

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

May 10, 2022

10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359,
Conference ID 704 687 38#

Public Notices

Alcoholic Beverage License Hearing

Hilco Inc. known as Brampton Inn Bed and Breakfast

Consent Items

#1 - Regular Session Minutes, May 3, 2022

#2 - Liquor Minutes, May 3, 2022

#3 - Closed Session Minutes, May 3, 2022

#4 - Environmental Operations Division

Two (2) DNR Waterway Improvement Fund Grant Applications

#5 - Betterton Still Pond Lions Club, Combined Gaming Devices, June 11, 2022

Special Class C Licenses

Dogwood Festival of Galena, Beer, Wine, and Liquor, May 14, 2022

Betterton Still Pond Lions, Beer and Wine, June 11, 2022

Appointments

Michael Sanderson, Executive Director, and Laura Price, Board President, Maryland
Association of Counties

2022 Legislative Session Review

Dr. Karen Couch, Superintendent and Alleesa Stewart, Supervisor of Finance, Kent County
Public Schools

Kent County Public Schools FY2023 Budget

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Departmental Appointments

Jamie Williams, Director, Economic and Tourism Development

Upper Shore Regional Council Micro Ag Grant Update

Jamie Williams, Director, Economic and Tourism Development

Enterprise Zone Certification for KEM Holdings, LLC

Human Resources Director

Marty Hale, Director, Human Resources
Correctional Officers' Pension System
Marty Hale, Director, Human Resources
Correctional Officers' Pension Systems Contributions

Public Works Director

Environmental Operations Division, Public Landings
Bayside Landing Park Marina Improvements

County Administrator

Madison Beres, Development and Communications Associate, Sultana Education
Foundation
Request for a Letter of Support
Wayne Darrell, Director, Emergency Services
Emergency Vehicle Operator Card

Kent Alcohol and Tobacco Enforcement KATE

Sondra M. Blackiston, Clerk/Kate Manager
Alcoholic Beverage License Updates

Public Comment/Media Review

Procedures for Public Comment

Contingency Fund

Contingency and Use of Fund Balance Report

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Building is Open for In-Person Attendance, for Remote Participation
Dial 1-872-239-8359, Conference ID 704 687 38#
5/10/2022
County Commissioners Meeting**



Alcoholic Beverage License Hearing 5/10/2022 County Commissioners Meeting

Item Summary:

Hilco, Inc. known as Brampton Inn Bed and Breakfast

ATTACHMENTS:

Description

05.24.22 Brampton Inn Bed and Breakfast Public Hearing Notice



Board of License Commissioners

P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member

NOTICE

Application has been made by: David R. Rinehart, President, and Hilari M. Rinehart, Secretary, representing Hilco, Inc., for a Class B, Country Inn, Beer, Wine, and Liquor License with Caterer's Privilege on the premises known as:

Brampton Inn Bed and Breakfast
25227 Chestertown Road
Chestertown, MD 21620

which shall authorize the holder thereof to sell Beer, Wine, and Liquor at retail, at the place therein described, for on-premises consumption. A hearing on the said application will be held by the undersigned in the County Commissioners' Hearing Room, R. Clayton Mitchell, Jr. Government Center, 400 High Street, Chestertown, MD on May 24, 2022, at 10:00 a.m. at which time any exceptions to the application will be heard.

By order of:

THE BOARD OF LICENSE COMMISSIONERS
FOR KENT COUNTY, MARYLAND

A handwritten signature in blue ink, reading "Sondra M. Blackiston".

Sondra M. Blackiston
Clerk

PUBLISH KCN 5/05/22, 05/12/22



**#1 - Regular Session Minutes, May 3, 2022
5/10/2022
County Commissioners Meeting**

ATTACHMENTS:

Description



**#2 - Liquor Minutes, May 3, 2022
5/10/2022
County Commissioners Meeting**

ATTACHMENTS:
Description



**#3 - Closed Session Minutes, May 3, 2022
5/10/2022
County Commissioners Meeting**

ATTACHMENTS:

Description



#4 - Environmental Operations Division

5/10/2022

County Commissioners Meeting

Item Summary:

Two (2) DNR Waterway Improvement Fund Grant Applications

ATTACHMENTS:

Description

05.10.22 Maryland Department of Natural Resources, Chesapeake and Coastal Service for Waterway Improvement and Infrastructure Application for Waterway Improvement Fund Grant, Service Contract, Public Landing Toilets

05.10.22 Boating Services, Waterway Improvement Fund – Abandoned Boat and Debris Removal Application and Project Agreement, Various Landings within Kent County, From 07.01.22 – 06.30.23



Larry Hogan, Governor
Boyd Rutherford, Lt. Governor
Jeannie Haddaway-Riccio, Secretary

**CHESAPEAKE AND COASTAL SERVICE (CCS)
CENTER FOR WATERWAY IMPROVEMENT & INFRASTRUCTURE
APPLICATION FOR WATERWAY IMPROVEMENT FUND (WIF) GRANT**

SERVICE CONTRACT (SC) GRANT

GRANT PERFORMANCE PERIOD July 1, 20 22 – June 30, 20 23.*

5K GRANT

GRANT PERFORMANCE PERIOD _____ – _____. (Not to exceed 1 year)**

APPLICANT INFORMATION

Applicant Name: County Commissioners of Kent County

Applicant Address: 400 High Street

Chestertown, MD 21620

Federal Tax Identification Number: 52-6000974

Review the [Waterway Improvement Fund Grants Manual](#) for more information

APPLICATION TYPE

[X] Service Contract (Maximum of \$15,000) [] 5K

PROJECT INFORMATION

Project Name: Service Contract – provide portable toilets at various Kent County public landings

Project Address (Street/City/Zip): Various Kent County public landings

County: Kent

CONTACT INFORMATION

Local Project Coordinator: Marty T. Holden Title: EOD Division Chief

Coordinator Address: 709 Morgnec Road, Suite 104, Chestertown, MD 21620

Phone: 410-778-7448 Ext: _____ Email: mholden@kentgov.org

I. PROJECT DESCRIPTION, SCHEDULE AND CURRENT STATUS

a. Service Contract Grants:

1. Number of boating facilities serviced: 14.
Name(s) of facility(ies): Green Point, Shipyard, Skinner's Neck, Quaker Neck, Long Cove, Cliffs City, Betterton, Turner's Creek, Green Lane, Ingleside, Bayside Landing Park, Bayside Bayside bulkhead, Broadneck, Bogles
2. Contract awarded: Yes _____ No X _____
(If yes, please provide bid tab/quotes and a copy of the executed contract)

b. 5K Grants: N/A

1. Provide a detailed project description (Attach any available site plans/drawings/photographs of proposed project): _____

2. Provide the project schedule below:

Phase	Start (Month/Year)	Completion (Month/Year)	Percent Completion
Planning			
Design			
Bidding			
Construction			

3. Have all necessary permits been obtained? Yes _____ No _____ N/A _____
If no, provide status: _____

II. PROJECT FUNDING

a. Identify the Project Funding Sources for your project in the tables below:

WIF Funding Request	Amount
TOTAL AMOUNT REQUESTED	<u>x.10,000.00</u>

Other Funding	Amount	Funds Secured?
Applicant		☐ Yes ☐ No
U.S. Army Corp of Engineers		☐ Yes ☐ No
Federal USFWS		☐ Yes ☐ No
Other:		☐ Yes ☐ No
Other Funding Total	<u>y.</u>	Total of all Prior and Additional Funding Sources

Source Total (x. + y.)	\$	Total should match the Budget Total in II.b.
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b. Identify the cost-breakout of the budget (Total Project Cost) in the table below:

Project Funding Use(s)	Amount	Are WIF Grant Funds Requested?	Is this line item already funded by an "Other Funding" source?
Service Contract	10,000.00	☒ Yes ☐ No	☐ Yes ☒ No
A/E Design		☐ Yes ☐ No	☐ Yes ☐ No
A/E Construction Management		☐ Yes ☐ No	☐ Yes ☐ No
Construction		☐ Yes ☐ No	☐ Yes ☐ No
Other:		☐ Yes ☐ No	☐ Yes ☐ No
Total Project Cost	\$10,000.00	Total should match the Source Total in II.a.	

* Service contract grants provided for sanitary services at publicly owned boating facilities are limited to a maximum of nine (9) months per boating season (March 1st – November 30th). Reimbursements will be made on a FY basis (Jul-Nov, Mar-Jun). This does not affect DNR sponsored projects such as marine sewage pumpout stations. **Grant balances not disbursed 2 months after the end of the FY are subject to immediate reversion by DNR.**

** The Department may expend a total of \$125,000 each fiscal year, for a total of (25) grants not exceeding \$5,000 each. Projects including, but not limited to, minor construction, repair and navigation at public boating facilities will be considered for 5k grant(s) and should be ready to proceed to construction. **Grant balances not disbursed after one year are subject to immediate reversion unless an extension is granted by the administration.**

.....

I CERTIFY THAT I AM AN AUTHORIZED OFFICIAL PERMITTED TO SIGN AND SUBMIT THIS APPLICATION ON BEHALF OF THE APPLICANT. I FURTHER CERTIFY THAT ALL INFORMATION IN THIS APPLICATION AND THE ATTACHED MATERIALS ARE TRUE AND CORRECT.

Name: P. Thomas Mason Title: President, County Commissioners
Authorized Official Signature: P. Thomas Mason Date: 05/10/22

.....

GENERAL INFORMATION FOR APPLICANTS

- All necessary federal, state and local permits and approvals must be secured prior to start of construction.
- All plans, specifications and proposed changes must be submitted for review and approval by the Program.
- The Applicant will prepare a tabulation of bids (if applicable) and/or other method of procurement and submit same to the DNR with comments and recommendations **prior to the award** of any contract.
- Projects that involve the construction, demolition, installation, alteration, repair, or salvage activities located in, on, over, or under State or private tidal wetlands must be performed by a licensed Marine Contractor. Information can be found at [Maryland Dept of Environment \(Licensed Marine Contractors\)](#).
- The Applicant agrees to operate and maintain the proposed project. Future maintenance funds are not guaranteed by the DNR.

APPLICATION SUBMISSION

Submit one (1) signed original of the complete application, attachments and all supporting documents to:

Ms. Carla Fleming, Director
Center for Waterway Improvement & Infrastructure
Chesapeake & Coastal Service
Maryland Department of Natural Resources
Tawes State Office Building
580 Taylor Ave., E-2
Annapolis, MD 21401

Boating Services
Waterway Improvement Fund - Abandoned Boat and Debris
Application & Project Agreement

1. APPLICANT NAME: Kent County Commissioners	Federal ID # 52-6000974		
2. PROJECT TITLE: Abandoned Boat/Debris Removal			
3. COUNTY / MUNICIPALITY: Kent County			
4. LEGISLATIVE DISTRICT: 36			
5. PROJECT LOCATION (Street Address or Lat/Long): Various landings within Kent County			
6. PROJECT DESCRIPTION Provide Detailed Project Description (Attach any available site plans/photographs of proposed project): Removal of abandoned boats/debris from public landings			
8. TOTAL ESTIMATED PROJECT COST	\$ 10,000		
9. AMOUNT OF WATERWAY FUNDS REQUESTED	\$ 10,000	<i>(Maximum amount to be reimbursed by DNR for <u>this specific grant only</u>)</i>	
10. LOCAL PROJECT COORDINATOR:			
Marty T. Holden		Environmental Operations Division Chief 410-778-7448	
(Print Name)		(Print Title)	
709 Morgnec Road, Suite 104		Chestertown MD 21620	410-778-7424
(Address)		(City)	(State) (Zip) (Fax Number)
mholden@kentgov.org			
(E-mail address)			
11. PROJECT PERIOD: (This grant only. Not to exceed one (1) year.)		FROM: 7/1/22	To: 6/30/23
		Total Project Cost: \$ 10,000	
12. DETAILED PROJECT STATUS/JUSTIFICATION:			
A. Will project expand/improve public boating access? If yes, explain. N/A			
B. Will project improve/enhance boating safety? If yes, explain. Yes – Removing obstructions and debris from the waterways			
C. Status of federal/state/local permits (Check Appropriate Permits/Approvals where Applicable)? Attach all approved permits: N/A State Wetland License ____ Corps of Engineers Permit ____ Critical Areas ____ Water Quality Cert. ____ If all required permits are not available, provide further explanation (i.e. schedule to obtain permits, etc):			

D. Is this the continuation of a current or phased project? (check one) Yes ____ No x If yes, explain.

E. Additional justification for project (attach additional page if necessary)

N/A

13. The applicant's department and any other individuals involved with the Abandoned Boat and Debris Program must comply with the eligibility requirements, bid process, terms & conditions, law, necessary reimbursement documentation, and other important information related to this Program found on the following website:
<http://dnr.maryland.gov/boating/abandonedboats.asp>

14. **Terms and Conditions:** In submitting this Project Proposal, the Grantee hereby accepts the Terms and Conditions set forth in the State Boat Act (Section 8-721, Section 8-722, and Section 8-725.1) and the following:

- A. The applicant will not discriminate against any person on the basis of race, color, creed or national origin, in the use of any property or facility acquired or developed pursuant to this proposal.
- B. The design, construction, and management of the project will be by or under the supervision of the Grantee in accordance with the latest edition of the Waterway Improvement Fund Grants Manual. All necessary Federal, State and local permits and approvals must be secured by said Grantee prior to start of construction.
- C. Plans and Specifications, including all contract documents and any subsequent changes, must be completed by a Maryland Registered Professional Engineer unless approved otherwise in advance by the Waterway Improvement Program. In addition, all plans, specifications and proposed changes must be submitted for review and approval by the Program.
- D. The Grantee will publicly advertise the project for bids or use other procurement method approved in advance by the Department of Natural Resources (DNR). Proposals will be received and compiled by the Grantee involved. DNR reserves the right to have a representative present at the bid opening.
- E. Project contracts with a value of \$500,000 or more for which the State provides 50% or more of the funding will be advertised as prevailing wage contracts (COMAR 21.11.11).
- F. The Grantee will prepare a tabulation of bids and/or other method of procurement as per condition "D" referenced herein and submit same to the Department of Natural Resources with comments and recommendations prior to the award of any contract.
- G. The Grantee must submit invoices and a copy of paid canceled check(s) or certification that payment has been made for reimbursement of the State's share of the project to the Department of Natural Resources upon completion of the project.
- H. The Grantee will post the project, in a prominent location, as a "Public Facility" and, will place a permanent sign, approved by the Department, acknowledging project funding by the Waterway Improvement Fund.
- I. If a fee is to be charged for use of the facility, the Grantee must obtain prior approval from the Department of Natural Resources. All Maryland registered boaters will have equal access to State funded boating facilities.
- J. The Grantee agrees to operate and maintain the proposed project. Future maintenance funds are not guaranteed by the Department of Natural Resources.
- K. Any project funded in whole or in part with Waterway Improvement Fund grants must remain available and open for use by the general boating public. The Department must approve changes in use of a project before it is removed from public access and use, such as through sale, donation, or commercial use of the facility. If approved, the Grantee must replace the project with a facility open to the general boating public with equal value at the nearest approved location, at no cost to the Department. The Grantee may be required to repay the Department for the current value of the project in proportion to the total cost of the project paid by the State. The Department may require two independent appraisals to determine the amount to be reimbursed to the Waterway Improvement Fund.
- L. All projects must be in compliance with the Forest Conservation Act of 1991 and the Maryland Economic Growth, Resource Protection, and Planning Act of 1992 prior to the reimbursement of any State funds.
- M. The Department of Natural Resources reserves the right to revert any unexpended or unencumbered balance from this grant not used during the project period specified in this application. Grant projects one year or older are subject to immediate reversion by DNR.
- N. Projects financed through State bonds must be approved by the State Board of Public Works prior to the reimbursement of any State funds.
- O. The Grantee, agrees that it will if necessary, unless previously approved by DNR:
 - 1) Provide, without cost to the State of Maryland, all necessary lands, easements, rights-of-way, and dredge disposal site(s) required for project;
 - 2) Hold and save the State of Maryland free from damages that may result from the construction of the project;
 - 3) Accomplish, without cost to the State of Maryland, alterations and relocations as required in sewer, water supply, drainage and other utility facilities; and
 - 4) Will assure that the facility will be designed and constructed for persons with disabilities pursuant to the Annotated Code of Maryland and the Americans with Disabilities Act (ADA).
- P. Department of Natural Resources will only reimburse the cost of grant projects approved in writing by the Department.
- Q. All press releases and grant related events shall be coordinated with DNR Boating Services.
- R. The Grantee is, to the fullest extent permitted by law, responsible for all damage to life and property due to its activities, or those of its agents, employees, sub-grantees or sub-contractors, in connection with its performance under this Agreement, and is responsible for all work, both permanent and temporary, until all services under this Agreement are declared accepted by the Department.

The Grantee shall, to the fullest extent permitted by law, indemnify and save harmless and defend the Department and all of its representatives from all suits, actions, or claims of any character, brought on account of any injuries or damage sustained by any person or property in consequence of any work performed under this Agreement, either by the Grantee or any sub-contractor, sub-grantee, agents, employees, or representatives. This responsibility is not to be deemed as a waiver of any immunity which may exist in any action against the Department.

S. The performance of work under this Project Agreement may be terminated by the Department in accordance with this clause in whole, or from time to time in part, whenever the Department shall determine that such termination is in the best interest of the Department. The Department will pay all reasonable costs associated with this Agreement that the Grantee has incurred up to the date of termination and all reasonable costs actually incurred by the Grantee and directly associated with termination of the Grant Agreement.

Revised February 2014

GRANTEE AUTHORIZATION

As the authorized representative of this Political Subdivision, I have read the terms of the "Project Agreement and Terms & General Conditions" of this Waterway Improvement Fund Application and Project Agreement, and Kent hereby agrees to abide by the terms, conditions, and reimbursement checklist. (County/Municipality/Organization)

P. Thomas Mason

P. Thomas Mason

President, Kent County Commissioners

05/10/22

(Signature)

(Print Name)

(Print Title)

(Date)

Forward request to:

**Department of Natural Resources
Boating Services Unit
Abandoned Boat and Debris Program
303 Marine Academy Drive
Stevensville, MD 21666**

phone: 410-643-6521

fax: 410-643-2341



**#5 - Betterton Still Pond Lions Club, Combined Gaming Devices, June
11, 2022
5/10/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

6-2022 Betterton Still Pond Lions Club, Combined Gaming Devices, June 11, 2022, Application

Permit#

6-2022

MULTIPLE GAMING DEVICE AND RAFFLE PERMIT APPLICATION

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Name of Organization:	Betterton Still Pond Lions Club		
Address of Organization:	11389 Orienville Lane Worton MD 21678		
Telephone:	(413) 282-5135		
Is the organization formed or located in Kent County?	Yes		
Does the organization serve the residents of Kent County?	Yes		
Is this organization tax exempt under the provisions of the Internal Revenue Code?	Yes		
Tax Exempt Number:	23-7335613		

Person responsible for complying with permit regulations and requirements:

Name: Charlie Gloyd
Address: 11389 Orienville Lane Worton MD 21678
E-Mail:
Telephone: (413) 282-5135

Type of permit sought: () Raffle Only ☒ Combined gaming devices used in a single fund-raising event

Location address of fund-raising affair:

Betterton Fire Hall
Main Street
Betterton MD, 21610

Are these premises owned, leased, or regularly occupied by the organization named above? Yes ☒ No

Date(s) of fund-raising: 6/11/2022

Date and Time of Drawing: ~~5:30~~ 6/11/2022 Begin at: 5:30pm End at: 10:30pm

If you are seeking a permit authorizing only a raffle that is not conducted in combination with other gaming activity, please sign below.

If, however, you are seeking to conduct a fund-raiser using more than one gaming activity in a single event, please complete the following page.

Signature of person completing this application: [Signature]

Please Select One:

☐ Pick Up☒ Mail Permit (will be mailed to person responsible)

Pursuant to the provisions of the Annotated Code of Maryland, Criminal Law §§ 13-1701 to 13-1706.

Check the gaming devices to be used at this fund-raising event to award merchandise or cash prizes:

☒ Raffles	☐ Chance books	☐ Paddle Wheels
☐ Wheels of fortune	☐ Card games	☐ Lotteries

☒ Other Video Horse Race

Will this fund-raiser be managed and operated only by individuals domiciled in Kent County? ☒ Yes ☐ No

If no, please explain circumstances:

Will alcoholic beverages be served or available for purchase at this fund-raising event?

☒ Yes ☐ No

Is the organization a religious organization?

Yes ☒ No

If yes, has it conducted services regularly in Kent County for at least three (3) years?

Yes ☐ No ☒

Where are services conducted and how often?

What percentage of funds derived from the multiple gaming devices will be spent or donated to:

34 % Civic 33 % Charitable 33 % Educational

Name, address and telephone of person completing application:

Charlie Gloyd
11389 Viewmont Lane
Worton MD 21678
443 282 5135

Signature of person completing application:

Charlie Gloyd



**Dogwood Festival of Galena, Beer, Wine, and Liquor, May 14, 2022
5/10/2022**

County Commissioners Meeting

ATTACHMENTS:

Description

4822 Dogwood Festival of Galena, Application

4822

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: ☐ Beer ☐ Beer and Wine ☐ Beer, Wine, and Liquor ☒

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Dogwood Festival of Galena

Address 101 S Main St Galena MD 21635

Type of Function Street Festival

Location of Function Galena, MD

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? ____ Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

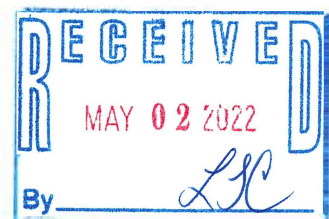
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) May 14, 2022
Begin at: 10am End at: 3pm and the applicant tenders herewith the sum of (\$ 25.00 Per Diem) (\$ 25.00) in payment for the license.

Please Select One:

☒ Pick Up

☐ Mail Permit (will be mailed to above address)



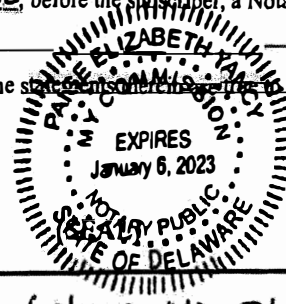
9. Applicants

(1) Tyler Carpenter 105 Boxwood Ln Galena MD 21635
Name Residence
5 yrs 302 535 7571
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 26 day of April, 2022, before the subscriber, a Notary of the State of Delaware, personally appeared Tyler Carpenter the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

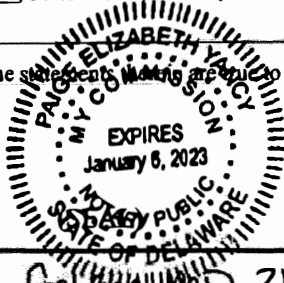


(2) Regan Craig 32020 Griffith Dr. Galena, MD 21635
Name Residence
20 yrs 410-708-3415 Regan R Craig
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 26 day of April, 2022, before the subscriber, a Notary of the State of Delaware, personally appeared Regan Craig the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

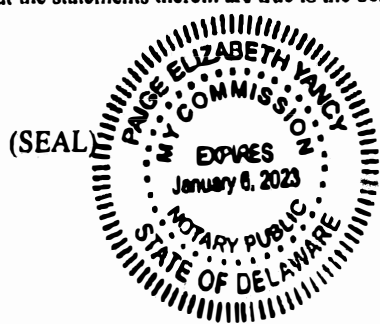


(3) Caralisa Carpenter 105 Boxwood Ln Galena MD 21635
Name Residence
3 yrs 302 943 5247
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

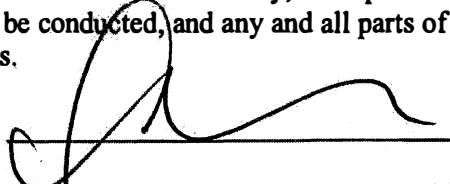
This certifies, that on the 26 day of April, 2022, before the subscriber, a Notary of the State of Delaware, personally appeared Caralisa Carpenter the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

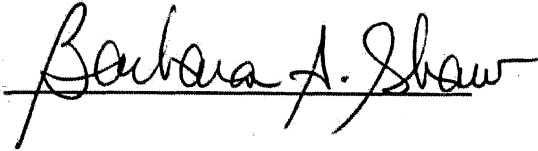
(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

 Signature (s)
Mayor John Carroll Print Name

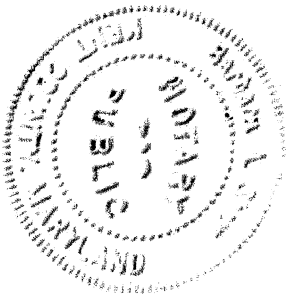
STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the 27th day of April, 2022,
before the subscriber, a Notary of the State of Maryland, personally appeared _____
John T. Carroll, Jr. and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.



(SEAL)



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

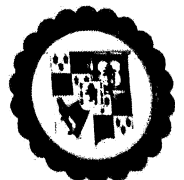
Cost of a Special Class "C" Per Diem License: Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00. Make checks payable to: The County Commissioners of Kent County, along with the completed application.

Name of organization, club, etc. Daywood Festival of Galena Inc

Address 101 S Main St Galena MD 21635

Name Tyler Carpenter Phone # 302 635 7571
(Please Print)

[Signature] Date 4/26/2022
(Signature)





Betterton Still Pond Lions, Beer and Wine, June 11, 2022
5/10/2022
County Commissioners Meeting

ATTACHMENTS:

Description

4821 Betterton Still Pond Lions Club, Application

4821

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine (✓) Beer, Wine, and Liquor ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Betterton/Still Pond Lions
 Address 11389 Orieville Lane, Worton, MD 21678
 Type of Function Video Horse Race Fundraiser
 Location of Function Betterton Fire Company

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? No
 Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) June 11, 2022
Begin at: 5:30 pm End at: 10 pm and the applicant tenders herewith the sum of (\$____ Per Diem) (\$____) in payment for the license.

Please Select One:

() Pick Up

(✓) Mail Permit (will be mailed to above address)



9. Applicants

(1) Charles A. Gloyd 11389 Uricville Lane, Worton 21678
Name Residence
30 years King Lion 443 282 5135
Length of Residence in Kent Co. Committee Title Phone No. Charles A. Gloyd
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of April, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Charles Gloyd the applicant(s) named in the a foregoing application, and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

[Signature]

(SEAL)

(2) Nancy Fox 12899 Still Pond Rd Still Pond, MD
Name Residence
35 years VP Lion 410-739-5409
Length of Residence in Kent Co. Committee Title Phone No. Nancy Fox
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of April, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Nancy Fox the applicant(s) named in the a foregoing application, and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

[Signature]

(SEAL)

(3) Terry Rabinowitz 12804 Still Pond Rd Still Pond MD
Name Residence
43 years VP 443 480-6706
Length of Residence in Kent Co. Committee Title Phone No. Terry Rabinowitz
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of April, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Terry Rabinowitz the applicant(s) named in the a foregoing application, and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

[Signature]

(SEAL)

STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

Bruce W. Owens Signature (s)

BRUCE W. OWENS Print Name

STATE OF MARYLAND, Kent:

THIS CERTIFIES, that on the 6th day of April, 2022,
before the subscriber, a Notary of the State of Maryland, personally appeared Bruce Owens
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

[Signature]

(SEAL)

The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

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5. The person(s) responsible for the function must see that order and decorum are kept at all times.
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7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

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Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Betterton/Still Pond Lions

Address 11389 Urreville Lane, Worton, MD 21678

Name Charles A. Gloyd Phone # 443-282-5135
(Please Print)

Charles A. Gloyd Date 04/06/2022
(Signature)





**Michael Sanderson, Executive Director, and Laura Price, Board
President, Maryland Association of Counties**

5/10/2022

County Commissioners Meeting

Item Summary:

2022 Legislative Session Review

ATTACHMENTS:

Description

05.10.22 Maryland Association of Counties (MACo), 2022 Legislative Session Review

MACo 2022 LEGISLATIVE SESSION SNAPSHOT



24 COUNTIES, **1** VOICE

County jurisdictions direct ALL MACo positions through weekly meetings

www.mdcounties.org



METHODS

901



130

Policy Blog
Articles Written



& viewed by
69K
readers



Delivered
342
pieces of
testimony



260K

Twitter
Impressions

Participated in

560

Meetings



RESULTS



Secured Increased Funds
for Local Infrastructure



Ensured Funding Fairness
& County Role in Elections



Defended Local
Revenue Autonomy



Kept Environmental
Rules Smart & Effective



Supported Modern
EMS Delivery & Care

Introductions

Michael Sanderson, Executive Director, Maryland Association of Counties (MACo)

Laura Price, MACo President, Council Member, Talbot County

Upcoming Events:

Summer Conference-August 17-20, 2022

Winter Conference-January 3-6, 2023



Sine Die Surprise: General Assembly Approves Police Accountability Board Fixes

D'Paul Nibber / April 13, 2022 / [General Assembly News](#) / [Government Liability and Courts](#) / [Public Information and Ethics](#) / [Public Safety and Corrections](#)

In the waning moments of the 2022 Maryland General Assembly Session, the Maryland General Assembly passed [Senate Bill 763 – Public Safety and Criminal Justice – Transparency and Accountability](#) containing multiple provisions addressing county police accountability boards.

The bill contains nearly all of the measures included as amendments to [Senate Bill 389 – Maryland Police Accountability Act Revisions and Clarifications](#), which were detailed in a [previous Conduit Street blog](#). SB 763 also includes language from previous iterations of the bill concerning the publishing of criminal case data online. The police accountability board measures incorporated into the bill would:

- Require the police disciplinary matrix to apply to both external **and** internal complaints;
- Modify the composition of Baltimore City's trial board for police disciplinary matters;
- Clarify the composition of a statewide or bi-county trial board for police disciplinary matters;
- Set a deadline (45 days) for when a trial board must report its findings;
- Clarify statewide appeals processes for law enforcement officials; and
- Prevent the alteration of police disciplinary processes through collective bargaining.



Unlike SB 389, SB 763 **does not** delay the effective date of the Police Accountability Act's complaint review process from July 1, 2022 to October 1, 2022. Moreover, the bill wholly incorporates [Senate Bill 896 – State Government – Attorney General – Independent Investigations Division](#), which would establish a new unit under the Attorney General's Office to investigate police misconduct. SB 763 now awaits the Governor's signature.



What's In the Highway User Revenues Deal?

[Michael Sanderson](#) / April 6, 2022 / [State Budget and Fiscal Issues](#) / [Transportation and Public Works](#)

[SB 726](#) is on the Senate floor today, with the Budget and Taxation Committee amendments to effect the leadership's new agreement on Highway User Revenue funding back to locally maintained roads and bridges.

Here are the details:

- It's a four-year funding structure: funding increases in FY24, again in FY25, then again in FY26... stays there for FY27....and then slides back to the FY24 level
- The phase-up basically follows the same conceptual approach as the House plan did – take the current funding amount for each of the three recipients, and increase it by a certain percentage each year of the phase-up...it's more generous than the House plan, but it follows the same logic
- Baltimore City's funding share is 8.3% today, in SB 726 it goes to 12.2% for FY26-27
- Municipal governments' share is 2.0% today, in SB 726 it goes to 3.0% for FY26-27
- County governments' share is 3.2% today, in SB 726 it goes to 4.8% for FY26-27
- A relatively small adjustment in the amount of additional Corporate Income Tax that is run through this account, so there's a modest increase in the total revenue being distributed



The new distribution amounts are included [in the floor amendments](#), that were debated and approved on the Senate floor today (April 6), and will receive a final Senate vote soon. The House is expected to concur with the changes, and pass on this new approach in the remaining days of the session.

A complete revised fiscal note will likely become available based upon these revised percentages. For each of the 23 counties, the share of funds for FY24 should increase by roughly 15-18% over the FY23 amounts.



2022 End of Session Wrap-Up: Emergency Services

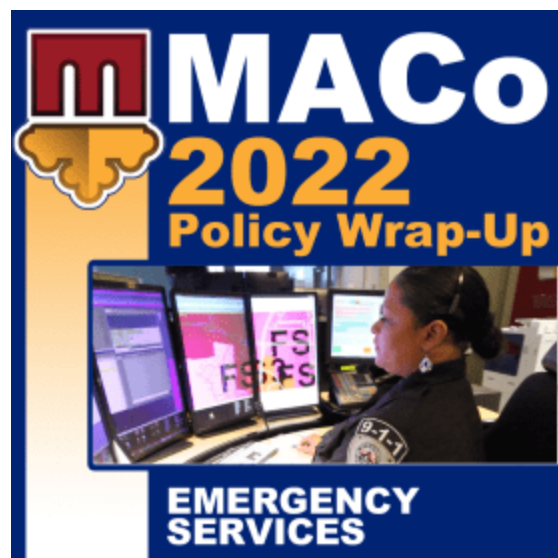
Kevin Kinnally / April 12, 2022 / Emergency Management / MACo Testimony

The segments below provide a brief overview of MACo's work in the area of emergency services in the 2022 General Assembly.

County governments lead the delivery of public safety services in Maryland – responsible for county fire, police, and emergency services. MACo's advocacy in emergency services includes urging for much-needed state support for local public services such as 9-1-1 call centers, front-line county services, and natural disaster response. Additionally, MACo advocates for all first responders to have the flexibility, support, and technology necessary to provide for public safety.

The unique circumstances surrounding the 444th legislative session, including necessary health and safety measures, posed a challenge for lawmakers and advocates alike. Yet, despite the unusual circumstances, MACo's advocacy still led to more positive outcomes for its members.

Follow these links for more coverage on our [Conduit Street](#) blog and [Legislative Database](#).



Emergency Services — Security, Employee Protections, and Next Generation 9-1-1



MACo supported SB 633 / HB 1105. This bill will help Maryland continue its ambitious and important move toward Next Generation 9-1-1 (NG911), deliver these services equitably across the state, and generally strengthen the statutory framework that governs the state's 9-1-1 system.

The bill streamlines the process for filling vacancies on the 9-1-1 Board, which is necessary to ensure proper expertise and oversight for the shift to NG911. In addition, the bill charges the State 9-1-1 Board with assisting local 9-1-1 centers in bolstering cybersecurity standards and developing a statewide implicit bias

training program.

The bill also updates the 9-1-1 fee structure to grant counties the flexibility to impose a 9-1-1 fee sufficient to cover actual operational costs, with proper oversight from the 9-1-1 Board and Maryland Comptroller. In addition, the bill properly recognizes Maryland's 9-1-1 specialists for their role in protecting the public health and well-being of shared constituents.

SB 633 – *Public Safety – 9-1-1 Emergency Telephone System – Alterations* **passed** the General Assembly and awaits the Governor's signature.

Conduit Street Blog: A clearinghouse of information on issues affecting Maryland's county governments.



MACo supported SB 881. This bill establishes the Task Force to Study the Practice Known as “Swatting” to study the laws applicable to and make recommendations relating to legislative changes to prohibit the practice known as “swatting” and requires the Task Force to report its findings and recommendations to the Governor and the General Assembly on or before June 1, 2023. SB 881 – *Criminal Law – False Statements – Emergency or Commission of Crime (Antiswatting Act of 2022)* **passed** the General Assembly and awaits the Governor’s signature.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 1052. This bill updates Maryland building standards to require modern, safer materials in replaced or repaired gas lines. In addition to promoting safer buildings generally, this change will protect first responders who may enter the building during a fire or structural crisis, compromising the integrity of these systems and elevating that safety risk. HB 1052 *Public Safety – Gas Piping Systems – Construction Requirements (Flynn and Laird Act)* **passed** the General Assembly and awaits the Governor’s signature.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 437 / SB 57. This bill would have strengthened laws to protect 9-1-1 centers from malicious attacks and dangerous swatting incidents. HB 437 *Criminal Law – False Statements – Public Safety Answering Points and Penalty* passed the House but **did not advance** in the Senate.

[Bill Information](#) | [MACo Coverage](#)



MACo supported SB 83. Hackers are increasingly targeting state and local governments – including public safety agencies – with sophisticated cyberattacks that can jeopardize sensitive information and disrupt emergency services. By strengthening state laws to protect against growing and evolving cyber threats, SB 83 would have enhanced public safety communications in Maryland and our local communities. *Criminal Law – Public Safety – Interference with a Public Safety Answering Point – Penalties* **did not advance** in the 2022 session, but the topics the bill sought to address will be taken up by the Task Force established in SB 633 (listed at the beginning of this summary section).

[Bill Information](#) | [MACo Coverage](#)



**NEEDS
MORE WORK**

MACo supported HB 1109 / SB 751. This bill would have properly classified 9-1-1 specialists as “first responders” and “emergency responders” in specified provisions of state law. Unfortunately, HB 1109 / SB 751 *First Responders and Emergency Responders – Definition – 9-1-1 Dispatchers* included **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)

Public Health



MACo supported HB 286, as it extends a critical initiative for local health departments to carry out targeted public health initiatives by authorizing paramedics to administer specified vaccines with proper training and oversight. HB 286 *Emergency Medical Services – Paramedics – Immunization Administration – Effective Date* **passed** the General Assembly and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)

New Offices and Programs



MACo supported HB 706 / SB 630. This bill establishes the Office of Resilience in the Maryland Department of Emergency Management. The Office of Resilience will provide valuable assistance, guidance, and leadership to its local partners. By aligning these efforts, HB 706 strengthens and streamlines collaboration, communication, and coordination between the State and county governments in times of crisis. HB 706 / SB 630 – *Maryland Department of Emergency Management – Office of Resilience* **passed** the General Assembly and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)



**NEEDS
MORE WORK**

MACo supported HB 1003 / SB 749 with amendments. This bill envisioned a statewide 3-1-1 system for non-emergency government services, resources, and information to streamline service delivery for Maryland residents, businesses, and visitors. While counties support a coordinated, stakeholder-driven approach to guide, design, and implement an interoperable 3-1-1 system, MACo urged amendments to guard against unintended costs for county governments. HB 1003 / SB 749 *Public Safety – 3-1-1 Systems* **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



2022 End of Session Wrap-Up: Taxes and Revenues

[Kevin Kinnally](#) / April 12, 2022 / [County Budgets](#) / [County News](#) / [MACo Testimony](#) / [Taxes and Revenues](#)

The segments below provide a brief overview of MACo's work on tax policy in the 2022 General Assembly.

The General Assembly routinely considers proposals to change tax structures, often seeking to stimulate economic growth, encourage beneficial activities, or attract and retain residents. These proposals sometimes focus exclusively on the state's tax structure but sometimes extend to local revenues.

In general, MACo stands for local self-determination. Counties, led by their elected leaders who are directly accountable within the community, are best positioned to make decisions on local affairs – ranging from land use to budget priorities. MACo steadfastly guards this local autonomy and frequently advocates against statewide solutions that mandate county compliance or override local decision-making.



The unique circumstances surrounding the 444th legislative session, including necessary health and safety measures, posed a challenge for lawmakers and advocates alike. Yet, despite the unusual circumstances, MACo's advocacy still led to more positive outcomes for its members.

Follow these links for more coverage on our [Conduit Street](#) blog and [Legislative Database](#).

Income Taxes



MACo opposed HB 420 / SB 405. This bill would have created a subtraction modification against the State and local income tax for 100% of the income received by an individual who (1) is receiving old age or survivor Social Security benefits or (2) is at least age 65 and is not employed full time. **As introduced, counties would have lost \$608.8 million in annual revenue by fiscal 2027.**

Instead, MACo advocated for this relief in the form of state income tax credits, which provide a similar benefit to residents without unnecessarily constraining local budgets. As such, the General Assembly amended to provide specified individuals at least 65 years old to claim a \$1,000 State income tax credit. **The bill passed the General Assembly (with a minimal impact on county budgets) and awaits the Governor's signature.**

[Conduit Street Coverage: Governor, Presiding Officers Announce \\$1.86 Billion Tax Relief Plan](#)

Conduit Street Blog: A clearinghouse of information on issues affecting Maryland's county governments.



MACo opposed dozens of subtraction modification bills, as subtraction modifications (income tax reductions) affect the taxable income base, which flows through to county revenues. Instead, MACo advocates for state income tax credits, which provide a similar benefit to residents without unnecessarily constraining local budgets. As a result, only **one subtraction modification bill** passed the General Assembly, with a negligible fiscal impact on county governments.

[Visit MACo's Legislative Tracking Database for more information on subtraction modification legislation.](#)



MACo opposed SB 693 / HB 841. This bill would have allowed certain businesses to increase expensing by conforming the State income tax to the maximum aggregate expensing costs allowed under Section 179 of the Internal Revenue Code (IRC). The bill would have cost counties up to \$15.2 million in annual revenue by fiscal 2027. SB 693 / HB 841 – *Income Tax – Expensing of Business Property – Recoupling With Federal Law (Maryland Manufacturing Tax Relief Act of 2022)* was withdrawn and **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)

Property Taxes



MACo supported HB 1104 with amendments. This bill would have required the Department of Housing and Community Development, to the extent practicable, to reserve 2.5% of certain community development block grant funds for affordable housing land trusts in nonentitlement areas. In addition, the bill would exempt from taxation property owned by an affordable housing land trust and not subject to an affordable housing land trust agreement. While the bill's overall impact was unclear, counties requested amendments to authorize rather than mandate the property tax exemption or follow the more common

path and authorize tax credits to effect the desired reduction in tax burden without distortion of the underlying tax base. HB 1104 – *Affordable Housing Land Trusts – Funding and Property Tax Exemption* was **referred to interim study** by the House Ways and Means Committee.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 76 / SB 264 with amendments. This bill exempts a community solar generating system from local energy and personal property taxes under specified circumstances. Counties requested a “local option amendment” to allow each jurisdiction that chooses to enact these incentives flexibility to meet specific local needs and priorities. This bill was amended to limit the scope of the credits to properties that apply for the exemption before December 31, 2024. HB 76 / SB 264 – *Community Solar Energy Generating Systems – Exemption From Energy and Property Taxes* **passed** the General Assembly and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)

Conduit Street Blog: A clearinghouse of information on issues affecting Maryland's county governments.



MACo took no position on SB 567 as amended because the bill passed the senate with MACo's amendments. The House amended the bill to require a study on agricultural use assessments, with input from appropriate stakeholders — including local governments. HB 1282 / SB 567 – *Property Tax – Agricultural Accessory Use Improvements – Study and Report* **passed** the General Assembly and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)



MACo opposed HB 480. This bill would have opened up property tax savings under the Homestead Property Tax Credit to be “transferrable” to first-time Maryland homebuyers. This dramatically undermines the longstanding policy purpose of the credit – to ensure stability in tax bills *after* purchase. The legislation subverts the primary policy goal of this longstanding and successful homeowner program and could potentially cost counties millions of dollars in revenue needed for essential local services. HB 480 – *Homestead Property Tax Credit – Calculation of Credit for Dwelling Purchased by First-Time Homebuyer* **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



MACo opposed HB 677. This bill would have opened up property tax savings under the Homestead Property Tax Credit to be “portable” for specified homeowners. This dramatically undermines the longstanding policy purpose of the credit – to ensure stability in tax bills after the time of purchase. HB 677 – *Homestead Property Tax Credit – Portability of Value to New Dwelling* **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



MACo opposed HB 215. This bill would have conformed Maryland's personal property depreciation schedule with federal law, allowing taxpayers to fully depreciate the value of specified personal property. This bill would have drastically undermined county revenue structures and depleted limited local funds for public health, schools, public safety, roadway maintenance, and other essential public services for Maryland families. HB 215 – *Personal Property Tax – Depreciation of Assessed Value* **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 1039 with amendments. This bill generally grants broad tax exemptions for specified community solar energy generating systems. However, MACo expressed concerns with the carryover county fiscal effects and requested amendments to enable counties to determine the best way to provide tax incentives, rather than mandate reductions in local revenue sources. HB 1039 – *Property Tax – Community Solar Energy Generating Systems – Agrivoltaics* **passed** the General Assembly (without MACo's amendments) and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 445 / SB 543. By updating the antiquated, inefficient, and confusing constant yield tax law, this bill would have provided shared constituents with a more efficient, accurate, and transparent overview of local policy decisions and deliberations. The House Ways and Means Committee **referred** HB 445 / SB 543 – *Property Tax – Constant Yield Tax Rate – Notice Requirements* **to interim study**.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 508. This bill would have made necessary and timely changes to outmoded provisions of Maryland's constant yield tax law, which would allow local governments to better serve and react to community needs. HB 508 – *Property Tax – Constant Yield Tax Rate – Notification Requirement* **did not advance** in the 2022 session. However, the House Ways and Means Committee referred the policy issue to an interim study.

[Bill Information](#) | [MACo Coverage](#)



MACo supported SB 901. This bill alters a local property tax credit for specified elderly individuals and veterans by authorizing local governments to determine the amount and duration of the property tax credit. The bill ensures that local governments have flexibility in enacting local policies designed to serve and react to community needs. SB 901 – *Property Tax – Elderly Individuals and Veterans Tax Credit – Amount and Duration* **passed** the General Assembly and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 268 / SB 274. This bill delivers meaningful tax relief for small and home-based businesses amidst pandemic-driven economic uncertainty. Strengthening Maryland's small businesses contributes directly to the growth of local, state, and national economies. This, in turn, creates jobs, contributes to enhancing quality of life, and expands the local tax base – enabling counties to better provide core services for Maryland families and businesses. HB 268 / SB 274 – *Property Tax – Exemptions for Business Personal Property – Alterations* **passed** the General Assembly and awaits the Governor's signature. [Bill Information](#) | [MACo Coverage](#)



MACo opposed SB 491. This bill would have generally exempted all personal property from taxation, other than operating personal property of a railroad or a public utility and other specified property. In addition, the bill would have set an arbitrary cap on county and municipal personal property tax rates. SB 491 – *Property Tax – Taxation of Business Property – Tax Rates, Exemptions, and Credits* **did not advance** in the 2022 session. [Bill Information](#) | [MACo Coverage](#)



MACo supported HB 285 / SB 983 with amendments. This bill would have expanded eligibility for a local option property tax credit for a disabled law enforcement officer or rescue worker. MACo requested amendments to clarify that any expansion of an existing credit is subject to the discretion of the local governing body. While both the House and Senate accepted MACo's amendments, the House Ways and Means Committee and Senate Budget and Taxation Committee disagreed on other provisions of the bill. HB 285 / SB 983 – *Property Tax Credit – Disabled Law Enforcement Officers and Rescue Workers – Federal Police and Criminal Investigators* **did not advance** in the 2022 session. [Bill Information](#) | [MACo Coverage](#)



MACo supported HB 1186 with amendments. As introduced, this bill would have altered the eligibility criteria of an existing local option property tax credit for specified residents by extending the maximum duration of the credit from five to ten years. MACo successfully advocated for amendments to grant counties broad flexibility to enact this credit by eliminating limitations on the duration and maximum value of the credit. HB 1186 – *Property Tax Credit – Elderly Individuals, Veterans, and Surviving Spouses – Alterations* **passed** the General Assembly and awaits the Governor's signature. [Bill Information](#) | [MACo Coverage](#)



**NEEDS
MORE WORK**

MACo supported HB 103 / SB 85 with amendments. This bill would have required local governments to grant, by law, a prescriptive property tax credit for specified disabled veterans and surviving spouses. As introduced, this bill was a significant unfunded mandate on county governments. As such, MACo requested a "local option amendment" to relieve that mandate and allow each jurisdiction to weigh these costs appropriately. HB 103 / SB 85 – *Property Tax Credit for Disabled Veterans – Established* **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



MACo opposed HB 224 / SB 148. This bill would have significantly expanded an existing property tax exemption for disabled veterans and surviving spouses. MACo expressed concerns with the carryover county fiscal effects of this legislation and prefers approaches that provide local autonomy to determine the best way to provide tax incentives, rather than those that mandate reductions in local revenue sources. HB 224 / SB 148 *Property Tax Exemption – Disabled Veterans*, **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



**NEEDS
MORE WORK**

MACo submitted a letter of information on SB 760, detailing the importance of horizontal tax equity. SB 760 *Property Tax Exemption – Religious Group or Organization – Third-Party Leases* **failed to advance in the 2022 session**.

[Bill Information](#) | [MACo Coverage](#)



MACo opposed HB 844. This bill would have required a costly and redundant notice requirement for the antiquated, inefficient, and confusing constant yield tax law. HB 844 *Real Property Tax Rates – Notification to Real Property Taxpayers* **did not advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 795 / SB 724 with amendments. This bill revisits a years-old compromise on local taxation of heavy equipment with two policy changes, each with hard-to-quantify effects on local revenues. Counties were willing to work toward a reasonable resolution on the administration of this tax, but urged the General Assembly to retain the central tenets of its prior compromise. HB 795 / SB 724 *Gross Receipts Tax on Short-Term Lease or Rental of Heavy Equipment – Alterations* **passed** the General Assembly (without MACo's amendments) and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)

Tax Sales



MACo supported HB 1196. This bill grants counties broad discretion to establish criteria for withholding properties from tax sale, which could help minimize tax collection costs, assist with the payment of overdue taxes, and ultimately allow homeowners to remain in their homes. HB 1196 – *Tax Sales – Alternative Collection Programs* **passed** the General Assembly and awaits the Governor's signature.

[Bill Information](#) | [MACo Coverage](#)



MACo supported HB 979. This bill would have required the State Department of Assessments and Taxation to automatically enroll eligible individuals in the Homeowner Protection Program. In addition, the bill required a one-time State appropriation of \$20 million to ensure the program can deliver on its mission to divert homeowners from the private tax lien process, minimize tax collection costs, assist with the payment of overdue taxes, and ultimately allow homeowners to remain in their homes. HB 979 – *Tax Sales – Homeowner Protection Program – Automatic Enrollment and Funding* **failed to advance** in the 2022 session.

[Bill Information](#) | [MACo Coverage](#)



Register for 2022 Summer #MACoCon Today!

[Virginia White](#) / April 5, 2022 / [Feature](#) / [Summer Conference](#)

MACo's Summer Conference is scheduled for August 17-20, 2022, at the Roland Powell Convention Center in Ocean City. Attendee registration is now open!



The Summer Conference is held at the Roland Powell Convention Center in Ocean City, Worcester County. The annual conference draws nearly 3,000 local, state, and federal government official attendees along with leaders from commercial and nonprofit organizations. Approximately 35 education sessions will be offered at the conference, featuring more than 80 speakers from the public and private sectors. A 300-booth exhibit show will highlight cost-saving products and services, while the 60-booth Tech Expo will feature hands-on demonstrations of technology that streamline and enhance government services.

2022 Summer Conference Theme:

Taking Care of Business

Our society continues to grapple with the aftermath of the COVID-19 pandemic. While public health and safety remain the top priority, county government leaders are also exploring avenues to boost and support local businesses. At this conference, MACo and county leaders will explore resources available for recovering and struggling businesses, creative ways to achieve common goals, and partnerships available to take our communities from "surviving" to "thriving."

Attendee Registration Details:

[View the Registration Rates](#)
[Register Online](#)

Exhibitor Registration Details:

Exhibit registration is currently ONLY open to [MACo's Corporate Partners](#) and [exhibitors from our 2021 Summer Conference](#).

If booths remain available, exhibit registration will open to the public after April 15. Want to be notified when exhibit registration opens to the public? Contact reginabz@mdcounties.org.

Interested in becoming a MACo Corporate Partner so you can secure your FREE high visibility exhibit booth now? Contact reginabz@mdcounties.org or [view our Corporate Partner Brochure](#) for more details.

In the meantime, view the [Exhibitor Floorplan and Pricing](#) (NEW, with expanded exhibit hall!).

Conduit Street Blog: A clearinghouse of information on issues affecting Maryland's county governments.



**Dr. Karen Couch, Superintendent and Alleesa Stewart, Supervisor of
Finance, Kent County Public Schools
5/10/2022
County Commissioners Meeting**

Item Summary:

Kent County Public Schools FY2023 Budget

ATTACHMENTS:

Description

Kent County Board of Education, FY2023 KCPS Budget MEMO

Board of Education Kent County, Working Budget Book, Fiscal Year 2022-2023 - FINAL

KCPS FY2023 Superintendent's Budget, Powerpoint - FINAL



Kent County Board of Education

Growing a Community of Leaders

Dr. Karen M. Couch
Office of the Superintendent

Date: May 2, 2022
To: Kent County Board of Commissioners
From: Dr. Karen M. Couch, Superintendent
Re: FY 2023 KCPS Budget

I attached a copy of the FY 2023 KCPS Budget Workbook and PowerPoint for review at the County Commissioner's meeting on May 10th.

Thank you

BOARD OF EDUCATION KENT COUNTY

WORKING BUDGET BOOK

FISCAL YEAR 2022-2023



Last Updated: April 7, 2022



GROWING A COMMUNITY OF LEADERS

**Unrestricted
Revenue Summary**

REVENUE SOURCES:	FY 2020 Approved	FY 2021 Approved	FY 2022 Approved	FY 2023 Requested	Increase/ Decrease
County Revenue					
Appropriation - Current Expense	18,044,079	18,559,623	18,559,629	18,559,629	-
Appropriation - Current Expense Above MOE	-	-	-	-	-
Supplemental-Non-Recurring Costs	-	-	-	-	-
Local Share Requirements:					
<i>Career Ladder</i>	-	-	-	13,658	-
<i>Foundation</i>	-	-	-	11,350,731	-
<i>College and Career Readiness</i>	-	-	-	42,836	-
<i>Compensatory Education</i>	-	-	-	4,132,281	-
<i>English Learners</i>	-	-	-	481,956	-
<i>Special Education</i>	-	-	-	1,360,626	-
<i>Transitional Supplemental Instruction</i>	-	-	-	150,151	-
<i>Prekindergarten</i>	-	-	-	(119,362)	-
<i>Total Local Share Requirement</i>	-	-	-	17,412,877	-
Total County Revenue	18,044,079	18,559,623	18,559,629	18,559,629	-
State Revenue					
Foundation Program	2,256,453	2,274,148	2,356,484	3,332,374	975,890
Blueprint Transition Grant	-	-	-	1,005,090	1,005,090
Career and College Readiness	-	-	-	19,264	19,264
Transportation	1,698,840	1,718,555	1,727,461	1,868,058	140,597
Regional Cost Differences	-	-	-	137,449	137,449
State Compensatory Education	2,771,054	2,867,558	2,508,800	2,508,800	-
English Learners	-	-	-	275,892	275,892
Limited English Proficient (ESL)	200,816	226,450	219,480	-	(219,480)
Special Education	574,592	646,541	610,229	766,158	155,929
Pre-Kindergarten	-	-	-	220,302	220,302
Career Ladder	-	-	-	6,342	6,342
Non-Public Placement Reimbursements	-	100,000	100,000	100,000	-
GCEI	129,957	131,976	127,736	-	(127,736)
Supplemental Grant	1,003,414	1,003,414	1,003,414	-	(1,003,414)
Net Taxable Income Adjustment	54,654	120,473	81,828	-	(81,828)
Blueprint for Maryland's Future					
Supplemental Pre-K Grant	139,614	147,799	107,701	-	(107,701)
Teacher Salary Incentive	55,218	55,218	55,218	-	(55,218)
Supplemental Instruction/Tutoring	-	-	-	-	-
Declining Enrollment (Hold Harmless)	276,097	99,016	445,683	-	(445,683)
Disabled Transportation (Hold Harmless)	-	-	8,000	-	(8,000)
Total State Revenue	9,160,709	9,391,148	9,352,034	10,239,729	887,695
Other Revenue					
Tuition-Out-of-County	35,000	35,000	35,000	35,000	-
Other	155,000	155,000	155,000	155,000	-
MABE Grant	20,000	20,000	20,000	20,000	-
Aging Schools	44,991	44,991	44,991	38,292	(6,699)
Park & Recreation	10,000	10,000	10,000	10,000	-
Prior Year's Fund Balance	255,672	190,392	1,049,356	1,824,447	775,091
Total Other Revenue	520,663	455,383	1,314,347	2,082,739	768,392
Total Unrestricted Revenue	27,725,451	28,406,154	29,226,010	30,882,097	1,656,087
Federal Sources					
Retiree Drug Subsidy Program	71,000	71,000	71,000	-	(71,000)
Total Federal Sources	71,000	71,000	71,000	-	(71,000)
Total Operating Budget Request	27,796,451	28,477,154	29,297,010	30,882,097	1,585,087
Revenue Summary:					
County Funds	18,044,079	18,559,623	18,559,629	18,559,629	-
State Funds	9,160,709	9,391,148	9,352,034	10,239,729	887,695
Other Funds	520,663	455,383	1,314,347	2,082,739	768,392
Federal Funds	71,000	71,000	71,000	-	(71,000)
Total Revenue Summary:	27,796,451	28,477,154	29,297,010	30,882,097	1,585,087

**Restricted Programs
Federal, State and Other**

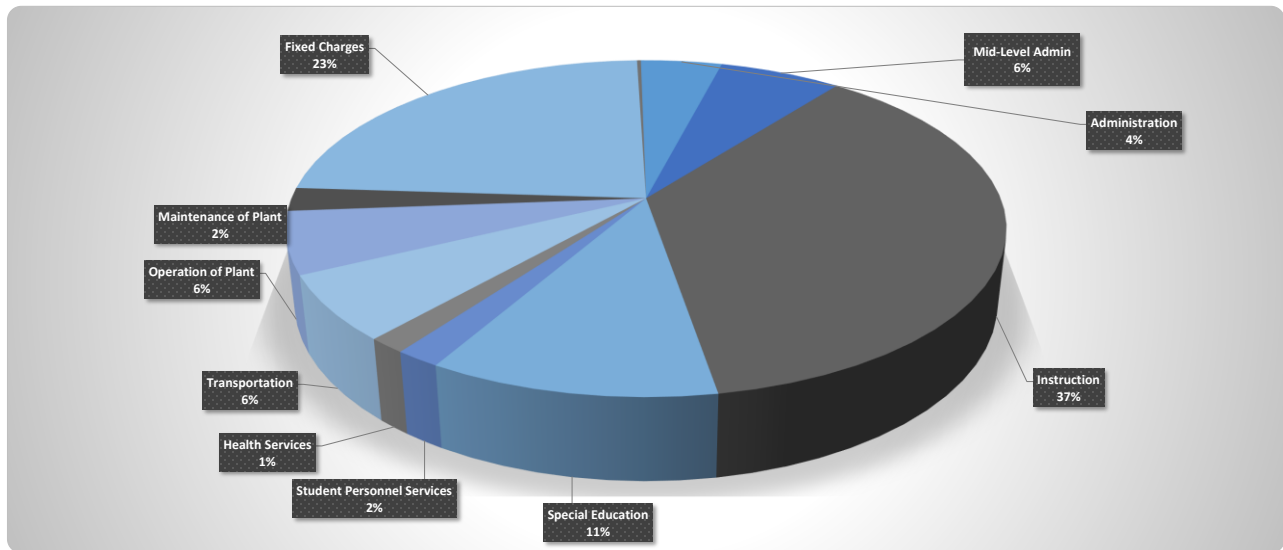
Federal Funds:	Approved FY 2020	Approved FY 2021	Approved FY 2022	Requested FY 2023	Increase/ (Decrease)
Title I	613,598	613,598	657,976	812,754	154,778
Title IIA: Teacher Quality	89,979	89,979	94,695	170,255	75,560
Title III: ELA	5,859	5,859	15,623	18,754	3,131
Title IV: Part A	-	-	51,708	158,947	107,239
21st Century Grants	-	-	110,988	88,397	(22,591)
Career & Technology (CTE)	29,799	29,799	32,355	31,088	(1,267)
DORS	-	-	24,392	97,152	72,760
Local Early Childhood Advisory Council	-	-	25,000	49,985	24,985
Special Education	536,320	536,320	801,412	1,181,828	380,416
Medical Assistance (MA)	359,097	359,097	-	433,151	433,151
Medical Assistance (MA) - Carryover Federal	138,731	138,731	530,966	368,353	(162,613)
Medical Assistance (MA) - Carryover I&T	8,150	8,150	47,160	25,818	(21,342)
CARES Funding:					
ESSER	-	-	522,155	174,924	(347,231)
GEER	-	-	23,964	-	(23,964)
Reopening Schools Incentive	-	-	241,277	215,023	(26,254)
ESSER II	-	-	2,330,154	2,206,790	(123,364)
ESSER III	-	-	5,236,956	5,236,956	-
Coronavirus Relief Funds:					
Tutoring Grant	-	-	279,152	-	(279,152)
Technology Grant	-	-	205,915	-	(205,915)
American Rescue Plan					
Summer School	-	-	103,018	103,018	1
Supplemental Instruction and Tutoring	-	-	248,027	248,027	-
Transitional Supplemental	-	-	41,463	41,463	-
Trauma & Behavioral Health	-	-	17,665	17,665	-
School Reopening	-	-	7,066	-	(7,066)
Special Education - LAFF	-	-	118,495	118,495	-
Other Federal Funds					
AAEBB	-	-	76,963	76,963	-
Other	-	-	2,108	2,108	0
Total Federal Funds	1,781,533	1,781,533	11,846,652	11,877,914	31,262
State Funds:	Approved FY 2020	Approved FY 2021	Approved FY 2022	Requested FY 2023	Increase/ (Decrease)
Judy Center	223,333	223,333	330,000	436,309	106,309
Infants & Toddlers Grants	-	-	27,218	32,901	5,683
Fine Arts Initiative Grant	3,822	3,822	3,822	7,644	3,822
Pre-K & Kindergarten Grants	-	-	72,450	63,952	(8,498)
Safe Schools Grant	-	-	14,184	10,496	(3,688)
Concentration of Poverty Grant	-	-	497,666	497,666	-
Blueprint for MD's Future Grants:					
Mental Health Coordinator	83,333	83,333	83,333	-	(83,333)
Transitional Supplemental Instruction	47,683	47,683	47,683	95,144	47,461
Students with Disabilities	-	-	124,390	-	(124,390)
Infants & Toddlers Grants	-	-	-	18,501	18,501
Other State Funds					
Early Literacy	-	-	225,000	225,000	-
Other	-	-	11,467	11,467	-
Total State Funds	358,171	358,171	1,437,213	1,399,080	(38,133)
Total Restricted Funds (estimates)	2,139,704	2,139,704	13,283,865	13,276,994	(6,871)

Unrestricted Budget by Category

Approved FY 2022

Approved Unrestricted Budget for Fiscal Year 2022

	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TRANSFERS	TOTAL UNRESTRICTED BUDGET	% of Budget
Administration	873,343	266,392	38,172	86,970	-	-	1,264,877	4.32%
Mid-Level Admin	1,729,208	62,516	34,033	73,000	-	-	1,898,757	6.48%
Instruction	9,848,962	386,292	199,154	69,608	270,092	-	10,774,108	36.79%
Special Education	2,451,416	159,325	13,115	12,100	-	595,000	3,230,956	11.03%
Student Personnel Services	503,668	-	900	6,600	-	-	511,168	1.75%
Health Services	-	425,840	2,500	-	-	-	428,340	1.46%
Transportation	696,626	735,140	131,575	219,900	50,000	-	1,833,241	6.26%
Operation of Plant	777,465	124,900	65,000	779,501	-	-	1,746,866	5.97%
Maintenance of Plant	252,145	212,746	133,864	36,650	20,000	-	655,405	2.24%
Fixed Charges	-	-	-	6,880,158	-	-	6,880,158	23.49%
Food Service Transfer	-	-	-	-	-	-	-	0.00%
Capital Outlay	-	59,991	-	-	-	-	59,991	0.20%
Total Object	17,132,833	2,433,142	618,313	8,164,487	340,092	595,000	29,283,867	100.00%

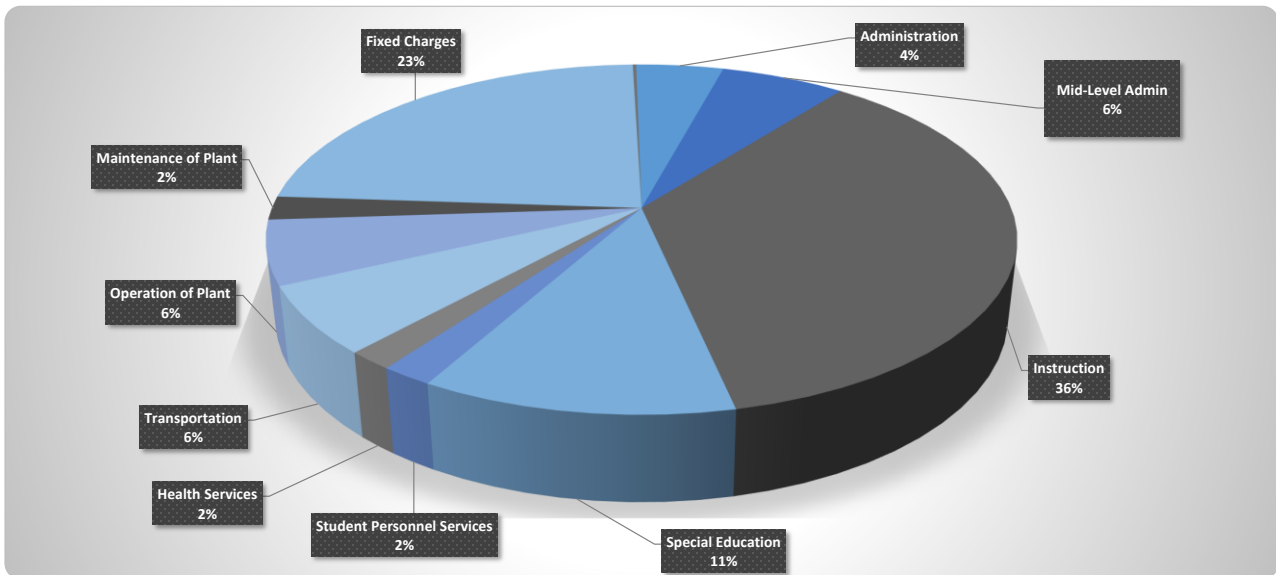


Unrestricted Budget by Category

Requested FY 2023

Approved Unrestricted Budget for Fiscal Year 2023

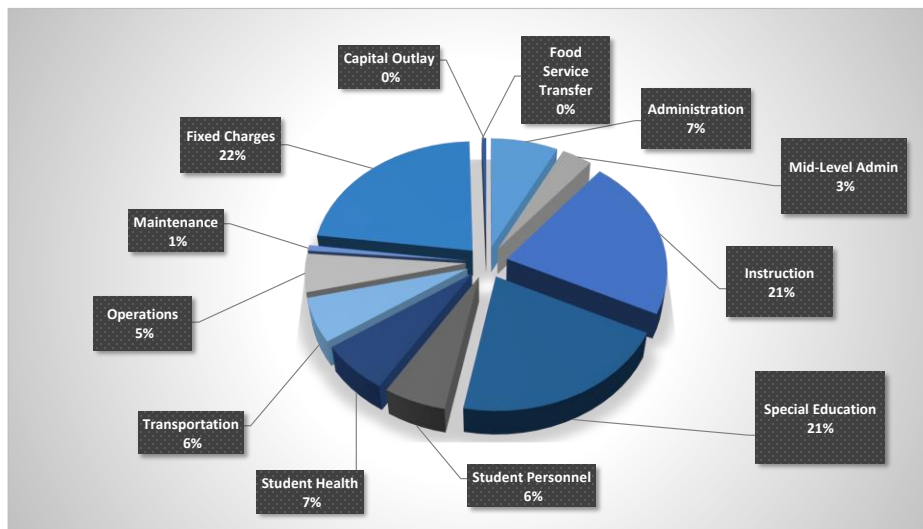
	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TRANSFERS	TOTAL UNRESTRICTED BUDGET	% of Budget
Administration	1,003,472	263,392	37,172	67,600	-	-	1,371,636	4.47%
Mid-Level Admin	1,779,828	65,500	32,973	69,060	-	-	1,947,361	6.34%
Instruction	10,090,471	444,592	201,354	106,608	240,092	-	11,083,117	36.09%
Special Education	2,753,530	157,825	17,115	13,000	-	587,500	3,528,970	11.49%
Student Personnel Services	585,753	-	2,000	6,400	-	-	594,153	1.93%
Health Services	93,947	425,840	2,500	-	-	-	522,287	1.70%
Transportation	781,156	722,140	131,575	232,900	50,000	-	1,917,771	6.25%
Operation of Plant	800,713	124,900	65,000	829,501	-	-	1,820,114	5.93%
Maintenance of Plant	263,044	212,746	130,964	39,550	20,000	-	666,304	2.17%
Fixed Charges	-	-	-	7,202,945	-	-	7,202,945	23.46%
Food Service Transfer	-	-	-	-	-	-	-	0.00%
Capital Outlay	-	53,292	-	-	-	-	53,292	0.17%
Total Object	18,151,914	2,470,227	620,653	8,567,564	310,092	587,500	30,707,950	100.00%



Kent County Public Schools
Actual Increase/(Decrease)
From FY2022 - FY2023

Unrestricted Budget Comparison from Fiscal Year 2022 to Fiscal Year 2023

	SALARY	CONTRACTED SERVICES	SUPPLIES AND MATERIALS	OTHER CHARGES	EQUIPMENT	TRANSFERS	TOTAL UNRESTRICTED BUDGET	% CHANGE
Administration	130,129	(3,000)	(1,000)	(19,370)	-	-	106,759	7%
Mid-Level Admin	50,619	2,984	(1,060)	(3,940)	-	-	48,603	3%
Instruction	241,509	58,300	2,200	37,000	(30,000)	-	309,009	22%
Special Education	302,114	(1,500)	4,000	900	-	(7,500)	298,014	21%
Student Personnel Services	82,085	-	1,100	(200)	-	-	82,985	6%
Health Services	93,947	-	-	-	-	-	93,947	7%
Transportation	84,531	(13,000)	-	13,000	-	-	84,531	6%
Operation of Plant	23,248	-	-	50,000	-	-	73,248	5%
Maintenance of Plant	10,900	-	(2,900)	2,900	-	-	10,900	1%
Fixed Charges	-	-	-	322,787	-	-	322,787	23%
Food Service Transfer	-	-	-	-	-	-	-	0%
Capital Outlay	-	(6,699)	-	-	-	-	(6,699)	0%
Total Object	1,019,082	37,085	2,340	403,077	(30,000)	(7,500)	1,424,084	100%

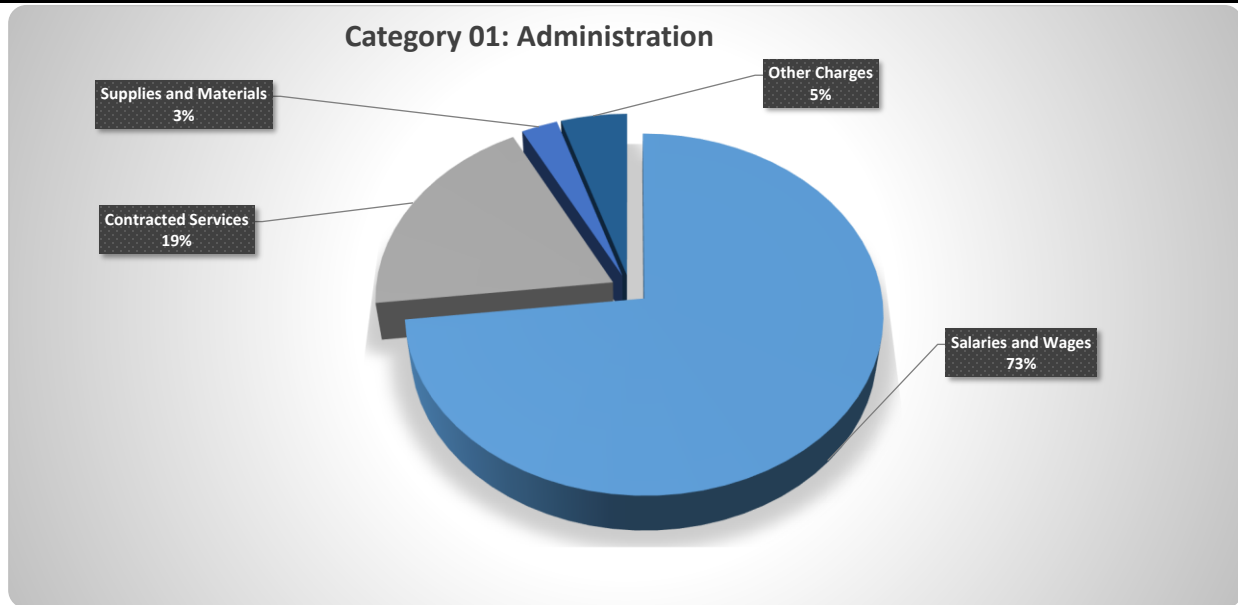


Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 01: ADMINISTRATION

The Administration category includes expenditures for the centralized management and supervision of the school system to include Board of Education expenses, executive administration, business support services, and other centralized support services.

Object	APPROVED FY 2020	APPROVED FY 2021	APPROVED FY2022	Requested FY2023	INCREASE/ (DECREASE)
Salaries and Wages	736,378	810,413	873,343	1,003,472	130,129
Contracted Services	266,392	266,392	266,392	263,392	(3,000)
Supplies and Materials	38,172	38,172	38,172	37,172	(1,000)
Other Charges	86,970	86,970	86,970	67,600	(19,370)
TOTAL FOR CATEGORY 01	1,127,912	1,201,947	1,264,877	1,371,636	106,759



**CATEGORY 01: ADMINISTRATION
OBJECT 01.1: SALARIES & WAGES**

		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY2022	Requested FY2023	INCREASE/ (DECREASE)
Administrative & Supervisory Personnel	3.00	380,307	377,778	364,096	379,403	15,306
<i>This request includes the salaries of the Superintendent, Supervisor of Finance and Supervisor of Human Resources.</i>						
Support Services Personnel	9.81	356,071	432,635	509,247	624,069	114,822
<i>This request includes the salaries of support services assigned to Administration, Coordinator and Public Relations.</i>						
TOTAL FOR SALARIES & WAGES	12.81	736,378	810,413	873,343	1,003,472	130,129

**CATEGORY 01: ADMINISTRATION
OBJECT 01.2: CONTRACTED SERVICES**

		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY2022	Requested FY2023	INCREASE/ (DECREASE)
AUDITING		44,000	44,000	44,000	44,000	-
<i>This request reflects required annual Financial Statement and Uniform Guidance Audits.</i>						
LEGAL SERVICES		57,700	57,700	57,700	57,700	-
<i>This provides for the Board's legal representation.</i>						
SOFTWARE LICENSES AND TRAINING		150,129	150,129	150,129	146,129	(4,000)

Kent County Board of Education
Current Expense Fund
Unrestricted

<i>This cost includes costs for Finance and HR Software, Time & Attendance, Doc Star, and other contracts.</i>						
TESTING AND TEST SCORING		14,563	14,563	14,563	15,563	1,000
<i>This includes the costs for NWEA MAP Testing.</i>						
TOTAL FOR CONTRACTED SERVICES		266,392	266,392	266,392	263,392	(3,000)

Kent County Board of Education
Current Expense Fund
Unrestricted

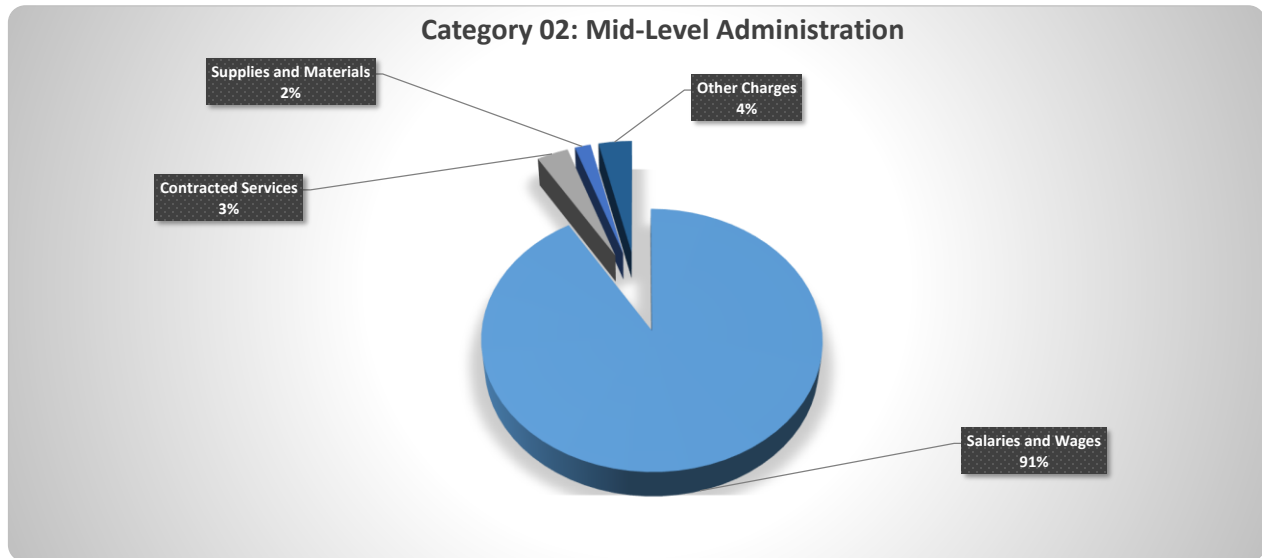
CATEGORY 01: ADMINISTRATION OBJECT 01.3: SUPPLIES AND MATERIALS						
		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY2022	Requested FY2023	INCREASE/ (DECREASE)
OFFICE SUPPLIES & POSTAGE		28,440	28,440	28,440	27,440	(1,000)
<i>This includes costs needed for postage, office needs, paper, and other consumables.</i>						
TESTING SUPPLIES		8,532	8,532	8,532	8,532	-
<i>This includes costs need to cover testing and other testing supplies.</i>						
DATA PROCESSING SUPPLIES		1,200	1,200	1,200	1,200	-
<i>This cost includes cost for preprinted forms needed for year-end HR/Finance processes.</i>						
TOTAL FOR SUPPLIES & MATERIALS		38,172	38,172	38,172	37,172	(1,000)
CATEGORY 01: ADMINISTRATION OBJECT 01.4: Other Charges						
		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY2022	Requested FY2023	INCREASE/ (DECREASE)
BOARD MEMBERS EXPENSES		8,000	8,000	8,000	8,000	-
<i>This costs includes Annual Dues for MABE and other travel/meeting expenses needed for Board Members.</i>						
EQUIPMENT RENTAL		48,020	48,020	48,020	21,000	(27,020)
<i>This includes costs for Centric for printers/copiers at Central Office.</i>						
MILEAGE & TRAVEL		16,000	16,000	16,000	16,900	900
<i>This includes costs for reimbursement of out of county for staff at IRS Mileage rate and other conference related travel. Includes in county travel stipend per negotiated agreement.</i>						
SUBSCRIPTIONS & DUES		2,200	2,200	2,200	6,200	4,000
<i>This includes costs for professional publications and memberships.</i>						
OTHER CHARGES		6,000	6,000	6,000	2,000	(4,000)
<i>This includes costs for community service activities and meetings.</i>						
RECRUITING		5,250	5,250	5,250	12,000	6,750
<i>This includes costs associated with and related to recruiting needs and services.</i>						
PROFESSIONAL DEV. SUPPORT		1,500	1,500	1,500	1,500	-
<i>This includes costs to support staff to attend seminars and trainings.</i>						
TOTAL FOR OTHER CHARGES		86,970	86,970	86,970	67,600	(19,370)
Total For Category 01		1,127,912	1,201,947	1,264,877	1,371,636	106,759

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 02: MID-LEVEL ADMINISTRATION

The school management and support category includes all costs associated with school level administration and administrative support including principals, assistant principals and school secretaries. Also budgeted in this category are all central office and school based instructional supervisory personnel.

Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
Salaries and Wages		1,694,941	1,686,124	1,729,208	1,779,828	50,619
Contracted Services		62,516	62,516	62,516	65,500	2,984
Supplies and Materials		34,033	34,033	34,033	32,973	(1,060)
Other Charges		73,000	73,000	73,000	69,060	(3,940)
TOTAL FOR CATEGORY 02		1,864,490	1,855,673	1,898,757	1,947,361	48,603



**CATEGORY 02: MID LEVEL ADMINISTRATION
OBJECT 02.1: SALARIES & WAGES**

		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
CENTRAL OFFICE INSTRUCTIONAL DIRECTIONAL	2.85	303,000	307,780	299,262	317,449	18,188
<i>This includes the salaries of the Director of Instruction, Supervisor of Information & Technology and Supervisor/Grant Specialist.</i>						
Curriculum Specialists	1.00	75,751	40,000	85,114	90,468	5,354
<i>This includes salary for Content Specialist.</i>						
SECRETARIAL/CLERICAL - CO	3.00	141,295	137,329	142,690	152,592	9,902
<i>This includes salaries for Secretarial Staff assigned to Instruction and Central Office.</i>						
PRINCIPALS	5.00	533,850	560,882	552,602	542,730	(9,873)
<i>This includes salaries for all KCPS Principals.</i>						
ASSISTANT PRINCIPALS	3.00	265,000	268,109	260,602	275,682	15,080
<i>This includes salaries for all KCPS Assistant Principals.</i>						
SECRETARIAL/CLERICAL-SCHOOL	10.00	376,045	372,024	388,937	400,907	11,970
<i>This includes salaries for Secretarial and Clerical Staff assigned to all KCPS Schools.</i>						
TOTAL FOR SALARIES & WAGES	24.85	1,694,941	1,686,124	1,729,208	1,779,828	50,619

Kent County Board of Education
Current Expense Fund
Unrestricted

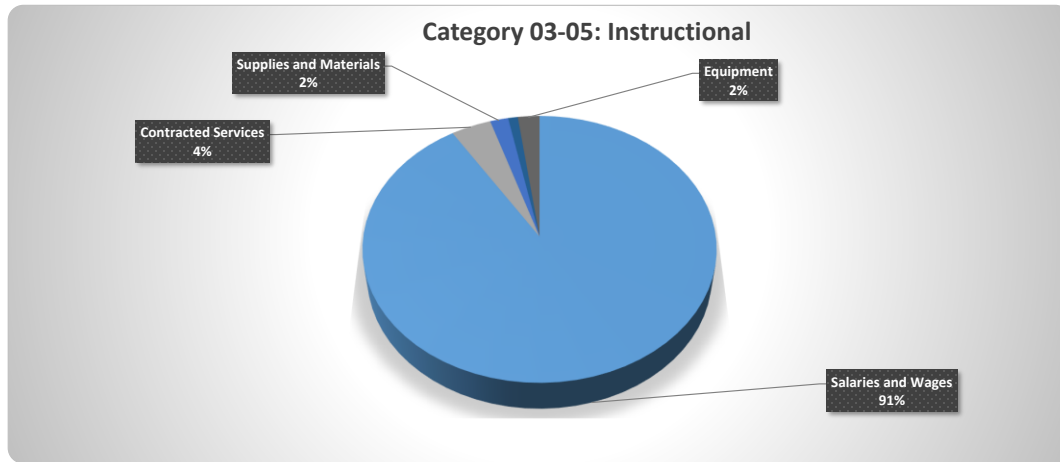
CATEGORY 02: MID LEVEL ADMINISTRATION OBJECT 02.2: CONTRACTED SERVICES OBJECT 2.3: SUPPLIES AND MATERIALS							
			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
CONTRACT			61,016	61,016	61,016	65,000	3,984
<i>This includes costs for Centric Printers/Copiers at all schools.</i>							
PRINTING			1,500	1,500	1,500	500	(1,000)
<i>This includes costs for printing needs.</i>							
TOTAL FOR CONTRACT SERVICES			62,516	62,516	62,516	65,500	2,984
SUPPLIES AND MATERIALS							
OFFICE SUPPLIES & POSTAGE			9,265	9,265	9,265	8,265	(1,000)
<i>This includes cost for paper, office needs, postage, and other consumables for Mid-Level Central Office staff.</i>							
OFFICE SUPPLIES: SCHOOL BASED			24,768	24,768	24,768	24,708	(60)
<i>This includes cost for paper, office needs, postage, and other consumables for all KCPS Principals.</i>							
TOTAL FOR SUPPLIES & MATERIALS			34,033	34,033	34,033	32,973	(1,060)
CATEGORY 02: MID LEVEL ADMINISTRATION OBJECT 02.4: Other Charges							
			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
COMMUNICATIONS			48,000	48,000	48,000	40,000	(8,000)
<i>This cost includes all telephone and internet expenses for all schools.</i>							
COMMENCEMENT EXPENSES			7,500	7,500	7,500	10,000	2,500
<i>This includes all costs associated with KCHS graduation.</i>							
MILEAGE & TRAVEL			11,500	11,500	11,500	13,000	1,500
<i>This includes costs for reimbursement of out of county for staff at IRS Mileage rate and other conference related travel. Includes in county travel stipend per negotiated agreement.</i>							
SUBSCRIPTIONS & DUES			6,000	6,000	6,000	6,060	60
<i>Costs for professional publications and memberships to professional organizations.</i>							
TOTAL FOR OTHER CHARGES			73,000	73,000	73,000	69,060	(3,940)
TOTAL FOR CATEGORY 02			1,864,490	1,855,673	1,898,757	1,947,361	48,603

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CATEGORY 03: INSTRUCTIONAL SALARIES AND WAGES
CATEGORY 04: INSTRUCTIONAL TEXTBOOKS & SUPPLIES
CATEGORY 05: OTHER INSTRUCTIONAL COSTS

Salary costs included in this category are for school level instructional services. Included is budgeting for teachers, counselors and media specialists. In addition expenditures in this category are in support of instructional programs delivered to students in each school.

Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	REQUESTED FY 2023	INCREASE/ (DECREASE)
Salaries and Wages		9,544,994	9,761,128	9,848,962	10,090,471	241,509
Contracted Services		436,292	386,292	386,292	444,592	58,300
Supplies and Materials		199,154	199,154	199,154	201,354	2,200
Other Charges		51,108	51,108	69,608	106,608	37,000
Equipment		270,092	270,092	270,092	240,092	(30,000)
TOTAL FOR CATEGORY 03, 04 & 05		10,501,640	10,667,774	10,774,108	11,083,117	309,009



CATEGORY 03: INSTRUCTIONAL SALARIES AND WAGES
OBJECT 03.1: SALARIES & WAGES

Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	REQUESTED FY 2023	INCREASE/ (DECREASE)
TEACHERS	135.62	8,403,169	8,596,096	8,551,474	8,856,881	305,406
<i>Includes salaries for the following positions:</i>						
Elementary						
Teachers - Pre-K	6.00	595,924	520,729	448,830	472,002	23,172
Teachers - Kindergarten	6.00	383,160	446,814	465,694	390,524	(75,170)
Teachers - Elementary 1-5	35.00	2,287,290	2,150,685	1,960,329	2,203,098	242,769
Middle						
Teachers-Middle Grade 6	6.00	386,250	374,249	296,036	345,314	49,277
Teachers-Middle Core Subjects Grade 7-9	16.83	860,607	953,611	959,718	925,844	(33,874)
High School						
Teachers-HS Core Subjects	26.67	1,229,361	1,434,387	1,512,672	1,627,206	114,534
Teachers-HS Career & Technology	7.17	484,323	498,297	478,323	496,635	18,312
2 KCHS Teachers - Block Schedule - This is incorporated into Teachers-HS Core Subjects	0.00	-	-	150,000	-	(150,000)
Other						
Guidance Counselors	7.00	478,379	486,752	527,732	571,422	43,691
Psychologists	2.00	131,553	137,990	173,769	183,680	9,910
Media Specialists	1.00	76,735	77,033	77,931	83,007	5,076
ESOL Teachers	2.50	139,185	210,402	211,005	201,792	(9,212)
Art	5.00	325,016	345,523	352,837	376,441	23,603
Drama	0.17	95,790	37,381	13,315	14,111	797
Music	4.00	302,641	246,340	218,274	228,469	10,195
Health	1.83	64,272	79,227	149,376	156,852	7,475
Athletics/Phys Ed	7.00	477,465	481,768	444,151	470,004	25,853
Athletic Trainer Support	1.00	-	-	75,000	70,352	(4,648)
Teacher Salary Incentive Grant	0.00	55,218	-	-	-	-
Helping Teachers - Mentors	0.45	30,000	114,908	36,484	40,129	3,645
INSTRUCTIONAL ASSISTANTS/TUTORS	23.50	803,825	697,032	814,488	813,590	(898)
<i>Includes salaries for the following positions:</i>						
Media Instructional Assistants	4.00	145,991	128,903	123,613	120,625	(2,989)
Tech Instructional Assistants	5.00	212,843	135,228	191,126	202,392	11,265
Other KCPS Instructional Assistants	14.50	444,991	432,901	499,748	490,574	(9,174)
TEACHER - SUBSTITUTES		185,000	225,000	225,000	225,000	-
<i>Substitutes are employed to replace teachers when they are not in the classroom.</i>						

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OTHER INSTRUCTIONAL POSITIONS			153,000	208,000	223,000	160,000	(63,000)
<i>Includes salaries for the following positions:</i>							
Support Personnel			20,000	20,000	20,000	10,000	(10,000)
Kent Blended Learning Academy			-	55,000	70,000	35,000	(35,000)
Extra Pay for Extra Duty			105,000	105,000	105,000	105,000	-
Evening High School			28,000	28,000	28,000	10,000	(18,000)
STAFF DEVELOPMENT ACTIVITIES			-	35,000	35,000	35,000	-
<i>Staff development to continue professional learning communities training</i>							
TOTAL FOR SALARIES WAGES		159.12	9,544,994	9,761,128	9,848,962	10,090,471	241,509
CATEGORY 04: INSTRUCTIONAL TEXTBOOK AND SUPPLIES							
OBJECT 04.3: SUPPLIES AND MATERIALS							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	REQUESTED FY 2023	INCREASE/ (DECREASE)
TESTING SUPPLIES			7,675	7,675	7,675	7,675	-
<i>This includes costs for testing related to Guidance Services.</i>							
CENTRAL TEXTBOOK FUND			37,325	37,325	37,325	37,325	-
<i>This includes costs for textbooks for all schools.</i>							
MATERIALS OF INSTRUCTION	1812		80,254	80,254	80,254	81,954	1,700
<i>This includes costs to be used for the purchase of general classroom supplies, school office supplies, other consumables. Based on 2020-2021 Enrollment.</i>							
GALES	296		14,238	14,238	14,238	13,388	(850)
HHGES	343		15,521	15,521	15,521	15,513	(8)
RHES	213		9,644	9,644	9,644	9,634	(10)
KCMS	380		17,342	17,342	17,342	17,187	(155)
KCHS	580		23,509	23,509	23,509	26,233	2,724
MEDIA CENTER SUPPLIES	1812		31,100	31,100	31,100	31,100	-
<i>This includes costs to be used to purchase all supplies/materials associated/related to the media center. Based on 2020-2021 Enrollment.</i>							
GALES	296		5,517	5,517	5,517	5,080	(437)
HHGES	343		6,015	6,015	6,015	5,887	(128)
RHES	213		3,738	3,738	3,738	3,656	(82)
KCMS	380		6,720	6,720	6,720	6,522	(198)
KCHS	580		9,110	9,110	9,110	9,955	845
CAREER AND TECHNOLOGY			16,300	16,300	16,300	16,800	500
<i>This includes all costs related and associated with the CTE Program at KCHS.</i>							
ATHLETICS/BAND			26,500	26,500	26,500	26,500	-
<i>This includes all costs related and associated with athletics and band; including uniforms.</i>							
Athletic Supplies			11,000	11,000	11,000	11,000	-
Uniforms for Athletics			10,000	10,000	10,000	10,000	-
Band			1,500	1,500	1,500	1,500	-
Medical Supplies			3,000	3,000	3,000	3,000	-
Band Uniforms			1,000	1,000	1,000	1,000	-
TOTAL FOR SUPPLIES & MATERIALS			199,154	199,154	199,154	201,354	2,200
CATEGORY 05: OTHER INSTRUCTIONAL COSTS							
OBJECT 05.2: CONTRACTED SERVICES							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	REQUESTED FY 2023	INCREASE/ (DECREASE)
CONTRACTED SERVICES							
CONTRACT: KAP			200,000	150,000	150,000	148,500	(1,500)
<i>This includes the cost associated with providing services to Kent Alternative Program to Highroads.</i>							
ED SPECS: MIDDLE SCHOOL			-	-	-	35,000	35,000
<i>This includes the cost for ED SPEC service needed to evaluate possible 8th Grade Academy.</i>							
PRINTING			2,000	2,000	2,000	-	(2,000)
<i>This includes the cost associated with printing needs for all schools.</i>							
CARENGIE			3,200	3,200	3,200	-	(3,200)

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ATHLETICS			24,300	24,300	24,300	24,300	-
<i>This includes the cost associated athletics, rental of equipment, Washington College Pool, Security, Medical Fees, and other athletic expenses.</i>							
CAREER & TECHNOLOGY			9,850	9,850	9,850	9,850	-
<i>This includes the cost associated wire services and engineering fees for WKHS.</i>							
DISCOVERY EDUCATION			58,942	58,942	58,942	58,942	-
<i>This includes the cost associated with Discovery Education and McGraw Hill.</i>							
SOFTWARE LICENSES AND TRAINING			134,000	134,000	134,000	164,000	30,000
<i>This includes cost of maintaining license/leasing agreements for instructional software such as CADD, and Success for All.</i>							
TESTING AND TEST SCORING			4,000	4,000	4,000	4,000	-
<i>This includes cost for the purchase of standardized tests, the scoring associated with the state testing program and local testing initiatives.</i>							
TOTAL FOR CONTRACTED SERVICES			436,292	386,292	386,292	444,592	58,300
CATEGORY 05: OTHER INSTRUCTIONAL COSTS							
OBJECT 05.4: OTHER CHARGES							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	REQUESTED FY 2023	INCREASE/ (DECREASE)
OTHER CHARGES							
MILEAGE & TRAVEL			11,816	11,816	11,816	11,816	-
<i>This includes costs for staff to travel to schools, and local/state meetings.</i>							
MEETINGS & CONFERENCES			2,950	2,950	2,950	2,950	-
<i>This includes costs associated with attendance at state/national meetings and conferences such as registration, lodging, and travel. Also costs associated with hosting meetings, such as refreshments and meeting room rentals.</i>							
SUBS/DUES: WKHS			1,500	1,500	1,500	1,500	-
<i>This includes costs associated with WKHS.</i>							
REG PROGRAM DUES/SUBSCRIPTIONS			22,642	22,642	22,642	57,642	35,000
<i>This includes costs for Dual Enrollment, Online Courses, Junior Achievement, and the Middle School Program.</i>							
Teacher Incentives			-	-	-	1,000	1,000
<i>This includes costs to assist with providing incentives for Teachers, Support and other Instructional Staff to assist with the education of all KCPS Students.</i>							
EXTRACURRICULAR ACTIVITIES			12,200	12,200	30,700	31,700	1,000
<i>Travel/Entry Fees</i>			2,500	2,500	2,500	2,500	-
<i>Dry Cleaning: Band Uniforms</i>			1,500	1,500	1,500	1,500	-
<i>Subscriptions & Dues</i>			4,000	4,000	4,000	4,000	-
<i>Awards</i>			4,200	4,200	4,200	4,200	-
<i>KCMS Interscholastic Sports</i>			-	-	18,500	18,500	-
<i>Student Incentives</i>			-	-	-	1,000	1,000
TOTAL FOR OTHER CHARGES			51,108	51,108	69,608	106,608	37,000
CATEGORY 05: OTHER INSTRUCTIONAL COSTS							
OBJECT 05.5 & 05.6: EQUIPMENT & TRANSFERS							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	REQUESTED FY 2023	INCREASE/ (DECREASE)
EQUIPMENT							
COMPUTER EQUIPMENT			241,450	241,450	241,450	211,450	(30,000)
<i>This includes costs associated with keeping computer equipment and software programs updated for the increasing demands of the academic program, includes lease payment Year 3 of 4/Erate.</i>							
WIRELESS ACCESS POINTS			8,000	8,000	8,000	8,000	-
<i>Cost associated with improving wireless access initiative-Erate.</i>							

Kent County Board of Education
Current Expense Fund
Unrestricted

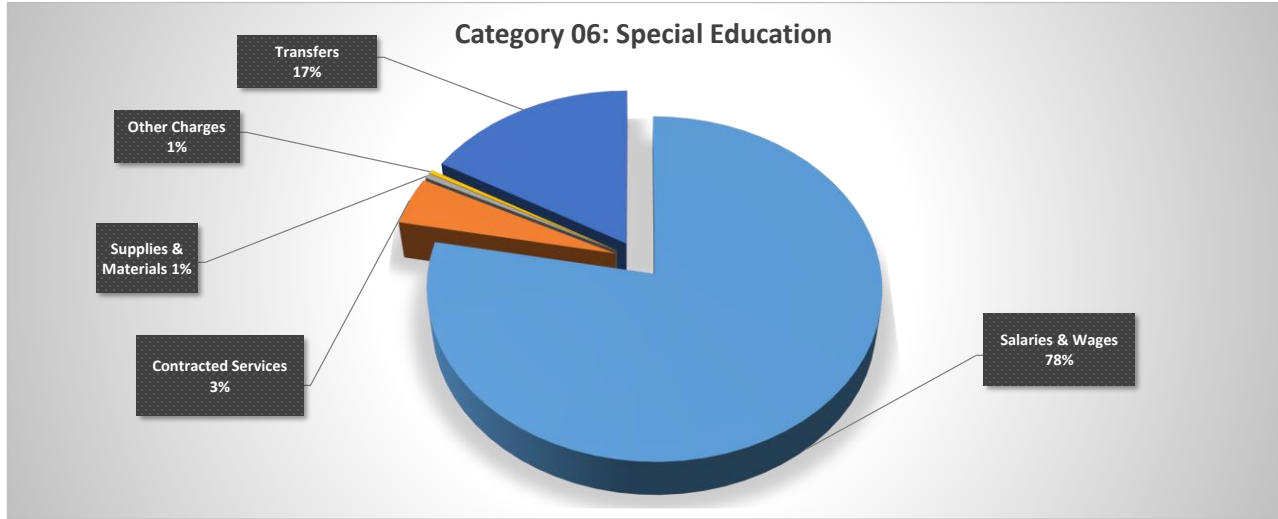
EQUIPMENT			20,642	20,642	20,642	20,642	-
Classroom			8,468	8,468	8,468	8,468	-
Furniture			9,174	9,174	9,174	9,174	-
Band			3,000	3,000	3,000	3,000	-
TOTAL FOR EQUIPMENT			270,092	270,092	270,092	240,092	(30,000)
TRANSFERS							
TUITION-OUT OF COUNTY PLACEMENTS			-	-	-	-	-
<i>This includes costs for educational expenses paid to other school systems for students residing in foster/kinship care</i>							
TOTAL FOR TRANSFERS			-	-	-	-	-
Total For Category 03, 04 & 05			10,501,640	10,667,774	10,774,108	11,083,117	309,009

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 06: SPECIAL EDUCATION

All costs associated with required programming for students with special education needs are budgeted in this category. Although these programs are required by state and federal law, there has never been adequate funding provided to meet these mandates. Consequently, more than half of the cost of special education programming is locally supported.

ACCOUNT DESCRIPTION		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
Salaries and Wages		2,415,012	2,369,608	2,451,416	2,753,530	302,114
Contracted Services		201,492	159,325	159,325	157,825	(1,500)
Supplies and Materials		13,115	13,115	13,115	17,115	4,000
Other Charges		12,100	12,100	12,100	13,000	900
Transfers		595,000	595,000	595,000	587,500	(7,500)
TOTAL FOR CATEGORY 06		3,236,719	3,149,148	3,230,956	3,528,970	298,014



Kent County Board of Education
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Unrestricted

CATEGORY 06: SPECIAL EDUCATION OBJECT 06.1: SALARIES & WAGES							
Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)	
SALARIES & WAGES							
CENTRAL OFFICE PROFESSIONAL INSTRUCTIONAL	1.45	146,085	150,934	155,094	165,023	9,929	
<i>This includes salaries for Supervisor of Special Education and Coordinator of Special Education.</i>							
SECRETARIAL AND CLERICAL	1.00	44,767	45,215	46,972	49,947	2,975	
<i>This includes salaries for Secretary of Special Education.</i>							
TEACHERS	32.37	1,943,725	1,765,998	1,827,747	2,073,105	245,358	
<i>Includes salaries for the following positions:</i>							
Classroom Teachers	25.23	1,500,331	1,371,245	1,432,670	1,574,273	141,603	
Substitute Teachers	0.00	28,000	28,000	28,000	33,000	5,000	
Speech Therapists	3.41	130,324	193,788	198,221	289,799	91,579	
Occupational & Physical Therapist	2.00	160,680	165,601	168,856	176,032	7,176	
Students w/Disabilities	1.73	124,390	7,364	-	-	-	
INSTRUCTIONAL ASSISTANTS	15.25	258,530	385,556	399,699	443,550	43,852	
<i>This includes salaries for classroom assistants and those assigned to individual students.</i>							
INSTRUCTIONAL POSITIONS	Hrly	21,905	21,905	21,905	21,905	-	
<i>Includes salaries for the following positions:</i>							
<i>This includes salaries for home hospital assistance and extended school year.</i>							
TOTAL FOR SALARIES & WAGES	50.07	2,415,012	2,369,608	2,451,416	2,753,530	302,114	
CATEGORY 06: SPECIAL EDUCATION OBJECT 06.2: CONTRACTED SERVICES OBJECT 06.3: SUPPLIES AND MATERIALS							
Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)	
CONTRACTED SERVICES							
CONSULTANTS-THERAPISTS		8,825	8,825	8,825	8,825	-	
<i>This includes cost to provide psychological examinations/speech therapy services/other contracted services.</i>							
MEDICAL MANAGEMENT		500	500	500	500	-	
<i>This includes cost of maintaining license agreements for software for special education to ensure legal compliance.</i>							
Contract Services for KAP Program		192,167	150,000	150,000	148,500	(1,500)	
<i>This includes the cost associated with providing services to Kent Alternative Program to Highroads.</i>							
TOTAL FOR CONTRACTED SERVICES		201,492	159,325	159,325	157,825	(1,500)	
SUPPLIES AND MATERIALS							
SUPPLY		1,000	1,000	1,000	2,000	1,000	
<i>This includes supply costs for Maryland School for Blind, Protocols and office supply.</i>							
MATERIALS OF INSTRUCTION		12,115	12,115	12,115	15,115	3,000	
<i>This includes costs for the purchase of general classroom supplies, school office supplies and all other consumables needed at the school for special education. Based on 2020-2021 SPED Enrollment.</i>							
TOTAL FOR SUPPLIES & MATERIALS		13,115	13,115	13,115	17,115	4,000	

Kent County Board of Education
Current Expense Fund
Unrestricted

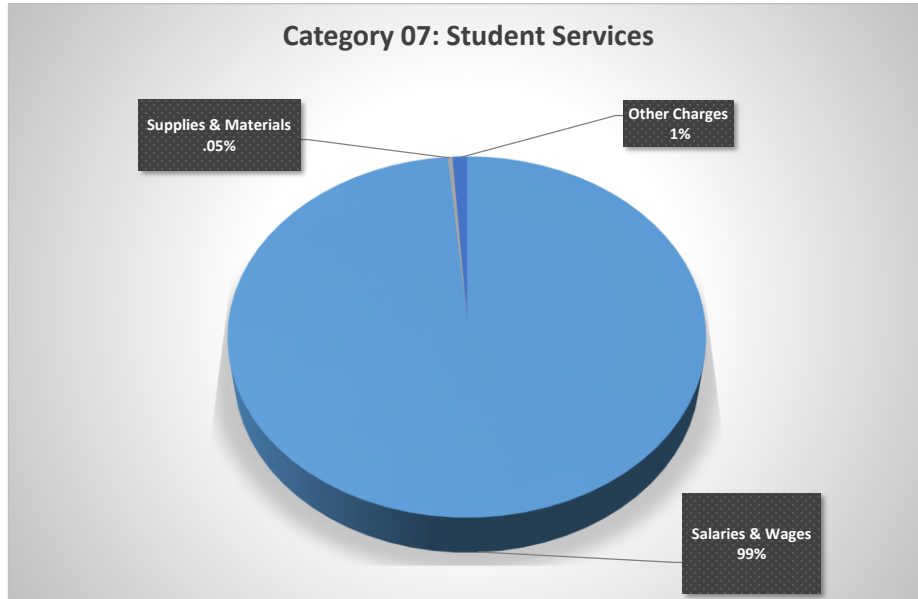
CATEGORY 06: SPECIAL EDUCATION OBJECT 06.4: OTHER CHARGES OBJECT 06.6: TRANSFERS							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
OTHER CHARGES							
MILEAGE & TRAVEL			11,200	11,200	11,200	12,100	900
<i>This includes costs for reimbursement of out of county for staff at IRS Mileage rate and other conference related travel. Includes in county travel stipend per negotiated agreement.</i>							
PROFESSIONAL IMPROVEMENT			900	900	900	900	-
<i>This includes cost for professional organizations and purchase professional publications.</i>							
TOTAL FOR OTHER CHARGES			12,100	12,100	12,100	13,000	900
TRANSFERS							
TUITION (NON-PUBLIC PLACEMENTS)			575,000	575,000	575,000	575,000	-
<i>This includes costs for the educational expenses paid to non-public institutions for students.</i>							
TRANSFER - OUT OF COUNTY			20,000	20,000	20,000	12,500	(7,500)
<i>This includes cost for students placed in other Maryland schools.</i>							
TOTAL FOR TRANSFERS			595,000	595,000	595,000	587,500	(7,500)
Total For Category 06			3,236,719	3,149,148	3,230,956	3,528,970	298,014

Kent County Board of Education
Expenditures-State/Local
Unrestricted

CATEGORY 07: PUPIL PERSONNEL SERVICES

The pupil services provided by these funds are in accordance with Section 6-201 of the Education Code of Maryland and State Board By-Laws. Direct student services help identify, prevent and remediate problems of an emotional, physical or social nature.

ACCOUNT DESCRIPTION		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
Salaries and Wages		442,498	513,720	503,668	585,753	82,085
Supplies and Materials		900	900	900	2,000	1,100
Other Charges		4,100	6,600	6,600	6,400	(200)
TOTAL FOR CATEGORY 07		447,498	521,220	511,168	594,153	82,985



CATEGORY 07: PUPIL PERSONNEL SERVICES
OBJECT 07.1: SALARIES & WAGES
OBJECT 07.3: SUPPLIES & MATERIALS

Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
SALARIES & WAGES						
CENTRAL OFFICE PROFESSIONAL INSTRUCTIONAL STAFF	1.00	116,176	122,019	125,443	133,373	7,930
<i>This includes the salary for the Supervisor of Student Services.</i>						
SECRETARIAL & CLERICAL-CO	1.00	44,676	35,416	36,830	39,831	3,001
<i>This includes the salary for the Secretary of Student Services.</i>						
STUDENT PERSONNEL STAFF	6.00	281,646	356,285	341,395	412,549	71,154
<i>This includes salaries for Social Workers and Student Services staff.</i>						-
TOTAL FOR SALARIES & WAGES	8.00	442,498	513,720	503,668	585,753	82,085
SUPPLIES AND MATERIALS						
PUPIL SERVICES SUPPLIES		900	900	900	2,000	1,100
<i>This includes costs to cover cost of general office supplies and other supplies used by student support services.</i>						
TOTAL FOR SUPPLIES & MATERIALS		900	900	900	2,000	1,100

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Expenditures-State/Local
Unrestricted

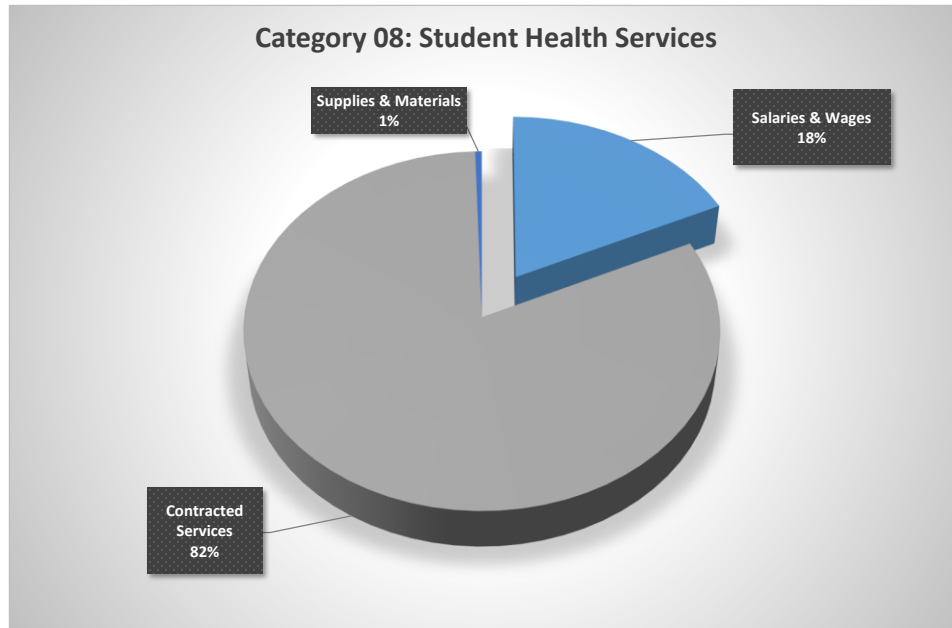
CATEGORY 07: PUPIL PERSONNEL SERVICES							
OBJECT 07.4: OTHER CHARGES							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
OTHER CHARGES							
MILEAGE & TRAVEL			2,200	4,700	4,700	5,600	900
<i>This includes costs for reimbursement of out of county for staff at IRS Mileage rate and other conference related travel. Includes in county travel stipend per negotiated agreement.</i>							
EQUIPMENT RENTAL			1,000	1,000	1,000	-	(1,000)
SUBSCRIPTIONS & DUES			900	900	900	800	(100)
<i>This includes costs for professional publications and memberships to professional organizations.</i>							
TOTAL FOR OTHER CHARGES			4,100	6,600	6,600	6,400	(200)
Total For Category 07			447,498	521,220	511,168	594,153	82,985

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 08: HEALTH SERVICES

The funds in this category are used to help support the services provided as it relates to school health.

ACCOUNT DESCRIPTION		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
Salaries and Wages			-	-	93,947	93,947
Contracted Services		400,500	417,500	425,840	425,840	-
Supplies and Materials		2,500	2,500	2,500	2,500	-
TOTAL FOR CATEGORY 08		403,000	420,000	428,340	522,287	93,947



Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 08: HEALTH SERVICES OBJECT 08.2: CONTRACT SERVICES OBJECT 08.3: SUPPLIES & MATERIALS						
Object		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
MENTAL HEALTH		1.00	-	-	93,947	93,947
<i>This includes the salary for the Mental Health Coordinator.</i>						
TOTAL FOR SALARIES & WAGES		1.00	-	-	93,947	93,947
CONTRACTED SERVICES						
CONTRACT HEALTH DEPT NURSES		400,000	417,000	425,340	425,340	-
<i>This includes the costs for contracting with the Kent County Health Department for School Nurses.</i>						
MEDICAL EXAMS		500	500	500	500	-
<i>This includes the cost for Hepatitis B vaccinations for certain employees.</i>						
TOTAL FOR CONTRACTED SERVICES		400,500	417,500	425,840	425,840	-
SUPPLIES AND MATERIALS						
HEALTH ROOM SUPPLIES		2,500	2,500	2,500	2,500	-
<i>This includes costs to provide general operating supplies for school health rooms.</i>						
TOTAL FOR SUPPLIES & MATERIALS		2,500	2,500	2,500	2,500	-
Total For Category 08		403,000	420,000	428,340	522,287	93,947

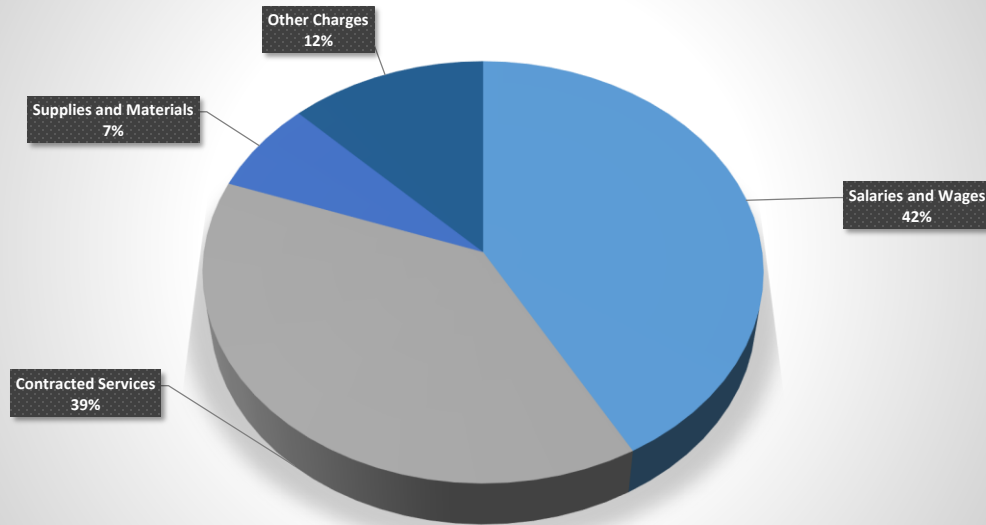
Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 09: TRANSPORTATION

This category includes expenditures for the management and operations of the transportation program. This includes supports for field trips, athletic programs and special education.

ACCOUNT DESCRIPTION		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
Salaries and Wages		785,200	666,873	696,626	781,156	84,531
Contracted Services		713,445	724,140	735,140	722,140	(13,000)
Supplies and Materials		101,575	101,575	131,575	131,575	-
Other Charges		219,900	219,900	219,900	232,900	13,000
Equipment		-	50,000	50,000	50,000	-
TOTAL FOR CATEGORY 09		1,820,120	1,762,488	1,833,241	1,917,771	84,531

Category 09: Student Transportation



**CATEGORY 09: TRANSPORTATION
OBJECT 09.1: SALARIES & WAGES**

		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
SALARIES & WAGES						
Transportation Staff	2.25	124,700	124,597	145,593	152,496	6,903
<i>This includes salaries for Supervisor of Transportation, Secretary of Transportation and Bus Driver Dispatch Support.</i>						
Support Staff		660,500	542,276	551,033	628,661	77,628
Bus Drivers and Bus Driver Subs	15.00	490,500	396,562	400,931	469,738	68,807
Field/Athletic/Maint Trips	0.00	62,000	62,000	62,000	62,000	-
Bus Aids	4.00	88,000	63,714	68,102	76,923	8,821
Support Drivers	Hrly	20,000	20,000	20,000	20,000	-
Driver Trainer	0.00	-	-	-	-	-
TOTAL FOR SALARIES & WAGES	21.25	785,200	666,873	696,626	781,156	84,531

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 9: TRANSPORTATION OBJECT 9.2: CONTRACT SERVICES							
			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
CONTRACTED SERVICES							
BUS CONTRACTORS: Regular			625,500	636,195	647,195	634,195	(13,000)
<i>This includes costs for bus contractors for the transportation of students to & from school.</i>							
BUS INSPECTION			7,500	7,500	7,500	7,500	-
<i>This includes costs for all buses to be inspected in accordance with state laws.</i>							
BUS CONTRACTS: Field Trips/Athletics			4,745	4,745	4,745	4,745	-
<i>This includes costs to provide for field trips, athletics, outdoor education, Band, and other school-related activities.</i>							
COMPUTER SYSTEM MAINTENANCE			23,700	23,700	23,700	23,700	-
<i>This includes costs for Annual licensing and maintenance contract on the computerized bus routing system.</i>							
PRINTING/PUBLISHING			2,000	2,000	2,000	2,000	-
<i>This includes costs to provide forms, etc.</i>							
REPAIR VEHICLES			25,000	25,000	25,000	25,000	-
<i>This includes costs for repairs and maintenance for Board Vehicles.</i>							
CONTRACT SERVICES			25,000	25,000	25,000	25,000	-
<i>This includes Consultant costs, Medical Mgt fees, Engineering Fees.</i>							
TOTAL FOR CONTRACTED SERVICES			713,445	724,140	735,140	722,140	(13,000)
CATEGORY 9: TRANSPORTATION OBJECT 9.3: SUPPLIES & MATERIALS OBJECT 9.4: OTHER CHARGES							
			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
SUPPLIES AND MATERIALS							
OPERATION			99,325	99,325	129,325	129,325	-
<i>Operational costs including video tapes.</i>			4,000	4,000	4,000	4,000	
<i>Bus Repairs</i>			-	-	25,000	25,000	-
<i>Bus Fuel</i>			95,325	95,325	100,325	100,325	-
SUPPLIES & MATERIALS			2,250	2,250	2,250	2,250	-
<i>This includes costs to purchase general office supplies for Transportation.</i>							
TOTAL FOR SUPPLIES & MATERIALS			101,575	101,575	131,575	131,575	-
OTHER CHARGES							
INSURANCE - BUSES			27,000	27,000	27,000	27,000	-
<i>This includes costs to provide liability insurance for all buses through the Maryland Association of Board of Education(MABE).</i>							
LEASING OF EQUIPMENT			176,000	176,000	176,000	189,000	13,000
<i>Bus Leasing Agreement-13 buses</i>			145,000	145,000	145,000	145,000	-
<i>Bus Leasing Agreement-1 bus</i>			-	-	-	13,000	13,000
<i>Leasing Agreement-Vehicles</i>			31,000	31,000	31,000	31,000	-
MILEAGE & TRAVEL			2,500	2,500	2,500	2,500	-
<i>This includes costs for staff to travel to schools, and local/state meetings.</i>							

Kent County Board of Education
Current Expense Fund
Unrestricted

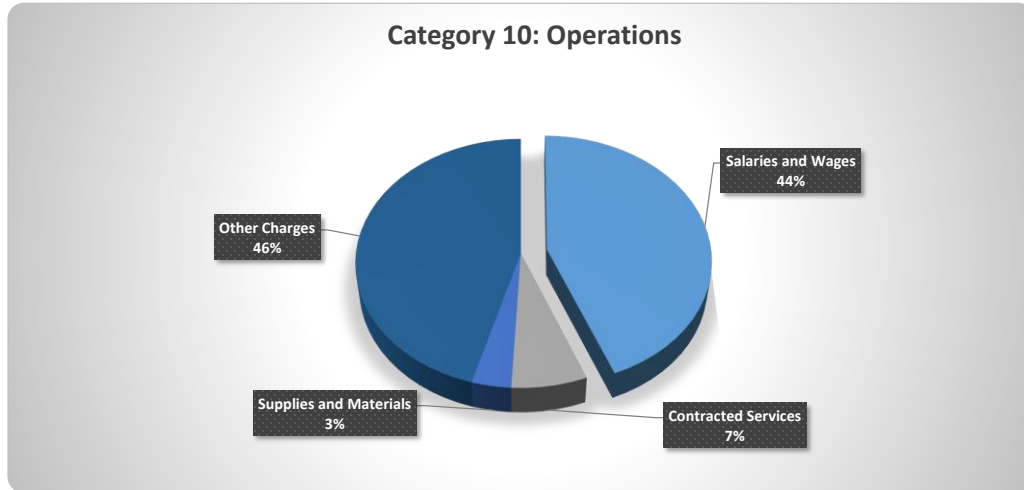
DRUG TESTING, TRAINING EXPENSE			13,000	13,000	13,000	13,000	-
<i>This includes costs to provide mandatory random drug testing for all drivers and any driver involved in an accident. This also includes reimbursement per negotiated agreements.</i>							
DUES & SUBSCRIPTIONS:			200	200	200	200	-
<i>This includes costs for professional publications and memberships. It also includes costs for reimbursement per negotiated agreements.</i>							
RENTAL OF EQUIPMENT			1,200	1,200	1,200	1,200	-
TOTAL FOR OTHER CHARGES			219,900	219,900	219,900	232,900	13,000
CATEGORY 9: TRANSPORTATION							
OBJECT 9.5: EQUIPMENT							
			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
EQUIPMENT							
REPLACEMENT VEHICLES			-	50,000	50,000	50,000	-
<i>This includes costs associated with the purchase of used bus.</i>							
TOTAL FOR EQUIPMENT			-	50,000	50,000	50,000	-
Total For Category 09			1,820,120	1,762,488	1,833,241	1,917,771	84,531

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 10: OPERATION OF PLANT AND EQUIPMENT

This category includes expenditures for custodial services and supplies needed for regular care of school facilities. The expenditures also includes utilities, such as water, sewer, electricity and fuel oil.

ACCOUNT DESCRIPTION		APPROVED FY 2020	APPROVED 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
Salaries and Wages		763,393	751,086	777,465	800,713	23,248
Contracted Services		124,900	124,900	124,900	124,900	-
Supplies and Materials		65,000	65,000	65,000	65,000	-
Other Charges		779,501	779,501	779,501	829,501	50,000
Equipment		-	-	-	-	-
Transfers		-	-	-	-	-
TOTAL FOR CATEGORY 10		1,732,794	1,720,487	1,746,866	1,820,114	73,248



CATEGORY 10: OPERATION OF PLANT & EQUIPMENT
OBJECT 10.1: SALARIES & WAGES
OBJECT 10.2: CONTRACTED SERVICES

		APPROVED FY 2020	APPROVED 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
SALARIES & WAGES						
CENTRAL OFFICE STAFF	0.70	42,100	44,221	45,652	48,909	3,257
<i>This includes a portion of the salaries of the Supervisor of Operations and Secretary of Operations.</i>						
CUSTODIAL SALARIES	19.00	716,293	701,865	726,813	746,804	19,991
<i>This includes the salary for all KCPS Custodians.</i>						
CENTRALIZED SUPPORT STAFF	Hrly	5,000	5,000	5,000	5,000	-
<i>This includes the salary for the groundskeeper for all KCPS Buildings.</i>						
TOTAL FOR SALARIES & WAGES	19.70	763,393	751,086	777,465	800,713	23,248
CONTRACTED SERVICES						
MANAGEMENT CONTRACT		41,400	41,400	41,400	41,400	-
<i>This includes the cost of Waste Management trash removal.</i>						
EQUIPMENT REPAIRS: Athletics		7,500	7,500	7,500	7,500	-
<i>This includes cost of repairs for athletic equipment.</i>						
CONTRACTS UPKEEP OF GROUNDS		73,000	73,000	73,000	73,000	-
<i>This includes contracts with local contractors to assist with snow removal at various school parking lots and services to maintain grounds-including athletic fields.</i>						

Kent County Board of Education
Current Expense Fund
Unrestricted

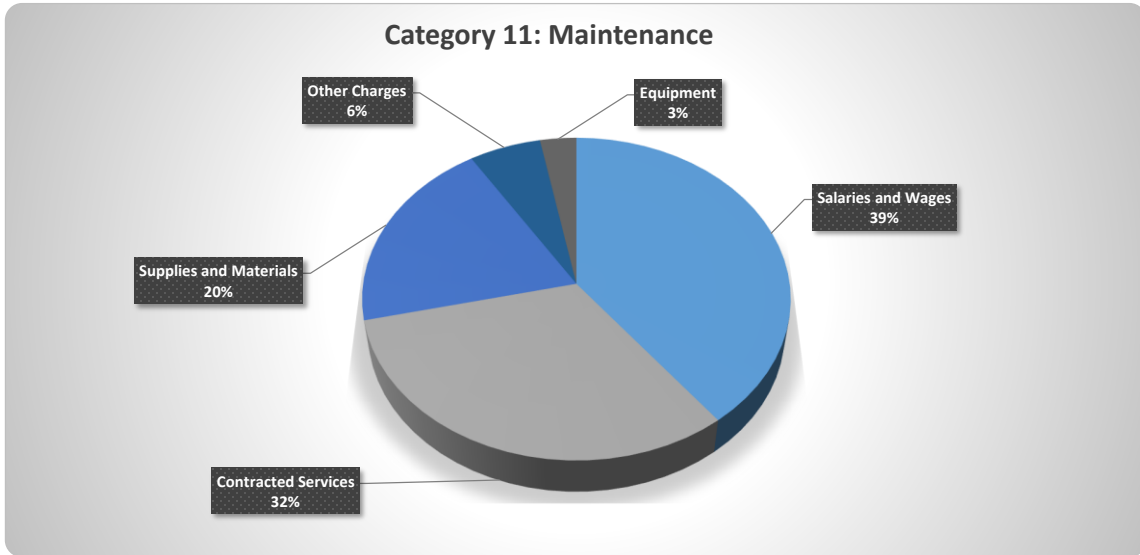
REPAIRS TO EQUIPMENT: C&T			3,000	3,000	3,000	3,000	-
<i>This includes repair costs for career and technology program.</i>							
TOTAL FOR CONTRACTED SERVICES			124,900	124,900	124,900	124,900	-
CATEGORY 10: OPERATION OF PLANT & EQUIPMENT							
OBJECT 10.3: SUPPLIES & MATERIALS							
Object			APPROVED FY 2020	APPROVED 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
SUPPLIES AND MATERIALS							
SUPPLIES			500	500	500	500	-
<i>This covers the cost of repair parts bldgs, grounds, and vehicles.</i>							
SUPPLIES			64,000	64,000	64,000	64,000	-
<i>This includes costs for custodial supplies and materials needed for the upkeep of all KCPS buildings.</i>							
SUPPLY			500	500	500	500	-
<i>This includes costs for office supply, vehicle supply, workshop supply, and other expenses related to operations.</i>							
TOTAL FOR SUPPLIES & MATERIALS			65,000	65,000	65,000	65,000	-
CATEGORY 10: OPERATION OF PLANT & EQUIPMENT							
OBJECT 10.4: OTHER CHARGES							
Object			APPROVED FY 2020	APPROVED 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
OTHER CHARGES							
MILEAGE & TRAVEL			500	500	500	500	-
<i>This includes costs for staff to travel to schools, and local/state meetings.</i>							
OTHER OPERATIONAL COSTS			-	-	-	50,000	50,000
<i>This includes costs needed for anticipated raises in operational costs due to economic issues.</i>							
INSURANCE - PROPERTY / VEHICLES			58,789	58,789	58,789	58,789	-
<i>This includes insurance purchased through MABE Insurance Pool for property and vehicle insurance.</i>							
UTILITIES- ELECTRICITY/HEAT/PROPANE			595,862	595,862	595,862	595,862	-
<i>This includes costs allocated to pay for heat, electricity, and propane for all Board operated buildings.</i>							
COMMUNICATIONS			75,350	75,350	75,350	75,350	-
<i>This includes cost for telephone and internet expenses for all buildings that are not initiated at the school.</i>							
WATER AND SEWER			49,000	49,000	49,000	49,000	-
<i>This covers costs to pay municipal fees for water and sewage.</i>							
TOTAL FOR OTHER CHARGES			779,501	779,501	779,501	829,501	50,000
Total For Category 10			1,732,794	1,720,487	1,746,866	1,820,114	73,248

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 11: MAINTENANCE OF PLANT AND EQUIPMENT

These expenditures are for the cost of maintaining our school facilities. This includes a regular maintenance staff to repair buildings.

ACCOUNT DESCRIPTION		APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
Salaries and Wages		232,955	231,721	252,145	263,044	10,900
Contracted Services		212,746	212,746	212,746	212,746	-
Supplies and Materials		130,964	130,964	130,964	130,964	-
Other Charges		6,550	6,550	39,550	39,550	-
Equipment		20,000	20,000	20,000	20,000	-
Transfers						-
Total For Category 11		603,215	601,981	655,405	666,304	10,900



Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 11: MAINTENANCE OF PLANT & EQUIPMENT OBJECT 11.1: SALARIES & WAGES OBJECT 11.2: CONTRACTED SERVICES							
			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
SALARIES & WAGES							
CENTRAL OFFICE STAFF		0.55	28,500	27,141	28,366	30,230	1,865
<i>This includes a portion of the salaries for the Supervisor of Maintenance and Secretary of Maintenance.</i>							
MAINTENANCE PERSONNEL		4.00	204,455	204,580	223,779	232,814	9,035
<i>This includes the salaries of all Maintenance Personnel.</i>							
							-
TOTAL FOR SALARIES & WAGES		4.55	232,955	231,721	252,145	263,044	10,900
CONTRACTED SERVICES							
REPAIRS TO BUILDINGS			115,000	115,000	115,000	115,000	-
<i>This includes cost of repairs to buildings that require the services of outside contractors.</i>							
REPAIRS TO NON-INSTR EQUIPMENT			2,500	2,500	2,500	2,500	-
<i>This includes costs to repair non-instr equipment including vehicles.</i>							
REPAIRS TO INSTRUCTIONAL EQUIP			7,500	7,500	7,500	7,500	-
<i>This includes costs related to athletic equipment repairs.</i>							
MAINTENANCE CONTRACTS			77,260	77,260	77,260	77,260	-
<i>This includes contracts with service companies to provide maintenance of equipment, i.e. boilers, PA systems, Fire alarm systems, HVAC systems.</i>							
REPAIRS VEHICLES			10,486	10,486	10,486	10,486	-
<i>This includes costs related to vehicles repairs for vehicles assigned to maintenance.</i>							
TOTAL FOR CONTRACTED SERVICES			212,746	212,746	212,746	212,746	-
OBJECT 11.3: SUPPLIES & MATERIALS OBJECT 11.4: OTHER CHARGES OBJECT 11.5: EQUIPMENT							
Object			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
SUPPLIES AND MATERIALS							
REPAIRS TO BUILDINGS			75,164	75,164	75,164	75,164	-
<i>This includes cost of supplies used by Board employees to complete repairs to buildings.</i>							
REPAIR PARTS - TECHNOLOGY			25,000	25,000	25,000	25,000	-
<i>This includes cost of supplies and materials needed to repair parts for any type of technology device for KCPS.</i>							
VEHICLE OPERATION/MEALS			30,800	30,800	30,800	30,800	-
<i>This includes costs for operational costs for county owned vehicles and meals included in negotiated contracts.</i>							
TOTAL FOR SUPPLIES & MATERIALS			130,964	130,964	130,964	130,964	-
OTHER CHARGES							
MILEAGE & TRAVEL			500	500	500	500	-
<i>This includes costs for staff to attend local/state meetings.</i>							

Kent County Board of Education
Current Expense Fund
Unrestricted

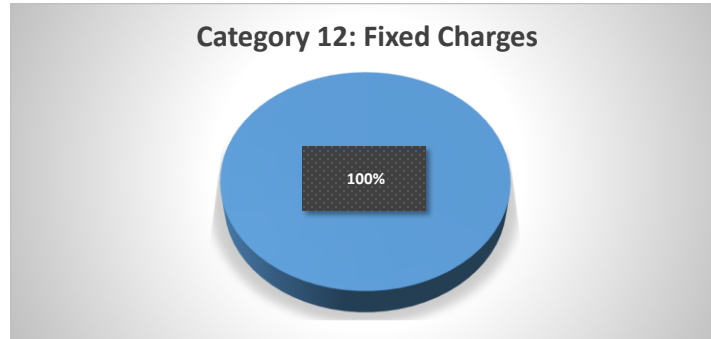
Reimbursement			2,900	2,900	2,900	2,900	
<i>This includes costs for reimbursement for uniforms and work shoes per negotiated agreement.</i>							-
MISCELLANEOUS			3,150	3,150	36,150	36,150	-
<i>Miscellaneous</i>			3,150	3,150	3,150	3,150	
<i>Painting of All Gyms</i>					15,000	-	
<i>Elementary Gym Floors - Refinish</i>					18,000	33,000	
TOTAL FOR OTHER CHARGES			6,550	6,550	39,550	39,550	-
EQUIPMENT							
EQUIPMENT REPLACEMENT			20,000	20,000	20,000	20,000	-
<i>This includes costs to replace equipment used by the maintenance staff, playgrounds and other equipment needs.</i>							
TOTAL FOR EQUIPMENT			20,000	20,000	20,000	20,000	-
Total For Category 11			603,215	601,981	655,405	666,304	10,900

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 12: FIXED CHARGES

In this category, fixed costs are required employer contributions for social security, retirement, worker's compensation, general liability and unemployment insurance along with health and life insurance premiums.

ACCOUNT DESCRIPTION	APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
Other Charges	2,479,512	6,516,445	6,880,158	7,202,945	322,787
Total For Category 12	2,479,512	6,516,445	6,880,158	7,202,945	322,787



**CATEGORY 12: FIXED CHARGES
OBJECT 12.4: OTHER CHARGES**

	APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE / (DECREASE)
OTHER CHARGES					
RETIREMENT COSTS <i>This includes costs for the local share for retirement costs associated with certain positions that do not qualify for state paid retirement contributions.</i>	900,426	950,436	1,020,824	1,090,824	70,000
SOCIAL SECURITY/MEDICARE TAXES <i>This includes cost of the employer's share of social security and Medicare tax for all locally funded positions.</i>	1,193,768	1,292,089	1,291,154	1,393,058	101,904
TUITION REIMBURSEMENT <i>This includes costs to reimburse employees for work-related course costs.</i>	75,000	75,000	75,000	75,000	-
HEALTH INSURANCE: RETIREES* <i>This includes costs to cover employer costs of retiree health insurance through Carefirst.</i>	6,453	738,903	750,071	762,022	11,951
HEALTH INSURANCE* <i>This includes costs to cover employer share of health insurance premiums.</i>	17,865	3,174,017	3,346,909	3,481,841	134,932
INSURANCE - LIABILITY/FIDELITY <i>This includes costs for general liability insurance through MABE and disability insurance according to the administrator's contract.</i>	21,000	21,000	21,000	21,000	-
INSURANCE - WORKERS COMP <i>This includes costs to cover the cost of worker's compensation insurance through MABE.</i>	96,000	96,000	163,699	163,699	-
INSURANCE - LIFE <i>This includes costs to cover the cost of life insurance w/negotiated agreements.</i>	41,000	41,000	41,000	41,000	-
INSURANCE - UNEMPLOYMENT <i>This includes costs of unemployment insurance including hearings, appeals, and administration of claims. Claims administration is handled by a third party administrator.</i>	30,000	30,000	30,000	30,000	-
COMPENSATED ABSENCES <i>This includes contribution to A&S employees for 403(B).</i>	70,000	70,000	72,500	72,500	-

Kent County Board of Education
Current Expense Fund
Unrestricted

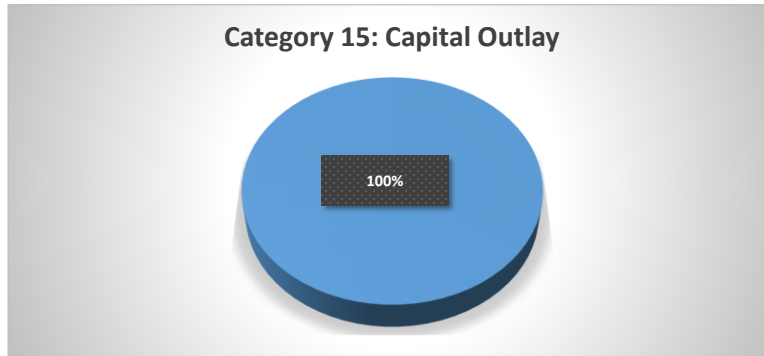
INSURANCE - VEHICLES			12,500	12,500	12,500	11,000	(1,500)
<i>This includes cost for insurance of Board owned vehicles.</i>							
FSA ADMINISTRATION FEES			3,500	3,500	3,500	3,000	(500)
<i>This includes costs for pay for FSA Admin fees.</i>							
EXTRA-CURRICULAR INSURANCE			12,000	12,000	12,000	10,000	(2,000)
<i>This includes costs to purchase an excess policy for extra-curricular activities</i>							
Reimbursement			-	-	-	8,000	8,000
<i>This includes reimbursement for cell phone use per negotiated agreement.</i>							
Minimum Wage Increase			-	-	40,000	40,000	-
TOTAL FOR OTHER CHARGES			2,479,512	6,516,445	6,880,158	7,202,945	322,787

Kent County Board of Education
Current Expense Fund
Unrestricted

CATEGORY 15: CAPITAL OUTLAY

Expenditures budgeted here are for major building and grounds alternations.

ACCOUNT DESCRIPTION			APPROVED FY 2020	APPROVED FY2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
Contracted Services			59,991	59,991	59,991	53,292	(6,699)
Total For Category 15			59,991	59,991	59,991	53,292	(6,699)



CONTRACTS

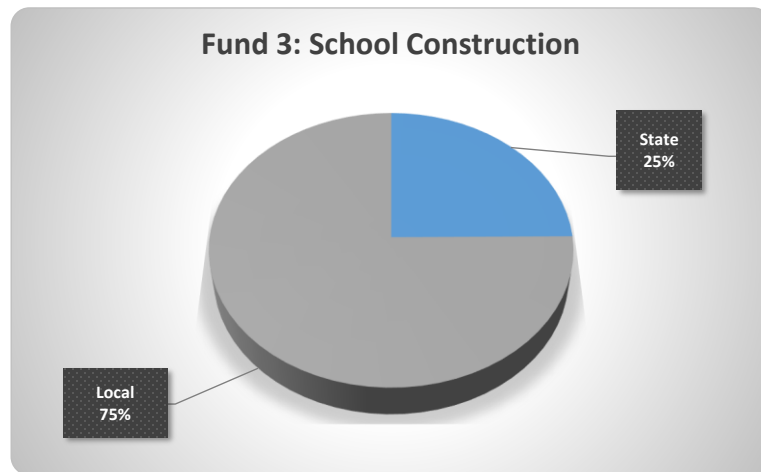
Asbestos Inspections/Removal			15,000	15,000	15,000	15,000	-
Aging School			44,991	44,991	44,991	38,292	(6,699)
TOTAL FOR CONTRACTS			59,991	59,991	59,991	53,292	(6,699)
Total For Category 15			59,991	59,991	59,991	53,292	(6,699)

Capital Project (School Construction) Fund

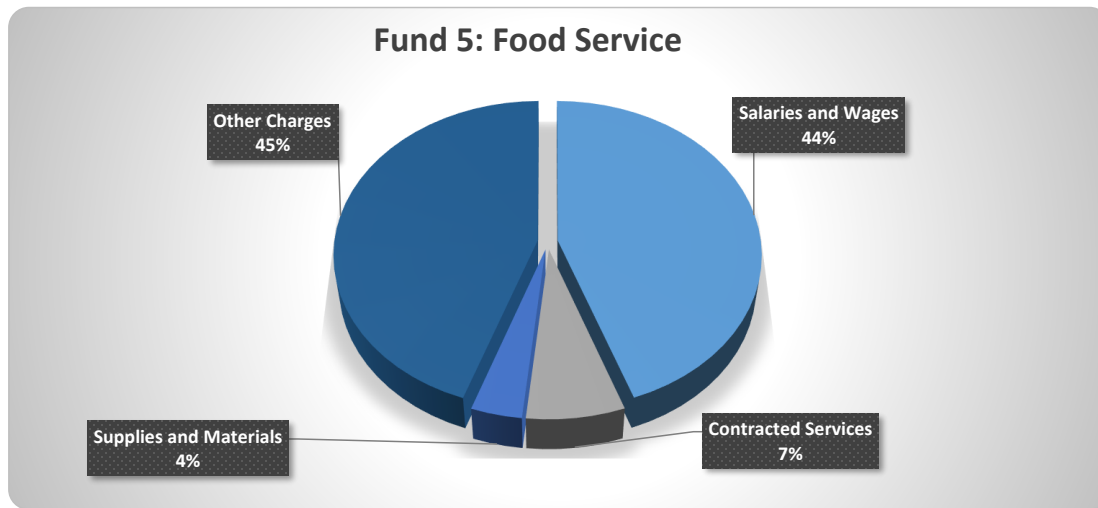
This fund includes budgeted expenditures in the Capital Improvement Program which is funded by both Kent County Government as well as the State of Maryland. Direct construction/renovation costs are shared on a pro rated basis. The State's share is determined by the County's Wealth. Therefore, for direct construction costs, 50% is paid by the County and 50% is paid by the State. For indirect costs such as architectural and engineering fees, these are excluded from the State's formula.

For FY 2023, the projects recommended include the KCHS Roof Replacement.

<u>CAPITAL PROJECT FUND</u>			APPROVED FY 2020	APPROVED FY 2021	APPROVED FY 2022	Requested FY 2023	INCREASE/ (DECREASE)
State			1,546,500	2,916,000	-	1,027,050	1,027,050
Local			2,327,000	3,672,000	221,000	3,099,150	2,878,150
Other Charges			-	-	-	-	-
Total School Construction Budget			3,873,500	6,588,000	221,000	4,126,200	3,905,200



Fund 5: Food Service



Sale of Food:

Represents the cash receipts collected for the price of breakfast/lunch/a la carte items purchased.

Federal:

Represents the per meal reimbursement under the National School Breakfast & Lunch Programs

State:

Represents the state revenue received based on the percentage of federal reimbursement earned

Miscellaneous:

Represents interest earned and miscellaneous income

	Approved FY 2020	Approved FY 2021	APPROVED FY 2022	Requested FY 2023	Increase / (Decrease)
Miscellaneous Receipts	7,900	7,900	7,900	7,900	-
Sale of Food:					
201 GES	28,000	15,000	15,000	15,000	-
201A Shore Up	-	-	-	-	-
202 Gales	34,225	37,000	37,000	37,000	-
205 RHES	21,200	11,200	11,200	11,200	-
331 KCHS	72,606	93,000	93,000	93,000	-
442 KCMS	35,500	40,000	40,000	40,000	-
Subtotal Sale of Food	191,531	196,200	196,200	196,200	-
Federal Reimbursements					
Section 4	500,000	548,751	548,751	548,751	-
Sn Break	325,000	360,000	360,000	360,000	-
Subtotal Federal Reimbursements	825,000	908,751	908,751	908,751	-
State Reimbursements					
MMFA	62,000	57,000	57,000	57,000	-
State Aid-Bi Monthly	21,000	20,000	20,000	20,000	-
Subtotal State Reimbursements	83,000	77,000	77,000	77,000	-
Commodities	72,000	75,000	75,000	75,000	-
Total Estimated Revenues for Food Service	1,179,431	1,264,851	1,264,851	1,264,851	-

	Approved FY 2020	Approved FY 2021	APPROVED FY 2022	Requested FY 2023	Increase / (Decrease)
Salaries					
Supervisor	-	69,000	69,000	-	(69,000)
Accountant	30,000	48,387	-	-	-
Secretary	34,724	-	-	-	-
Support Supervisor	31,175	39,143	57,315	60,665	3,350
Truck Driver	41,739	42,584	44,261	46,142	1,881
Café' Managers	127,046	136,160	116,010	133,341	17,331
Café' Workers	222,274	236,635	250,242	265,712	15,470
Café' Substitutes	15,450	18,450	20,000	20,000	-
Total Salaries	502,408	590,359	556,828	525,861	(30,967)

<u>Contract Services</u>					
Repairs & Maintenance to Vehicles	2,000	2,000	2,000	2,000	-
Exterminating	1,000	500	500	500	-
R & M to Non-Inst. Equipment	18,200	18,200	18,200	18,200	-
Trash Removal	2,000	-	-	-	-
Auditing	-	-	-	-	-
Service Contracts	27,350	27,350	27,350	27,350	-
<u>Total Contracted</u>	<u>50,550</u>	<u>48,050</u>	<u>48,050</u>	<u>48,050</u>	<u>-</u>

<u>Supplies</u>					
Food	442,534	442,534	457,534	488,336	30,802
Food Related	30,350	30,350	35,350	37,884	2,534
Vehicle Supplies	4,500	2,000	3,000	3,000	-
Office Supplies	1,000	1,000	2,000	2,000	-
Postage	100	-	-	-	-
Non-Food Items	20,000	20,000	30,000	30,000	-
Commodities	71,455	75,000	78,500	78,500	-
<u>Total Supplies</u>	<u>569,939</u>	<u>570,884</u>	<u>606,384</u>	<u>639,720</u>	<u>33,336</u>

<u>Other</u>					-
Travel	2,200	2,200	2,200	2,200	-
FICA	38,434	45,158	42,597	40,228	(2,369)
Electric	4,500	-	-	-	-
Cashless Schools Fees	4,500	4,500	4,500	4,500	-
Food Storage	5,000	2,500	3,092	3,092	-
Equipment Rental	500	500	500	500	-
Dues/ Subscriptions	200	200	200	200	-
Meeting /Conf	1,200	500	500	500	-
<u>Total Other</u>	<u>56,534</u>	<u>55,558</u>	<u>53,589</u>	<u>51,220</u>	<u>(2,369)</u>

<u>Equipment</u>					-
Equipment Replacement	-	-	-	-	-
Equipment Replacement	-	-	-	-	-

<u>Total Estimated Expenditures for Food Service</u>	<u>1,179,431</u>	<u>1,264,851</u>	<u>1,264,851</u>	<u>1,264,851</u>	<u>(0)</u>
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FY 2023 Superintendent's Budget

Presented By:
Dr. Karen M. Couch
Alleesa Stewart, MBA

District Goals

- **#1- Support Early Learning to provide a strong foundation for future academic excellence and success.**
 - **#2- Students will have equitable access to rigorous culturally relevant curriculum & instruction aligned to Maryland College and Career Readiness Standards.**
 - **#3- Leaders, teachers and support staff will have access to an array of professional learning opportunities set within highest employee standards to support optimal student outcomes.**
 - **#4- Create a safe, inclusive culture that meets the social and emotional needs of all students.**
 - **#5- Ensure families and community partner will be informed, engaged and supported for students' academic success.**
 - **#6- State of the art learning spaces and tools that are equitable and inclusive.**
-

KCPS Vision and Mission Statements

Vision- All KCPS students will graduate equipped to achieve their highest potential.

Mission- KCPS is an anchor organization that creates an environment of academic excellence through a collaborative, equitable and rigorous learning community

Factors Affecting the Budget

- **Enrollment**
 - **State Compensatory Aid**
 - **Blueprint for Maryland's Future Funding (Kirwan)**
 - **Salary and Healthcare Increases**
 - **Budget Requests**
-

Overview of Estimated Revenues for FY2023

- Net Increase in Maintenance Of Effort –**\$0**
 - The greater of MOE (\$18,559,629) or Local Share (\$17,412,877)
 - Net Increase in State Aid – **\$887,695**
 - Net Increase in Other Revenue - **\$768,392**
 - Decrease in Federal Sources – **(\$71,000)**
 - We no longer receive funding for the Retiree Drug Subsidy Program.
 - Net Increase in Revenue - **\$1,585,087**
-

REVENUE SOURCES:		FY 2022 Approved	FY 2023 Requested	Increase/ Decrease
County Revenue				
Appropriation - Current Expense	18,559,629	18,559,629	-	
Appropriation - Current Expense Above MOE	-	-	-	
Supplemental-Non-Recurring Costs	-	-	-	
Local Share Requirements:				
Careeer Ladder	-	13,658	-	
Foundation	-	11,350,731	-	
College and Career Readiness	-	42,836	-	
Compensatory Education	-	4,132,281	-	
English Learners	-	481,956	-	
Special Education	-	1,360,626	-	
Transitional Supplemental Instruction	-	150,151	-	
Prekindergarten	-	(119,362)	-	
Total Local Share Requirement		17,412,877	-	
Total County Revenue		18,559,629	18,559,629	-
State Revenue				
Foundation Program	2,356,484	3,332,374	975,890	
Blueprint Transition Grant	-	1,005,090	1,005,090	
Career and College Readiness	-	19,264	19,264	
Transportation	1,727,461	1,868,058	140,597	
Regional Cost Differences	-	137,449	137,449	
State Compensatory Education	2,508,800	2,508,800	-	
English Learners	-	275,892	275,892	
Limited English Proficient (ESL)	219,480	-	(219,480)	
Special Education	610,229	766,158	155,929	
Pre-Kindergarten	-	220,302	220,302	
Career Ladder	-	6,342	6,342	
Non-Public Placement Reimbursements	100,000	100,000	-	
GCEI	127,736	-	(127,736)	
Supplemental Grant	1,003,414	-	(1,003,414)	
Net Taxable Income Adjustment	81,828	-	(81,828)	
Blueprint for Maryland's Future			-	
Supplemental Pre-K Grant	107,701	-	(107,701)	
Teacher Salary Incentive	55,218	-	(55,218)	
Supplemental Instruction/Tutoring	-	-	-	
Declining Enrollment (Hold Harmless)	445,683	-	(445,683)	
Disabled Transportation (Hold Harmless)	8,000	-	(8,000)	
Total State Revenue		9,352,034	10,239,729	887,695
Other Revenue				
Tuition-Out-of-County	35,000	35,000	-	
Other	155,000	155,000	-	
MABE Grant	20,000	20,000	-	
Aging Schools	44,991	38,292	(6,699)	
Park & Recreation	10,000	10,000	-	
Prior Year's Fund Balance	1,049,356	1,824,447	775,091	
Total Other Revenue		1,314,347	2,082,739	768,392
Total Unrestricted Revenue		29,226,010	30,882,097	1,656,087
Federal Sources				
Retiree Drug Subsidy Program	71,000	-	(71,000)	
Total Federal Sources		71,000	-	(71,000)
Total Operating Budget Request		29,297,010	30,882,097	1,585,087

FY 2023 Revenue Breakdown

Overview of Estimated Expenditures for FY 2023

- Negotiated FY 2023 Increase in Salaries - \$1,077,079
 - Estimated FICA Increase on FY 2023 Salaries - \$101,904
 - Cost of Healthcare Increase - \$146,884
 - Retirement Increase - \$70,000
 - Decrease in Capital Outlay – (\$6,699)
 - Estimated Other Necessary Budget Increases - \$85,000
 - Decrease in review of expenditure needs – (\$50,084)
 - Net Increase in FY2023 Expenditures - **\$1,424,084**
-

- **Estimated Salary Increase**
 - FY 2023 Estimated Salaries
 - 1 Tech transitioning from 10-month to 12-month employee.
 - 2 KCHS Guidance Counselors- add 10 days to their contracted days.
 - 2 Positions paid from grants added to Local Budget to reduce future budgetary impact.
 - 1 Teacher for Deaf & Hard of Hearing
 - -6.0 Teaching Positions (attrition/retirements)
- **FICA Increase**
 - 7.65% of Total Salaries.
- **Healthcare Increase**
 - 4.00%
- **Retirement Increase**
 - Estimated amount based on increases from prior year.
- **Other Budget Increases**
 - \$35,000 – ED Specs needed for Kent County High School.
 - \$50,000 – Needed to cover increase in Building Repairs.
- **Decrease in Review of Expenditure Needs**
 - \$50,084 – Expenditure Savings noted in Budget Book.

FY 2023 Expenditure Breakdown

FY 2023 Budget Analysis

FY 2023 Budget Analysis

Total Revenues

Increase in County	\$ -
Increase in State Aid	\$ 887,695
Decrease in Other Revenues	\$ (6,699)
Decrease in Other Federal Sources	\$ (71,000)
Increase in Fund Balance	<u>\$ 775,091</u>
Total Revenue Increase	\$ 1,585,087

Total Expenditures

Administration	\$ 106,759
Mid-Level	\$ 48,603
Instruction	\$ 309,009
Special Education	\$ 298,014
Student Personnel Services	\$ 82,985
Health Services	\$ 93,947
Transportation	\$ 84,531
Operation of Plant	\$ 73,248
Maintenance of Plant	\$ 10,900
Fixed Charges	\$ 322,787
Capital Outlay	\$ (6,699)
Total Expenditures Increase	\$ 1,424,084

Remaining in Budget

\$ 161,003

FY 2023 Budget Analysis

Capital Budget Request

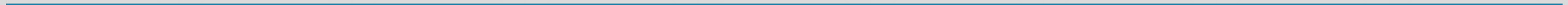
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Capital Budget Request

KCHS Roof Replacement	\$4,126,200
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FY 23	\$ 3,099,150
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FY 24	\$ 1,027,050
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**American Rescue Plan Act (ARPA) Funds Spend Plan
5/10/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

5-3-2022 ARPA Fund Commissioner Report

**FY22 AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
5/3/2022**

AMERICAN RESCUE PLAN ACT FUND

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/31/2021	Water & Wastewater Fund	\$ 275,000	Clariflocculator Replacement Project
9/21/2021	KC Local Management Board	112,800	Feed the Elderly Year 1
10/26/2021	Information Technology	67,429	AV System
10/26/2021	Information Technology	27,095	IT Software
12/14/2021	Information Technology	665,000	Neighborhood Grants & Infrastructure Grants Office of Statewide Broadband
1/11/2022	Water & Wastewater Fund	2,817	Change order #1 equipment and cabinet, Fairlee Clariflocculator Replacement Project
1/11/2022	Water & Wastewater Fund	90,642	Change order #2 Demo, aeration tower, Fairlee Clariflocculator Replacement Project
2/1/2022	Emergency Operations Center	14,087	A/V equipment in EOC-video conferencing
2/8/2022	Water & Wastewater Fund	110,065	SCADA Pump Station Monitoring
2/8/2022	Water & Wastewater Fund	57,500	Kent County Regional Wastewater Treatment Plant Feasibility Study-Millington/Rt 301
2/8/2022	Water & Wastewater Fund	52,910	Tolchester Wastewater Treatment Plant Influent Screen Replacement Project-design services
3/8/2022	KC Local Management Board	204,115	Feed the Elderly Year 2 and Year 3
3/22/2022	Water & Wastewater Fund	32,981	Worton WWTP influent lagoon-engineering- Design and bid services
AMOUNT OF FUNDS COMMITTED		<u>\$ 1,712,441</u>	
AMOUNT OF ARPA FUNDS		<u>\$ 3,766,777</u>	
BALANCE OF ARPA FUNDS REMAINING		<u>\$ 2,054,336</u>	



Jamie Williams, Director, Economic and Tourism Development
5/10/2022
County Commissioners Meeting

Item Summary:

Upper Shore Regional Council Micro Ag Grant Update

ATTACHMENTS:

Description

Grant Overview



2022 Upper Shore Micro Ag Grant Program

Overview

Kent County Economic and Tourism Development in partnership with the Upper Shore Regional Council provides grant funding to local agricultural businesses looking to expand, diversify, or improve their marketing efforts or conduct agricultural research initiatives. The purpose of the program is to help support the development, expansion, and coordination of agricultural enterprises and initiatives within Kent County and the tri-county region.

Grant requests ranging from \$2,500 up to a maximum of \$10,000 will be considered on a competitive basis.

Priority will be given to projects that:

1. Benefit the entire Ag community,
2. Include two or more businesses working in cooperation,
3. Involve new or emerging markets, or
4. Promote a Buy Local campaign.

Applications are due by 5pm on February 15, 2022. Award recipients will be announced in late February. Grants shall be reimbursed only with invoices or receipts as proof of payment required at the time of the reimbursement request. Reimbursement requests must be submitted by June 30, 2022.

Eligible Applicants

Applicants must operate an agricultural business in Kent County, MD and be actively engaged in farming in the county in one or more of the following categories:

- Crop and/or livestock production;
- Agricultural product processing;
- Aquaculture
- Ag Cooperative; or
- Timber production or processing.

Eligible Projects

Grant funding can be used for the following purposes:

- Strategic marketing campaigns;
- Technology innovation or implementation;
- Capital improvements for business expansion or value-added production;
- Research projects; or
- Animal welfare improvements.

Required Documentation

- Fully completed and signed application;
- Proof of good standing with licensing body (if required);
- Completed and signed W9 (fillable PDF can be found at www.kentcounty.com/aggrant);

Application Submittal Date and Deadline

Applications open on **Saturday, January 15, 2022, at 8 am.** The **DEADLINE** to apply is **5pm on Sunday, February 13, 2022.**

Application Review Process

Applications will be reviewed by the grant review committee in late February. Applicants will be sent a confirmation email that their application has been received and will be contacted via email should their application be awarded.

Reimbursement Request

Grantees must complete a reimbursement request showing proof of expenses by **June 30, 2022.** Expenses on the project that occurred dating back to October 2021, can be retroactively reimbursed. Reimbursement Request forms can be found on our website. www.kentcounty.com/aggrant.

Grant Reporting

Grantees must complete a final grant report due to Kent County Economic and Tourism Development by **July 31, 2022.** Reporting documentation is available on our website. www.kentcounty.com/aggrant

Email questions to econdev@kentgov.org or call 410-810-2168.



Jamie Williams, Director, Economic and Tourism Development
5/10/2022
County Commissioners Meeting

Item Summary:

Enterprise Zone Certification for KEM Holdings, LLC

ATTACHMENTS:

Description

05.10.22 Resolution 2022-06, County Commissioners of Kent County, Maryland, Real Property Tax Credit, KEM Holdings, LLC

05.10.22 Jamie Williams, Director, Economic and Tourism Development, Updates

RESOLUTION 2022-06

**COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND
REAL PROPERTY TAX CREDIT**

WHEREAS, The County Commissioners of Kent County, Maryland in conjunction with the Town of Rock Hall approved the designation of an Enterprise Zone effective December 14, 2021; and

WHEREAS, the County Commissioners of Kent County, Maryland, has agreed to make available real property tax credits for properties within the Enterprise Zones in order to facilitate capital investment in new and existing facilities; and have agreed to certify the creation of new employment opportunities by businesses located in Enterprise Zone Facilities for the purpose of those businesses qualifying for certain Maryland income tax credits; and

WHEREAS, KEM Holdings, LLC is renovating a restaurant (Parcel 0126, District 05, #002931) on the subject parcel that represents an investment of approximately \$840,000.00, thereby qualifying the subject property to receive Enterprise Zone real property tax credits; and

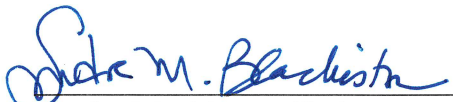
NOW THEREFORE, BE IT RESOLVED, We, The County Commissioners of Kent County, hereby approve that the subject property shall receive a real property tax credit against the increase in County taxes resulting from the above referenced capital improvements, beginning the next full year following the date herein approved, and continuing for nine (9) consecutive years thereafter, as follows:

- 80% in each of the first five (5) taxable years following the calendar year in which the property initially becomes a qualified property;
- 70% in the 6th taxable year
- 60% in the 7th taxable year
- 50% in the 8th taxable year
- 40% in the 9th taxable year
- 30% in the 10th taxable year

BE IT FURTHER RESOLVED, We, The County Commissioners of Kent County, hereby fully support this application to the Maryland Department of Commerce.

ATTEST:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Sondra Blackiston, Clerk


P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

ADOPTED: May 10, 2022

May is Mental Health Awareness Month – Thank you to the LMB staff, they came around to employees and shared pins, candy, and information. I was very much appreciated. 😊

Unemployment Rates remain below 5%, currently National 3.6%, Maryland 4.6%, Kent County 4.3%.

Most, if not all employers are looking for employees in Kent County and we are hearing the same, across the State and Nation. The demand for labor is historically high, the supply of labor is historically low. (Workers feel empowered to leave their jobs in search of new ones. The long-term decline in fertility rates, and COVID induced early retirements.)

Inflation is at its highest in 40 years, 93% of small business owners reported inflation as having an impact on their business. (NFIB Survey)

EDA Funds, coming through the Maryland Office of Tourism ~ Kent somewhere in the range of \$50,000 - @ \$100,000 to be used for a transformational Tourism project.

Waiting to hear what the FY2023 DMO Marketing grant amount will be. In the past the formula was a base amount of \$20,000, a % for qualifying expenditures from County funding, and change in lodging tax revenues.

Lodging tax revenues for Kent County Q1 & Q2 of FY 2022 are 12.3% above pre-pandemic levels FY2019. We are hopeful this trend will continue into Q2 & Q3.

Fiscal Year	Q1 Tax Paid	Q2 Tax Paid	Q3 Tax Paid	Q4 Tax Paid	Total
FY2019	\$ 98,629.00	\$ 66,775.00	\$ 45,169.00	\$ 86,012.00	\$ 296,585.00
FY2020	\$ 100,142.00	\$ 54,590.00	\$ 33,517.00	\$ 22,888.00	\$ 211,137.00
FY2021	\$ 77,633.00	\$ 34,860.00	\$ 29,988.00	\$ 90,733.00	\$ 233,214.00
FY2022	\$ 110,930.00	\$ 74,827.00			\$ 185,757.00

Fiscal Year	Q1 Tax Paid	Q2 Tax Paid		
FY2019	\$ 98,629.00	\$ 66,775.00	\$	165,404.00
FY2020	\$ 100,142.00	\$ 54,590.00	\$	154,732.00
FY2021	\$ 77,633.00	\$ 34,860.00	\$	112,493.00
FY2022	\$ 110,930.00	\$ 74,827.00	\$	185,757.00

We continue to design all marketing, communications, and advertising materials in house. The big project currently is the 2022 update to the VG. We are scheduled to have them printed by Memorial Day weekend, pending a few remaining edits.

Flagship Cinema's – ESEC received the 2nd quarterly payment yesterday for FY22 Q3. Not as good as the past quarters before COVID, better than FY22 Q2. I know they are interested in getting a liquor license and are looking for a resident agent.

MES – Conversation with Frank Hodgetts, President, Home Partnership, Inc. about the senior housing project and the MES property. I shared from all conversations indicate, everyone wants this project to move forward and be successful. From an ED standpoint Kent County needs affordable senior housing, it's shown up on surveys and studies for senior concerns again and again in the 10 years I've been with Kent County.

Passenger Ferry Feasibility Study – It began with an application by Visit Annapolis, Anne Arundel County, and Queen Anne's County ETD, Queen Anne's has committed \$25,000 as a match to the EDA grant, they are applying. Kent has written two support letters for the application. At some point other participating Counties will be asked to commit financially to the study if possible. Jana and I will be attending the weekly meetings going forward to determine the opportunity for Kent County.



Chesapeake Ferry Project

Who: A collaborative partnership between **Visit Annapolis & Anne Arundel County** and **Queen Anne's County Economic & Tourism Development**.

What: Establishing a passenger ferry between multiple destinations connecting visitors with **travel across the Chesapeake Bay by boat**. Electric and high-speed hydro-foil boat systems, as well as potential terminal sites and partnerships are being evaluated / considered.

Highlights of the project:

- Connects travelers to a water-based experience of the Chesapeake Bay that is currently limited or exclusive.
- Connects travelers to an important historical form of transportation across the bay, one which connects visitors to local Chesapeake way of life.
- Builds destination visitation / regional collaboration and would become an important economic driver to local destinations.
- Could be scaled to other destinations, local travel markets.

What Else You Should Know:

VAAAC / QAC are currently completing a due diligence / exploratory period reaching out to critical project contacts, agencies, potential public and private sector partners. We are working towards development of a start-up capital investment budget and potential operating budget.

The collaborative team are also exploring a variety of potential funding sources for the project including the “Build Back Better” EDA program, and other sources.

This project differs significantly from past attempts to establish a ferry service in the Chesapeake Bay region in three critical ways:

- (1) it is passenger / tourism focused with opportunities to include commuter market,
- (2) special “one-time-only” funding is currently available for “big ideas” that will build back our tourism industry and infrastructure better than before COVID-19, geared towards building back a more sustainable industry.
- (3) the focus is NOT on providing an alternative to the Bay Bridge or a third span.

Primary Contacts:

Kristen Pironis, Executive Director
Visit Annapolis & Anne Arundel County
kp@visitannapolis.com | 301-633-8335 cell

Heather Tinelli, Director
Queen Anne’s County Economic & Tourism Development
htinelli@qac.org | 443-988-8036 cell



Marty Hale, Director, Human Resources
5/10/2022
County Commissioners Meeting

Item Summary:

Correctional Officers' Pension System

ATTACHMENTS:

Description

05.10.22 Resolution 2022-04, County Commissioners of Kent County, Maryland, Authorizing a Transfer of Correctional Officers to the Correctional Officers' Pension System

RESOLUTION 2022-04

COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

**AUTHORIZING A TRANSFER OF CORRECTIONAL OFFICERS TO THE
CORRECTIONAL OFFICERS' PENSION SYSTEM**

WHEREAS, Kent County, Maryland, by the Board of County Commissioners of Kent County, Maryland (collectively referred to herein as "Kent County"), is a participating employer in the Employees' Pension System ("EPS") and the Law Enforcement Officers' Pension System ("LEOPS"), having joined the EPS and LEOPS as a participating governmental unit effective on July 1, 2002; and

WHEREAS, through legislation enacted effective on July 1, 2021, Chapters 261 and 262 of the 2021 Laws of Maryland, codified in the Annotated Code of Maryland, State Personnel and Pensions Article ("SPP"), § 31-2B-07, Kent County was authorized to become a participating governmental unit in the Correctional Officers' Retirement System ("CORS"), and to approve participation by its eligible local detention center officers employed by the Kent County Detention Center ("Officers") in CORS; and

WHEREAS, Officers who currently participate in the EPS are also eligible to participate in CORS in accordance with SPP §§ 31-2B-01(d) and 31-2B-07; and

WHEREAS, Kent County has determined it would be in the best interests of Kent County and its citizens, and the eligible Officers, effective on July 1, 2022, to become a participating governmental unit in CORS, which is operated and maintained by the Board of Trustees for the Maryland State Retirement and Pension System ("System") for eligible Correctional personnel throughout the State of Maryland, and withdraw eligible Officers from the EPS and transfer them, effective on July 1, 2022, to the CORS; and

WHEREAS, in accordance with SPP § 31-2B-03(a), at least sixty percent (60%) of the eligible Officers have petitioned to become members of CORS, and have elected to withdraw and make a transfer from the EPS to the CORS under the terms and conditions appertaining thereto; and

WHEREAS, in accordance with SPP § 31-2B-03(a)(1), a Resolution of the Board of County Commissioners of Kent County is required by the System to approve and effectuate participation of eligible Officers in the CORS; and

NOW, THEREFORE, BE IT RESOLVED, We, The County Commissioners of Kent County, hereby authorize, approve, and agree to implement the CORS for eligible Officers in Kent County, and further agrees to the withdrawal of such Officers from the EPS and the transfer of such Officers to the CORS; and

BE IT FURTHER RESOLVED, We, The County Commissioners of Kent County, hereby approve the withdrawal of Officers from the EPS effective on June 30, 2022 at 11:59 p.m., and participation in the CORS effective on July 1, 2022 at 12:00 a.m., pursuant to Maryland Annotated Code, State Personnel and Pension Article, § 31-2B-03(a) and § 31-302; and

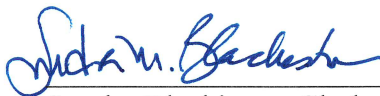
BE IT FURTHER RESOLVED, that the County Commissioners of Kent County, in accordance with SPP § 31-2B-07, membership in the CORS for eligible Officers hired on or before June 30, 2022, who remain employed as Officers through July 1, 2022 is mandatory, and eligible Officers shall join and participate in the CORS effective July 1, 2022, and shall submit a written membership application to the State Retirement Agency before July 1, 2022; and

BE IT FURTHER RESOLVED, that the County Commissioners of Kent County, in accordance with SPP §§ 25-201(a)(3), 25-202(a), 31-2B-05(b) and 31-2B-07, all eligible Officers hired on or after July 1, 2022, shall not be entitled to join the EPS, but shall be in and part of the CORS.

The above Resolution was introduced and passed at the regularly scheduled meeting of the Board of County Commissioners of Kent County, Maryland, on May 10, 2022, and shall become effective on July 1, 2022.

ATTEST:

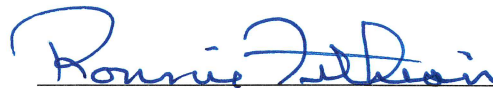
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND



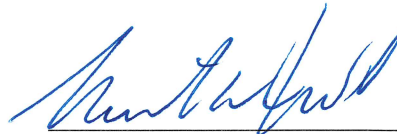
Sondra Blackiston, Clerk



P. Thomas Mason, President



Ronald H. Fithian, Member



Robert N. Jacob, Jr., Member

ADOPTED: May 10, 2022



Marty Hale, Director, Human Resources
5/10/2022
County Commissioners Meeting

Item Summary:

Correctional Officers' Pension Systems Contributions

ATTACHMENTS:

Description

05.10.22 Resolution 2022-05, County Commissioners of Kent County, Maryland, Pick-Up Resolution For The Maryland State Retirement And Pension System Of Kent County, Maryland

RESOLUTION NO. 2022-05

COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

**PICK-UP RESOLUTION FOR THE MARYLAND STATE RETIREMENT
AND PENSION SYSTEM OF KENT COUNTY, MARYLAND**

The Board of County Commissioners of Kent County, Maryland ("Kent County") met at a duly called and authorized meeting on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place and purpose of the meeting received by all Commissioners, and the following resolutions were made, seconded, and adopted by those present at the meeting.

WHEREAS, Kent County is currently a participating governmental unit in the Employees' Pension System ("EPS"), and the Maryland Law Enforcement Officers' Pension System ("LEOPS") and has elected to become a participating governmental unit in the Maryland Correctional Officers' Retirement System ("CORS") effective on July 1, 2022; and

WHEREAS, correctional officers employed by Kent County ("officers") will be eligible to participate in the CORS effective July 1, 2022, and all new officers hired on or after July 1, 2022 will be enrolled in CORS; and

WHEREAS, the Board of County Commissioners of Kent County has the authority to adopt this resolution on behalf of Kent County, Maryland; and

WHEREAS, the State Retirement Agency has adopted procedures for reporting pick-up contributions in order to provide consistency in the administration of State law; and

WHEREAS, in accordance with Annotated Code of Maryland, State Personnel and Pensions Article ("SPP"), § 21-313, an approved employer may pick-up all of the mandatory employee contributions for its employees participating in the Maryland State Retirement and Pension System; and

WHEREAS, Kent County, Maryland previously became an approved employer with respect to the EPS and LEOPS in accordance with SPP § 21-313, and now desires to confirm that it is an approved employer with respect to the CORS, and to pick up all of the mandatory employee contributions for Kent County officers participating in the CORS; and

NOW, THEREFORE, BE IT RESOLVED, We, The County Commissioners of Kent County, beginning on and after July 1, 2022, which is the effective date of Kent County's participation in CORS, Kent County has determined to pick up all of the mandatory contributions by the employees who are members of the CORS through a payroll reduction; and

BE IT FURTHER RESOLVED, said pick-up contributions paid by payroll reduction, even though designated as employee contributions for state law purposes, are being paid by Kent County in lieu of said contributions by the employee; and

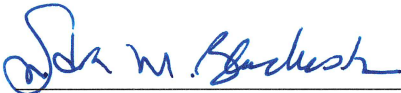
BE IT FURTHER RESOLVED, the pick-up treatment shall continue for all employees of Kent County who participate in the EPS and LEOPS; and

BE IT FURTHER RESOLVED, said members of the EPS, LEOPS and CORS shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by Kent County to the EPS, LEOPS and CORS. This pick-up applies to mandatory contributions that the employee is required to make to EPS, LEOPS and CORS.

Dated this 10th day of May 2022, and effective July 1, 2022.

ATTEST:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Sondra Blackiston, Clerk


P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

ADOPTED: May 10, 2022



Environmental Operations Division, Public Landings

5/10/2022

County Commissioners Meeting

Item Summary:

Bayside Landing Park Marina Improvements

ATTACHMENTS:

Description

05.10.22 Exhibit C, Work Assignment No. 2, Bayside Landing Park Marina Improvements, Electrical and Plumbing Engineering Services Change Order, IDIQ Master Contract By and Between KCDPW and DBF

EXHIBIT C

WORK ASSIGNMENT NO. 2

PROJECT DESCRIPTION:

**BAYSIDE LANDING PARK MARINA IMPROVEMENTS
Electrical and Plumbing Engineering Services Change Order**

THIS WORK ASSIGNMENT TO THE ARCHITECTURAL/ ENGINEERING TEAM IDIQ MASTER CONTRACT AS EXECUTED BY AND BETWEEN THE KENT COUNTY DEPARTMENT OF PUBLIC WORKS AND Davis, Bowen & Friedel, Inc. (DBF) IS EFFECTIVE THIS 10th DAY OF May, 2022 AND IS INCORPORATED THEREIN AS IF COPIED FULLY IN BOTH WORDS AND FIGURES AS A PART OF EXHIBIT C.

WHEREAS, the parties to the above stated CONTRACT are now desirous of implementing a Work Assignment or Work Assignment Revision thereunder; and,

WHEREAS, each of said parties represents that it continues to have authority to execute this Work Assignment and that all certifications previously made in said CONTRACT remain in effect;

NOW THEREFORE, the parties hereto do further contract and agree to add the following items of work to the above CONTRACT under the additional terms and conditions as are hereinafter stated:

SCOPE OF WORK FOR THIS WORK ASSIGNMENT

See Attached Exhibit 1.

WORK ASSIGNMENT TERM

This Work Assignment shall be effective upon the latest date of execution hereof and continue until a completion date of September 1, 2022.

Work shall commence within fifteen (15) calendar days after the receipt of a Notice to proceed.

WORK ASSIGNMENT CONTRACT AMOUNT

The COUNTY shall pay the CONTRACTOR for the performance of said work, subject to additions or deletions provided herein, Twenty Four Thousand Three Hundred Dollars

(\$24,300.00) in accordance with the cost proposal negotiated in good faith between the COUNTY and CONTRACTOR and attached as Exhibit 1.

Under no circumstances shall the Contract amount be exceeded without the signed approval of the COUNTY by means of a Work Assignment Revision.

Both parties hereby represent that they have authority to enter into Work Assignment No. 2 as Exhibit C of the CONTRACT executed by and between the Kent County Department of

Public Works and Davis Bowen & Friedel, Inc., which is now made a part of said CONTRACT.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this Contract in duplicate, on the date first above written.

WITNESS/ATTEST

Lacey J. Cox

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

By: P. Thomas Mason
President of the Kent County
Commissioners

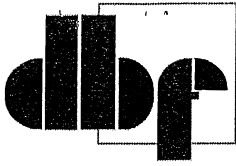
CONTRACTOR:

DAVIS BOWEN & FRIEDEL, INC

David B. E. H.

By: [Signature]

Principal
Title



DAVIS
BOWEN &
FRIEDEL, INC.

EXHIBIT 1

ARCHITECTS ENGINEERS SURVEYORS

April 25, 2022

Michael R. Wigley, AIA, LEED AP
W. Zachary Crouch, P.E.
Michael E. Wheedleton, AIA
Jason P. Loar, P.E.
Ring W. Lardner, P.E.
Jamie L. Sechler, P.E.

Mr. Michael Moulds, P.E.
Kent County Maryland – Dept. of Public Works
709 Morgnac Road, Suite 101
Chestertown, MD 21620

Sent via email: mmoulds@kentgov.org

Re: Bayside Landing Park Marina Improvements
Surveying & Engineering Services – EP Change Order
DBF: 4137A001.A01

Dear Mike,

Based upon our site visit, we have prepared the following electrical & plumbing services (EP) for the proposed marina improvements for the property known as the Bayside Landing Park Marina, located in Rock Hall, Maryland. In our original response to the County RFP, we included Keystone Engineering Group as the MEP consultant. Based upon our site visit and conversations with Keystone, we have provided the following scope of services:

1. **Construction Documents (Electrical & Plumbing):**

- Provide new electrical service, as required
 - Design power circuits for all slips
 - Provide power pedestals for power and general pier lighting
 - Provide power pedestals with compact design for narrow piers
 - Provide power to existing sewage pump out facility on pier “B”
 - Provide cost effective means to comply with current code requirements
 - Provide Electrical Specifications
- Design water service replacement to all slips & incorporate with power pedestals / lighting if possible
- Provide optional “Firehouse” power pedestal to serve piers as required
- Construction Cost Opinion.
- Signed and sealed design drawings and specifications by a Maryland Professional Engineer.
- Keystone has included 1 site visit as part of the design phase.
- Keystone has included 2 virtual meetings as part of the design phase.

Michael Moulds, P.E.
Bayside Landing Park Marina - Proposal
April 25, 2022
Page 2 of 3

This scope of services will include drawings as indicated below:

- 2 – EP Site Plans
- A Single Line diagram
- Electrical / Plumbing details drawing
- Equipment schedules

Total for Task #1: \$15,600

2. **Bid Phase Services:** Additional bid phase services based upon the electrical and plumbing components.

Total for Task #2: \$1,400

3. **Construction Phase Services:** Additional construction phase services based upon the electrical and plumbing components.

Total for Task #3: \$7,300

Change Order Total for Tasks No. 1 thru No. 3: \$24,300

The above referenced scope of work is based upon our understanding of the project as described to our office.

EXCLUSIONS

Professional services excluded from this proposal, which may be necessary to complete your project, include:

Coastal Model Development Analysis
Fire Suppression Plans and permitting
Record Plat or Easement Preparation

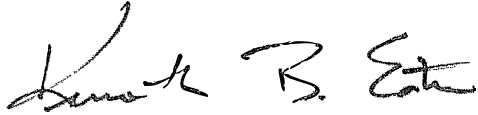
Billing for the itemized tasks #1 thru #3, will be submitted monthly based on the percentage of work completed the previous month. Submittal fees printed copies of drawings, specifications and other reimbursable expenses will be billed in accordance with our attached Schedule of Rates No. 48. Additional services beyond the above scope as authorized by you will be performed on an hourly basis in accordance with our attached schedule. Payment terms are in accordance with our attached schedule.

Should you find this proposal acceptable, please execute below and return one copy for our files. Receipt of a signed copy will be considered as our authorization to proceed.

Michael Moulds, P.E.
Bayside Landing Park Marina - Proposal
April 25, 2022
Page 3 of 3

On behalf of Davis, Bowen & Friedel, Inc., we appreciate the opportunity to provide this change order and look forward to continuing our work with you on this project. Should you have any questions or need additional information, please contact me in our Easton, Maryland office.

Sincerely,
DAVIS, BOWEN & FRIEDEL, INC.

A handwritten signature in black ink, appearing to read "Kenneth B. Eaton". The signature is fluid and cursive, with the first name "Kenneth" being the most prominent.

Kenneth B. Eaton, LEED Green Associate
Senior Project Manager

O:\Proposals\2021 Proposals\Kent Co MD - AE Services\Bayside Landing\BaysideLndgParkMarina_CO_MEP_April2022.docx

ACCEPTED BY: _____ **DATE:** _____



**Madison Beres, Development and Communications Associate, Sultana
Education Foundation
5/10/2022
County Commissioners Meeting**

Item Summary:

Request for a Letter of Support

ATTACHMENTS:

Description

05.10.22 Letter of Support, Madison Beres, Development & Communications Associate, Sultana Education Foundation, MDHCD Technical Assistance Grant Program, Lawrence Wetland Preserve Project



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

May 10, 2022

Madison Beres
Development and Communications Associate
Sultana Education Foundation
200 South Cross Street
P.O. Box 524
Chestertown, MD 21620

RE: Letter of Support, Maryland Department of Housing and Community Development Technical Assistance Grant Program, Lawrence Wetland Preserve Project

Dear Ms. Beres:

The County Commissioners of Kent County, Maryland supports the Sultana Education Foundation's (SEF) grant application to the Maryland Department of Housing and Community Development's (MDHCD) Technical Assistance Grant Program for the Lawrence Wetland Preserve project. These funds will assist with major construction work of the Classroom/Visitor Center and the trail systems.

The Preserve and its Visitor's Center will engage Kent County students with an additional outdoor educational facility and enhance SEF's ability to attract visitors from outside of the County. Since 1997, the SEF has provided state-certified, award-winning environmental and history education programs to Maryland students and teachers.

The Lawrence Wetlands Preserve will be an important addition to the region's educational and recreational assets, and we request you give this project every possible consideration.

Very truly yours,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

A blue ink signature of P. Thomas Mason.

P. Thomas Mason, President

A blue ink signature of Ronald H. Fithian.

Ronald H. Fithian, Member

A blue ink signature of Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

KCC: ltc

cc: Drew McMullen, President and Founder, Sultana Education Foundation



Wayne Darrell, Director, Emergency Services
5/10/2022
County Commissioners Meeting

Item Summary:

Emergency Vehicle Operator Card

ATTACHMENTS:

Description

05.10.22 Jimmy Gonzales, MDOT MVA, CDL Training - Testing Unit, Designate Wayne Darrell, Director, Office of Emergency Services, to Distribute Emergency Vehicle Operator Cards



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

May 10, 2022

Jimmy Gonzales
MDOT MVA
CDL Training/Testing Unit
6601 Ritchie Highway – Room 213
Glen Burnie, Maryland 21062

RE: Wayne Darrell, Director, Kent County Office of Emergency Services, Representative to
Distribute Emergency Vehicle Operator Cards

Dear Mr. Gonzales:

It has recently been brought to our attention that we need to designate a representative of Kent County to distribute Emergency Vehicle Operator Cards (EVOC) that we are required to obtain by the Maryland Motor Vehicle Administration. These cards will need to be distributed to Emergency Response personnel, who have completed and passed their skills training, allowing them to operate a vehicle with a Non-Commercial Class C license.

We, the County Commissioners of Kent County do hereby designate Wayne Darrell, Director, Kent County Office of Emergency Services, as our official representative to distribute the Emergency Vehicle Operator Cards to the appropriate personnel.

Very truly yours,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

A handwritten signature in blue ink that reads "P. Thomas Mason".

P. Thomas Mason, President

A handwritten signature in blue ink that reads "Ronnie Fithian".

Ronald H. Fithian, Member

A handwritten signature in blue ink that reads "Robert N. Jacob, Jr.".

Robert N. Jacob, Jr., Member

KCC: ltc

cc: Wayne Darrell, Director, Emergency Services



Sondra M. Blackiston, Clerk/Kate Manager
5/10/2022
County Commissioners Meeting

Item Summary:

Alcoholic Beverage License Updates



Procedures for Public Comment 5/10/2022 County Commissioners Meeting

ATTACHMENTS:

Description

Procedures for Public Comment

05.10.22 Public Comments Sign In Sheet

BOARD OF COUNTY COMMISSIONERS OF KENT COUNTY PROCEDURES FOR PUBLIC COMMENT

In addition to public appearance, the meeting is also being held virtually, via teleconference and viewable on the County website at www.kentcounty.com/government.

It is our desire that everyone who wishes to comment be given a fair and uninterrupted opportunity to express their views to the County Commissioners during this public comment period.

- Comments will be limited to three (3) minutes in length.
- Comments longer than three (3) minutes will be required to be submitted in writing.
- The Board President will open the meeting to Public Comments, citizens are asked to state their name, address, and the topic of interest. Citizens are to ask that all views be expressed in a respectful and civil manner. The Board respects your desire and right to convey your message freely. We ask as a courtesy to the Board and our citizens that you respect the Commissioners' request to refrain from naming citizens and name calling when offering any critique.

The County staff will acknowledge each caller, in the order they called in, announce the last 4 digits of the phone number that was used to call in, and will ask the caller to unmute their phone allowing them to comment.

**PUBLIC COMMENTS
SIGN IN SHEET
May 10, 2022**

NAME (please print)	ADDRESS	TOPIC
Growth B Rhodie?	535 Morgan Rd	<u>School Board</u>



Contingency and Use of Fund Balance Report

5/10/2022

County Commissioners Meeting

ATTACHMENTS:

Description

5-3-2022 Commissioner Report Contingency

**FY22 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
April 26, 2022**

CONTINGENCY			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/24/21	Kent County Health Department (KCHD)	\$ 227,000	Hiring of (2) nurses and (2) nursing assistants for facilitate vaccination and testing clinic
9/7/21	Circuit Court	7,131	Replace carpet in Kent County Circuit Court project #BM 22-01
9/28/21	Building and Grounds	32,785	Exterior painting of the Kent County Courthouse and Kent County Government Center RFP No BM-22-02
10/5/21	Planning & Zoning	1,039	Permit fee waiver-Kent Attainable Housing, Inc. 24909 Lambs Meadow Road
10/12/21	Buildings/Grounds-Court House	40,852	HVAC split system-Court House
10/26/21	Water and Wastewater Fund	129,600	Water/Sewer allocation fees waiver for Kent County Society project in Worton (12/1/2020)
8/3/21	Buildings/Grounds-Court House	24,940	Asbestos Abatement - Court House, replacement of tiles, Clerk of Courts
11/30/21	Kent County Health Department (KCHD)	(227,000)	Move funding source to ARPA from Contingency
12/21/21	Information Technology	29,294	Hiring of staff for vaccination & testing clinic
1/18/22	Legal Counsel	20,000	Replace Uninterrupted Power Supply (UPS)
1/25/22	Social Services	5,500	Moranec Road Solar Litigation expenses
2/15/22	Kent Ag Center, Inc	41,710	Lodging at Driftwood Inn to help the homeless during the month of February
3/22/22	Social Services	5,500	Complete Pavilion Project
3/22/22	Kent County Department of Social Services	2,660	Lodging at Driftwood Inn to help the homeless during the month of March
4/5/22	Accountability Office	4,500	Summer SNAP program
4/5/22	Village of Kennedyville	10,000	Consultant for implementing Police Accountability Board
4/12/22	Information Technology	33,520	Village of Kennedyville - legal fees associated with transfer of unsold lots and open space
4/12/22	Information Technology	2,234	Cybersecurity Software and Hardware
4/19/22	Chestertown Garden Club	2,500	Ransomware
5/3/22	Upper Shore Aging	38,000	Mulch flower beds at Garnet Elementary School
TOTAL		<u>\$ 431,765</u>	Replacement of four air condition and heating
BEGINNING CONTINGENCY BUDGET		\$ 500,000	
ENDING CONTINGENCY BALANCE		<u>\$ 68,235</u>	
USE OF FUND BALANCE			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
6/22/2021	Sheriff's Office	\$ 54,776	Body Cameras five year agreement
6/22/2021	University of Maryland Extension Office	\$ 15,156	Increase FY22 Allocation-PTK positions salary increase
10/19/2021	Human Resources	\$ 3,269	Transfer of current employee to HR Specialist
4/12/2022	Contingency	\$ 100,000	Increase Contingency
TOTAL		<u>\$ 173,201</u>	
USE OF FUND BALANCE			
Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.			