

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

April 26, 2022

10:00 AM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359,
Conference ID 669 429 351#

Public Notices

Code Home Rule Bill No. 2-2022, Hospitals and Human Care Institutions in the Village District

Adoption Notice

Code Home Rule Bill No. 3-2022, Home and Business Services in the Village District

Adoption Notice

Consent Items

#1 - Regular Session Minutes, April 19, 2022

#2 - Liquor Minutes, April 19, 2022

Proclamation

Kent Ruritan Club

Celebrating 50 Years of Service

Tanner Bilbrough, Exalted Ruler, Benevolent and Protective Order of the Elks, Lodge #2474

Elks National Youth Week

Jana Carter, Tourism Manager, Economic and Tourism Development

National Travel and Tourism Week

Appointments

Jen Kuhl-Depp and Joe Evans, Kent County High School

Monarch Butterfly Way Station

Frank J. Cinquegrani, Senior Client Strategy Manager, Enterprise Fleet Management, Inc.

Fleet Management Presentation

Andy Hollis, Executive Director, Rosemarie Curlett, Senior Center Manager, Judi Bianco,
Fiscal Director, and Bill Shrieves, President, Board of Directors, Upper Shore Aging, Inc.

Upper Shore Aging FY2022 Contingency Request

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Departmental Appointments

Scott Boone, Director, Information Technology
Verizon Wireless Letter of Agreement

Human Resources Director

Detention Center
Correctional Officer Promotion
Public Works - Water and Wastewater Division
Utility Technician Vacancy

Public Works Director

Engineering - Ground Maintenance
Grounds Maintenance Equipment Purchase
Engineering - Building Maintenance
Purchase of a Leaf/Debris Vacuum Truck Loader
Water and Wastewater Division
Tolchester Collection System Modelling

County Administrator

Shelley L. Heller, County Administrator
Former Millington Elementary School Discussion
Ethics Commission
Vacancy Discussion
Jamie Williams, Director, Economic and Tourism Development
Reappoint Members
Muriel Cole, Co-Chair, Commission on Aging
Recommended Reappointment
Harris P. Murphy, Associate Judge, Circuit Court for Kent County
Renaming of Petit Jury Room

Public Comment/Media Review

Procedures for Public Comment

For Your Information

James F. Ports, Jr. Secretary, Maryland Department of Transportation
Thank You Letter
Gary Frazer, Assistant Director for Ecological Services, United States Department of the Interior, Fish and Wildlife Service
John H. Chafee Coastal Barrier Resources System Hurricane Sandy Remapping Project
Members of Betterton Volunteer Fire Company and Betterton Sons of The American Legion
Annual Betterton Appreciation Day Parade Invitation

Contingency Fund

Contingency and Use of Fund Balance Report

Closed Session

Thomas N. Yeager, County Attorney

Legal

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b)(7) To consult with counsel to obtain legal advice and (8) To consult with staff, consultants, or other individuals about pending or potential litigation

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Building is Open for In-Person Attendance, for Remote Participation
Dial 1-872-239-8359, Conference ID 669 429 351#
4/26/2022
County Commissioners Meeting**



**Code Home Rule Bill No. 2-2022, Hospitals and Human Care
Institutions in the Village District
4/26/2022
County Commissioners Meeting**

Item Summary:

Adoption Notice

ATTACHMENTS:

Description

CHR 2-2022 Hospitals and Human Care Institutions in the Village District Public ADOPTION Notice

CHR 2-2022 Hospitals and Human Care Institutions in the Village District ADOPTED Legislation



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 15, 2022
Legislative Session Day

Legislative Session Day
March 15, 2022

CODE HOME RULE
BILL NO. 2-2022

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, by amending Article V. *District Regulations*, Section 7. *Village District*, 7.3 *Special Exceptions*, by adding a new sub-section 14, "Hospitals, rehabilitation facilities, or other similar institutions for human care but not including animal hospitals"; and to amend Article VII. *Special Exceptions*, Section 7. *Special Exceptions*, sub-section 27 by adding "V" to the districts where the special exception is allowed.

This legislation was adopted on April 19, 2022, without amendments; and the provisions of this Act shall take effect on April 29, 2022.

This bill in its entirety is on file at the Commissioners' Office, 400 High Street, Chestertown, Maryland, Monday through Friday, 8:30 a.m. to 4:30 p.m., and on the County's website at www.kentcounty.com.

By order of:

THE COUNTY COMMISSIONERS OF KENT
COUNTY, MARYLAND

A handwritten signature in blue ink, reading "Sondra M. Blackiston".

Sondra M. Blackiston
Clerk

PUBLISH: KCN 04/28/22, 05/05/22, 05/12/2022

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

March 15, 2022
Legislative Session Day

Legislative Session Day
March 15, 2022

CODE HOME RULE
BILL NO. 2-2022

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, by amending Article V. *District Regulations*, Section 7. *Village District*, 7.3 *Special Exceptions*, by adding a new sub-section 14, "Hospitals, rehabilitation facilities, or other similar institutions for human care but not including animal hospitals"; and to amend Article VII. *Special Exceptions*, Section 7. *Special Exceptions*, sub-section 27 by adding "V" to the districts where the special exception is allowed.

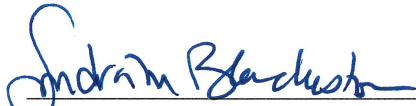
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND



P. Thomas Mason, President

INTRODUCED, read first time, March 15, 2022, ordered posted and public hearing scheduled April 12, 2022, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:



Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on April 12, 2022. Reported favorably ~~with~~ [without] amendments; read a second time and ordered to be considered on April 19, 2022, a legislative session day.

KENT COUNTY
2022 APR 22 PM 4:26
RECEIVED
CLERK-COUNTY COURT

A BILL ENTITLED CHR 2-2022
HOSPITALS AND HUMAN CARE INSTITUTIONS IN THE VILLAGE DISTRICT

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that the Kent County Land Use Ordinance is hereby amended as follows:

ARTICLE V.

DISTRICT REGULATIONS

...

SECTION 7. VILLAGE DISTRICT

...

7.3 SPECIAL EXCEPTIONS

...

13. *Wind energy systems, small*

14. HOSPITALS, REHABILITATION FACILITIES, OR OTHER SIMILAR INSTITUTIONS FOR HUMAN CARE BUT NOT INCLUDING ANIMAL HOSPITALS

...

ARTICLE VII. SPECIAL EXCEPTIONS

...

SECTION 7. SPECIAL EXCEPTIONS

...

27. Hospitals, rehabilitation facilities, or other similar institutions for human care but not including animal hospitals in **V, IV and IVCA**

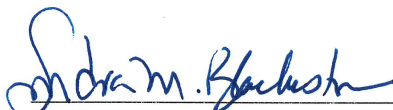
BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the 29th day of April 2022.

Read Third Time April 19, 2022

PASSED this 19 day of April 2022

Failed of Passage _____

By order of:

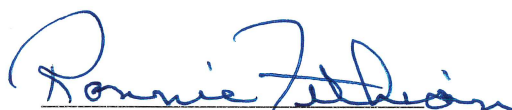

Sondra M. Blackiston, Clerk

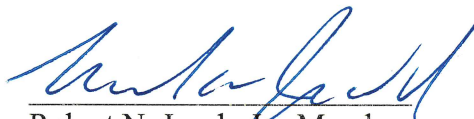
(SEAL)



THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.

BILL NO. 2-2022

CAPITALS AND BOLD INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.



Code Home Rule Bill No. 3-2022, Home and Business Services in the Village District

4/26/2022

County Commissioners Meeting

Item Summary:

Adoption Notice

ATTACHMENTS:

Description

CHR Bill No. 3-2022 Home and Business Services in the Village District ADOPTION Notice

CHR 3-2022 Home and Business Services in the Village District ADOPTED Legislation



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 15, 2022
Legislative Session Day

Legislative Session Day
March 15, 2022

CODE HOME RULE
BILL NO. 3-2022

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, by amending Article V, *District Regulations*, Section 7, *Village District*, 7.2 *Permitted Principal Uses and Structures*, by adding a new sub-section 27, "Home and business services such as grounds care, janitorial, exterminators, landscaping, and other repair and maintenance services, but not septic tank maintenance, subject to site plan review".

This legislation was adopted on April 19, 2022, without amendments; and the provisions of this Act shall take effect on April 29, 2022.

This bill in its entirety is on file at the Commissioners' Office, 400 High Street, Chestertown, Maryland, Monday through Friday, 8:30 a.m. to 4:30 p.m., and on the County's website at www.kentcounty.com.

By order of:

THE COUNTY COMMISSIONERS OF KENT
COUNTY, MARYLAND

A handwritten signature in blue ink, appearing to read "Sondra M. Blackiston".

Sondra M. Blackiston
Clerk

PUBLISH: KCN 04/28/22, 05/05/22, 05/12/2022

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

March 15, 2022
Legislative Session Day

Legislative Session Day
March 15, 2022

CODE HOME RULE
BILL NO. 3-2022

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

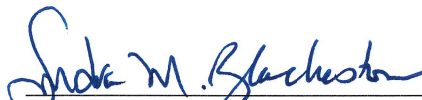
AN ACT to amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, by amending Article V, *District Regulations*, Section 7, *Village District*, 7.2 *Permitted Principal Uses and Structures*, by adding a new subsection 27, "Home and business services such as grounds care, janitorial, exterminators, landscaping, and other repair and maintenance services, but not septic tank maintenance, subject to site plan review".

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


P. Thomas Mason, President

INTRODUCED, read first time, March 15, 2022, ordered posted and public hearing scheduled April 12, 2022, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:


Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on April 12, 2022. Reported favorably ~~with~~ [without] amendments; read a second time and ordered to be considered on April 19, 2022, a legislative session day.

KENT COUNTY
2022 APR 22 PM 4:27
RECEIVED
CLERK OF COURT

**A BILL ENTITLED CHR 3-2022
HOME AND BUSINESS SERVICES IN THE VILLAGE DISTRICT**

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that the Kent County Land Use Ordinance is hereby amended as follows:

ARTICLE V.

DISTRICT REGULATIONS

...

SECTION 7. VILLAGE DISTRICT

...

7.2 PERMITTED PRINCIPAL USES AND STRUCTURES

...

26. Data processing centers, subject to site plan review.

27. HOME AND BUSINESS SERVICES SUCH AS GROUNDS CARE, JANITORIAL, EXTERMINATORS, LANDSCAPING, AND OTHER REPAIR AND MAINTENANCE SERVICES, BUT NOT SEPTIC TANK MAINTENANCE, SUBJECT TO SITE PLAN REVIEW

BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the 29th day of April, 2022 .

Read Third Time April 19, 2022

PASSED this 29 day of April, 2022

Failed of Passage _____

By order of:


Sondra M. Blackiston, Clerk

(SEAL)



THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.

BILL NO. 3-2022

CAPITALS AND BOLD INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.



**#1 - Regular Session Minutes, April 19, 2022
4/26/2022
County Commissioners Meeting**

ATTACHMENTS:
Description



#2 - Liquor Minutes, April 19, 2022
4/26/2022
County Commissioners Meeting

ATTACHMENTS:
Description



Kent Ruritan Club
4/26/2022
County Commissioners Meeting

Item Summary:

Celebrating 50 Years of Service

ATTACHMENTS:

Description

04.26.22 Kent Ruritan Club, Celebrating 50 Years, Proclamation

Kent County, Maryland



Proclamation

Kent Ruritan Club Celebrating 50 Years of Service

WHEREAS, The Kent Ruritan Club is celebrating 50 years of community service in Kent County; and

WHEREAS, Kent Ruritan Club is a civic service organization with the purpose of creating a better understanding between people and through volunteer community service which makes America's communities a better place to live and work. The Ruritan moto is "Fellowship, Goodwill, and Community Service." Kent Ruritan Club surveys the needs of the community, and then works to meet those needs; and

WHEREAS, For the past 50 years in Kent County, the Kent Ruritan Club has served the community. Kent Ruritan Club provides and coordinates a wide range of community improvement projects and activities, including community fund-raisers, food drives, and scholarships to deserving students. Kent Ruritan Club also supports local youth organizations such as 4-H, FFA, Little League, Scouts, and others.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim 50 Years of Service to the Kent Ruritan Club and urge all citizens to recognize the contributions given to our communities through this and all other community service organizations.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

April 26, 2022



**Tanner Bilbrough, Exalted Ruler, Benevolent and Protective Order of
the Elks, Lodge #2474
4/26/2022
County Commissioners Meeting**

Item Summary:

Elks National Youth Week

ATTACHMENTS:

Description

04.26.22 Elks National Youth Week

Elks USA, Fraternal Organization, May 1-7, 2022 Elks National Youth Week

Kent County, Maryland



Proclamation

ELKS NATIONAL YOUTH WEEK MAY 1 -7, 2022

- WHEREAS,** The Benevolent and Protective Order of the Elks has designated May 1-7, 2022, as Elks National Youth Week to honor America's youth for their active participation in the community and to give fitting recognition for their involvement to community, state, and nation; and
- WHEREAS,** The Chestertown Elks Lodge #2474, will sponsor an observance during this week to honor the youth of the community and their accomplishments; and
- WHEREAS,** The Elks provide guidance, inspiration, and encouragement, to help develop the qualities of character essential for future leadership; and our youth will assume the responsibility for the advancement of our free society in the upcoming years.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim May 1-7, 2022, as "ELKS NATIONAL YOUTH WEEK" and urge all departments of government, civic, fraternal and patriotic groups, and our local communities to participate wholeheartedly in its observance.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronnie Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member

T. KEITH MILLS
Grand Exalted Ruler
16432 N. Midland Blvd., #416
NAMPA, ID 83687

BRYAN R. KLATT
Grand Secretary
2750 N. Lakeview Avenue
CHICAGO, IL 60614-1889



A Fraternal Organization

282 Maine Street
POLAND SPRING, ME 04274-5105
H (207) 998-2282
C (207) 576-5103
wcotterly2@twc.com

GRAND LODGE
ACTIVITIES COMMITTEE
WAYNE D. COTTERLY
Chairman

April 2022

Dear State Youth Activities Chairman,

Grand Exalted Ruler T. Keith Mills, has requested all Local Lodges set aside May 1-7, 2022, as Elks National Youth Week. All Lodges are urged to sponsor programs throughout this week dedicated to the youth of our country.

The Grand Lodge Activities Committee has asked each Exalted Ruler to see that a committee is appointed to conduct an appropriate program for Elks Youth Week. Elks National Youth Week should be the culmination of the 2021-2022 Lodges' Youth Programs. Programs such as luncheons or banquets honoring outstanding students, local Hoop Shoot winners, Soccer Shoot winners, Drug Awareness Poster Contest winners, are just a few examples of the activities that can be held during the week along with other scheduled events.

Please note that the Youth Week promotion is not a Grand Lodge-sponsored contest of Local Lodges. Any Youth Week Contests would be at the discretion of Local Lodges' respective State Associations. As a result, State Youth Activities Chairs, your help in promoting and stimulating this program in your state is essential to its success.

Please give this youth activity promotion your immediate attention. Be sure to brief your State Committee on the program and urge all your Lodges to participate in making our Grand Exalted Ruler's request a success!

Quality Youth Activities Programs such as Elks National Youth Week will enable us to become an important link of volunteers and leaders in the USA, demonstrating that *ELKS CARE — ELKS SHARE*.

Sincerely and Fraternally,

Wayne D. Cotterly, Chairman
Grand Lodge Activities Committee

T. KEITH MILLS
Grand Exalted Ruler
16432 N. Midland Blvd., #416
NAMPA, ID 83687

BRYAN R. KLATT
Grand Secretary
2750 N. Lakeview Avenue
CHICAGO, IL 60614-1889



282 Maine Street
POLAND SPRING, ME 04274-5105
H (207) 998-2282
C (207) 576-5103
wcotterly2@twc.com

GRAND LODGE
ACTIVITIES COMMITTEE
WAYNE D. COTTERLY
Chairman

APRIL 2022

Dear Exalted Rulers-Elect,

Grand Exalted Ruler T. Keith Mills has requested that all Local Lodges set aside **May 1-7, 2022**, as **Elks National Youth Week**. All Lodges are urged to sponsor programs throughout this week dedicated to the youth of our country.

If your Lodge program has not already been started, please appoint a committee and charge it to promote this important program, which will create a favorable impact on your community. This committee should realize that the purpose of this week is to recognize our youth and to impress upon them that our American way of life is to be cherished. We must preserve and defend it.

Elks National Youth Week should be the culmination of the 2021-2022 Lodges' Youth Programs. Programs such as luncheons or banquets honoring outstanding students, local Hoop Shoot winners, Soccer Shoot winners, Drug Awareness Poster Contest winners, are just a few examples of the activities that can be held during the week, along with other scheduled events.

Please note that the Grand Lodge Activities Committee no longer sponsors the Youth Week Contest Awards presented at the Grand Lodge Session. Any Youth Week Contests would be at the discretion of the Local Lodges' respective State Associations. As a result, State Youth Activities Chairs are there to help in promoting and stimulating this program in your state. Their assistance is essential to its success. Feel free to contact your State Chairperson for information.

Quality Youth Activities Programs such as Elks National Youth Week will enable us to become an important link of volunteers and leaders in the USA, demonstrating that **ELKS CARE — ELKS SHARE**.

Sincerely and Fraternally,

Wayne D. Cotterly, Chairman
Grand Lodge Activities Committee



ELKS NATIONAL YOUTH WEEK

IDEAS—SUGGESTIONS—RECOMMENDATIONS

FOR PLANNING ELKS NATIONAL YOUTH WEEK

MAY 1-7, 2022

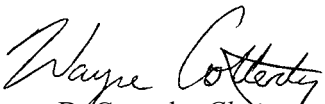
We are submitting herewith for your use and guidance some Elks National Youth Week Program ideas, suggestions and recommendations, which have been used effectively in the past by Lodges and State Associations.

1. Have the mayor of your city or the president of your town or city council issue a **Youth Week Proclamation**. It is suggested that the request be made by the Exalted Ruler or Chairperson of the Youth Activities Committee.
2. Governors of states should likewise proclaim the **FIRST WEEK in MAY 2022, as Elks National Youth Week**. This request should be handled by the State Association Presidents or the State Association Youth Committee Chairpersons.
3. Suggested drafts of a Mayor's Youth Week Proclamation and a Governor's Youth Week Proclamation are made a part of this release.
4. A determined effort should be made by each of our nearly 2,000 Local Lodges throughout the country to stage a Youth Week Parade, with all high schools, public, parochial and private, within the jurisdiction of each Lodge, invited to participate with their bands, drill teams and cheerleaders. An invitation should be extended to all Boy Scout and Girl Scout Troops, and any other organized groups, such as church groups, to march in uniform. Prizes should be awarded to the school or troop with the best drill team, for the greatest number in line of march, for the best band and the best in appearance. Every type of media, newspaper, radio and television should be requested to give your Lodge the coverage that such a promotion deserves. Such a demonstration would prove to the citizenry of this great country that the Grand Lodge of the Benevolent and Protective Order of Elks with the cooperation of the Local Lodges are doing their part, in a big way, to combat juvenile delinquency.
5. Suggest to your city or state officials a Student Government Day. The boys and girls could take over the offices of the Elected Officials for one day.
6. Arrange with your Chief of Police to engage and swear in high school seniors to work on school patrols, ride with police in police cars, observe handling of cases at headquarters and spend an entire day in the police department to observe its various functions, and in that way learn what goes on in this important department of government.
7. Sporting events are another project that creates public interest and in which boys and girls are eager to participate, such as track and field meets, basketball, baseball, boxing, fishing tournaments and road races.
8. There are many other suggestions in the Youth Activities Manual as to how Youth Week can be served.

The Committee realizes that the success of this Youth Week Program depends on the measure of cooperation received from the Local Lodges and the State Associations. We feel confident of that cooperation and pledge again the assistance of our Committee in every possible way. Make Elks National Youth Week, **May 1-7**, an outstanding youth observance and one that will reach out to more boys and girls and serve them in a helpful, honorable and constructive way.

We again reiterate that you are at liberty to adopt such Elks National Youth Week Programs as best meet the need in your area and such as your facilities and budget will permit. We do urge that each and every Exalted Ruler plan some appropriate observance of Elks National Youth Week and strive for its recognition in your State's Contest.

GRAND LODGE ACTIVITIES COMMITTEE


Wayne D. Cotterly, *Chairman*

Elks Care — Elks Share



Jana Carter, Tourism Manager, Economic and Tourism Development
4/26/2022
County Commissioners Meeting

Item Summary:

National Travel and Tourism Week

ATTACHMENTS:

Description

04.26.22 National Travel and Tourism Week

Kent County, Maryland



Proclamation

NATIONAL TRAVEL AND TOURISM WEEK MAY 1-7, 2022

- WHEREAS,** The County Commissioners of Kent County recognizes that that a robust travel industry provides significant economic benefits for Kent County generating more than \$62 million dollars in expenditures per year; and
- WHEREAS,** tourism has been the foundation of a healthy workforce, serving as one of the largest industries in Kent County; and
- WHEREAS,** visitor spending aids Kent County to support essential services and programs; and more than four hundred jobs in Kent County are directly related to the tourism industry; and
- WHEREAS,** promoting Kent County as a premier destination is more important than ever as we recover from economic losses. The rebound of travel directly affects the quality of life of Kent County citizens by contributing to our businesses and local tax coffers, supporting community organizations, and connecting Kent County to the broader community; and
- WHEREAS,** Tourism Week recognizes and celebrates the power of travel and of welcoming visitors to an area rich in history, agriculture, performing and visual arts, outdoor recreational opportunities, festivals and events, and small-town appeal; and
- WHEREAS,** the Annual National Travel and Tourism Week's theme is "The Future of Travel", which will foster a faster recovery, create a more sustainable, seamless and secure visitor experience and rebuild Kent County's workforce, driving us toward a more prosperous future.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim the week of May 1-7, 2022, to be "National Travel and Tourism Week in Kent County, Maryland" and call upon the people of Kent County to join their fellow citizens across the United States in recognizing and participating in this important observance.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason

P. Thomas Mason, President

Ronald H. Fithian

Ronald H. Fithian, Member

Robert N. Jacob, Jr.

Robert N. Jacob, Jr., Member



Jen Kuhl-Depp and Joe Evans, Kent County High School
4/26/2022
County Commissioners Meeting

Item Summary:

Monarch Butterfly Way Station

ATTACHMENTS:

Description

Illustrations of Way Stations





Frank J. Cinquegrani, Senior Client Strategy Manager, Enterprise Fleet Management, Inc.

4/26/2022

County Commissioners Meeting

Item Summary:

Fleet Management Presentation

ATTACHMENTS:

Description

Frank J. Cinquegrani, Senior Client Strategy Manager, Enterprise Fleet Management, Inc., Kent County Presentation



FLEET MANAGEMENT



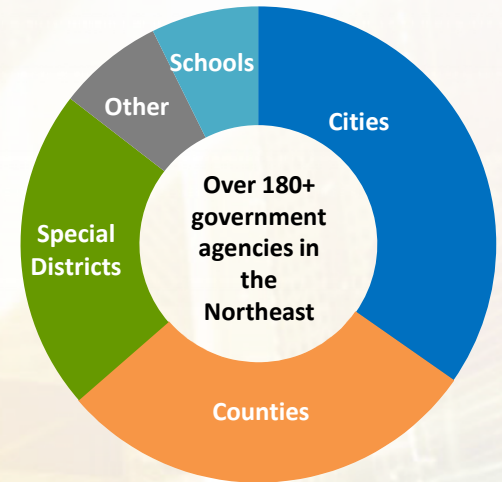
CONFIDENTIAL AND PROPRIETARY

© 2022 Enterprise Fleet Management, Inc.

REFERENCES



BALTIMORE CITY
PUBLIC SCHOOLS



“The partnership with Enterprise Fleet Management has allowed St. Lawrence County to replace a significant portion of the fleet in times when the amount of available capital for expenditures has diminished. Enterprise provided data for estimated fuel, repairs and overall cost of ownership which provided the information needed for the Legislature to make an informed decision.”

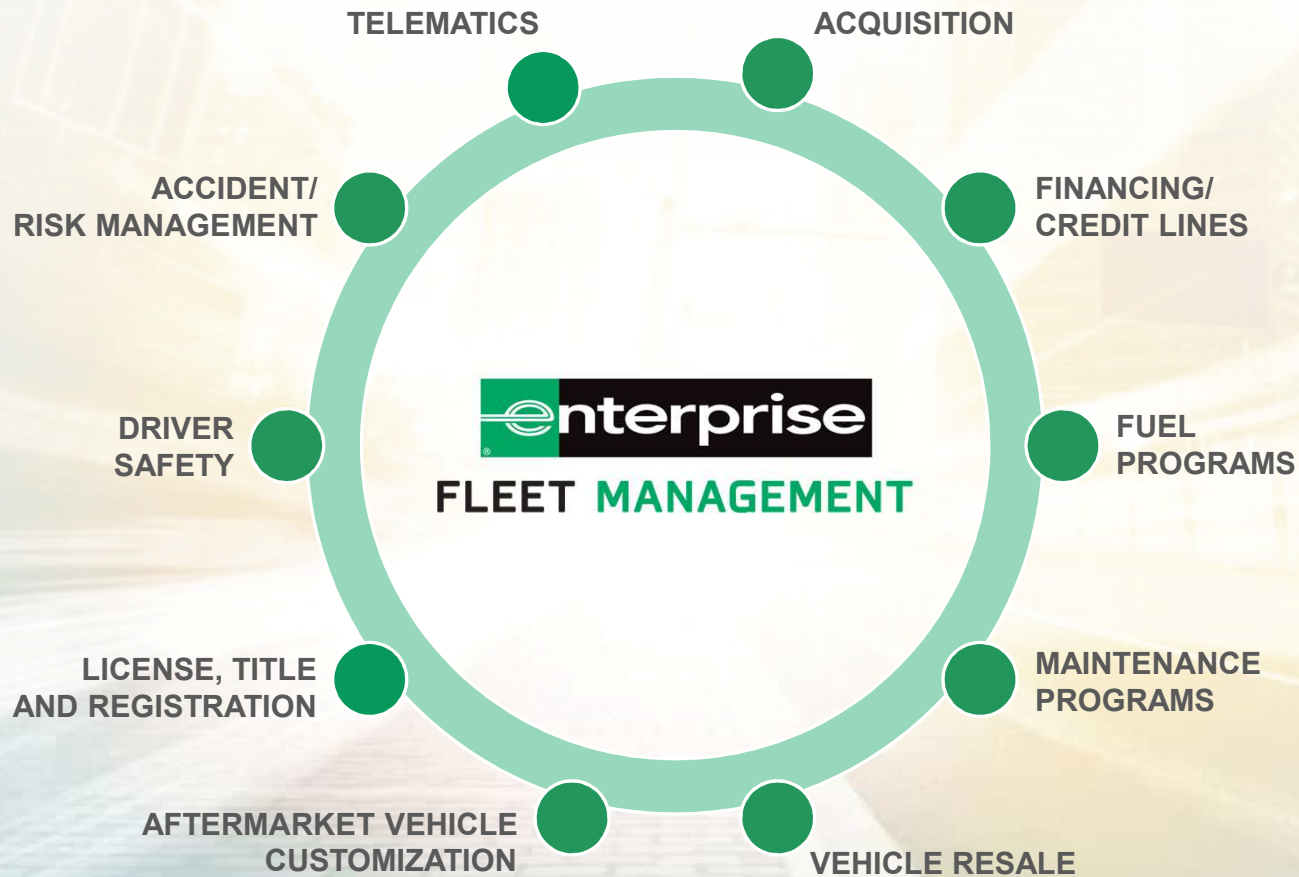
DONALD R. CHAMBERS, ST. LAWRENCE COUNTY SUPERINTENDENT OF HIGHWAYS

APPROVED COOPERATIVE PURCHASING CONTRACTS FOR VEHICLE PROCUREMENT AND FLEET MANAGEMENT:



DELIVERING SOLUTIONS. DRIVING RESULTS.

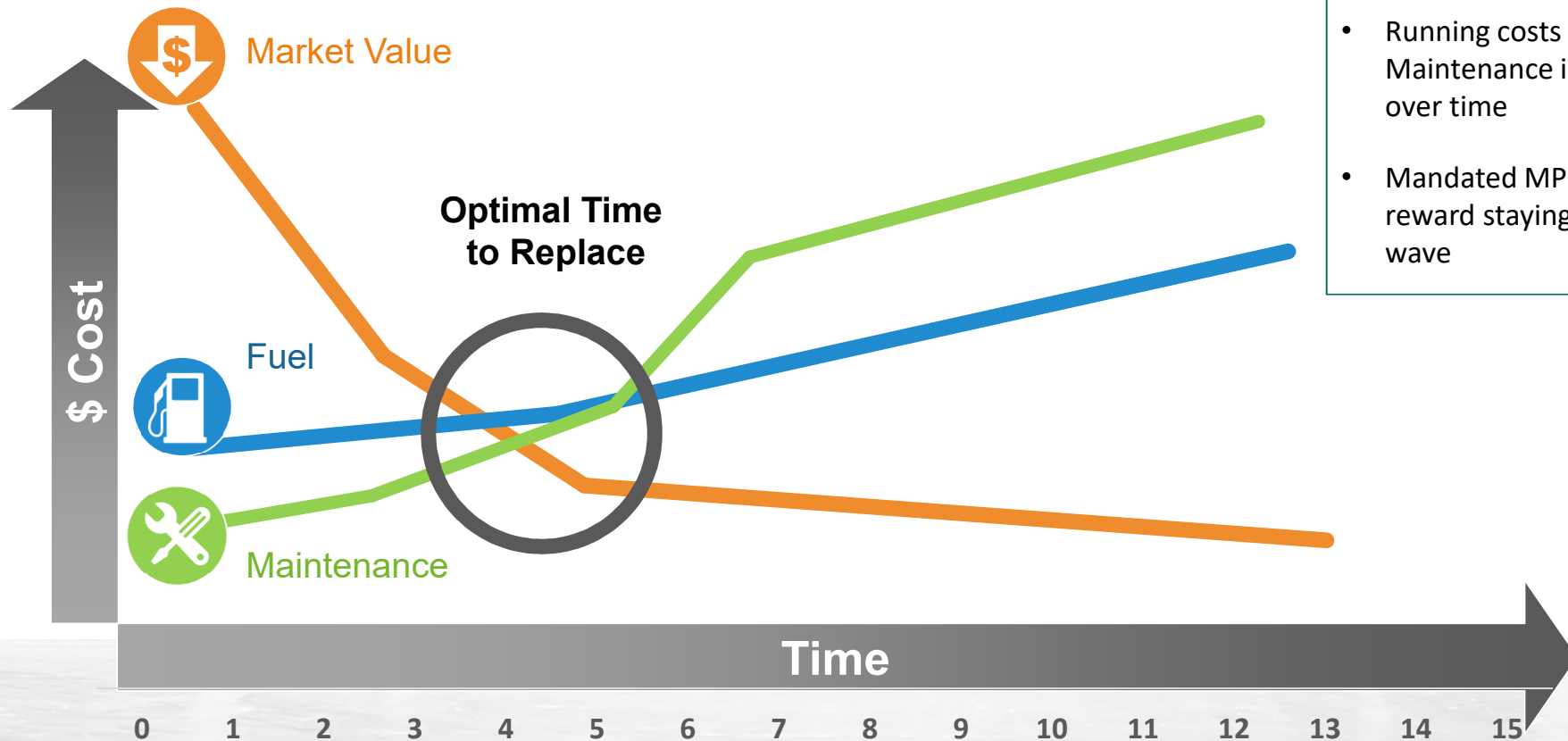
enterprise
FLEET MANAGEMENT



CONFIDENTIAL AND PROPRIETARY

© 2016 Enterprise Fleet Management, Inc.

EFFECTIVE VEHICLE LIFECYCLE



Key Observations

- Market Value declines over time
- Running costs of Fuel and Maintenance increase gradually over time
- Mandated MPG efficiencies reward staying on technology wave



VEHICLE EXPENSES

Remarketing

700 DEDICATED
REMARKETING EMPLOYEES



150 REMARKETING
LOTS IN NORTH AMERICA

IN 2020, ENTERPRISE
**SOLD OVER
1,100,000**
VEHICLES.

COMMERCIAL SALES
EXCEEDED AT AN
AVERAGE OF
**109%
OVER
BLACK BOOK (CVI).**



■ AUCTION **15%**
■ DIRECT
TO
DEALER **85%**

19,000+
UNIQUE BUYERS



GOVERNMENT BUYING POWER

2021 F-150 Super
Cab XL 4x4



MSRP ⓘ
Window sticker price

\$40,975

Market Average ⓘ
Avg. savings of \$2,599 Off
MSRP

\$38,376

← TrueCar.com

SAMPLE GOVERNMENT BUY

\$28,300

MANHEIM AUCTION RESULTS

VEHICLE	Avg Odometer	Avg Sale Price	Capital Gains
2020 Ford F-150 XL Super Cab 4x4	9,500	\$35,200	+\$6,900
2019 Ford F-150 XL Super Cab 4x4	20,000	\$33,600	+\$5,300
2011 Ford F-150 XL Super Cab 4x4	100,000	\$7,900	(\$20,400)

FUNDING OPTIONS

\$25,000 Pickup Truck

1
Option

Pay Cash

\$25,000 in Year 1



2
Option

Finance

\$5,000 in Each Year



3
Option

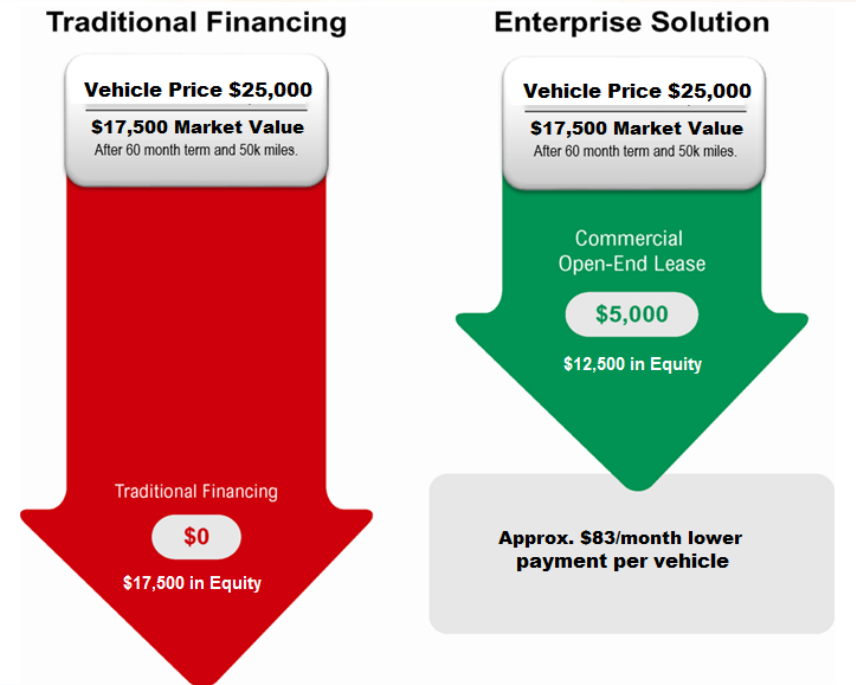
Equity Lease (Market Value Finance)

\$4,000 in Each Year



Open-Ended (Equity) Lease Structure

- Improve cash flow
- No mileage restrictions or wear and tear charges
- Customized terms for use and type of vehicle
- Flexibility of ownership



Kent County Fleet Profile

Vehicle Type	# of Type	Average Age (years)	Average Annual Mileage
Compact Sedan	3	9.6	3,100
Mid-Size Sedan	1	11.3	8,700
Full-Size Sedan	12	8.2	11,400
Minivan-Cargo	2	3.1	1,400
Full-size Van-Passenger	3	11.6	3,600
1/2 Ton Van Cargo	2	7.8	4,900
3/4 Ton Van Cargo	1	2.5	300
1 Ton Van Cargo	1	2.8	800
Compact SUV 4x2	1	16.4	0
Compact SUV 4x4	6	4.0	2,200
Mid Size SUV 4x2	1	16.4	0
Mid Size SUV 4x4	18	2.6	9,800
Full Size SUV 4x4	17	4.8	8,900
1/2 Ton Pickup Reg 4x2	1	8.3	12,000
1/2 Ton Pickup Reg 4x4	5	4.9	7,200
1/2 Ton Pickup Ext 4x4	1	2.3	3,800
1/2 Ton Pickup Quad 4x4	1	4.3	0
3/4 Ton Pickup Reg 4x4	11	9.3	7,300
3/4 Ton Pickup Ext 4x4	6	6.8	4,500
3/4 Ton Pickup Quad 4x2	1	4.3	3,700
3/4 Ton Pickup Quad 4x4	5	5.7	4,800
1 Ton Pickup Reg 4x4	4	10.6	8,500
Totals/Averages	107	6.2	7,300



0K - 20k



20K - 40k



40K - 60k



60K - 80k



80K - 100k



100k & >

11.4
AVG ANNUAL
ACQUISITIONS

2016
AVG MODEL
YEAR

9.9
CURRENT
CYCLE

14%



39%



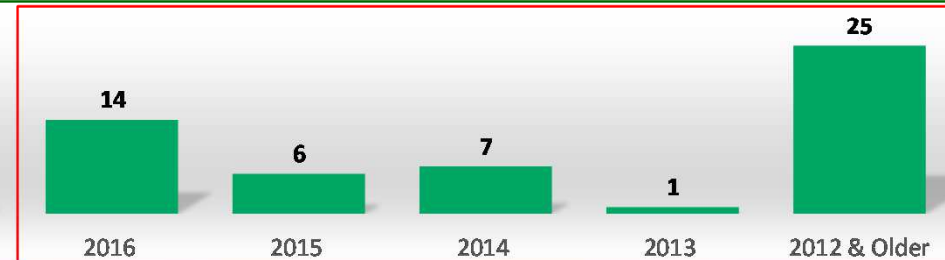
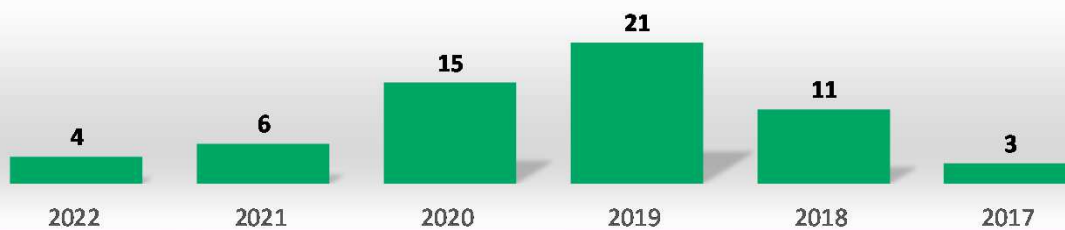
8%



38%



MODEL YEAR ANALYSIS



SAFETY/NHTSA 5-Star Rating

2007

- Front/Side crash test
- Anti-lock brakes
- Airbags

9 Vehicles older than 2007

2012

- Electronic Stability Control
- Lane Departure Warning
- Rear Video (45%)

25 Vehicles older than 2012

2019

- Forward Collision Avoidance Systems
- Blind Spot Warning
- Rearview Camera
- Lane Departure Warning System



5-Star Safety Ratings
More Stars. Safer Cars.



FLEET MANAGEMENT

Frank Cinquegrani

(410) 609-6418

Frank.J.Cinquegrani@efleets.com



**Andy Hollis, Executive Director, Rosemarie Curlett, Senior Center
Manager, Judi Bianco, Fiscal Director, and Bill Shrieves, President,
Board of Directors, Upper Shore Aging, Inc.**

4/26/2022

County Commissioners Meeting

Item Summary:

Upper Shore Aging FY2022 Contingency Request

ATTACHMENTS:

Description

04.08.22 Judi Bianco, Fiscal Director, Upper Shore Aging, FY22 Emergency Capital Request

100 Schaubert Road
Chestertown, Maryland 21620



(410) 778-6000
FAX No. (410) 778-3562

April 8, 2022

Dear Kent County Commissioners and Ms. Merritt;

Upper Shore Aging is requesting a FY22 Capital Improvement allocation for needed work at the Amy Lynn Ferris Senior Center for its air conditioning and heating system. The air conditioning needs to be addressed and remedied before the heat of the summer.

The Amy Lynn Ferris Senior Center has a total of 5 heating/air Conditioning units. Four of these units need replacement/repair. These 4 units are 19 years old and are the original units from when the building was built in 2003. Units 1 & 3 both need replacement. Unit #4 and 5 both need the air conditioning and coils replaced. With these 4 units needing attention there is only one remaining unit to cool the building for our Kent County seniors.

Upper Shore Aging has received the following proposals from Service Today. The process is underway to obtain additional quotes for the necessary repair/replacement which will be forwarded upon receipt to your office.

Units 1&3 full replacement	\$36,162
Unit 4 AC replacement	\$11,337
Unit 5 AC replacement	\$11,923
For a total of	\$59,422

Your consideration regarding this emergency capital budget allocation would be greatly appreciated.

Thank you.

Sincerely,

A handwritten signature in blue ink that reads "Judi Bianco". The signature is written in a cursive, flowing style.

Judi Bianco

Fiscal Director

"Ability is Ageless"

Job No. _____

Toll Free: 800-659-2273

Fax: 410-754-8920

Easton, MD ■ Seaford, DE
Bear, DE ■ Federalsburg, MD



MD License #- 01-2615

DE License #HM0000332

PA License #068963

An Employee
Owned Company

PROPOSAL

HEATING ☐ AIR CONDITIONING ☐ PLUMBING ☐ ELECTRICAL ☐ DUCT CLEANING ☐

Proposal submitted to:

Name Upper Shore Agency Home Phone 410.778.2584

Address 200 Schaefer Rd Chesapeake MD 21620 Cell Phone 410.778.2571

Billing Address (if different from above) Any Lynn Frailis Bldg. Salesperson Carmis Date 4/1/22

We hereby submit our proposal for the following: Units # 1 + 3 GAS - A/C replace.

System Type / AHRM	QTY:	Model #	BTU	Warranties	Manufacturer	Service Today
☒ Heating	1	Model # <u>59X2</u>	BTU <u>80,000</u>	☒ Heat Exchanger	<u>66</u> years	_____ years
☒ AC	1	Model # <u>4TR4060</u>	BTU <u>60,000</u>	☒ Compressor	<u>10</u> years	_____ years
☐ HP	_____	Model # _____	BTU _____	☒ All Parts	<u>10</u> years	_____ years
☐ Air Handler	_____	Model # _____	BTU _____	☒ Labor	<u>N/A</u> years	<u>2</u> years
☒ Coil	1	Model # <u>B53</u>	BTU <u>60,000</u>	☐ Max Protect (See back panel)	<u>N/A</u> years	_____ years
☒ Thermostat	1	Model # <u>YL824</u>	☒ Wifi ☐ Humid Cont.	☒ Programmable ☐ OD Sensor	<u>N/A</u> years	_____ years
☐ Water Heater	_____	Model # _____	☐ Gas ☐ Electric	☐ Parts ☐ Labor	_____ years	_____ years

INSTALLATION REQUIREMENTS

General	Heating	Cooling	Duct Work
☒ Supply Plenum	☐ FLUE- B Vent ☒ PVC ☐ Conn. Existing	☒ Elec. Disconnect	☒ Use Existing Duct
☒ Return Plenum	☐ Emergency Drain Pan	☒ Reclaim Refrigerant	☐ Duct Replacement
☐ Low Voltage wiring ☒ Re-connect	☐ "Safety First" C/O Alarm	☐ New Refrigeration Tubing ☒ Scrub	☐ Branch Line Replacement
☐ High Voltage wiring ☒ Re-connect	☐ Oil Filter - Line Connect	☐ Condensate Pump	☐ Branch Duct / Add _____ Qty. _____ Size
☒ Metal ☐ Lined Fiberglass	☐ Gas Piping _____ ft ☒ Conn. Existing	☐ New Condensate Drain to Outside	☐ Trunk Duct Replacement _____ Feet
☐ Noise Reduction Package	☒ Calibrate Gas Pressure	☐ Condensate Drain Reconnect	☐ Return Duct Replmnt. _____ Qty. _____ Size
☒ Permits (as required)	☐ Chimney Liner	☒ Nitrogen Test & Purge	☐ Return Duct / Add _____ Qty. _____ Size
☐ "Quick Clean" Filter Grill	☐ Oil Tank Removal	☒ OD Condenser Pad	☐ Duct Cleaning _____ Size
☐ Custom Filter Rack	☒ Gas Safety Leak Test	☒ EZ Trap Drain Safety	☐ Dryer Vent Cleaning ☐ Replacement

OPTIONAL COMFORT ACCESSORIES

☐ High Efficiency Media Air Cleaner	Add \$ _____
☐ Central Humidification System	Add \$ _____
☐ Dehumidifier	Add \$ _____
☐ Air Scrubber	Add \$ _____
☐ New Sump Pump & Plt	Add \$ _____
☐ Sump Pump Replacement	Add \$ _____
☐ Electric Panel Upgrade	Add \$ _____
☐ Ferna Platform	Add \$ _____

SERVICE TODAY SYSTEM PROTECTIONS

☒ CPS - Corrosion Protection System	_____
☐ Snow Clearance Legs - Heat Pump	_____
☐ Line Hide & Protect ☐ Wht. ☐ Brn	_____
☐ No Flood Ceiling Saver Kit & Drain Pan	_____
☒ Preventative Maintenance Visits <u>1-MLC</u>	_____
☐ System(s) Options:	_____

MANNERS OF PERFORMANCE

☒ All work performed to code	☐ Sweep/area clean up- each day
☒ Equipment removal & disposal	☒ Shoe covers
☒ Drop cloths to protect floors	☒ "Certified Safe" Owners
☒ \$50 Friends and Family Referral	

SERVICE TODAY GUARANTEES

☒ "No Lemon" Guarantee	☐ 100% Employee Owners
☒ 100% Satisfaction Guarantee	☐ Lifetime No Fail Duct Connections
☒ "You Call - We're There"	☐ "100% Apples to Apples Best Price"
☒ No Surprises Guarantee! This is Your Final Price.	

SCOPE OF WORK/SPECIAL NOTES:

Remove existing 5 Ton A/C - Coil + gas
Furnace. Give me new 5 Ton A/C with gas furnace in
same footprint.

☒ A 12% RESTOCKING FEE SHALL APPLY TO ANY CANCELLATIONS AFTER THE REQUIRED THREE DAY RIGHT OF RESCISSION

PAYMENT TERMS

☐ FINANCING	☐ CASH/CHECK	☐ CREDIT CARD
*50% down required upon start of job with cash or credit card (System will not be started until paid in full)		
ABOVE QUOTE GOOD FOR 30 DAYS ONLY		

ACCEPTANCE OF PROPOSAL

The above prices and specifications, and the terms of conditions are satisfactory and are hereby accepted.

Signature _____ Date _____

You are authorized to do the work. Payment will be specified above.

Company Authorization/Approved by _____ Date _____

Base Investment \$ 19,831 -

Optional Comfort Enhancement Accessories \$ _____

Subtotal \$ _____

Deposit \$ _____

Minus Bonus Bucks/Discount \$ (1730)

Total Due \$ 18,081 -

(x 2) 36,162 -

Right to Cancel: The buyer may cancel this transaction anytime by email or other written notification any time prior to midnight of the 3rd business day.
Send cancellation correspondence to: 109 Morris Avenue, Federalsburg, MD 21632 or info@servicetodayinc.com

Job No. _____

Toll Free: 800-659-2273

Fax: 410-754-8920

Easton, MD ☒ Seaford, DE
Bear, DE ☒ Federalsburg, MD



MD License #- 01-2615
DE License #HM0000332
PA License #068963

An Employee
Owned Company

PROPOSAL

HEATING ☐ AIR CONDITIONING ☐ PLUMBING ☐ ELECTRICAL ☐ DUCT CLEANING ☐ 24/7 SERVICE ☐

Proposal submitted to:

Name Upper Stanz Aging Home Phone 410.778.2364

Address 200 Schaubert Rd. Clarks Summit MD 21620 Cell Phone 410.778.2571

Billing Address (if different from above) Any Lynn Farms Box Salesperson Craig Date 4/1/22

We hereby submit our proposal for the following: Unit #5 A/C - coil replace

System Type / AHRM _____

QTY: _____

Warranties

Manufacturer

Service Today

☒ Heating	Model # _____	BTU _____	☐ Heat Exchanger	_____ years	_____ years
☒ AC	Model # <u>4TTR460</u>	BTU <u>60,000</u>	☐ Compressor	<u>10</u> years	_____ years
☐ HP	Model # _____	BTU _____	☒ All Parts	<u>10</u> years	_____ years
☐ Air Handler	Model # _____	BTU _____	☐ Labor	<u>N/A</u> years	<u>2</u> years
☒ Coil	Model # <u>053</u>	BTU <u>60,000</u>	☐ Max Protect (See back panel)	<u>N/A</u> years	_____ years
☐ Thermostat	Model # _____	☐ Wifi ☐ Humid Cont.	☐ Programmable ☐ OD Sensor	<u>N/A</u> years	_____ years
☐ Water Heater	Model # _____	☐ Gas ☐ Electric	☐ Parts ☐ Labor	_____ years	_____ years

INSTALLATION REQUIREMENTS

General

- ☒ Supply Plenum
- ☐ Return Plenum
- ☐ Low Voltage wiring ☒ Re-connect
- ☐ High Voltage wiring ☒ Re-connect
- ☐ Metal ☐ Lined Fiberglass
- ☐ Noise Reduction Package
- ☒ Permits (as required)
- ☐ "Quick Clean" Filter Grill
- ☐ Custom Filter Rack

Heating

- ☐ FLUE - B Vent ☐ PVC ☐ Conn. Existing
- ☐ Emergency Drain Pan
- ☐ "Safety First" C/O Alarm
- ☐ Oil Filter - Line Connect
- ☐ Gas Piping _____ ft ☐ Conn. Existing
- ☐ Calibrate Gas Pressure
- ☐ Chimney Liner
- ☐ Oil Tank Removal
- ☐ Gas Safety Leak Test

Cooling

- ☒ Elec. Disconnect
- ☒ Reclaim Refrigerant
- ☒ New Refrigeration Tubing ☒ Scrub
- ☐ Condensate Pump
- ☒ New Condensate Drain to Outside
- ☒ Condensate Drain Reconnect
- ☒ Nitrogen Test & Purge
- ☒ OD Condenser Pad
- ☒ EZ Trap Drain Safety

Duct Work

- ☒ Use Existing Duct
- ☐ Duct Replacement
- ☐ Branch Line Replacement
- ☐ Branch Duct / Add _____ Qty. _____ Size
- ☐ Trunk Duct Replacement _____ Feet
- ☐ Return Duct Replmnt. _____ Qty. _____ Size
- ☐ Return Duct / Add _____ Qty. _____ Size
- ☐ Duct Cleaning _____ Size
- ☐ Dryer Vent Cleaning ☐ Replacement

OPTIONAL COMFORT ACCESSORIES

- ☐ High Efficiency Media Air Cleaner _____ Add \$ _____
- ☐ Central Humidification System _____ Add \$ _____
- ☐ Dehumidifier _____ Add \$ _____
- ☐ Air Scrubber _____ Add \$ _____
- ☐ New Sump Pump & Pit _____ Add \$ _____
- ☐ Sump Pump Replacement _____ Add \$ _____
- ☐ Electric Panel Upgrade _____ Add \$ _____
- ☐ Fema Platform _____ Add \$ _____

SERVICE TODAY SYSTEM PROTECTIONS

- ☒ CPS - Corrosion Protection System
- ☐ Snow Clearance Legs - Heat Pump
- ☐ Line Hide & Protect ☐ Whrt. ☐ Brn
- ☐ No Flood Ceiling Saver Kit & Drain Pan
- ☒ Preventative Maintenance Visits 1-N/C
- ☐ System(s) Options: _____

MANNERS OF PERFORMANCE

- ☒ All work performed to code
- ☒ Sweep/area clean up - each day
- ☐ Equipment removal & disposal
- ☐ Shoe covers
- ☒ Drop cloths to protect floors
- ☒ "Certified Safe" Owners
- ☒ \$50 Friends and Family Referral

SERVICE TODAY GUARANTEES

- ☒ "No Lemon" Guarantee
- ☐ 100% Employee Owners
- ☒ 100% Satisfaction Guarantee
- ☐ Lifetime No Fail Duct Connections
- ☒ You Call - We're There
- ☐ "100% Apples to Apples Best Price"
- ☒ No Surprises Guarantee! This is Your Final Price.

SCOPE OF WORK/SPECIAL NOTES:

Remove existing 5 TON A/C + COIL -
Install new 5 TON TRANE XRI4 A/C + COIL IN SAME FOOTPRINT -
Hook up to existing gas FURNACE

☒ A 12% RESTOCKING FEE SHALL APPLY TO ANY CANCELLATIONS AFTER THE REQUIRED THREE DAY RIGHT OF RESCISSION

PAYMENT TERMS

☐ FINANCING ☐ CASH/CHECK ☐ CREDIT CARD

*50% down required upon start of job with cash or credit card
(System will not be started until paid in full)
ABOVE QUOTE GOOD FOR 30 DAYS ONLY

Base Investment \$ 13,673 -

Optional Comfort Enhancement Accessories \$ _____

Subtotal \$ _____

Deposit \$ _____

Minus Bonus Bucks/Discount \$ 1750

Total Due \$ 11,923 -

ACCEPTANCE OF PROPOSAL

The above prices and specifications, and the terms of conditions are satisfactory and are hereby accepted.

Signature _____ Date _____

You are authorized to do the work. Payment will be specified above.

Company Authorization/Approved by _____ Date _____

Right to Cancel: The buyer may cancel this transaction anytime by email or other written notification any time prior to midnight of the 3rd business day.
Send cancellation correspondence to: 109 Morris Avenue, Federalsburg, MD 21632 or info@servicetodayinc.com

Job No. _____

Toll Free: 800-659-2273

Fax: 410-754-8920

Easton, MD ■ Seaford, DE
Bear, DE ■ Federalsburg, MD



MD License #- 01-2615
DE License #HM0000332
PA License #068963

An Employee
Owned Company

PROPOSAL

HEATING ☐ AIR CONDITIONING ☐ PLUMBING ☐ ELECTRICAL ☐ DUCT CLEANING ☐ 24/7 SERVICE ☐

Proposal submitted to:

Name Lippsle Shore Aging Home Phone 410-778-2564

Address 200 Schaubert Rd Chestertown MD 21620 Cell Phone 410-778-2571

Billing Address (if different from above) Any Lynn Forks Bldg Salesperson C. M. S. Date 4/1/22

We hereby submit our proposal for the following: Unit # 4 A/C - Coil Replacement

System Type / AHRI# _____ Warranties _____ Manufacturer _____ Service Today _____

QTY:		Model #	BTU			years	years
☒ Heating				☐ Heat Exchanger			
☒ AC		<u>4554045</u>	<u>48,000</u>	☒ Compressor	<u>10</u>		
☐ HP				☒ All Parts	<u>10</u>		
☐ Air Handler				☒ Labor	<u>N/A</u>		<u>2</u>
☒ Coil		<u>1353</u>	<u>48,000</u>	☐ Max Protect (See back panel)	<u>N/A</u>		
☐ Thermostat				☐ Programmable	<u>N/A</u>		
☐ Water Heater				☐ OD Sensor	<u>N/A</u>		
				☐ Parts			
				☐ Labor			

INSTALLATION REQUIREMENTS

General	Heating	Cooling	Duct Work
☒ Supply Plenum	☐ FLUE- B Vent ☐ PVC ☐ Conn. Existing	☒ Elec. Disconnect	☒ Use Existing Duct
☐ Return Plenum	☐ Emergency Drain Pan	☒ Reclaim Refrigerant	☐ Duct Replacement
☐ Low Voltage wiring ☒ Re-connect	☐ "Safety First" C/O Alarm	☐ New Refrigeration Tubing ☒ Scrub	☐ Branch Line Replacement
☐ High Voltage wiring ☒ Re-connect	☐ Oil Filter - Line Connect	☐ Condensate Pump	☐ Branch Duct / Add _____ Qty. _____ Size _____
☐ Metal ☐ Lined Fiberglass	☐ Gas Piping _____ ft ☐ Conn. Existing	☐ New Condensate Drain to Outside	☐ Trunk Duct Replacement _____ Feet
☐ Noise Reduction Package	☐ Calibrate Gas Pressure	☐ Condensate Drain Reconnect	☐ Return Duct Replmnt. _____ Qty. _____ Size _____
☒ Permits (as required)	☐ Chimney Liner	☐ Nitrogen Test & Purge	☐ Return Duct / Add _____ Qty. _____ Size _____
☐ "Quick Clean" Filter Grill	☐ Oil Tank Removal	☒ OD Condenser Pad	☐ Duct Cleaning _____ Size _____
☐ Custom Filter Rack	☐ Gas Safety Leak Test	☒ EZ Trap Drain Safety	☐ Dryer Vent Cleaning ☐ Replacement

OPTIONAL COMFORT ACCESSORIES

☐ High Efficiency Media Air Cleaner	Add \$ _____
☐ Central Humidification System	Add \$ _____
☐ Dehumidifier	Add \$ _____
☐ Air Scrubber	Add \$ _____
☐ New Sump Pump & Pit	Add \$ _____
☐ Sump Pump Replacement	Add \$ _____
☐ Electric Panel Upgrade	Add \$ _____
☐ Fema Platform	Add \$ _____

SERVICE TODAY SYSTEM PROTECTIONS

☒ CPS - Corrosion Protection System
☐ Snow Clearance Legs - Heat Pump
☐ Line Hide & Protect ☐ Wht. ☐ Brn
☐ No Flood Ceiling Saver Kit & Drain Pan
☒ Preventative Maintenance Visits <u>1 - M/C</u>
☐ System(s) Options: _____

MANNERS OF PERFORMANCE

☒ All work performed to code	☒ Sweep/area clean up- each day
☒ Equipment removal & disposal	☒ Shoe covers
☒ Drop cloths to protect floors	☒ "Certified Safe" Owners
☒ \$50 Friends and Family Referral	

SERVICE TODAY GUARANTEES

☒ "No Lemon" Guarantee	☐ 100% Employee Owners
☒ 100% Satisfaction Guarantee	☐ Lifetime No Fail Duct Connections
☒ "You Call - We're There"	☐ "100% Apples to Apples Best Price"
☒ No Surprises Guarantee! This is Your Final Price.	

SCOPE OF WORK/SPECIAL NOTES:

Remove existing 4 ton A/C & coil -
Install new 4 ton Trane XRI4 A/C & coil in same footprint.
Hook up to existing gas furnace

☒ A 12% RESTOCKING FEE SHALL APPLY TO ANY CANCELLATIONS AFTER THE REQUIRED THREE DAY RIGHT OF RESCISSION

PAYMENT TERMS

☐ FINANCING ☐ CASH/CHECK ☐ CREDIT CARD
*50% down required upon start of job with cash or credit card
(System will not be started until paid in full)
ABOVE QUOTE GOOD FOR 30 DAYS ONLY

ACCEPTANCE OF PROPOSAL

The above prices and specifications, and the terms of conditions are satisfactory and are hereby accepted.

Signature _____ Date _____

You are authorized to do the work. Payment will be specified above.

Company Authorization/Approved by _____ Date _____

Right to Cancel: The buyer may cancel this transaction anytime by email or other written notification any time prior to midnight of the 3rd business day.
Send cancellation correspondence to: 109 Morris Avenue, Federalsburg, MD 21632 or info@servicetodayinc.com

Base Investment \$	<u>13,087-</u>
Optional Comfort Enhancement Accessories \$	_____
Subtotal \$	_____
Deposit \$	_____
Minus Bonus Bucks/Discount \$	<u>1750</u>
Total Due \$	<u>11,337-</u>



American Rescue Plan Act (ARPA) Funds Spend Plan 4/26/2022 County Commissioners Meeting

ATTACHMENTS:

Description

4-19-2022 ARPA Fund Commissioner Report

**FY22 AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
4/19/2022**

AMERICAN RESCUE PLAN ACT FUND

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/31/2021	Water & Wastewater Fund	\$ 275,000	Clariflocculator Replacement Project
9/21/2021	KC Local Management Board	112,800	Feed the Elderly Year 1
10/26/2021	Information Technology	67,429	AV System
10/26/2021	Information Technology	27,095	IT Software
12/14/2021	Information Technology	665,000	Neighborhood Grants & Infrastructure Grants Office of Statewide Broadband
1/11/2022	Water & Wastewater Fund	2,817	Change order #1 equipment and cabinet, Fairlee Clariflocculator Replacement Project
1/11/2022	Water & Wastewater Fund	90,642	Change order #2 Demo, aeration tower, Fairlee Clariflocculator Replacement Project
2/1/2022	Emergency Operations Center	14,087	A/V equipment in EOC-video conferencing
2/8/2022	Water & Wastewater Fund	110,065	SCADA Pump Station Monitoring
2/8/2022	Water & Wastewater Fund	57,500	Kent County Regional Wastewater Treatment Plant Feasibility Study-Millington/Rt 301
2/8/2022	Water & Wastewater Fund	52,910	Tolchester Wastewater Treatment Plant Influent Screen Replacement Project-design services
3/8/2022	KC Local Management Board	204,115	Feed the Elderly Year 2 and Year 3
3/22/2022	Water & Wastewater Fund	32,981	Worton WWTP influent lagoon-engineering- Design and bid services
AMOUNT OF FUNDS COMMITTED		<u>\$ 1,712,441</u>	
AMOUNT OF ARPA FUNDS		<u>\$ 3,766,777</u>	
BALANCE OF ARPA FUNDS REMAINING		<u>\$ 2,054,336</u>	



Scott Boone, Director, Information Technology
4/26/2022
County Commissioners Meeting

Item Summary:

Verizon Wireless Letter of Agreement

ATTACHMENTS:

Description

04.26.22 Letter of Agreement, One-Time Equipment and One Talk Tiered Pricing Monthly Service Invoice
Credit Offer, Kent County Commissioners, Acceptance by May 31, 2022, NASPO ValuePoint Master #152
Contract

One-Time Equipment and One Talk Tiered Pricing Monthly Service Invoice Credit Offer

Verizon Wireless is pleased to introduce this one-time Offer to
Kent County Commissioners("Customer").

Availability:	Eligible Subscriber Lines: Customer's newly activated Government Subscriber Lines qualify to receive this offer in accordance with the Purchase Requirements below. This Offer must be accepted by May 31, 2022 or it will expire ("Acceptance Period"). If accepted, the offer must be completed by May 31, 2022 ("Promo Period").
One-Time Equipment Offer:	Purchase Requirements: Offer is contingent on Customer activating a a minimum of one hundred seventy five(175) Eligible Government Subscriber line on "Eligible Device" contained in this agreement, on a One Talk plan with a monthly access fee of \$10.00 or higher coupled with a \$15.00 One Talk feature, within the Promo Period. "Eligible Device(s)": Yalink One Talk T54W IP Desk Phone - SKU: T54W at a cost of \$0.00, while supplies last. Limit one (1) Eligible Device per Eligible Government Subscriber Line. Please Note: All Eligible Devices purchased under this offer must be activated during the Promo Period of this Agreement to receive pricing outlined in this Offer. Any equipment purchased under this Offer before or after the Promo Period will not count toward Customer's Offer Requirements and will be ineligible for this pricing. No exceptions.
\$120.00 One-Talk Tiered Pricing Monthly Service Credit Offer:	\$120.00 One-Talk Tiered Pricing Monthly Service Credit Offer: Provided Customer activates a minimum of one hundred seventy five(175) Eligible Government Subscriber line on "Eligible Device" contained in this agreement, on a One Talk plan with a monthly access fee of \$10.00 or higher coupled with a \$15.00 One Talk feature, within the Promo Period, Verizon Wireless will provide Customer with a \$120.00 One-Talk Tiered Pricing Monthly Service Credit for each Government Subscriber Line. The initial monthly credit will be applied to Customer's billing invoice within the first thirty (30) days following the date the device is activated, and will appear as "Other Charges and Credits." Each qualifying Line will receive a maximum of twenty-four (24) monthly invoice credits of \$5.00 each, for a maximum of \$120.00 total monthly invoice credits. The monthly credit will be forfeited on any subscriber line that disconnects service or changes to an ineligible rate plan. No exceptions.
Terms and Conditions:	Offer Recovery Fee: The eligible devices contained in this agreement are being offered at a discounted price for new activations while supplies last. If the Customer disconnects a discounted device from the network at any time during the first twelve (12) months after the device is activated, Verizon Wireless shall charge the Customer an Offer Recovery Fee for each disconnected device. The Offer recovery Fee is calculated as the difference between the: \$180.00 full retail price of the Yalink One Talk T54W IP Desk Phone eligible device less \$15.00 each month the eligible device was connected to the line of service.

Verizon Wireless

I

Confidential

I

Subject to Contract

Kent County Commissioners

April 15, 2022

This Offer is subject to availability and is not subject to any substitutions. This Offer **cannot** be combined with any other generally available equipment or accessory offers, credits, discount programs, or promotions. This Offer is subject to the terms and conditions of the **NASPO ValuePoint Master #152** Contract.

Acknowledgement Options

You may sign a printed copy of this form and return it via fax, mail, or in-person.

By exercising either of the reply options listed above, **I acknowledge that I have received the attached limited time equipment and subsidy Offer and that I agree to the terms and conditions set forth.**

Eligible Customer/Company Name: **Kent County Commissioners**

Customer Print Name/Title: **P. Thomas Mason, President**

Profile ID: 5003593

Authorized Signature: **P. Thomas Mason**

Effective Date: **04/26/22**

MAM/NAM/BAE Completed By:

Data furnished in this document shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the document.



Detention Center
4/26/2022
County Commissioners Meeting

Item Summary:

Correctional Officer Promotion

ATTACHMENTS:

Description



Public Works - Water and Wastewater Division
4/26/2022
County Commissioners Meeting

Item Summary:

Utility Technician Vacancy

ATTACHMENTS:

Description



Engineering - Ground Maintenance 4/26/2022 County Commissioners Meeting

Item Summary:

Playing Field Aerator

ATTACHMENTS:

Description



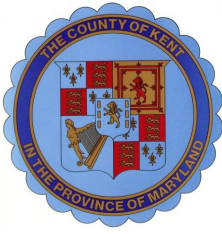
Engineering - Building Maintenance 4/26/2022 County Commissioners Meeting

Item Summary:

Purchase of a Leaf/Debris Vacuum Truck Loader

ATTACHMENTS:

Description



Water and Wastewater Division
4/26/2022
County Commissioners Meeting

Item Summary:

Tolchester Collection System Modelling

ATTACHMENTS:

Description



Shelley L. Heller, County Administrator
4/26/2022
County Commissioners Meeting

Item Summary:

Former Millington Elementary School Discussion



Ethics Commission
4/26/2022
County Commissioners Meeting

Item Summary:

Vacancy Discussion

ATTACHMENTS:

Description



Jamie Williams, Director, Economic and Tourism Development
4/26/2022
County Commissioners Meeting

Item Summary:

Reappoint Members

ATTACHMENTS:

Description



Muriel Cole, Co-Chair, Commission on Aging
4/26/2022
County Commissioners Meeting

Item Summary:

Recommended Reappointment

ATTACHMENTS:

Description



Harris P. Murphy, Associate Judge, Circuit Court for Kent County
4/26/2022
County Commissioners Meeting

Item Summary:

Renaming of Petit Jury Room

ATTACHMENTS:

Description

04.19.22 Harris P. Murphy, Associate Judge, Circuit Court for Kent County, Eddie Kuechler Jury Room



The Second Judicial Circuit of Maryland

CIRCUIT COURT FOR KENT COUNTY

HARRIS P. MURPHY
ASSOCIATE JUDGE
COUNTY ADMINISTRATIVE JUDGE

COURT HOUSE
103 NORTH CROSS STREET
CHESTERTOWN, MARYLAND 21620
(410) 778-7440

April 15, 2022

Kent County Commissioners
400 High Street
Chestertown, Maryland 21620

Re: Eddie Kuechler Jury Room

Dear Commissioners:

As you may know, Mr. Edwin "Eddie" Keuchler has been the bailiff for the Circuit Court since November 16, 1985 – when Ronald Reagan was president, and I was a sophomore in high school. Through the better part of four decades, Eddie has served all five Circuit Court judges and the citizens of Kent County.

One of the chief duties of the bailiff is to ensure the sanctity of a trial by jury by safeguarding the jury during the trial and deliberation process. The oath administered to the bailiff at each trial is:

You do solemnly promise and declare under the penalty of perjury that you will well and truly keep this jury together in some convenient room; that you will not suffer any person to speak to them nor speak to them yourself, unless be to ask them whether they are agreed upon their verdict without leave of the court.

Eddie has been the individual fulfilling that charge for almost 40 years. The number of juries he has "[kept] together" in our "convenient room" (referred to simply as the petit jury room) would be difficult even to estimate.

I believe it would be appropriate for that room to bear his name in recognition of his long and faithful service. Accordingly, I am requesting permission to name the petit jury room the "Eddie Keuchler Jury Room." Should this request meet with your approval, I hope we could schedule a ceremony.

Thank you for your prompt attention to this matter. I remain...

Very truly yours,

Harris P. Murphy

County Commissioners
Office

Date 4-19-22 LSC

cc: Shelley Heller



Procedures for Public Comment 4/26/2022 County Commissioners Meeting

ATTACHMENTS:

Description

Procedures for Public Comment

04.26.22 Public Comments Sign In Sheet

BOARD OF COUNTY COMMISSIONERS OF KENT COUNTY PROCEDURES FOR PUBLIC COMMENT

In addition to public appearance, the meeting is also being held virtually, via teleconference and viewable on the County website at www.kentcounty.com/government.

It is our desire that everyone who wishes to comment be given a fair and uninterrupted opportunity to express their views to the County Commissioners during this public comment period.

- Comments will be limited to three (3) minutes in length.
- Comments longer than three (3) minutes will be required to be submitted in writing.
- The Board President will open the meeting to Public Comments, citizens are asked to state their name, address, and the topic of interest. Citizens are to ask that all views be expressed in a respectful and civil manner. The Board respects your desire and right to convey your message freely. We ask as a courtesy to the Board and our citizens that you respect the Commissioners' request to refrain from naming citizens and name calling when offering any critique.

The County staff will acknowledge each caller, in the order they called in, announce the last 4 digits of the phone number that was used to call in, and will ask the caller to unmute their phone allowing them to comment.

**PUBLIC COMMENTS
SIGN IN SHEET
April 26, 2022**

NAME (please print)	ADDRESS	TOPIC
Tanner Bilbrough		EKS Youth week,
Bryan Matthews		Kent Forward
Jennifer Kuhl-Depp Joseph M. Evans		KCPS Moratch Way Station KCPS
Wayne Starkey Jo Manning	Millington	Town of Millington
Anna Ruth Tubman	Tolchester	Tolchester Parks



James F. Ports, Jr. Secretary, Maryland Department of Transportation
4/26/2022
County Commissioners Meeting

Item Summary:

Thank You Letter

ATTACHMENTS:

Description

04.26.22 James F. Ports, Jr. Secretary, Maryland Department of Transportation, Thank You Letter

April 13, 2022

The Honorable P. Thomas Mason
President
Kent County Commissioners
Kent County Government Center
400 High Street
Chestertown MD 21620

Dear President Mason:

Thank you for your letter outlining Kent County's transportation priorities for the Consolidated Transportation Program (CTP). I appreciate the opportunity to respond.

This information is vital in developing the CTP documents. The Maryland Department of Transportation (MDOT) continues to welcome input from across the State and values the local expertise to determine which transportation projects comprise each jurisdiction's local and regional priorities.

The MDOT, like everyone, is excited about the additional funding from the Infrastructure Investment and Jobs Act (IIJA). As we learn more about the formula funding levels each year and the various and new grant opportunities, MDOT will look to continue to focus on delivering projects that support safety, mobility, and state of good repair for the critical infrastructure that composes the State's transportation system.

The Chapter 30 eligible transportation projects that were submitted by the March 1, 2022 annual closing date are being assessed and scored by MDOT. The results will be made public as part of the Draft FY 2023 – FY 2028 CTP. Please reference www.mdot.maryland.gov if additional information on the Chapter 30 project scoring process and timeframe is needed. Once on the website, select "Programs" at the top of the page, and then choose "Planning and Programming." Scroll down the page to "Capital Programming and Transportation Budgeting," and select the "Chapter 30 Scoring Model" link.

Thank you again for your letter. If you have any questions or concerns, please contact Ms. Heather Murphy, MDOT Office of Planning and Capital Programming (OPCP) Director, at 410-865-1275 or hmurphy@mdot.state.md.us. Ms. Murphy will be happy to assist you. Of course, you may always contact me directly.

Sincerely,



James F. Ports, Jr.
Secretary

County Commissioners
Office

Date 4-18-22 

The Honorable P. Thomas Mason
Page Two

cc: The Honorable Ronald H. Fithian, Commissioner, Kent County
The Honorable Danielle Hornberger, County Executive, Cecil County
The Honorable Robert N. Jacob, Jr., Commissioner, Kent County
The Kent County Delegation
Ms. Shelly L. Heller, County Administrator, Kent County
William A. Mackey, AICP, Director, Department of Planning, Housing, and Zoning
Michael Moulds, P.E., Director of Public Works, Kent County
Ms. Heather Murphy, Director, OPCP, MDOT



**Gary Frazer, Assistant Director for Ecological Services, United States
Department of the Interior, Fish and Wildlife Service**

4/26/2022

County Commissioners Meeting

Item Summary:

John H. Chafee Coastal Barrier Resources System Hurricane Sandy Remapping Project

ATTACHMENTS:

Description

04.26.22 Gary Frazer, Assistant Director for Ecological Services, United States Department of the Interior, Fish and Wildlife Service, Coastal Barrier Resources System, Hurricane Sandy Remapping Project



United States Department of the Interior

FISH AND WILDLIFE SERVICE

Washington DC, 20004



In Reply Refer To:
FWS/AES/DRR/BCMR/076276

April 8, 2022

County Commissioners
Office

Date 4-15-22 *LLC*

Mr. P. Thomas Mason
President, County Commissioners
Kent County
400 High Street
Chestertown, Maryland 21620

Dear Mr. Mason:

The U.S. Fish and Wildlife Service (Service) transmitted to Congress its *Report to Congress: John H. Chafee Coastal Barrier Resources System Hurricane Sandy Remapping Project* on April 5, 2022. The report includes a set of final recommended maps for 438 existing and recommended new units of the John H. Chafee Coastal Barrier Resources System (CBRS) located in Connecticut, Delaware, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Rhode Island, and Virginia. This letter serves to notify federal, state, and local officials and other stakeholders that the report and associated maps have been completed by the Service and are available on our website at: <https://www.fws.gov/project/hurricane-sandy-remapping-project>. Related information (e.g., summaries of the recommended changes, technical correction assessments, and summaries of and responses to public comments) is included in the report. The final recommended boundaries can be viewed and compared to the existing boundaries through the CBRS Projects Mapper at: <https://www.fws.gov/program/coastal-barrier-resources-act/maps-and-data>.

In 1982 Congress enacted the Coastal Barrier Resources Act (CBRA), which created the CBRS and continues to serve as an important tool for saving taxpayers' money, keeping people out of harm's way, and reducing the intensity of development on barrier islands. CBRA does not prohibit or regulate development; however, it removes the incentives to build on these vulnerable and ecologically-sensitive areas by prohibiting most new federal expenditures and financial assistance. Barrier islands and their associated wetlands serve as important habitat for fish and wildlife and protect mainland communities from the full impact of hurricane winds and storm surges.

The final recommended maps, dated December 18, 2020, included in the report make progress towards fulfilling a mandate in section 4 of Pub. L. 109-226 that requires the Secretary of the Interior to prepare draft revised digital maps for all CBRS areas, propose additions to the CBRS, and solicit public comments on the draft revised maps. These comprehensively revised maps underwent a public comment process in 2018 and 2019 and were revised in 2020 to incorporate any appropriate changes based on public input, updated aerial imagery, statutory criteria, objective mapping protocols, and the best available data. The revised maps, if adopted by Congress, would remove over 900 structures that were erroneously included within the CBRS

decades ago and add over 275,000 acres that meet the statutory criteria for an undeveloped coastal barrier and associated aquatic habitat.

Letters transmitting these revised maps have been sent to the leadership of the Senate and House of Representatives authorizing committees and the members of Congress representing the affected areas for consideration. The revised maps will take effect only if they are adopted by Congress through legislation.

For additional information about CBRA, please visit the Service's website at: www.fws.gov/cbra or contact us at cbra@fws.gov.

Sincerely,

**GARY
FRAZER**

Digitally signed by GARY FRAZER
Date: 2022.04.08 16:52:44 -04'00'

Gary Frazer
Assistant Director for
Ecological Services



**Members of Betterton Volunteer Fire Company and Betterton Sons of
The American Legion
4/26/2022
County Commissioners Meeting**

Item Summary:

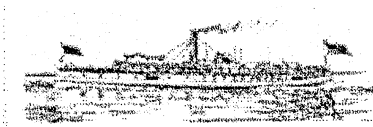
Annual Betterton Appreciation Day Parade Invitation

ATTACHMENTS:

Description

04.26.22 Members of Betterton Volunteer Fire Company and Betterton Sons of The American Legion,
Annual Betterton Appreciation Day Parade Invitation

Betterton Appreciation Day



Dear Friends,

You are invited to participate in the Annual Betterton Appreciation Day Parade! This year's event is being held on August 6, 2022. Line-up begins at 9:30am along Howell Point Road. The road will close to all local traffic at 10:30 am.

Please feel free to stay after the parade! Betterton Beach will be a host of activity with food, vendors, games, LIVE MUSIC and more. Bring your family and your swimsuits and spend the day enjoying sunshine on the beach.

We look forward to seeing you!

Members of Betterton Vol. Fire Co. & Betterton Sons of The American Legion

Please return the following to:

BETTERTON APPRECIATION DAY

C/O Betterton Vol. Fire Co.

2 Howell Point Rd.

Betterton, Maryland 21610

Name: _____

Address: _____

Phone: _____

Vehicle/Float: _____



Contingency and Use of Fund Balance Report 4/26/2022 County Commissioners Meeting

ATTACHMENTS:

Description

4-19-2022 Commissioner Report Contingency

**FY22 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
April 19, 2022**

CONTINGENCY			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/24/21	Kent County Health Department (KCHD)	\$ 227,000	Hiring of (2) nurses and (2) nursing assistants for facilitate vaccination and testing clinic
9/7/21	Circuit Court	7,131	Replace carpet in Kent County Circuit Court project #BM 22-01
9/28/21	Building and Grounds	32,785	Exterior painting of the Kent County Courthouse and Kent County Government Center RFP No BM-22-02
10/5/21	Planning & Zoning	1,039	Permit fee waiver-Kent Attainable Housing, Inc. 24909 Lambs Meadow Road
10/12/21	Buildings/Grounds-Court House	40,852	HVAC split system-Court House
10/26/21	Water and Wastewater Fund	129,600	Water/Sewer allocation fees waiver for Kent County Society project in Worton (12/1/2020)
8/3/21	Buildings/Grounds-Court House	24,940	Asbestos Abatement - Court House, replacement of files, Clerk of Courts
11/30/21	Kent County Health Department (KCHD)	(227,000)	Move funding source to ARPA from Contingency
12/21/21	Information Technology	29,294	Hiring of staff for vaccination & testing clinic
1/18/22	Legal Counsel	20,000	Replace Uninterrupted Power Supply (UPS)
1/25/25	Social Services	5,500	Morgnac Road Solar Litigation expenses
2/15/22	Kent Ag Center, Inc	41,710	Lodging at Driftwood Inn to help the homeless during the month of February
3/22/22	Social Services	5,500	Complete Pavilion Project
3/22/22	Kent County Department of Social Services	2,660	Lodging at Driftwood Inn to help the homeless during the month of March
4/5/22	Accountability Office	4,500	Summer SNAP program
4/5/22	Village of Kennedyville	10,000	Consultant for implementing Police Accountability Board
4/12/22	Information Technology	33,520	Village of Kennedyville - legal fees associated with transfer of unsold lots and open space
4/12/22	Information Technology	2,234	Cybersecurity Software and Hardware
4/19/22	Chestertown Garden Club	2,500	Ransomware
		-	Mulch flower beds at Garnet Elementary School
TOTAL		<u>\$ 393,765</u>	
BEGINNING CONTINGENCY BUDGET		\$ 500,000	
ENDING CONTINGENCY BALANCE		<u>\$ 106,235</u>	
USE OF FUND BALANCE			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
6/22/2021	Sheriff's Office	\$ 54,776	Body Cameras five year agreement
6/22/2021	University of Maryland Extension Office	\$ 15,156	Increase FY22 Allocation-PTK positions salary increase
10/19/2021	Human Resources	\$ 3,269	Transfer of current employee to HR Specialist
4/12/2022	Contingency	\$ 100,000	Increase Contingency
TOTAL		<u>\$ 173,201</u>	
USE OF FUND BALANCE			
Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.			



Thomas N. Yeager, County Attorney
4/26/2022
County Commissioners Meeting

Item Summary:

Legal

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b)(7) To consult with counsel to obtain legal advice and (8) To consult with staff, consultants, or other individuals about pending or potential litigation

ATTACHMENTS:

Description