent Items

#1 - Regular Session Minutes, May 17, 2022

#2 - Liquor Minutes, May 17, 2022

#3 - Closed Session Minutes, May 17, 2022

Recognition

Elizabeth A. Collins, Kent County Department of Social Services
Certificate of Appreciation

County Attorney

Thomas N. Yeager, County Attorney
Protocol for Alcoholic Beverage Public Hearings

Public Hearing

Alcoholic Beverage License Hearing

David R. Rinehart
Hilari M. Rinehart
Hilco, Inc., trading as Brampton Inn Bed and Breakfast
Class B, Country Inn, Beer, Wine, and Liquor License with Caterer's Privilege

Alcoholic Beverage License Hearing

Werten Bellamy, Jr.
Kellye Walker
Werten Bellamy, III
Charles B. Bradbury, III
Freedom Hospitality, Inc., trading as Great Oak Manor
Class B, Country Inn, Beer, Wine, and Liquor License

Agricultural Land Preservation Districts

Redman Family Farms, LLC, 8689 Bakers Lane (Map 36, Parcel 4 and 44)
Good Chase Farm, LLC, Edesville Road (Map 51, Parcel 36)
B and K Family Farm, LLC, 28260 Morgnec Road (Map 29, Parcel 8)
Harmony Crest Partnership, LLC, 28482 Lambs Meadow Road (Map 13, Parcel 78)

Harmony Crest Partnership, LLC, Kentmore Park Road (Map 6, Parcel 167)

Appointments

Kevin Hemstock, Mayor, Town of Millington

Discussion of Former Millington Elementary School Property

Barbara Kelly, Outreach Director, and James Diggs, Shelter Director, Samaritan Group, Inc.

Program Update

Departmental Appointments

Lisa Mazingo, Director, Kent Family Center

FY2023/FY2024 Memorandum of Understanding with Kent County Judy Center Partnership

Bill Mackey, Director, Planning, Housing, and Zoning

Kent County Historic Preservation Commission

Human Resources Director

Commissioners' Office

Deputy Clerk II Vacancy

Public Works Director

Engineering

Contract Approval for the Rehabilitation of Bridges K-0001 and K-0002.

Environmental Operations Division

Kent County Residential Disposal Permit

Water and Wastewater Division

Sewer Allocation Request

Water and Wastewater Division

Sewer Allocation Request

Weed Control

FY2023 Cooperative Weed Control Agreement

County Administrator

Jamie Williams, Director, Economic and Tourism Development

Appointment of Economic and Tourism Development Commission Member

George S. Michaels, Community Member

Response to Letter of Concern

Robert B. and Barbara F. Robel, Citizens

Letter of Concern

Kent Alcohol and Tobacco Enforcement KATE

Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement

21 or None Campaign, Tobacco Retailer Training

Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement

2022 Licensing Update

Letters for Signature

Request for Waiver of Interest and Penalty Fees

Response Letter

Public Comment/Media Review

Procedures for Public Comment

For Your Information

Dick Story, Vice Chair, Economic and Tourism Development Commission

Letter of Support

Robert Peoples, Water Supply Program, Maryland Department of the Environment

Publication of Permit Decision

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359, Conference ID 507 063 551#

5/24/2022

County Commissioners Meeting

FY2023 Proposed Budget Hearing
5/24/2022
County Commissioners Meeting

ATTACHMENTS:

Description

06.07.22 Proposed FY2023 Budget Hearing Notice

The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

KENT COUNTY PUBLIC NOTICE
PROPOSED FISCAL YEAR 2023 COUNTY BUDGET

Notice is hereby given that the Commissioners of Kent County will hold a public hearing for the Proposed FY2023 Budget on June 7, 2022, at 6:00 p.m. in the Commissioners' Hearing Room, of the R. Clayton Mitchell Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland. The hearing is open to the public, and the public is encouraged to attend. The County offers four (4) options for the public to provide input in the public hearing process.

1. In-person
2. Email: kentcounty@kentgov.org
3. U.S. Mail: 400 High Street, Chestertown, MD 21620
4. Phone: 1-872-239-8359 Conference ID 424 983 487# to speak during the public hearing

Please contact the County Commissioners' Office at (410) 778-4600 and press 4 if you need further instructions on how to participate in the public hearing process.

By order of:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

Sondra M. Blackiston, Clerk

PUBLISH: KCN 05/19/22

#1 - Regular Session Minutes, May 17, 2022
5/24/2022
County Commissioners Meeting

ATTACHMENTS:
Description

#2 - Liquor Minutes, May 17, 2022
5/24/2022
County Commissioners Meeting

ATTACHMENTS:
Description

#3 - Closed Session Minutes, May 17, 2022
5/24/2022
County Commissioners Meeting

Elizabeth A. Collins, Kent County Department of Social Services
5/24/2022
County Commissioners Meeting

Item Summary:
Certificate of Appreciation

ATTACHMENTS:

Description

05.24.22 Elizabeth A. Collins Certificate of Appreciation

Certificate of Appreciation

This is to certify that

Elizabeth A. Collins

is hereby recognized for

thirty-two years of service to the citizens of Kent County at the Department of Social Services. It would be impossible to count the scores of people whom you have assisted through your dedication to the profession. Your devotion to being the Family Investment Specialist will forever be remembered and appreciated.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr., Member

May 24, 2022

Thomas N. Yeager, County Attorney
5/24/2022
County Commissioners Meeting

Item Summary:
Protocol for Alcoholic Beverage Public Hearings

ATTACHMENTS:

Description

24-1002. Country inn license

Md. ALCOHOLIC BEVERAGES Code Ann. Section 24-1002

Statutes current through legislation effective November 6, 2020

- MD - Annotated Code of Maryland
- ALCOHOLIC BEVERAGES
- DIVISION II. PROVISIONS AFFECTING INDIVIDUAL JURISDICTIONS
- TITLE 24. KENT COUNTY
- SUBTITLE 10. LICENSES FOR SPECIFIC TYPES OF ORGANIZATIONS AND VENUES

Section 24-1002. Country inn license

(a) Established. -- There is a Class B (country inn) beer, wine, and liquor license.
(b) Authorized holder. -- The Board may issue the Class B (country inn) beer, wine, and liquor license for the use of a country inn that:
(1) is licensed by the county to operate as a country inn;
(2) excluding the resident management quarters, has not more than 15 rooms that the public for consideration may use for sleeping accommodations for a specified time; and
(3) has a kitchen facility for the guests that is separate from the kitchen facility for the resident management quarters.
(c) Scope of authorization. -- The license authorizes the license holder to sell beer, wine, and liquor for on-premises consumption to a guest if:
(1) the name and address of the guest appear on the registry that the country inn maintains; and
(2) the guest is an occupant of a sleeping room in the country inn.
(d) Hours and days of sale. -- The license holder may sell beer, wine, and liquor during the hours and days as set out for a Class B beer, wine, and liquor license under § 24-2004 of this title.
(e) Prohibited sale. -- The license does not authorize the sale of beer, wine, and liquor to an individual who is registered as a guest at the country inn only to obtain beer, wine, and liquor.
(f) End of operations. -- If the country inn ceases to be operated as a country inn, the license is void.
(g) Fee. -- The annual license fee is $ 550.

History

An. Code 1957, art. 2B, § 6-201(p)(3)(i), (iii)1-4, 6; 2016, ch. 8, § 5; ch. 41, § 2; 2019, ch. 768

Alcoholic Beverage License Hearing
5/24/2022
County Commissioners Meeting

Item Summary:
David R. Rinehart
Hilari M. Rinehart
Hilco, Inc., trading as Brampton Inn Bed and Breakfast
Class B, Country Inn, Beer, Wine, and Liquor License with Caterer's Privilege

ATTACHMENTS:

Description

05.24.22 Brampton Inn Bed and Breakfast Public Hearing Notice

05.24.22 KATE Recommendation, Brampton Inn Bed and Breakfast

05.24.22 Testimony Log, Public Hearing, Hilco, Inc., Trading as Brampton Inn and Breakfast, Class B, Country Inn, Beer, Wine, and Liquor License, with Caterer's Privilege

NOTICE

Application has been made by: David R. Rinehart, President, and Hilari M. Rinehart, Secretary, representing Hilco, Inc., for a Class B, Country Inn, Beer, Wine, and Liquor License with Caterer's Privilege on the premises known as:

Brampton Inn Bed and Breakfast
25227 Chestertown Road
Chestertown, MD 21620

which shall authorize the holder thereof to sell Beer, Wine, and Liquor at retail, at the place therein described, for on-premises consumption. A hearing on the said application will be held by the undersigned in the County Commissioners' Hearing Room, R. Clayton Mitchell, Jr. Government Center, 400 High Street, Chestertown, MD on May 24, 2022, at 10:00 a.m. at which time any exceptions to the application will be heard.

By order of:

THE BOARD OF LICENSE COMMISSIONERS
FOR KENT COUNTY, MARYLAND

Sondra M. Blackiston
Clerk

PUBLISH KCN 5/05/22, 05/12/22

Kent County MARYLAND

Kent Alcohol and Tobacco Enforcement

To: Commissioners Mason, Fithian, and Jacob
From: Bonnie S. Pearsall, Inspector
Date: May 24, 2022
Subject: Hilco, Inc., Trading as Brampton Inn Bed and Breakfast

Memorandum

The applicants have met the basic requirements for their application to be considered by the Board. A Food Service Facility License has been issued (by the Kent County Health Department). Currently, the appropriate Sales and Use Tax License (issued by the Comptroller's Office) is pending as well as proof of Trade Name Registration. Staff recommends approval of the application with contingencies.

In preparation for a transfer, the previous owners operated under a Class B, Beer, Wine, and Liquor, Country Inn License with Caterer's Privilege from April 2018 until surrendering the license on July 21, 2020, of ownership. No inventory was left on the premises by the previous owners therefore a bulk transfer permit is not applicable.

Testimony Log

PUBLIC HEARING

May 24, 2022

HILCO, INC., TRADING AS BRAMPTON INN AND BREAKFAST, CLASS B, COUNTRY INN, BEER, WINE, AND LIQUOR LICENSE WITH CATERER'S PRIVILEGE

PLEASE SIGN IF YOU WISH TO SPEAK:

NAME **(Please Print)**

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Alcoholic Beverage License Hearing
5/24/2022
County Commissioners Meeting

Item Summary:
Werten Bellamy, Jr.
Kellye Walker
Werten Bellamy, III
Charles B. Bradbury, III
Freedom Hospitality, Inc., trading as Great Oak Manor
Class B, Country Inn, Beer, Wine, and Liquor License

ATTACHMENTS:

Description

04.26.22 Great Oak Manor Public Hearing Notice

05.24.22 KATE Recommendation, Great Oak Manor

05.24.22 Testimony Log, Public Hearing, Freedom Hospitatlity, Inc., Trading as Great Oak Manor, Class B, Country Inn, Beer, Wine, and Liquor License

Board of License Commissioners
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member

NOTICE

Application has been made by members: Werten Bellamy, Jr., Kellye Walker, Werten Bellamy, III, and Charles B. Bradbury, III, representing Freedom Hospitality, Inc., trading as Great Oak Manor for a Class B, Country Inn, Beer, Wine, and Liquor License on the premises known as:

Great Oak Manor
10568 Cliff Road
Chestertown, MD 21620

which shall authorize the holder thereof to sell Beer, Wine, and Liquor at retail, at the place therein described, for on-premises consumption. A hearing on the said application will be held by the undersigned in the County Commissioners' Hearing Room, R. Clayton Mitchell, Jr. Government Center, 400 High Street, Chestertown, MD on May 24, 2022, at 10:00 a.m. at which time any exceptions to the application will be heard.

By order of:

THE BOARD OF LICENSE COMMISSIONERS
FOR KENT COUNTY, MARYLAND

Sondra M. Blackiston
Clerk

PUBLISH KCN 05/05/22, 05/12/22

Kent County MARYLAND

Kent Alcohol and Tobacco Enforcement

To: Commissioners Mason, Fithian, and Jacob
From: Bonnie S. Pearsall, Inspector
Date: May 24, 2022
Subject: Freedom Hospitality, Inc. Trading as Great Oak Manor

Memorandum

The applicants have met the basic requirements for their application to be considered by the Board. The applicants currently hold a Food Service Facility License (issued by the Kent County Health Department) and a Sales and Use Tax License (issued by the Comptroller's Office). Staff recommends approval of the application with no contingencies.

The previous owners operated under a Class B, Beer, Wine, and Liquor, Country Inn License from July 2019 until the property was sold in February of 2022. No inventory was left on the premises by the previous owners therefore a bulk transfer permit is not applicable.

Testimony Log

PUBLIC HEARING

May 24, 2022

FREEDOM HOSPITALITY, INC., TRADING AS GREAT OAK MANOR, CLASS B, COUNTRY INN, BEER, WINE AND LIQUOR LICENSE

PLEASE SIGN IF YOU WISH TO SPEAK:

NAME **(Please Print)**

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Agricultural Land Preservation Districts
5/24/2022
County Commissioners Meeting

Item Summary:
Redman Family Farms, LLC, 8689 Bakers Lane (Map 36, Parcel 4 and 44)
Good Chase Farm, LLC, Edesville Road (Map 51, Parcel 36)
B and K Family Farm, LLC, 28260 Morgnec Road (Map 29, Parcel 8)
Harmony Crest Partnership, LLC, 28482 Lambs Meadow Road (Map 13, Parcel 78)
Harmony Crest Partnership, LLC, Kentmore Park Road (Map 6, Parcel 167)

ATTACHMENTS:

Description

Planning Commission letter re: proposed districts
Protected Lands Map 2022
Summary Table of Proposed Ag Districts
Redman Family Farm Detailed Information Binder
Goose Chase Farm Detailed Information Binder
B and K Family Farm Detailed Information Binder
Harmony Crest Partnership Detailed Information Binder
Harmony Crest Partnership Detailed Information Binder
05.24.22 Testimony Log, Public Hearing, Agricultural Land Preservation Districts

April 26, 2022

Mr. P. Thomas Mason, President
County Commissioners of Kent County
400 High Street
Chestertown, MD 21620

RE: Agricultural Land Preservation Districts

Dear Mr. Mason:

The Kent County Planning Commission and Agricultural Preservation Advisory Board have recommended approval of several applications from landowners who are seeking to establish agricultural land preservations districts on their farms. The following farms are located within the County's Priority Preservation Area and are outside the 10-year water and sewer service planning areas.

ALP 21-01: Redman Family Farms LLC wishes to create an Agricultural Preservation District on its 118.31-acre farm located on Bakers Lane in the Sixth Election District. The farm consists of 114.5 acres of crop land. Approximately 98.5% of the soils are considered Class I or II. There is one dwelling on the farm, and several outbuilding. Approximately 0.5 acres will be withheld for an existing wireless communications tower. The farm is zoned Agricultural Zoning District (AZD) and is part of a block of over 5.360 acres of districts and easements.

ALP 21-02: Goose Chase Farm LLC, wishes to create an Agricultural Preservation District on its 380.96-acre farm located on Edesville Road in the Fifth Election District. The farm consists of 200 acres of crop land, and 180 acres of woodland. Approximately 55.9% of the soils are considered Class II or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is not adjacent to other protected lands.

ALP 21-03: B and K Family Farm LLC, wishes to create an Agricultural Preservation District on its 202-acre farm located on Morgnec in the Second Election District. The farm consists of 187 acres of crop land and 13 acres of woodland. Approximately 96% of the soils are considered Class II or III. There is one dwelling on the property. The farm is zoned Agricultural Zoning District (AZD) and is adjacent to over 480 acres of other districts. This farm is participating in MARBIDCO's Next Generation Program.

ALP 22-01: Harmony Crest Partnership LLC wishes to create an Agricultural Preservation District on its 300-acre farm located on Lambs Meadow Road in the Second Election District. The farm consists of 217 acres of crop land and 70 acres of woodland. Approximately 78% of the soils are considered Class I, II or III. There are two dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and Resource Conservation District (RCD) and is adjacent to a 254-acre easement.

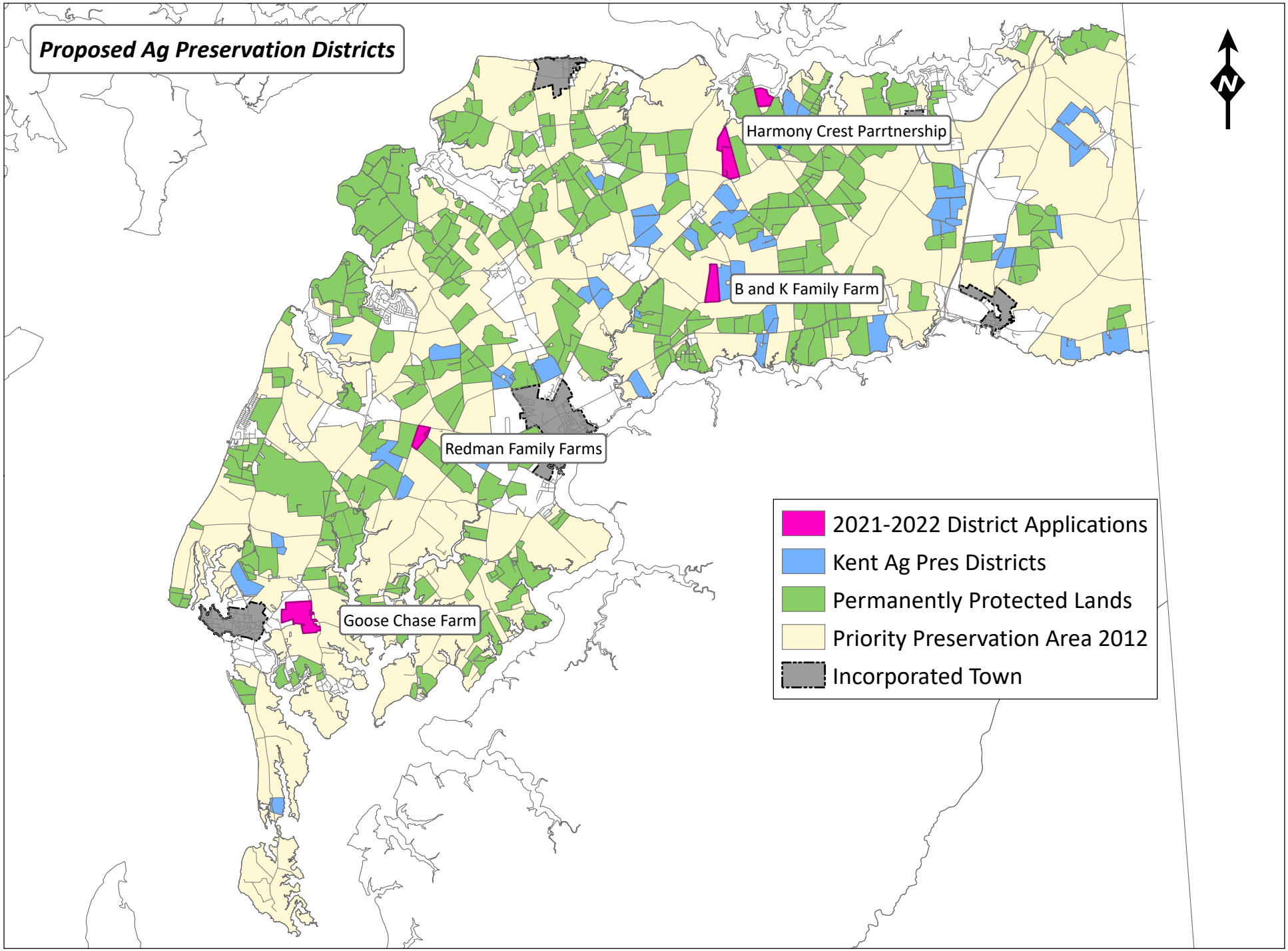
ALP 22-02: Harmony Crest Partnership LLC wishes to create an Agricultural Preservation District on its 126.32-acre farm located on Kentmore Park Road in the Second Election District. The farm consists of 101acres of crop land and 25 acres of woodland. Approximately 69.5% of the soils are considered Class II or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and Resource Conservation District (RCD) and is adjacent to over 9,100 acres of districts and easements that stretches from the Sassafras River to the Chester River.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Carla M. Gerber

Carla Gerber
Deputy Director of Planning



Source: Kent County Department of Planning, Housing, and Zoning.
Map prepared April, 2022.

ALP #	*LANDOWNER*	*LOCATION*	*ACRES PROPOSED FOR DISTRICT*	*SOILS (PERCENT QUALIFYING)*	*ZONING*
ALP 21-01	Redman Family Farms LLC	8689 Bakers Lane District 6, Map 36, Parcels 4 and 44	118.313	98.5	AZD
ALP 21-02	Goose Chase Farm LLC	Edesville Road District 5, Map 51, Parcel 36	380.96	55.9	AZD
ALP 21-03	B and K Family Farm LLC	28260 Morgnec Road District 2, Map 29, Parcel 8	202	96.4	AZD
ALP 22-01	Harmony Crest Partnership LLC	28482 Lambs Meadow Road District 2, Map 13, Parcel 78 and Map 14, Parcel 12	300	79.5	AZD/RCD
ALP 22-02	Harmony Crest Partnership LLC	Kentmore Park Road District 2, Map 6, Parcel 167	126.32	69.5	AZD/RCD

PROPOSED AGRICULTURAL LAND PRESERVATION DISTRICT
STAFF REPORT SUMMARY

FILE #: **ALP- 21-01**
LANDOWNER(S): **Redman Family Farms LLC**

LOCATION: 8689 Bakers Lane, Chestertown, MD 21620
TAX MAP, PARCEL #: Map 36, Parcels 4 and 44

SIZE: 118.31 acres

RELATIONSHIP TO OTHER PRESERVED LAND This property is adjacent to over 5,360 acres of districts and easements.

TOTAL LAND USE:	CROPLAND	PASTURE	WOODLAND	WETLAND	OTHER
ACRES	114.5	0	0	0	3.5

DWELLINGS: One existing dwelling

GENERAL FARMING OPERATION: Grain and vegetables

PART OF LARGER OPERATION: Yes

OWNER OPERATED: Yes

TOTAL QUALIFYING SOILS:	CLASS 1	CLASS II	CLASS III	CLASS IV	GROUP 2	= TOTAL
ACRES:	75.5	41.1	0.00	0.00	0.00	116.6
PERCENT:	63.8	34.7	0.00	0.00	0.00	98.5

COUNTY ZONING/DENSITY: Agricultural Zoning District (AZD), base density 1:30

DEVELOPMENT PRESSURE: Moderate

ACREAGE WITHHELD: Cell tower compound – 0.5 acres

OTHER INFORMATION: Farm is located within the Priority Preservation Area. A Soil and Water Conservation Plan and Nutrient Management Plan are in effect.

RECOMMENDATION: Staff recommends approval.

Redman Family Farms LLC
Proposed Agricultural Preservation District

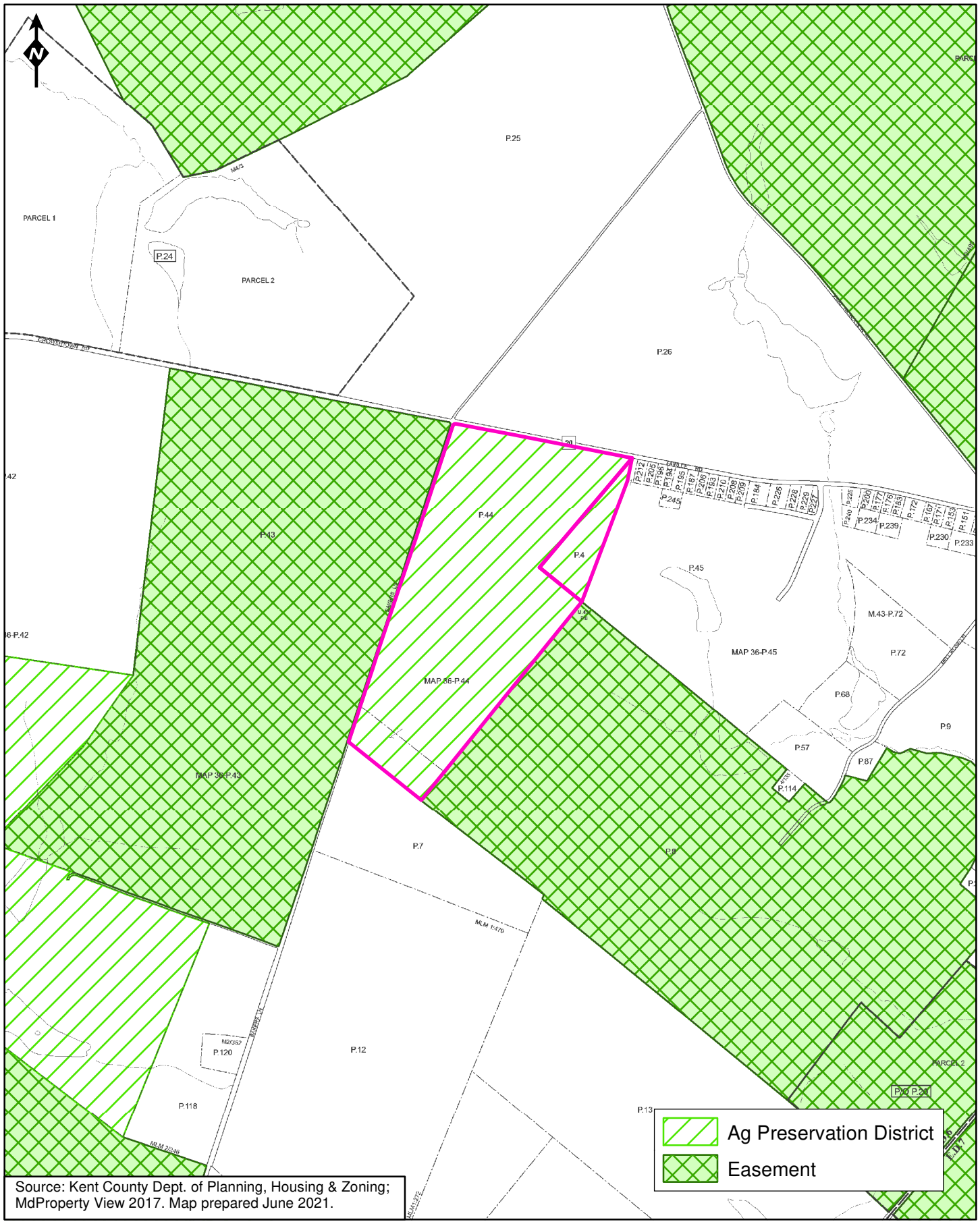
Map 36, Parcel 4 and 44



Source: Kent County Dept. of Planning, Housing & Zoning; MdProperty View 2017. Map prepared June 2021.

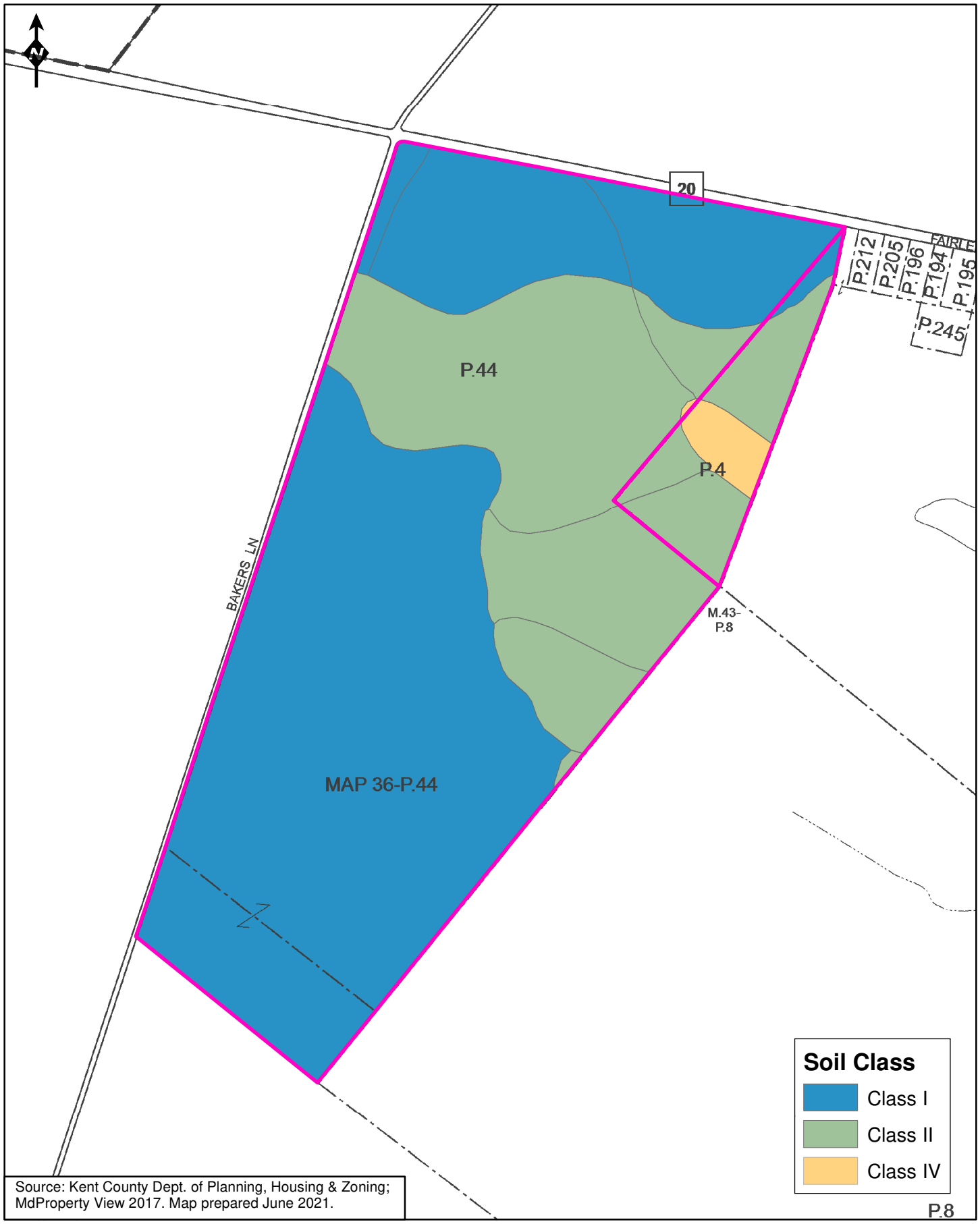
Redman Family Farms LLC
Proposed Agricultural Preservation District

Map 36, Parcel 4 and 44



Redman Family Farms LLC
Proposed Agricultural Preservation District

Map 36, Parcel 4 and 44



Source: Kent County Dept. of Planning, Housing & Zoning; MdProperty View 2017. Map prepared June 2021.

PROPOSED AGRICULTURAL LAND PRESERVATION DISTRICT
STAFF REPORT SUMMARY

FILE #:	**ALP- 21-02**
LANDOWNER(S):	**Goose Chase Farm LLC**
LOCATION:	Edesville/Piney Neck Road, Rock Hall, MD
TAX MAP, PARCEL #:	Map 51, Parcel 36
SIZE:	380.96 acres
RELATIONSHIP TO OTHER PRESERVED LAND	This property is not adjacent to other preserved lands.

TOTAL LAND USE:	CROPLAND	PASTURE	WOODLAND	WETLAND	OTHER
ACRES	200	0	180	0	0

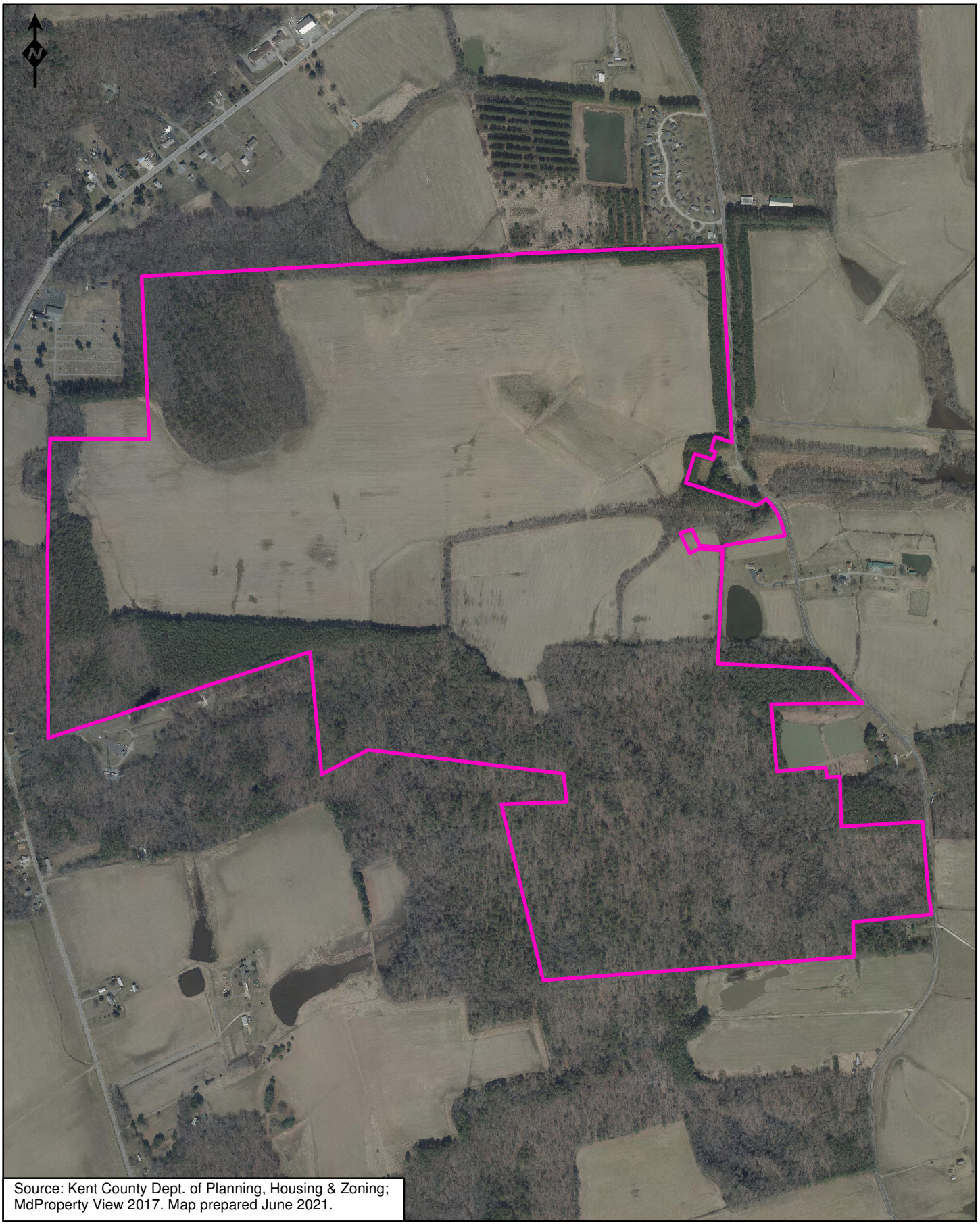
DWELLINGS:	No dwellings
GENERAL FARMING OPERATION:	Grain
PART OF LARGER OPERATION:	Yes
OWNER OPERATED:	No, cash lease

TOTAL QUALIFYING SOILS:	CLASS 1	CLASS II	CLASS III	CLASS IV	GROUP 2	= TOTAL
ACRES:	0.00	164.0	49.1	0.00	0.00	213.1
PERCENT:	0.00	43.0	12.9	0.00	0.00	55.9

COUNTY ZONING/DENSITY:	Agricultural Zoning District (AZD), base density 1:30
DEVELOPMENT PRESSURE:	Moderate
ACREAGE WITHHELD:	None
OTHER INFORMATION:	Farm is located within the Priority Preservation Area. A Soil and Water Conservation Plan and Nutrient Management Plan are in effect.
RECOMMENDATION:	Staff recommends approval.

Goose Chase Farm LLC
Proposed Agricultural Preservation District

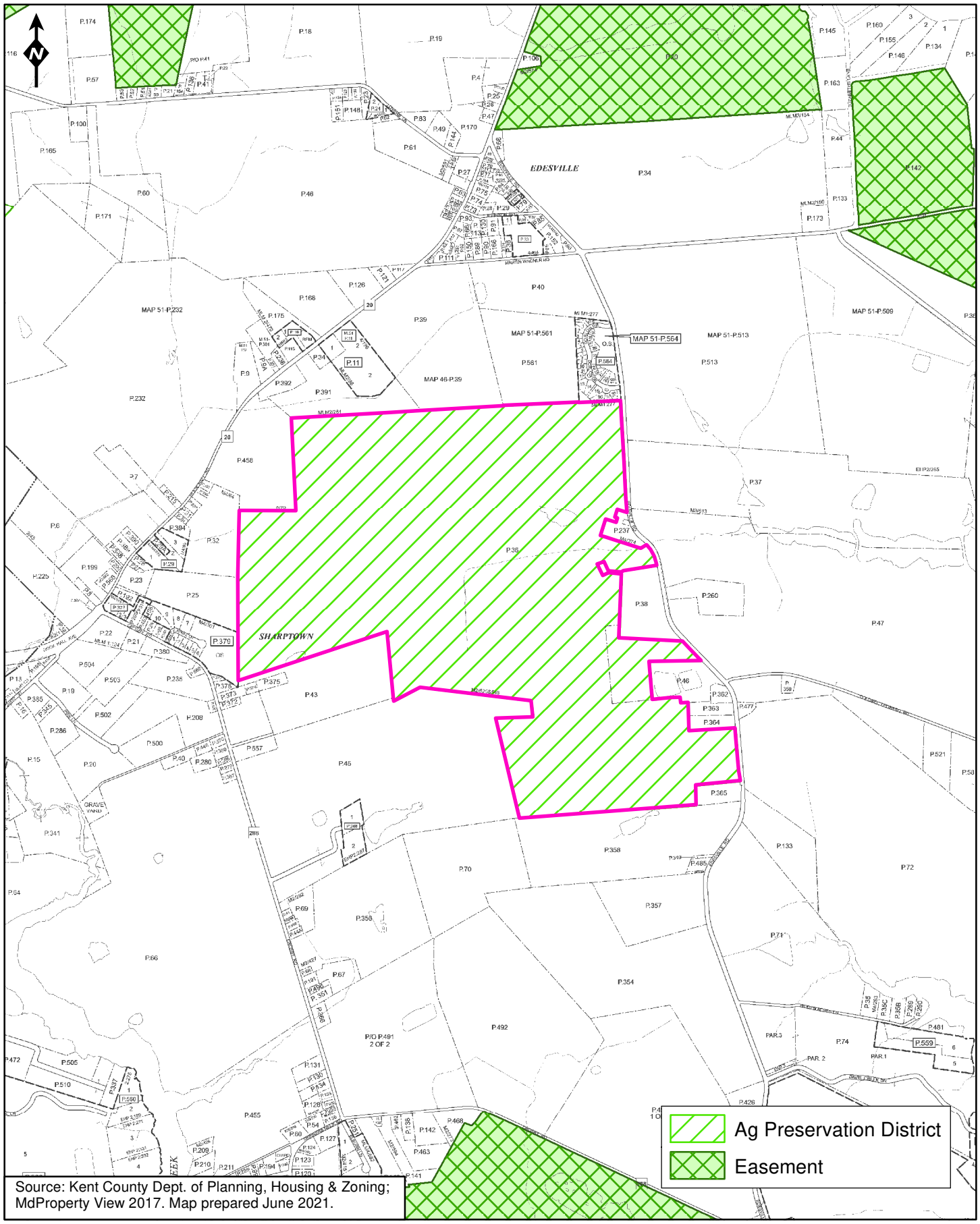
Map 51, Parcel 36



Source: Kent County Dept. of Planning, Housing & Zoning; MdProperty View 2017. Map prepared June 2021.

Goose Chase Farm LLC
Proposed Agricultural Preservation District

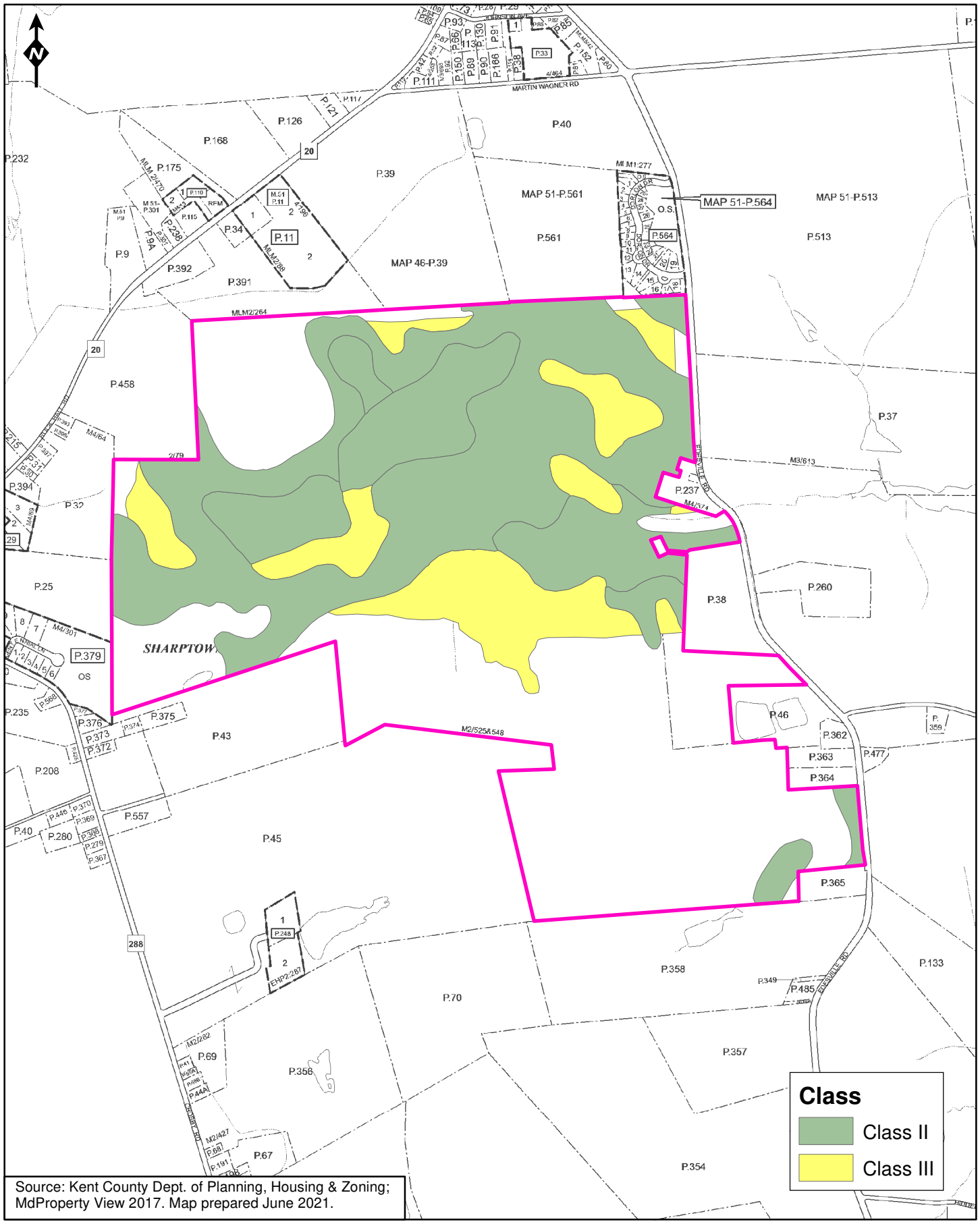
Map 51, Parcel 36



Source: Kent County Dept. of Planning, Housing & Zoning; MdProperty View 2017. Map prepared June 2021.

Goose Chase Farm LLC
Proposed Agricultural Preservation District

Map 51, Parcel 36



Source: Kent County Dept. of Planning, Housing & Zoning; MdProperty View 2017. Map prepared June 2021.

PROPOSED AGRICULTURAL LAND PRESERVATION DISTRICT
STAFF REPORT SUMMARY

FILE #: **ALP- 21-03**
LANDOWNER(S): **B and K Family Farm LLC**

LOCATION: 28260 Morgnec Road, Kennedyville, MD 21645
TAX MAP, PARCEL #: Map 29, Parcel 8

SIZE: 202 acres

RELATIONSHIP TO OTHER PRESERVED LAND This property is adjacent to over 480 acres of districts.

TOTAL LAND USE:

	CROPLAND	PASTURE	WOODLAND	WETLAND	OTHER
ACRES	187	0	13	0	2

DWELLINGS: One existing dwelling

GENERAL FARMING OPERATION: Grain

PART OF LARGER OPERATION: Yes

OWNER OPERATED: Yes

TOTAL QUALIFYING SOILS:

	CLASS 1	CLASS II	CLASS III	CLASS IV	GROUP 2	= TOTAL
ACRES:	0.00	138.2	52.5	0.00	4.0	194.7
PERCENT:	0.0	68.4	26.0	0.00	2.0	96.4

COUNTY ZONING/DENSITY: Agricultural Zoning District (AZD), base density 1:30

DEVELOPMENT PRESSURE: Moderate

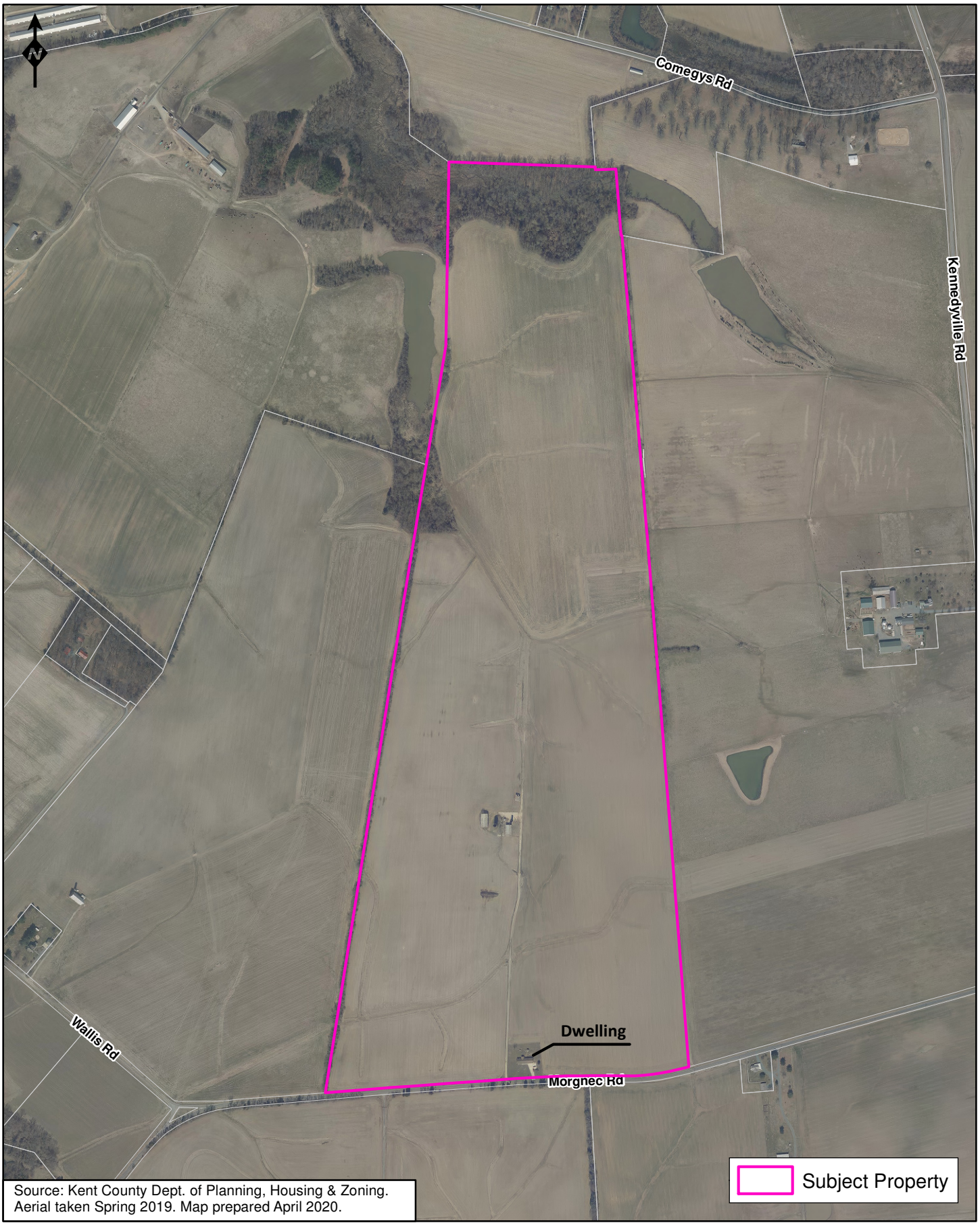
ACREAGE WITHHELD:

OTHER INFORMATION: Farm is located within the Priority Preservation Area. A Soil and Water Conservation Plan and Nutrient Management Plan are in effect.

RECOMMENDATION: Staff recommends approval.

B and K Family Farm LLC
Proposed Ag Preservation District

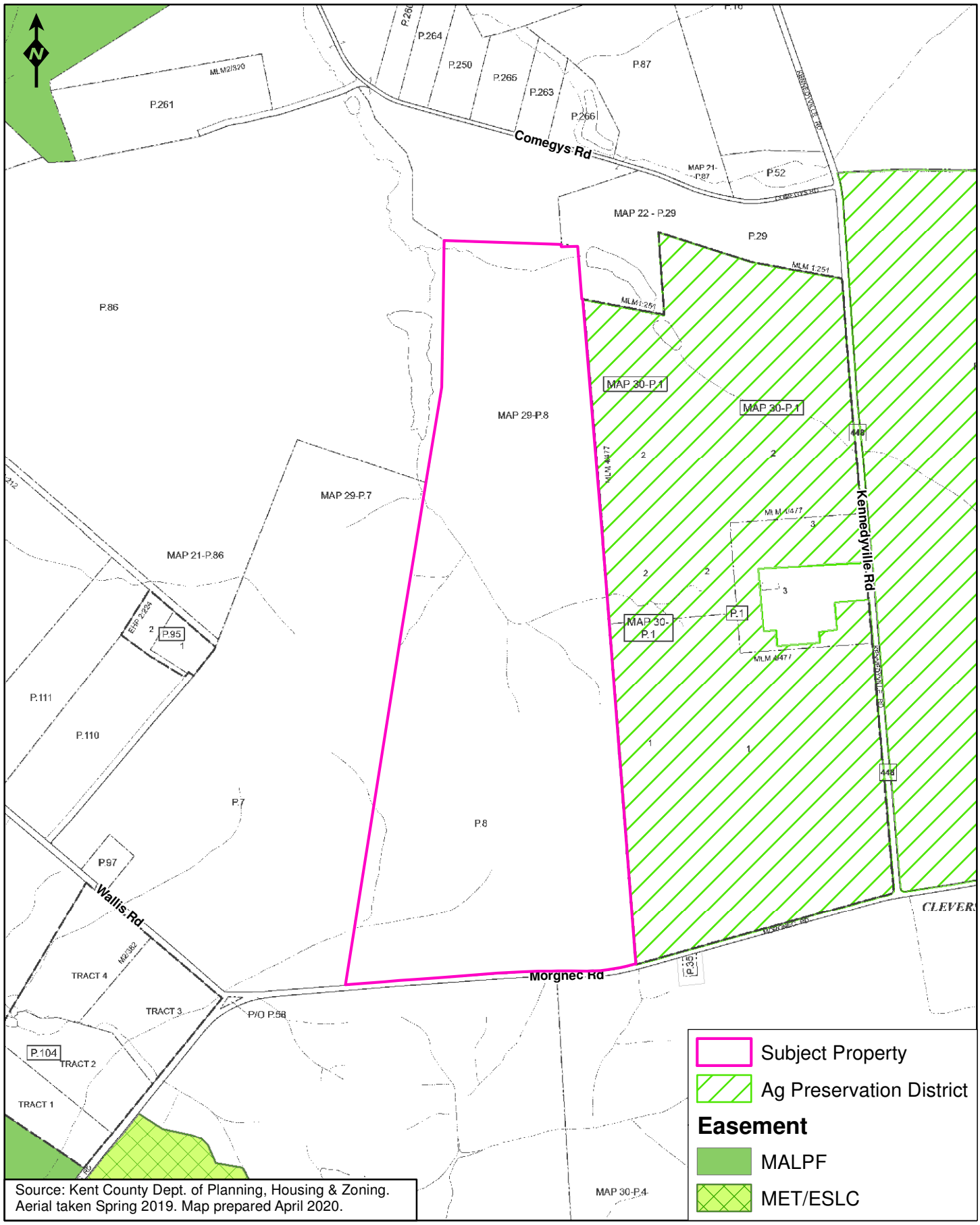
Map 29, Parcel 8



Source: Kent County Dept. of Planning, Housing & Zoning.
Aerial taken Spring 2019. Map prepared April 2020.

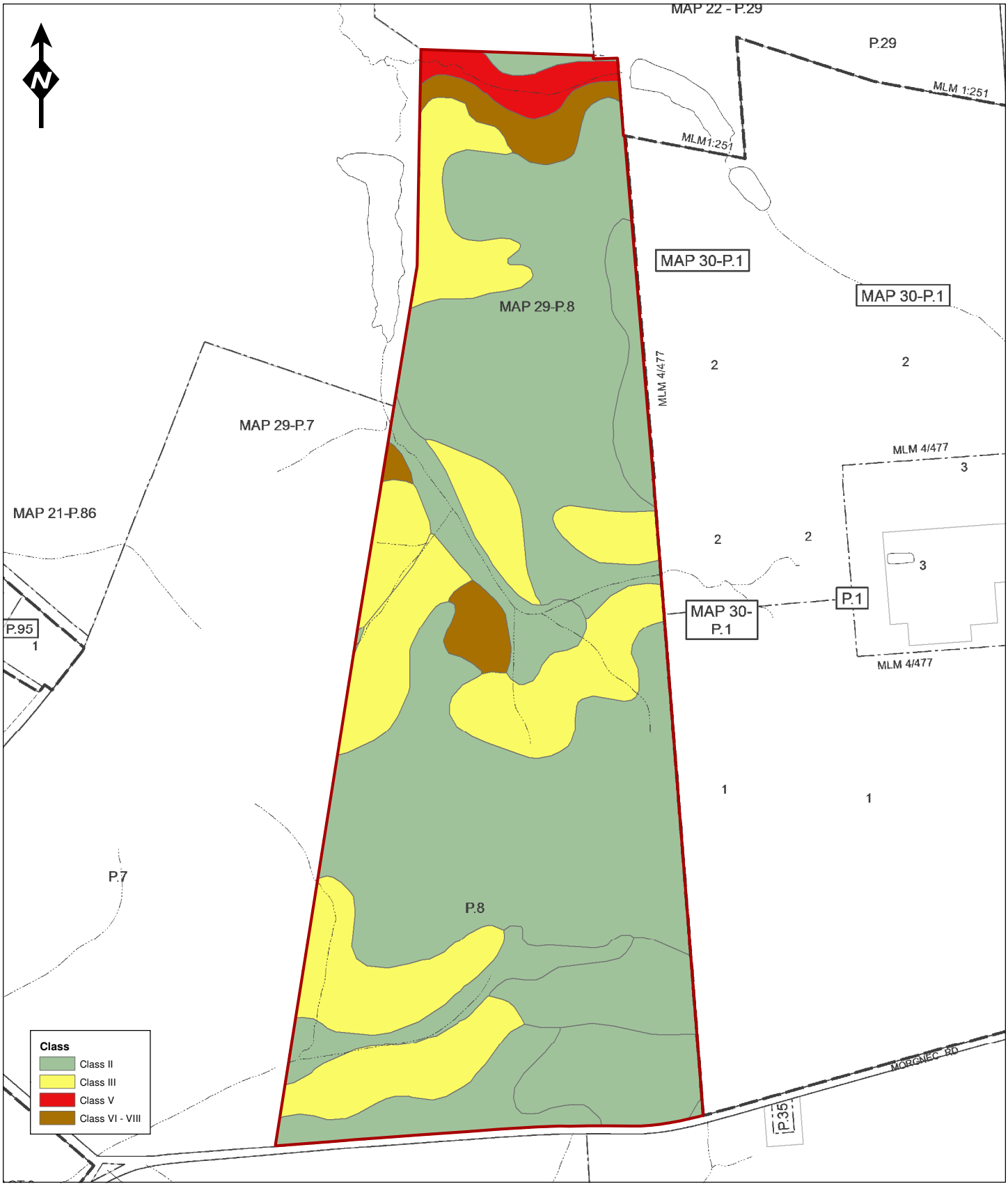
B and K Family Farm, LLC
Proposed Ag Preservation District

Map 29, Parcel 8



B and K Family Farm, LLC
Proposed Ag Preservation District

Map 29, Parcel 8



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared September, 2021.

1 inch = 700 feet

PROPOSED AGRICULTURAL LAND PRESERVATION DISTRICT
STAFF REPORT SUMMARY

FILE #: **ALP- 22-01**
LANDOWNER(S): **Harmony Crest Partnership**

LOCATION: 28482 Lambs Meadow Road
TAX MAP, PARCEL #: Map 13, Parcel 78 and Map 14, Parcel 12

SIZE: 300 acres

RELATIONSHIP TO OTHER PRESERVED LAND This property is adjacent to a 254 acre easement.

TOTAL LAND USE:	CROPLAND	PASTURE	WOODLAND	WETLAND	OTHER
ACRES	217.2	0	70	0	13

DWELLINGS: 2

GENERAL FARMING OPERATION: Grain

PART OF LARGER OPERATION: Yes

OWNER OPERATED: Crop share lease

TOTAL QUALIFYING SOILS:	CLASS 1	CLASS II	CLASS III	CLASS IV	GROUP 2	= TOTAL
ACRES:	5.4	175.9	23.4	29.2	4.5	238.4
PERCENT:	1.8	58.6	7.8	9.7	1.5	79.5

COUNTY ZONING/DENSITY: Agricultural Zoning District (AZD), base density 1:30
Resource Conservation District (RCD), 1:20

DEVELOPMENT PRESSURE: Low

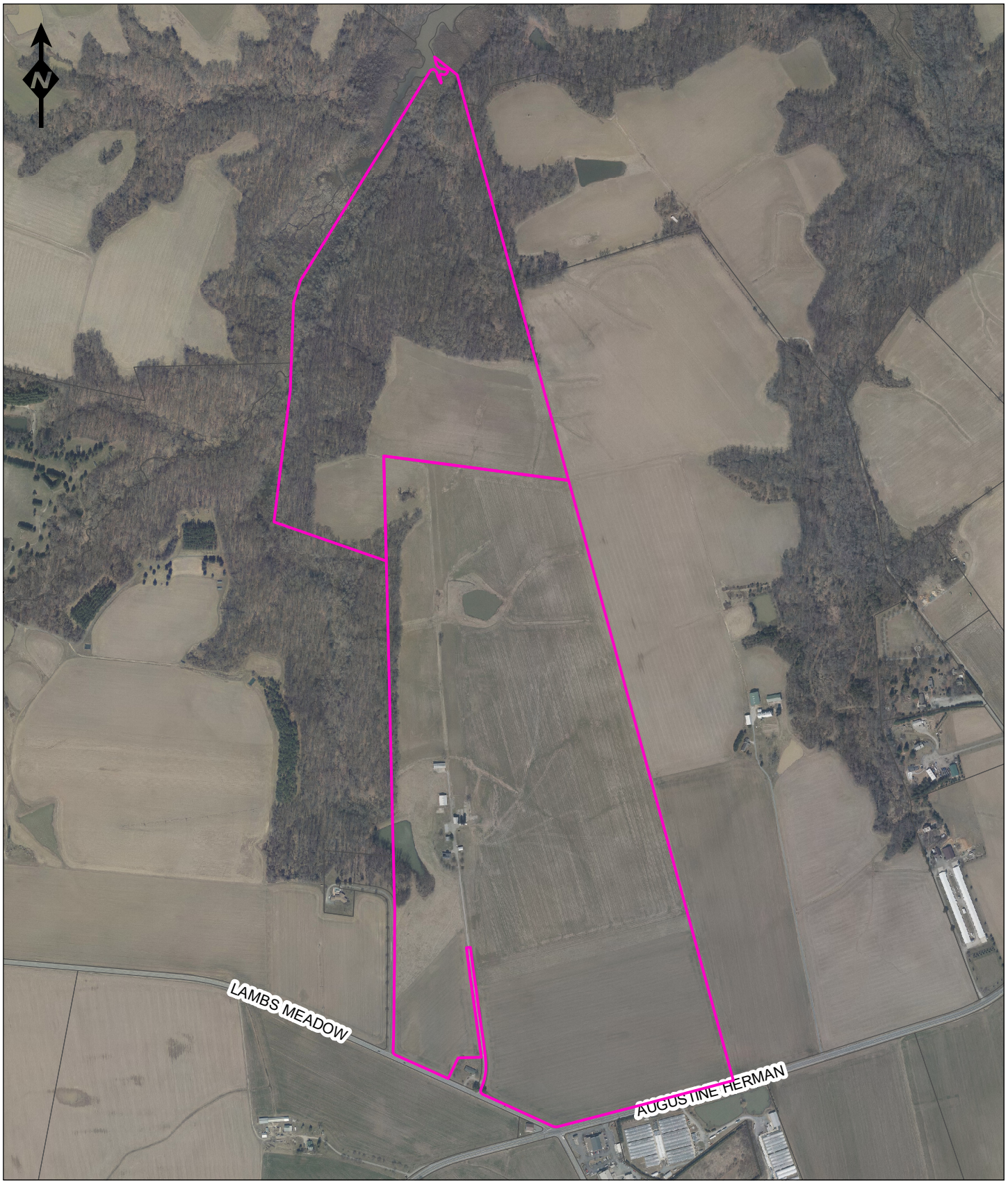
ACREAGE WITHHELD: None

OTHER INFORMATION: Farm is located within the Priority Preservation Area. A Soil and Water Conservation Plan and Nutrient Management Plan are in effect.

RECOMMENDATION: Staff recommends approval.

Harmony Crest Partnership
Proposed Ag Preservation District

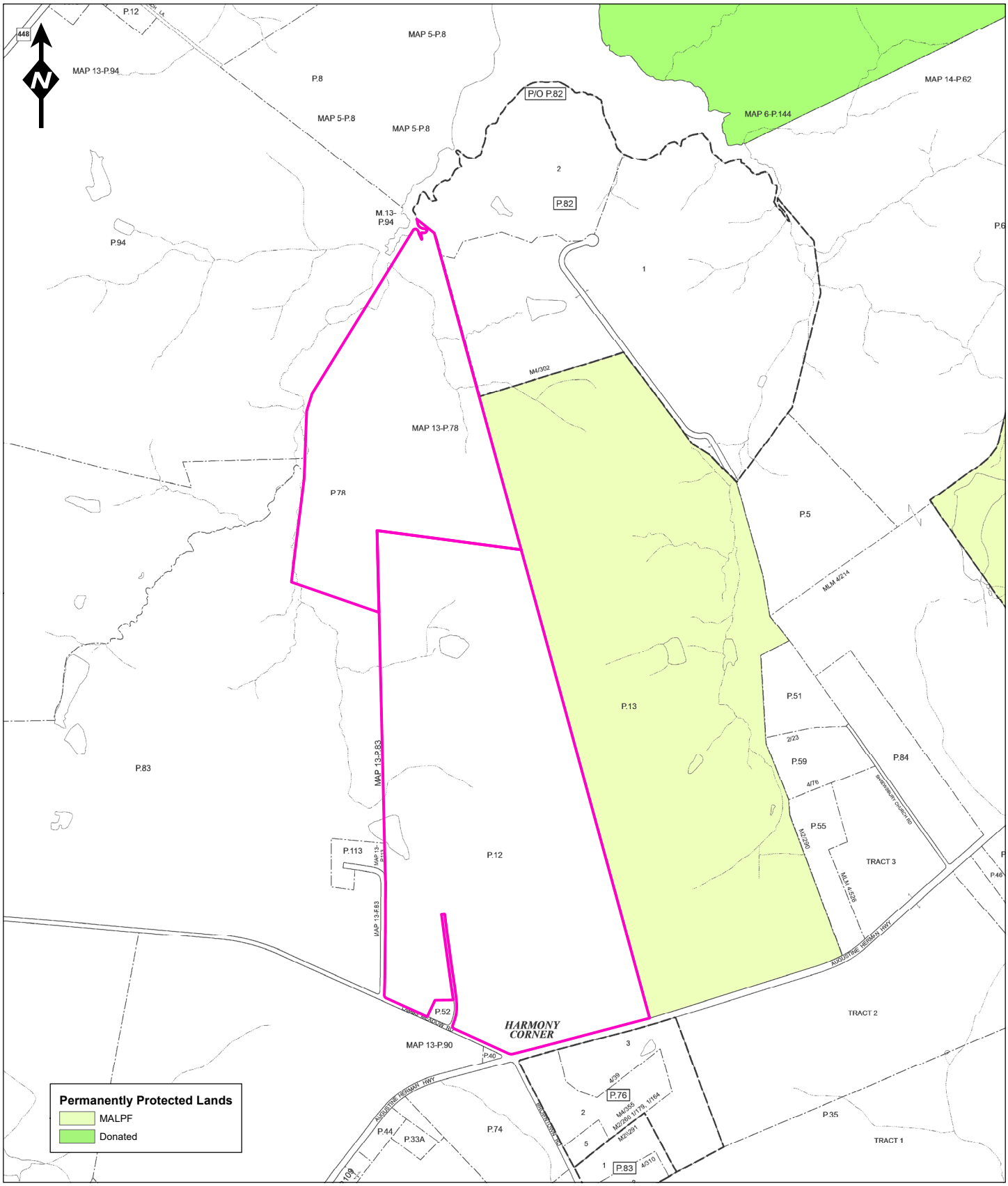
Map 13, Parcel 78
Map 14, Parcel 12



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared April 2022.

Harmony Crest Partnership
Proposed Ag Preservation District

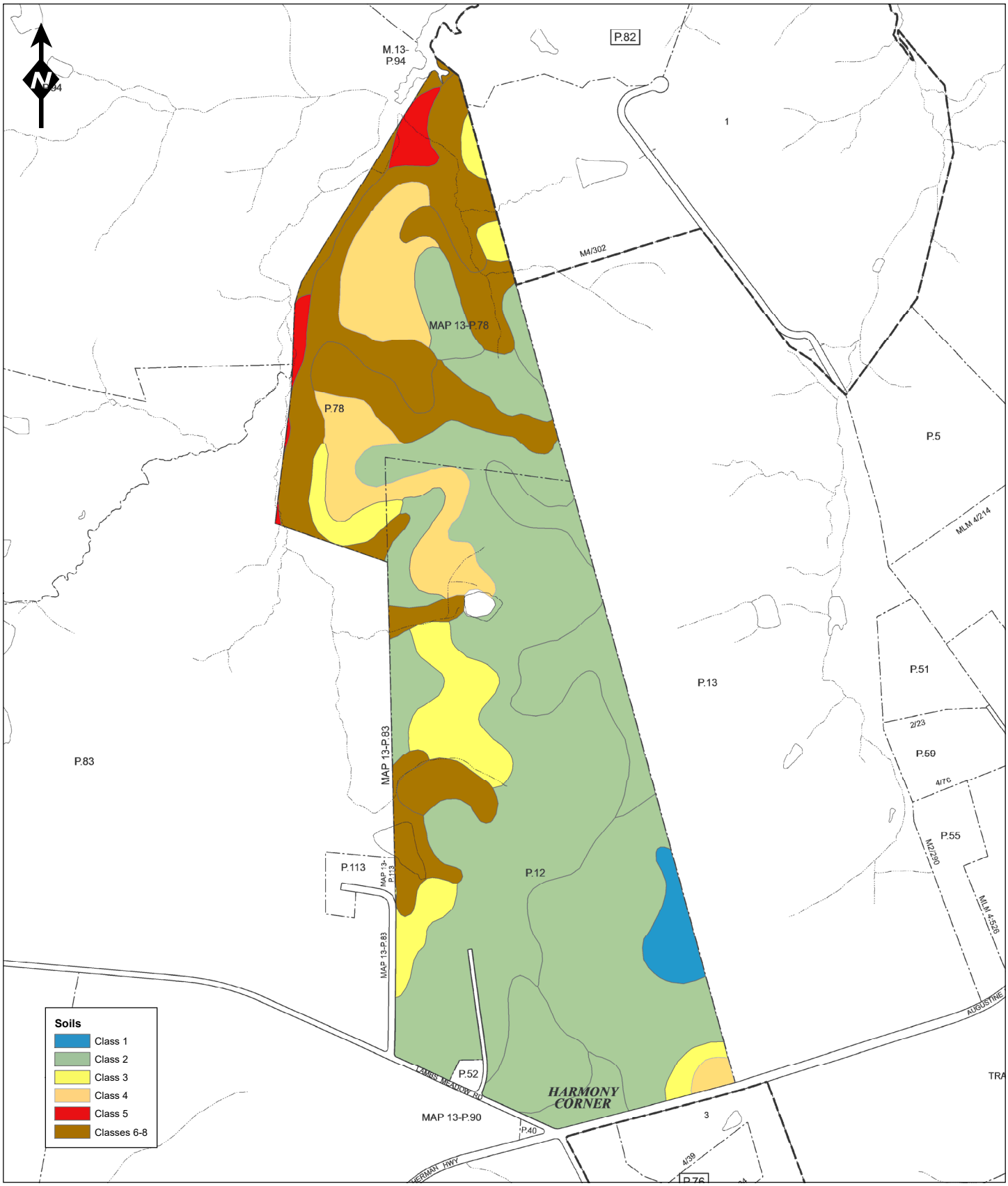
Map 13, Parcel 78
Map 14, Parcel 12



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared February 2022.

Harmony Crest Partnership
Proposed Ag Preservation District

Map 13, Parcel 78
Map 14, Parcel 12



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared February 2022.

PROPOSED AGRICULTURAL LAND PRESERVATION DISTRICT
STAFF REPORT SUMMARY

FILE #: **ALP- 22-02**
LANDOWNER(S): **Harmony Crest Partnership**

LOCATION: Kentmore Park Road
TAX MAP, PARCEL #: Map 6, Parcel 167

SIZE: 126.32 acres

RELATIONSHIP TO OTHER PRESERVED LAND This property is adjacent to a block of over 9,100 acres that stretches from the Sassafras River to the Chester River.

TOTAL LAND USE:	CROPLAND	PASTURE	WOODLAND	WETLAND	OTHER
ACRES	101.2	0	25.12	0	0

DWELLINGS: No dwellings

GENERAL FARMING OPERATION: Grain

PART OF LARGER OPERATION: Yes

OWNER OPERATED: Crop share lease

TOTAL QUALIFYING SOILS:	CLASS 1	CLASS II	CLASS III	CLASS IV	GROUP 2	= TOTAL
ACRES:	0	77.5	10.3	0	0	87.8
PERCENT:		61.3	8.2			69.5

COUNTY ZONING/DENSITY: Agricultural Zoning District (AZD), base density 1:30
Resource Conservation District (RCD), 1:20

DEVELOPMENT PRESSURE: Moderate

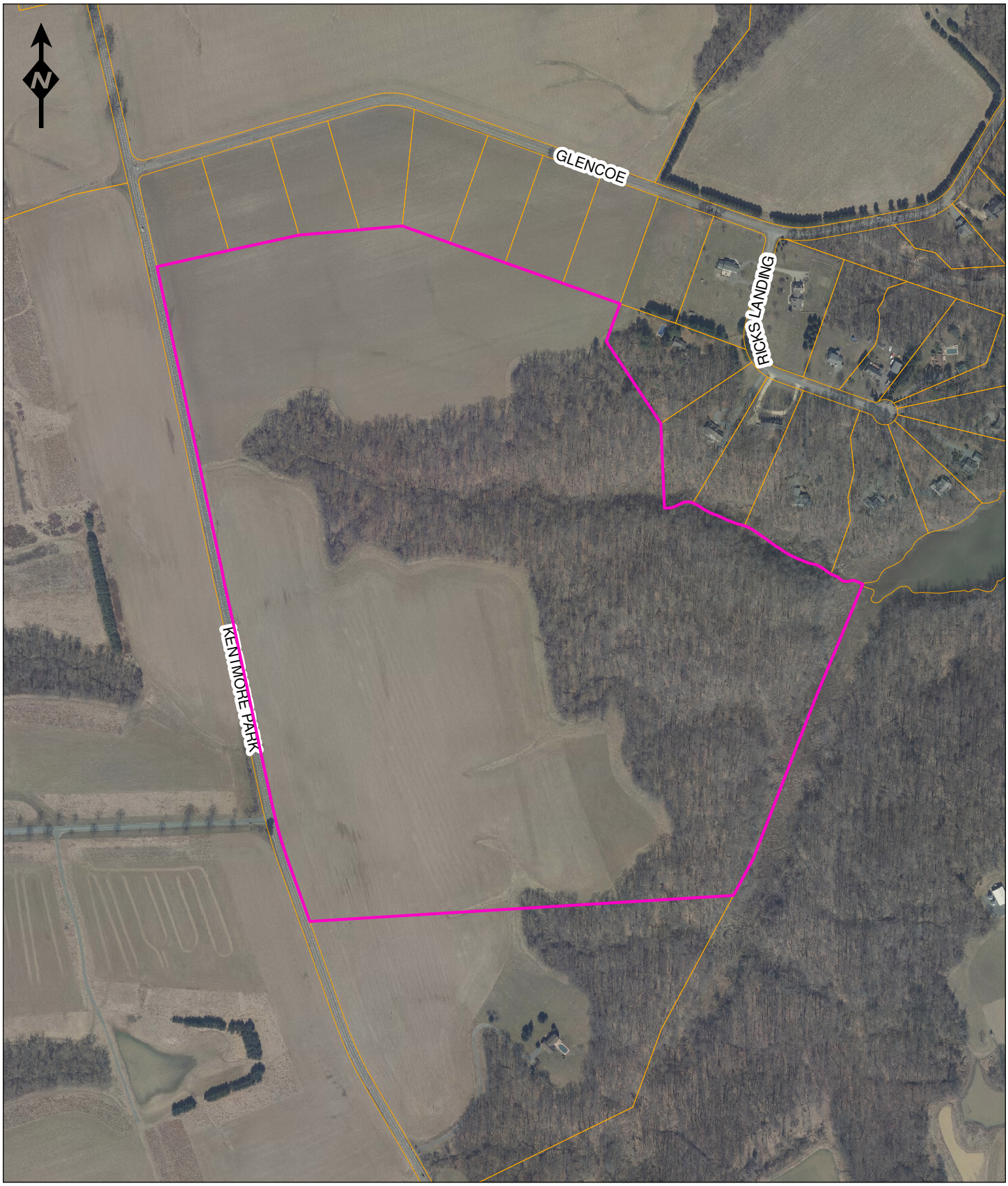
ACREAGE WITHHELD: None

OTHER INFORMATION: Farm is located within the Priority Preservation Area. A Soil and Water Conservation Plan and Nutrient Management Plan are in effect.

RECOMMENDATION: Staff recommends approval.

Harmony Crest Partnership
Proposed Ag Preservation District

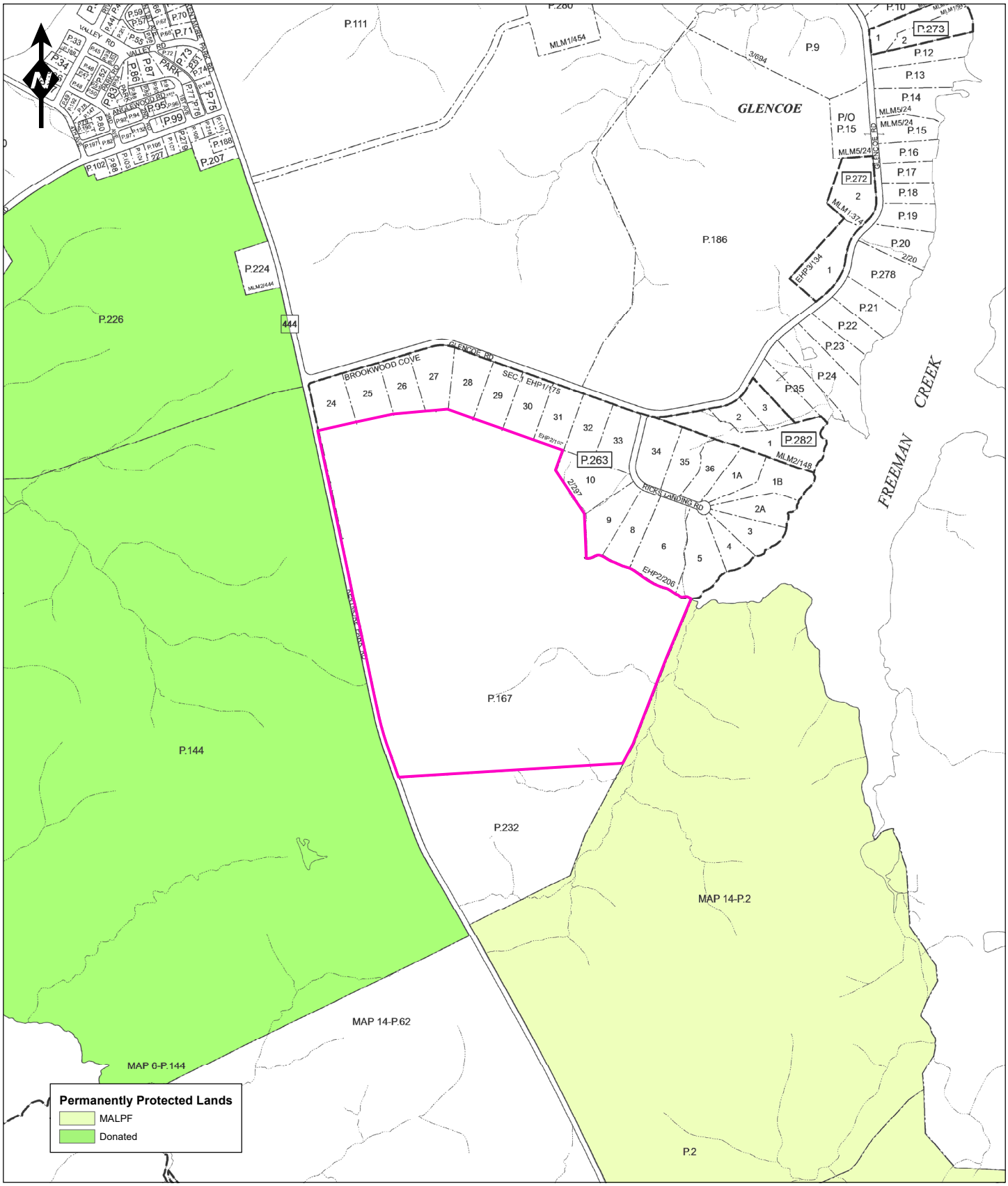
Map 6, Parcel 167



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared February, 2022.

Harmony Crest Partnership
Proposed Ag Preservation District

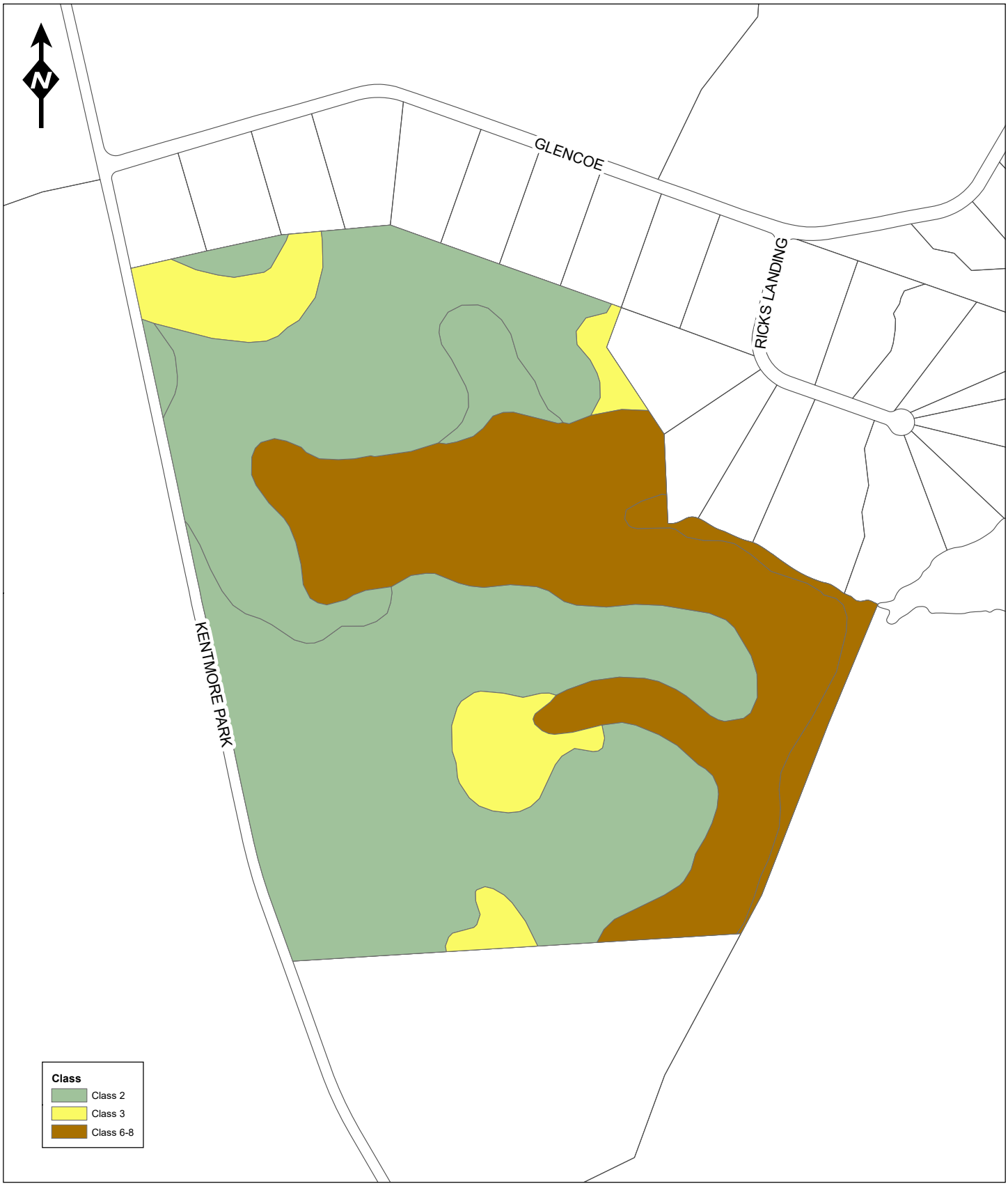
Map 6, Parcel 167



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared February 2022.

Harmony Crest Partnership
Proposed Ag Preservation District

Map 6, Parcel 167



Source: Kent County Department of Planning, Housing, and Zoning.
Aerial taken Spring 2019. Map prepared February 2022.

Testimony Log

PUBLIC HEARING

May 24, 2022

AGRICULTURAL LAND PRESERVATION DISTRICTS

PLEASE SIGN IF YOU WISH TO SPEAK:

NAME (**Please Print**)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____

Kevin Hemstock, Mayor, Town of Millington
5/24/2022
County Commissioners Meeting

Item Summary:
Discussion of Former Millington Elementary School Property

Barbara Kelly, Outreach Director, and James Diggs, Shelter Director, Samaritan Group, Inc.
5/24/2022
County Commissioners Meeting

Item Summary:
Program Update

ATTACHMENTS:

Description

05.24.22 Samaritan Group of Kent County, Presentation Sheet

Samaritan Group of Kent County

Presentation to Commissioners of Kent County, Maryland

May 24, 2022

LOCAL OUTREACH
Barbara Kelly, Director

- Provides housing-related support funding to help prevent homelessness
- Partners with Salvation Army and Good Neighbor Fund
- Support services from Kent County Department of Social Services
- Budget for outreach has doubled since 2010; $20,000 operating budget in 2022
- Total expenditures over last 5 years (2017-2021) $80,000
- Served approximately 1,000 men, women and children over the last 5 years

EMERGENCY WINTER SHELTER
James Diggs, Director

- Provides emergency overnight housing annually, January through March
- Partners with 3 local churches for location: Chestertown Church of the Nazarene, First United Methodist Church, and Presbyterian Church of Chestertown
- Monthly operating budget (incl. 4 paid staff, lunches, incidentals) ranges between $11,000 and $12,000
- Shelter relies on a core group of volunteers to provide daily support to paid staff
- In 2022 shelter served 19 total guests, including 17 adults and 2 children
- Population served calculated by "bed night" = 1 person housed for 1 night
- Total bed nights over last 5 years = 3,261
- Estimated costs per bed night (assumes $12,000 monthly cost):
    - 2022 estimate = $111
    - 2022 (if additional guests weren't housed elsewhere) = $60
    - If operating at full capacity (15 people) = $27

Lisa Mazingo, Director, Kent Family Center
5/24/2022
County Commissioners Meeting

Item Summary:
FY2023/FY2024 Memorandum of Understanding with Kent County Judy Center Partnership

ATTACHMENTS:

Description

05.24.22 Memorandum of Understanding, FY2023 and FY2024 Kent County Judy Center Partnership, Between Kent County Public Schools, Kent County Judy Center, and Kent Family Center, Early Education Programs

HH GARNET ELEMENTARY SCHOOL

A Title I School With Tiger Pride!

JUDY CENTER

320 Calvert Street • Chestertown, MD 21620 • Phone 410-810-3903 • Fax 410-778-5707

PRINCIPAL
BRENDA J. ROSE

SECRETARY
JANICE A. NORDHOFF

JUDY CENTER COORDINATOR
ELIZABETH A. DESCHEPPER

JUDY CENTER FAMILY SERVICE COORDINATOR
BRITTANI M. FAHRMAN

Memorandum of Understanding
FY 2023 and FY 2024
Kent County Judy Center Partnership

The Memorandum of Understanding represents a collaborative agreement between Kent County Public Schools, the Kent County Judy Center and your agency/program.

The terms of the collaboration to be undertaken by the county board, the participating agencies and programs, and, if applicable, the local management board, including the roles and responsibilities of each of these entities and a plan for establishing ongoing communication between private service providers and public school early education programs. The following items must be addressed by all parties:

- Provide a representative to attend the Judy Center Steering Committee meetings. Each representative will cooperatively work to integrate services and bring to fruition the overall goals of the grant.
- Provide input in the development of strategies implemented by the district's Early Childhood Council to ensure that all children enter school ready to learn
- Collect and provide any data required for program evaluation in a timely manner
- Plan and implement activities that address the needs of the Judy Center and the families they serve

Kent County Public Schools agrees to provide:

- Place a Judy Center in a school that provides Prekindergarten and/or Kindergarten classes
- Provide office and meeting space for the Judy Center Program Manager and Family Service Providers
- Provide training for early childcare staff
- Oversee the administrative and fiscal management of the Judy Center
- Provide Special Education services to children as required by the child's IFSP/IEP
- Provide data collection and program evaluation assistance as requested within budgetary and time constraints
- Invite and encourage all Judy Center partners to participate in appropriate training

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PRINCIPAL
BRENDA J. ROSE

SECRETARY
JANICE A. NORDHOFF

JUDY CENTER COORDINATOR
ELIZABETH A. DESCHEPPER

JUDY CENTER FAMILY SERVICE COORDINATOR
BRITTANI M. FAHRMAN

Kent County Judy Center agrees to provide:

- Act as lead agency during the grant period, with cooperation and support from collaborating partners
- Coordinate and facilitate Family Involvement Activities and programming for families to address school readiness at the Judy Center. Partnership families will be invited
- Provide service coordination for identified Judy Center Partnership Families
- Refer families to the (partnership) when appropriate and/or required (as applicable)
- Provide Judy Center partners with a Judy Center Partnership Release of Information form which will be offered to parents to allow information to be shared between and among partners as needed
- Promote awareness and provide access to full-day/full-year educational opportunities for families
- Collaborate with partners to provide staff development to child care providers serving students within the Judy Center area (as applicable)
- Collaborate with the selected programs to provide summer enrichment programming for identified Pre-Kindergarten and Kindergarten children (as applicable)
- The Judy Center will provide $2,500 each year to support home visiting services, early literacy and parenting programs.

Kent Family Center will:

- Provide a representative to the Judy Center Steering Committee when available and through the committee assume cooperative responsibility for integration of services and overall direction of the project as described in the original grant application and the continuation grant proposal
- Cooperate with planning, participation, review and revision of activities and provide time for staff training as need is determined, subject to available time and resources
- Ensure compliance with all local and state laws governing child care, both in regard to the physical environment and the staff professional development
- Refer families to the Judy Center Partnership and provide contact information for families interested in other agencies/services.
- Share information for the benefit of the families served by both parties in accordance with each parties' confidentiality policies
- Participate in the local and state project evaluation and collect and share data with the Judy Center for the evaluation as requested in a timely manner
- Participate in pre and post testing to determine grant effectiveness
- Provide information and support to families of children who receive special education services through Kent County Public Schools.

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320 Calvert Street • Chestertown, MD 21620 • Phone 410-810-3903 • Fax 410-778-5707

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ELIZABETH A. DESCHEPPER

JUDY CENTER FAMILY SERVICE COORDINATOR
BRITTANI M. FAHRMAN

- Offer support groups based on the needs of the families.
- Share information regarding programs with the Judy Center.

Signatures for Memorandum of Understanding for FY 2023 and 2024 between Kent County Public Schools/Kent County Judy Center and the identified agency.

Superintendent of Kent County Public Schools	Date
Judy Center Coordinator	Date
Director of Kent Family Center	Date
P. Thomas Mason	05/24/22
County Commissioners of Kent County	Date

Bill Mackey, Director, Planning, Housing, and Zoning
5/24/2022
County Commissioners Meeting

Item Summary:
Kent County Historic Preservation Commission

ATTACHMENTS:
Description

Commissioners' Office
5/24/2022
County Commissioners Meeting

Item Summary:
Deputy Clerk II Vacancy

ATTACHMENTS:

Description

Support Documents

KENT COUNTY GOVERNMENT
Job Description

Job Title: Deputy Clerk II	**Grade: 5**
Department: Commissioners' Office	**FLSA Status: Non-exempt**
Revised Date 06/22/2019	**Approved Date:**

Job Summary: Supports the administrative functions of the County Commissioners, County Administrator, Clerk, and KATE. The position maintains a strong public contact focus, connecting constituents with County information and communication.

Essential Functions

Functions listed are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

- Acts as liaison between the Commissioners' Office, all other County departments, businesses, and other service agencies.
- Draft legislation resolutions, contracts and other documents as needed
- Assist with the coordination of functions relative to annual legislative session
- Publish mandated legal notices
- Assist with State mandated reporting
- Schedule cyclical KATE field enforcement
- Draft content for KATE webpage and monthly communications
- Manage KATE social media
- Primary point of contact for compliance relative to Tobacco Cessation and Enforcement Grant
- Tobacco Enforcement, POST entries and AUP procedures
- Assists with the preparation of Commissioners' Office and KATE annual budgets; prepare Commissioners Office' and KATE payments and track expenditures
- Maintain KATE regulations book
- Maintain State and County legal reference libraries; Annotated Code and Code of Public Laws
- Coordinate with the County Attorney relative to alcohol license applications
- Maintain County webpage relative to Commissioners' Meeting schedule and work sessions
- Coordinate events on Commissioners' behalf
- Coordinate Commissioners and County Administrator travel arrangements for conferences
- Attend Alcohol, Tobacco Education / Enforcement conferences
- Routinely provide administrative support to Commissioners, County Administrator, Clerk, and KATE Inspector
- Approver privileges relative to raffle permits and per diem licenses
- Serve as a backup to Clerk, Deputy Clerk I, and KATE Inspector
- Vehicle maintenance for 400 High Street and KATE Inspector vehicles
- Performs other duties as required.

Supervision: The position reports to the Clerk of the County Commissioner's Office. The position has no supervisory responsibilities.

Required Knowledge, Skills, and Abilities

The employee is expected to perform or possess the following:

- Communications Skills: Ability to build and maintain effective relationships with County Administrator and Commissioners, advisory board members, County staff in all departments, residents and community groups, businesses and service organizations. Ability to write clearly and informatively; ability to effectively present information and respond to questions from staff, supervisors and stakeholders.
- Customer Service: Represents the County professionally and effectively in both internal and external interactions. Manages difficult or challenging situations successfully. Treats others with respect and consideration regardless of cultural background, status, or position. Exhibits objectivity and openness to others' views.
- Innovation and Change Management Skills: Displays original thinking and creativity. Develops innovative approaches and ideas. Presents ideas and information in a manner that is easily understood. Understands and contributes to evolving processes in response to changing communities and advances in technology.
- Technical Skills: Ability to use Internet, e-mail, spreadsheet, and office software. General knowledge of PC and office equipment.

Education and Experience:

1. Associate degree or two years of formal training beyond high school, and one to three years' experience.
2. Or equivalent technical training, education or experience.
3. Valid driver's license and an acceptable motor vehicle record.
4. Open Meetings Act/Ethics Training certification, possess or obtain within 60 days of hire.
5. Notary Public preferred; Paralegal preferred.
6. TIPS Training/Alcohol Awareness Training, possess or obtain within 60 days of hire.
7. Advanced knowledge of standard office procedures and office software, plus specific experience and use of Adobe acrobat and accounting software.

Physical and Environmental Conditions:

Work is conducted in a normal office setting which provides comfortable lighting, temperature and air conditions. Occasional light lifting, such as three to four reams of paper, four or five books, or other materials (up to 35 pounds) may be required.

Work environment involves everyday risks or discomforts which require normal safety precautions typical of such places as offices or meeting rooms, e.g. use of safe workplace practices with office equipment, and/or avoidance of trips and falls and observance of fire regulations.

The above job description is not intended as, nor should it be construed as, exhaustive of all responsibilities, skills, efforts, or working conditions associated with this job.

This and all County positions are subject to transfer, based on need.

Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions of this job.

I have read and understand this job description.

_____ _____

Employee Signature Date

Engineering
5/24/2022
County Commissioners Meeting

Item Summary:
Contract Approval for the Rehabilitation of Bridges K-0001 and K-0002.

ATTACHMENTS:

Description

05.24.22 CONTRACT ONLY, By and Between County Commissioners of Kent County and Mumford & Miller Concrete, Inc., Rehabilitation of Bridges K-0001 and K-0002, Over Mill Pond and East Fork of Langford Creek, RFP KCRDS No. 22-01

CONTRACT

THIS CONTRACT, made this 24th day of May 2022, by and between the **County Commissioners of Kent County**, a body corporate and politic of the State of Maryland, hereinafter referred to as the OWNER, and **Mumford & Miller Concrete, Inc.** hereinafter referred to as the CONTRACTOR;

WITNESSETH, that for and in consideration of the mutual covenants and promises between the parties hereto, it is fully agreed that:

1. The CONTRACTOR will perform Rehabilitation of Bridges K-0001 and K-0002 on Langford Road over Mill Pond and East Fork of Langford Creek in accordance with the Contract Documents provided in the Request for Proposal KCRDS #22-01.

2. LIABILITY INSURANCE. CONTRACTOR shall furnish to Owner, before beginning any work hereunder, an updated Certificate of Insurance certifying that the Contractor carries comprehensive, general liability insurance coverage through a policy which protects the County, and names the County as an Additional Insured in aggregate liability coverage of not less than Two Million ($2,000,000.00) Dollars.

3. WORKER'S COMPENSATION INSURANCE. CONTRACTOR shall furnish to the County Commissioners, before beginning work, an updated Certificate of Workmen's Compensation Insurance covering all employees of said Contract in amounts statutorily required.

4. COMPLETION OF WORK. The CONTRACTOR shall commence the work covered within 10 days of a Notice to Proceed and complete work within 90 calander days.

5. CONTRACT SUM. The OWNER shall pay the CONTRACTOR for the performance of said work, subject to additions or deletions provided herein, Three Hundred Ninety Seven Thousand Seven Hundred Dollars ($397,700.00).

6. The Contract Documents include the following:
   a. **Exhibit A** Request for Proposal #KCRDS# 22-01 including General Terms & Conditions of Contract between County & Contractor
   b. **Exhibit B** Contractor's Bid Proposal dated May 11, 2022.
   c. **Exhibit C** Bid Plans

7. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the general conditions and in such amounts as required by the Contract Documents.

8. This Contract shall be governed by the Laws of the State of Maryland, without regard to its conflicts of law principles. Jurisdiction and venue shall lie in State or Federal Courts located within the State of Maryland.

9. This Contract shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in duplicate, on the date first above written.

WITNESS/ATTEST

Lacey I. Cox 05/24/22

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

By: P. Thomas Mason 05/24/22
President of the Kent County Commissioners

MUMFORD & MILLER CONCRETE, INC.

By: _____
Peter F. Erony, PE

President
Title

51-0291685
Employer Identification Number

Environmental Operations Division
5/24/2022
County Commissioners Meeting

Item Summary:
Kent County Residential Disposal Permit

ATTACHMENTS:

Description

Disposal Permit Update 4 Months Jan-Apr

Kent County
Residential Disposal Permit



Update

Presentation Outline

- Purpose for a Residential Disposal Permit
- First Four Months of Data Collected
- Disposal Permit vs. Coupon Books

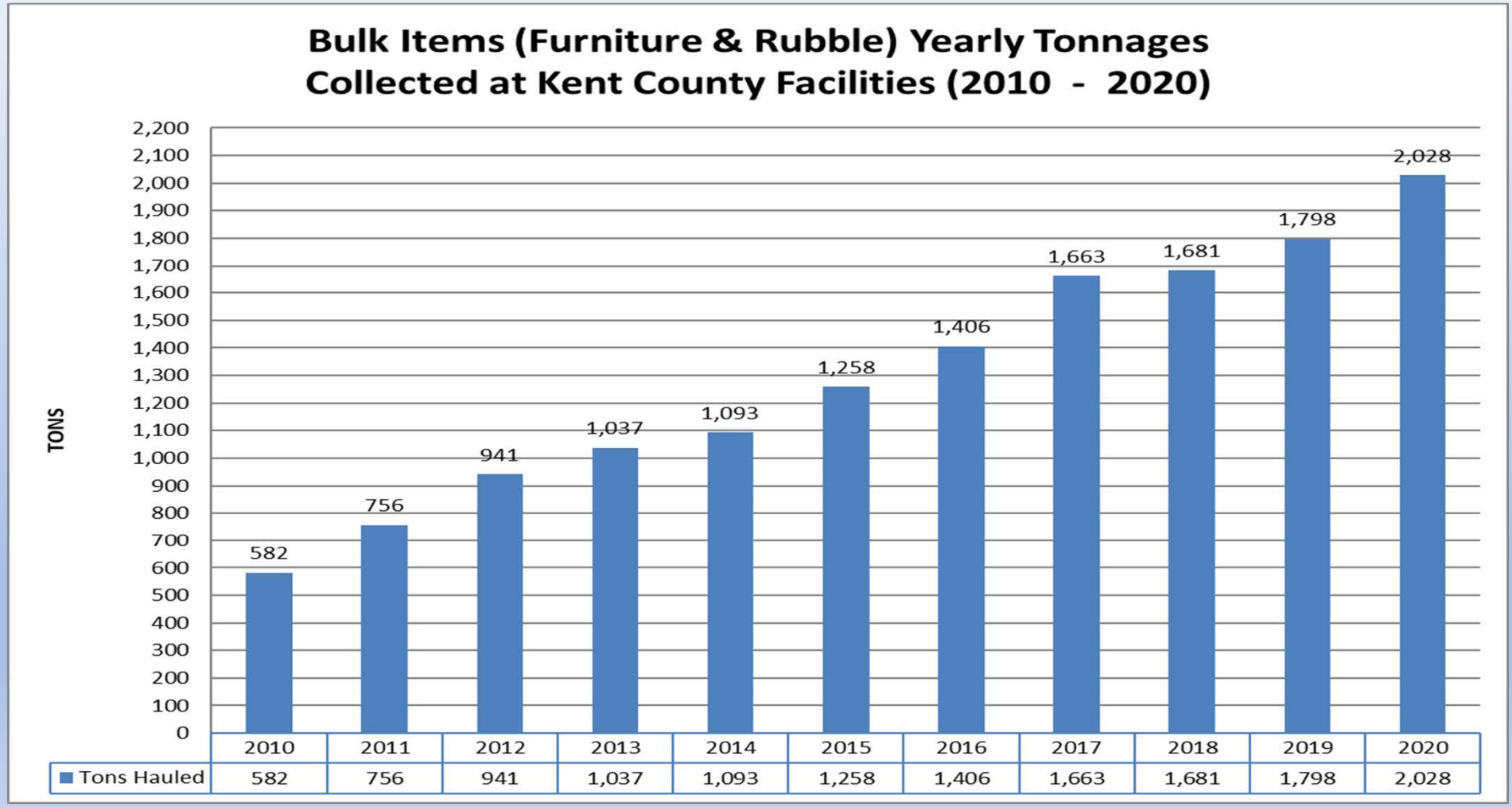
Purpose for a Residential Disposal Permit

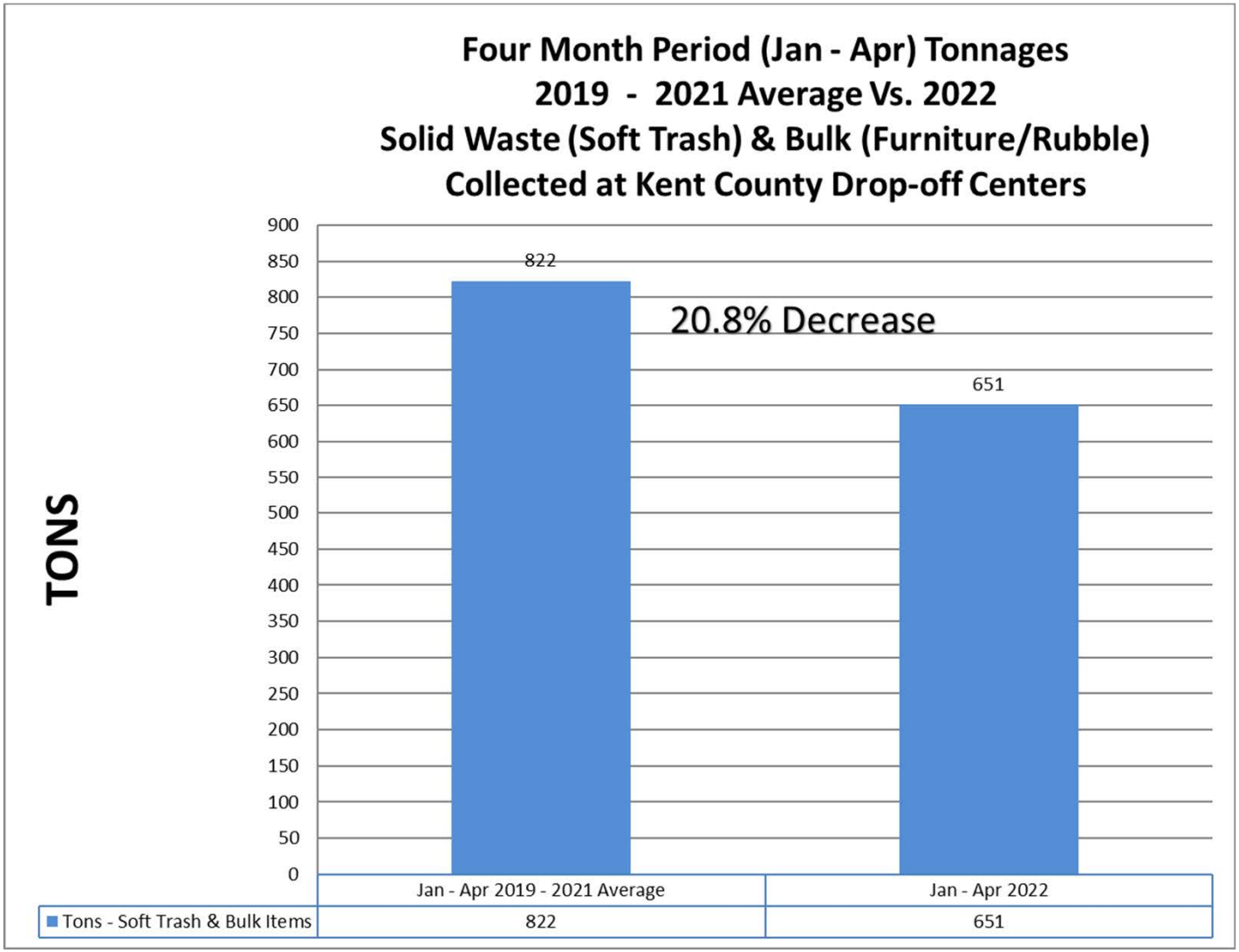
- The purpose behind the new Residential Disposal Permit is to ensure that **only** Kent County residents are disposing of waste at the Kent County Drop-off Centers.

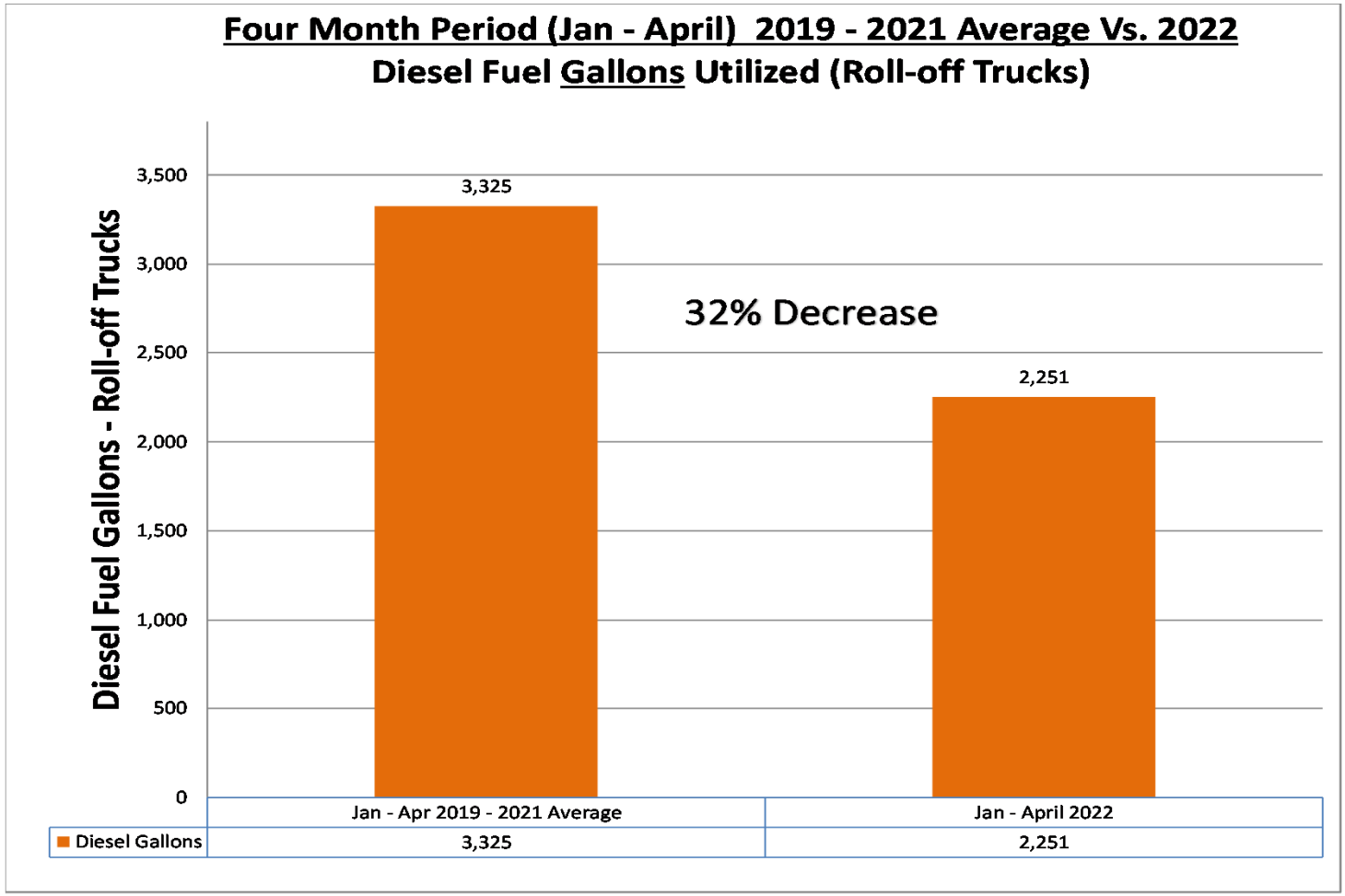
- Financially, the County incurs a cost for the transport, disposal of solid waste and the grinding of yard waste. This Disposal Permit is helping to prevent non-residents and commercial users from driving up that cost by illegally using the drop-off centers.

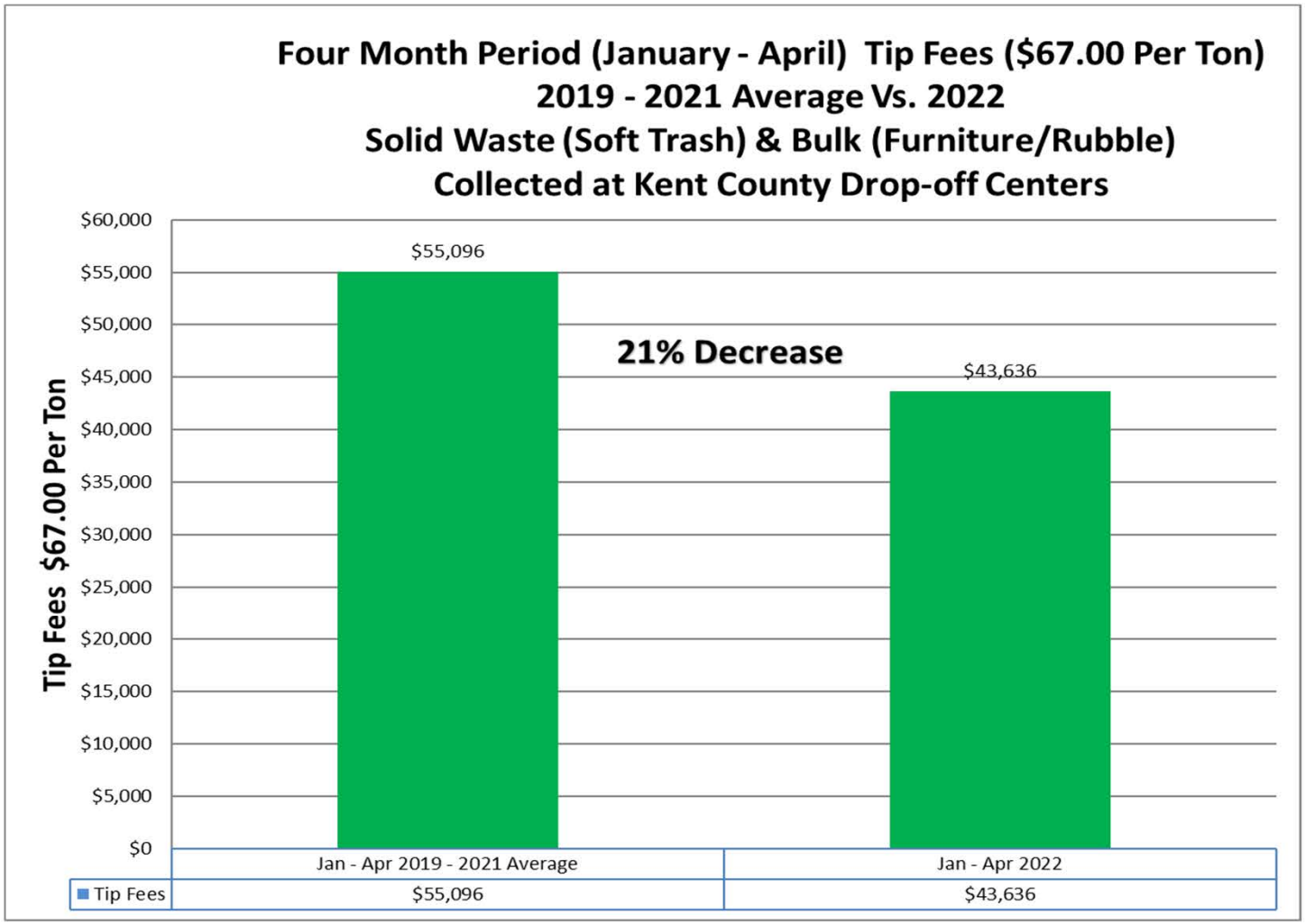
- Bulk material volume (furniture, construction/rubble) increased 348% from 2010 -2020 (10 years). Growth did not reflect soft trash growth or population growth. This indicates that volume was likely coming from outside of County to take advantage of convenient operating hours, disposal of material not accepted in their county and low tipping fee rates that are not tied to actual weight.

Purpose for a Residential Disposal Permit



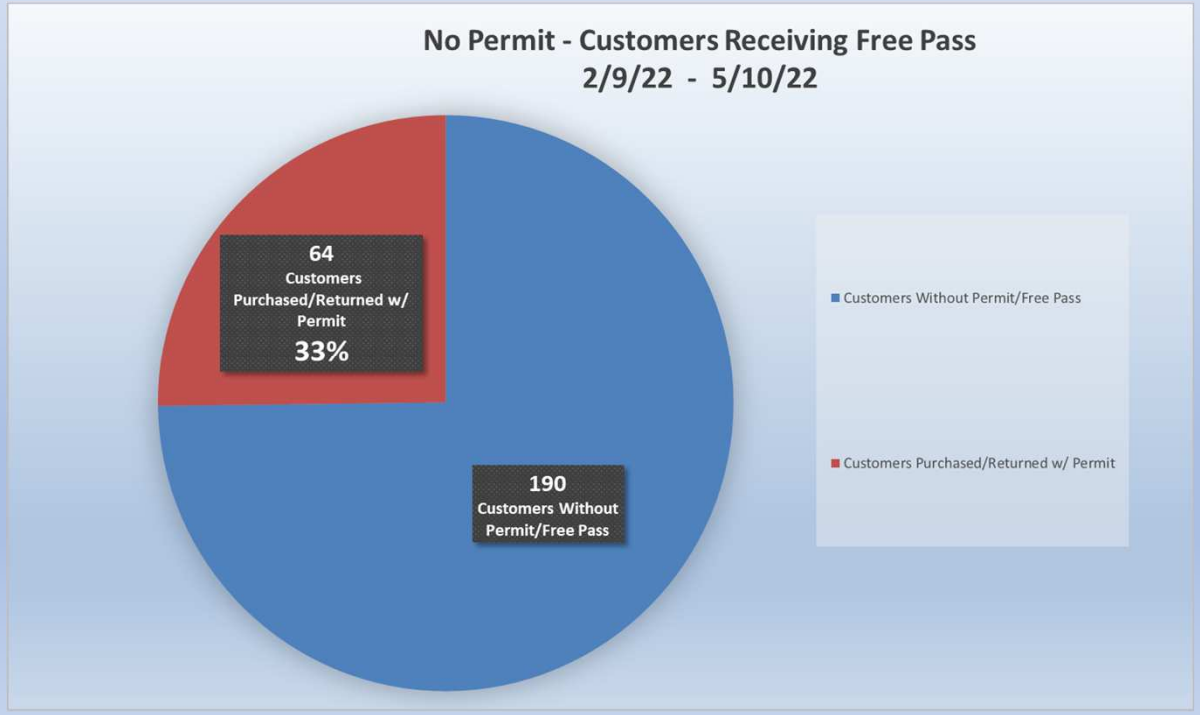

Four Month Period (Jan - Apr) Tonnages
2019 - 2021 Average Vs. 2022
Solid Waste (Soft Trash) & Bulk (Furniture/Rubble)
Collected at Kent County Drop-off Centers
TONS
900
850
800
750
700
650
600
550
500
450
400
350
300
250
200
150
100
50
0
822
20.8% Decrease
651
Jan - Apr 2019 - 2021 Average
Jan - Apr 2022
Tons - Soft Trash & Bulk Items
822
651


Four Month Period (Jan - April) 2019 - 2021 Average Vs. 2022
Diesel Fuel Gallons Utilized (Roll-off Trucks)
Diesel Fuel Gallons - Roll-off Trucks
3,500
3,000
2,500
2,000
1,500
1,000
500
0
3,325
2,251
32% Decrease
Jan - Apr 2019 - 2021 Average
Jan - April 2022
Diesel Gallons
3,325
2,251


Four Month Period (January - April) Tip Fees ($67.00 Per Ton)
2019 - 2021 Average Vs. 2022
Solid Waste (Soft Trash) & Bulk (Furniture/Rubble)
Collected at Kent County Drop-off Centers
Tip Fees $67.00 Per Ton
$60,000
$55,000
$50,000
$45,000
$40,000
$35,000
$30,000
$25,000
$20,000
$15,000
$10,000
$5,000
$0
$55,096
21% Decrease
$43,636
Jan - Apr 2019 - 2021 Average
Jan - Apr 2022
Tip Fees
$55,096
$43,636

Proposed Disposal Permit Adjustments

- Continue the disposal permit requirement for calendar year 2023
- July 1, 2022 - Stop providing waiver for customers that do not have the disposal permit. As of 5/10/22, 2,319 Disposal Permits Sold



Proposed Disposal Permit Adjustments

- Send disposal permit announcements/application out with Annual County Tax Forms
- End the disposal coupon book requirement starting year 2023 and set an appropriate disposal permit price
- Calendar Year 2023 disposal permits will be sold at the Public Works Department
- Kent County customers with a current coupon book, can redeem them when purchasing a disposal permit. This will reduce the permit price by the number of coupons redeemed (1 Coupon = $4.00). A limit of one (1) coupon book will be accepted and coupons must be affixed to the booklet

Tip Fee/Revenue Comparison

Fiscal Year	Revenue Coupon Book Sales	Revenue Sale of Recyclables	Revenue Recyclables & Coupons	MS II Tipping Fees
FY2016	$79,846	$22,588	$102,434	**$122,471**
FY2017	$91,348	$31,687	$123,035	**$142,778**
FY2018	$86,785	$27,998	$114,783	**$153,049**
FY2019	$92,642	$19,127	$111,769	**$165,222**
FY2020	$118,853	$15,902	$134,755	**$174,576**
FY2021	$137,524	$31,727	$169,251	**$194,297**

Yearly Permit Price Proposal	Revenue Disposal Permit Sales Based on 2,200 Sold	Revenue Sale of Recyclables	Revenue Recyclables & Sale of Permits	Average Yearly Tip Fees Based on 1st 4 Months (Jan – Apr)
$70.00	154,000	$25,000	$179,000	**$132,000**
$80.00	176,000	$25,000	$201,000	**$132,000**

Disposal Permit Fee Comparison

- Caroline County Annual Permit — $100 — 2nd Permit/Vehicle = $25
- Dorchester County Annual Permit — $100
- Wicomico County Annual Permit — $60 — 2nd Permit/Vehicle = $30
- Worcester County Annual Permit — $100 — For 2 permits

  Additional permits = $100 each
- Somerset County Annual Permit — $60 — 2nd Permit/Vehicle = $60

  Only 2 permits issued

- Cecil County (No Permit) Tipping Fee — $79 Per Ton
- Queen Anne's County — Disposal Coupon System

Water and Wastewater Division
5/24/2022
County Commissioners Meeting

Item Summary:
Sewer Allocation Request

ATTACHMENTS:

Description

Application for allocation

Map TM55 P143

Please submit application either by mail or in person to office, or by email to shouser@kentgov.org

KENT COUNTY DIVISION OF WATER AND WASTEWATER ALLOCATION APPLICATION

APPLICANT INFORMATION

Name: Eric + Anda Heritage		
Mailing address: 1604 Hoods Mill Rd		
City: Woodbine	State: MD	ZIP Code: 21797
Phone:	Cell Phone: 240-425-7724	Email: acwoodbine1@gmail.com

ALLOCATION REQUEST INFORMATION

Property Address: Piney Neck Rd Rock Hall, MD 21661		
Tax Map: 55	Parcel: 143	Lot:
Allocation Type & Number of allocations requested	Water:	Sewer: 1

PROJECT INFORMATION

Type of Project *Select One:* ☒ Single Family ☐ Apartment or Duplex: _____ sq. ft.
☐ Commercial ☐ Residential sub-division ☐ Commercial sub-division ☐ *Inquiry Only*

SIGNATURE

Signature of applicant: Anda Heritage	Date: 3/21/2022

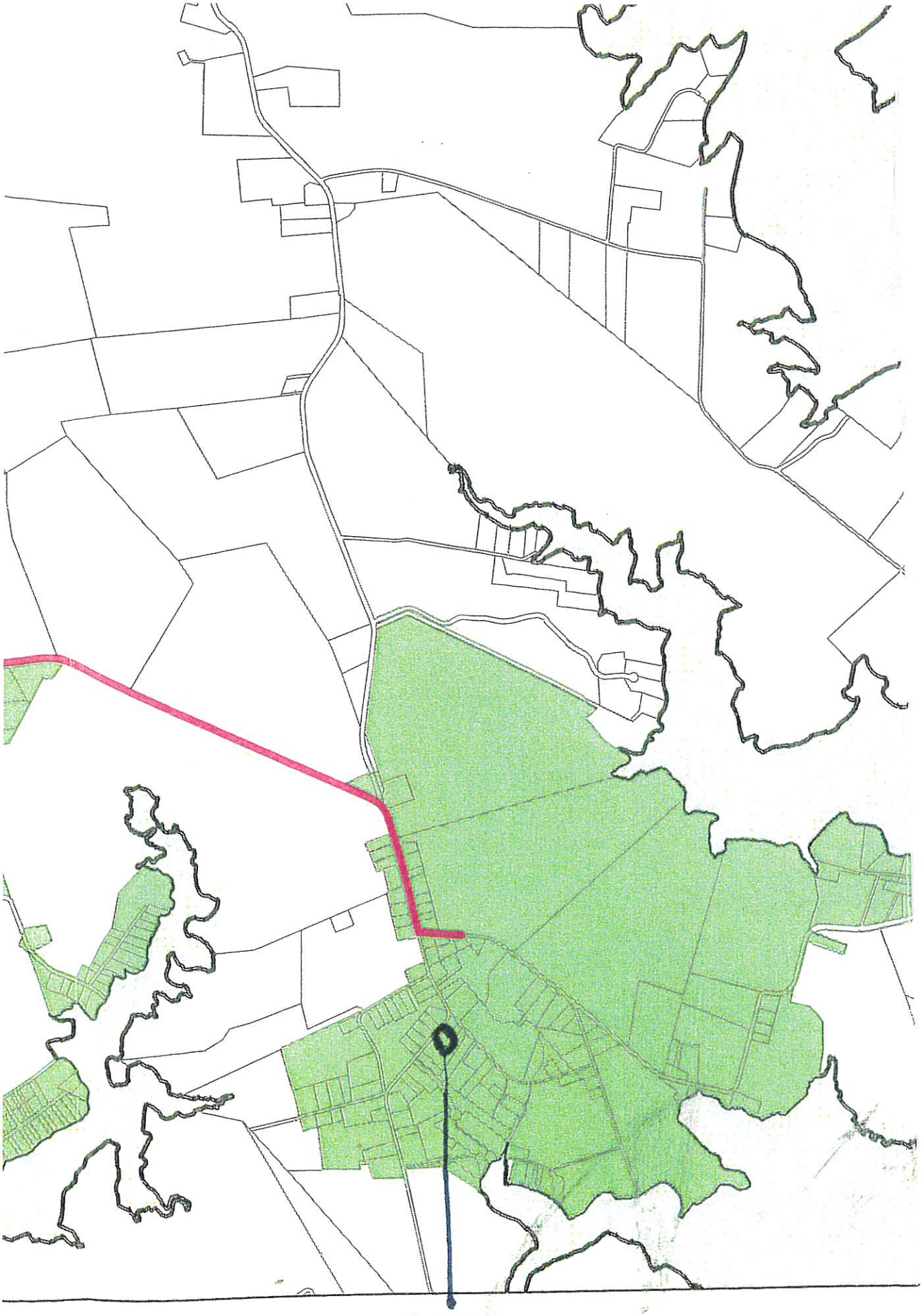
FOR OFFICE USE ONLY

APPROVAL

Kent County Commissioners Approval Date:	
DWWS Signature:	Date:

PAYMENT INFORMATION

Check #:	Date Paid:	Amount:



P. 143

Water and Wastewater Division
5/24/2022
County Commissioners Meeting

Item Summary:
Sewer Allocation Request

ATTACHMENTS:

Description

Sewer Allocation Request Tax Map 0051, Parcel 0400

Please submit application either by mail or in person to office, or by email to watergenmb@kentgov.org

KENT COUNTY DIVISION OF WATER AND WASTEWATER ALLOCATION APPLICATION

APPLICANT INFORMATION

Name: Eastern Shore Homes, Inc.		
Mailing address: 152 Morgnec Road		
City: Chestertown	State: MD	ZIP Code: 21620
Phone: (410) 778-6654	Cell Phone: (410) 708-6302	Email: easternshorehomesinc@verizon.net

ALLOCATION REQUEST INFORMATION

Property Address: ??Tolchester Road, Rock Hall, MD 21661		
Tax Map: 0051	Parcel: 0400	Lot:
Allocation Type & Number of allocations requested	Water:	Sewer: one

PROJECT INFORMATION

Type of Project *Select One:* ☒ Single Family ☐ Apartment or Duplex: _____ sq. ft.
☐ Commercial ☐ Residential sub-division ☐ Commercial sub-division ☐ *Inquiry Only*

SIGNATURE

Signature of applicant: C. Carl Bruce	Date: 4/26/2022

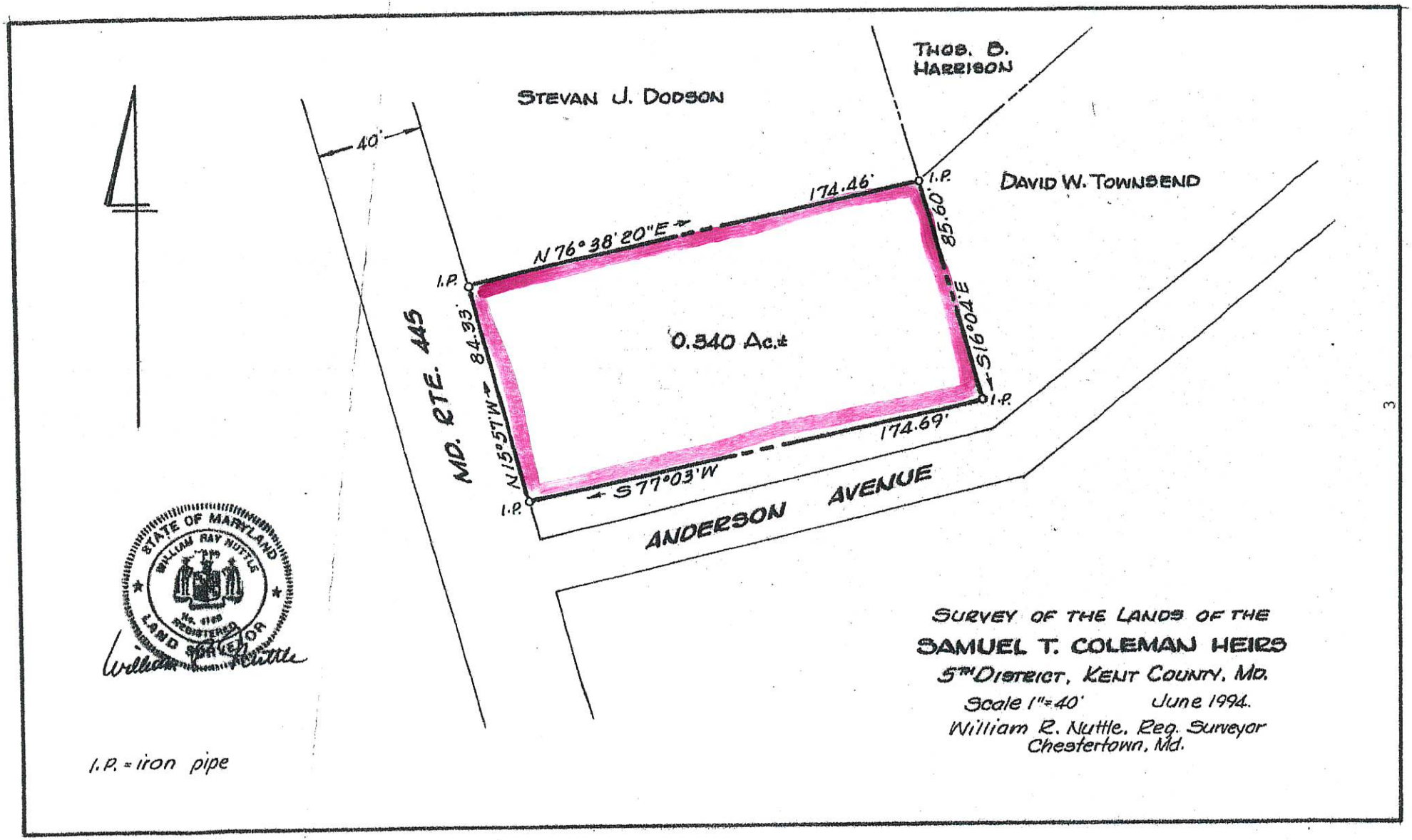
FOR OFFICE USE ONLY

APPROVAL

Kent County Commissioners Approval Date:	
DWWS Signature:	Date:

PAYMENT INFORMATION

Check #:	Date Paid:	Amount:


THOS. B. HARRISON
STEVAN J. DODSON
40'
DAVID W. TOWNSEND
I.P.
174.46'
N 76° 38' 20" E
85.60'
S 16° 04' E
I.P.
I.P.
84.33'
N 15° 57' W
MD. RTE. 445
0.340 Ac.±
I.P.
174.69'
S 77° 03' W
ANDERSON AVENUE
STATE OF MARYLAND
WILLIAM RAY NUTTLE
No. 4169
REGISTERED
LAND SURVEYOR
William R. Nuttle
I.P. = iron pipe
SURVEY OF THE LANDS OF THE
SAMUEL T. COLEMAN HEIRS
5TH DISTRICT, KENT COUNTY, MD.
Scale 1"=40' June 1994.
William R. Nuttle, Reg. Surveyor
Chestertown, Md.

Weed Control
5/24/2022
County Commissioners Meeting

Item Summary:
FY2023 Cooperative Weed Control Agreement

ATTACHMENTS:

Description

05.24.22 State of Maryland Department of Agriculture, Cooperative Agreement Between the MD Department of Agriculture and Kent County, For the Control and Eradication of Noxious Weeds

STATE OF MARYLAND
DEPARTMENT OF AGRICULTURE

COOPERATIVE AGREEMENT BETWEEN THE MARYLAND DEPARTMENT OF AGRICULTURE AND KENT COUNTY

FOR THE CONTROL AND ERADICATION OF NOXIOUS WEEDS (JOHNSONGRASS, SHATTERCANE, PALMER AMARANTH, WATERHEMP, THISTLES and other INVASIVE WEEDS)

Authority: Agriculture Article, Title 9-402

This COOPERATIVE AGREEMENT, dated this 24th day of May, 2022, is between the Maryland Department of Agriculture ("Department") and Kent County ("County") for the purpose of effecting a program for the control and eradication of invasive and designated weed species in Kent County, Maryland (the "Program").

1. The County agrees to the following:

   A. The County may appoint a Weed Advisory Committee to assist the Department in developing and implementing a Noxious Weed Control Program.
   B. Upon consultation with the Department, the County may employ a Weed Control Coordinator who, in conducting the Program, shall cooperate with the Department and implement the Program consistent with the Department's goals, following the technical advice offered by the Department.
   C. The County shall use revenue received from all sources, including stakeholders, to operate the Program with any unexpended funds retained for future Program operating expenses.

2. The Department agrees to the following:

   A. To provide the County with technical advice for implementing the Program during the period July 1, 2022 through June 30, 2023.

   B. To otherwise assist the County in fulfilling the requirements of Agriculture Article, Title 9, Maryland Annotated Code.

3. This agreement may be terminated by either party with 30 day's written notice.

4. The Department's monitor of this COOPERATIVE AGREEMENT is:

   Name: Lane Heimer
   Title: Administrator
   Address: 50 Harry S Truman Parkway
   Annapolis, MD 21401
   Phone: (410) 841-5920

   The monitor shall be personally familiar with the progress of this COOPERATIVE AGREEMENT and shall have the first opportunity to resolve a dispute.

5. The County certifies that it prohibits and will continue to prohibit discrimination on the basis of:

   (a) Political or religious opinion or affiliation, marital status, race, color, creed, or national origin;

   (b) Sex or age, except when age or sex constitutes a bona fide occupational qualification; or

   (c) The physical or mental handicap of a qualified handicapped individual.

6. The County warrants that it shall comply with the State's policy concerning drug and alcohol free work places, as set forth in COMAR 01.01.1989.18 and 21.11.08, and shall remain in compliance throughout the term of this agreement.

ATTEST:

KENT COUNTY COMMISSIONERS

By: P. Thomas Mason
P. Thomas Mason

President
Title

05/24/22
Date

DEPARTMENT OF AGRICULTURE

By: _____
Steven A. Connelly
Deputy Secretary

_____
Date

This form has been approved
for legal form and sufficiency
by the Office of the Attorney General,
Maryland Department of Agriculture.

Jamie Williams, Director, Economic and Tourism Development
5/24/2022
County Commissioners Meeting

Item Summary:
Appointment of Economic and Tourism Development Commission Member

ATTACHMENTS:
Description

George S. Michaels, Community Member
5/24/2022
County Commissioners Meeting

Item Summary:
Response to Letter of Concern

ATTACHMENTS:
Description

Robert B. and Barbara F. Robel, Citizens
5/24/2022
County Commissioners Meeting

Item Summary:
Letter of Concern

ATTACHMENTS:
Description

Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement
5/24/2022
County Commissioners Meeting

Item Summary:
21 or None Campaign, Tobacco Retailer Training

ATTACHMENTS:

Description

21 Or None Training Materials

MDH T21 Training Congrats SAMPLE

21 or none

There has been an alarming increase in the use of tobacco products among our young people. To protect their health, Maryland implemented Tobacco 21 (T21), a law that raised the minimum sales age for tobacco products, including vapes, JUUL® and other pod-based systems, to 21 years old. As a licensed tobacco retailer, you play a key role in ensuring the success of this effort. With your help, we can reduce and eliminate underage access to tobacco products in our state.

BE AWARE. BE RESPONSIBLE.

As of October 1, 2019, selling, distributing or offering to sell tobacco products to anyone under 21 is illegal.

You are responsible for upholding the law. Compliance checks will be conducted and enforced on a continuous basis to ensure your store is following federal, state and local laws that prohibit the sale of tobacco to those underage. If you are found guilty of selling any tobacco product, including vapes, to underage youth, federal fines are in excess of $10,000 and you could even lose your license to sell tobacco.

On December 20, 2019, the Federal, Drug, and Cosmetic Act was amended to raise the minimum legal sales age for any retailer to sell a tobacco product from 18 to than 21 years of age, implementing a Federal Tobacco 21 Law. The amendment does not include any exemptions (therefore voiding Maryland's military exemption) or grandfathering of age groups.

As of February 10, 2020, the Maryland Comptroller's Field Enforcement Division issued a directive to prioritize enforcement actions against unauthorized products most widely used by youth – specifically, cartridge-based and disposable ESDs with flavors other than tobacco or menthol. Retailer licenses to sell tobacco and ESD products in Maryland may be subject to disciplinary action if the directives are not followed, as these products are being sold and marketed in direct violation of federal law.

Responsible Retailers
CHECK I.D.
We Don't Sell Tobacco to Minors

Maryland
DEPARTMENT OF HEALTH

November 2020

BE COMPLIANT.

Retailers need to:

1. Display new T21 signage in a clearly visible location.
2. Use a driver's license or government-issued ID to verify customer age.
3. Train all staff on the following steps for every tobacco sale:
   - Ask for valid ID from everyone under 30 attempting to purchase tobacco products.
   - Check ID to make sure each customer is at least 21.
   - Refuse to sell tobacco products to everyone under 21.

THE HEALTH OF OUR MINORS IS A MAJOR CONCERN.

Let's keep them tobacco-free.

Tobacco products, including most vapes, contain the addictive drug nicotine and other dangerous chemicals. Use of e-cigarettes and vapes, like JUUL® and other pod-based systems, increased by 78% among high school youth in just one year. In 2018, over 3 million high schoolers in the U.S. were using some type of vaping product. This led the U.S. Surgeon General to warn that e-cigarette use among youth is now an epidemic. Nicotine can cause delays in brain development of young people and chemicals found in vapes can cause permanent lung damage. Some have started to use other tobacco products with exposure to known cancer-causing chemicals. Most adults who use tobacco reported they started by the age 21. For these reasons, raising the sales age to 21 helps reduce underage access to e-cigarettes and other tobacco products, which reduces the likelihood of them ever starting to use tobacco.

WE'RE HERE TO HELP.

This toolkit contains resources to help you understand tobacco laws and your responsibility to comply. The Maryland Department of Health has developed and included in this toolkit a poster and window adhesive that meet the requirements of the law. Post these materials in your store at locations clearly visible to customers and staff. Other items, such as table tents and quick reference guides, can be placed near the cash register to assist clerks with determining age for customers purchasing tobacco.

You'll also find information about the Maryland Tobacco Quitline, 1-800-QUIT-NOW. The Quitline is a free service to help Marylanders quit tobacco, including e-cigarettes and vapes. Any person age 13 and older may call 1-800-QUIT-NOW or visit www.smokingstopshere.com.

Together, we can keep tobacco out of the hands of Maryland youth. For free online training, additional materials, and FAQ's, visit www.NoTobaccoSalesToMinors.com. Please send questions to mdh.notobaccosalestominors@maryland.gov.

21 or none

Product Guide

It is against the law to sell any tobacco product to those under 21 years old. This includes:

- Cigarettes
- Cigars, Cigarillos, Little Cigars, including flavored products
- Electronic Smoking Devices (ESDs) including E-cigarettes, E-hookah, E-cigars, Vape pens, JUUL®, Puff Bars, BIDI Stick, etc.
- Smokeless Tobacco (Chew, Spit Tobacco, Dip, Snuff, etc.)
- Loose Tobacco and shisha (for pipes and hookah)
- "Loosies" – cigarettes sold as individuals or less than a pack of 20 cigarettes
- Tobacco accessories such as filters, rolling papers, pipes, hookah, and liquids used in ESDs, *regardless of nicotine content*

As of February 10, 2020, the Maryland Comptroller's Field Enforcement Division issued a directive to prioritize enforcement actions against unauthorized products most widely used by youth – specifically, cartridge-based and disposable ESDs with flavors other than tobacco or menthol. Retailer licenses to sell tobacco and ESD products in Maryland may be subject to disciplinary action if the directives are not followed, as these products are being sold and marketed in direct violation of federal law.

If you are unsure a product can be legally sold – **don't sell!** There are no laws that require you to sell a product; however, there are restrictions placed on what you can sell and to whom.






Responsible Retailers CHECK I.D. We Don't Sell Tobacco to Minors

If you are unsure a product can be legally sold – don't sell!

Maryland DEPARTMENT OF HEALTH

Federal regulations continued

Advertising and Promotion

- It is prohibited to offer any gift or item to a person purchasing cigarettes or smokeless tobacco in consideration of (a) the purchase of tobacco products; or (b) providing evidence of such purchase, such as credits, proof-of-purchase, or coupons – *21 C.F.R. §1140.34(b)*
- It is prohibited to sponsor any athletic, musical, artistic, or other social or cultural event – or any entry or team in any event – that is identified with a brand of cigarettes or smokeless tobacco – *21 C.F.R. §1140.34(c)*

Violations and Penalties

- There are two schedules for civil money penalties for retailers who violate the Tobacco Control Act. Escalating fines can be in excess of $10,000 and repeat violators may be subject to a no-tobacco-sale order.

Resources

- **Tobacco 21 Retailer information**
  www.NotobaccoSalesToMinors.com
- **Comptroller of Maryland**
  www.comp.state.md.us
- **FDA Center for Tobacco Products**
  www.fda.gov/TobaccoProducts/default.htm
- **Maryland Department of Health Center for Tobacco Prevention and Control**
  https://phpa.health.maryland.gov/ohpetup/Pages/tob_home.aspx
- **Maryland Synar Reports (State tobacco retailer compliance checks)**
  https://bha.health.maryland.gov/Pages/Maryland-Synar-Reports.aspx
- **Office of the Maryland Attorney General**
  www.marylandattorneygeneral.gov/Pages/Tobacco
- **University of Maryland Legal Resource Center for Public Health Policy**
  www.law.umaryland.edu/programs/publichealth
- **The Maryland Tobacco Quitline, 1-800-QUIT-NOW**
  www.SmokingStopsHere.com

Responsible Retailers CHECK I.D. We Don't Sell Tobacco to Minors

Laws and penalties are subject to change.
Visit www.NotobaccoSalesToMinors.com for the most up-to-date information.

Maryland DEPARTMENT OF HEALTH

November 2020

Maryland DEPARTMENT OF HEALTH

Law Guide

21 or none

Maryland laws

Sale and Distribution

- Tobacco products may only be sold to individuals age 21 or older. Electronic Smoking Devices (ESDs) are now included within the definition of "tobacco products" and are defined as devices that can be used to deliver aerosolized or vaporized nicotine to an individual inhaling from the device. These include electronic cigarettes, electronic cigars, electronic cigarillos, electronic pipes, electronic hookahs, vape pens, vaping liquid and any component, part, or accessory regardless of whether or not it is sold separately, including any substance intended to be aerosolized or vaporized during use of the device. – *Md. Ann. Code Crim. Law §10-107, Md. Ann. Code Health Gen. §24-305, Md. Ann. Code Health Gen. §24-307, Md. Ann. Code Health Gen. §13-1001, Md. Ann. Code Bus. Reg. §16.7-101*
- The sale of tobacco products in vending machines is prohibited unless the vending machine is located in an adult-only establishment – *Md. Ann. Code Bus. Reg. §16-3A-02*
- Cigarettes may only be sold in packages of at least 20 – *Md. Ann. Code Comm. Law §11-5A-02*
- The sale of clove cigarettes is prohibited – *Md. Ann. Code Crim. Law §10-106*
- The Office of the Comptroller announced on February 10, 2020, that retailers and wholesalers were to cease sales and marketing of flavored disposable ESDs or face sanctions including suspension and/or revocation of licensure.

Violations and Penalties

- Sale or distribution of a tobacco product, including Electronic Smoking Devices (ESDs) to a person under age 21: The clerk or licensee (or both) may be subject to a criminal misdemeanor
  and a fine up to:
  $300 for a first violation;
  $1,000 for a second violation within two years of the first violation;
  $3,000 for each subsequent violation occurring within two years of preceding violation –
  Md. Ann. Code Crim. Law §10-107
- Sale or distribution of a tobacco product, including Electronic Smoking Devices (ESDs) to a person under age 21: The licensee/owner, not the clerk, may be subject to a civil penalty up to:
  $300 for a first violation;
  $1,000 for a second violation within two years of the first violation; and
  $3,000 for each subsequent violation occurring within two years of preceding violation –
  Md. Ann. Code Health Gen. §24-305 and Md. Ann. Code Health Gen. §24-307
- Sale of unpackaged cigarettes: a retailer that distributes an unpackaged cigarette is guilty of a criminal misdemeanor and is subject to a fine up to $500, imprisonment for up to three months, or both – *Md. Ann. Code Comm. Law §11-5A-02*

Laws and penalties are subject to change.
Visit www.NotobaccoSalesToMinors.com for the most up-to-date information.

No person under the age of 21 may be sold tobacco products.

Licensing requirements

Retailers selling cigarettes, other tobacco products, or Electronic Smoking Devices (ESDs), such as e-cigarettes, vapes, or pod-based systems like JUUL®, must secure a license from the clerk of the Circuit Court for the jurisdiction in which the retailer is located. Licenses expire on April 30 and must be renewed annually.

- If a retailer sells cigarettes, they must obtain a license to do so.
- If a retailer sells cigarettes and other tobacco products, they must obtain an endorsement to sell other tobacco products (at no additional cost), in addition to the requisite cigarette license.
- If a retailer sells other tobacco products and does not sell cigarettes, they must obtain a specific license to do so.
- If a retailer sells cigarettes or other tobacco products, they do not need to obtain an additional license to sell ESDs.
- If a retailer sells electronic smoking devices and does not have a license to sell cigarettes or other tobacco products, they must obtain the appropriate license to sell ESDs.

Violations and Penalties

- Selling or distributing tobacco products or ESDs without the appropriate licensure is a criminal misdemeanor subject to a fine up to $1,000 and/or imprisonment up to 30 days – *Md. Ann Code Bus. Reg §16.7-211(b)(1), Md. Ann Code Bus. Reg §16.5-218, Md. Ann Code Bus. Reg §16-214(b)(1)-(2)*

Federal fines can be in excess of $10,000.



Laws and penalties are subject to change.
Visit www.NotobaccoSalesToMinors.com for the most up-to-date information.

Federal regulations

On June 22, 2009, the President signed the Tobacco Control Act into law. The Tobacco Control Act grants FDA authority to regulate the manufacturing, marketing, and distribution of tobacco products to protect public health and to reduce tobacco use by young people. The FDA originally only regulated cigarettes, cigarette tobacco, roll-your-own tobacco, and smokeless tobacco products. However, effective Aug. 8, 2016, the FDA began regulating the following tobacco products: ESDs, all cigars (including premium), hookah (waterpipe tobacco), pipe tobacco, nicotine gels, and dissolvables.

On December 20, 2019, the Federal, Drug, and Cosmetic Act was amended to raise the minimum legal sales age for any retailer to sell a tobacco product from 18 to 21 years of age, implementing a Federal Tobacco 21 Law. The amendment does not include any exemptions (therefore voiding Maryland's military exemption) or grandfathering of age groups.

ID Check

- Tobacco products, including ESDs may only be sold to individuals age 21 or older* – *21 C.F.R. §140.16(c)*
- Retailers **MUST** check photo ID of everyone under age 27 who attempts to purchase any tobacco product, including ESDs* – *21 C.F.R. §140.14(b)(2) *A retailer may be cited for selling to a person without checking ID if he/she appears under age 27. MDH anticipates the Secretary of HHS to promulgate regulations that would increase this age to under 30.*

Sale and Distribution

- Federal law requires cigarettes and smokeless tobacco products be sold only in face-to-face transactions. Although there is no equivalent Maryland law, several counties and Baltimore City require face-to-face transactions for the sale of ALL tobacco products – *21 C.F.R. §1140.16(c)*
- Effective February 2, 2020, the FDA began implementing its enforcement policy, limiting the sale, manufacturing, and distribution of flavored (not including menthol or tobacco flavor), cartridge based ESDs as well as all ESDs in which the manufacturer has no taken adequate measures to prevent youth access and/or ESDs targeted to minors or likely to promote youth use.
- The sale of any tobacco product, including ESDs, in vending machines is prohibited unless the vending machine is located in an adult-only establishment – *21 C.F.R. §1140.16(c)*
- Cigarettes may only be sold in packages of at least 20 – *21 C.F.R. §1140.16(b)*
- Breaking or opening packages of smokeless tobacco to sell in any quantity smaller than the smallest package distributed by the manufacturer for individual use is prohibited – *21 C.F.R. §1140.14(d)*
- Retailers may not distribute free samples of tobacco products (excluding free samples of smokeless tobacco in a "qualified adult-only facility") or offer gifts with the purchase of any tobacco product – *21 C.F.R. §1140.16(d)(1)*
- The sale of flavored cigarettes (excluding menthol) is prohibited – *21 U.S.C. 387g*
- Retailers are required to alter self-service displays so that all transactions involving cigarettes or smokeless tobacco are face-to-face and do not allow for the opening of any cigarette or smokeless tobacco package – *21 C.F.R. §1140.14(a)(5)*

Laws and penalties are subject to change.
Visit www.NotobaccoSalesToMinors.com for the most up-to-date information.

21 or none

Local Tobacco Sales Laws

Jurisdiction	Restriction on the distribution of tobacco to those underage	Penalties
Baltimore City Baltimore City Health Code §12-501-12-507	• Prohibits retailers from distributing any tobacco product, cigarette rolling paper, or coupon redeemable for tobacco products to a person under age 21 • Prohibits others from buying for or selling any tobacco product or cigarette rolling paper to a person under age 21 • Prohibits retailers from distributing electronic smoking devices to a person under age 21	Up to $1,000
Baltimore County Baltimore County Code §13-12-105	• Prohibits owners from distributing any tobacco product, tobacco paraphernalia, or coupon redeemable for tobacco products to a person under age 21 • Prohibits others from buying for, selling, or distributing any tobacco product or tobacco paraphernalia to a person under age 21	Owners = $500 - $1,500 Others = $50 - $100
Carroll County Md. Code Ann. Local Govt. §1-1203-1-1204	• Prohibits retailers from distributing any tobacco product, electronic smoking device, cigarette rolling papers, or coupons redeemable for tobacco products to those under the age of 21	$300 - $500
Cecil County Md. Code Ann. Local Govt. §1-1203-1-1204	• Prohibits retailers from distributing any tobacco product, electronic smoking device, cigarette rolling papers, or coupons redeemable for tobacco products to those under the age of 21	$300 - $750
Garrett County Md. Code Ann. Local Govt. §1-1203-1-1204	• Prohibits retailers from distributing any tobacco product, electronic smoking device, cigarette rolling papers, or coupons redeemable for tobacco products to those under the age of 21	$300
Howard County Howard County Code §12-1300-12-1302	• Prohibits retailers from distributing any tobacco product, cigarette rolling paper, or coupon redeemable for tobacco products to a person under age 21 • Prohibits others from buying for or selling any tobacco product or cigarette rolling paper to a person under age 21	$500 - $1,000
Kent County Kent County Code, Ch.156-2-156-4	• Prohibits retailers from distributing any tobacco product, cigarette rolling paper, or coupon redeemable for tobacco products to a person under age 21 • Prohibits others from buying for or selling any tobacco product or cigarette rolling paper to a person under age 21	Owners = $300 - $500 Others = $50 - $100
Montgomery County Health General Article, §24-11	• Prohibits retailers from distributing any tobacco product, cigarette rolling paper, or coupon redeemable for tobacco products to a person under age 21 • Prohibits others from buying for, selling or delivering any tobacco product or cigarette rolling paper to a person under age 21	$1,000
Prince George's County Health Article, §12-202	• Prohibits retailers from distributing any tobacco product, e-cigarette, cigarette rolling paper, or coupon redeemable for tobacco products to a person under age 21 • Prohibits others from buying for or selling any tobacco product, e-cigarette or cigarette rolling paper to a person under age 21	Owners = $300 - $1,000 Others = $50 - $100
St. Mary's County Md. Code Ann. Local Govt. §1-1203-1-1204	• Prohibits retailers from distributing any tobacco product, electronic smoking device, cigarette rolling papers, or coupons redeemable for tobacco products to those under the age of 21	$300 - $500

Responsible Retailers CHECK I.D. We Don't Sell Tobacco to Minors

Laws and penalties are subject to change. Visit www.NoTobaccoSalesToMinors.com for the most up-to-date information and local product placement ordinances. Also, several counties and municipalities have enacted additional e-cigarette packaging and sales restrictions. Please consult your local health department for details.

Maryland DEPARTMENT OF HEALTH

November 2020

21 or none

Maryland and Federal Tobacco Sales Laws

Legal restrictions of selling tobacco to those underage	Maryland Law	Federal Law
All tobacco products, including electronic smoking devices (ESDs), may only be sold to individuals age 21 or older.	✓	✓
The definition of tobacco products includes cigarettes, cigars, smokeless, roll-your-own, e-cigarettes, and hookah.	✓	✓
Retailers MUST check ID of everyone under age 27 who attempt to purchase any tobacco product.*		✓
Cigarettes and smokeless tobacco may only be sold in face-to-face transactions.**		✓
Prohibits the sale of tobacco products in vending machines unless the vending machine is located in an adult-only establishment.	✓	✓
Cigarettes may only be sold in packages of at least 20.	✓	✓
Prohibits breaking or opening packages of smokeless tobacco to sell in any quantity smaller than the smallest package distributed by the manufacturer for individual use.		✓
Prohibits the sale of clove cigarettes.	✓	✓
Prohibits the sale of flavored cigarettes (excluding menthol).		✓
Cigarette and smokeless tobacco manufacturers are prohibited from sponsoring any athletic or entertainment event using an identifiable logo.		✓
Prohibits selling or shipping cigarettes, ordered through the mail or over the internet, directly to a consumer.	✓	✓
Prohibits free samples of tobacco (excluding free samples of smokeless tobacco in a "qualified adult-only facility").		✓
Prohibits free giveaway of gifts and items with the purchase of cigarettes or smokeless tobacco or by the redemption of coupons or points earned through purchasing cigarettes or smokeless tobacco.		✓

*A retailer may be cited for selling to a person without checking ID if he/she appears under age 27. MDH anticipates the Secretary of HHS to promulgate regulations that would increase this age to under 30.

**Nearly half of Maryland jurisdictions have local laws that require face-to-face transactions for the sale of all tobacco products. Also, several counties and municipalities have enacted additional e-cigarette packaging and sales restrictions. Please consult your local health department for details.

Laws and penalties are subject to change. Visit www.NoTobaccoSalesToMinors.com for the most up-to-date information and local product placement ordinances.

Responsible Retailers CHECK I.D. We Don't Sell Tobacco to Minors

Maryland DEPARTMENT OF HEALTH

November 2020

Tips for refusing a tobacco sale

- **Explain it's against the law to sell tobacco to anyone under 21.** Be tactful and polite, yet firm. You are following the law so you don't get fined or lose your job. That's a valid reason.
- **Resist customer pressure.** Keep in mind, you are not obligated to sell any tobacco product. If the customer can't provide a valid ID or you don't think it's authentic, refuse to sell the tobacco product. Don't be intimidated into breaking the law.
- **Stay calm.** If the customer gets angry, get help from your manager or a security officer. You may also offer to call the police.

What to say:

"I'm sorry, I can't sell tobacco products to anyone under 21. It's nothing personal—it's the law. I could lose my job or be fined a lot of money."

"I'm sorry, I must check a photo ID of anyone under 30 before selling tobacco. It's nothing personal—it's the law."

Current Calendar Year:		
2021	2022	2023
Anyone born after today's date in:		
2000	2001	2002
No person under the age of 21 may be sold any tobacco product.		

Responsible Retailers
CHECK I.D.
We Don't Sell Tobacco to Minors

December 2020

Maryland
DEPARTMENT OF HEALTH

Maryland Tobacco Retailer Quick Reference Guide



To comply with the laws, retailers and clerks must:

Know the Laws.

It is against the law to sell tobacco products to anyone under the age of 21. Federal fines can be in excess of $10,000.

Know the Steps to Take.

1. Ask for photo ID from everyone under 30.
2. Check to make sure all customers are at least 21.
3. Refuse to sell tobacco to everyone under 21.






www.NoTobaccoSalesToMinors.com

MILITARY ID





UNDER 21 DRIVER'S LICENSE (VER. 1)



UNDER 21 DRIVER'S LICENSE (VER. 2)



OVER 21 DRIVER'S LICENSE (VER. 1)



OVER 21 DRIVER'S LICENSE (VER. 2)



A Birthdate

Other state and government IDs may display birth dates differently than the above examples. Ensure all IDs are checked properly to remain in compliance with the law.

How to check an ID.

1. No ID. No Sale! Ask for a valid photo ID of every customer who is under age 30 and purchasing tobacco.
2. Check photo ID before getting the requested product.
3. Compare the ID photo to the customer. Does it match?
4. Check for fake IDs. Have the customer remove the ID from their wallet and check to make sure the ID is not tampered with (plastic peeling, smudges, and misaligned numbers).
5. Check the expiration date. An ID must be current and not expired to be valid.
6. Is the license vertical? In Maryland this means the customer is under 21. Check the "Under 21 Until" [date] to verify they are at least 21 before selling them tobacco.
7. Calculate and verify age.

How to calculate age.

If you are verifying the age of a customer, it is easiest to use the following method:

Add 20 to the year they were born, then **add 1**.

For example,
Birthdate on ID: 08-11-2003
Today's date: 10-01-2020

2003
+20
+1
2024

The customer will not be 21 until Aug. 11, 2024. Comparing today's date (10-01-2020) to the date the customer turns 21 (08-11-2024), you see that selling tobacco to this customer is illegal. You must refuse the sale.

Maryland
DEPARTMENT OF HEALTH

ID Guide

How to spot a fake ID

Here are some things to look for:

- **Date tampering.** The most altered areas on an ID include the birthdate, expiration date, and “Under18 Until” or “Under 21 Until” [date]. Make sure these dates have not been changed or altered in any way.
- **Look for imperfections.** Feel for raised or bumpy surfaces. Look for erasure marks, incorrect thickness, peeling lamination, smudged print, fuzzy numbers, and letters or numbers that have different fonts – especially the birthdate and expiration date.
- **Glue lines or pin holes.** Examine the ID under bright light to reveal glue lines or pin holes where bleach may have been injected.
- **Numbers match.** Check the front and back to make sure all ID numbers match.
- **Check watermarks.** Examine the ID to make sure any required watermarks or state seals are present.
- **Numbers out of line.** Turn the card 90 degrees to make sure important numbers are not out of line.
- **Photo plus physical stats.** Make sure the person looks like the photo on the ID. Check the height and weight to make sure there’s a reasonable match.

REMEMBER: When in doubt, don’t make the sale. You are NOT obligated to sell any tobacco product.

Responsible Retailers
CHECK I.D.
We Don’t Sell Tobacco to Minors

Maryland
DEPARTMENT OF HEALTH
November 2020

21 or none

As a tobacco retailer, you are required to check the identification of people under 30 years old before selling them tobacco products, including e-cigarettes/vapes. You must refuse to sell tobacco to those who are under 21.

Accept only a government-issued photo ID as proof of age for tobacco product sales. The ID should include a photo of the person, a physical description, and a date of birth showing that the person is at least 21 years old. To be valid, the ID must be current and not expired.

Any of the following forms of identification are considered acceptable:

- State-Issued Driver’s License
- State-Issued ID Card (issued to non-drivers)
- Passport
- Immigration Card
- Military ID Card

UNDER 21 DRIVER’S LICENSE (VER. 1)



UNDER 21 DRIVER’S LICENSE (VER. 2)



MILITARY (FRONT)



- A Birthdate
- B Expiration Date
- C Height
- D Weight
- E Ghost/Laser Image
- F Under 18 Until
- G Under 21 Until
- H Red Box for Under 21 (Version 1 only)
- I Tactile (Raised) Text (Version 2 only)

OVER 21 DRIVER’S LICENSE (VER. 1)



OVER 21 DRIVER’S LICENSE (VER. 2)



MILITARY (BACK)



How to check an ID

Follow these simple steps:

- ☑ **Check first.**
  Always ask for and check ID before getting the tobacco product off the shelf. Do not give or sell the product until you verify the customer is at least 21.
- ☑ **Make it a habit.**
  Follow the same steps each time you check an ID. This will prevent you from getting sidetracked by conversation.
- ☑ **Remove the ID.**
  Always have customers remove IDs from their wallets.
- ☑ **Check license expiration.**
  If the expiration date has passed, the card is not valid.
- ☑ **Look for the birthdate.**
  The ID must show that the person is at least 21 years old. Compare the birthdate on the ID to a calendar to determine when the customer can legally purchase tobacco.
- ☑ **Check photo and stats.**
  Does the person look like the photo on the ID? Also check height and weight to make sure there is a reasonable match.
- ☑ **Doubts? Ask for another.**
  If you have any doubts about the ID, ask for a second one. If a customer can't provide a second ID, refuse the sale.

Calculating their age

With the Tobacco 21 law, it is illegal to sell tobacco products to people under 21. So once you have an ID in your hand, how do you verify age?

It's easy with a Maryland license.

If the ID is vertical, the customer is under 21. There will also be an "Under 21 Until" (date) on the license. Compare this with the current date to determine if a sale is allowed.

Other ID

A customer hands you another form of ID or a driver's license that is not from Maryland. Do not assume a horizontal license from another state indicates the customer is over 21. Use the following method to calculate their age.

Add 20 to the year they were born, then add one.

Birthdate on ID: 08-11-2003

Today's date is: 10-01-2020

Birth year on ID= 2003
Add 20= 2023
Add 1 = 2024

```
 2003
+20
  +1
------
 2024
```

The customer will not be 21 until Aug. 11, 2024. Comparing today's date (10-01-2020) to the date the customer turns 21 (08-11-2024), you see that selling tobacco to this customer is illegal. You must refuse the sale.

How to refuse a tobacco sale

Be polite but firm. Once you've determined an underaged person is trying to purchase tobacco products, address the customer with a firm yet polite response.

Explain why. Tell the person why you can't sell the tobacco product.

Resist customer pressure. The customer might try to make you feel bad about not selling to them or provide excuses and reasons as to why you should sell them the product. Stand your ground and don't waiver – you are not required to sell any tobacco products, especially if you have any doubts.

Keep going. Continue checking out their other items. If they have nothing else to purchase, shift your attention to the next customer in line.

Get help. Don't be afraid to call your supervisor or manager if it becomes necessary.

What to say:
"I'm sorry, I can't sell tobacco products to anyone under 21. It's nothing personal – it's the law. I could lose my job or be fined a lot of money."

Valid reasons to decline a tobacco sale

- The ID photo does not match the customer.
- The ID doesn't have a date of birth (examples: school or employer-issued ID).
- The ID doesn't appear to be authentic.
- The ID shows the customer is underage.
- The ID has expired.

21 or none

CONGRATULATIONS!

YOU HAVE SUCCESSFULLY COMPLETED

THE MARYLAND TOBACCO RETAILER

ONLINE TRAINING.

Maryland
DEPARTMENT OF HEALTH

www.NoTobaccoSalesToMinors.com

Responsible Retailers
CHECK I.D.
We Don't Sell Tobacco to Minors

Bonnie S. Pearsall, Inspector, Kent Alcohol and Tobacco Enforcement
5/24/2022
County Commissioners Meeting

Item Summary:
2022 Licensing Update

ATTACHMENTS:
Description

Request for Waiver of Interest and Penalty Fees
5/24/2022
County Commissioners Meeting

Item Summary:
Response Letter

ATTACHMENTS:
Description

Procedures for Public Comment
5/24/2022
County Commissioners Meeting

ATTACHMENTS:

Description

Procedures for Public Comment

05.24.22 Public Comments Sign in Sheet

BOARD OF COUNTY COMMISSIONERS OF KENT COUNTY
PROCEDURES FOR PUBLIC COMMENT

In addition to public appearance, the meeting is also being held virtually, via teleconference and viewable on the County website at www.kentcounty.com/government.

It is our desire that everyone who wishes to comment be given a fair and uninterrupted opportunity to express their views to the County Commissioners during this public comment period.

- Comments will be limited to three (3) minutes in length.
- Comments longer than three (3) minutes will be required to be submitted in writing.
- The Board President will open the meeting to Public Comments, citizens are asked to state their name, address, and the topic of interest. Citizens are to ask that all views be expressed in a respectful and civil manner. The Board respects your desire and right to convey your message freely. We ask as a courtesy to the Board and our citizens that you respect the Commissioners' request to refrain from naming citizens and name calling when offering any critique.

The County staff will acknowledge each caller, in the order they called in, announce the last 4 digits of the phone number that was used to call in, and will ask the caller to unmute their phone allowing them to comment.

PUBLIC COMMENTS
SIGN IN SHEET
May 24, 2022

NAME **(please print)**	ADDRESS	TOPIC

Dick Story, Vice Chair, Economic and Tourism Development Commission
5/24/2022
County Commissioners Meeting

Item Summary:
Letter of Support

ATTACHMENTS:

Description

05.24.22 Dick Story, Vice Chair, Economic and Tourism Development Commission, Kenneth C. Holt, Secretary, DHCD, Main Street Historic Chestertown's Comprehensive Downtown Chestertown Master Plan

Kent County
MARYLAND

Economic and Tourism Development Commission

May 11, 2022

The Honorable Kenneth C. Holt
Department of Housing and Community Development
7800 Harkins Road
Lanham, MD 20706

Dear Secretary Holt:

It is with great pleasure that the Kent County Economic and Tourism Development Commission writes this letter of support. At its May 11, 2022, meeting, the Commission voted unanimously to send a letter of support for Main Street Historic Chestertown's grant request to fund a comprehensive Downtown Chestertown Master Plan. A master plan will take our downtown economic and tourism development and streetscape efforts to a new level.

This focus on our downtown is a logical and much-needed follow-up to the Town's municipal marina revitalization project, completed in 2019 with generous State support. As the Town and its partners will also soon be working on a Strategic Plan and updating its Comprehensive Plan, we see the Master Plan work to be beneficial and complimentary to our overall process.

Main Street Historic Chestertown's grant request will aid in funding Phase One of the Master Plan, which will engage a planning consultant to facilitate a multi-faceted public input and consensus building process that results in an articulated community and business district vision. A Needs Assessment and Recommendations Report will result, providing the foundation for all subsequent phases of the Master Plan process.

We fully support and look forward to working with Main Street Historic Chestertown in their work to develop a Downtown Chestertown Master Plan.

Sincerely,

Dick Story/jew

Dick Story
Vice Chair

cc: Kent County Commissioners

Robert Peoples, Water Supply Program, Maryland Department of the Environment
5/24/2022
County Commissioners Meeting

Item Summary:
Publication of Permit Decision

ATTACHMENTS:

Description

05.24.22, Robert Peoples, Water Supply Program, Maryland Department of the Environment, Water Appropriation and Use Permit No. KE2021S001(01) Publication of Permit Decision

Maryland
Department of
the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

May 13, 2022

RE: Water Appropriation and Use Permit No.: KE2021S001(01)
Publication of Permit Decision

Dear Property Owner, Public Official, Interested Person or Applicant:

On May 9, 2022, the Water and Science Administration (Administration) issued Water Appropriation and Use Permit No. KE2021S001(01) to Locust Grove Farm, LLC to appropriate and use an annual average of 79,500 gallons of water per day (gpd) and a maximum daily withdrawal of 1,152,000 gallons for crop irrigation. Water is to be withdrawn from one intake on Morgan Creek. The site is located at 10751 Augustine Herman Highway, Chestertown, Kent County, Maryland.

After examination and consideration of the documents received and evidence in the application file and record, the Administration has determined that the application meets the statutory and regulatory criteria necessary for issuance of a Water Appropriation and Use Permit. The Impact Analysis Summary used in reaching this determination is enclosed with this permit decision. A copy of Water Appropriation and Use Permit No. KE2021S001(01) is available upon request.

This is a final agency determination; there is no further opportunity for administrative review. The applicant or any person with standing who participated in the public participation process through the submission of written or oral comments may petition for judicial review in the Circuit Court in the County where the permitted activity is to occur. The petition for judicial review must be filed within 30 days of the publication of the permit decision. Please see the attached fact sheet for additional information about the judicial review process.

If you have any questions or need any additional information, please do not hesitate to contact me at (410) 537-3590.

Sincerely,

Robert Peoples
Water Supply Program

Enclosures

County Commissioners
Office
Date 5-18-22 LSC

Locust Grove, LLC
(Name of Applicant)

KE2021S001/01
(Application No.)

John J. Anthony
(Assigned WSA Project Manager)

April 29, 2022
(Date Form Completed)

IMPACT ANALYSIS SUMMARY

I. REASONABLENESS OF THE AMOUNT OF WATER REQUESTED IN RELATION TO THE ANTICIPATED LEVEL OF USE DURING THE PERMIT PERIOD.

The applicant requests to appropriate and use an annual average of 79,500 gallons of water per day (gpd) and a maximum daily withdrawal of 1,152,000 gallons for crop irrigation. Water will be withdrawn from one intake on Morgan Creek. Water demand is based on the type of crops to be irrigated, irrigated acreage, soil type, type of irrigation system to be used, and the capacity of the pump. The applicant plans to irrigate approximately 72 acres of grain corn (water demand = 12.9 inches) in sandy-loam soil, using a low-pressure center pivot system with a water loss factor of 15 percent. The maximum daily withdrawal was calculated by multiplying the pumping rate of 800 gallons per minute (gpm) by twenty-four hours. The proposed quantities are reasonable for the requested use.

II. REASONABLENESS OF THE IMPACT OF THE REQUESTED WITHDRAWAL ON THE RESOURCE.

The water intake is located within the tidal portion of Morgan Creek in Kent County. No flow-by conditions will be required for this withdrawal due to the tidal nature of the waterway. As recommended by the Department of Natural Resources, the permittee will be required by permit condition to ensure that the intake pipe is covered with a screen having a nominal mesh size of one millimeter and that the intake velocity does not exceed 0.5 feet/second in order to protect aquatic species. No unreasonable impacts to the resource are expected.

III. REASONABLENESS OF THE IMPACT OF THE REQUESTED WITHDRAWAL ON OTHER USERS OF THE RESOURCE.

There are currently three additional permitted users on Morgan Creek downstream of this location. No unreasonable impacts to other users are anticipated.

FACT SHEET
JUDICIAL REVIEW PROCESS

Legislation passed by the 2009 General Assembly changes procedures for certain permits issued by the Department, including water appropriation permits. The judicial review procedures took effect on January 1, 2010 and applies to final permit decisions issued on and after January 1, 2010.

Under pre-existing procedures, permit applicants and third parties with standing under Maryland law could challenge the issuance of a permit or the conditions of a permit through a request for a "contested case" adjudicatory hearing conducted by the Office of Administrative Hearings. Effective January 1, 2010, the "contested case" process no longer applies to final decisions on applications for these permits. Rather, permits can be challenged through a request for direct judicial review in the Circuit Court for the county where the activity authorized by the permit will occur. Applicants, and persons who meet standing requirements under federal law and who participated in a public comment process by submitting written or oral comments (where an opportunity for public comment was provided), may seek judicial review. Judicial review will be based on the administrative record for the permit compiled by the Department and limited to issues raised in the public comment process (unless no public comment process was provided, in which case the review will be limited to issues that are connected to the permit).

Who Has Standing?
Anyone who meets the threshold standing requirements under federal law and is either the applicant or someone who participated in the public participation process through the submission of written or oral comments, as provided in Environment Article § 5-204, Annotated Code of Maryland. The three traditional criteria for establishing standing under federal law are injury, causation, and redressability, although how each criterion is applied is highly fact-specific and varies from case to case. Further, an association has standing under federal law to bring suit on behalf of its members when its members would otherwise have standing to sue in their own right, the interests at stake are related to the organization's purpose, and neither the claim asserted nor the relief requested requires the participation of individual members in the lawsuit.

What is the Procedure for Seeking Judicial Review?
Petitions for judicial review of a final determination or permit decision subject to judicial review must be filed in accordance with § 1-605 of the Environment Article no later than 30 days following publication by the Department of a notice of final determination or final permit decision and must be filed in the circuit court of the county where the permit application states that the proposed activity will occur. Petitions for judicial review must conform to the applicable Maryland Rules of Civil Procedure (Title 7, Chapter 200).

To review the legislation follow the link below:
http://mgaleg.maryland.gov/2009rs/chapters_noln/Ch_650_sb1065T.pdf

American Rescue Plan Act (ARPA) Funds Spend Plan
5/24/2022
County Commissioners Meeting

ATTACHMENTS:

Description

5-17-2022 ARPA Fund Commissioner Report

FY22 AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
5/17/2022

AMERICAN RESCUE PLAN ACT FUND

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/31/2021	Water & Wastewater Fund	$ 275,000	Clariflocculator Replacement Project
9/21/2021	KC Local Management Board	112,800	Feed the Elderly Year 1
10/26/2021	Information Technology	67,429	AV System
10/26/2021	Information Technology	27,095	IT Software
12/14/2021	Information Technology	665,000	Neighborhood Grants & Infrastructure Grants Office of Statewide Broadband
1/11/2022	Water & Wastewater Fund	2,817	Change order #1 equipment and cabinet, Fairlee Clariflocculator Replacement Project
1/11/2022	Water & Wastewater Fund	90,642	Change order #2 Demo, aeration tower, Fairlee Clariflocculator Replacement Project
2/1/2022	Emergency Operations Center	14,087	A/V equipment in EOC-video conferencing
2/8/2022	Water & Wastewater Fund	110,065	SCADA Pump Station Monitoring
2/8/2022	Water & Wastewater Fund	57,500	Kent County Regional Wastewater Treatment Plant Feasibility Study-Millington/Rt 301
2/8/2022	Water & Wastewater Fund	52,910	Tolchester Wastewater Treatment Plant Influent Screen Replacement Project-design services
3/8/2022	KC Local Management Board	204,115	Feed the Elderly Year 2 and Year 3
3/22/2022	Water & Wastewater Fund	32,981	Worton WWTP influent lagoon-engineering-Design and bid services
AMOUNT OF FUNDS COMMITTED		**$ 1,712,441**	
AMOUNT OF ARPA FUNDS		**$ 3,766,777**	
BALANCE OF ARPA FUNDS REMAINING		**$ 2,054,336**	

Contingency and Use of Fund Balance Report
5/24/2022
County Commissioners Meeting

ATTACHMENTS:

Description

5-17-2022 Commissioner Report Contingency

FY22 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
May 17, 2022

CONTINGENCY

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/24/21	Kent County Health Department (KCHD)	$ 227,000	Hiring of (2) nurses and (2) nursing assistants for facilitate vaccination and testing clinic
9/7/21	Circuit Court	7,131	Replace carpet in Kent County Circuit Court project #BM 22-01
9/28/21	Building and Grounds	32,785	Exterior painting of the Kent County Courthouse and Kent County Government Center RFP No BM-22-02
10/5/21	Planning & Zoning	1,039	Permit fee waiver-Kent Attainable Housing, Inc. 24909 Lambs Meadow Road
10/12/21	Buildings/Grounds-Court House	40,852	HVAC split system-Court House
10/26/21	Water and Wastewater Fund	129,600	Water/Sewer allocation fees waiver for Kent County Society project in Worton (12/1/2020)
8/3/21	Buildings/Grounds-Court House	24,940	Asbestos Abatement - Court House, replacement of tiles, Clerk of Courts
11/30/21	Kent County Health Department (KCHD)	(227,000)	Move funding source to ARPA from Contingency
12/21/21	Information Technology	29,294	Hiring of staff for vaccination & testing clinic Replace Uninterrupted Power Supply (UPS)
1/18/22	Legal Counsel	20,000	Morgnec Road Solar Litigation expenses
1/25/25	Social Services	5,500	Lodging at Driftwood Inn to help the homeless during the month of February
2/15/22	Kent Ag Center, Inc	41,710	Complete Pavilion Project
3/22/22	Social Services	5,500	Lodging at Driftwood Inn to help the homeless during the month of March
3/22/22	Kent County Department of Social Services	2,660	Summer SNAP program
4/5/22	Accountability Office	4,500	Consultant for implementing Police Accountability Board
4/5/22	Village of Kennedyville	10,000	Village of Kennedyville - legal fees associated with transfer of unsold lots and open space
4/12/22	Information Technology	33,520	Cybersecurity Software and Hardware
4/12/22	Information Technology	2,234	Ransomware
4/19/22	Chestertown Garden Club	2,500	Mulch flower beds at Garnet Elementary School
5/3/22	Upper Shore Aging	38,000	Replacement of four air condition and heating
TOTAL		**$ 431,765**	
BEGINNING CONTINGENCY BUDGET		**$ 500,000**	
ENDING CONTINGENCY BALANCE		**$ 68,235**	

USE OF FUND BALANCE

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
6/22/2021	Sheriff's Office	$ 54,776	Body Cameras five year agreement
6/22/2021	University of Maryland Extension Office	$ 15,156	Increase FY22 Allocation-PTK positions salary increase
10/19/2021	Human Resources	$ 3,269	Transfer of current employee to HR Specialist
4/12/2022	Contingency	$ 100,000	Increase Contingency
TOTAL		**$ 173,201**	

USE OF FUND BALANCE

Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.