THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
BUDGET WORK SESSION
AGENDA

April 20, 2021

3:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

5 Year Capital Plan

Patricia Merritt, Chief Finance Officer, Office of Finance

Capital Plan

General Fund Overview

AGENDA ITEM BRIEFING

Patricia Merritt, Chief Finance Officer, Office of Finance
4/20/2021
Budget Work Session

Item Summary:
Capital Plan

ATTACHMENTS:

Description

Capital Plan 1

Capital Plan 2

KENT COUNTY, MARYLAND
5 YEAR CAPITAL PLAN
SUMMARY
4/15/2021

	Page #	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures								
County Commissioners	4	9,960	-	-	-	-	-	9,960
County Commissioners Office	5	29,809	-	-	-	-	-	29,809
Human Resources	-	-	-	-	-	-	-	-
Alcohol Beverage Inspector	6	-	-	-	-	-	-	-
Finance	7-9	1,140	12,911	-	-	-	-	14,051
Information Technology	10-11	160	10,520	-	125,000	50,000	150,000	335,680
Public Works Administration	-	-	-	-	-	-	-	-
County Roads	14-24	218,996	1,895,600	497,000	536,150	357,875	565,000	4,070,621
Public Landings	26-29	-	5,725	-	-	-	-	5,725
Environmental Operations	30-37	-	69,000	64,000	218,000	120,500	46,000	517,500
Building Maintenance	39-56	159,256	424,000	21,600	23,300	25,800	27,200	681,156
Planning	58	-	-	60,000	-	-	-	60,000
Sheriff	59-61	10,473	5,600	44,300	43,300	33,600	38,200	175,473
Detention Center	62-63	135,058	30,500	-	-	-	-	165,558
Office of Emergency Services	-	-	-	-	-	-	-	-
Emergency Medical Services	66-69	100	50,500	35,000	-	36,000	-	121,600
Communications	70-72	-	34,000	26,000	26,000	-	-	86,000
Parks & Recreation	73-78	826	106,500	6,700	12,500	9,000	-	135,526
Grounds Maintenance	79-90	172,379	121,200	-	-	-	-	293,579
Economic Development	-	-	-	-	-	-	-	-
Tourism	-	-	-	-	-	-	-	-
State's Attorney	95	135	-	-	-	-	-	135
Circuit Court	96-97	4,937	25,000	-	-	-	-	29,937
Election Office	98-100	-	93,550	-	-	-	-	93,550
Housing	-	-	-	-	-	-	-	-
Public Schools	-	-	-	-	-	-	-	-
Kent Center	-	-	-	-	-	-	-	-
Library	-	-	-	-	-	-	-	-
General Fund Capital Expenditures		743,229	2,884,606	754,600	984,250	632,775	826,400	6,825,860
Agriculture Preservation	101	8,312	27,790	-	-	-	-	36,102
Local Management Board	102	1,500	-	-	-	-	-	1,500
Inmate Welfare Fund	-	-	-	-	-	-	-	-
Law Library	-	-	-	-	-	-	-	-
Project Open Space	103-104	-	-	-	-	-	-	-
Kent Family Center	105	3,835	-	-	-	-	-	3,835
Weed Control	-	-	-	-	-	-	-	-
Water & Wastewater Services	108-121	973,798	495,750	150,500	109,000	112,000	115,000	1,956,048
Bayside Landing	122-125	20,150	3,000	7,500	1,500	-	1,500	33,650
Total Capital Expenditures		1,750,824	3,411,146	912,600	1,094,750	744,775	942,900	8,856,995

KENT COUNTY, MARYLAND
LEASED VEHICLE
SUMMARY
4/15/2021

	Page #	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Leased Vehicles								
County Commissioners Office	-	-	-	-	-	-	-	-
Human Resources	-	-	-	-	-	-	-	-
Alcohol Beverage Inspector (1)	6	-	25,525	-	-	-	-	25,525
Information Technology	-	-	-	-	-	-	-	-
Public Works Administration (2)	13	-	25,525	-	-	-	-	25,525
County Roads (2)	14	-	104,642	-	-	-	-	104,642
Public Landings	-	-	-	-	-	-	-	-
Environmental Operations (2)	30	-	95,679	-	-	-	-	95,679
Building Maintenance (1)	39	-	42,675	-	-	-	-	42,675
Planning	-	-	-	-	-	-	-	-
Sheriff (4)	59	134,751	157,131	-	-	-	-	291,882
Detention Center (2)	62	-	25,525	-	-	-	-	25,525
Office of Emergency Services	-	-	-	-	-	-	-	-
Emergency Medical Services	-	-	-	-	-	-	-	-
Communications	-	-	-	-	-	-	-	-
Parks & Recreation (2)	73	-	55,075	-	-	-	-	55,075
Grounds Maintenance (1)	79	-	41,619	-	-	-	-	41,619
State's Attorney	-	-	-	-	-	-	-	-
General Fund Leased Vehicles		134,751	573,396	-	-	-	-	708,147
Local Management Board	-	-	-	-	-	-	-	-
Kent Family Center	-	-	-	-	-	-	-	-
Weed Control (2)	106	-	41,619	-	-	-	-	41,619
Water & Wastewater Services (3)	108	-	122,648	-	-	-	-	122,648
Total Leased Vehicles (22)		134,751	737,663	-	-	-	-	872,414

KENT COUNTY, MARYLAND
5 YEAR CAPITAL PLAN
SUMMARY
4/15/2021

	Page #	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Projects								
Information Technology broadband expansion	10	156,973	-	-	-	-	-	156,973
Information Technology computer upgrades	12	-	30,000	30,000	30,000	30,000	30,000	150,000
Public Works design/repair K0015	25	-	80,000	200,000	-	-	-	280,000
Public Works Complex implement shed	-	-	-	-	-	300,000	-	300,000
Public Works Complex salt storage building	-	-	-	-	-	-	55,000	55,000
Quaker Neck Landing pier redecking	26	115,155	-	-	-	-	-	115,155
Turners Creek Landing bulkhead repair	26	285,000	-	-	-	-	-	285,000
Turners Creek Landing boat ramp replacement	26	0	-	-	-	-	-	-
Cliff City Landing bulkhead rip rap	26	0	-	-	-	-	-	-
Bogles Public Landing pier replacement	-	-	-	180,000	-	-	-	180,000
Nicholson water treatment plant upgrade	38	0	0	-	-	-	-	-
Public Safety complex feasibility study	57	-	97,000	-	-	-	-	97,000
Public Safety complex design services	-	-	-	2,099,520	-	-	-	2,099,520
Public Safety complex construction	-	-	-	-	17,612,640	-	-	17,612,640
Courthouse renovation design services	-	-	-	1,512,000	-	-	-	1,512,000
Courthouse renovation construction	-	-	-	-	16,700,000	-	-	16,700,000
Detention Center medical area renovation	-	-	-	-	-	2,000,000	-	2,000,000
Rock Hall Paramedic office construction	64-65	-	30,000	-	-	-	-	30,000
Emergency Services radio system upgrade	-	-	-	500,000	-	-	-	500,000
Worton arena demolition	79	27,578	-	-	-	-	-	27,578
Betterton Beach restroom renovation	79	81,571	-	-	-	-	-	81,571
Worton renovations to existing maintenance facility	91	-	100,000	-	-	-	-	100,000
Worton maintenance facility parking lot paving	92	-	90,000	-	-	-	-	90,000
Worton maintenance facility landscaping	93	-	40,000	-	-	-	-	40,000
Still Pond Park design shoreline protection	94	-	265,000	-	-	-	-	265,000
Still Pond Park pre-engineered pavilion	-	-	-	178,000	-	-	-	178,000
Still Pond Park restroom architectural design	-	-	-	-	50,000	-	-	50,000
Still Pond Park restroom construction	-	-	-	-	-	450,000	-	450,000
Still Pond Park playground	-	-	-	-	135,000	-	-	135,000
Orem Field lighting retrofit	-	-	-	250,000	-	-	-	250,000
Toal Park restroom design	-	-	-	-	100,000	-	-	100,000
Toal Park restroom construction	-	-	-	-	-	-	750,000	750,000
Rock Hall Elementary roof	107	4,000	-	-	-	-	-	4,000
Rock Hall Elementary targeted renovations	107	439,589	-	-	-	-	-	439,589
Galena Elementary targeted renovations	107	2,559,210	-	-	-	-	-	2,559,210
Kent County High School renovations	107	-	61,000	2,806,800	935,600	-	-	3,803,400
Kent County Middle School	-	-	-	3,315,000	28,927,000	-	-	32,242,000
Chesapeake College	-	-	-	-	-	-	-	-
Capital Project Fund Expenditures		3,669,076	793,000	11,071,320	64,490,240	2,780,000	835,000	83,638,636
Project Open Space	103	20,500	-	-	-	-	-	20,500
Water & Wastewater Services	-	-	-	-	-	-	-	-
Bayside Landing	126-128	-	650,000	-	-	-	-	650,000
Total Capital Project Expenditures		3,689,576	1,443,000	11,071,320	64,490,240	2,780,000	835,000	84,309,136
Total Expenditures		5,575,151	5,591,809	11,983,920	65,584,990	3,524,775	1,777,900	93,166,131

5 YEAR CAPITAL PLAN - COUNTY COMMISSIONERS

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Hearing room AV equipment	9,960	-	-	-	-	-	9,960
Total Capital Expenditures	9,960	-	-	-	-	-	9,960
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	9,960	-	-	-	-	-	9,960

5 YEAR CAPITAL PLAN - COUNTY COMMISSIONERS OFFICE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Office furniture	29,809	-	-	-	-	-	29,809
Total Capital Expenditures	29,809	-	-	-	-	-	29,809
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	29,809	-	-	-	-	-	29,809

5 YEAR CAPITAL PLAN - ALCOHOL BEVERAGE INSPECTOR

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Leased Vehicles							
Dodge Durango	-	25,525	-	-	-	-	25,525
Total Leased Vehicles	-	25,525	-	-	-	-	25,525
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	25,525	-	-	-	-	25,525

5 YEAR CAPITAL PLAN - OFFICE OF FINANCE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Office chairs (5)	1,140	-	-	-	-	-	1,140
Inserter	-	9,623	-	-	-	-	9,623
Postage meter	-	3,288	-	-	-	-	3,288
Total Capital Expenditures	1,140	12,911	-	-	-	-	14,051
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	1,140	12,911	-	-	-	-	14,051

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Quadient DS64i Inserter**

Department & Division Office of Finance

Total Cost $ 9,623

Non County Funding -

County Funding **$ 9,623**

Detailed Justification Current inserter is 13 yrs old, was purchased with Water & Wastewater project grant funds, requires frequent maintenance and is beyond its useful life. The inserter is used by Finance to process AP checks and WWS invoices, by HR for PR checks and other departments as needed. We had approval from USDA to use grant funds from the Galena project until the Town of Galena incurred additional expenses for the wastewater treatment plant upgrade reducing the amount of remaining grant funds for which the Water and Wastewater Divison had more pressing needs.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-0903-415-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 Quadient iX-5 Series postage meter and scale

Department & Division Office of Finance

Total Cost $ 3,288

Non County Funding -

County Funding **$ 3,288**

Detailed Justification Current postage meter is almost 5 yrs old and replaced the meter purchased with grant funds in 2007 along with the inserter. The meter was replaced because Pitney Bowes no longer supported the model we owned. The replacement meter is no where near as sturdy or efficient as the previous meter but was our best option at the time. This meter is used by all departments.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-0903-415-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - INFORMATION TECHNOLOGY

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Office chair	160	-	-	-	-	-	160
Back up and recovery system ($16,500)*	-	10,520	-	-	-	-	10,520
Nutanix	-	-	-	125,000	-	-	125,000
Layer 3 switches - replacements	-	-	-	-	50,000	-	50,000
Upgrade computers (Fund Balance)	-	-	-	-	-	150,000	150,000
Total Capital Expenditures	160	10,520	-	125,000	50,000	150,000	335,680
Capital Projects							
Quaker Neck ($224,985)	81,972	-	-	-	-	-	81,972
Eastern Neck ($207,436)	29,072	-	-	-	-	-	29,072
Fairlee Landing ($135,168)	15,846	-	-	-	-	-	15,846
Jim Davis ($99,104)	13,601	-	-	-	-	-	13,601
Langford ($117,926)	0	-	-	-	-	-	-
Pentridge ($113,335)	3,708	-	-	-	-	-	3,708
Shadding Reach ($138,863)	12,774	-	-	-	-	-	12,774
Vansant ($92,000)	0	-	-	-	-	-	-
Computer replacement funding	-	30,000	30,000	30,000	30,000	30,000	150,000
Total Capital Projects	156,973	30,000	30,000	30,000	30,000	30,000	306,973
Total Expenditures	157,133	40,520	30,000	155,000	80,000	180,000	642,653

*Trade-in expected

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 Upgrade Backup and Recovery System

Department & Division Information Technology

Total Cost $ 16,500

Non County Funding 5,980 Trade-in

County Funding **$ 10,520**

Detailed Justification Backup and Recovery Upgrade. Additional support for the current equipment is more expensive than upgrading the equipment and 3 years of support. Hardware is at 400 High Street and at the Community Center

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $5,980

FOR OFFICE OF FINANCE USE
Expense Code: 101-1000-419-7420

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 PC Refresh Annual Funding

Department & Division Information Technology

Total Cost $ 30,000

Non County Funding - N/A

County Funding **$ 30,000**

Detailed Justification Funding is set aside each year to be able to refresh PC's every 5 yrs. KCIT is requesting to increase this from $20,000 per year to $30,000 per year going forward as a result of COVID 19. We need to be proactive in future planning. Historically the PC refresh has been over budget. There may be a greater need in 5 more years for laptops vs. desktops. The County needs to plan for users to be able to work remotely, especially those with administrative functions.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-1000-391-1005

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - PUBLIC WORKS ADMINISTRATION

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Leased Vehicles							
Dodge Durango	-	25,525	-	-	-	-	25,525
Total Leased Vehicles	-	25,525	-	-	-	-	25,525
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	25,525	-	-	-	-	25,525

5 YEAR CAPITAL PLAN - ROADS

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Bridge repairs design K0001 & K0002	91,000	382,000	-	-	-	-	473,000
Tailgate spreaders (6)	17,360	-	-	-	-	-	17,360
Line striper & sign theft cameras	5,495	-	-	-	-	-	5,495
Air mattresses (10)/food warmer/table	1,021	-	-	-	-	-	1,021
Computer monitors (2)/2 way radios (2)	436	-	-	-	-	-	436
Standard cab dump truck w/plow/sander/spreader	-	165,000	165,000	165,000	165,000	165,000	825,000
Grapple bucker for Case loader	-	20,500	-	-	-	-	20,500
Alamo 96: flail mower offset	-	10,300	-	-	-	-	10,300
Asphalt distributor (motorized truck) 1,000 gal tank	-	300,000	-	-	-	-	300,000
Pave Shadding Reach Rd/Quaker Neck Landing Rd/Handy Point Rd	103,684	500,800	-	-	-	-	604,484
Surface treatment various roads	-	517,000	-	-	-	-	517,000
Chip spreader box	-	-	322,000	-	-	-	322,000
Survey Mt. Pleasant Rd	-	-	10,000	-	-	-	10,000
Cab tractor w/Alamo Versa side mounted ditcher	-	-	-	116,650	-	-	116,650
Tractor with A-Boom	-	-	-	168,000	-	-	168,000
Concrete breaker - attachment for skid loader	-	-	-	11,500	-	-	11,500
Repair abutment - Riley Neck bridge K0009	-	-	-	75,000	-	-	75,000
Compact excavator	-	-	-	-	89,500	-	89,500
Utility tractor w/loader & rear cutter mower	-	-	-	-	28,375	-	28,375
Roller	-	-	-	-	75,000	-	75,000
Gradall	-	-	-	-	-	400,000	400,000
Total Capital Expenditures	218,996	1,895,600	497,000	536,150	357,875	565,000	4,070,621
Leased Vehicles							
Ford F-250	-	78,988	-	-	-	-	78,988
Plow setup for Ford F-250	-	4,250	-	-	-	-	4,250
Chevrolet Equinox	-	21,404	-	-	-	-	21,404
Total Leased Vehicles	-	104,642	-	-	-	-	104,642
Capital Projects							
Design/repair Lambson Forest Rd bridge K00015 (FY 22 $400,000)*	-	80,000	200,000	-	-	-	280,000
Equipment implement shed	-	-	-	-	300,000	-	300,000
Salt storage building	-	-	-	-	-	55,000	55,000
Total Capital Projects	-	80,000	200,000	-	300,000	55,000	635,000
Total Expenditures	218,996	2,080,242	697,000	536,150	657,875	620,000	4,810,263

*80% State funding available

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Bridge Repairs K0001 & K0002**

Department & Division Public Works Roads Division

Total Cost $ 382,000

Non County Funding - N/A

County Funding **$ 382,000**

Detailed Justification Timber wing walls are deteriorated and need replacement to protect bridge approach. As similar work is to be done on both bridges that are located close to each other, it is expected that the work can be done more efficiently together rather than doing the bridges individually.

Costs are as follows: Construction: $240,000 & Utility Relocation: $142,000.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 **Standard Cab Dump Truck with plow, sander & spreader**

Department & Division Public Works Roads Division

Total Cost $ 165,000

Non County Funding - N/A

County Funding **$ 165,000**

Detailed Justification Request to replace the 2002 crew cab dump truck tag#LG64620 with 254,065 miles/17,190 hours. We request to maintain the necessary number of 12 trucks for managing snow removal to keep roads operational. On average it takes 8 hours to complete one round of county roads. We need to maintain a very reliable and dependable fleet of dump trucks to be prepared for all types of emergency situations, such as blizzards, hurricanes, etc. The average age of our dump trucks is 14 years old. The end of the useful life is reached when a dump truck reaches 10,000 engine hours and extensive truck body rust which make the truck body unsafe. 2nd Request

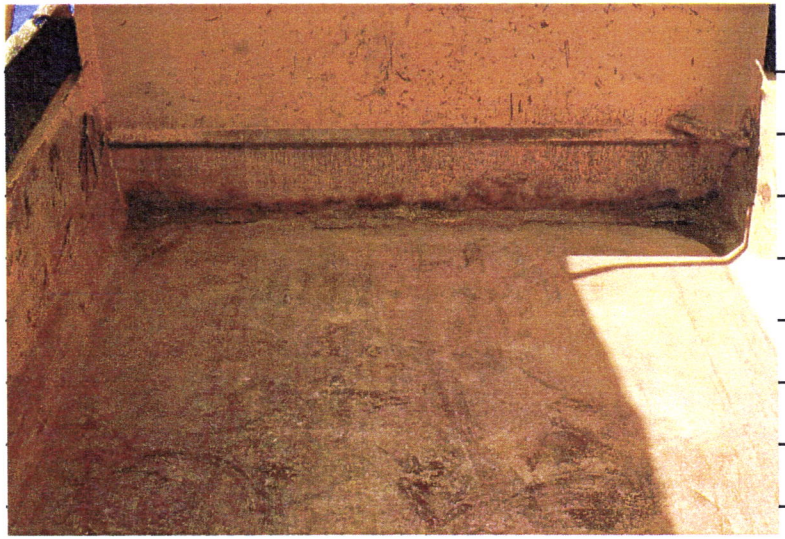
Ownership (If not County) N/A

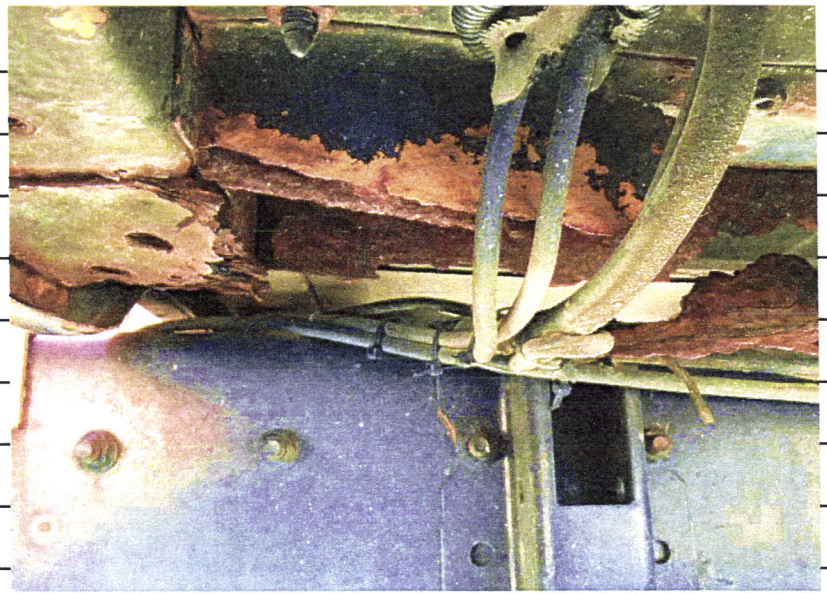
Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

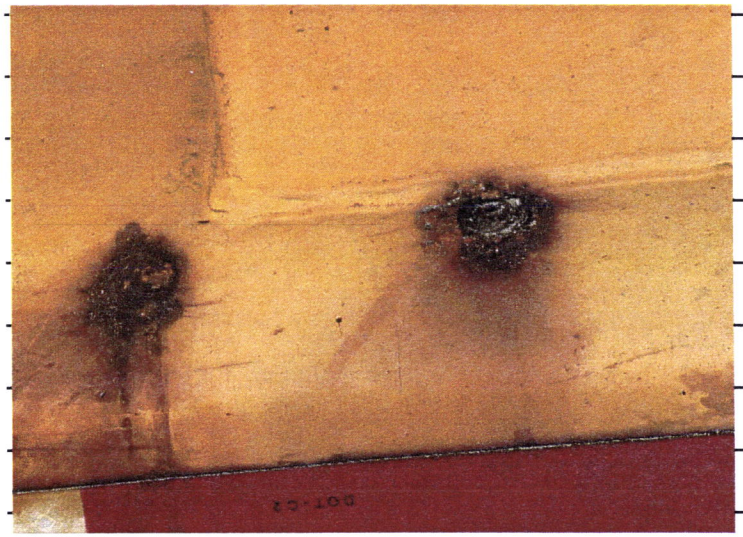
FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-7406

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET









CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Design Lambson Forest Rd Bridge K0015**

Department & Division Public Works Roads Division

Total Cost $ 400,000

Non County Funding 320,000 Federal Bridge Replacement funding

County Funding **$ 80,000**

Detailed Justification Design services for Lambson Forest Rd Bridge K0015 pipe structure replacement. The 2020 bridge inspection revealed the pipe arch structure has deteriorated further and needs replacement. It is anticipated that federal bridge replacement funding is eligible for 80% of the design & construction. Anticipate repairs to occur in FY2023 at approximately $200,000.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-3390

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 Grapple Bucket Attachment (for Case Loader)

Department & Division Public Works Roads Division

Total Cost $ 20,500

Non County Funding - N/A

County Funding **$ 20,500**

Detailed Justification Request to purchase a grapple bucket for the Case loader for removal of brush and other cumbersome material requiring the action of clamping for purposes of removal. This will allow the roads crew to move brush and limbs safely to minimize manual actions and injuries due from handling debris and to clean up brush and debris in a more timely and safe manner.

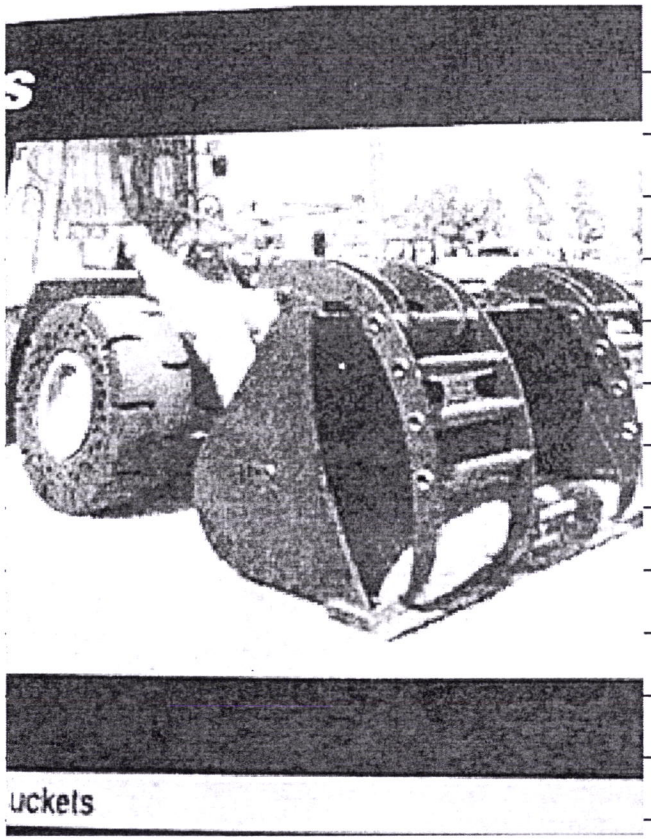
Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET



CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 5 **Alamo 96: Flail Mower Offset**

Department & Division Public Works Roads Division

Total Cost $ 10,300

Non County Funding - N/A

County Funding **$ 10,300**

Detailed Justification Request to purchase the mower offset to saving money and time when mowing the roadway right of ways and County properties. The existing mower leaves an uncut strip of grass. This causes the tractor to mow down each side of the road two times which increases fuel costs and wear & tear on the mower. The addition of this offset mower will allow the roads crew to cut more grass in less time.

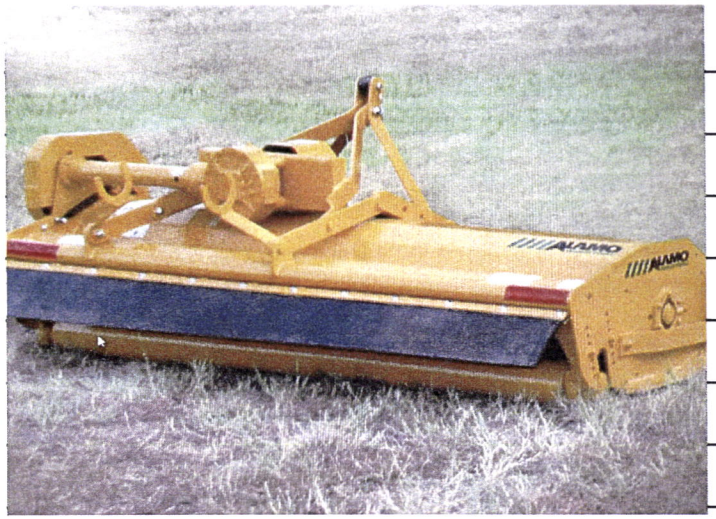
Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET





CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 6 **Asphalt Distributor (Motorized Truck) 1,000 Gal Tack Tank**

Department & Division Public Works Roads Division

Total Cost $ 300,000

Non County Funding - N/A

County Funding **$ 300,000**

Detailed Justification Request to purchase an asphalt distributor motorized truck to surface patch county roads. This will be one unit that will not require a vendor to come move our tank to spray since it will be in one unit. The unit's streamline design minimizes maintenance while enhancing performance and productivity. The unit will be built to spec per our needs to ensure streamlined output. This unit is smaller with the 1,000 gallon tank which will heat up quicker when needed. We have had much success with other equipment made by the Etnyre Brand.

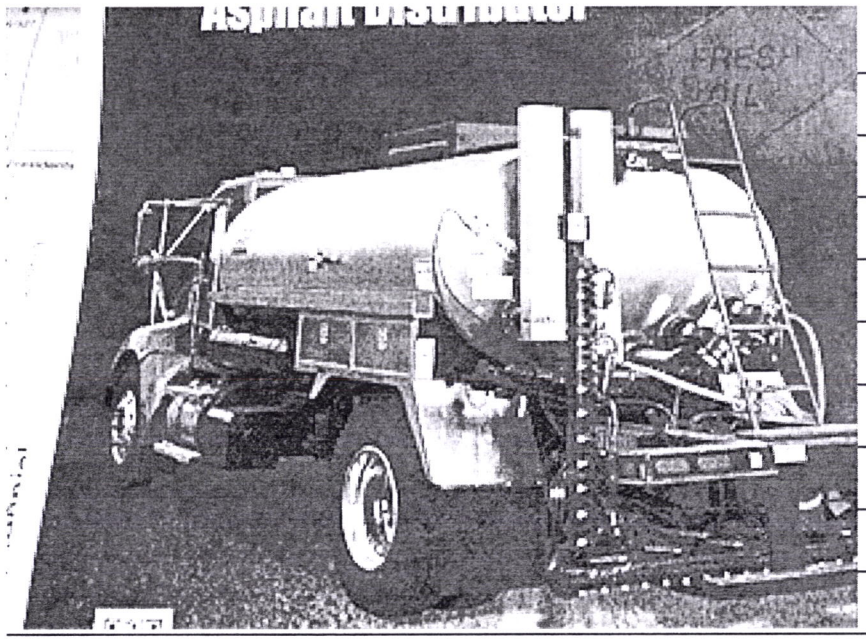
Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-7407

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET



CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 7 Pave Shadding Reach Rd/Quaker Neck Landing Rd/Handy Point Rd

Department & Division Public Works Roads Division

Total Cost $ 500,800

Non County Funding - N/A

County Funding **$ 500,800**

Detailed Justification

$46,500 - Shadding Reach Rd - wedge & level due to freezing, thawing and wear & tear

$261,800 - Quaker Neck Landing Rd - patch & pave due to excessive deterioration

$192,500 - Handy Point Rd - wedge & level due to freezing, thawing and wear & tear

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2610-431-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - PUBLIC LANDINGS

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Turners Creek - surface treat bulkhead parking lot	-	5,000	-	-	-	-	5,000
Weed trimmer	-	350	-	-	-	-	350
Chain saw w/case	-	375	-	-	-	-	375
Total Capital Expenditures	-	5,725	-	-	-	-	5,725
Capital Projects							
Quaker Neck Landing pier replacement * ($222,655)	115,155	-	-	-	-	-	115,155
Turners Creek Landing bulkhead repair ** ($488,300)	285,000	-	-	-	-	-	285,000
Turners Creek boat ramp replacement *** ($246,200)	0	-	-	-	-	-	-
Cliff City Landing - bulkhead stone rip rap *** ($178,000)	0	-	-	-	-	-	-
Bogles Public Landing - pier replacement	-	-	180,000	-	-	-	180,000
Total Capital Projects	400,155	-	180,000	-	-	-	580,155
Total Expenditures	400,155	5,725	180,000	-	-	-	585,880

* Grant funds of $107,500 awarded
** Grant funds of $205,000 awarded
*** 100% grant funded

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 Surface Treating (Tar/Chip Turners Creek Public Landing)

Department & Division Public Works/Environmental Operations Division - Public Landings 2630

Total Cost $ 5,000

Non County Funding - N/A

County Funding **$ 5,000**

Detailed Justification Following the construction of the Turners Creek bulkhead and boat ramp, the bulkhead parking area will need to be surface treated (Tar/Chip). There are no DNR grant funds available for this project.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2630-431-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 **Weed/Grass Trimmer**

Department & Division Public Works/Environmental Operations Division - Public Landings 2630

Total Cost $ 350

Non County Funding - N/A

County Funding **$ 350**

Detailed Justification Weed/grass trimmer to be utilized to maintain Public Landings

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2630-431-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Compact Chainsaw**

Department & Division Public Works/Environmental Operations Division - Public Landings 2630

Total Cost $ 375

Non County Funding - N/A

County Funding **$ 375**

Detailed Justification Compact chainsaw to be utilized to maintain Public Landings

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2630-431-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - ENVIRONMENTAL OPERATIONS

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
(1) Open top roll off container	-	18,000	-	18,000	-	18,000	54,000
(1) 38 yd trash compactor	-	28,000	-	-	-	28,000	56,000
Security cameras - Nicholson/Sharptown/Duck Puddle	-	6,500	-	-	-	-	6,500
Compact utility tractor	-	16,500	-	-	-	-	16,500
Sharptown drop-off center bulkhead repair	-	-	42,000	-	-	-	42,000
Z-trac zero turn mower	-	-	22,000	-	22,000	-	44,000
Roll off truck w/hoist system	-	-	-	200,000	-	-	200,000
Load-All boom loader	-	-	-	-	98,500	-	98,500
Total Capital Expenditures	-	69,000	64,000	218,000	120,500	46,000	517,500
Leased Vehicles							
Ford F-350	-	48,220	-	-	-	-	48,220
Plow setup/utility body for Ford F-350	-	8,049	-	-	-	-	8,049
Ford Transit 250 Cargo Van	-	39,410	-	-	-	-	39,410
Total Leased Vehicles	-	95,679	-	-	-	-	95,679
Capital Projects							
Nicholson WTP upgrade ($2,819,590)*	0	0	0	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	164,679	64,000	218,000	120,500	46,000	613,179

*USDA to fund with loan

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 (2) Open Top Roll-off Containers

Department & Division Public Works/Environmental Operations Division - 2805

Total Cost $ 18,000

Non County Funding - N/A

County Funding **$ 18,000**

Detailed Justification Two roll-off containers are needed to replace old, deteriorating containers that were purchased in 1994 and are no longer roadworthy. The containers are utilized to haul recyclables to markets and trash/debris to the regional landfill for disposal.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2805-432-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)



The Environmental Operations Division has several Roll-off containers that are in very poor condition and are unsafe to transport materials on the roadway. The containers are utilized to haul recyclables and household trash/bulk items. Most of these containers have been patched/repaired several times.

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 (1) 38 Yard Trash Compactor

Department & Division Public Works/Environmental Operations Division - 2805

Total Cost $ 28,000

Non County Funding - N/A

County Funding **$ 28,000**

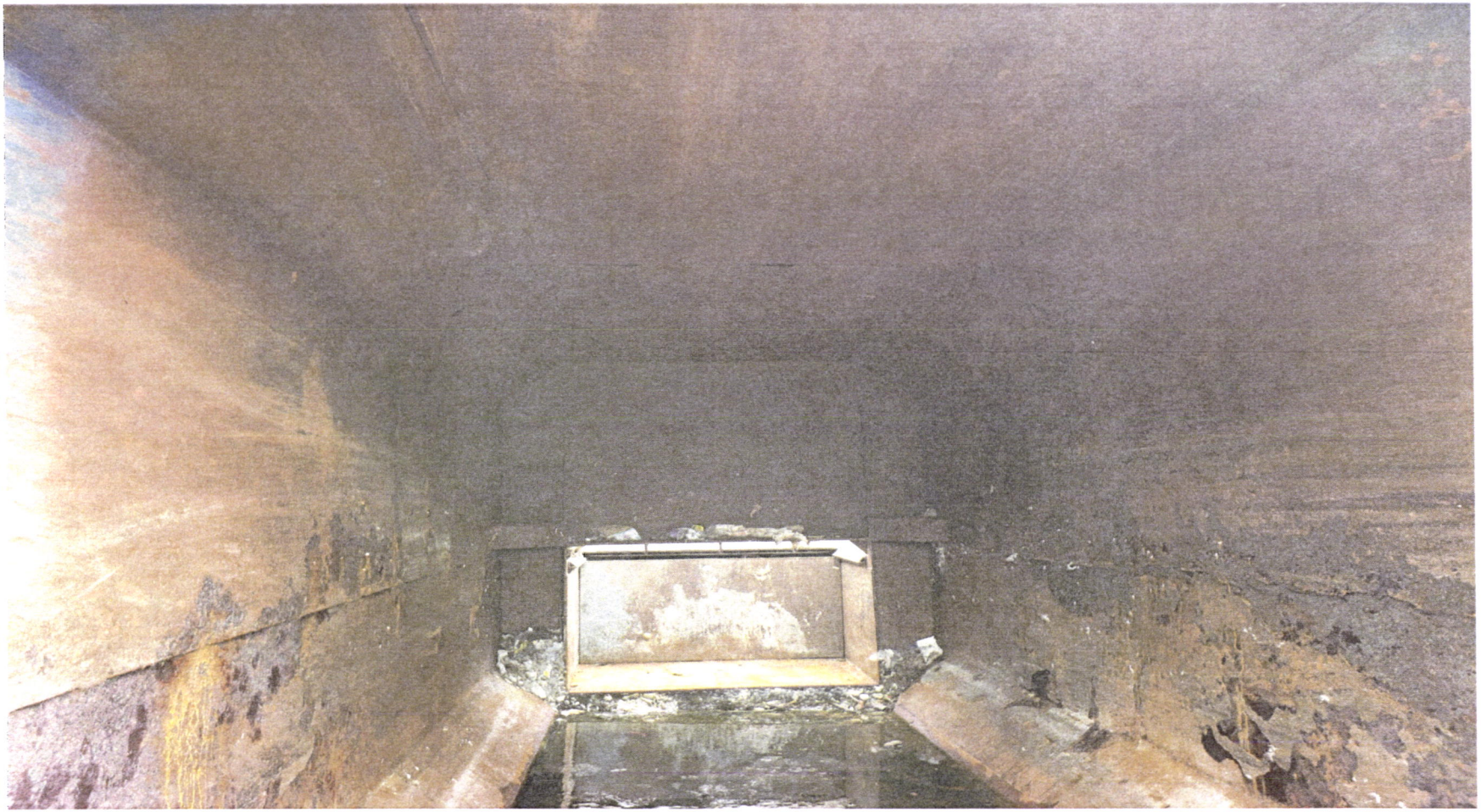
Detailed Justification Request to purchase one (1) new 38 yard trash compactor to replace a compactor that is over 14 years old. Compactors are utilized at all three drop-off centers to collect soft trash and when full, are hauled to the Midshore II Regional Landfill. Trash compactors have a life span of approx. 10-12 years.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2805-432-7406

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)



Picture of inside the trash compactor
White specs are holes (not white paint)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Security cameras for all three (3) drop-off centers**

Department & Division Public Works/Environmental Operations Division - 2805

Total Cost $ 6,500

Non County Funding N/A

County Funding **$ 6,500**

Detailed Justification Cameras are requested for each Kent County Drop-off Center (Nicholson, Sharptown & Duck Puddle). The cameras will assist with security, safety response/improvement, employee support and providing info/documentation relating to customer complaints and incidents. The Information Technology Department will select the appropriate equipment and cameras for the facilities and will perform the installation.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2805-432-7500

FOR OFFICE OF FINANCE USE
IT Request form: (Y) N N/A

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 **Compact utility tractor**

Department & Division Public Works/Environmental Operations Division - 2805

Total Cost $ 16,500

Non County Funding - N/A

County Funding **$ 16,500**

Detailed Justification The Environmental Operations Division (EOD) is responsible for the maintenance and grass cutting of the Nicholson and Dulin Landfills. EOD currently has a John Deere X520 garden tractor that is over 15 years old and is utilized to cut steep slopes on the landfills that are not accessible with the large Massey Ferguson tractor with side and rear bush hog. With this utility tractor, staff can safely cut these areas of the landfills and it can also be utilized while cutting grass at public landings.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-2805-432-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)


JOHN DEERE
1025 R

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Nicholson Water Treatment Plant Upgrade**

Department & Division Public Works/Environmental Operations Division - 2815 Nicholson Water Treatment Plant

Total Cost $ 2,724,000

Non County Funding 2,724,000 USDA Loan

County Funding $ -

Detailed Justification A groundwater recovery and treatment plant was constructed to address the offsite movement of dissolved VOC's in the groundwater from the closed Nicholson Landfill. A State of Maryland discharge permit is required to operate and discharge treated groundwater - groundwater that has frequently violated the parameters of the permit causing Kent County to have to enter into a Consent Order with Maryland Department of the Environment to correct the problem. Construction of a building and the installation of equipment is needed to control pH levels and remove iron.

Engineering, Design & Administration = $222,000 Construction & Equipment = $2,502,000

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-2815-432-7407

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - BUILDING MAINTENANCE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Public Works Complex generator replacement - Grant $100,000	0	-	-	-	-	-	-
Government Center replace cooling tower	65,558	-	-	-	-	-	65,558
Public Works Complex replace 15 ton AC unit 1st floor	46,790	-	-	-	-	-	46,790
Lynch replace HVAC system	24,183	-	-	-	-	-	24,183
COVID building modifications throughout County ($99,341)*	2,725	-	-	-	-	-	2,725
Lynch replace roof	-	6,500	-	-	-	-	6,500
Government Center exterior painting	-	30,000	-	-	-	-	30,000
Court House exterior painting	-	50,000	-	-	-	-	50,000
Update HVAC Metasystem	-	90,000	-	-	-	-	90,000
Court House - Circuit Court replace HVAC system	-	70,000	-	-	-	-	70,000
Government Center replace (2) HVAC units per year (42 total)	20,000	20,000	21,600	23,300	25,800	27,200	137,900
Detention Center replace dislodged sidewalk	-	7,500	-	-	-	-	7,500
Government Center replace dislodged sidewalk	-	3,000	-	-	-	-	3,000
Public Works Complex storage building 20' x 20'	-	40,000	-	-	-	-	40,000
Court House fence painting	-	8,500	-	-	-	-	8,500
Carper cleaner/steamer	-	7,500	-	-	-	-	7,500
Government Center repair basement foundation	-	15,000	-	-	-	-	15,000
Courthouse repair parking lot brick	-	10,000	-	-	-	-	10,000
Public Works Complex additional access card control points	-	10,000	-	-	-	-	10,000
Courthouse repoint brick	-	10,000	-	-	-	-	10,000
Courthouse - replace carpet in Circuit Court and admin areas	-	34,000	-	-	-	-	34,000
Hearse House exterior painting	-	12,000	-	-	-	-	12,000
Total Capital Expenditures	159,256	424,000	21,600	23,300	25,800	27,200	681,156
Leased Vehicles							
Ford F-350	-	40,550	-	-	-	-	40,550
Plow setup for Ford F-350	-	2,125	-	-	-	-	2,125
Total Leased Vehicles	-	42,675	-	-	-	-	42,675

Capital Projects	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Public Safety complex feasibility study - phase 1 & 2 ($283,550)	-	97,000	-	-	-	-	97,000
Public Safety complex design services	-	-	2,099,520	-	-	-	2,099,520
Public Safety complex construction	-	-	-	17,612,640	-	-	17,612,640
Courthouse renovation design services	-	-	1,512,000	-	-	-	1,512,000
Courthouse renovation construction	-	-	-	16,700,000	-	-	16,700,000
Total Capital Projects	-	97,000	3,611,520	34,312,640	-	-	38,021,160
Total Expenditures	159,256	563,675	3,633,120	34,335,940	25,800	27,200	38,744,991

*COVID grant funds

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 Lynch/EMS Replace Office Roof

Department & Division Building Maintenance

Total Cost $ 6,500

Non County Funding - N/A

County Funding **$ 6,500**

Detailed Justification The existing roof on the EMS office has been experiencing leaks during storms. Repairing the leaks has not stopped new leaks from occurring therefore it is recommended that the roof be replaced.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3060-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 400 High Street Exterior Painting

Department & Division Building Maintenance

Total Cost $ 30,000

Non County Funding - N/A

County Funding **$ 30,000**

Detailed Justification The exterior of 400 High Street was last painted in 2013. The wood is beginning to show signs of deterioration and the window mullions are coming loose from the glass. This building was built in 1901 and the windows and trim are original. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3015-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Court House Exterior Painting**

Department & Division Building Maintenance

Total Cost $ 50,000

Non County Funding - N/A

County Funding **$ 50,000**

Detailed Justification The exterior of the Court House needs painting to protect the wood windows, doors and trim from rot and decay. The flat roof area also needs re-coating. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3005-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 **Metasystem Update**

Department & Division Building Maintenance

Total Cost $ 90,000

Non County Funding - N/A

County Funding **$ 90,000**

Detailed Justification The software and hardware system used to monitor HVAC functions in county buildings needs upgrading and the old hardware needs to be replaced. The upgraded system will allow remote trouble shooting and prevent unnecessary after hour emergency calls.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3045-419-7420

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 5 **Court House Circuit Court HVAC System**

Department & Division Building Maintenance

Total Cost $ 70,000

Non County Funding - N/A

County Funding **$ 70,000**

Detailed Justification The existing HVAC system for the Circuit Courtroom has been at the end of its useful life for at least 7 years. Johnson Controls has been repairing it with band aids to keep it running. There are two air handling units in the Court Room ceiling and a large outside condensing unit that need replacement.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3005-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 6 400 High Street Replace HVAC Units (2) Per Year

Department & Division Building Maintenance

Total Cost $ 20,000

Non County Funding - N/A

County Funding **$ 20,000**

Detailed Justification The building renovation was completed 22 years ago. There are 42 heat pump units throughout the building that are showing signs of failure. We plan to replace two units per year that are in the worst condition, hoping to schedule the replacement rather than react to a failed unit that will need to be ordered after failure.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE		FOR OFFICE OF FINANCE USE			
Expense Code:	101-3015-419-7500	IT Request form:	Y	N	(N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 7 Detention Center Replace Displaced Sidewalk

Department & Division Building Maintenance

Total Cost $ 7,500

Non County Funding - N/A

County Funding **$ 7,500**

Detailed Justification Existing sidewalk has become displaced due to settlement from the underground fuel tank replacement. The sidewalk is a tripping hazard to the public.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3010-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 8 400 High Street Sidewalk Repair

Department & Division Building Maintenance

Total Cost $ 3,000

Non County Funding - N/A

County Funding **$ 3,000**

Detailed Justification A section of sidewalk at the Government Center has become displaced from freezing and requires replacement to prevent tripping.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE	FOR OFFICE OF FINANCE USE
Expense Code: 101-3015-419-7500	IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 9 **Building Maintenance Storage Building**

Department & Division Building Maintenance

Total Cost $ 40,000

Non County Funding - N/A

County Funding **$ 40,000**

Detailed Justification The Building Maintenance Department needs a building to store equipment, tools and supplies used at various county buildings. A 20 x 20 building is proposed with foundation and electric service. The current borrowed, shared space in the County Roads sand shed is not sufficient in size or security.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-3001-419-7200

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 10 Court House Fence Painting

Department & Division Building Maintenance

Total Cost $ 8,500

Non County Funding - N/A

County Funding **$ 8,500**

Detailed Justification The wrought iron fencing around the Court House grounds requires scraping and repainting.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3005-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 11 Carpet Cleaner & Steamer

Department & Division Building Maintenance

Total Cost $ 7,500

Non County Funding - N/A

County Funding **$ 7,500**

Detailed Justification A new carpet cleaner and steamer is needed to better clean and disinfect carpet in county offices especially now with the pandemic.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3001-419-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 13 400 High Street Basement Foundation

Department & Division Building Maintenance

Total Cost $ 15,000

Non County Funding - N/A

County Funding **$ 15,000**

Detailed Justification The wall at the rear of the 400 High Street basement has started to leak severely during rain events. What was once a minor inconvenience has potentially become a serious structural problem. The area needs to be excavated, investigated and repaired.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3015-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 14 Court House Parking Brick Repair

Department & Division Building Maintenance

Total Cost $ 10,000

Non County Funding - N/A

County Funding **$ 10,000**

Detailed Justification The bricks in the Court House parking lot have become displaced by tree roots making them a trip hazard. The bricks need to be removed and re-installed after removing the tree roots.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3005-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 15 Public Works Additional Access Card Control Points

Department & Division Building Maintenance

Total Cost $ 10,000

Non County Funding - N/A

County Funding **$ 10,000**

Detailed Justification Existing security system may need additional access card control points due to multiple agency building use.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3045-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 16 Court House Brick Re-pointing

Department & Division Building Maintenance

Total Cost $ 10,000

Non County Funding - N/A

County Funding **$ 10,000**

Detailed Justification Judge Murphy has pointed out that the original front of the Court House has deteriorated brick mortar joints that need re-pointing.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3005-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 17 **Court House Carpet**

Department & Division Building Maintenance

Total Cost $ 34,000

Non County Funding - N/A

County Funding **$ 34,000**

Detailed Justification The carpet in the Judge's Chambers, Marina's office, the hall, stairs and Circuit Court Room are worn. Judge Murphy has requested that the carpet be replaced in the Circuit Court Room and Administrative offices. Court Room $21,000 - Administrative areas $13,000.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3005-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 18 Hearse House Painting

Department & Division Building Maintenance

Total Cost $ 12,000

Non County Funding - N/A

County Funding **$ 12,000**

Detailed Justification The exterior of the Hearse House behind the Library requires re-painting.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-3050-419-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 12 Detention Center Feasibility Study - Phase 2

Department & Division Building Maintenance

Total Cost $ 97,000

Non County Funding - N/A

County Funding **$ 97,000**

Detailed Justification This is the cost of the consultant service to proceed with Phase 2 of the Feasibility Study to pursue State funding for the renovation project. This FY2020 project was tabled due to a cost review and assessment of the impact of the Kirwan study. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-3011-419-7200

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - PLANNING, HOUSING AND ZONING

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Planimetric data level 2 for GIS	-	-	60,000	-	-	-	60,000
Total Capital Expenditures	-	-	60,000	-	-	-	60,000
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	-	60,000	-	-	-	60,000

5 YEAR CAPITAL PLAN - SHERIFF'S OFFICE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Handheld "Scout" radar units	2,800	-	-	-	-	-	2,800
In-car printers	1,000	-	-	-	-	-	1,000
Protective duty vests (6)	4,800	3,600	2,400	2,400	6,000	9,600	28,800
Tablets and accessories (6)	568	-	-	-	-	-	568
Gun safe	380	-	-	-	-	-	380
Printer vehicle kits (2)	925	-	-	-	-	-	925
Additional equipment for Enterprise vehicles*	-	-	39,900	39,900	26,600	26,600	133,000
Raptor in-car radar unit	-	2,000	2,000	1,000	1,000	2,000	8,000
	-	-	-	-	-	-	-
Total Capital Expenditures	10,473	5,600	44,300	43,300	33,600	38,200	175,473
Leased Vehicles							
Ford Interceptor Utility (3)	117,546	-	-	-	-	-	117,546
Additional equipment for Interceptor Utility (3)	17,205	-	-	-	-	-	17,205
Ford Interceptor Utility (3)	-	117,231	-	-	-	-	117,231
Additional equipment for Interceptor Utility (3)	-	39,900	-	-	-	-	39,900
Total Leased Vehicles	134,751	157,131	-	-	-	-	291,882
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	145,224	162,731	44,300	43,300	33,600	38,200	467,355

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Protective Vests (3)**

Department & Division Sheriff's Office

Total Cost $ 3,600

Non County Funding - N/A

County Funding **$ 3,600**

Detailed Justification Protective vests are needed for three (3) deputies whose vests will expire during FY22.These vests protect our deputies from trauma to the torso portion of their body.

Ownership **(If not County)** N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-4205-421-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 Raptor Radar Unit

Department & Division Sheriff's Office

Total Cost $ 2,000

Non County Funding - N/A

County Funding **$ 2,000**

Detailed Justification This item is used to obtain the speed of a vehicle traveling on the roads. This is a replacement for an aging unit.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-4210-421-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - DETENTION CENTER

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Office chair	125	-	-	-	-	-	125
Replace security cameras	76,933	-	-	-	-	-	76,933
Replace control panel	58,000	-	-	-	-	-	58,000
Replace walk-in refrigerator/freezer	-	30,500	-	-	-	-	30,500
Total Capital Expenditures	135,058	30,500	-	-	-	-	165,433
Leased Vehicles							
Dodge Durango	-	25,525	-	-	-	-	25,525
Total Leased Vehicles	-	25,525	-	-	-	-	25,525
Capital Projects							
Medical area renovation	-	-	-	-	2,000,000	-	-
Total Capital Projects	-	-	-	-	2,000,000	-	-
Total Expenditures	135,058	56,025	-	-	2,000,000	-	190,958

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Combination Walk-in Refrigerator/Freezer**

Department & Division Kent County Detention Center

Total Cost $ 30,500

Non County Funding - N/A

County Funding **$ 30,500**

Detailed Justification Current combination refrigerator/freezer is in need of major repairs. The unit has been at the detention center since 1987. The floor needs to be replaced in the refrigerator and we are starting to have issues with the motor.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-4700-423-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - OFFICE OF EMERGENCY SERVICES

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Capital Projects							
Rock Hall paramedic office construction	-	30,000	-	-	-	-	30,000
Total Capital Projects	-	30,000	-	-	-	-	30,000
Total Expenditures	-	30,000	-	-	-	-	30,000

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 **Rock Hall paramedic office construction**

Department & Division Office of Emergency Services - EMS (5200)

Total Cost $ 30,000

Non County Funding - N/A

County Funding **$ 30,000**

Detailed Justification The Rock Hall Fire Company provides office space for County EMTs and Paramedics. The current space is small and cramped, especially since we are staffing an EMT and a Paramedic. The Fire Company has unused space that is designed as a bunk room that is not built out. The space includes an attached roughed in bathroom. The Fire Company leadership has indicated that County personnel could use that space as an EMS office if the County paid for the build out. The space will need a drop ceiling, HVAC, interior wall, and bathroom construction. This new space will be a much

Ownership (If not County) RHVFD

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-5200-429-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y (N) N/A

5 YEAR CAPITAL PLAN - EMERGENCY MEDICAL SERVICES

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Ambulance MVA tag and title fee	100	-	-	-	-	-	100
LifePak 15 heart monitor/defibrillator *	-	34,000	35,000	-	36,000	-	105,000
EMS supply inventory software/hardware	-	6,500	-	-	-	-	6,500
(5) Automatic external defibrillators	-	10,000	-	-	-	-	10,000
Total Capital Expenditures	100	50,500	35,000	-	36,000	-	121,600
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	100	50,500	35,000	-	36,000	-	121,600

***Potential 50% MIEMSS grant**

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **LifePak 15 Heart monitor/defibrillator**

Department & Division Office of Emergency Services - EMS (5210)

Total Cost $ 34,000

Non County Funding - (There is potential for a 50% cost funding with a MIEMSS grant.)

County Funding **$ 34,000**

Detailed Justification The Life Pak 15 will replace an 11 year old unit that is out of service life.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-5210-429-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 5 **EMS Inventory Management software/hardware**

Department & Division Office of Emergency Services - EMS (5210)

Total Cost $ 6,500

Non County Funding - N/A

County Funding **$ 6,500**

Detailed Justification Purchase of RFID inventory management system for EMS equipment and supplies. The system enables automatic accountability, resupply, and expiration monitoring. The system will be used for County and volunteer units supply.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-5210-429-7420

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 6 **Automatic External Defribulator (5)**

Department & Division Office of Emergency Services - EMS (5210)

Total Cost $ 10,000

Non County Funding - N/A

County Funding **$ 10,000**

Detailed Justification 5 AED's to replace current units that are beyond service life. Units are stationed in County buildings and Sherrff's vehicles.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-5210-429-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - COMMUNICATIONS DIVISION

	Projection FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Motorola CAD (lease $329,632)	-	-	-	-	-	-	-
Public safety radios batteries and accessories	-	26,000	26,000	26,000	-	-	78,000
(2) Mobile wireless routers	-	8,000	-	-	-	-	8,000
Total Capital Expenditures	-	34,000	26,000	26,000	-	-	86,000
Capital Projects							
Radio system upgrade	-	-	500,000	-	-	-	500,000
Total Capital Projects	-	-	500,000	-	-	-	500,000
Total Expenditures	-	34,000	526,000	26,000	-	-	586,000

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 **Public safety radio equipment**

Department & Division Office of Emergency Services - Communications (5300)

Total Cost $ 26,000

Non County Funding - N/A

County Funding **$ 26,000**

Detailed Justification Replacement batteries and accessories for fire, EMS, law enforcement, detention center and public works radios. Current batteries are original to the system from 2011. Batteries have reached their end of useful life. Many batteries are starting to fail. Will also include a supply of radio accessories for immediate replacement of failing or broken items.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-5300-429-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Mobile wireless routers (2)**

Department & Division Office of Emergency Services - Communications (5300)

Total Cost $ 8,000

Non County Funding - N/A

County Funding **$ 8,000**

Detailed Justification Mobile wireless routers for the new communications vehicle and the communications trailer. Devices are used for remote internet connectivty of public safety communications equipment (911 systems, CAD).

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-5300-429-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y (N) N/A

5 YEAR CAPITAL PLAN - PARKS & RECREATION

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Concession stand debit pin pads (2)	826	-	-	-	-	-	826
Community Center pool re-plaster	-	35,000	-	-	-	-	35,000
Commercial grade exercise equipment	-	18,000		9,000	9,000	-	36,000
Millington pool re-plaster	-	45,000	-	-	-	-	45,000
Community Center pool furniture	-	3,500	-	3,500	-	-	7,000
Community Center pool storage shelving	-	5,000	-	-	-	-	5,000
Community Center meeting room tables	-	-	3,200	-	-	-	3,200
Community Center lobby/computer room furniture	-	-	3,500	-	-	-	3,500
Total Capital Expenditures	826	106,500	6,700	12,500	9,000	-	135,526
Leased Vehicles							
Chevrolet Equinox	-	21,300	-	-	-	-	21,300
12 Passenger Van	-	33,775	-	-	-	-	33,775
Total Leased Vehicles	-	55,075	-	-	-	-	55,075
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	826	161,575	6,700	12,500	9,000	-	190,601

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Replaster Community Center pool**

Department & Division Parks & Recreation

Total Cost $ 35,000

Non County Funding - N/A

County Funding **$ 35,000**

Detailed Justification The shell of a pool deteriorates over time and becomes thin, generally requiring replacement every 10-15 years. Re-plastering the shell of the shallow end of the pool through the 4' slope of the deeper end was determined to not be needed in FY2020 and it was recommended to push it back another year to when absolutely necessary (Due to the pandemic, the project was not funded in FY2021). The 5' deep end of the pool was re-plastered in 2018 as it had thinned in that portion of the pool sooner than at the shallow end of the pool.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6352-451-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 **Exercise Equipment (2)**

Department & Division Parks & Recreation

Total Cost $ 18,000

Non County Funding - N/A

County Funding **$ 18,000**

Detailed Justification We have reached the life expectancy for a treadmill and an elliptical. Repair/maintenance costs exceed the value of the equipment. The equipment will be replaced with two treadmills. The elliptical is the least preferred and used of all equipment although it needs to be replaced at this time. Replacement was due in FY21 per the equipment staggered replacement cycle of replacing two pieces of equipment each year as to not have replacement costs for all equipment in the same budget year every 5-6 years. The request was not funded in FY21.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6310-451-7415

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Replaster Millington pool**

Department & Division Parks & Recreation

Total Cost $ 45,000

Non County Funding - N/A

County Funding **$ 45,000**

Detailed Justification The shell of a pool deteriorates over time and becomes thin, generally requiring replacement every 10-15 years.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6320-451-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 Replace Community Center pool furniture

Department & Division Parks & Recreation

Total Cost $ 3,500

Non County Funding - N/A

County Funding **$ 3,500**

Detailed Justification Pool furniture is required to be replaced regularly due to normal wear and tear from public use and to maintain adequate inventory to replace as needed throughout the season. New furniture is on a two year replacement cycle for each pool.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE	
Expense Code:	101-6352-451-7500

FOR OFFICE OF FINANCE USE			
IT Request form:	Y	N	(N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 5 Community Center pool storage shelving

Department & Division Parks & Recreation

Total Cost $ 5,000

Non County Funding - N/A

County Funding **$ 5,000**

Detailed Justification Additional shelving and overhead storage will allow for a more efficient use of the full space rather than only being able to store equipment on the floor which is currently the case.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6352-451-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - GROUNDS MAINTENANCE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Tolchester Ag building & rifle range asbestos removal	111,094	-	-	-	-	-	111,094
Tolchester Ag building & rifle range demolition	60,000	-	-	-	-	-	60,000
Tolchester Ag building & rifle range asbestos survey	1,285	-	-	-	-	-	1,285
Zero turn mowers (3)	-	57,000	-	-	-	-	57,000
Dump trailer	-	7,800	-	-	-	-	7,800
Air compressor	-	3,000	-	-	-	-	3,000
Sports field supplies	-	3,500	-	-	-	-	3,500
Millington Pool - replace fence	-	4,500	-	-	-	-	4,500
Chain saws (2)	-	1,200	-	-	-	-	1,200
Weed eaters & blowers	-	3,200	-	-	-	-	3,200
Portable tools	-	1,000	-	-	-	-	1,000
Edesville Park - install sidewalk	-	7,500	-	-	-	-	7,500
Athletic field aerator	-	30,000	-	-	-	-	30,000
Trash can lids (20)	-	2,500	-	-	-	-	2,500
Total Capital Expenditures	172,379	121,200	-	-	-	-	293,579
Leased Vehicles							
Ford F-250	-	39,494	-	-	-	-	39,494
Plow setup for Ford F-250	-	2,125	-	-	-	-	2,125
Total Leased Vehicles	-	41,619	-	-	-	-	41,619
Capital Projects							
Betterton Beach - restroom renovation ($300,000)	81,571	-	-	-	-	-	81,571
Worton Arena - demolition	27,578	-	-	-	-	-	27,578
Worton - renovations to existing maintenance facility	-	100,000	-	-	-	-	100,000
Worton - maintenance facility parking lot paving	-	90,000	-	-	-	-	90,000
Worton - maintenance facility landscaping	-	40,000	-	-	-	-	40,000
Still Pond Park - design services for shoreline protection	-	265,000	-	-	-	-	265,000
Still Pond Park - pre-engineered pavilion	-	-	178,000	-	-	-	178,000
Still Pond Park - restroom architectural design services	-	-	-	50,000	-	-	50,000
Still Pond Park - playground	-	-	-	135,000	-	-	135,000
Still Pond Park - restroom construction	-	-	-	-	450,000	-	450,000
Worton - Orem field lighting retrofit	-	-	250,000	-	-	-	250,000
Toal Park - restroom design services	-	-	-	100,000	-	-	100,000
Toal Park - restroom construction	-	-	-	-	-	750,000	750,000
Total Capital Projects	109,149	495,000	428,000	285,000	450,000	750,000	2,517,149
Total Expenditures	281,528	657,819	428,000	285,000	450,000	750,000	2,852,347

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 (3) Zero Turn Mowers

Department & Division Grounds Maintenance

Total Cost $ 57,000

Non County Funding - N/A

County Funding **$ 57,000**

Detailed Justification Three (3) new zero turn mowers are requested to replace existing mowers with 2-3,000 hours of use that are now frequently out of service for costly repairs. Two existing mowers are out of service and deemed too costly to repair. Four others have high use hours with increasing repair needs.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7406

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Dump Trailer**

Department & Division Grounds Maintenance

Total Cost $ 7,800

Non County Funding - N/A

County Funding **$ 7,800**

Detailed Justification A dump trailer is required to haul storm and beach debris, trash from parks, mulch, topsoil, infield mix, etc. during routine maintenance activities. The trailer can be pulled by various trucks as needed, can access tighter areas, and is less expensive than a dump truck. Currently a flat bed trailer is used, but is not adequate for loose materials. Grounds inventory does not include a dump truck. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 5 **Shop Air Compressor**

Department & Division Grounds Maintenance

Total Cost $ 3,000

Non County Funding - N/A

County Funding **$ 3,000**

Detailed Justification A larger air compressor is needed in the shop to supply air for multiple pneumatic tool use.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 6 **Sports Field Supplies**

Department & Division Grounds Maintenance

Total Cost $ 3,500

Non County Funding - N/A

County Funding **$ 3,500**

Detailed Justification Sports field supplies include bases, pitching rubbers, home plates (7 ball diamonds), soccer and lacrosse goals and nets.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 7 **Replace Millington Pool Fence**

Department & Division Grounds Maintenance

Total Cost $ 4,500

Non County Funding N/A

County Funding **$ 4,500**

Detailed Justification The existing (3) three foot high wooden fence that separates the picnic area from the pool deck needs replacement for safety. A black aluminum wrought iron style fence is proposed.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 8 **Chain Saws (2)**

Department & Division Grounds Maintenance

Total Cost $ 1,200

Non County Funding - N/A

County Funding **$ 1,200**

Detailed Justification Two (2) new chain saws are needed to replace older equipment.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 9 **Weed Eaters & Blowers**

Department & Division Grounds Maintenance

Total Cost $ 3,200

Non County Funding - N/A

County Funding **$ 3,200**

Detailed Justification New Weed Eaters and Back Pack Blowers are needed to replace aging equipment. Blowers are used for leaves, parking lots, beach sand and snow removal on sidewalks.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 10 Portable Tools

Department & Division Grounds Maintenance

Total Cost $ 1,000

Non County Funding - N/A

County Funding **$ 1,000**

Detailed Justification Portable (rechargeable) tools are needed for repair work in remote areas without power. Staff at times use personally owned tools because county owned tools are unavailable.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 11 Sidewalk at Edesville Park

Department & Division Grounds Maintenance

Total Cost $ 7,500

Non County Funding - N/A

County Funding **$ 7,500**

Detailed Justification A sidewalk is needed between the parking lot and picnic pavilion for ADA access. Current access path is grass.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7353

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 12 **Athletic Field Aerator**

Department & Division Grounds Maintenance

Total Cost $ 30,000

Non County Funding - N/A

County Funding **$ 30,000**

Detailed Justification As a result of the investigation of the High School football field and consultation with athletic field professionals, the importance of field aeration was emphasized and is needed to properly maintain the athletic fields. Regular aeration promotes turf growth and softens ground playing surface for safety. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 101-6425-452-7406

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 14 Trash Can Lids

Department & Division Grounds Maintenance

Total Cost $ 2,500

Non County Funding - N/A

County Funding **$ 2,500**

Detailed Justification Replacement lids are needed for trash cans in all Kent County parks. 20 Lids - $2,500

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE	
Expense Code:	101-6425-452-7500

FOR OFFICE OF FINANCE USE			
IT Request form:	Y	N	(N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 **Worton Maintenance Facility Renovations**

Department & Division Grounds Maintenance

Total Cost $ 100,000

Non County Funding - N/A

County Funding **$ 100,000**

Detailed Justification The replacement of the Grounds Maintenance facility was planned as a (2) phase project to replace storage area lost from demolition of the Skating Rink building. We are recommending renovation of the existing Grounds Maintenance shop building, instead of replacement, to provide secure storage for Grounds equipment (mowers, tillers, snowblowers, etc.). Improvements include a new metal roof, siding, doors, windows, concrete floor, minor structural repairs and insulation. Existing building will match new building in color. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 **Worton Maintenance Facility Parking Lot Paving**

Department & Division Grounds Maintenance

Total Cost $ 90,000

Non County Funding - N/A

County Funding **$ 90,000**

Detailed Justification With the completion of renovations to the facility we are requesting that the existing parking area and new parking area be paved to support truck traffic at the facility. Surface treatment will not support the heavy delivery and recycling trucks maneuvering on the pavement. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-6425-452-7324

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 13 **Worton Maintenance Facility Landscaping**

Department & Division Grounds Maintenance

Total Cost $ 40,000

Non County Funding - N/A

County Funding **$ 40,000**

Detailed Justification The landscaping plan approved by the Kent County Planning Commission was delayed until the completion of construction and demolition. Materials $13,000 - Installation $27,000 "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 301-6425-452-7324

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 15 **Still Pond Park Design Services - Shoreline Protection**

Department & Division Grounds Maintenance

Total Cost $ 265,000

Non County Funding - N/A

County Funding **$ 265,000**

Detailed Justification A shoreline protection system was designed and constructed in 2010 but failed to prevent breaching of the peninsula. Neighboring property owners have claimed damage from the eroded beach material. A more detailed analysis of the tidal currents is needed along with recommendations for corrective shoreline protection. Price includes feasibility study and design. "SECOND REQUEST"

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE	
Expense Code:	301-6425-452-7357

FOR OFFICE OF FINANCE USE			
IT Request form:	Y	N	(N/A)

5 YEAR CAPITAL PLAN - STATE'S ATTORNEY'S OFFICE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Office chair	135	-	-	-	-	-	135
Total Capital Expenditures	135	-	-	-	-	-	135
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	135	-	-	-	-	-	135

5 YEAR CAPITAL PLAN - CIRCUIT COURT

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Courtroom chairs; Uline mats	4,937	-	-	-	-	-	4,937
Courtsmart upgrade	-	25,000	-	-	-	-	25,000
Total Capital Expenditures	4,937	25,000	-	-	-	-	29,937
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	4,937	25,000	-	-	-	-	29,937

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Courtsmart upgrade**

Department & Division Circuit Court

Total Cost $ 25,000

Non County Funding - N/A

County Funding **$ 25,000**

Detailed Justification Courtsmart system needs upgrading - with the new courtroom zoom hearings and separation needs, parties, especially jurors, are having a hard time hearing testimony.

Ownership (If not County) Circuit Court

Revenue/Sale of Equipment/ Trade-in to be applied to purchase N/A

FOR OFFICE OF FINANCE USE
Expense Code: 123-4567-890-1234

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - ELECTION OFFICE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
New Pollbooks (50)	-	93,550	-	-	-	-	93,550
Total Capital Expenditures	-	93,550	-	-	-	-	93,550
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	93,550	-	-	-	-	93,550

KENT COUNTY FUNDING REQUEST
FISCAL YEAR 2022 BUDGET

SCHEDULE OF ORGANIZATIONS TOTAL EXPENDITURES

Instructions:

This schedule should reflect your organization's total expenditures for the Fiscal Years indicated. Expenditures should be reported in as much detail as possible. Attach additional pages if necessary.

EXPENDITURE CATEGORIES	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Requested Budget
cont.	$529,732.00	$501,142.00	$589,094.00	$579,122.00
62-15 Energy Supply-Electric	$2,964.00	$2,761.00	$3,500.00	$4,000.00
63-30 Water	$115.00	$300.00	$300.00	$300.00
64-20 Postage & Meter Lease	$7,431.00	$8,000.00	$8,500.00	$12,500.00
64-25 Supply-Paper	$0.00	$45.00	$45.00	$45.00
64-90 Other Office Supplies	$3,201.00	$6,366.00	$4,500.00	$4,500.00
65-15 Main. Supply-Janitorial	$288.00	$182.00	$250.00	$250.00
75-00 Fixed Assests				
Firewall	$0.00	$0.00	$0.00	$0.00
3 MDVoters PC's @1500 each	$0.00	$0.00	$4,500.00	$0.00
1 Document Scanner @ 3500	$3,500.00	$0.00	$0.00	$0.00
1 LaserJet Printer @ 1100	$0.00	$0.00	$0.00	$0.00
3 Barcode Scanners	0	0	480	$0.00
Office Security Upgrade	0	0	6000	Covid Funds
Additional PC for Security Purposes			1500	
New Pollbooks 50@$1871 each				$93,550
Per SBE unsure of cost either purchase price, finance through treasure or lease through vendor				
TOTAL EXPENDITURES*	**$547,231.00**	**$518,796.00**	**$618,669.00**	**$694,267.00**

*PLEASE NOTE THAT TOTAL EXPENDITURES SHOWN SHOULD EQUAL "TOTAL REVENUES" SHOWN ON SCHEDULE OF REVENUES.

AEMS & Pollbook Personnel Resources - FY22

	Proposed Budget
AEMS - Data Center	84,150
AEMS - Project Management Personnel	590,750
AEMS -DOIT oversight	12,600
Pollbook 2022 - Project Management Personnel	1,255,663
Pollbook 2022 - Transportation	20,000
Pollbook 2022 - DOIT Oversight	50,000
Pollbook 2022 - Pollbook finance cost for 7500 pollbooks @ $3,400 per unit	TBD
Pollbook 2022 - Printer finance cost for 7500 @ $845 per unit	TBD
Pollbook 2022 - Project Team incidential cost	1,000
TOTALS	**2,014,163**

5 YEAR CAPITAL PLAN - AGRICULTURE PRESERVATION FUND

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Easement	8,312	27,790	-	-	-	-	36,102
Total Capital Expenditures	8,312	27,790	-	-	-	-	36,102
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	8,312	27,790	-	-	-	-	36,102

5 YEAR CAPITAL PLAN - LOCAL MANAGEMENT BOARD

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
	1,500	-	-	-	-	-	1,500
Total Capital Expenditures	1,500	-	-	-	-	-	1,500
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	1,500	-	-	-	-	-	1,500

5 YEAR CAPITAL PLAN - PARKS & RECREATION - PROGRAM OPEN SPACE

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
BPW Approval Year							
Land Preservation, Parks & Recreation plan consultant ($25,000/yr)	0	0	-	-	-	-	-
Total Capital Expenditures	0	0	-	-	-	-	-
Capital Projects							
BPW Approval Year							
Betterton Beach - stairway replacement ($175,000/$4,025 design)	17,500	-	-	-	-	-	17,500
Still Pond Park - design services ($30,000)	3,000	-	-	-	-	-	3,000
Total Capital Projects	20,500	-	-	-	-	-	20,500
Total Expenditures	20,500	-	-	-	-	-	20,500

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 2022 LPPRP Project consultant

Department & Division Parks & Recreation

Total Cost $ 25,000

Non County Funding 25,000 POS Funding

County Funding $ -

Detailed Justification Year two funding of previous approval to hire a consultant to facilitate the 2022 LPPRP Project. A maximum of 25K per year is permitted to be spent from Acquisition funds for the grant.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 225-6425-452-3341

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - KENT FAMILY CENTER

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
(2) Elite books/docks	2,968	-	-	-	-	-	2,968
Tablets/cases	640	-	-	-	-	-	640
Cricut	227	-	-	-	-	-	227
Total Capital Expenditures	3,835	-	-	-	-	-	3,835
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	3,835	-	-	-	-	-	3,835

5 YEAR CAPITAL PLAN - WEED CONTROL

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Leased Vehicles							
Ford F-250	-	39,494	-	-	-	-	39,494
Plow setup for Ford F-250	-	2,125	-	-	-	-	2,125
Total Leased Vehicles	-	41,619	-	-	-	-	41,619
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	41,619	-	-	-	-	41,619

5 YEAR CAPITAL PLAN - PUBLIC SCHOOLS

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Capital Projects							
Rock Hall Elementary roof ($627,211)	4,000	-	-	-	-	-	4,000
Rock Hall Elementary targeted renovations ($1,051,200)	439,589	-	-	-	-	-	439,589
Galena Elementary targeted renovations ($2,880,328)	2,559,210	-	-	-	-	-	2,559,210
Kent County High School roof	-	61,000	2,806,800	935,600	-	-	3,803,400
Kent County Middle School	-	-	3,315,000	28,927,000	-	-	32,242,000
Total Capital Projects	3,002,799	61,000	6,121,800	29,862,600	-	-	39,048,199
Total Expenditures	3,002,799	61,000	6,121,800	29,862,600	-	-	39,048,199

5 YEAR CAPITAL PLAN - WATER AND WASTEWATER SERVICES

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Replace clariflocculator at Fairlee water treatment plant	609,848	-	-	-	-	-	609,848
Worton wastewater treatment plant membrane replacement	265,596	-	-	-	-	-	265,596
SCADA system replacement server	67,775	-	-	-	-	-	67,775
Worton roll off sludge container $11,300	-	-	-	-	-	-	-
Worton repair rotomat	25,956	-	-	-	-	-	25,956
Skinner's Neck pump station generator replacement ($25,960)	-	-	-	-	-	-	-
Worton WWTP MCC room replacement AC unit	4,447	-	-	-	-	-	4,447
Office chair	176	-	-	-	-	-	176
Worton Portalogic system upgrade - vendor issued end-of-life notice	-	12,750	-	-	-	-	12,750
Worton water tower and well security fence	-	7,000	7,500	8,000	9,000	10,000	41,500
Pump station pump replacement program	-	50,000	17,000	18,000	19,000	20,000	124,000
Well redevelopment program	-	35,000	36,000	38,000	39,000	40,000	188,000
Wastewater treatment plant filter media replacement program	-	30,000	45,000	-	-	-	75,000
Fairlee sewer inflow & infiltration study	-	35,000	45,000	45,000	45,000	45,000	215,000
Tolchester wastewater treatment plant influent screen replacement	-	200,000	-	-	-	-	200,000
Worton wastewater treatment plant influent lagoon study	-	4,000	-	-	-	-	4,000
Replace (2) zero turn mowers	-	23,000	-	-	-	-	23,000
Develop water and sewer construction standards	-	17,000	-	-	-	-	17,000
Update Chesapeake Landing sewer feasibility study	-	50,000	-	-	-	-	50,000
Water and sewer allocation fee study	-	30,000	-	-	-	-	30,000
(2) Water and wastewater plan cabinets	-	2,000	-	-	-	-	2,000
Total Capital Expenditures	973,798	495,750	150,500	109,000	112,000	115,000	1,956,048
Leased Vehicles							
Ford F-250 (2)	-	78,988	-	-	-	-	78,988
Plow setup for Ford F-250 (2)	-	4,250	-	-	-	-	4,250
Ford Transit 250 Cargo Van	-	39,410	-	-	-	-	39,410
Total Leased Vehicles	-	122,648	-	-	-	-	122,648
Total Expenditures	973,798	618,398	150,500	109,000	112,000	115,000	2,078,696

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item **Worton Portalogic upgrade**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 12,750

Non County Funding - N/A

County Funding **$ 12,750**

Detailed Justification Vendor has provided End-of-Life notification that the unit is being discontinued. The septic hauler access station will no longer be able to be maintained and should be upgraded before it fails and leaves the unit disfunctional for septic hauler use.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 123-4567-890-1234

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Worton water plant gated security fencing**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 7,000

Non County Funding - N/A

County Funding **$ 7,000**

Detailed Justification Funds are requested to install a security fence around the Worton water plant tower and wells. The purpose of the fencing is to delay and prevent destructive action. Destructive action to a water system can range from vandalism to sabotage to a terrorist attack on a treatment and distribution system. Currently the tower and well are not secure. The funds will install a security fence with access gates around the perimeter of the tower and wells. This is part of a multi-year effort to identify security vulnerabilities and budget funds to correct them. Second Request.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5805-432-7350

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 **Pump Station Pump Replacement program**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 50,000

Non County Funding - N/A

County Funding **$ 50,000**

Detailed Justification This is a multi-year project to proactively replace pumps before critical failures occur. The existing pumps are past their useful life. Failure to replace the pumps will result in a reduced capacity of the station to pump wastewater and result in a sewer overflow. This work includes overhaul of pumps to replace worn impellers that are resulting in increased manhours and overtime to clear clogged pumps.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5810-432-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 3 **Well re-development program**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 35,000

Non County Funding - N/A

County Funding **$ 35,000**

Detailed Justification Well re-development is necessary as over time the porosity of the well is reduced due to iron hardness buildup. The iron build up reduces the opening in the well screen and results in slower flow to the well head. The intent of the well re-development program is to proactively schedule the County's community wells for re-development before critical failure occurs. This is a multi-year program with all wells being re-developed in 5 years. Well selection will be based on most recent

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5805-432-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 4 **Fairlee Water plant filter media replacement**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 30,000

Non County Funding - N/A

County Funding **$ 30,000**

Detailed Justification The water plant filter media requires regular replacement depending on water produced and chemical processes employed. Funds are requested this year to rebed two filters at the Fairlee water plant.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5805-432-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 5 **Infrastructure rehab prog - Fairlee sewer Inflow & Infiltration study**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 35,000

Non County Funding - N/A

County Funding **$ 35,000**

Detailed Justification Funds are requested to study the Fairlee sewer system and identify and obtain recommendations to efficiently and effectively reduce or eliminate sources of inflow and infiltration. The Fairlee sewer system has a high amount of inflow and infiltration which results in increases in pump run times, equipment wear and tear, overtime and electrical consumption when a rain event occurs. Inflow enters the sewer from manhole lids and frames, cleanouts, broken lines and residential down spouts or sump pumps that are illegally connected to the sewer. Second Request .

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5810-432-3390

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 6 **Influent screen replacement Tolchester WWTP**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 200,000

Non County Funding - N/A

County Funding **$ 200,000**

Detailed Justification Funds are requested to replace the influent screen which is outdated, obsolete and prone to failure. The screen removes rags and debris to protect downstream pumps. Failure to replace the screen will result in NPDES noncompliance and possible fines.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5810-432-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 7 **Worton WWTP Influent lagoon survey**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 4,000

Non County Funding - N/A

County Funding **$ 4,000**

Detailed Justification Funds are requested to survey the influent lagoon at the Worton WWTP to determine the amount of accumulated sludge that must be removed and available storage capacity. The funds are for a survey only as the survey will provide information to obtain bids for removal of sludge that will occur in a future fiscal year.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5810-432-3390

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 8 **Equipment replacement program - (2) Zero turn mowers**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 23,000

Non County Funding - N/A

County Funding **$ 23,000**

Detailed Justification Funds are requested to purchase two (2) new zero turn 60" deck mowers as part of the equipment replacement program. The Water and Wastewater Division performs grounds maintenance at over 36 sites. The sites are water and wastewater plants, water towers, pump stations, lagoons, and a spray field. These sites require regular grass cutting to maintain a presentable appearance to neighbors, regulatory agents and for employee safety. The existing mowers are over 14 years old and are past their useful life. Second Request.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5801-432-7405

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 9 **Water and sewer construction standards**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 17,000

Non County Funding - N/A

County Funding **$ 17,000**

Detailed Justification We are in the process of updating the County Code for Sewer and Water. The County also does not have a construction standard for the installation of water and sewer facilities. As a result, there are differences in materials and installation between service areas and developments that result in confusion for developers and additional maintenance cost. To be more development friendly we are proposing a contract to prepare standard construction specifications and details for developers and inspectors to follow. Second Request.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5801-432-3390

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 10 **Chesapeake Landing Feasibility Study Update - Sewer**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 50,000

Non County Funding - N/A

County Funding **$ 50,000**

Detailed Justification In a response to questions regarding providing public sewer service, we are requesting funding to update a 2006 feasibility study prepared by McCrone Engineering that originally looked at options for extending water and sewer to the Chesapeake Landing development. The proposed update will focus on the extension of sewer service with treatment at the Worton wastewater facility and include updating project costs, a proposed timeline and regulatory requirements.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5810-432-3390

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 11 **Water and sewer allocation fee study**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 31,000

Non County Funding - N/A

County Funding **$ 31,000**

Detailed Justification The allocation fees for new water and sewer connections are based on recommendations from a 2006 study. The fees are intended to recover debt service for water and sewer infrastructure paid for by the County for new development capacity. The assumptions on growth and changes in debt service have changed significantly in the 15 years since the study . As part of the Commissioners request for review of County fees, we are recommending that a new study be completed to update

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE	FOR OFFICE OF FINANCE USE
Expense Code: 501-5801-432-3390	IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 12 **Two (2) water, wastewater plan cabinets**

Department & Division Department of Public Works Water and Wastewater Division

Total Cost $ 2,000

Non County Funding - N/A

County Funding **$ 2,000**

Detailed Justification In order to better preserve site plans and as-builts, the Division plans to file these documents in flat filing cabinets as opposed to hanging them up. This request covers two (2) medium size, Safco flat files or equivalent, that will hold 300 sheets each, along with two (2) high bases to keep the cabinets up off the floor for protection of documents and ease of access. Second Request.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 501-5801-432-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

5 YEAR CAPITAL PLAN - BAYSIDE LANDING

	Projected FY21	FY22	FY23	FY24	FY25	FY26	Total
Capital Expenditures							
Re-plaster pool	15,000	-	-	-	-	-	15,000
Replace (2) electric service panels	5,150	-	-	-	-	-	5,150
Marine ice eaters (2)	-	1,500	-	-	-	-	1,500
Pool furniture	-	1,500	-	1,500	-	1,500	4,500
Bathhouse flooring	-	-	7,500	-	-	-	7,500
Total Capital Expenditures	20,150	3,000	7,500	1,500	-	1,500	33,650
Capital Projects							
Pier & bulkhead replacement * ($1,080,000)	-	650,000	-	-	-	-	650,000
Total Capital Projects	-	650,000	-	-	-	-	650,000
Total Expenditures	20,150	653,000	7,500	1,500	-	1,500	683,650

* $430,000 DNR grant expires June 30, 2022

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 2 (2) Marine Ice Eater/De-icers

Department & Division Public Works/Environmental Operations Division - 550/2630

Total Cost $ 1,500

Non County Funding -

County Funding **$ 1,500**

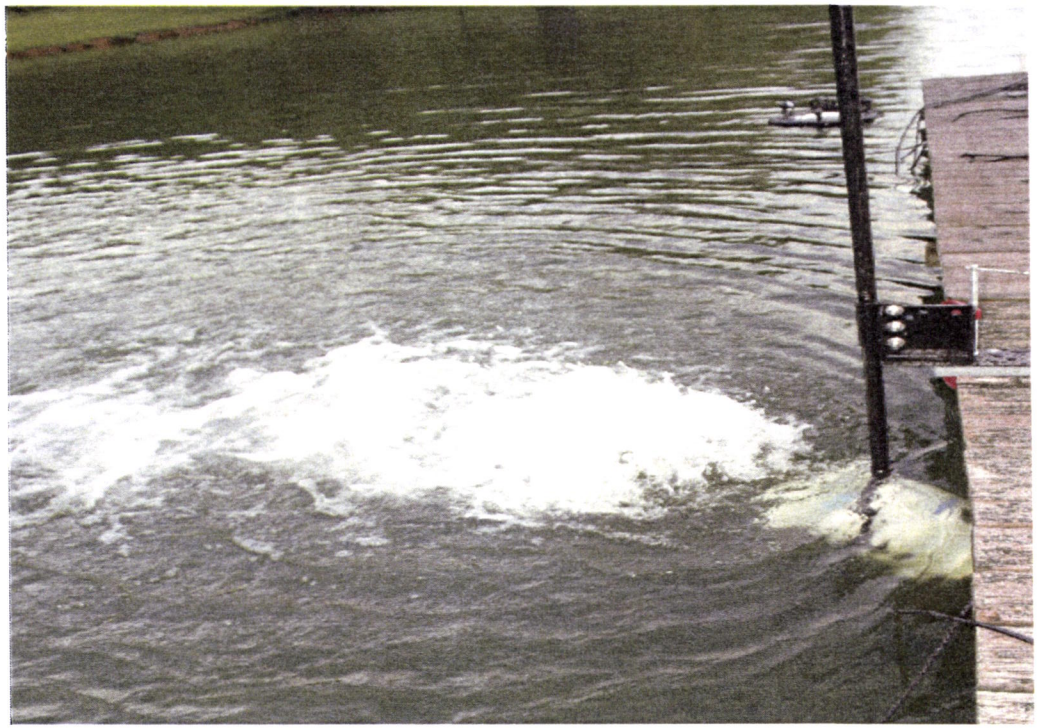
Detailed Justification The Public Landings Division/Bayside Landing Park has marine ice eaters/de-icers that are over 12 years old and two (2) units need to be replaced. The ice eaters are utilized at the Bayside Landing Park during the winter months to prevent ice from forming in the boat slips preventing potential damages to pilings and piers.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE		FOR OFFICE OF FINANCE USE		
Expense Code:	550-2630-452-7500	IT Request form:	Y (N)	N/A


Kasco
De-Icer Water Agitator



CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 Pool furniture

Department & Division Parks & Recreation

Total Cost $ 1,500

Non County Funding - N/A

County Funding **$ 1,500**

Detailed Justification Pool furniture is required to be replaced regularly due to normal wear and tear from public use and to maintain adequate inventory to replace as needed throughout the season. New furniture is on a two year replacement cycle for each pool.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 550-6425-452-7500

FOR OFFICE OF FINANCE USE
IT Request form: Y N (N/A)

CAPITAL FORM
FISCAL YEAR 2022 BUDGET

Priority Ranking & Item 1 **Bayside Landing Park Pier and Bulkhead Replacement**

Department & Division Public Works/Environmental Operations Division - 550/2630

Total Cost $ 1,080,000

Non County Funding 430,000 DNR Waterway Improvement Fund Grant

County Funding **$ 650,000**

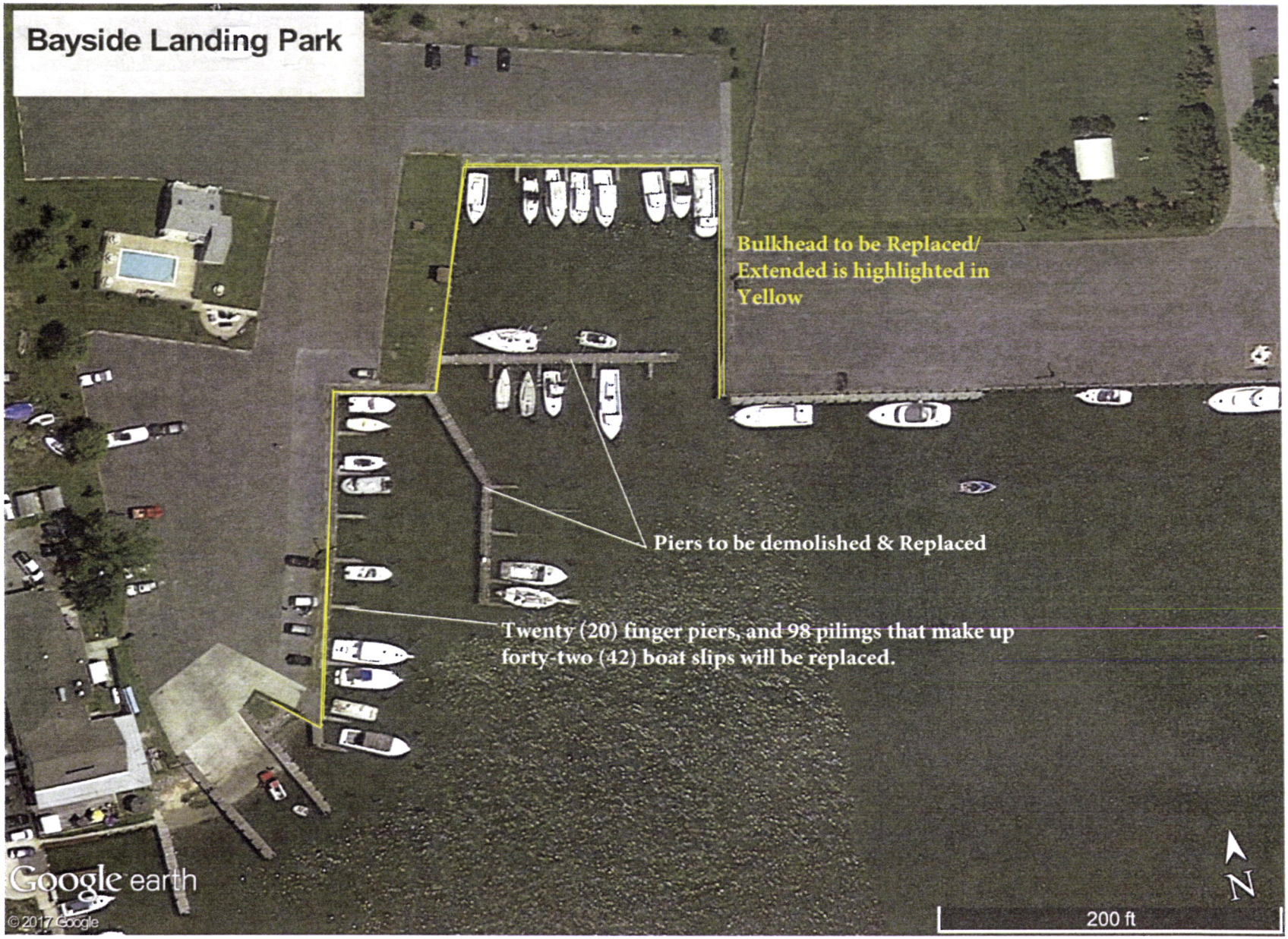
Detailed Justification The piers and bulkhead structure need to be replaced. Kent County acquired the facility in 2001 and the piers and bulkheading had been in place for multiple years. The estimated cost includes replacing/extending the bulkhead, replacing two (2) piers, twenty (20) finger piers, 98 pilings that make up forty-two (42) boat slips and installing new electric and water utilities. DNR grant funds in the amount of $430,000 were approved making Kent County's share $650,000. Grant agreement

Ownership (If not County) N/A

Revenue/Sale of Equipment/ Trade-in to be applied to purchase $0

FOR OFFICE OF FINANCE USE
Expense Code: 550-2630-452-7350

FOR OFFICE OF FINANCE USE
IT Request form: Y (N) N/A


Bayside Landing Park
Bulkhead to be Replaced/ Extended is highlighted in Yellow
Piers to be demolished & Replaced
Twenty (20) finger piers, and 98 pilings that make up forty-two (42) boat slips will be replaced.
Google earth
© 2017 Google
N
200 ft

GREDELL & ASSOCIATES
STRUCTURAL ENGINEERS

May 10, 2018

County Commissioners of Kent County
709 Morgnec Road
Chestertown, MD 21620

Attn: Mr. James M. Wright, Jr.
Kent County Engineer

WO 3052
MARINA REPLACEMENT
BAYSIDE LANDING PARK
20927 BAYSIDE AVENUE
ROCK HALL, MARYLAND

Commissioners

Following a request from Jim Wright, we have prepared an engineer's estimate of probable construction cost for replacing the marina at the referenced park. Gipe Associates, Inc. of Easton, MD assisted with estimates for plumbing and electrical service for the marina slips. The scope of the work providing by the enclosed sketch prepared by representatives of Kent County engineer's office is the basis of the estimate.

Description	Quantity	Unit cost $	Amount $
Bulkhead	724 L.F.	500	362,000
Main piers	1560 S.F.	100	156,000
Finger Piers	270 S.F.	60	16,200
Piling	137	1,000	137,000
Plumbing / Electric	42 slips	4,500	189,000 (1)
Subtotal			860,200
Engineering / administration 10%			86,020
Total Project Cost			946,220

(1) Estimate based on the assumption that service is 30 amps of 120 volt service / existing power supply to the to the facility is adequate

Upon review of this estimate, please call to discuss how you plan to proceed. Thank you for this opportunity to work with you on this project.

GREDELL & ASSOCIATES

Gary Gredell Estimates Demo & Disposal Costs = $130,000
Total Estimated Project Cost = $1,080,000

Gary W. Gredell, P.E.

Enclosure

(128)

P.O. BOX 357 / NEWARK, DELAWARE 19715-0357 / 302-731-5060 / FAX 302-731-5280 / GGREDELL@GREDELL.COM