

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

May 2, 2023

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements - Time Is Allotted At The End Of Each Meeting For The Commissioners To Receive Comments From The Public

Consent Items

#1 - Regular Session Minutes, April 25, 2023

#2 - Liquor Minutes, April 25, 2023

#3 - Public Hearing Minutes, April 25, 2023

#4 - Closed Session Minutes, April 25, 2023

Special Class C Licenses

Dogwood Festival of Galena, Beer, Wine, and Liquor, May 13, 2023

Departmental Appointments

Carla Gerber, Deputy Director of Planning

Establishment of Kent County Agricultural Preservation Districts

Jillyn Coleman, Director, Parks & Recreation

Kent Jr. Wrestling Program Recognition of Coaches and Athletes.

Human Resources Director

Jim Miller, Director, Human Resource Department

Director of Emergency Services Vacancy

County Administrator Report

Shelley Heller, County Administrator

Delmarva Community Services Memorandum of Understanding Second Addendum

Shelley Heller, County Administrator

Meeting Announcement

Upper Shore Community Mental Health Center Strategic Planning Workgroup

Letters for Signature

Robert "Andy" Glenn, President, Rock Hall Volunteer Fire Company

Aquisition of Emergency Service Vehicle

Tawanda A. Bailey, Chair, Maryland Commission for Women

Letter of Response

Public Comment/Media Review

Procedures For Public Comment

For Your Information

Jamie Williams, Director, Economic and Tourism Development

Barbara Fisher, Maryland Historic Trust

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**#1 - Regular Session Minutes, April 25, 2023
5/2/2023
County Commissioners Meeting**

ATTACHMENTS:

Description



#2 - Liquor Minutes, April 25, 2023
5/2/2023
County Commissioners Meeting

ATTACHMENTS:
Description



**#3 - Public Hearing Minutes, April 25, 2023
5/2/2023
County Commissioners Meeting**

ATTACHMENTS:

Description



**#4 - Closed Session Minutes, April 25, 2023
5/2/2023
County Commissioners Meeting**

ATTACHMENTS:

Description



**Dogwood Festival of Galena, Beer, Wine, and Liquor, May 13, 2023
5/2/2023**

County Commissioners Meeting

ATTACHMENTS:

Description

Dogwood Festival of Galena, Beer, Wine, and Liquor Application

#4876

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () Beer, Wine, and Liquor (X)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Dogwood Festival of Galena

Address 101 S. Main St. Galena MD 21635

Type of Function Festival

Location of Function 105 Sycamore Ln. Galena MD 21635

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Saturday 5/13/23.
Begin at: 10am End at: 10pm and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25)
in payment for the license.

Please Select One:

(X) Pick Up Tyler Carpenter 302-535-7571
() Mail Permit (will be mailed to above address)

9. Applicants

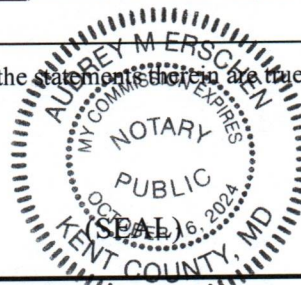
(1) Tyler Carpenter 105 Boxwood Ln, Galena MD 21635
Name Residence
2017 (6 yrs) Chair 302-535-7571
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 8th day of February, 2023, before the subscriber, a Notary of the State of Maryland, personally appeared Tyler Carpenter the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Audrey M. Erschen



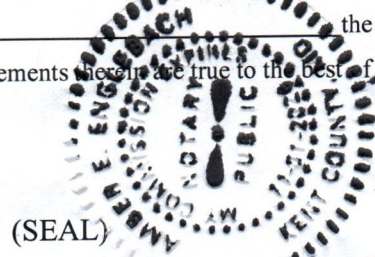
(2) Sarah Merrell 111 S Main St Galena, Md
Name Residence
since 2004 (19 yrs) Member 410-708-7651
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 25 day of April, 2023, before the subscriber, a Notary of the State of Maryland, personally appeared Sarah Merrell the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

A.E.G.



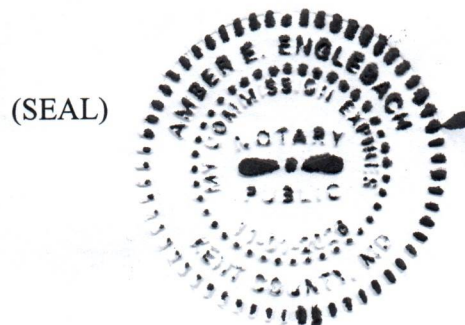
(3) Kevin Schroeder 1820 Church Hill Rd. Centreville, MD 21617
Name Residence
Since 2021 Member 410 961-1958
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 25 day of April, 2023, before the subscriber, a Notary of the State of Maryland, personally appeared Kevin Schroeder the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

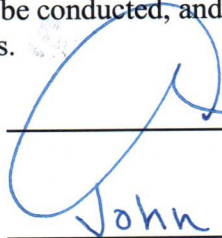
WITNESS my hand and official seal.

A.E.G.



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

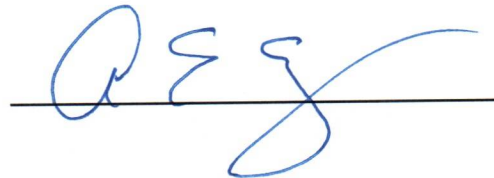
(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

_____
Signature (s)
John Carroll_____
Print Name

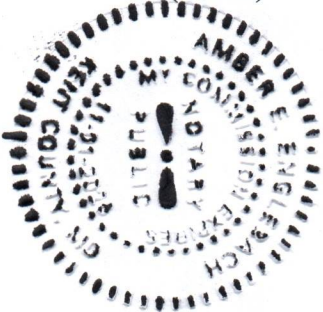
STATE OF MARYLAND, Kent County_____:

THIS CERTIFIES, that on the 15 day of April, 2023,
before the subscriber, a Notary of the State of Maryland, personally appeared @ the Galena Town Hall
_____ and acknowledged the execution of the foregoing
statement to be a true act.

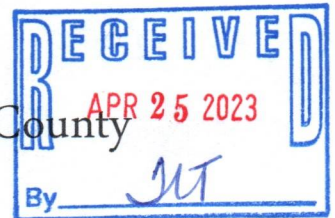
WITNESS my hand and official seal.

_____

(SEAL)



The Board of License Commissioners of Kent County



P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Dogwood Festival of Galena

Address 101 S. Main St. Galena MD 21635

Name Tyler Carpenter Phone # 302-535-7571
(Please Print)

[Signature] Date 2/6/23
(Signature)





Carla Gerber, Deputy Director of Planning
5/2/2023
County Commissioners Meeting

Item Summary:

Establishment of Kent County Agricultural Preservation Districts

ATTACHMENTS:

Description

Letter or recommendation from Planning Commission

2022 Proposed District Map



Planning Commission
Department of Planning, Housing, and Zoning

April 26, 2022

The Honorable Ronald H. Fithian, President
County Commissioners of Kent County
400 High Street
Chestertown, MD 21620

RE: Agricultural Land Preservation Districts

Dear Mr. Fithian,

The Kent County Planning Commission has recently reviewed ten applications from landowners who are seeking to establish agricultural land preservation districts on their farms. There was some discussion on several of the farms, and the vote was not unanimous for all applications, as is noted in the following property descriptions.

22-01 – John F. Coleman, Trustee, wishes to create an Agricultural Preservation District on his 157.75-acre farm located on Lambs Meadow Road near Lynch in the Third Election District. The farm consists of 155 acres of crop land. Approximately 98.5% of the soils are considered Class I, II, or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 1,100 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There was no discussion on this farm, and the motion to recommend approval passed unanimously, 6-0.

22-02 – Fry Cooper Farm, LLC, wishes to create an Agricultural Preservation District on its 194.3-acre farm located on Augustine Herman Highway near Kennedyville in the Second Election District. The farm consists of 52 acres of crop land, 67 acres of pasture, and 28 acres of woodland. Approximately 62.7% of the soils are considered Class II or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 14,000 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There was some discussion concerning this farm's proximity to Kennedyville, and the motion to recommend approval passed, 5-1.

22-03 – Fry Cooper Farm, LLC, wishes to create an Agricultural Preservation District on its 270-acre farm located on Comegys Road near Kennedyville in the Second Election District. The farm consists of 146 acres of crop land, 51 acres of pasture, and 26 acres of woodland. Approximately 79.5% of the soils are considered Class II or III. There is one dwelling on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 14,000 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There was some discussion concerning this farm's proximity to Kennedyville, and the motion to recommend approval passed, 5-1.

22-04 – David A. Hill wishes to create an Agricultural Preservation District on his 268.3-acre farm located on Kennedyville Road near Kennedyville in the Second Election District. The farm consists of 246 acres of crop land and 22 acres of woodland. Approximately 93.3% of the soils are considered Class I, II, or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 4,800 acres of districts and easements. It is outside the 10-year water and sewer plan service

areas. One member expressed concerns about an active Agricultural Preservation Advisory Board member submitting an application. Staff noted that Mr. Hill recused himself from the discussion and vote on this application during the Agricultural Preservation Advisory Board meeting. In addition, there was some discussion concerning this farm's proximity to Kennedyville, and the motion to recommend approval passed, 4-2.

22-05 – Chris and Susan Jackman wish to create an Agricultural Preservation District on their 113.18-acre farm located off Augustine Herman Highway near Kennedyville in the Second Election District. The farm consists of 60 acres of crop land, 5 acres of pasture, and 45 acres of woodland. Approximately 67.7% of the soils are considered Class II or III. There are two dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and Resource Conservation District (RCD) and is within the Priority Preservation Area. It is adjacent to over 14,000 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There was some discussion concerning this farm's proximity to Kennedyville, and the motion to recommend approval passed, 5-1.

22-06 – Lester C. Jones and Sons, Inc., wishes to create an Agricultural Preservation District on its 192.36-acre farm located on Massey Road near Massey in the First Election District. The farm consists of 183 acres of crop land. Approximately 88.4% of the soils are considered Class I, II, or III. There is one dwelling on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 1,000 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There is also a 51 +/- acre woodlot that is separated from the cropland. The woodlot is not being included with the district application. There was no discussion on this farm, and the motion to recommend approval passed unanimously, 6-0.

22-07 – Lester C. Jones and Sons, Inc., wishes to create an Agricultural Preservation District on its 280.31-acre farm located on Speer Road near Millington in the First Election District. The farm consists of 216 acres of crop land and 64 acres of woodland. Approximately 79.5% of the soils are considered Class I, II, or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 1,000 acres of districts and easements and is separated from the Town of Millington by Cypress Branch State Park. It is outside the 10-year water and sewer plan service areas. There was some discussion concerning this farm's proximity to Millington, and the motion to recommend approval passed, 4-2.

22-08 – Owings and Sons Business Trust wishes to create an Agricultural Preservation District on its 107.683-acre farm located on Morgnec Road near Kennedyville in the Second Election District. The farm consists of 107.683 acres of crop land, all of which is considered Class I, II, or III soils. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is adjacent to over 14,000 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There was no discussion on this farm, and the motion to recommend approval passed unanimously, 6-0.

22-09 – Rich Levels at Mill Creek LLC wishes to create an Agricultural Preservation District on its 228.6-acre farm located on Sassafras Caldwell Road near Galena in the First Election District. The farm consists of 182 acres of crop land and 32 acres of woodland. Approximately 79% of the soils are considered Class I, II, or III. There are no dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and is within the Priority Preservation Area. It is not adjacent to any protected lands. It is outside the 10-year water and sewer plan service areas. There was no discussion on this farm, and the motion to recommend approval passed unanimously, 6-0.

22-10 – Thomas Wiltbank wishes to create an Agricultural Preservation District on his 300-acre farm located off Augustine Herman Highway near Chestertown in the Fourth Election District. The farm consists of 250 acres of crop land and 20 acres of woodland. Approximately 85.2% of the soils are considered Class I, II, or III. There are four dwellings on the property. The farm is zoned Agricultural Zoning District (AZD) and Resource Conservation District (RCD) and is within the Priority Preservation Area. It is adjacent to over 5,000 acres of districts and easements. It is outside the 10-year water and sewer plan service areas. There was no discussion on this farm, and the motion to recommend approval passed unanimously, 6-0.

The Agricultural Preservation Advisory Board has reviewed these applications and unanimously voted to forward favorable recommendations. The Planning Commission found that these applications are consistent with the Comprehensive Plan and meet the criteria for the creation of an agricultural land preservation district. Therefore, we forward our favorable recommendations for the approval of the above listed districts.

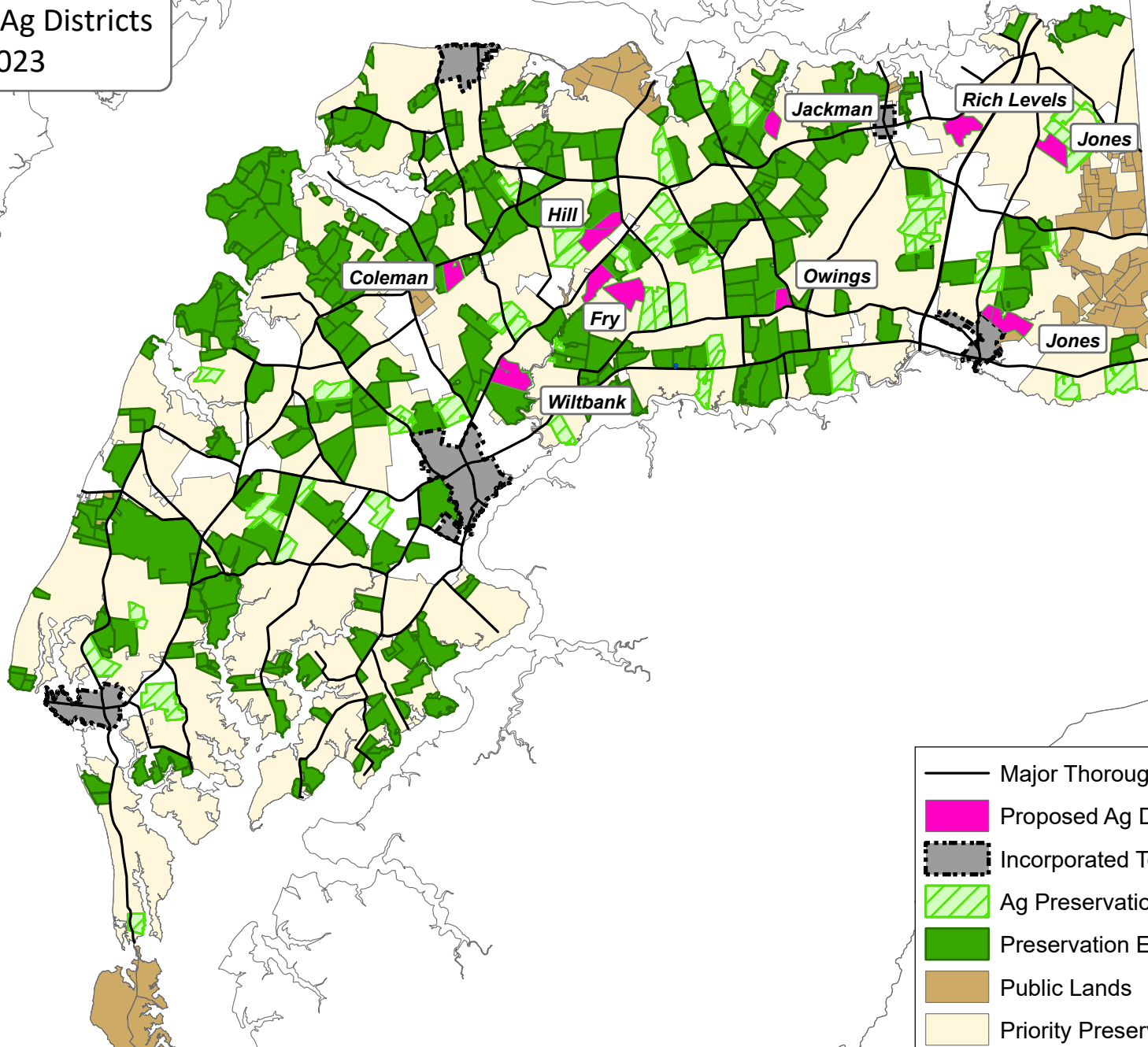
If you have any questions, please do not hesitate to contact Carla Gerber, Deputy Director of Planning.

Sincerely,
Kent County Planning Commission

A handwritten signature in cursive script, reading "F. Joseph Hickman".

F. Joseph Hickman
Chair

Proposed Ag Districts 2023



- Major Thoroughfare
- Proposed Ag Districts
- Incorporated Town
- ▨ Ag Preservation District
- Preservation Easement
- Public Lands
- Priority Preservation Area

Source: Kent County Dept. of Planning, Housing & Zoning
Map prepared March 2023.

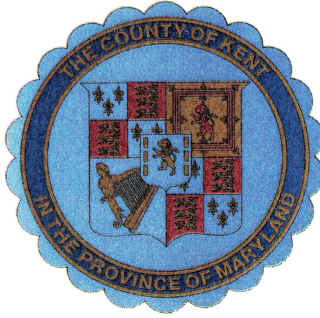


Jillyn Coleman, Director, Parks & Recreation
5/2/2023
County Commissioners Meeting

ATTACHMENTS:

Description

05.02.23 Coach and Athlete Certificate of Recognitions



Certificate of Recognition

This is to certify that
Adalynn Davis
is hereby recognized

for her many hours of practice and individual contribution to the Kent County Junior Wrestling Team. Her contribution helped her team make it to the MSWA Wrestling State Tournament in 2023.

"Success isn't always about 'Greatness', it's about consistency." – The Rock

We, the County Commissioners of Kent County, Maryland, are proud to recognize and honor the Kent County Junior Wrestling Team for their devotion, dedication, and endurance for the sport of wrestling.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

A blue ink signature of Ronald H. Fithian, written in a cursive style.

Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Arthur "Artie" Kaehler

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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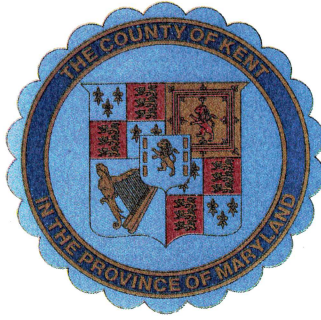
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Brennan Starkey
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

“Success isn’t always about ‘Greatness’, it’s about consistency.” – The Rock

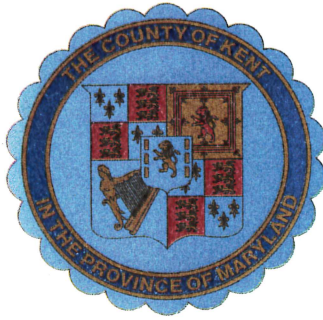
We, the County Commissioners of Kent County, Maryland, are proud to recognize and honor the Kent County Junior Wrestling Team for their devotion, dedication, and endurance for the sport of wrestling.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Brian Schaffer

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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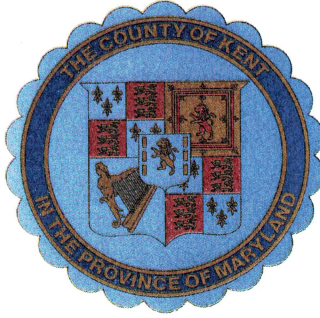
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Caleb Melvin
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

“Success isn’t always about ‘Greatness’, it’s about consistency.” – The Rock

We, the County Commissioners of Kent County, Maryland, are proud to recognize and honor the Kent County Junior Wrestling Team for their devotion, dedication, and endurance for the sport of wrestling.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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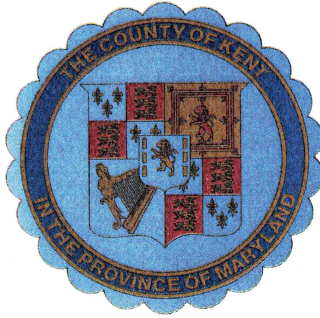
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Carsen Conner
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

“Success isn’t always about ‘Greatness’, it’s about consistency.” – The Rock

We, the County Commissioners of Kent County, Maryland, are proud to recognize and honor the Kent County Junior Wrestling Team for their devotion, dedication, and endurance for the sport of wrestling.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

A blue ink signature of Ronald H. Fithian, written in a cursive style.

Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Chris Yiannakis

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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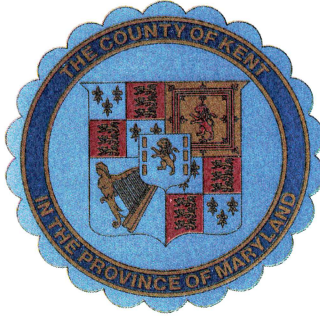
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Chase Shrom
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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We, the County Commissioners of Kent County, Maryland, are proud to recognize and honor the Kent County Junior Wrestling Team for their devotion, dedication, and endurance for the sport of wrestling.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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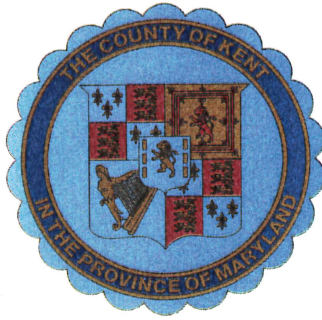
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Cody Bonwill, Sr.

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

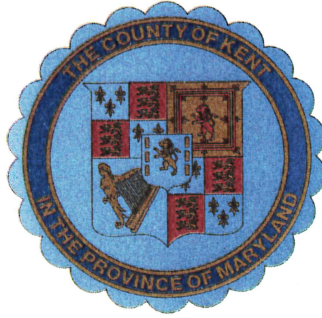
Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Colton Kirwan
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

“Success isn’t always about ‘Greatness’, it’s about consistency.” – The Rock

We, the County Commissioners of Kent County, Maryland, are proud to recognize and honor the Kent County Junior Wrestling Team for their devotion, dedication, and endurance for the sport of wrestling.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Dennis Staples

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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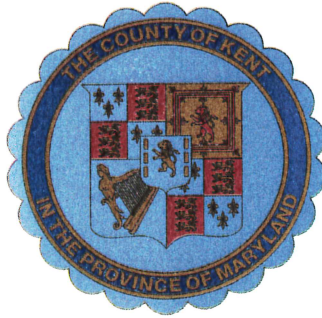
Ronald H. Fithian, President

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Donald "Donnie" Yerkie

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

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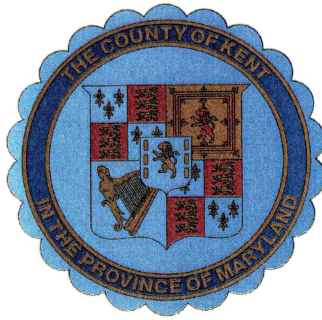
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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

This is proudly presented to

Emmanuel Zabetakis

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

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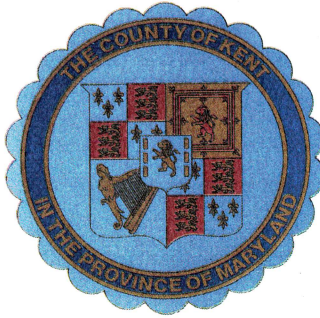
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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

This is to certify that
Hudson Wallace
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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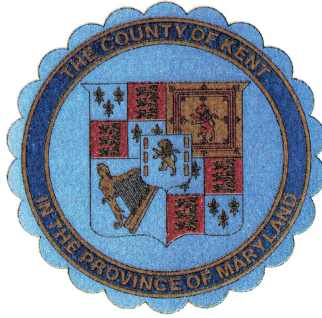
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Holden Schaffer
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

This is to certify that

Jace Reed

is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

This is proudly presented to

Jacob Kirwan

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

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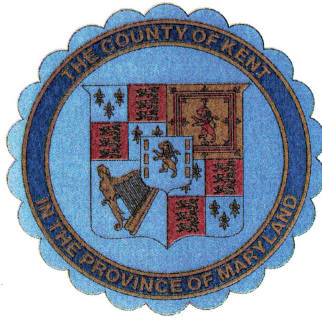
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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

This is to certify that
Jeremiah Hinefelt
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSWA Wrestling State Tournament in 2023.

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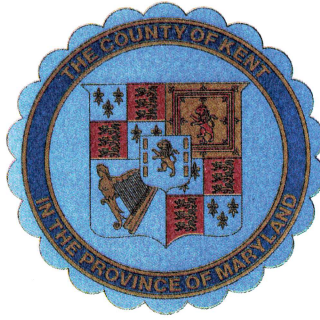
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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

This is to certify that
Kaleb Walker
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Kylee Walker
is hereby recognized

for her many hours of practice and individual contribution to the Kent County Junior Wrestling Team. Her contribution helped her team make it to the MSHA Wrestling State Tournament in 2023.

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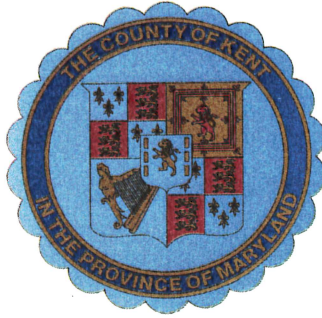
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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Kinsley Kirwan
is hereby recognized

for her many hours of practice and individual contribution to the Kent County Junior Wrestling Team. Her contribution helped her team make it to the MSHA Wrestling State Tournament in 2023.

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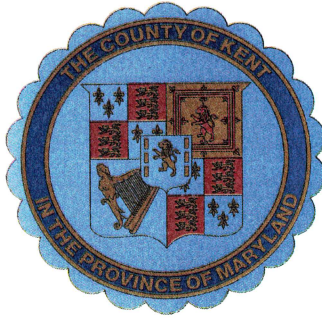
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John B. Price, Member



Certificate of Recognition

This is to certify that
Landon Merritt
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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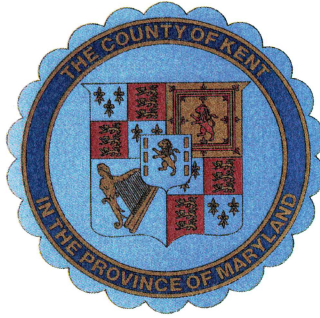
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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Maximus Kaehler
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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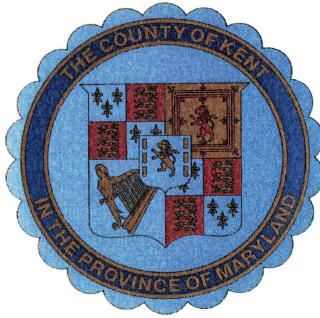
Ronald H. Fithian, President

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that

Rico Chapa

is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Michael Shrom, Jr.

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

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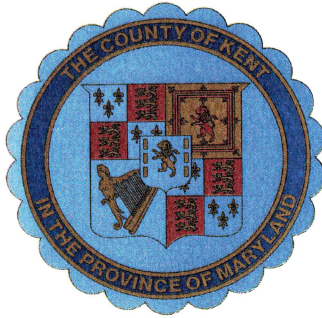
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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Mike Menefee

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

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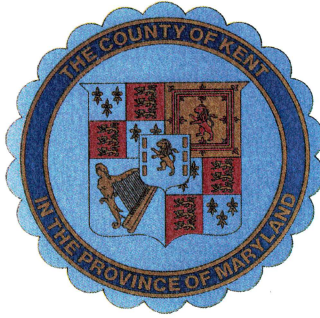
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John E. Price, written in a cursive style.

John E. Price, Member



Certificate of Recognition

This is to certify that
Mi'Kel Floyd
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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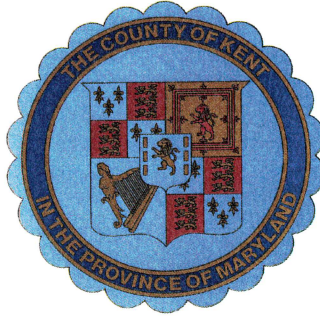
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Noel Farinacci
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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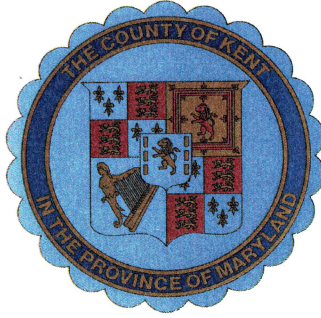
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Parker Davis
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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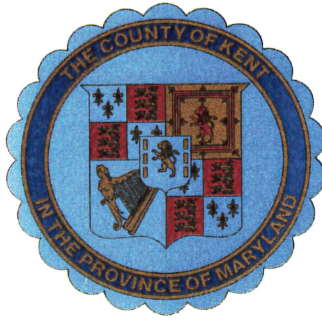
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Russell Smith

is hereby recognized

for his service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

Such commitment and loyalty are admired and well respected by many of whom you have coached. We, the County Commissioners of Kent County, Maryland, thank you for your continued devotion, dedication, and public service to Kent County youth and the community.

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Ronald H. Fithian, President

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is to certify that
Ryker Shaw
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSWA Wrestling State Tournament in 2023.

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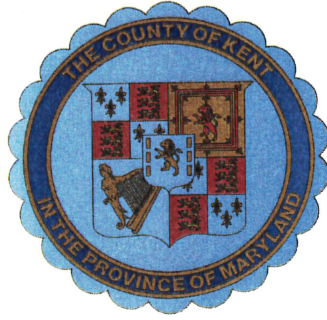
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Samantha Reed

is hereby recognized

for her service as a Wrestling Coach for the Kent County Junior Wrestling Team and for taking the team's youth athletes to the MSHA Wrestling State Tournament in 2023.

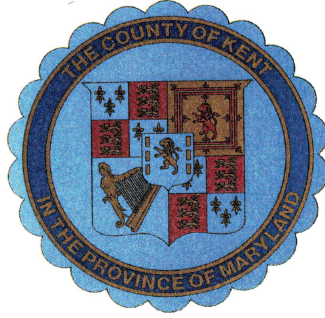
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Shawn Duckery
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSWA Wrestling State Tournament in 2023.

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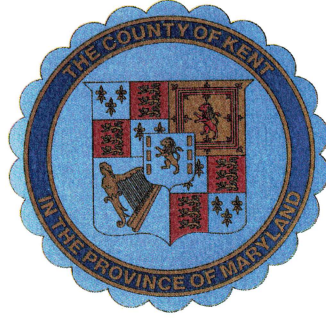
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Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Skylar Yiannakis
is hereby recognized

for her many hours of practice and individual contribution to the Kent County Junior Wrestling Team. Her contribution helped her team make it to the MSHA Wrestling State Tournament in 2023.

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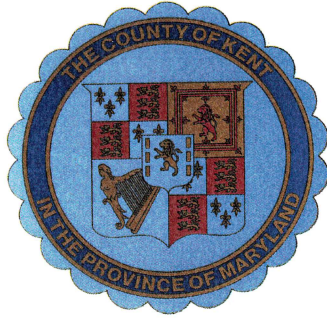
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Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Tatum Milburn
is hereby recognized

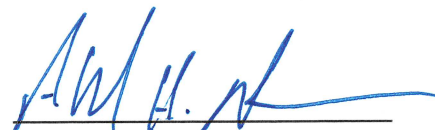
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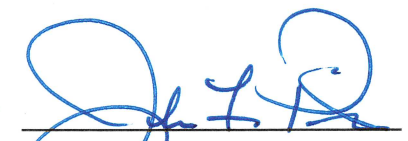
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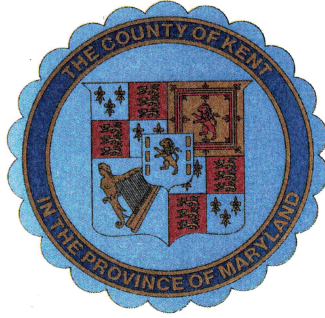
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Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is to certify that
Trainor Farinacci
is hereby recognized

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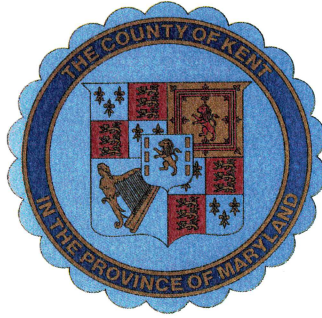
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that
Tyler Phillips
is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSHA Wrestling State Tournament in 2023.

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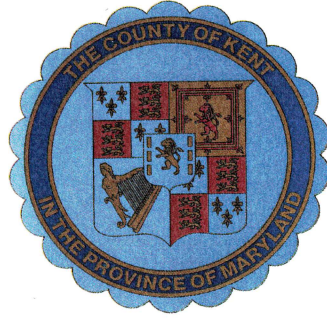
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is to certify that

Wilson Downes IV

is hereby recognized

for his many hours of practice and individual contribution to the Kent County Junior Wrestling Team. His contribution helped his team make it to the MSWA Wrestling State Tournament in 2023.

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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Jim Miller, Director, Human Resource Department
5/2/2023
County Commissioners Meeting

Item Summary:

Director of Emergency Services Vacancy

ATTACHMENTS:

Description



Shelley Heller, County Administrator
5/2/2023
County Commissioners Meeting

Item Summary:

Delmarva Community Services Memorandum of Understanding Second Addendum

ATTACHMENTS:

Description

Second Addendum to the Memorandum of Understanding between Caroline County, Kent County, Talbot County and Delmarva Community Services, Inc.

**SECOND ADDENDUM TO
MEMORANDUM OF UNDERSTANDING**

Between

County Commissioners of Caroline County
County Commissioners of Kent County
County Council of Talbot County, and
Delmarva Community Services, Inc.

For

Regional Public Transit Services

THIS SECOND ADDENDUM TO MEMORANDUM OF UNDERSTANDING (this "Second Addendum") is made and entered into this ____ day of _____, 2023, by and between the COUNTY COMMISSIONERS OF CAROLINE COUNTY (hereinafter "Caroline"), the COUNTY COMMISSIONERS OF KENT COUNTY (hereinafter "Kent"), the COUNTY COUNCIL OF TALBOT COUNTY (hereinafter "Talbot") (individually a "County" and collectively the "Counties") and DELMARVA COMMUNITY SERVICES, INC., a Maryland non-stock, not-for-profit corporation (hereinafter "DCS").

RECITALS

WHEREAS, in furtherance of public transportation services throughout the region and in the spirit of regional cooperation, on February 28, 2005, the Counties and DCS entered into a Memorandum of Understanding (the "MOU"); and

WHEREAS, pursuant to Article II thereof, the term of the MOU commenced on February 28, 2005, and was to remain in effect until June 30, 2008, subject to renewal under terms and conditions agreed to by the parties; and

WHEREAS, the parties have continued to operate under the terms of the MOU since February 28, 2005 despite the lack of a formal renewal agreement; and

WHEREAS, the parties are desirous of renewing the MOU under new terms and conditions to be negotiated between the parties; and

WHEREAS, the parties are desirous of executing this Second Addendum as a placeholder for the current terms and conditions set forth in the MOU pending negotiation of the renewal terms and conditions.

NOW, THEREFORE, for and in consideration of the mutual covenants and obligations contained herein, and other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, Caroline, Kent, Talbot, and DCS hereby agree as follows:

Section 1. Amend Article II (Term) of the MOU to read as follows:

Article II
Term

A. Term of MOU. The term of this MOU shall commence on the date first written above (the "Effective Date") and shall remain in effect indefinitely until terminated under the provisions of Article VII, Section C hereunder or by mutual consent of all parties.

B. Renewal. This MOU may be renewed under terms and conditions agreed to by the parties.

Section 2. The MOU shall be amended only as provided in this Second Addendum, and all other terms and conditions of the MOU as amended by the First Addendum dated May 10, 2005, shall remain in full force and effect.

SIGNATURES FOLLOW ON THE NEXT PAGE

IN WITNESS HEREOF, the County Commissioners of Caroline County, the County Commissioners of Kent County, the County Council of Talbot County, and Delmarva Community Services, Inc. have executed this Second Addendum to Memorandum of Understanding on the date first written above.

County Commissioners of Caroline County

ATTEST:

Name: J. Travis Breeding
Title: President

County Commissioners of Kent County

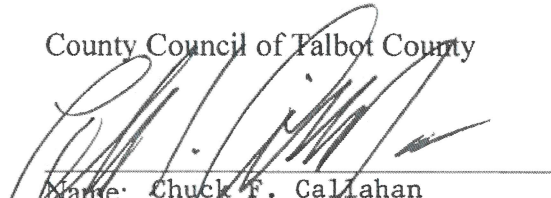


Name: Ronald H. Fithian
Title: President

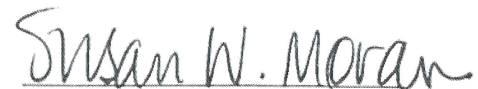


Name: Janya L. Thomas

County Council of Talbot County



Name: Chuck F. Callahan
Title: President, County Council



Name: Susan W. Moran

Delmarva Community Services, Inc.

Name:
Title:

[A signed original of this Second Addendum is on file with each party.]



Shelley Heller, County Administrator
5/2/2023
County Commissioners Meeting

Item Summary:

Meeting Announcement

Upper Shore Community Mental Health Center Strategic Planning Workgroup

ATTACHMENTS:

Description

Strategic Planning Meeting Agenda 5-5-23



KENT COUNTY
HEALTH DEPARTMENT



COUNTY OF KENT

WILLIAM WEBB, HEALTH OFFICER
125 S. LYNCHBURG STREET, CHESTERTOWN, MARYLAND 21620 • PHONE: 410-778-1350

STATE OF MARYLAND

Upper Shore Community Mental Health Center
Strategic Planning Workgroup

AGENDA

DATE: May 5, 2023

10:00 AM – 11:30 AM

Commissioners Meeting Room

400 High Street

Chestertown, MD 21620

Welcome

Introductions:

Community Behavioral Health Needs –

- Presentation by K Dilley CEO Mid Shore Behavioral Health

Facility Utilization – Options

- Residential Substance Use Disorder Treatment
- Inpatient Psychiatry Service
- Behavioral Health Crisis Stabilization Services – Adult / Pediatric
- Outpatient Behavioral Health Service
- Addiction Recovery Outreach and Support
- Homeless Services
- Other

Stakeholder Opinions on Facility Utilization

Next Steps



**Robert "Andy" Glenn, President, Rock Hall Volunteer Fire Company
5/2/2023
County Commissioners Meeting**

Item Summary:

Aquisition of Emergency Service Vehicle

ATTACHMENTS:

Description

05.02.23 Robert "Andy" Glenn, President, Rock Hall Volunteer Fire Company, Response Letter



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

May 2, 2023

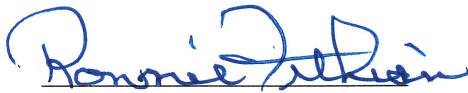
Rock Hall Volunteer Fire Company
C/O Robert "Andy" Glenn, President
21500 Rock Hall Avenue
P.O. Box 577
Rock Hall, MD 21661

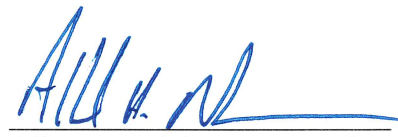
Re: Request to Acquire Kent County EMS Chase Unit

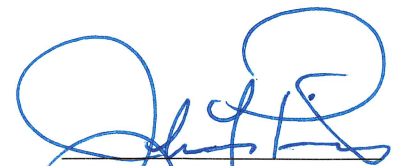
Dear Mr. Glenn:

Thank you for submitting a request to acquire a Kent County EMS Chase Unit. Your request has been forwarded to Mike Moulds, Director, Public Works, for his review. Mr. Moulds is responsible for the County's fleet management analysis and will be able to get in touch with you upon his review.

Very truly yours,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

KCC/ltc

cc: Mike Moulds, Director, Public Works
Brad Russum, Chief of Communications, Office of Emergency Services



Tawanda A. Bailey, Chair, Maryland Commission for Women
5/2/2023
County Commissioners Meeting

Item Summary:

Letter of Response

ATTACHMENTS:

Description

05.02.23 Tawanda A. Bailey, Chair, Maryland Commission for Women, Response Letter



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

May 2, 2023

Tawanda A. Bailey, Chair
Maryland Commission for Women
51 Monroe Street, Suite 1034
Rockville, MD 20850

Re: Request to Establish a Commission for Women in Kent County

Dear Ms. Bailey:

Thank you for submitting a request to establish a Commission for Women in Kent County. We will take your request into consideration and appreciate the information you provided regarding this Commission.

Very truly yours,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

A blue ink signature of Ronald H. Fithian, written in a cursive style.

Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member

KCC/ltc



Procedures For Public Comment 5/2/2023 County Commissioners Meeting

ATTACHMENTS:

Description

05.02.23 Public Comment Sign In Sheet

Press and Public Comments

**PUBLIC
COMMENTS SIGN
IN SHEET
May 2, 2023**

NAME (please print)	ADDRESS	TOPIC
RICHARD Keaveney	102 S. WATER ST	ANIMAL SHELTER ✓
DAVID FOSTER	17 BYFORD COURT CHESTERTOWN	TAX DIFFERENTIAL STUDY

Press and Public Comments

Time is allotted at the beginning and end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided The Public Comment sign-up sheet is located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter pertaining to County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620



Jamie Williams, Director, Economic and Tourism Development
5/2/2023
County Commissioners Meeting

Item Summary:

Barbara Fisher, Maryland Historic Trust

ATTACHMENTS:

Description

Barbara Fisher, Maryland Historic Trust, Letter of Support



Department of Economic and Tourism Development

April 26, 2023

Ms. Barbara Fisher
Maryland Historic Trust
100 Community Place, 3rd Floor
Crownsville, MD 21032

Dear Ms. Fisher,

The Kent County Department of Economic and Tourism Development support the Chester River Hospital Center Auxiliary's application to the Maryland Historic Trust's (MHT) Historic Preservation Capital Grant program for an amount up to \$50,000, to fund the re-pointing of the bricks on the exterior of its circa 1800 building.

The building, formerly the first Methodist Meeting House in Chestertown, was designated a National Historic Landmark on the National Register of Historic Places on April 15, 1970. It is inventoried on the MHT Sites Survey of 1976 (Item K-52). Purchased by the Auxiliary in 1962, the building is now known as the Auxiliary's Nearly New Building and currently houses the Auxiliary's thrift store, the Nearly New Shop, and two rental offices located on the second floor. It is located adjacent to Fountain Park, in the town square, and is in the center of Chestertown's Historic District. As a highly visible building of significant historical value, its revitalization and exterior maintenance will benefit all of our citizens.

The Nearly New Shop is the primary generator of revenue for the Auxiliary, a 501(c)(3) not-for-profit organization. It exists to support our community's hospital, UM Shore Medical Center at Chestertown (formerly Chester River Hospital Center and Kent & Queen Anne's Hospital), through volunteer services and significant donations to purchase new and replacement medical equipment and technology as well as fund scholarships for advanced education for the hospital's staff.

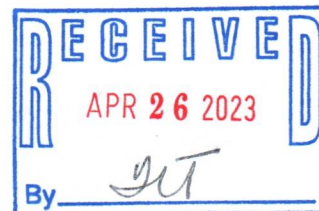
The MHT grant would permit the Auxiliary to continue its successful thrift store and rental business and donating the proceeds to benefit the patients served by our Maryland Rural Hospital.

We urge you to give favorable consideration to this vital project.

Sincerely,

Jamie Williams, CECD
Director

cc: Kent County Commissioners





American Rescue Plan Act (ARPA) Funds Spend Plan 5/2/2023 County Commissioners Meeting

ATTACHMENTS:

Description

4-25-2023 ARPA Fund Commissioner Report

AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
4/25/2023

Project	Department	Project Estimate	Date Approved	Amount Approved	Date Completed
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800	
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115	
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000	6/28/2022
Clariflocculator Replacement Project Change Order #1		2,817	01/11/22	2,817	6/28/2022
Clariflocculator Replacement Project Change Order #2		90,642	01/11/22	90,642	11/23/2022
AV System	Information Technology	67,429	10/26/21	67,429	
IT Software	Information Technology	27,095	10/26/21	27,095	
Neighborhood & Infrastructure Grants	Information Technology	262,227	12/14/21	262,227	
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087	
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065	
Millington/RT301 Wastewater Treatment Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500	
Millington/RT301 Wastewater Conveyance System Capacity Study		9,500	09/27/22	9,500	
Tolchester Wastewater-Design Services Influent Screen	Water & Wastewater Fund	52,910	02/08/22	52,910	
Tolchester Wastewater - Bid Services and Const. Management		35,735	09/27/22	35,735	
Tolchester Wastewater Influent Screen Construction		600,914	04/25/23	600,914	
Worton WWTP Influent Lagoon Engineer Design & Bid Services	Water & Wastewater Fund	32,981	03/22/22	32,981	
Worton WWTP Influent Lagoon Engineer Const. Management		43,736	03/08/23	43,736	
Worton WWTP Lagoon Sludge Removal Contract		1,400,500	12/13/22	1,400,500	
Kennedyville Pump Station #2 Relocation Design	Water & Wastewater Fund	52,338	09/27/22	52,338	
Kennedyville Pump Station #2 Relocation Const. Management		<i>Deferred</i>			
Kennedyville Pump Station #2 Construction		<i>Deferred</i>			
Worton/Kennedyville GIS Water and Sewer Facilities Mapping	Water & Wastewater Fund	75,770	09/27/22	75,770	
Worton Vehicle Storage Building & site prep/lighting/heat	Water & Wastewater Fund	40,000	10/25/22	40,000	
Worton WWTP Solids Press Replacement Design	Water & Wastewater Fund	40,000.00			
Worton WWTP Solids Press Replacement Construction Management		20,000.00			
Worton WWTP Solids Press Replacement		250,000.00			
Total Amount of Funds Committed		<u>\$ 3,878,161</u>		<u>\$ 3,568,161</u>	
Amount of ARPA Funds		3,766,777		3,766,777	
Balance of ARPA Funds Remaining		<u>\$ (111,384)</u>		<u>\$ 198,616</u>	



Contingency and Use of Fund Balance Report

5/2/2023

County Commissioners Meeting

ATTACHMENTS:

Description

4-25-2023 Commissioner Report Contingency

**FY23 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
April 25, 2023**

CONTINGENCY					
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED		DESCRIPTION	
6/14/22	Upper Shore Aging	\$	15,000	To secure a grant funded prgram	-
6/14/22	Circuit Court/Building and Grounds		25,000	Arch Design-lobby expansion design phase	-
8/9/22	Circuit Court/Building and Grounds		11,291	Asbestors Abatement - Court House - asbestors insulation around exposed heat pipes	-
9/6/22	Kent Ag Center, Inc.		7,385	Kent Ag Center-Pavilion Roof	-
9/6/22	Kent Ag Center, Inc.		9,600	Kent Ag Center-pavilion electrical work	-
9/6/22	LPPI Parks		20,000	Worton Park multipurpose field lighting project	-
9/6/22	Kent Ag Center, Inc.		1,000	Kent Ag Center-asbestos assessment report of two buildings at Kent Aq Center	-
9/27/22	Kent Ag Center, Inc.		1.625	Kent Aq Center-asbestos assessment report of two buildings at Kent Ag Center	-
12/13/22	Office of Finance		28,275	Central Square Payments-Web Enablement, Click2Gov Tax & CIS, Accounts Receivable	-
2/7/23	Water & Wastewater Fund		18,650	Edesville sewer service district-Parcel 46 Lover's Lane	-
2/28/23	Commissioners Office		14,000	Greenwill Consulting Group, Inc. Contract costs \$33,000, remainder of contract in FY24	-
2/28/23	Office of Finance		3,465	Central Square Payments-3rd module \$2340 Paymentus-5 devices @ \$1125 ea	-
3/8/23	Water & Wastewater Fund		6,850	Fairlee Water Plant-replacement of water treatment filter media	-
3/14/23	Parks and Recreation		23,640	Millington pool replaster	-
3/14/23	Parks		4,500	Fencing around Granary Building	-
4/4/23	The Chestertown Tea Party		10,000	Wi-Fi assistance for The Chesterown Tea Party festival	-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
			-		-
TOTAL		\$	200,281		
BEGINNING CONTINGENCY BUDGET		\$	400,000		
ENDING CONTINGENCY BALANCE		\$	199,719		
USE OF FUND BALANCE					
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED		DESCRIPTION	
07/01/2022	State Attorney's Office		8,000	Increase in State Attorney's Salary	
07/01/2022	Sheriff's Office		6,400	Increase in Sheriff's Salary	
09/20/2022	Detention Center		16,794	Opioid Use Disorder (OUD) Treatment Initiative. additional costs of employee benefits.	
11/15/2022	Water & Wastewater Fund		71,672	Utility Tech position-salary and benefits	
12/13/2022	Emergency Medical Service		152,794	EMT (2) positions-salary and benefits	
12/13/2022	Office of Finance		19,172	Central Square Payments, Web Enablement Fusion, Click2Gov Tax & CIS, Accounts Receivable	
02/14/2023	Human Resources		96,883	New HR Coordinator position	
TOTAL		\$	371,715		
USE OF FUND BALANCE					
Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.					