

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

April 19, 2022

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359,
Conference ID 244 198 301#

Public Notices

Public Meeting Announcement

Joint Meeting of the Five County Legislative Bodies - Dorchester, Talbot, Queen
Anne's, Kent, and Caroline Counties

Consent Items

#1 - Regular Session Minutes, April 12, 2022

#2 - Public Hearing Minutes, April 12, 2022

#3 - Liquor Minutes, April 12, 2022

#4 - Maryland Department of Agriculture - Mosquito Control Program
Proposed FY2023 Budget

Special Class C Licenses

Eastern Shore Rabbit Rescue and Education Center, Inc., Beer Only, May 21, 2022

Eastern Shore Rabbit Rescue and Education Center, Inc., Beer Only, September 10, 2022

Chestertown Tea Party Festival, Beer, Wine, and Liquor, May 27 - May 29, 2022

Rock Hall Volunteer Fire Company, Beer Only, June 12, 2022

County Attorney

Thomas N. Yeager, County Attorney

Legislative Session Protocol

Legislative Session

Bill Mackey, Director, Planning, Housing and Zoning

Third Reading, Adoption of Code Home Rule Bill No. 2-2022

Bill Mackey, Director, Planning, Housing and Zoning

Third Reading, Adoption of Code Home Rule Bill No. 3-2022

Appointments

Thomas Hayman, President, Chestertown Tea Party Festival

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Departmental Appointments

Herb Dennis, Warden, Kent County Detention Center
Trinity Services Group, Inc. Contract Renewal

County Administrator

Carolyn Gotsky, President, Chestertown Garden Club and Chair, Garnet Good Seeds Garden
Request for Funding

County Administrator Report

Joseph L. Holt, Executive Director of Institutional and Government Giving, Washington College
Letter of Support

Public Comment/Media Review

Procedures for Public Comment

For Your Information

David Foster, Mayor, Town of Chestertown
Chestertown Bypass and Maryland Route 213
Maryland Department of the Environment, Water and Science Administration
Notice of Application Received
D. Lee Currey, Director, Water and Science Administration, Maryland Department of the Environment
Approval of Resolution 2022-01, Amendment to the 2018 Kent County Comprehensive Water and Sewerage Plan, Bayshore Campground

Contingency Fund

Contingency and Use of Fund Balance Report

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Building is Open for In-Person Attendance, for Remote Participation
Dial 1-872-239-8359, Conference ID 244 198 301#
4/19/2022
County Commissioners Meeting**



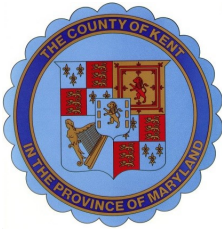
Public Meeting Announcement
4/19/2022
County Commissioners Meeting

ATTACHMENTS:

Description

04.19.22 Five-County Joint Meeting of the Legislative Bodies (Dorchester, Talbot, Queen Anne's, Kent and Caroline Counties) for a Budget Discussion with Chesapeake College

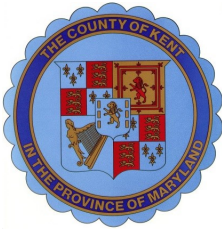
The County Commissioners of Kent County, Maryland, do hereby provide public notice of a joint meeting on May 5, 2022, at 6:30 p.m., with the five-county legislative bodies of Dorchester, Talbot, Queen Anne's, Kent, and Caroline Counties. The meeting will be held at the Chesapeake College, 1000 College Circle, Wye Mills, MD 21679 and is open to the public. The purpose of the meeting will be primarily to discuss budgetary matters concerning Chesapeake College, and any other matters that each county chooses to discuss.



**#1 - Regular Session Minutes, April 12, 2022
4/19/2022
County Commissioners Meeting**

ATTACHMENTS:

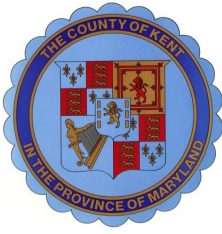
Description



**#2 - Public Hearing Minutes, April 12, 2022
4/19/2022
County Commissioners Meeting**

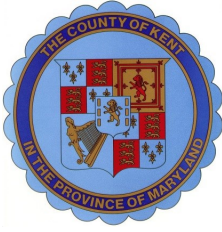
ATTACHMENTS:

Description



**#3 - Liquor Minutes, April 12, 2022
4/19/2022
County Commissioners Meeting**

ATTACHMENTS:
Description



#4 - Maryland Department of Agriculture - Mosquito Control Program 4/19/2022 County Commissioners Meeting

Item Summary:

Proposed FY2023 Budget

ATTACHMENTS:

Description

04.19.22 Proposed Budget, Kent County Mosquito Control, Calendar Year 2022, FY 2023 Settlement

PROPOSED BUDGET
KENT COUNTY-MOSQUITO CONTROL
CALENDAR YEAR 2022
(FY 2023 SETTLEMENT)

<u>TEMPORARY WORK</u>	<u>LOCAL</u>	<u>COUNTY</u>	<u>STATE</u>	<u>TOTAL WORKING BUDGET</u>
Integrated Mosquito Management County-wide Surveillance/Larvicide	None	\$6,000	\$4,000	\$10,000
Adult Mosquito Surveillance and Control	\$15,742	\$14,500	None	\$30,242
Total	\$15,742	\$20,500	\$4,000	\$40,242

APPROVED BY COUNTY:

P. Thomas Mason, President
Name/Title

P. Thomas Mason
Signature

April 19, 2022

Date

APPROVED BY STATE:

Kevin Conroy, Assistant Secretary
Name/Title

Signature

Date



**Eastern Shore Rabbit Rescue and Education Center, Inc., Beer Only,
May 21, 2022
4/19/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

4756 Eastern Shore Rabbit Rescue and Education Center, Inc., Application

4756

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer (X) Beer and Wine () Beer, Wine, and Liquor ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Eastern Shore Rabbit Rescue and Education Center, Inc.

Address 5718 Main St. PO Box 697 Rock Hall, MD 21661

Type of Function Running Race

Location of Function 13003 Turners Creek Rd. Kennedyville, MD 21645

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? No Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) May 21st, 2022.
Begin at: 08:00am End at: 06:00pm and the applicant tenders herewith the sum of (\$ _____ Per Diem) (\$ _____) in payment for the license.

Please Select One:

() Pick Up

(X) Mail Permit (will be mailed to above address)

9. Applicants

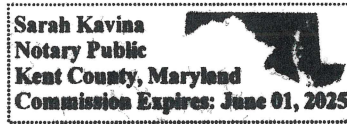
(1) William Fielder 6023 Boyce Ln Rock Hill MD 21661
Name Residence
13 years Treasurer 410-639-7120
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 26th day of March, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared William Fielder the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Sarah Kavina



(SEAL)

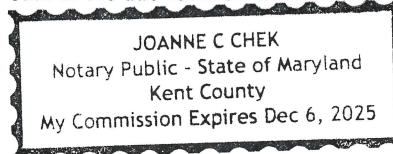
(2) Cora Dickson 6023 Boyce Ln Rock Hill MD 21661
Name Residence
12 years President (240) 475-4555
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 30 day of March, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Cora Dickson the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Joanne C. Chek



(SEAL)

(3) Deborah B. Guthrie 11885 Clark Rd. Worton, MD 21678
Name Residence
21 years volunteer 348-2565
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

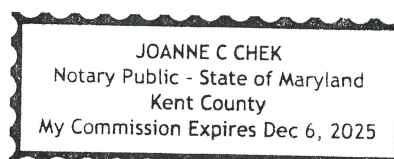
STATE OF MARYLAND

This certifies, that on the 30 day of March, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Deborah B. Guthrie the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Joanne C. Chek

(SEAL)



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

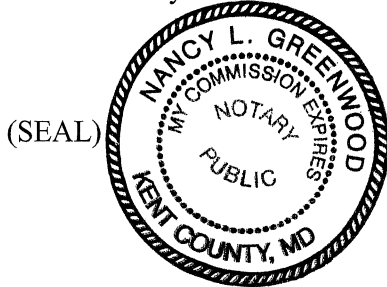
George B Hopkins Signature (s)

George B Hopkins Print Name

STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the _____ day of _____, 20____,
before the subscriber, a Notary of the State of Maryland, personally appeared _____
George B Hopkins and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.



Nancy L Greenwood
my commission expires
3/21/2025

The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Eastern Shore Rabbit Rescue and Education Center, Inc.

Address 5718 Main St. PO Box 697 Rock Hall, MD 21661

Name Cora Dickson Phone # 240-475-4555

(Please Print)
Cora Dickson Date 4/7/22
(Signature)



County Commissioners
Office

Date 4-7-22 LRC



**Eastern Shore Rabbit Rescue and Education Center, Inc., Beer Only,
September 10, 2022**

4/19/2022

County Commissioners Meeting

ATTACHMENTS:

Description

4757 Eastern Shore Rabbit Rescue and Education Center, Inc., Application

4757

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: ☒ **Beer** ☐ **Beer and Wine** ☐ **Beer, Wine, and Liquor**

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Eastern Shore Rabbit Rescue and Education Center, Inc.

Address 5718 Main St. PO Box 697 Rock Hall, MD 21661

Type of Function Running Race

Location of Function 13003 Turners Creek Rd. Kennedyville, MD 21645

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.
3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.
4. The applicants have not had a license for the sale of alcoholic beverages revoked.
5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? No Yes or No
6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.
8. The license for which this application is made is to be for the following day(s) September 10th, 2022.
Begin at: 08:00am End at: 06:00pm and the applicant tenders herewith the sum of (\$ _____ Per Diem) (\$ _____) in payment for the license.

Please Select One:

☐ **Pick Up**

☒ **Mail Permit (will be mailed to above address)**

9. Applicants

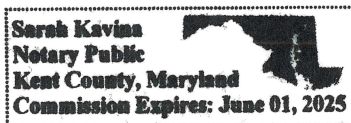
(1) William Fielder 6023 Boyce Ln Rock Hall, MD 21661
Name Residence
13 years Treasurer 410-639-7100
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 26th day of March, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared William Fielder the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Sarah Kavina



(SEAL)

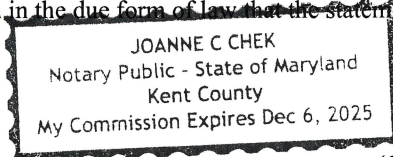
(2) Cora Dickson 6023 Boyce Ln Rock Hall, MD 21661
Name Residence
12 years President (340) 475-4555
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

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WITNESS my hand and official seal.

Joanne C. Chek



(SEAL)

(3) Deborah B. Guthrie 11885 Clark Rd, Worton, MD 21678
Name Residence
21 years Volunteer 348-2565
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

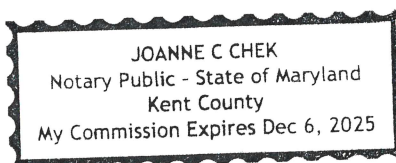
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WITNESS my hand and official seal.

Joanne C. Chek

(SEAL)



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

George B Hopkins Signature (s)

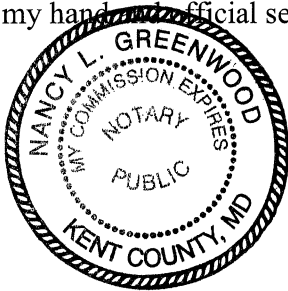
George B Hopkins Print Name

STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the _____ day of _____, 20____,
before the subscriber, a Notary of the State of Maryland, personally appeared _____
George B Hopkins and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

(SEAL)



Nancy L Greenwood
my commission expires
3/21/2025

The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Eastern Shore Rabbit Rescue and Education Center, Inc.

Address 5718 Main St. PO Box 697 Rock Hall, MD 21661

Name Cora Dickson Phone # 240-475-4555

(Please Print)

Cora Dickson
(Signature)

Date 4/7/22



County Commissioners
Office

Date 4-7-22 LSC



**Chestertown Tea Party Festival, Beer, Wine, and Liquor, May 27 - May
29, 2022
4/19/2022**

County Commissioners Meeting

ATTACHMENTS:

Description

4758 Chestertown Tea Party Festival, Application

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

4758

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () **Beer, Wine, and Liquor (X)**

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Chestertown Tea Party Festival

Address PO Box 526 Chestertown, MD 21620

Type of Function Festival

Location of Function Chestertown Historic District & Wilmer Park

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? ____ Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Friday 5/27/22 - Sunday 5/29/22.
Begin at: 8 AM End at: 9 PM and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 75) in payment for the license.

Please Select One:

X Pick Up

() Mail Permit (will be mailed to above address)

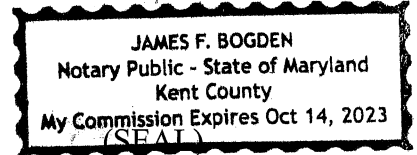
9. Applicants

(1) Meghan E Efland 300 E Campus Ave Chestertown
Name Residence
8 years Board member 410-758-7025
Length of Residence in Kent Co. Committee Title Phone No. [Signature]
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of April, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared _____ the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

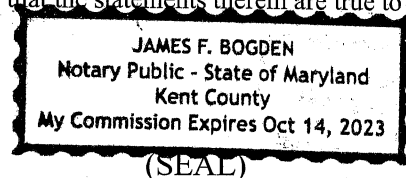


(2) Monica Sella 200 Washington Ave Chestertown
Name Residence
10 years Board member 201-783-6976
Length of Residence in Kent Co. Committee Title Phone No. [Signature]
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of April, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared _____ the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

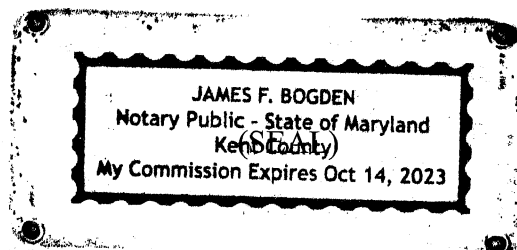


(3) Thomas Hayman 216 Hilltop Lane Chestertown MD 21620
Name Residence
39 years President 410-707-3224
Length of Residence in Kent Co. Committee Title Phone No. [Signature]
(Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of April, 2022, before the subscriber, a Notary of the State of Maryland, personally appeared Meghan Efland, Monica Sella and Thomas Hayman the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.



**STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

W. S. Ingersoll Signature (s)

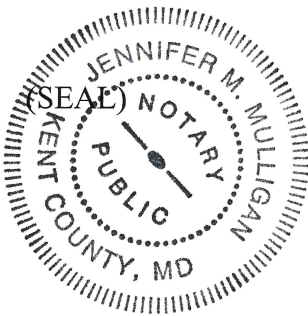
W. S. INGERSOLL Print Name

STATE OF MARYLAND, County of Kent:

THIS CERTIFIES, that on the 7th day of April, 2022,
before the subscriber, a Notary of the State of Maryland, personally appeared W. S. Ingersoll
W. S. Ingersoll and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

Jennifer M. Mulligan
Notary Commission Expires
4/7/2023



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Chestertown Tea Party Festival

Address PO Box 526 Chestertown, MD 21620

Name Thomas Haymen Phone # 410 708 3228

(Please Print)

[Signature]
(Signature)

Date 4/6/22



County Commissioners
Office

Date 4-13-22 LS



**Rock Hall Volunteer Fire Company, Beer Only, June 12, 2022
4/19/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

4755 Rock Hall Volunteer Fire Company, Application

4755

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: **Beer** (☒ **Beer and Wine** (☐ **Beer, Wine, and Liquor** (☐

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Rock Hall Volunteer Fire Co.

Address 21500 Rock Hall Ave, Rock Hall, Md 21661

Type of Function Rock Fish Tournament.

Location of Function Rock Hall Bulk Head, Caroline^{Ave} + Bayside Ave, Rock Hall, md.

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? ____ Yes or (No)

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) 12th of June 2022.
Begin at: 12:00 AM End at: 5 PM and the applicant tenders herewith the sum of (\$ 5 Per Diem) (\$)
in payment for the license.

Please Select One:

☒ **Pick Up**

☐ **Mail Permit (will be mailed to above address)**

9. Applicants

(1) Kenneth W. Sutton 5756 Cherry St, Rock Hall, MD 21661
Name Residence
71 yrs Treasurer 410-708-7263 Kenneth W. Sutton
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 12 day of June, 20 22, before the subscriber, a Notary of the State of Maryland, personally appeared Kenneth W. Sutton the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

(2) Matthew Dowling 23055 Parsons Rd Chestertown, MD 21620
Name Residence
30 years Chief 410-708-9577 [Signature]
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 12th day of June, 20 22, before the subscriber, a Notary of the State of Maryland, personally appeared Matthew Dowling the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

(3) Andrea Edwards 21106 Haven Road, Rock Hall, MD 21661
Name Residence
60 yrs Secretary 410-708-6519 Andrea Edwards
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 12th day of June, 20 22, before the subscriber, a Notary of the State of Maryland, personally appeared Andrea J. Edwards the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Linda M. George

(SEAL)

STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

P. Thomas Mason Signature (s)

P. Thomas Mason Print Name

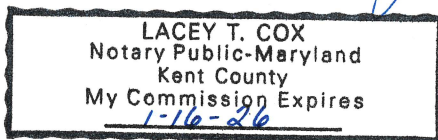
STATE OF MARYLAND, Kent County:

THIS CERTIFIES, that on the 12th day of April, 20 22,
before the subscriber, a Notary of the State of Maryland, personally appeared P. Thomas Mason
and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.

Lacey T. Cox

(SEAL)



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BRANDON MCFAYDEN
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Rock Hall Volunteer Fire Co

Address 21500 Rock Hall Ave., Rock Hall, Md. 21661

Name Linda M. George Phone # 443-480-0675
(Please Print)

Linda M. George Date 3/28/22
(Signature)



County Commissioners
Office

Date 3-31-22 LC



Thomas N. Yeager, County Attorney
4/19/2022
County Commissioners Meeting

Item Summary:

Legislative Session Protocol

ATTACHMENTS:

Description



Bill Mackey, Director, Planning, Housing and Zoning
4/19/2022
County Commissioners Meeting

Item Summary:

The proposed Code Home Rule Bill would amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, to amend Article V. *District Regulations*, Section 7. *Village District*, 7.3 *Special Exceptions*, by adding a new subsection 14, "Hospitals, rehabilitation facilities, or other similar institutions for human care but not including animal hospitals"; and to amend Article VII. *Special Exceptions*, Section 7. *Special Exceptions*, subsection 27 by adding "V" to the districts where the special exception is allowed.

The proposed amendment would extend to the Village District via special exception a health-related service use that is currently permitted by special exception within the Intense Village and Intense Village Critical Area districts. The Kent County Comprehensive Plan recognizes that the County's increasingly diversified economy includes health care and supports that industry by encouraging, "... the development of new health-related businesses, thereby reinforcing a strong economic base while meeting community needs (p. 10)."

On March 3, 2022, the Planning Commission held a public hearing and favorably recommended the zoning text amendment to the County Commissioners. A letter from the Planning Commission is attached.

On April 12, 2022, the Board of County Commissioners held a public hearing. Ms. Latonya Cotton spoke regarding the application on behalf of Kenah One. No other member of the public spoke.

Staff recommends approval.

ATTACHMENTS:

Description

CHR 2-2022 Hospitals and Human Care Institutions in the Village District DRAFT Legislation

Letter from Planning Commission to CC

application submitted for text amendment

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

**March 15, 2022
Legislative Session Day**

**Legislative Session Day
March 15, 2022**

**CODE HOME RULE
BILL NO. 2-2022**

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, by amending Article V. *District Regulations*, Section 7. *Village District*, 7.3 *Special Exceptions*, by adding a new sub-section 14, “Hospitals, rehabilitation facilities, or other similar institutions for human care but not including animal hospitals”; and to amend Article VII. *Special Exceptions*, Section 7. *Special Exceptions*, sub-section 27 by adding “V” to the districts where the special exception is allowed.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

INTRODUCED, read first time, March 15, 2022, ordered posted and public hearing scheduled April 12, 2022, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:

Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on April 12, 2022. Reported favorably [with] [without] amendments; read a second time and ordered to be considered on April 19, 2022, a legislative session day.

**A BILL ENTITLED CHR 2-2022
HOSPITALS AND HUMAN CARE INSTITUTIONS IN THE VILLAGE DISTRICT**

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that the Kent County Land Use Ordinance is hereby amended as follows:

ARTICLE V.

DISTRICT REGULATIONS

...

SECTION 7. VILLAGE DISTRICT

...

7.3 SPECIAL EXCEPTIONS

...

13. *Wind energy systems, small*

14. HOSPITALS, REHABILITATION FACILITIES, OR OTHER SIMILAR INSTITUTIONS FOR HUMAN CARE BUT NOT INCLUDING ANIMAL HOSPITALS

...

ARTICLE VII. SPECIAL EXCEPTIONS

...

SECTION 7. SPECIAL EXCEPTIONS

...

27. Hospitals, rehabilitation facilities, or other similar institutions for human care but not including animal hospitals in **V**, IV and IVCA

BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the ____ day of _____.

Read Third Time _____

PASSED this ____ day of _____

Failed of Passage _____

By order of:

Sondra M. Blackiston, Clerk

(SEAL)

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

Ronald H. Fithian, Member

Robert N. Jacob, Jr., Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.

BILL NO. 2-2022

CAPITALS AND BOLD INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.



Planning Commission
Department of Planning, Housing, and Zoning

March 4, 2022

The Honorable P. Thomas Mason, President
Kent County Board of County Commissioners
400 High Street
Chestertown, MD 21620

RE: Kenah One Health Care Services – Zoning Text Amendment

Dear President Mason:

At its March 3, 2022, meeting, the Kent County Planning Commission reviewed an application submitted by Kenah One Health Care Services requesting an amendment of Article V, *District Regulations*, Section 7, *Village District*, Section 7.3, *Special Exceptions*, to include “Hospital, rehabilitation facility, or other similar institution for human care, but not including animal hospitals.” This amendment would extend to the Village district a special exception use that is currently permitted as a special exception within the Intense Village and Intense Village Critical Area districts.

Following discussion, the Planning Commission voted to send a favorable recommendation to the County Commissioners, citing the following:

- The text amendment is consistent with the Kent County Comprehensive Plan’s recognition that the County’s increasingly diversified economy includes health care.
- A strategy of the County is to “Support the County’s Health Care Industry” through encouraging, “... the development of new health-related businesses, thereby reinforcing a strong economic base while meeting community needs.”
- The public need for the amendment is to allow for development of health-related services within a populated district.

Sincerely,
Kent County Planning Commission

Joe Hickman
Chairman

cc: Latonya Cotton, Kenah One Health Care Services

**APPLICATION FOR TEXT AMENDMENT TO THE
KENT COUNTY LAND USE ORDINANCE
KENT COUNTY, MARYLAND**

Kent County Department of Planning, Housing and Zoning

Kent County Government Center
400 High Street • Chestertown, MD 21620
410-778-7423 (phone) • 410-810-2932 (fax)

Pursuant to Article XII, "Administrative Procedures" Section 6, "Amendments", of the Kent County Land Use Ordinance, I/We Kenah One Health Care Services

Applicant's Name

of 308 N. Crain Highway, Glen Burnie, MD 21061

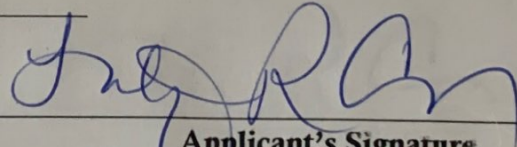
Address

410-708-9597

Telephone Number

hereby petition the Kent County Commissioners to amend the Land Use Ordinance of Kent County, Maryland, as follows: Kenah One Health Care Services hereby petitions the Kent County Commissioners to amend the Land Use Ordinance of Kent County, Maryland, as follows: Amend Article 5, Section 7.3 of the Village to include Article 5, Section 8.3, 9 from the Intense Village District that includes "Hospital, rehabilitation facility, or other similar institution for human care, but not including animal hospitals" as special exception.

The purpose of the proposed amendment is to permit: Kenah One Health Care Services to use the current facility at 25000 Lambs Meadow Road, Worton, MD, as a rehabilitation facility for behavioral health treatment services.



Applicant's Signature

04/07/2022

Date

Please Note: The application for an amendment to the text of this Ordinance shall, at a minimum state in particular, the Article, Section, and paragraph sought to be amended. The application shall contain the language of the proposed amendment.



Bill Mackey, Director, Planning, Housing and Zoning
4/19/2022
County Commissioners Meeting

Item Summary:

The proposed Code Home Rule Bill would amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, to amend Article V. *District Regulations*, Section 7. *Village District*, Section 7.2 *Permitted Principal Uses and Structures*, to include a new sub-section 27 "Home and business services such as grounds care, janitorial, exterminators, landscaping, and other repair and maintenance services, but not septic tank maintenance, subject to site plan review."

The proposed amendment would extend to the Village District a use that is already permitted within the Intense Village and Intense Village Critical Area Districts. The Kent County Comprehensive Plan recognizes the importance of supporting existing businesses and providing for more diversity in the size and number of types of businesses by promoting the development of small, locally owned businesses.

On March 3, 2022, the Planning Commission held a public hearing and favorably recommended the zoning text amendment to the County Commissioners. A letter from the Planning Commission is attached.

On April 12, 2022, the Board of County Commissioners held a public hearing. Mr. Zeb Blyman spoke regarding his application. No other member of the public spoke. A letter of support from Energy Wise was submitted and is attached.

Staff recommends approval.

ATTACHMENTS:

Description

CHR 3-2022 Home and Business Services in the Village District DRAFT Legislation

Letter from PC to CC re home businesses in Village

Letter from EnergyWise re Blyman ZTA

application submitted for text amendment

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

**March 15, 2022
Legislative Session Day**

**Legislative Session Day
March 15, 2022**

**CODE HOME RULE
BILL NO. 3-2022**

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, by amending Article V, *District Regulations*, Section 7, *Village District*, 7.2 *Permitted Principal Uses and Structures*, by adding a new subsection 27, “Home and business services such as grounds care, janitorial, exterminators, landscaping, and other repair and maintenance services, but not septic tank maintenance, subject to site plan review”.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

INTRODUCED, read first time, March 15, 2022, ordered posted and public hearing scheduled April 12, 2022, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:

Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on April 12, 2022. Reported favorably [with] [without] amendments; read a second time and ordered to be considered on April 19, 2022, a legislative session day.

**A BILL ENTITLED CHR 3-2022
HOME AND BUSINESS SERVICES IN THE VILLAGE DISTRICT**

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that the Kent County Land Use Ordinance is hereby amended as follows:

ARTICLE V.

DISTRICT REGULATIONS

...

SECTION 7. VILLAGE DISTRICT

...

7.2 PERMITTED PRINCIPAL USES AND STRUCTURES

...

26. Data processing centers, subject to site plan review.

27. HOME AND BUSINESS SERVICES SUCH AS GROUNDS CARE, JANITORIAL, EXTERMINATORS, LANDSCAPING, AND OTHER REPAIR AND MAINTENANCE SERVICES, BUT NOT SEPTIC TANK MAINTENANCE, SUBJECT TO SITE PLAN REVIEW

BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the ____ day of _____.

Read Third Time _____

PASSED this ____ day of _____

Failed of Passage _____

By order of:

Sondra M. Blackiston, Clerk

(SEAL)

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

Ronald H. Fithian, Member

Robert N. Jacob, Jr., Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.

BILL NO. 3-2022

CAPITALS AND BOLD INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.



Planning Commission
Department of Planning, Housing, and Zoning

March 4, 2022

The Honorable P. Thomas Mason, President
Kent County Board of County Commissioners
400 High Street
Chestertown, MD 21620

RE: Zebulon Blyman – Zoning Text Amendment

Dear President Mason:

At its March 3, 2022, meeting, the Kent County Planning Commission reviewed an application submitted by Zebulon requesting an amendment of Article V, *District Regulations*, Section 7, *Village District*, Section 7.2, *Permitted Principal Uses and Structures*, to include “Home and business services such as grounds care, janitorial, exterminators, landscaping, and other repair and maintenance services, but not septic tank maintenance, subject to site plan review.” This amendment would extend to the Village district a permitted use that is currently permitted within the Intense Village and Intense Village Critical Area districts.

Following discussion, the Planning Commission voted to send a favorable recommendation to the County Commissioners, citing the following:

- The text amendment is consistent with the Kent County Comprehensive Plan’s goals to support existing businesses and to expand and provide more diversity in the size, number, and types of businesses.
- The public need for the amendment is to allow for development or expansion of neighborhood businesses providing off-premise services.

Sincerely,
Kent County Planning Commission


Joe Hickman
Chairman

cc: Zebulon Blyman



Kent County Commissioners

R. Clayton Mitchell, Jr. Kent County Government Center
400 High Street
Chestertown, MD 21620

Dear Mr. Mason, Mr. Fithian, and Mr. Jacob,

I am writing this letter to support the text amendment for village zoning in Kent County, MD submitted by Zeb Blyman. I am a business owner in Kent County MD and support the expanded usage opportunities proposed by the text amendment. Commercial space in the county is limited and expansion will allow small businesses to grow, and employ more residents of the county.

EnergyWise supports emPOWER MD legislation and we are an approved contractor for Delmarva's Home Performance with the Energy Star program and MRDC's Low-income energy efficiency program funded by the department of housing (DHCD) through EmPOWER MD and DOE funding. I participate in energy efficiency programs run by Choptank Electric Cooperative and Habitat for Humanity that are funded by LMI grants provided by the Maryland Energy Administration (MEA).

EnergyWise LLC is currently small and based out of my home. We are looking to expand by purchasing a lot that one of my subcontractors owns in Melitota MD. The lot currently has a house and a shed that are in disrepair. There is an existing well and holding tanks on the property and we would like to use the lot as our home base with office space and storage space. The goal will be to improve the appearance of the lot while creating a space that will benefit the businesses' growth opportunities and ability to serve the residents of the county and the eastern shore of Maryland.

I hope that this letter of support will aid in the decision to approve the text amendment.

Thank you,

Nicholas W. Mouldsdales

Nick Mouldsdales

EnergyWise LLC | President

24960 Belleau Wood Rd. | Worton MD 21678

410-708-8836 | nick@energywisellc.com

**APPLICATION FOR TEXT AMENDMENT TO THE
KENT COUNTY LAND USE ORDINANCE
KENT COUNTY, MARYLAND**

Kent County Department of Planning, Housing and Zoning

Kent County Government Center
400 High Street • Chestertown, MD 21620
410-778-7423 (phone) • 410-810-2932 (fax)

Pursuant to Article XII, "Administrative Procedures" Section 6, "Amendments", of the Kent
County Land Use Ordinance, I/We Zebulon E. Blyman

Applicant's Name

of 10672 Worton Road, Worton, MD 21678

410-708-1836

Address

Telephone Number

hereby petition the Kent County Commissioners to amend the Land Use Ordinance of Kent County,
Maryland, as follows: Amend Article 5, Section 7.2 of the Village to include Article 5, Section 8.2, 10 from
the Intense Village District that includes "Home and business services such as grounds care, janitorial, exterminators,
landscaping, and other repair and maintenance services, but not septic tank maintenance, subject to site plan review"
as permitted principle uses and structures

The purpose of the proposed amendment is to permit: Zeb's Lawn and Land Service to improve and expand
the existing maintenance shop. We feel that since this is a permitted use in the Intense Village Zone that it should
permitted in the Village Zone as well.


Applicant's Signature

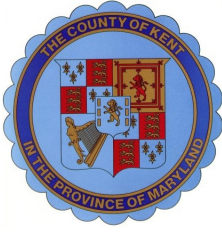
1/31/22
Date

Please Note: The application for an amendment to the text of this Ordinance shall, at a minimum state in particular, the Article, Section, and paragraph sought to be amended. The application shall contain the language of the proposed amendment.

Instructions: The Land Use Ordinance requires that five (5) copies for Zoning Text Amendment be submitted to the Executive Assistant to the County Commissioners accompanied by \$500.00 filing fee, payable to the County Commissioners of Kent County.

For Office Use Only:

File Number _____
Date Filed _____
Date Referred to Planning Commission _____
Date Recommend. Rec'd from Plan. Comm. _____
County Comm. Public Hearing Date _____
County Commissioners Action _____
Date of Action _____
Property Posted _____



**Thomas Hayman, President, Chestertown Tea Party Festival
4/19/2022
County Commissioners Meeting**

ATTACHMENTS:

Description

04.19.22 Thomas Hayman, President, Chestertown Tea Party Festival, Permissin to Utilize Kent County
George B. Rasin, Jr., Courthouse Property



Kent County Commissioners
Commissioner P. Thomas Mason, President
400 High Street
Chestertown, Maryland 21620

April 4, 2022

Dear Kent County Commissioners,

It is with great pleasure that I am writing this letter on behalf of the Chestertown Tea Party Planning Committee in preparation for the 2022 festival. We are very excited to bring the Tea Party Festival back after a two year hiatus and are looking to make this Kent County tradition bigger and better than previous years.

I have contacted your office and have been included on one of your April 19 meeting agenda in order to officially introduce myself as the new president of the Tea Party Festival, to provide you with updates about the upcoming event, and to answer any questions you may have.

I would also like to officially request the Commissioners' approval for the Tea Party Festival's use of the Kent County George B. Rasin, Jr. Courthouse portico and lawn for our Heritage Village as we have in previous years. Kent County Director of Public Works, Mr. Moulds has granted preliminary approval for usage with the previous understanding that we provide a Certificate of Liability insurance, that no vehicles are permitted on the lawn due to the irrigation system, and that there are no campfires allowed.

We greatly appreciate your time and consideration. I look forward to meeting you soon and we hope to see you at this year's festival!

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas Hayman'.

Thomas Hayman, President
Chestertown Tea Party Festival
410-708-3228 * hayman83@yahoo.com

County Commissioners
Office

Date 4-11-22 LLC



American Rescue Plan Act (ARPA) Funds Spend Plan 4/19/2022 County Commissioners Meeting

ATTACHMENTS:

Description

4-12-2022 ARPA Fund Commissioner Report

**FY22 AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
4/12/2022**

AMERICAN RESCUE PLAN ACT FUND

DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/31/2021	Water & Wastewater Fund	\$ 275,000	Clariflocculator Replacement Project
9/21/2021	KC Local Management Board	112,800	Feed the Elderly Year 1
10/26/2021	Information Technology	67,429	AV System
10/26/2021	Information Technology	27,095	IT Software
12/14/2021	Information Technology	665,000	Neighborhood Grants & Infrastructure Grants Office of Statewide Broadband
1/11/2022	Water & Wastewater Fund	2,817	Change order #1 equipment and cabinet, Fairlee Clariflocculator Replacement Project
1/11/2022	Water & Wastewater Fund	90,642	Change order #2 Demo, aeration tower, Fairlee Clariflocculator Replacement Project
2/1/2022	Emergency Operations Center	14,087	A/V equipment in EOC-video conferencing
2/8/2022	Water & Wastewater Fund	110,065	SCADA Pump Station Monitoring
2/8/2022	Water & Wastewater Fund	57,500	Kent County Regional Wastewater Treatment Plant Feasibility Study-Millington/Rt 301
2/8/2022	Water & Wastewater Fund	52,910	Tolchester Wastewater Treatment Plant Influent Screen Replacement Project-design services
3/8/2022	KC Local Management Board	204,115	Feed the Elderly Year 2 and Year 3
3/22/2022	Water & Wastewater Fund	32,981	Worton WWTP influent lagoon-engineering- Design and bid services
AMOUNT OF FUNDS COMMITTED		<u>\$ 1,712,441</u>	
AMOUNT OF ARPA FUNDS		<u>\$ 3,766,777</u>	
BALANCE OF ARPA FUNDS REMAINING		<u>\$ 2,054,336</u>	



Herb Dennis, Warden, Kent County Detention Center
4/19/2022
County Commissioners Meeting

Item Summary:

Trinity Services Group, Inc. Contract Renewal

ATTACHMENTS:

Description

04.19.22 Trinity Services Group, Inc. Kent County Detention Center Food Service Agreement

Trinity FY22 Renewal Letter



April 12, 2022

Warden Herbert Dennis
Kent County Detention Center
104 Vickers Dr.
Unit A
Chestertown, MD 21620

Re: Kent County Detention Center
Food Service Agreement

Dear Warden Dennis,

It continues to be an honor and a privilege to provide food services at the Kent County Detention Center. Following your request, this letter is to confirm an extension of our Agreement through June 30, 2023, and your approval of a meal price adjustment as discussed. I have enclosed a proposed price scale. The effective date for the extension and meal price adjustment is April 15, 2022.

If this meets with your approval, please sign and return the enclosed confirmation copy of this letter for our files. Thank you for the opportunity to be of service to you and your staff. We always strive to exceed our client's expectations and I urge you to contact me should you ever have any questions or concerns regarding the food service at your Center.

Very truly yours,

Michael Phillips

Mike Phillips
District Manager
Phone: 434-942-9473
Email: mike.phillips@trinityservicesgroup.com

Approved:

Herbert Dennis, Warden

Date: _____

Approved:

P. Thomas Mason

Thomas Mason, President

Date: April 19, 2022

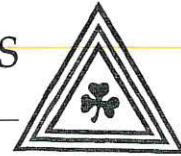


Schedule 1

Kent County, MD Pricing Scale
April 15, 2022 through June 30, 2023

<u>Number of Meals Served</u>	<u>Updated Price Per Meal</u>
121 and above	\$2.33
101 – 120	\$2.48
91 – 100	\$2.69
81 – 90	\$2.96
71 – 80	\$3.16
61 – 70	\$3.53
51 – 60	\$4.05
41 – 50	\$4.82
31 – 40	\$6.12
21 – 30	\$8.65
11 – 20	\$15.77
1 – 10	\$165.49
Staff Meals	Same as inmate meal price

TRINITY SERVICES
GROUP, INC.



CONFIRMATION COPY

February 16, 2021

Warden Herbert Dennis
Kent County Detention Center
104 Vickers Dr.
Unit A
Chestertown, MD 21620

Re: Kent County Detention Center
Food Service Agreement

Dear Warden Dennis,

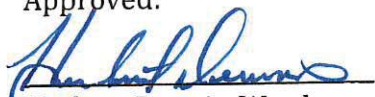
It continues to be an honor and a privilege to provide food services at the Kent County Detention Center. This letter is to request your confirmation of an extension of our Agreement for another year through February 14, 2022, and your approval of a meal price adjustment consistent with the change in the Consumer Price Index. I have enclosed a proposed price scale which includes meal prices based on the 2020 annual adjustment for the CPI, Food Away From Home, for the Washington-Arlington-Alexandria, DC-VA-MD-WV region (4.3%).

If this meets with your approval, please sign and return the enclosed confirmation copy of this letter for our files. Thank you for the opportunity to be of service to you and your staff. We always strive to exceed our client's expectations and I urge you to contact me should you ever have any questions or concerns regarding the food service at your Center.

Very truly yours,

Greg Beniston
Senior Project Manager
Phone: 717-497-5609
Email: greg.beniston@trinityservicesgroup.com

Approved:


Herbert Dennis, Warden
Date: 6-22-21

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals effective as of the day and year first above written.

Kent County

Trinity Services Group, Inc.

By: P. Thomas Mason

By: David M. Miller

Name: P. Thomas Mason

Name: David M. Miller

Title: President

Title: Chief Operating Officer

Date: June 22, 2021

Date: 6/24/21



TRINITY SERVICES
GROUP, INC.

Schedule 1

Kent County, MD Pricing Scale
February 15, 2021 thru February 14, 2022

<u>Number of Meals Served</u>	<u>Current Price Per Meal</u>	<u>Updated Price Per Meal</u>
121 and above	\$2.07	\$2.16
101 - 120	\$2.16	\$2.25
91 - 100	\$2.58	\$2.69
81 - 90	\$2.84	\$2.96
71 - 80	\$3.08	\$3.21
61 - 70	\$3.39	\$3.54
51 - 60	\$3.77	\$3.93
41 - 50	\$4.37	\$4.56
Staff Meals	Same as inmate meal price	



U.S. BUREAU OF LABOR STATISTICS

Databases, Tables & Calculators by Subject

Change Output Options: From: 2015 To: 2021 GO

☐ include graphs
 ☐ include annual averages

[More Formatting Options](#)

Data extracted on: February 16, 2021 (9:43:55 AM)

CPI for All Urban Consumers (CPI-U)

Series Id: CUURS35ASEFV

Not Seasonally Adjusted

Series Title: Food away from home in Washington-Arlington-Alexandria, DC-VA-MD-WV, all urban consumers, not seasonally adjusted

Area: Washington-Arlington-Alexandria, DC-VA-MD-WV

Item: Food away from home

Base Period: 1982-84=100

Download: [XLSX](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2015	249.724		250.021		250.671		250.779		252.258		253.190		251.114	250.139	252.089
2016	253.480		255.245		256.384		258.522		258.568		262.037		257.397	255.049	259.746
2017	261.660		259.364		263.991		264.045		265.637		266.420		263.534	261.695	265.373
2018	267.370		266.695		267.640		268.502		269.106		270.445		268.287	267.239	269.336
2019	270.709		272.855		273.439		274.167		273.881		276.898		273.657	272.334	274.980
2020	278.852		280.506		283.206		284.894		291.645		293.464		285.441	280.875	290.008
2021	296.055														

12-Month Percent Change

Series Id: CUURS35ASEFV

Not Seasonally Adjusted

Series Title: Food away from home in Washington-Arlington-Alexandria, DC-VA-MD-WV, all urban consumers, not seasonally adjusted

Area: Washington-Arlington-Alexandria, DC-VA-MD-WV

Item: Food away from home

Base Period: 1982-84=100

Download: [XLSX](#)

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2015	2.6		2.4		1.6		1.5		2.0		1.8				
2016	1.5		2.1		2.3		3.1		2.5		3.5		2.5	2.0	3.0
2017	3.2		1.6		3.0		2.1		2.7		1.7		2.4	2.6	2.2
2018	2.2		2.8		1.4		1.7		1.3		1.5		1.8	2.1	1.5
2019	1.2		2.3		2.2		2.1		1.8		2.4		2.0	1.9	2.1
2020	3.0		2.8		3.6		3.9		6.5		6.0		4.3	3.1	5.5
2021	6.2														

U.S. BUREAU OF LABOR STATISTICS Postal Square Building 2 Massachusetts Avenue NE Washington, DC 20212-0001

Telephone: 1-202-691-5200 Federal Relay Service: 1-800-877-8339 www.bls.gov [Contact Us](#)



**Carolyn Grotsky, President, Chestertown Garden Club and Chair,
Garnet Good Seeds Garden
4/19/2022
County Commissioners Meeting**

Item Summary:

Request for Funding

ATTACHMENTS:

Description

03.30.22 Carolyn Grotsky, President, Chestertown Garden Club, Request for Funding



March 30, 2022
Kent County Commissioners
400 High Street
Chestertown, MD 21620

Dear Commissioners,

In January, 2019 The Chestertown Garden Club and parents from H.H. Garnet School presented to you The Good Seeds Garden Project. The goal was to be a collaborative community project that would create a beautiful native landscape and educational space for students and teachers; but would also enhance the school's curb appeal, connect the school to downtown, and foster a pride of place among students, teachers, and residents. This amazing undertaking has come to fruition thanks to the County, School Board, Town Council, grants, and the many businesses, organizations, and donors who supported the project with in-kind and monetary donations.

As with any endeavor such as this, the garden has to be maintained. Volunteers work every Wed. from March thru Nov. keeping the garden weeded, pruned, and planted. It has surely paid off. The Good Seeds Garden has received two awards from the Federated Garden Clubs of Maryland (Jean Lowry Sustainable Landscape Award and Landscape for Public Place Award). We continue to seek donations to maintain and grow as we strive to "plant good seeds in our community".

As a non-profit 501-3C we rely strictly on donations from the community. The garden needs to be mulched this spring and the Committee was wondering if the County would be able to undertake responsibility of getting this done. I appreciate your consideration.

Warm regards,

Carolyn Gratsky

Carolyn Gratsky (cgratsky@gmail.com 410-708-9683)

Chestertown Garden Club

President

Garnet Good Seeds Garden /Chair

In every man's mind the good seeds of liberty are planted.

-Henry Highland Garnet

County Commissioners

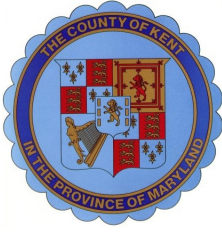
*The Garnet Good Seeds Garden is a collaborative endeavor of the
Chestertown Garden Club and community members.*

Federal Tax ID: 52-1066812 | PO Box 415, Chestertown, MD 21620

Office

Date

03/31/22



**Joseph L. Holt, Executive Director of Institutional and Government
Giving, Washington College
4/19/2022
County Commissioners Meeting**

Item Summary:

Letter of Support

ATTACHMENTS:

Description

04.14.22 Letter of Support, Andrew Arvizu, Maryland Heritage Areas Program, Washington College



The County Commissioners of Kent County
P. Thomas Mason, President | Ronald H. Fithian, Member | Robert N. Jacob, Jr., Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

April 14, 2022

Andrew Arvizu
Assistant Administrator, Heritage Areas Program
Maryland Historical Trust
100 Community Place, 3rd Floor
Crownsville, MD 21032

RE: Letter of Support, Washington College, Maryland Heritage Areas Authority Grant Application

Dear Mr. Arvizu:

On behalf of the Kent County Commissioners, I am pleased to convey the Board's support for Washington College's grant application to the Maryland Heritage Areas Authority (MHAA) Grants Program, which seeks funding for the Starr Center for the Study of the American Experience.

The Starr Center is in the process of developing the means to share information more broadly via an interactive website, digital archive, exhibitions, oral history, and public programs. To support this phase of the Chesapeake Heartland Project, Washington College seeks a grant from MHAA. If funding is granted, it will aid in the development of an Interpretive Plan and White Paper and Digital Questionnaires, to form a Community History Advisory Committee, to support Smithsonian Affiliate membership, and to extend the existing work to new community partners beyond Kent County. We request you give this project every possible consideration.

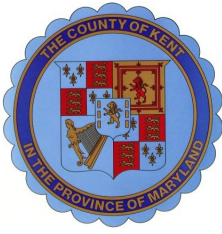
Very truly yours,

A handwritten signature in blue ink, appearing to read "Shelley Heller", is written over a horizontal line.

Shelley L. Heller, County Administrator

SH:sew

CC: County Commissioners of Kent County
Joseph L. Holt, Executive Director of Institutional Giving Stewardship, Washington College



Procedures for Public Comment 4/19/2022 County Commissioners Meeting

ATTACHMENTS:

Description

Procedures for Public Comment

04.19.22 Public Comments Sign In Sheet

BOARD OF COUNTY COMMISSIONERS OF KENT COUNTY PROCEDURES FOR PUBLIC COMMENT

In addition to public appearance, the meeting is also being held virtually, via teleconference and viewable on the County website at www.kentcounty.com/government.

It is our desire that everyone who wishes to comment be given a fair and uninterrupted opportunity to express their views to the County Commissioners during this public comment period.

- Comments will be limited to three (3) minutes in length.
- Comments longer than three (3) minutes will be required to be submitted in writing.
- The Board President will open the meeting to Public Comments, citizens are asked to state their name, address, and the topic of interest. Citizens are to ask that all views be expressed in a respectful and civil manner. The Board respects your desire and right to convey your message freely. We ask as a courtesy to the Board and our citizens that you respect the Commissioners' request to refrain from naming citizens and name calling when offering any critique.

The County staff will acknowledge each caller, in the order they called in, announce the last 4 digits of the phone number that was used to call in, and will ask the caller to unmute their phone allowing them to comment.

**PUBLIC COMMENTS
SIGN IN SHEET
April 19, 2022**

NAME (please print)	ADDRESS	TOPIC



David Foster, Mayor, Town of Chestertown
4/19/2022
County Commissioners Meeting

Item Summary:

Chestertown Bypass and Maryland Route 213

ATTACHMENTS:

Description

04.19.22 Carbon Copied Correspondence, David Foster, Mayor, Town of Chestertown, James F. Ports, Jr., Secretary, Maryland Department of Transportation, Chestertown Bypass - Maryland Route 213



Town of Chestertown

118 N. Cross Street, Chestertown, MD 21620
tel: 410-778-0500 fax: 410-778-4378
email: office@chestertown.com
url: www.townofchestertown.com

Mayor
David Foster
Council
Tim O'Brien
Thomas A. Herz, Jr.
Jose Medrano
Meghan E. Eiland
Town Manager
William S. Ingersoll

April 4, 2022

Mr. James F. Ports, Jr.
Secretary, Maryland Department of Transportation
7201 Corporate Center Drive
Hanover, MD 21076

RE: Chestertown Bypass – Maryland Route 213

Dear Mr. Ports:

The Mayor and Council of Chestertown is requesting that the State Highway Administration consider having representatives of the SHA meet with the Town Council to specifically address the Chestertown By-Pass as outlined on the attached State Highway Needs Inventory for Kent County (page 9). This bypass is needed now more than ever as the current Chester River Bridge ages while traffic on the bridge and through Chestertown's National Landmark District increases.

The Council has a second area of concern that relates to a hazardous situation that exists on a one mile stretch of MD 514 (Flatland Road) from MD 20 to Coventry Farms (see attached map). This highly populated area (by our rural standards) has no safe pedestrian or bicycling way to get from their community to MD 20 (where sidewalks and a rail trail system exist). Many of our residents of Flatland Road walk or bike to the commercial areas of town daily.

As Mayor I thought that you might be aware of current SHA or Federal funding programs that would help correct this danger, especially since the Covid Pandemic safety protocols tended to encourage outdoor activities like biking and walking.

Sincerely,

David Foster
Mayor

Encl: 1) Highway Needs Inventory page for Kent County
2) Google Earth photo of MD 514 (Flatland Road) sidewalk need

Cc: Delegate Jay A. Jacobs
Kent County Commissioners
Assay Gabre SHA District II Engineer

County Commissioners
Office

Date 4-11-22 LLC

HIGHWAY NEEDS INVENTORY

Kent County - Secondary

(Revised 2021)

Map Ref.	Route-Route Name Limits	County Priority	Improvement Type Cost (\$000)
		Length	
1	MD 213 Augustine Herman Highway Cross Street to MD 291	Yes 1.0	Multi-lane urban reconstruct \$18,600
2	MD 213 Washington Avenue MD 291 to MD 297	Yes 1.2	Mutli-lane reconstruct \$26,200
3	MD 213 Re MD 213 Access Controlled Boulevard Queen Anne's County line to MD 213 at MD 297	Yes 2.6	2 lane construct (includes bridge over Chester River) \$396,400
4	MD 291 Morgnec Road MD 20 to MD 213	No 0.6	Multi-lane urban reconstruct \$12,300

Untitled Map

Flatland Road MD 514

Legend

Flatland Rd

Flatland Rd

Google Earth

3000 ft





**Maryland Department of the Environment, Water and Science
Administration
4/19/2022
County Commissioners Meeting**

Item Summary:

Notice of Application Received

ATTACHMENTS:

Description

04.19.22 MDE Water & Science Administration, Wastewater Permits Program, New Permits Summary, March 15-31, Notice of Application Received, State Discharge Permit 19DP0528, NPDES Permit MD0020605



Maryland

Department of the Environment

RECEIVED

APR 7 2022

KENT COUNTY
COMMISSIONERS OFFICE

Larry Hogan
Governor

Boyd Rutherford
Lieutenant Governor

Ben Grumbles
Secretary

April 5, 2022

Ms. Janice Fletcher, Executive Assistant
Board of License Commissioners
400 High Street
Chestertown, MD 21620

WATER & SCIENCE ADMINISTRATION WASTEWATER PERMITS PROGRAM NEW PERMITS SUMMARY March 15-31

NOTICE OF APPLICATION RECEIVED

The Department will hold an informational meeting to discuss any of the following discharge permit applications and the permit review process if a written request is received by the date specified below. Requests for an informational meeting should be forwarded to the **Maryland Department of the Environment, Water Management Administration Montgomery Park Business Center, 4th Floor, 1800 Washington Boulevard, Baltimore, Maryland 21230-1708, Attn: Mr. Paul Hlavinka, Chief, Industrial Stormwater Permits Division for Permit #'s 22DP0023 and 21DP1835 or Mr. Yen-Der Cheng, Chief, Municipal Permits Division for Permit #'s 18DP0567, 20DP3585, 17DP0757 and 20DP0717 or Mrs. Mary Dela Onyemaechi, Chief, Groundwater Discharge Permits Division for Permit # 20-DP-2710.** Hearing-impaired persons may also request an interpreter at the informational meeting by contacting Mr. Hlavinka at (410) 537-3631, Mr. Cheng at (410) 537-3363 or Mrs. Onyemaechi at (410) 537-3783 or 1-800-633-6101, or at the above address at least ten working days prior to the scheduled meeting.

Any person wishing to review an application should contact Mr. Hlavinka, Mr. Cheng or Mrs. Onyemaechi at the above telephone number to schedule an appointment. Copies may be obtained at a cost of \$0.36 per page.

If you wish to be notified of further action concerning any of the permit applications listed below, please call Mr. Hlavinka, Mr. Cheng or Mrs. Onyemaechi at the above telephone number and request placement on the **individual** mailing list for that permit.

PERMITS

County	Permit Name	Permit #
AL	Stoner Quality Water, Inc.	22-DP-0023
AL	Mayor & City Council of Cumberland	18-DP-0567
AA	Anne Arundel County Department of Public Works	20-DP-3585
CR	The City of Westminster	21-DP-1835
SM	Maryland Environmental Service	17-DP-0757
WO	Town of Snow Hill	20-DP-0717
WO	Worcester County Commissioners	20-DP-2710

APPLICATION RECEIVED PUBLIC NOTICES

Allegany County

Application for State Discharge Permit 22DP0023, NPDES Permit MD0020818:

Stoner Quality Water, Inc., t/a Culligan, 12820 Ellerslie Rd., Corriganville, MD 21524 submitted an application for renewal of a permit to discharge an average of 18 gallons per day of ion exchange backwashing and regeneration wastewater from a facility that regenerates ion exchange water treatment equipment, located at 12820 Ellerslie Rd., Corriganville, MD, to an Wills Creek (Use IV-P).

A copy of the application may be downloaded from the Department's website at <https://mdewwp.page.link/wwpportal>. At that webpage, search for State Number 22-DP-0023, click "More Info," and then select the desired document(s) to download.

Publication Dates: March 25 and April 1, 2022

Meeting Request Deadline: April 8, 2022

Allegany County

Application for State Discharge Permit 18DP0567, NPDES Permit MD0021598:

Mayor & City Council of Cumberland, 57 N. Liberty Street, Cumberland, MD 21502 applied for renewal of the permit to discharge an average of 15 million gallons per day of treated domestic and industrial wastewater from the John J. DiFonzo Water Reclamation Facility, located at 400 East Offutt Street, Cumberland MD 21502 to an unnamed tributary of North Branch Potomac River. John J. DiFonzo Water Reclamation Facility (WRF) uses a Combined Sewer System (CSS) to receive the wastewater to the WRF. The CSS delivers the combined wastewater (Storm water and Domestic wastewater in the same pipe) to the WRF for treatment. When the volume of CSS flow exceeds the capacity of the designated storage facility, the overflows will be discharged through ten (10) Combined Sewer Outfalls (CSOs) into the Wills Creek, Evitts Creek and North Branch Potomac River. These CSOs are permitted to discharge only during storm events and the flows from these CSOs are required to meet water quality standards for Wills Creek, Evitts Creek and North Branch Potomac River.

Publication Dates: March 18 and 25, 2022

Meeting Request Deadline: April 1, 2022

Anne Arundel County

Application for State Discharge Permit 20DP3585, NPDES Permit MD0069868:

Anne Arundel County Department of Public Works, 445-A Maxwell Frye Road, Millersville, MD 21108 applied for renewal of the permit to discharge total nitrogen and total phosphorus from the Maryland City Water Reclamation Facility located on Brock Bridge Rd., in Maryland City to the Patuxent River, the Patuxent Water Reclamation Facility located on Conway Road in Crofton to the Little Patuxent River and the Piney Orchard Water Reclamation Facility located on Piney Orchard Parkway in Odenton to the Little Patuxent River. All limitations and requirements other than total nitrogen and total phosphorus will be regulated under State Discharge Permit No. 18-DP-2393, NPDES Permit MD0062596, for the Maryland City Water Reclamation Facility, State Discharge Permit No. 18-DP-0132, NPDES Permit MD0021652, for the Patuxent Water Reclamation Facility and State Discharge Permit No. 21-DP-1936, NPDES Permit MD0059145, for the Piney Orchard Water Reclamation Facility.

Publication Dates: March 25 and April 1, 2022

Meeting Request Deadline: April 8, 2022

Carroll County

Application for State Discharge Permit 21DP1835, NPDES Permit MD0058556:

The City of Westminster (56 West Main Street, Westminster MD, 21157) has submitted an application for the renewal of a permit to discharge an average of 0.500 million gallons per day to an unnamed tributary to West Branch of the Patapsco River a Use I body of water.

They are seeking to discharge non-potable water from Koontz Well (a municipal well) located at 64 John Street, Westminster MD 21157.

A copy of the application may be downloaded from the Department's website at <https://mdewwp.page.link/wwwportal>. At that webpage, search for State Number 21DP1835, click "More Info," and then select the desired document(s) to download.

Publication Dates: March 25 and April 1, 2022

Meeting Request Deadline: April 8, 2022

St. Mary's County

Application for State Discharge Permit 17DP0757, NPDES Permit MD0023949:

Maryland Environmental Service, 259 Najoles Road, Millersville, MD 21108 applied for renewal of the permit to discharge an average of 90,000 gallons per day of treated wastewater from the Point Lookout State Park Wastewater Treatment Plant located at Point Lookout Road (Route 5), Scotland MD 20687 to an unnamed tributary of Chesapeake Bay.

Publication Dates: March 18 and 25, 2022

Meeting Request Deadline: April 1, 2022

Worcester County

Application for State Discharge Permit 20DP0717, NPDES Permit MD0022764:

Town of Snow Hill, P.O. Box 348, Snow Hill, MD 21863 applied for renewal of the permit to discharge an average of 500,000 gallons per day of treated domestic wastewater from the Town of Snow Hill Wastewater Treatment Plant located at 213 Cypress Lane, Snow Hill, MD 21863 to the Pocomoke River.

Publication Dates: March 24 and 31, 2022

Meeting Request Deadline: April 7, 2022

Worcester County

Application for State Discharge Permit 20DP2710:

Worcester County Commissioners, 1 West Market Street, Room 1103, Snow Hill, Maryland 21863, submitted an application to renew a permit to discharge an average of 277,750 gallons per day of treated domestic wastewater from the Riddle Farm Wastewater Treatment Plant, located at 11401 Gray's Corner Road, Berlin, Maryland to groundwater via a spray irrigation system.

Publication Dates: March 24 and 31, 2022

Meeting Request Deadline: April 7, 2022

NOTICE OF APPLICATION RECEIVED AND TENTATIVE DETERMINATION

The Department will hold an informational meeting and or a public hearing regarding the tentative determination on any of the following permits if a written request is received by the date specified below. The request should be sent to the **Maryland Department of the Environment, Water Management Administration, Montgomery Park Business Center, 4th Floor, 1800 Washington Boulevard, Baltimore, Maryland 21230-1708, Attn: Mrs. Mary Dela Onyemaechi, Chief, Groundwater Discharge Permits Division for Permit # 20DP2806 or Mr. Yen-Der Cheng, Chief, Municipal Permits Division for Permit # 19DP0528** and must include the name, address and telephone number (home and work) of the person making the request, the name of any other party whom the person making the request may represent, and the name of the facility and permit number. Failure to request a meeting or hearing by the date specified below will constitute a waiver of the right to an informational meeting or public hearing on the tentative determination.

Written comments concerning the tentative determination will also be considered in the preparation of a final determination if submitted to Mrs. Onyemaechi or Mr. Cheng at the above address. Any hearing impaired person who requests an informational meeting or public hearing may also request an interpreter by contacting Mrs. Onyemaechi at (410) 537-3783 or Mr. Cheng at (410) 537-3363 or 1-800-633-6101 or by written request to the above address at least ten working days prior to the scheduled meeting or hearing date.

Information supporting the tentative determination, including the draft permit and fact sheet may be reviewed by contacting Mrs. Onyemaechi or Mr. Cheng by telephone to make an appointment or by written request at the above address. Copies of documents may be obtained at a cost of \$0.36 per page.

PERMITS

County	Permit Name	Permit #
BA	Baltimore Gas and Electric Notch Cliff Propane Plant	20-DP-2806
KT	the Town of Galena	19-DP-0528

COMBINED APP RECEIVED AND TENTATIVE DETERMINATION PUBLIC NOTICES

Baltimore County

Application for State Discharge Permit 20DP2806:

State Permit 20-DP-2806: Baltimore Gas and Electric Notch Cliff Propane Plant, P.O. Box 1475, Baltimore, MD, 21203, submitted an application for a permit to discharge an average of 2500 gallons per day of public water and natural groundwater from an underground storage cavern to groundwaters of the State, located at 10650 Harford Road, Glen Arm, MD, 21220, via a drainfield.

The Department is proposing to reissue the permit with monitoring and reporting requirements for flow, total volatile organic compounds limited to 100 ug/l and their respective drinking water limits, and operational and maintenance requirements to protect the waters of the State.

Publication Dates: March 30 and April 6, 2022

Meeting Request Deadline: April 19, 2022

Comments Deadline: April 29, 2022

Kent County

Application for State Discharge Permit 19DP0528, NPDES Permit MD0020605:

The Town of Galena, 101 South Main Street, Galena, Maryland 21635, has applied for a permit renewal to discharge treated wastewater at the average rate of 0.110 million gallons per day from the Galena Wastewater Treatment Plant, located at 13265 Augustine Herman Highway, Galena, Maryland 21635, to the Dyer Creek, which flows south, toward the Sassafras River. The upper freshwater segment of Dyer Creek is designated as Use I waters and is protected for water contact recreation and non-tidal warm water aquatic life. This segment spans from the head of the creek to the transition point, while the lower tidal Segment of Dyer Creek spans from the transition point (~ one mile downstream of Outfall 002A) to the mouth of the Sassafras River. This segment and the Sassafras River are both designated as Use II waters, which are protected for estuarine and marine aquatic life.

Maryland Department of the Environment has made a tentative determination to reissue the discharge permit with the following effluent limitations:

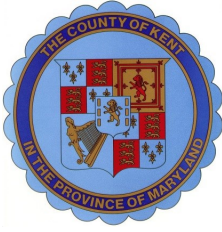
BOD₅, 16 mg/L maximum monthly arithmetic mean & 24 mg/L maximum weekly arithmetic mean; BOD₅ Percent Removal, 85% minimum monthly arithmetic mean; Total Suspended Solids (TSS), 16 mg/L maximum monthly arithmetic mean, 24 mg/L maximum weekly arithmetic mean, and 5,482 lbs/year maximum annual load; TSS Percent Removal, 85% minimum monthly arithmetic mean; Total Ammonia Nitrogen as N, 2.1 mg/L maximum monthly arithmetic mean (5/1- 10/31), and 4.9 mg/L maximum weekly arithmetic mean (11/1 - 4/30); Total Phosphorus as P (TP), 101 lbs/year maximum annual load; Total Nitrogen as N (TN), 1,339 lbs/year maximum annual load; Enterococci, 35 MPN/100mL maximum monthly geometric mean; Total Residual Chlorine, less than 0.02 mg/L (non-detectable level); pH, maintained between 6.5 and 8.5; Dissolved Oxygen, 5.0 mg/L minimum at any time (All Year), 5.5 mg/L maximum monthly arithmetic mean (All Year), and 6.0 mg/L maximum weekly arithmetic mean (2/1 – 5/31).

TSS, TN, and TP limits are in conformance with the Chesapeake Bay TMDL, approved on 12/29/2010. Regular effluent monitoring and reporting is required.

Publication Dates: March 24 and 31, 2022

Meeting Request Deadline: April 13, 2022

Comments Deadline: April 25, 2022



**D. Lee Currey, Director, Water and Science Administration, Maryland
Department of the Environment
4/19/2022
County Commissioners Meeting**

Item Summary:

Approval of Resolution 2022-01, Amendment to the 2018 Kent County Comprehensive Water and Sewerage Plan, Bayshore Campground

ATTACHMENTS:

Description

04.19.22 D. Lee Currey, Director, Water and Science Administration, Maryland Department of the Environment. Review and Findings of Resolution 2022-01 Amendment of 2018 KC Comprehensive Water & Sewer Plan, Bayshore Campground



Maryland

Department of the Environment

Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Ben Grumbles, Secretary
Horacio Tablada, Deputy Secretary

March 22, 2022

The Honorable Thomas Mason
President, Kent County Commissioners
Kent County Government Center
400 High Street
Chestertown, MD 21620

Dear President Mason:

The Maryland Department of the Environment (MDE) has completed its review of **Resolution 2022-01 to the 2018 Kent County Comprehensive Water and Sewer Plan (Amendment)**. The County Commissioners of Kent County adopted the Amendment on January 11, 2022. The Amendment includes the construction of an onsite sewage disposal system (OSDS) for the Bayshore Campground and the subsequent ending the use of the existing sewage holding tanks.

Maryland Department of Planning Findings

The Maryland Department of Planning (MDP) advised MDE that the Amendment is consistent with the Kent County Comprehensive Plan, including the Comprehensive Plan Countryside Element, pages 45 – 46, Goal Strategy 5 – Retain the Agricultural Zoning District. MDP also notes that the Bayshore Campground is currently identified on the Growth Tier Map as Tier IV, which should remain the same upon approval of this Amendment (See enclosed comments).

MDE Action

1. Please be advised that based on MDE's Digital Flood Insurance Rate Maps, the Bayshore Campground property, located on Tax Map 0055, Parcel 0229, and is in proximity to Flood Zones VE (Special Flood Hazard Areas). The property should be aware of local floodplain ordinances and Federal Emergency Management Agency's guidelines and standards.

It is advised that the county consider climate resiliency for this property, which could include but not limited to the following steps (<https://toolkit.climate.gov/>):

- Explore Hazards: Identify climate and non-climate stressors, threats, and hazards and how they could affect assets (people and infrastructure).
- Assess vulnerability and risks: Evaluate assets vulnerability and estimate the risk to each asset.

County Commissioners
Office

Date

3-25-22 JLC

- Investigate options: Consider possible solutions for your highest risks, check how others have responded to similar issues, and reduce your list to feasible actions.
- Prioritize and plan: Evaluate costs, benefits, and capacity to accomplish each action integrating the highest value actions into a stepwise plan.
- Take action: Move forward with your plan and check to see if your actions are increasing your resilience with monitoring.

The County is advised to contact Dave Guignet, State NFIP Coordinator, of MDE's Stormwater, Dam Safety, and Flood Management Program, at (410) 537-3775 for additional information regarding the regulatory requirements for Floodplains and Storm Surges.

The County is advised to contact Matthew C. Rowe, CC-P, Assistant Director of MDE's Water and Science Administration, at (410) 537-3578 for additional information regarding Climate Change and Resiliency.

2. MDE notes that the proposed system will eliminate the need for existing four (4) sewage holding tanks on the property. The OSDS, which will consist of a wastewater treatment plant with a subsurface drainfield, is designed for an average daily flow of 12,000 gallons per day (GPD) and a maximum flow of 24,000 GPD, from the existing 160 campsites and up to 248 campsites (including tents, campers and/or recreational vehicles). Please be aware that the proposed service area for the Bayshore Campground lies within the Critical Area and requires a groundwater discharge permit. The approval of this amendment does not fulfill the requirement of a groundwater discharge permit.

In accordance with §9-507(a) of the Environmental Article, Annotated Code of Maryland, **MDE hereby approves Resolution 2022-01 in part and modifies Resolution 2022-01 in part (see enclosed modifications).**

The Department modifies the following portions of the Amendment, as set forth below (see enclosed modifications):

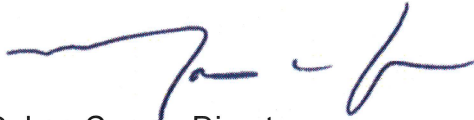
- **4.5.12. - Bayshore Campground, LLC**

The Department is modifying section 4.5.12 – Bayshore Campground, LLC, to reflect the conversion from wastewater holding tanks to a groundwater discharge permitted system per COMAR 26.08.01- 26.08.04 , 26.08.07, including a wastewater treatment plant and a subsurface drainfield. The system will include a wastewater treatment plant operating under the conditions established by the groundwater discharge permit.

The Honorable Thomas Mason
Page 3

This action completes MDE's review, as required by §9-507 of the Environment Article, Annotated Code of Maryland. If you need further assistance, please contact Heather Barthel, Deputy Director, at (410) 537-3512, toll-free at (800) 633-6101, or by e-mail at heather.barthel@maryland.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D. Lee Currey', is written over the printed name.

D. Lee Currey, Director
Water and Science Administration

Enclosure

cc: Michael S. Moulds, Director of Public Works, Kent County
Charles Boyd, Director, Planning Coordination, MDP
Heather Barthel, Deputy Director, WSA, MDE
Matthew C. Rowe, Assistant Director, WSA, MDE

EXHIBIT A

MDE Modification

**In accordance with Environment Article 9-507(a)(4), MDE hereby modifies Exhibit A -
Bayshore Campground Amendment – Resolution 2022-1**

Modification effective March 25, 2022

4.5.12. Bayshore Campground, LLC

Bayshore Campground is a private campground located at 4228 Eastern Neck Rd, Rock Hall. The Campground provides seasonal public camping sites.

The recreational vehicle campsites provide electric and water service. There are four holding tank dump sites on the property.

The Campground currently utilizes holding tanks for recreational vehicle pump outs and onsite flows generated by the onsite bathrooms and office. There are no laundry facilities. Holding tank sewage is pumped out by a local septic hauling service and transported to the Kent County Worton wastewater treatment facility for disposal.

The Campground is in the process of designing and obtaining approval from the Maryland Department of the Environment for a conventional on-site disposal system on 6 acres of the property. The design is proposed to utilize an average daily flow of 12,000 gallons per day and a maximum design flow of 24,000 gallons per day to be able to discontinue hauling of holding tank sewage.

Bayshore Campground Amendment 7/28/2021

The Bayshore Campground is located on 57.86 acres. The Campground is a legal nonconforming use, which has been in continuous use since 1972. While the conditional use approval associated with the campground did not limit the number of campsites or outbuildings, the property owner agreed to limit intensification of the campground use to the existing 160 campsites and up to 248 campsites in any configuration of Recreational Vehicles (RV), campers, and/or tents. The *existing* 160 campsites may be located or relocated within the shaded area shown on the attached Exhibit A in any configuration of RVs, campers, or tents.

Any new campsites over 160 (up to 248 campsites) or campsites located outside of the grandfathered campsite area depicted on the shaded area in will require additional approvals from the local authorities.

EXHIBIT A

MDE Modification

In accordance with Environment Article 9-507(a)(4), MDE hereby modifies Exhibit A - Bayshore Campground Amendment – Resolution 2022-1

Modification effective March 25, 2022

Bayshore is proposing to convert from wastewater holding tanks to a groundwater discharge permitted system per COMAR 26.08.01- 26...08.04, 26.08.07. This will include a wastewater treatment plant and a subsurface drainfield. Bayshore will also convert the on-site sewage collection system from centralized pumpout stations to a gravity collection system with individual connection points at each campsite. The collection system will discharge into a wastewater pumping station which will convey the wastewater to the treatment system.

The wastewater system is planned and being permitted for a 12,000 gallon per day (gpd) average daily flow and a 24,000 gpd maximum daily flow (MDF). The design capacity is based on 160 campsites at a maximum daily flow (a factor of 2 times the average daily flow) of 150 gallons per day per campsite. The system will include a wastewater treatment plant operating under the conditions established by the groundwater discharge permit.

The water system is capable of producing 24,000 gpd and is being permitted for an average daily flow of 12,000 gpd and a maximum month flow of 18,000 gpd and requires a water appropriation permit.

Bayshore's development plans also include razing the existing bathhouse and constructing a new bathhouse beyond 100 feet of the mean high water that will be directly connected to the planned new onsite sewage disposal system.

The project will implement stormwater management best management practices to meet current state and local regulations. Bayshore will also construct a regional stormwater facility within the existing campground area to enhance water quality, which includes compliance with the critical area 10% pollutant removal requirement for stormwater management. The project will feature a forest edge along Eastern Neck Road to enhance the natural habitat of the forest stand on the east side of the road.

Figure 4.12 rev. identifies the proposed sewerage service area for the campground and

The Honorable Thomas Mason
Page 6

location of the treatment facility.

EXHIBIT A

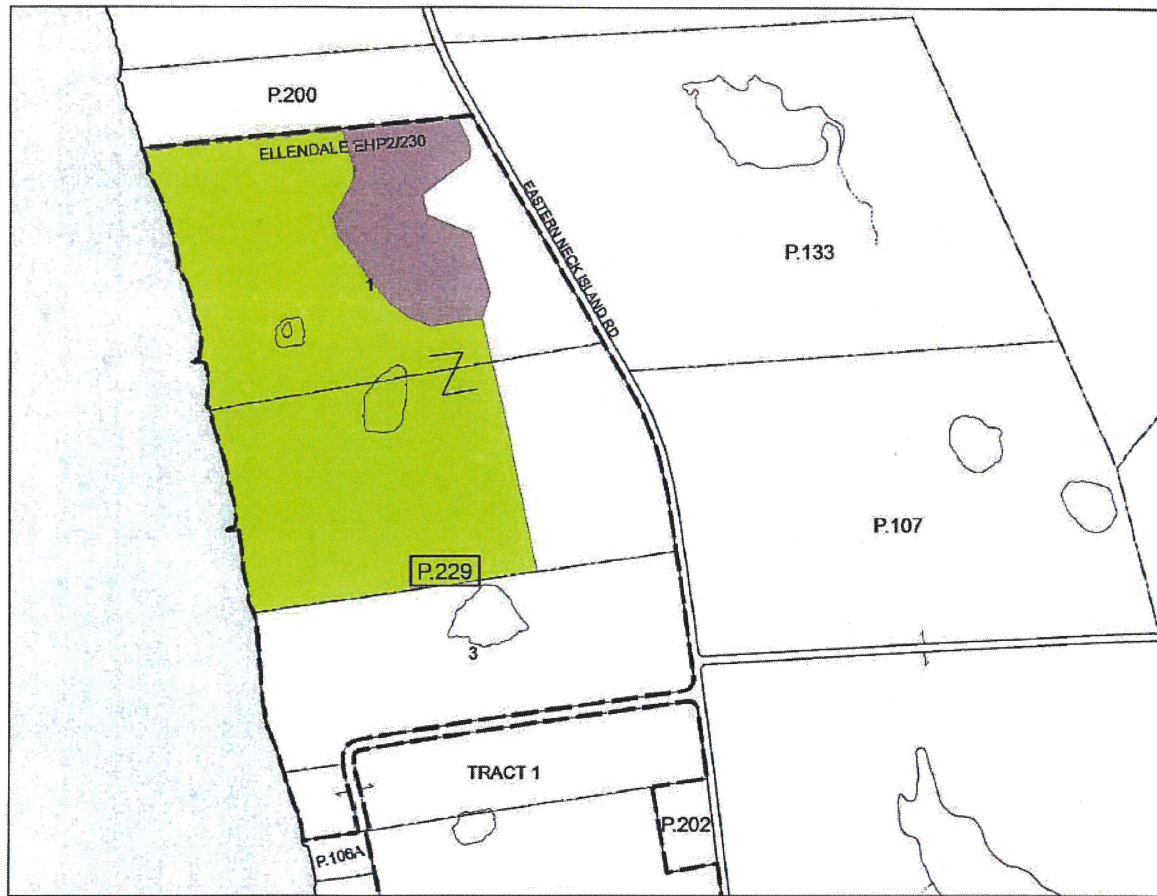


FIGURE 4-12 - REVISED
BAYSHORE CAMPGROUND, LLC
(MAP 55, PARCEL 229, LOT 1)
SEWERAGE SERVICE AREA

Legend

- Proposed Service Area
- Community Septic System

Kent County
Comprehensive Water and
Sewer Plan 2018



1 inch = 333 feet

Kent County Department of Planning,
Housing and Zoning, October 2018.
Revised: June 2021

This document was developed in color. Reproduction in B/W may not represent the data as intended.



Maryland DEPARTMENT OF PLANNING

February 28, 2020

Ms. Dinorah Dalmasy, Integrated Water Planning Program
Maryland Department of the Environment
Water and Science Administration 1800 Washington Boulevard
Baltimore, Maryland 21230

Re: Adopted Kent County Master Water and Sewer Plan Amendments
Bayshore Campground (Tax Map 55, Parcel 229)

Dear Ms. Dalmasy:

Thank you for providing the Maryland Department of Planning (Planning) with a copy of the adopted Bayshore Campground amendment to the Kent County Water and Sewer Master Plan. Planning has reviewed the above-referenced adopted water and sewer plan amendment pursuant to our mandate to advise the Maryland Department of the Environment (MDE) on local comprehensive plan consistency and other appropriate matters as required by Environment Article Section 9-507 (b)(2) and find the adopted revisions to be consistent with the 2018 Kent County Comprehensive Plan. Planning did not identify any issues of concern during our review of the draft amendment, submitted via a letter to MDE on October 6, 2021. This amendment was adopted as originally proposed and the comments below are not substantially different from those previously submitted.

Summary of Revisions

The Bayshore Campground is approximately 57 acres in size. The campground is currently served by four pump-out holding tanks and is situated within the county's Agricultural Zoning District. This amendment proposes to remove the holding tanks and replace them with a 24,000 gpd (gallons per day) onsite community treatment system. The onsite community treatment system will be located on six (6) acres. Figure 4-12, Bayshore Campground, LLC Sewerage System Area is proposed to be revised to depict the general location of the onsite community septic system, and the proposed service area.

Consistency with the Comprehensive Plan

To meet the requirements of Environment Article Section 9-507 (b)(2), Planning reviews and comments regarding consistency with the local comprehensive plan on any future activities that provide water and sewer service and related infrastructure to properties which are currently not planned for water and sewer service within the WSP, or which propose new water or sewer service areas to facilitate future water or sewer service (such as a capital improvement project).

Planning finds the amendment to replace the holding tanks with an onsite community treatment system consistent with the Kent County Comprehensive Plan, specifically:

Countryside Element, pages 45-46, Goal Strategy 5 – Retain the Agricultural Zoning District, states the following reasons for extending public water and/or sewer systems to properties in the Agricultural Zoning District, all of which apply to the Bayshore Campground:

“Section b. There exists a public or other community sanitary system that can practically and economically supply service to the parcel and its existing uses.” The onsite community system will serve an existing use of the property;

“Section c. The provision of such service will not result in material expansion, new lot creation or otherwise materially intensify the use of the property.” No material expansion or use of the property is proposed; and

“Section f. This policy shall not be interpreted to allow additional new development and/or material intensification of an existing use and is reserved for special circumstances to protect public health and the environment and not to foster development of residential, commercial, and/or industrial uses in this zoning district.” No residential, commercial or industrial uses are proposed.”

Priority Funding Areas Review

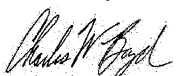
Pursuant to the State Finance and Procurement Article §5-7B-02, local jurisdictions are eligible to receive State financial assistance under certain programs, if the project is located within the PFA. The map amendment parcels are not currently designated as PFA, and do not appear to be eligible for PFA designation because the properties are not within the county’s Map 5 – Designated Growth Areas, page 32, nor zoned for a residential density of at least 3.5 dwelling units/acre.

Growth Tier Map Review

On Map 4 – Septic Tier Designations, page 26, Bayshore Campground is identified as Tier IV, areas served by onsite disposal systems which are located within a Priority Preservation Area. If this adopted amendment is approved by MDE, the tier map designation should remain the same.

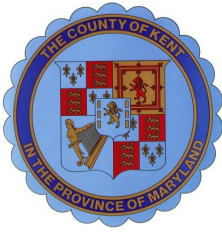
If you have any questions or concerns regarding these comments, please contact David Dahlstrom, AICP, Regional Planner at david.dahlstrom@maryland.gov.

Sincerely,



Charles W. Boyd, AICP
Director, Planning Coordination

cc: Robin Pellicano; Nicholai Francis-Lau; Steve Alfaro; and Hannah C. Benzion, MDE
Tony Redman, DNR
Dwight Dotterer, MDA
Jason Dubow; Joseph Griffiths; Sylvia Mosser; David Dahlstrom; and Cassandra Malloy, Planning



Contingency and Use of Fund Balance Report 4/19/2022 County Commissioners Meeting

ATTACHMENTS:

Description

4-12-2022 Commissioner Report Contingency

**FY22 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
April 12, 2022**

CONTINGENCY			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
8/24/21	Kent County Health Department (KCHD)	\$ 227,000	Hiring of (2) nurses and (2) nursing assistants for facilitate vaccination and testing clinic
9/7/21	Circuit Court	7,131	Replace carpet in Kent County Circuit Court project #BM 22-01
9/28/21	Building and Grounds	32,785	Exterior painting of the Kent County Courthouse and Kent County Government Center RFP No BM-22-02
10/5/21	Planning & Zoning	1,039	Permit fee waiver-Kent Attainable Housing, Inc. 24909 Lambs Meadow Road
10/12/21	Buildings/Grounds-Court House	40,852	HVAC split system-Court House
10/26/21	Water and Wastewater Fund	129,600	Water/Sewer allocation fees waiver for Kent County Society project in Worton (12/1/2020)
8/3/21	Buildings/Grounds-Court House	24,940	Asbestos Abatement - Court House, replacement of files, Clerk of Courts
11/30/21	Kent County Health Department (KCHD)	(227,000)	Move funding source to ARPA from Contingency
12/21/21	Information Technology	29,294	Hiring of staff for vaccination & testing clinic
1/18/22	Legal Counsel	20,000	Replace Uninterrupted Power Supply (UPS)
1/25/25	Social Services	5,500	Morgnac Road Solar Litigation expenses
2/15/22	Kent Ag Center, Inc	41,710	Lodging at Driftwood Inn to help the homeless during the month of February
3/22/22	Social Services	5,500	Complete Pavilion Project
3/22/22	Kent County Department of Social Services	2,660	Lodging at Driftwood Inn to help the homeless during the month of March
4/5/22	Accountability Office	4,500	Summer SNAP program
4/5/22	Village of Kennedyville	10,000	Consultant for implementing Police Accountability Board
4/12/22	Information Technology	33,520	Village of Kennedyville - legal fees associated with transfer of unsold lots and open space
4/12/22	Information Technology	2,234	Cybersecurity Software and Hardware
		-	Ransomware
		-	
		-	
		-	
TOTAL		<u>\$ 391,265</u>	
BEGINNING CONTINGENCY BUDGET		\$ 500,000	
ENDING CONTINGENCY BALANCE		<u>\$ 108,735</u>	
USE OF FUND BALANCE			
DATE APPROVED	DEPARTMENT	AMOUNT APPROVED	DESCRIPTION
6/22/2021	Sheriff's Office	\$ 54,776	Body Cameras five year agreement
6/22/2021	University of Maryland Extension Office	\$ 15,156	Increase FY22 Allocation-PTK positions salary increase
10/19/2021	Human Resources	\$ 3,269	Transfer of current employee to HR Specialist
4/12/2022	Contingency	\$ 100,000	Increase Contingency
TOTAL		<u>\$ 173,201</u>	
USE OF FUND BALANCE			
Note: If expenses are not reduced or offset by the same amount of fund balance used, this will result in a decrease in fund balance below our 7.5% target.			