

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

May 17, 2022

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359,
Conference ID 754 270 798#

Public Notices

Agricultural Land Preservation District Hearing

Consent Items

#1 - Regular Session Minutes, May 10, 2022

#2 - Liquor Minutes, May 10, 2022

Special Class C Licenses

Historical Society of Kent County, Beer Only, May 28, 2022

Recognition

Kent County Learning Center

Recognition of 2022 Volunteer Tutors

Appointments

Kevin Hemstock, Mayor and Town of Millington Councilmembers

Discussion of Former Millington Elementary School Property

Departmental Appointments

Bill Mackey, Director, Planning, Housing, and Zoning

Maryland Environmental Service Intergovernmental Agreement Amendment

Human Resources Director

Emergency Services

911 Specialist I Vacancy

Public Works - Roads Division

MEO I Vacancy

County Administrator

Request for Waiver of Interest and Penalty Fees

Kent Alcohol and Tobacco Enforcement KATE

Sondra M. Blackiston, Clerk/KATE Manager

Request to Extend Privileges, Delivery

Public Comment/Media Review

Procedures for Public Comment

For Your Information

James F. Ports, Jr., Secretary, Maryland Department of Transportation

Road Safety Concerns

Rock Hall Village Businesses

Ribbon Cutting Event on May 20, 2022 from 4:00 - 6:00 p.m.

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

Closed Session

Thomas N. Yeager, County Attorney

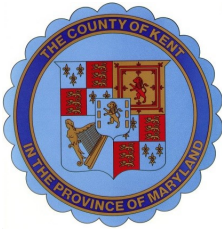
Personnel

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Building is Open for In-Person Attendance, for Remote Participation
Dial 1-872-239-8359, Conference ID 754 270 798#
5/17/2022
County Commissioners Meeting**



Agricultural Land Preservation District Hearing 5/17/2022 County Commissioners Meeting

ATTACHMENTS:

Description

05.17.22 Agricultural Land Preservation Districts, Redman Family Farm, Goose Chase Farm, B and K Family Farm, Harmony Crest Partnership



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

NOTICE OF PUBLIC HEARING

The County Commissioners of Kent County, Maryland will hold a Public Hearing on Tuesday, May 24, 2022, at 10:00 a.m. in the Kent County Commissioners' Hearing Room, R. Clayton Mitchell Jr., County Government Center, 400 High Street, Chestertown, Maryland. The agenda for the meeting will be published online at www.kentcounty.com/commissioners/meeting-agenda, 24 hours in advance of the meeting, and it will include a unique call-in number. Citizens are encouraged to participate in the Public Hearing and offer comments either by phone or by attending in person. If you require communication assistance, please contact the County Commissioners' Office at (410) 778-4600 and press 4 or visit Maryland Relay at www.mdrelay.org no later than May 23, 2022. The Public Hearing is scheduled for the purpose of discussing the voluntary creation of Agricultural Land Preservation Districts for the following:

Redman Family Farms, LLC, 8689 Bakers Lane (Map 36, Parcel 4 and 44)
Good Chase Farm, LLC, Edesville Road (Map 51, Parcel 36)
B and K Family Farm, LLC, 28260 Morgnec Road (Map 29, Parcel 8)
Harmony Crest Partnership, LLC, 28482 Lambs Meadow Road (Map 13, Parcel 78)
Harmony Crest Partnership, LLC, Kentmore Park Road (Map 6, Parcel 167)

The hearing is pursuant to the Code of Public Laws of Kent County, Chapter §171-5 Agricultural Preservation Districts.

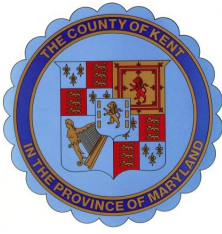
By order of:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Sondra M. Blackiston, Clerk

PUBLISH: KCN 05/12/22

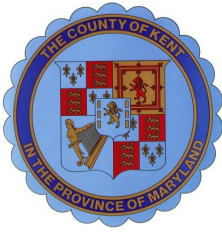
cc: Carla Gerber, Deputy Director, Planning, Housing, and Zoning
Property Owners



**#1 - Regular Session Minutes, May 10, 2022
5/17/2022
County Commissioners Meeting**

ATTACHMENTS:

Description



**#2 - Liquor Minutes, May 10, 2022
5/17/2022
County Commissioners Meeting**

ATTACHMENTS:
Description



Historical Society of Kent County, Beer Only, May 28, 2022
5/17/2022
County Commissioners Meeting

ATTACHMENTS:

Description

4823 Historical Society of Kent County, Application

4823

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer ~~X~~ Beer and Wine ~~()~~ Beer, Wine, and Liquor ~~()~~

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Historical Society of Kent County

Address P.O. Box 665, 301 High St, Chestertown, MD 21620

Type of Function Tea Party Beer Sales

Location of Function Corner of High St. and Court St, Chestertown

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or NO

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

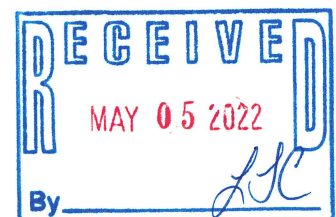
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) May 28, 2022.
Begin at: 09:00 End at: 17:00 and the applicant tenders herewith the sum of (\$ 5.00 Per Diem) (\$ 5.00) in payment for the license.

Please Select One:

~~()~~ Pick Up

X Mail Permit (will be mailed to above address)



9. Applicants

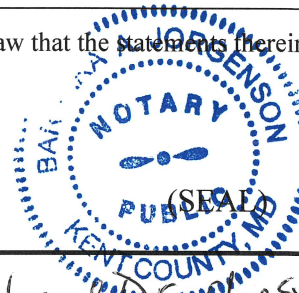
(1) Erik T. Gulbrandsen 23077 Old Fairlee Rd, Chestertown, MD 21620
Name Residence
43 years Secretary 410-371-0323
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 23d day of April, 2023, before the subscriber, a Notary of the State of Maryland, personally appeared Erik T Gulbrandsen the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

B. Jorgensen



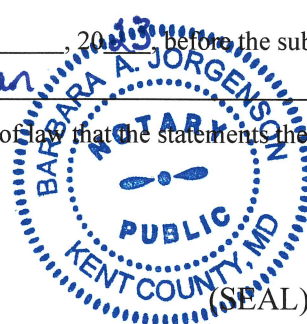
(2) Stephanie W. Gosman 8690 Orchard Dr, Chestertown, MD 21620
Name Residence
12 years Board member 410-703-3614
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 23d day of April, 2023, before the subscriber, a Notary of the State of Maryland, personally appeared Stephanie W Gosman the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

B. Jorgensen



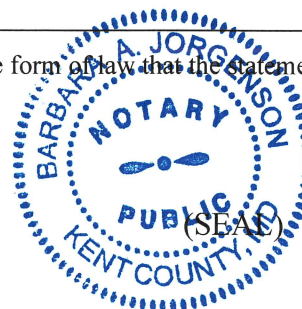
(3) Kurt B. Smith 409 Mallard Ct, Citon 21620
Name Residence
8 yrs Mbr. Mbr. Committee 248 229 3550
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 23d day of April, 2023, before the subscriber, a Notary of the State of Maryland, personally appeared Kurt B Smith the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

B. Jorgensen



**STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

W. Ingersoll Signature (s)

W. S. INGERSOLL Print Name

STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the 29th day of April, 2022,

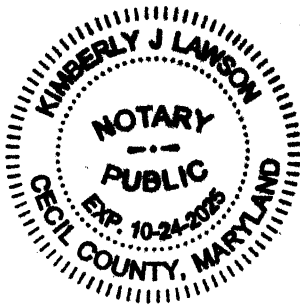
before the subscriber, a Notary of the State of Maryland, personally appeared _____

William Ingersoll and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.

K. J. Lawson

(SEAL)



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

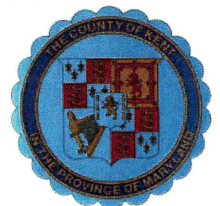
In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Historical Society of Kent County
Address P.O. Box 665, 301 High St., Chestertown, MD 21620
Name Erik T. Gulbrandsen Phone # 410-371-0323
(Please Print)
(Signature) Date 4/21/22





Kent County Learning Center
5/17/2022
County Commissioners Meeting

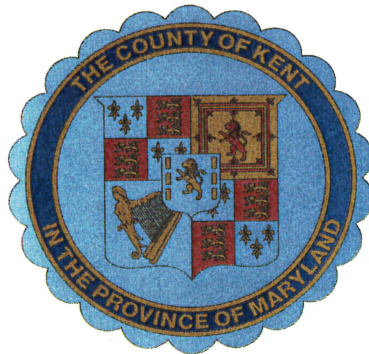
Item Summary:

Recognition of 2022 Volunteer Tutors

ATTACHMENTS:

Description

05.17.22 Kent County Learning Center Volunteer Tutors (All 25)



Certificate of Recognition

This is to certify that

Anna Hurd

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

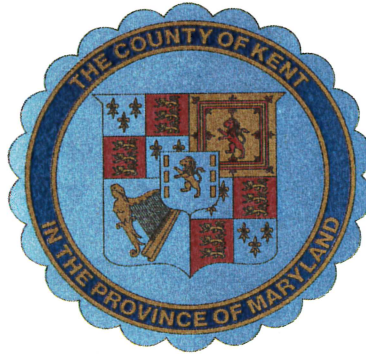
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Bill Trainor

is hereby recognized

for his dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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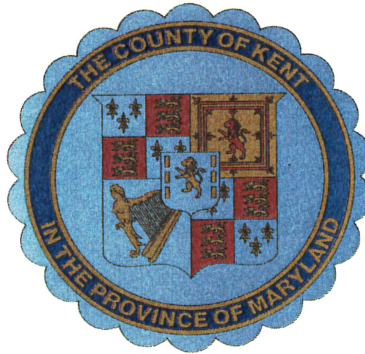
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Martha Bliss

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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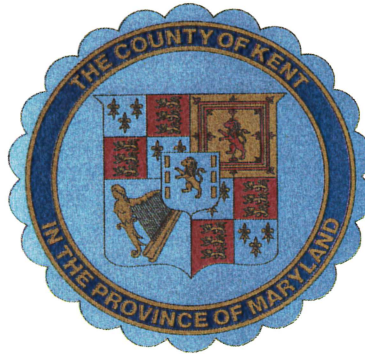
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Carol Kendall

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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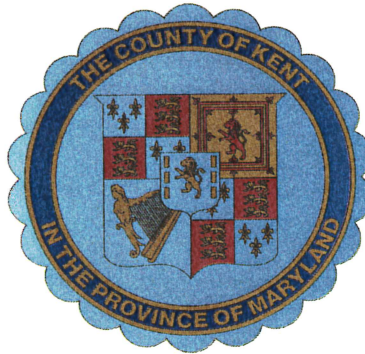
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Cindy Hayes

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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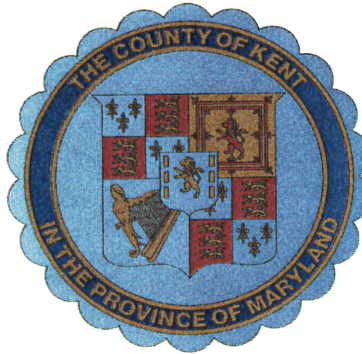
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Debbie Bergen

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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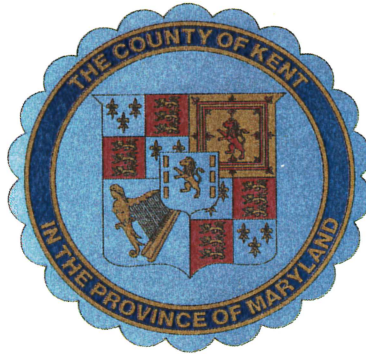
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Don Spagnolo

is hereby recognized

for his dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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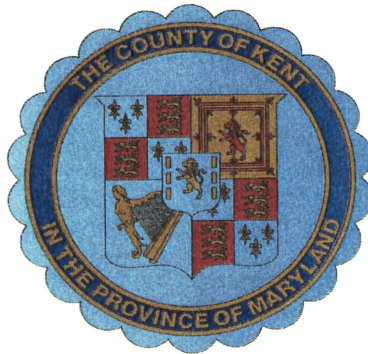
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Ed Lynerd

is hereby recognized

for his dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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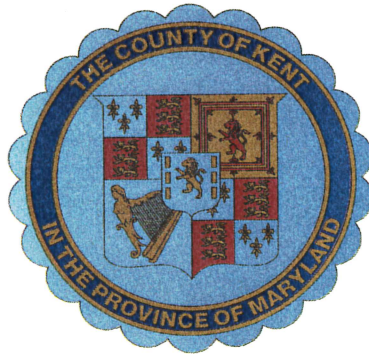
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Becky Glenn

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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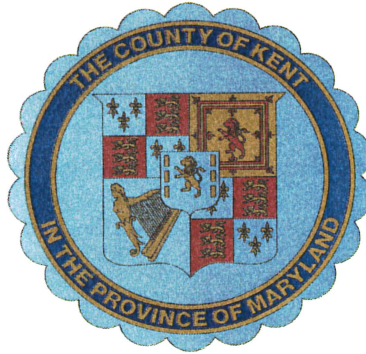
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Les Scanlon

is hereby recognized

for his dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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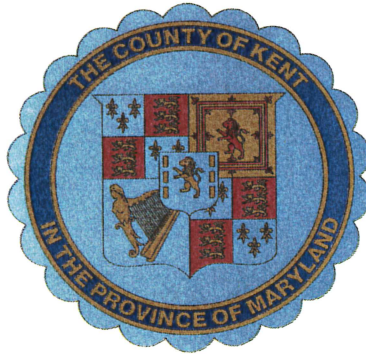
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Mary Etta Reedy

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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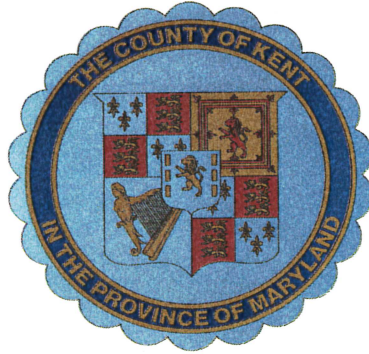
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Nancy Walls

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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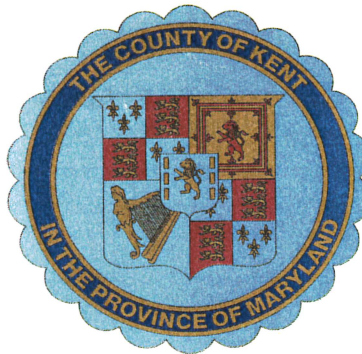
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Nia Kusske

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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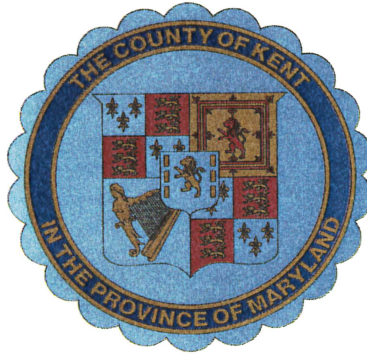
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Patti Nelson

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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P. Thomas Mason

P. Thomas Mason, President

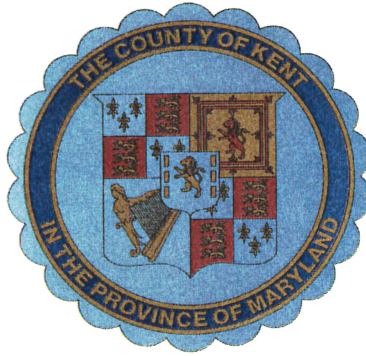
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Shirley Spagnolo

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

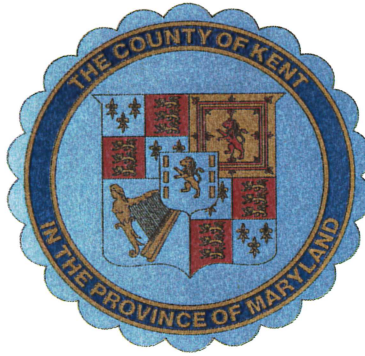
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Erlena Linthicum

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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OF KENT COUNTY, MARYLAND

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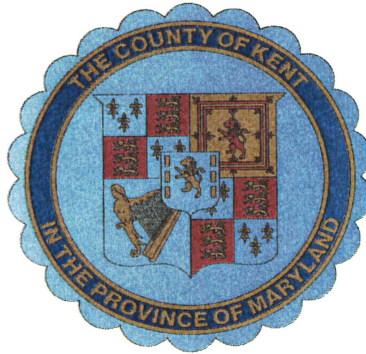
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Linda Morgan

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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OF KENT COUNTY, MARYLAND

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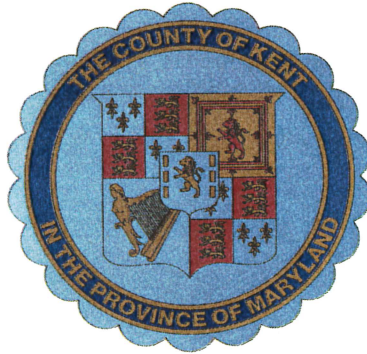
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Janine Nilson

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Becky Taylor

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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P. Thomas Mason, President

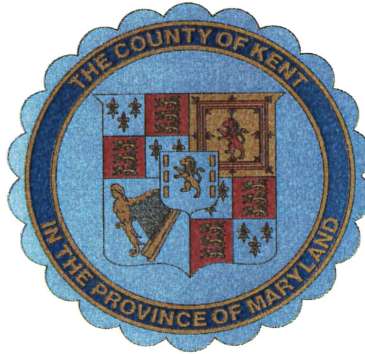
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Carol Trippe

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Karen Biddle

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

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P. Thomas Mason, President

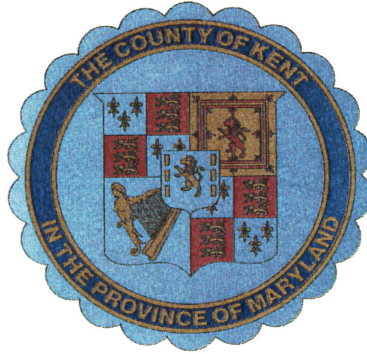
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Linda Buckle

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

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P. Thomas Mason, President

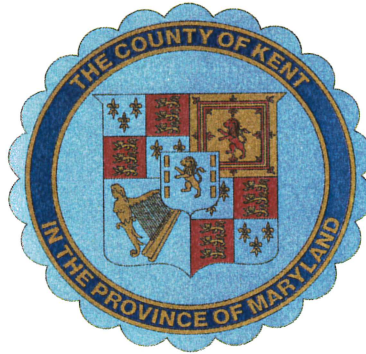
Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Jo Miller

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

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P. Thomas Mason, President

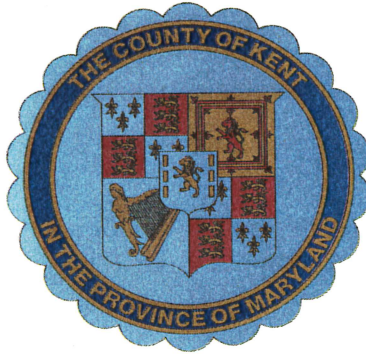
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Heather Brack

is hereby recognized

for her dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

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OF KENT COUNTY, MARYLAND

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P. Thomas Mason, President

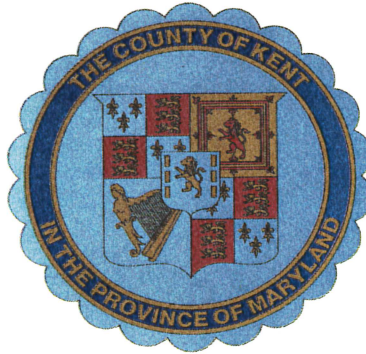
Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Certificate of Recognition

This is to certify that

Philip Cicconi

is hereby recognized

for his dedication to tutoring the students at the Rock Hall Elementary School. The pandemic expanded the achievement gaps which affected the disadvantaged students the hardest and your determination and efforts to help these students excel is commendable. Testing showed dramatic improvement in student achievement due to the hard work you put forward. Your dedication in helping the students at the Rock Hall Elementary School succeed in learning and becoming better students is recognized and greatly appreciated. Thank you for your time, energy, and devotion.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

May 17, 2022



Kevin Hemstock, Mayor and Town of Millington Councilmembers
5/17/2022
County Commissioners Meeting

Item Summary:

Discussion of Former Millington Elementary School Property



Bill Mackey, Director, Planning, Housing, and Zoning
5/17/2022
County Commissioners Meeting

Item Summary:

Kent County is responsible for the technical review of Stormwater Management (SWM) designs that are proposed on submitted plans and permits for projects within unincorporated areas. The County Commissioners have created a new position that will, among other things, review SWM. The hiring process for the position is currently underway, but the position has not been filled yet.

Over the last fiscal year (FY22), the Maryland Environmental Service (MES) has been performing the County's professional Stormwater Management reviews. Since the County is still in the hiring process for an engineer, an amendment to the contract with MES is proposed to continue reviews during the next fiscal year by MES until an engineer is hired.

A copy of the amendment is attached.

ATTACHMENTS:

Description

05.17.22 Amendatory Agreement Between Maryland Environmental Service and Kent County, MES Agreement No. 2-20-4-36, to Provide Engineering and Technical Services Regarding the County's Environmental Requirements

AMENDATORY AGREEMENT
BETWEEN
MARYLAND ENVIRONMENTAL SERVICE
AND
KENT COUNTY

(MES Agreement No. 2-20-4-36)

THIS AMENDATORY AGREEMENT, dated this 17th day of May, 2022, by and between the Maryland Environmental Service, a body politic and corporate constituting an instrumentality of the State of Maryland (hereinafter referred to as the ("Service")) and the Kent County (hereinafter referred to as the ("County")).

R E C I T A L S

WHEREAS, the parties entered into an Intergovernmental Agreement (hereinafter referred to as the ("Agreement")) dated July 2, 2020 for MES to provide timely engineering and technical services to the County on an as needed basis in order to help respond to the County's environmental requirements; and amended the Agreement on June 29, 2021 to extend the Agreement for six (6) months; and amended the Agreement on November 16, 2021 to extend the Agreement for six (6) months; and

WHEREAS, the County and the Service desire to amend the Agreement to extend the Agreement for twelve (12) months until the County resume the duties with their own forces; and

WHEREAS, both the MES and the County consent to enter into this AMENDMENT of the Agreement; and

NOW, THEREFORE, for and in consideration of the premises and agreements herein set forth, the parties hereto agree to amend the Agreement as follows:

I. AMENDMENT

1. MES shall continue to provide timely engineering and technical services to the County on an as needed basis for a period of twelve (12) months commencing on June 30, 2022.

**AMENDATORY AGREEMENT
MARYLAND ENVIRONMENTAL SERVICE and
KENT COUNTY
AGREEMENT I.D. NO. 2-20-4-36**

Page 2

2. The Certified Classification Payroll Roster FY22, which is attached hereto and incorporated herein, shall replace the Certified Classification Payroll Roster FY20, which was made part of the original executed Intergovernmental Agreement, dated July 2, 2020.
3. The term of work shall be extended from June 30, 2022 to June 30, 2023.

II. GENERAL

- A. Except as modified by this AMENDMENT, the provisions of the Agreement shall remain in full force and effect.
- B. This AMENDMENT shall inure to and be binding upon the parties hereto, their agents, successors and assigns.

IN WITNESS WHEREOF, the parties have caused this AMENDMENT to Agreement 2-20-4-36 dated June 11, 2021 to be executed and delivered as of the date first set forth above.

MARYLAND ENVIRONMENTAL SERVICE

Amanda Cooper
WITNESS

BY: William C. Kessel
WILLIAM C. KESSEL
MANAGER, AGREEMENTS ADMINISTRATION

**Approved as to form and legal
sufficiency this 5th day of**

May, 2022.

Sean L. Coleman
Assistant Attorney General

KENT COUNTY

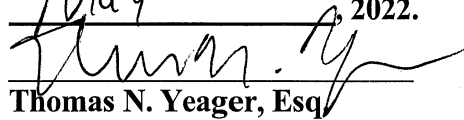
Lacey L. Cox 05/17/22
WITNESS

BY: P. Thomas Mason 05/17/22
NAME: Mr. P. Thomas Mason
TITLE: Commissioner President

**AMENDATORY AGREEMENT
MARYLAND ENVIRONMENTAL SERVICE and
KENT COUNTY
AGREEMENT I.D. NO. 2-20-4-36
Page 3**

Approved as to form and legal
sufficiency this 17th day of

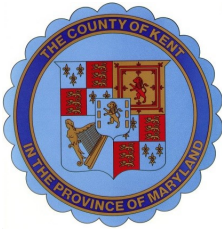
May, 2022.


Thomas N. Yeager, Esq.
County Attorney

MARYLAND ENVIRONMENTAL SERVICE

ENVIRONMENTAL MONITORING PAYROLL CLASSIFICATIONS FY 2023

CLASSIFICATION	HOURLY RATE
Surveyor	\$63.08
Senior Surveyor	\$81.25
Associate Engineer	\$64.53
Associate Engineer	\$70.10
Senior Survey Technician	\$54.79
Senior Engineer-Section Chief	\$126.45
Senior Engineer	\$146.51
Senior Engineer CWP	\$121.13
Senior Environmental Specialist GIS	\$57.86
Senior Environmental Specialist-Inspections	\$60.53
Senior Management Specialist	\$73.34
Deputy Division Chief	\$123.05
Division Chief	\$149.80



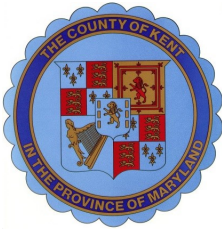
Emergency Services
5/17/2022
County Commissioners Meeting

Item Summary:

911 Specialist I Vacancy

ATTACHMENTS:

Description



Public Works - Roads Division
5/17/2022
County Commissioners Meeting

Item Summary:

MEO I Vacancy

ATTACHMENTS:

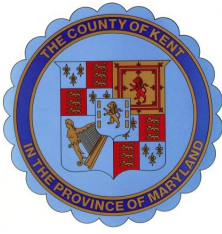
Description



Request for Waiver of Interest and Penalty Fees
5/17/2022
County Commissioners Meeting

ATTACHMENTS:

Description



Sondra M. Blackiston, Clerk/KATE Manager
5/17/2022
County Commissioners Meeting

Item Summary:

Request to Extend Privileges, Delivery

ATTACHMENTS:

Description

05.17.22 Sassy River Market, Request to Extend Privileges and-or Deliveries of Alcoholic Beverages for Off-Premises Consumption, Registration Form

05.17.22 Sassy River Market, Extended Privilege Education Form

4806 Sassy River Market II License

STATE OF MARYLAND, ALCOHOLIC BEVERAGE DIVISION
Kent County, Local Licensing Authority

REQUEST TO EXTENDED PRIVILEGES AND/OR DELIVERIES
OF ALCOHOLIC BEVERAGES FOR OFF-PREMISES CONSUMPTION

REGISTRATION FORM

TO THE KENT COUNTY BOARD OF LICENSE COMMISSIONERS, LICENSING
AUTHORITY FOR KENT COUNTY:

A request is made by the signers under the provisions of the Alcoholic Beverages Article:
Division I and Division II, Title 24, Kent County, providing for the sale and delivery of alcoholic
beverages. This privilege applies to Class A (package stores), Class B (restaurants), and Class D
(bars) and certain restrictions apply.

DATE 5/11/2021 LICENSE NO. # 4806

TRADE NAME SASSY RIVER MARKET

CORPORATE NAME SURAN GROUP LLC.

ADDRESS 120 East Cross Street Galeta MD 21635

PHONE NUMBER 4106485111 EMAIL SushilKhanna951@yahoo.com

SUSHIL KHANNA [Signature] MEMBER
NAME (Print) SIGNATURE TITLE

Return registration form by mail or email at KATE@kentgov.org

STATE OF MARYLAND, ALCOHOLIC BEVERAGE DIVISION
Kent County, Local Licensing Authority

EXTENDED PRIVILEGE EDUCATION FORM

ALCOHOL TO-GO PRIVILEGE:

1. Holders of a Class B or a Class D license may apply for permission to allow the holder to sell mixed drinks or cocktails, if authorized under its license, for off-premises consumption.
2. License holders must register and receive written authorization from the Board to take advantage of this privilege.
3. The seller must be certified in alcohol awareness training, such as T.I.P.S.
4. Alcoholic beverages sold for off-premises consumption must be purchased along with prepared food (other than prepackaged snacks).
5. The alcoholic beverage to-go containers must be closed with a cap, cork, seal, or lid with no holes for straws or sipping.
6. The individual purchasing the alcoholic beverage must be at least 21 years of age and provide valid identification as proof of age.
7. The Inspector will periodically and randomly check to ensure that all documents, logs, and ledgers are being maintained properly.
8. Prohibits sales after 11:00 p.m. in connection with this Extended Privilege.

ALCOHOL DELIVERY PRIVILEGE:

1. Holders of a Class A, Class B, and Class D license must register and receive written authorization from the Board to take advantage of this privilege.
2. The point of sale **must** take place in the retail establishment.
3. A licensed holder, or an employee of the licensed holder, may deliver an alcoholic beverage(s) to an individual who must be at least 21 years of age.
4. The alcoholic beverage(s) must be delivered by an individual having alcohol awareness training.
 - a. The delivery person must have proof of their alcohol awareness training in their possession.
5. The delivery person must confirm age of person to whom they deliver the alcohol to.
 - a. An Alcoholic Beverage Purchaser's Age Documentation Form must be completed.
 - b. A Log of the Alcoholic Beverage Purchaser's Age Documentation must be maintained at the licensed establishment and the manager must know its location.
6. Each alcoholic beverage sold for delivery is provided in the manufacturer's original sealed container or in a container with a closed cap, cork, seal, or lid with no holes for straws or sipping.
7. Sold or delivered not later than 11:00 p.m. in connection with this Extended Privilege.
8. The alcoholic beverage cannot be delivered to another licensed premises or to an address located outside of Kent County.

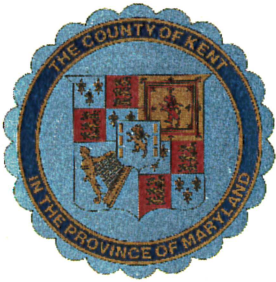
SUSHIL KHANNA Signature 5/11/2022
Name of Individual Trained, Signature, Date

SASSY RIVER MARKET
Name of Establishment

[Signature] 5/11/22
Alcoholic Beverage and Tobacco Inspector, Date

County Commissioners

Office
Date 05/11/22



No 4806

STATE OF MARYLAND
ALCOHOLIC BEVERAGE LICENSE
BOARD OF LICENSE COMMISSIONERS OF KENT COUNTY

CLASS A

Beer, Wine, Liquor X
Beer and Wine _____
Beer _____
Wine _____
Extended Privilege (EXPR) _____
BWLT-Tasting:
Beer, Wine, Liquor _____
Beer and Wine _____
Beer _____
Wine _____

CLASS B

Beer, Wine, Liquor _____
Beer and Wine _____
Beer _____
Bed and Breakfast (BWL) _____
Country Inn (BWL) _____
Brewery (B) _____
Wine Shop and Lounge (W) _____
Caterer's Privilege (CP) _____
Corkage Privilege (CKP) _____
Extended Privilege (EXPR) _____

CLASS C

Beer, Wine, Liquor _____
Corkage Privilege (CKP) _____

CLASS D

Beer, Wine, Liquor _____
Beer _____
Brewery (B) _____
Extended Privilege (EXPR) _____

THEATER VENUE

Beer, Wine, Liquor _____

This is to certify that:

Sushil Khanna, Member
Rashmi Khanna, Member

Corporate name:

Suran Group, LLC

is licensed by the STATE OF MARYLAND, to keep for sale and sell alcoholic beverages for the class indicated:

T/A: Sassy River Market II
Located: 120 East Cross Street
Galena, MD 21635

This license is issued under Authority of the Alcoholic Beverages Article of the Annotated Code of Maryland.

This license continues in force, unless revoked or suspended, until the last day of the month, **April 2023**

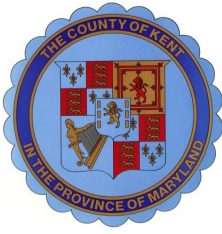
Cost of license: \$1,750.00 Issued the 22nd day of April, 2022 Registration No. 17172750

Patricia Mendez

Kent County Chief Finance Officer

Revised 11/21

A license holder shall frame the license under glass and display the license conspicuously in the licensed premises.



Procedures for Public Comment 5/17/2022 County Commissioners Meeting

ATTACHMENTS:

Description

Procedures for Public Comment

05.17.22 Public Comments Sign In Sheet

BOARD OF COUNTY COMMISSIONERS OF KENT COUNTY PROCEDURES FOR PUBLIC COMMENT

In addition to public appearance, the meeting is also being held virtually, via teleconference and viewable on the County website at www.kentcounty.com/government.

It is our desire that everyone who wishes to comment be given a fair and uninterrupted opportunity to express their views to the County Commissioners during this public comment period.

- Comments will be limited to three (3) minutes in length.
- Comments longer than three (3) minutes will be required to be submitted in writing.
- The Board President will open the meeting to Public Comments, citizens are asked to state their name, address, and the topic of interest. Citizens are to ask that all views be expressed in a respectful and civil manner. The Board respects your desire and right to convey your message freely. We ask as a courtesy to the Board and our citizens that you respect the Commissioners' request to refrain from naming citizens and name calling when offering any critique.

The County staff will acknowledge each caller, in the order they called in, announce the last 4 digits of the phone number that was used to call in, and will ask the caller to unmute their phone allowing them to comment.

**PUBLIC COMMENTS
SIGN IN SHEET
May 17, 2022**

NAME (please print)	ADDRESS	TOPIC
Capt Newberry		Bay Health



James F. Ports, Jr., Secretary, Maryland Department of Transportation
5/17/2022
County Commissioners Meeting

Item Summary:

Road Safety Concerns

ATTACHMENTS:

Description

05.17.22 James F. Ports, Jr., Secretary, Maryland Department of Transportation, David Foster, Mayor, Town of Chestertown, Chestertown Bypass and Maryland Route 514 Safety Concerns

May 4, 2022

The Honorable David Foster
Mayor
Town of Chestertown
118 N. Cross Street
Chestertown MD 21020

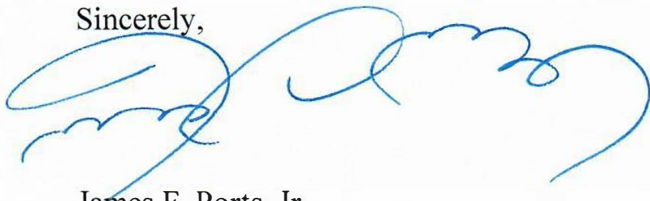
Dear Mayor Foster:

Thank you for contacting me regarding the Chestertown Bypass (MD-213) and pedestrian and bicyclist safety along MD 514 (Flatland Road). As Secretary of the Maryland Department of Transportation (MDOT), I appreciate the opportunity to respond.

Mr. Ken Fender, MDOT State Highway Administration (MDOT SHA) District 2 Engineer for the Upper Eastern Shore, will be the coordinating (MDOT) representative. Mr. Fender and his staff will be happy to meet with representatives of Chestertown to discuss both the bypass and the request to upgrade current conditions along MD 514 as it pertains to pedestrian and bicycle safety.

Thank you again for contacting me. I appreciate hearing from you. If you need further assistance, please do not hesitate to contact Mr. Fender at 410-778-3061 or via email at kfender@mdot.maryland.gov. Mr. Fender will be happy to assist you.

Sincerely,

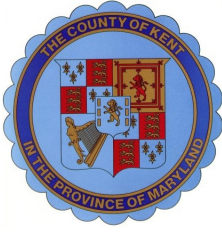


James F. Ports, Jr.
Secretary

cc: The Honorable Ronald H. Fithian, Kent County Commission
The Honorable Robert N. Jacob Jr., Kent County Commission
The Honorable Jay A. Jacobs, Maryland House of Delegates
The Honorable P. Thomas Mason, President, Kent County Commission
Mr. Ken Fender, District 2 Engineer, MDOT SHA
Mr. Assaye Gabre, Assistant District Engineer of Project Development, MDOT SHA
Tim Smith, P.E., Administrator, MDOT SHA

The Honorable David Foster
Page Two

bcc: Mr. Mitch Baldwin, Legislative Affairs Manager, Office of Policy & Research (OPR),
MDOT SHA
Ms. Samantha Biddle, Chief of Staff, MDOT
Ms. Pilar Helm, Director, Office of Government Affairs, MDOT
Mr. Mark Howard, Federal Legislative Manager, OPR, MDOT SHA
Mr. Samuel Kahl, Deputy Director, OPR, MDOT SHA
Mr. R. Earl Lewis, Jr., Deputy Secretary of Policy, Planning, and Enterprise Services,
MDOT
Mr. Sean Powell, Deputy Secretary of Operations and Homeland Security, MDOT
Mr. Jeff Stockdale, Federal Legislative Officer, MDOT
Richard Y. Woo, Ph.D., Director, OPR, MDOT SHA



Rock Hall Village Businesses 5/17/2022 County Commissioners Meeting

Item Summary:

Ribbon Cutting Event on May 20, 2022 from 4:00 - 6:00 p.m.

ATTACHMENTS:

Description

Rock Hall Village Businesses, Ribbon Cutting, The Greater Rock Hall Business Association and Main Street Rock Hall, printed



WELCOME &

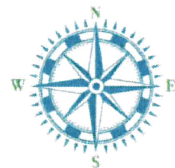
RIBBON CUTTING

**FOR ROCK HALL VILLAGE BUSINESSES
ON THE CORNER OF MAIN STREET AND RT. 20**

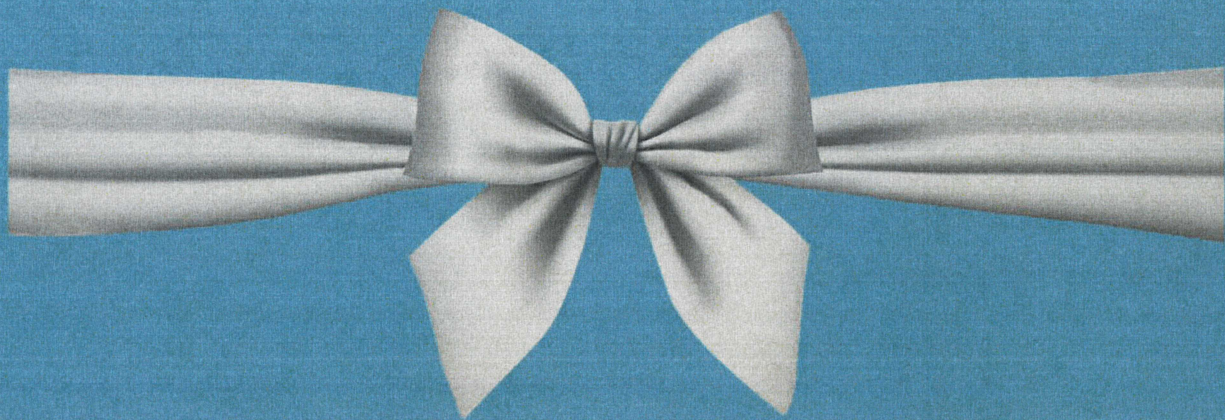
SPONSORED BY:



THE GREATER
Rock Hall Business
ASSOCIATION



MAIN STREET
ROCK HALL



Friday, May 20, 2022 ~ 4 - 6 pm
Networking * Live Music * Refreshments



American Rescue Plan Act (ARPA) Funds Spend Plan 5/17/2022 County Commissioners Meeting

ATTACHMENTS:

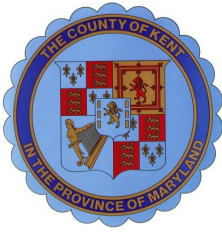
Description

5-10-2022 ARPA Fund Commissioner Report

**FY22 AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
5/10/2022**

AMERICAN RESCUE PLAN ACT FUND

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/31/2021	Water & Wastewater Fund	\$ 275,000	Clariflocculator Replacement Project
9/21/2021	KC Local Management Board	112,800	Feed the Elderly Year 1
10/26/2021	Information Technology	67,429	AV System
10/26/2021	Information Technology	27,095	IT Software
12/14/2021	Information Technology	665,000	Neighborhood Grants & Infrastructure Grants Office of Statewide Broadband
1/11/2022	Water & Wastewater Fund	2,817	Change order #1 equipment and cabinet, Fairlee Clariflocculator Replacement Project
1/11/2022	Water & Wastewater Fund	90,642	Change order #2 Demo, aeration tower, Fairlee Clariflocculator Replacement Project
2/1/2022	Emergency Operations Center	14,087	A/V equipment in EOC-video conferencing
2/8/2022	Water & Wastewater Fund	110,065	SCADA Pump Station Monitoring
2/8/2022	Water & Wastewater Fund	57,500	Kent County Regional Wastewater Treatment Plant Feasibility Study-Millington/Rt 301
2/8/2022	Water & Wastewater Fund	52,910	Tolchester Wastewater Treatment Plant Influent Screen Replacement Project-design services
3/8/2022	KC Local Management Board	204,115	Feed the Elderly Year 2 and Year 3
3/22/2022	Water & Wastewater Fund	32,981	Worton WWTP influent lagoon-engineering- Design and bid services
AMOUNT OF FUNDS COMMITTED		<u>\$ 1,712,441</u>	
AMOUNT OF ARPA FUNDS		<u>\$ 3,766,777</u>	
BALANCE OF ARPA FUNDS REMAINING		<u>\$ 2,054,336</u>	



Contingency and Use of Fund Balance Report 5/17/2022 County Commissioners Meeting

ATTACHMENTS:

Description

5-10-2022 Commissioner Report Contingency

**FY22 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
May 10, 2022**

CONTINGENCY			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/24/21	Kent County Health Department (KCHD)	\$ 227,000	Hiring of (2) nurses and (2) nursing assistants for facilitate vaccination and testing clinic
9/7/21	Circuit Court	7,131	Replace carpet in Kent County Circuit Court project #BM 22-01
9/28/21	Building and Grounds	32,785	Exterior painting of the Kent County Courthouse and Kent County Government Center RFP No BM-22-02
10/5/21	Planning & Zoning	1,039	Permit fee waiver-Kent Attainable Housing, Inc. 24909 Lambs Meadow Road
10/12/21	Buildings/Grounds-Court House	40,852	HVAC split system-Court House
10/26/21	Water and Wastewater Fund	129,600	Water/Sewer allocation fees waiver for Kent County Society project in Worton (12/1/2020)
8/3/21	Buildings/Grounds-Court House	24,940	Asbestos Abatement - Court House. replacement of files, Clerk of Courts
11/30/21	Kent County Health Department (KCHD)	(227,000)	Move funding source to ARPA from Contingency
12/21/21	Information Technology	29,294	Hiring of staff for vaccination & testing clinic Replace Uninterrupted Power Supply (UPS)
1/18/22	Legal Counsel	20,000	Morgnac Road Solar Litigation expenses
1/25/25	Social Services	5,500	Lodging at Driftwood Inn to help the homeless during the month of February
2/15/22	Kent Ag Center, Inc	41,710	Complete Pavilion Project
3/22/22	Social Services	5,500	Lodging at Driftwood Inn to help the homeless during the month of March
3/22/22	Kent County Department of Social Services	2,660	Summer SNAP program
4/5/22	Accountability Office	4,500	Consultant for implementing Police Accountability Board
4/5/22	Village of Kennedyville	10,000	Village of Kennedyville - legal fees associated with transfer of unsold lots and open space
4/12/22	Information Technology	33,520	Cybersecurity Software and Hardware
4/12/22	Information Technology	2,234	Ransomware
4/19/22	Chestertown Garden Club	2,500	Mulch flower beds at Garnet Elementary School
5/3/22	Upper Shore Aging	38,000	Replacement of four air condition and heating
TOTAL		<u>\$ 431,765</u>	
BEGINNING CONTINGENCY BUDGET		\$ 500,000	
ENDING CONTINGENCY BALANCE		<u>\$ 68,235</u>	
USE OF FUND BALANCE			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
6/22/2021	Sheriff's Office	\$ 54,776	Body Cameras five year agreement
6/22/2021	University of Maryland Extension Office	\$ 15,156	Increase FY22 Allocation-PTK positions salary increase
10/19/2021	Human Resources	\$ 3,269	Transfer of current employee to HR Specialist
4/12/2022	Contingency	\$ 100,000	Increase Contingency
TOTAL		<u>\$ 173,201</u>	
USE OF FUND BALANCE			
Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.			



Thomas N. Yeager, County Attorney
5/17/2022
County Commissioners Meeting

Item Summary:

Personnel

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.