

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
BUDGET WORK SESSION
AGENDA**

April 12, 2022

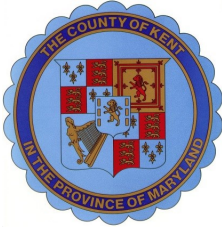
1:30 PM Call to Order/Pledge of Allegiance/Moment of Silence

5 Year Capital Plan

Patricia Merritt, Chief Finance Officer, Office of Finance

General Fund Overview

General Fund Summary



AGENDA ITEM BRIEFING

Patricia Merritt, Chief Finance Officer, Office of Finance 4/12/2022 Budget Work Session

ATTACHMENTS:

Description

Capital Projects and Debt Service Summary

5 Year Capital Plan - 2

Village at Kennedyville - Summary of Work Completed

Capital Projects

County	FY2023	FY2024	FY2025	Total
Public Safety Complex	\$ 97,000	\$ 2,099,520	\$ 17,612,640	\$ 19,809,160
Courthouse renovations	1,512,000	16,700,000		\$ 18,212,000
Computer upgrades	30,000	30,000	30,000	\$ 90,000
County Roads Bridge K0015	80,000	200,000		\$ 280,000
Emergency Services radio system	320,000			\$ 320,000
Worton maintenance facility	240,000			\$ 240,000
Kent County Public Library*	325,000	350,000	150,000	\$ 825,000
Other**		255,000	300,000	\$ 555,000
	\$ 2,604,000	\$ 19,634,520	\$ 18,092,640	\$ 40,331,160

KCPS

Kent County High School roof	3,146,175	1,048,725		\$ 4,194,900
Kent County Middle School		3,315,000	28,927,000	\$ 32,242,000
	\$ 3,146,175	\$ 4,363,725	\$ 28,927,000	\$ 36,436,900

Total

\$ 5,750,175	\$ 23,998,245	\$ 47,019,640	\$ 76,768,060
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Annual Debt Payment

County	FY2023	FY2024	FY2025	Total
Public Safety Complex	\$ 6,520	\$ 141,121	\$ 1,183,846	\$ 1,331,487
Courthouse renovations	101,630	1,122,502		\$ 1,224,132
Other	66,880	56,125	32,264	\$ 155,269
	\$ 175,030	\$ 1,319,748	\$ 1,216,110	\$ 2,710,888

KCPS

Kent County High School roof	211,472	70,491		\$ 281,963
Kent County Middle School		222,820	1,944,349	\$ 2,167,169
	\$ 211,472	\$ 293,311	\$ 1,944,349	\$ 2,449,132

Total

\$ 386,502	\$ 1,613,059	\$ 3,160,459	\$ 5,160,020
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* Chestertown - roof/\$75,000; Rock Hall - improvements for new location \$250,000; Chestertown - renovate meeting room & kitchen/\$500,000

** Bogels pier replacement/\$180,000; Salt shed/\$75,000; Roads implement building/\$300,000

Year	Debt Payments	FY2023 Captial Projects	FY2024 Captial Projects	FY2025 Captial Projects	Total
2023	916,719				916,719
2024	896,044	386,502			1,282,546
2025	875,375	386,502	1,613,059		2,874,936
2026	854,703	386,502	1,613,059	3,160,459	6,014,723
2027	764,394	386,502	1,613,059	3,160,459	5,924,414
2028	743,721	386,502	1,613,059	3,160,459	5,903,741
2029	723,054	386,502	1,613,059	3,160,459	5,883,074
2030	180,162	386,502	1,613,059	3,160,459	5,340,182
2031	5,108	386,502	1,613,059	3,160,459	5,165,128
2032	5,136	386,502	1,613,059	3,160,459	5,165,156
2033	5,168	386,502	1,613,059	3,160,459	5,165,188
2034	5,199	386,502	1,613,059	3,160,459	5,165,219
2035	5,231	386,502	1,613,059	3,160,459	5,165,251
2036	5,262	386,502	1,613,059	3,160,459	5,165,282
2037	5,296	386,502	1,613,059	3,160,459	5,165,316
2038	5,330	386,502	1,613,059	3,160,459	5,165,350
2039	5,365	386,502	1,613,059	3,160,459	5,165,385
2040	5,399	386,502	1,613,059	3,160,459	5,165,419
2041	5,436	386,502	1,613,059	3,160,459	5,165,456
2042	5,473	386,502	1,613,059	3,160,459	5,165,493
2043	5,511	386,502	1,613,059	3,160,459	5,165,531
2044	5,549		1,613,059	3,160,459	4,779,067
2045	5,590			3,160,459	3,166,049
2046	5,630				5,630
2047	5,672				5,672
2048	5,714				5,714
2049	5,757				5,757
2050	5,802				5,802
2051	2,828				2,828
					-
TOTAL	6,065,628	7,730,040	32,261,180	63,209,180	109,266,028

**KENT COUNTY, MARYLAND
5 YEAR CAPITAL PLAN
SUMMARY
4/6/2022**

	Page #	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures								
County Commissioners		-	-	-	-	-	-	-
County Commissioners Office		-	-	-	-	-	-	-
Human Resources		-	-	-	-	-	-	-
Alcohol Beverage Inspector		-	-	-	-	-	-	-
Finance	5	12,911	-	-	-	-	-	12,911
Information Technology	6-7	45,850	15,500	185,000	25,000	165,500	-	436,850
Public Works Administration		-	-	-	-	-	-	-
County Roads	10-19	835,243	1,684,019	1,431,050	1,072,875	955,000	955,000	6,933,187
Public Landings	21-24	15,886	16,000	-	-	-	-	31,886
Environmental Operations	25-33	52,759	147,900	266,000	18,000	24,000	46,000	554,659
Building Maintenance	35-39	412,632	82,800	78,300	70,200	27,200	28,500	699,632
Planning		-	-	-	-	-	-	-
Sheriff	42-48	29,106	47,100	16,500	9,000	16,500	3,000	121,206
Detention Center	49-51	-	39,385	-	-	-	-	39,385
Office of Emergency Services		-	-	-	-	-	-	-
Emergency Medical Services	54-56	30,796	45,000	35,000	45,000	-	10,000	165,796
Communications	57-58	20,000	16,000	-	30,000	-	30,000	96,000
Parks & Recreation	60-64	4,000	91,700	13,500	2,500	13,500	2,500	127,700
Grounds Maintenance	65-67	114,874	38,000	-	-	-	-	152,874
Economic Development		-	-	-	-	-	-	-
Tourism		-	-	-	-	-	-	-
State's Attorney		-	-	-	-	-	-	-
Circuit Court	71	7,150	-	-	-	-	-	7,150
Election Office	72-73	-	93,550	-	-	-	-	93,550
Housing		-	-	-	-	-	-	-
Public Schools		-	-	-	-	-	-	-
Library		-	-	-	-	-	-	-
General Fund Capital Expenditures		1,581,207	2,316,954	2,025,350	1,272,575	1,201,700	1,075,000	9,472,786
Agriculture Preservation	74	27,789	-	-	-	-	-	27,789
Local Management Board	75	-	1,200	-	-	-	-	1,200
Inmate Welfare Fund		-	-	-	-	-	-	-
Law Library		-	-	-	-	-	-	-
Project Open Space		-	-	-	-	-	-	-
Kent Family Center	83	5,100	-	-	-	-	-	5,100
Weed Control		-	-	-	-	-	-	-
Water & Wastewater Services	96-106	105,613	107,000	662,000	621,000	375,000	79,000	1,949,613
Bayside Landing	107	1,436	-	-	1,500	-	1,500	4,436
Total Capital Expenditures		1,721,145	2,425,154	2,687,350	1,895,075	1,576,700	1,155,500	11,460,924

**KENT COUNTY, MARYLAND
LEASED VEHICLE
SUMMARY
4/6/2022**

	Page #	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Leased Vehicles								
County Commissioners Office		-	-	-	-	-	-	-
Human Resources		-	-	-	-	-	-	-
Alcohol Beverage Inspector (1)	4	27,329	-	-	-	-	-	27,329
Information Technology		-	-	-	-	-	-	-
Public Works Administration (1)	9	27,329	-	-	-	-	-	27,329
County Roads (3)	10	27,329	83,238	-	-	-	-	110,567
Public Landings		-	-	-	-	-	-	-
Environmental Operations (2)	25	-	112,538	-	-	-	-	112,538
Building Maintenance (1)	35	-	75,775	-	-	-	-	75,775
Planning		-	-	-	-	-	-	-
Sheriff (3)	42	164,406	163,042	73,600	50,097	50,097	73,600	574,842
Detention Center		-	-	-	-	-	-	-
Office of Emergency Services		-	-	-	-	-	-	-
Emergency Medical Services (2)	54	-	76,200	-	-	-	-	76,200
Communications		-	-	-	-	-	-	-
Parks & Recreation	60	21,400	-	-	-	-	-	21,400
Grounds Maintenance (1)	65	-	41,619	-	-	-	-	41,619
State's Attorney		-	-	-	-	-	-	-
General Fund Leased Vehicles		267,793	552,412	73,600	50,097	50,097	73,600	1,067,599
Local Management Board								
Kent Family Center		-	-	-	-	-	-	-
Weed Control (2)	84	-	74,719	-	-	-	-	74,719
Water & Wastewater Services (8)	96	-	357,848	-	-	-	-	357,848
Total Leased Vehicles (19)		267,793	984,979	73,600	50,097	50,097	73,600	1,500,166

KENT COUNTY, MARYLAND
5 YEAR CAPITAL PLAN
SUMMARY
4/6/2022

	Page #	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Projects								
Information Technology broadband expansion	6	0	-	-	-	-	-	-
Information Technology computer upgrades	8	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Public Works design K0015	20	-	80,000	-	-	-	-	80,000
Public Works repair K0015		-	-	200,000	-	-	-	200,000
Public Works Complex implement shed		-	-	-	300,000	-	-	300,000
Public Works Complex salt storage building		-	-	75,000	-	-	-	75,000
Turners Creek Landing bulkhead repair	21	9,200	-	-	-	-	-	9,200
Turners Creek Landing boat ramp replacement	21	0	-	-	-	-	-	-
Cliff City Landing bulkhead rip rap	21	0	-	-	-	-	-	-
Bogles Public Landing pier replacement		-	-	180,000	-	-	-	180,000
Nicholson water treatment plant upgrade	34	0	0	-	-	-	-	-
Public Safety complex feasibility study	40	-	97,000	-	-	-	-	97,000
Public Safety complex design services		-	-	2,099,520	-	-	-	2,099,520
Public Safety complex construction		-	-	-	17,612,640	-	-	17,612,640
Courthouse renovation design services	41	-	1,512,000	-	-	-	-	1,512,000
Courthouse renovation construction		-	-	16,700,000	-	-	-	16,700,000
Detention Center medical area renovation	52	-	5,000,000	-	-	-	-	5,000,000
Rock Hall Paramedic office construction	53	30,000	-	-	-	-	-	30,000
Emergency Services radio system upgrade	59	-	320,000	-	-	-	-	320,000
Worton renovations to existing maintenance facility	68	-	105,000	-	-	-	-	105,000
Worton maintenance facility parking lot paving	69	-	95,000	-	-	-	-	95,000
Worton maintenance facility landscaping	70	-	40,000	-	-	-	-	40,000
Rock Hall Elementary targeted renovations	85	24,821	-	-	-	-	-	24,821
Galena Elementary targeted renovations	85	794,373	-	-	-	-	-	794,373
Board of Education parking lot	85	80,000	-	-	-	-	-	80,000
Kent County High School track	85	80,000	-	-	-	-	-	80,000
Kent County High School roof	85-86	61,000	3,146,175	1,048,725	-	-	-	4,255,900
Kent County Middle School		-	-	3,315,000	28,927,000	-	-	32,242,000
Kent County Public Library	87-90	-	325,000	350,000	150,000	-	-	825,000
Capital Project Fund Expenditures		<u>1,109,394</u>	<u>10,750,175</u>	<u>23,998,245</u>	<u>47,019,640</u>	<u>30,000</u>	<u>30,000</u>	<u>82,937,454</u>
Project Open Space								
Local Park & Playground Infrastructure	76-82	14,321	247,588	185,000	450,000	-	-	896,909
Water & Wastewater Services	91-95	0	0	-	-	-	-	-
Bayside Landing	108-109	-	650,000	-	-	-	-	650,000
Total Capital Project Expenditures		<u>1,123,715</u>	<u>11,647,763</u>	<u>24,183,245</u>	<u>47,469,640</u>	<u>30,000</u>	<u>30,000</u>	<u>84,484,363</u>
Total Expenditures		<u>3,112,653</u>	<u>15,057,896</u>	<u>26,870,595</u>	<u>49,364,715</u>	<u>1,606,700</u>	<u>1,185,500</u>	<u>95,945,287</u>

5 YEAR CAPITAL PLAN - ALCOHOL BEVERAGE INSPECTOR

	Projected						
	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Total</u>
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Leased Vehicles							
Ford Explorer	27,329	-	-	-	-	-	27,329
Total Leased Vehicles	27,329	-	-	-	-	-	27,329
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	<u>27,329</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>27,329</u>

5 YEAR CAPITAL PLAN - OFFICE OF FINANCE

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Inserter	9,623	-	-	-	-	-	9,623
Postage meter	3,288	-	-	-	-	-	3,288
Total Capital Expenditures	12,911	-	-	-	-	-	12,911
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	12,911	-	-	-	-	-	12,911

5 YEAR CAPITAL PLAN - INFORMATION TECHNOLOGY

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Back up and recovery system (2 units) (\$22,536)*	16,556	-	-	25,000	-	-	41,556
UPS replacement (contingency)	29,294	-	-	-	-	-	29,294
Nextgen Siem cyber security hardware	-	15,500	-	-	15,500	-	31,000
Nutanix	-	-	125,000	-	-	-	125,000
Firewall (x2/upgrade/install/configure/transfer)	-	-	10,000	-	-	-	10,000
Layer 3 switches - replacements	-	-	50,000	-	-	-	50,000
Upgrade computers (Fund Balance)	-	-	-	-	150,000	-	150,000
Total Capital Expenditures	45,850	15,500	185,000	25,000	165,500	-	436,850
Capital Projects							
Eastern Neck (\$207,436/complete/FY22 all grant)	0	-	-	-	-	-	-
Computer replacement funding	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Total Capital Projects	30,000	30,000	30,000	30,000	30,000	30,000	180,000
Total Expenditures	75,850	45,500	215,000	55,000	195,500	30,000	616,850
*Trade-in applied							

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>1</u>	<u>NextGen SEIM</u>
Department & Division	<u>1000</u>	<u>Information Technology</u>
Total Cost	<u>\$ 15,500</u>	
Non County Funding	<u></u>	
County Funding	<u><u>\$ 15,500</u></u>	
Detailed Justification	To be able to recognize cyber threats in seconds and prevent cyber attacks. The item we are looking into will be "one premise", therefore KCIT would need to purchase hardware. Support is included in our FY23 Budget.	
Ownership (If not County)	<u>N/A</u>	
Revenue/Sale of Equipment/	<u>\$ 0</u>	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	2	PC Refresh
Department & Division	1000	Information Technology
Total Cost	\$ 30,000	
Non County Funding		
County Funding	\$ 30,000	

Detailed Justification

The Commissioners typically set aside funding each year for a PC Refresh every 5 years. KCIT began requesting increased funding in FY22 due to inflation and the need for portable devices (i.e. laptops).

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - PUBLIC WORKS ADMINISTRATION

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Leased Vehicles							
Ford Explorer	27,329	-	-	-	-	-	27,329
Total Leased Vehicles	27,329	-	-	-	-	-	27,329
Capital Projects	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	27,329	-	-	-	-	-	27,329

5 YEAR CAPITAL PLAN - ROADS

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Bridge repairs design K0001 & K0002	29,017	368,367	-	-	-	-	397,384
Standard cab dump truck w/plow/sander/spreader**	-	175,000	360,000	180,000	180,000	180,000	1,075,000
Gradall	-	481,200	-	-	-	-	481,200
Pave Porters Grove Rd/Shadding Reach Rd/Handy Point Rd	574,072	287,100	350,000	350,000	350,000	350,000	2,261,172
Surface treatment various roads (\$340,000)***	179,050	275,002	350,000	350,000	350,000	350,000	1,854,052
Asphalt distributor (trailered) 600 gal tank	21,078	-	-	-	-	-	21,078
Grapple bucket for Case loader	20,975	-	-	-	-	-	20,975
Alamo 96: flail mower offset	10,800	-	-	-	-	-	10,800
Two-way radios	251	-	-	-	-	-	251
Clark Rd pipe project	-	97,350	-	-	-	-	97,350
Repair abutment - Riley Neck bridge K0009	-	-	75,000	-	-	-	75,000
Cab tractor w/Alamo Versa side mounted ditcher	-	-	116,550	-	-	-	116,550
Tractor with A-Boom	-	-	168,000	-	-	-	168,000
Concrete breaker - attachment for skid loader	-	-	11,500	-	-	-	11,500
Compact excavator	-	-	-	89,500	-	-	89,500
Utility tractor w/loader & rear cutter mower	-	-	-	28,375	-	-	28,375
Roller	-	-	-	75,000	-	-	75,000
Sand sheds - Massey and Nike Base	-	-	-	-	75,000	75,000	150,000
Total Capital Expenditures	835,243	1,684,019	1,431,050	1,072,875	955,000	955,000	6,933,187
Leased Vehicles							
Ford Explorer	27,329	-	-	-	-	-	27,329
Ford F-250 (2) (FY22>FY23)	-	78,988	-	-	-	-	78,988
Plow setup for Ford F-250 (2) (FY22>FY23)	-	4,250	-	-	-	-	4,250
Total Leased Vehicles	27,329	83,238	-	-	-	-	110,567
Capital Projects							
Design Lambson Forest Rd bridge K00015 (to FY23 \$400,000)*	-	80,000	-	-	-	-	80,000
Repair Lambson Forest Rd bridge K00015 (to FY24 \$1,000,000)*	-	-	200,000	-	-	-	200,000
Salt storage building	-	-	75,000	-	-	-	75,000
Equipment implement shed	-	-	-	300,000	-	-	300,000
Total Capital Projects	-	80,000	275,000	300,000	-	-	655,000
Total Expenditures	862,572	1,847,257	1,706,050	1,372,875	955,000	955,000	7,698,754

*80% State funding available

** FY22's truck will not arrive until FY23; FY23's truck will not arrive until FY24, therefore FY24's potential expense will be for 2 trucks

*** State aid of \$64,998

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Bridge Repairs K0001 & K0002
Department & Division	2630	Public Works Roads Division
Total Cost	\$ 368,367	
Non County Funding		
County Funding	\$ 368,367	

Detailed Justification

Carryover from FY22. The planning started in FY22 and funds are carrying over to FY23 due to time needed for project completion. Timber wing walls are deteriorated and need replacement to protect bridge approach. As similar work is to be done on both bridges that are located close to each other, it is expected that the work can be done more efficiently together rather than doing the bridges individually. Estimated Cost is \$368,367.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	2	Standard Cab Dump Truck with plow, sander & spreader
Department & Division	2630	Public Works Roads Division
Total Cost	\$ 175,000	
Non County Funding		
County Funding	\$ 175,000	
Detailed Justification	Carryover from FY22. We have a contract with Beltway International Trucks for a 2023 International Dump Truck that was approved by Kent County Commissioners on 12/14/21 for purchase. The delivery will not take place until FY 23.	
Ownership (If not County)	N/A	
Revenue/Sale of Equipment/	\$ 0	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	3	New Gradall
Department & Division	2630	Public Works Roads Division
Total Cost	\$ 481,200	
Non County Funding		
County Funding	\$ 481,200	

Detailed Justification

New Gradall is need to keep up with pipe installations, large tree & limb clean up and various large road jobs. A new Gradall is needed due to excessive down time in shop, high usage hours and high maintenance costs for our existing Gradall. New Gradall will also allow each crew to have a Gradall available to ensure that we can continue to install pipe for entrances for Kent County residences in a timely manner. Having two Gradalls will ensure timely completion of pipe entrances, road pipe replacements, roadside tree & limb clean up and various other large roadway jobs. See supporting information in Gradall Info Color File.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

Gradall Pictures



CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>5</u>	<u>Paving Projects</u>
Department & Division	<u>2630</u>	<u>Public Works Roads Division</u>
Total Cost	<u>\$ 287,100</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 287,100</u></u>	

Detailed Justification

2nd Request: Quaker Neck Landing Rd \$287,100 - wedge, level & pave due to excessive deterioration. This road was not done in FY22 to allow funds to pave another road. See file for new estimate for proposed road.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	6	Surface Treatment
Department & Division	2630	Public Works Roads Division
Total Cost	\$ 340,000	
Non County Funding	(\$ 64,998)	State Aid
County Funding	\$ 275,002	

Detailed Justification Surface Treatment for various Kent County Roads due to wear & tear. See Proposed Road List File attached.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	7	Clark Rd Pipe Project
Department & Division	2630	Public Works Road Division
Total Cost	\$ 97,350	
Non County Funding		
County Funding	\$ 97,350	

Detailed Justification

Pipe project for Clark Rd. to repair drainage issues to prevent flooding. This is a large project that must be completed by a vendor. We do not have the equipment to complete. In preparation the Modified Yard Inlet was purchased for \$1,487.02 in FY22. This includes custom slab, base & grate for the project. See Clark Rd Pipe Job David A Bramble Quote File attached.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	8	Standard Cab Dump Truck with plow, sander & spreader
Department & Division	2630	Public Works Roads
Total Cost	\$ 180,000	
Non County Funding		
County Funding	\$ 180,000	

Detailed Justification

Request to replace the 1999 Int. Dump Truck with 230,000 miles and 15,000 hours. We request to maintain the necessary number of 12 trucks for managing snow removal to keep roads operational. On average it takes 8 hours to complete one round of Kent County Roads. Maintaining a reliable and dependable fleet of dump trucks is necessary to be prepared for all types of emergency situations, such as blizzards, hurricanes, etc. The average age of our dump trucks is 15 years old. The end of useful life is typically at 10,000 engine hours and/or extensive frame rust. This truck is unsafe due to the rusted frame separating, the dump body has holes and rust. If approved, it will not arrive until FY24 due to the time that it takes to get new equipment.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to purchase

FOR OFFICE OF FINANCE USE

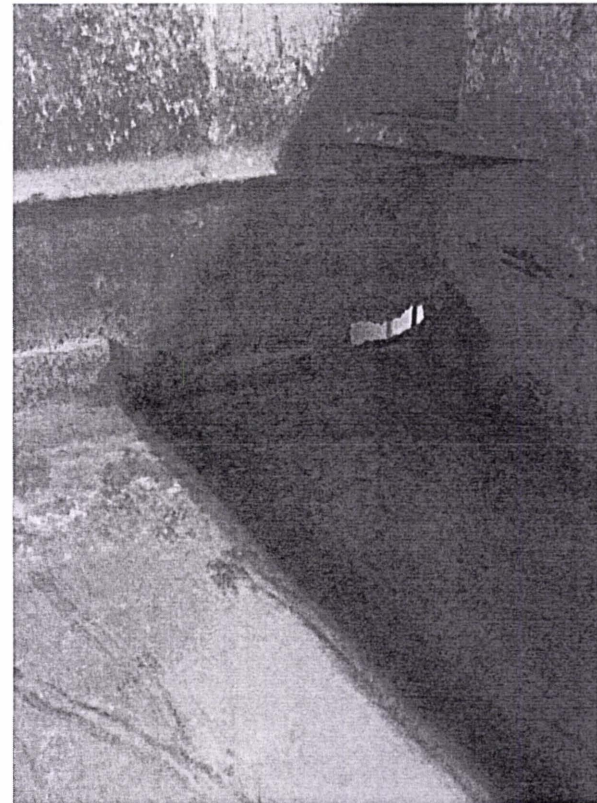
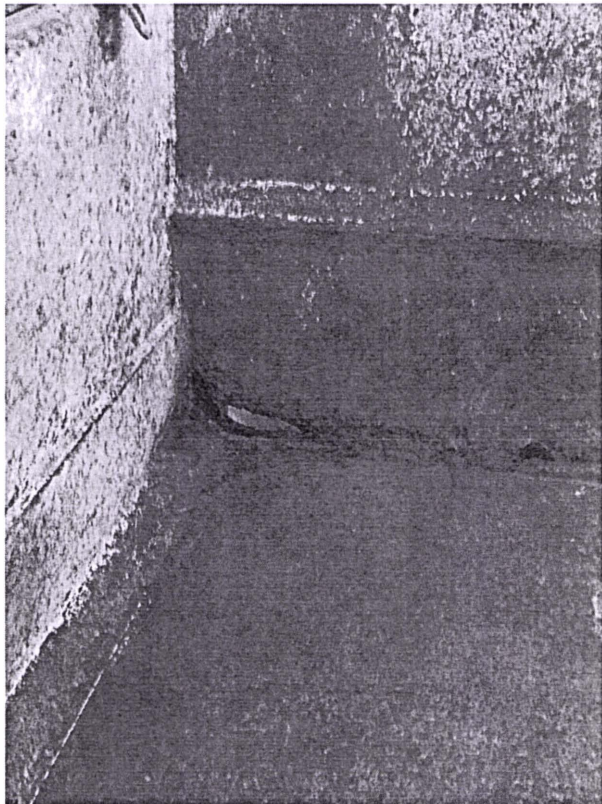
Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

1999 2002 Int. Dump Truck

Holes in dump bed on both sides of front of bucket.



CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	4	Design Lambson Forest Rd Bridge K0015
Department & Division	2630	Public Works Roads Division
Total Cost	\$ 400,000	
Non County Funding	(\$ 320,000)	Federal Bridge Replacement Funding
County Funding	\$ 80,000	

Detailed Justification

Carry over from FY22 for design services for Lambson Forest Rd Bridge K0015 pipe structure replacement. The 2020 bridge inspection revealed the pipe arch structure has deteriorated further and needs replacement. It is anticipated that Federal Bridge Replacement Funding is eligible for 80% of the design & construction. FY23 Estimated cost is \$400,000. FY24 Estimated Construction \$1,000,000 (\$800,000 Federal Bridge Replacement Funding & \$200,000 County Funding).

Ownership (If not County) N/A

Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to purchase

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - PUBLIC LANDINGS

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Bogles Pier - emergency repairs/storm damage	10,886	-	-	-	-	-	10,886
Turners Creek - surface treat bulkhead parking lot	5,000	-	-	-	-	-	5,000
Z-trac zero turn mower	-	12,000	-	-	-	-	12,000
Single axle utility trailer 6' x 12'	-	4,000	-	-	-	-	4,000
Total Capital Expenditures	15,886	16,000	-	-	-	-	31,886
Capital Projects							
Turners Creek Landing bulkhead repair * (\$481,924/\$276,924)	9,200	-	-	-	-	-	9,200
Turners Creek boat ramp replacement ** (\$246,200)	0	-	-	-	-	-	-
Cliff City Landing - bulkhead stone rip rap ** (\$53,938)	0	-	-	-	-	-	-
Bogles Public Landing - pier replacement	-	-	180,000	-	-	-	180,000
Total Capital Projects	9,200	-	180,000	-	-	-	189,200
Total Expenditures	25,086	16,000	180,000	-	-	-	221,086

* Grant funds of \$205,000 received

** 100% grant funded

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>1</u>	<u>Z-Trak Zero Turn Mower</u>
Department & Division	<u>2630</u>	<u>Public Works/Environmental Operations Division - Public Landings</u>
Total Cost	<u>\$ 12,000</u>	
Non County Funding		
County Funding	<u><u>\$ 12,000</u></u>	
Detailed Justification	Purchase one (1) Z-Trak Zero Turn Mower to replace a ten (10) year old mower with over 700 hrs	
Ownership (If not County)	<u>N/A</u>	
Revenue/Sale of Equipment/	<u>\$ 0</u>	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	2	Single Axle Utility Trailer (6' x 12')
Department & Division	2630	Public Works/Environmental Operations Division - Public Landings
Total Cost	\$ 4,000	
Non County Funding		
County Funding	\$ 4,000	

Detailed Justification (1) Single Axle Utility Trailer (6' x 12') to replace a 2007 trailer that is in poor condition.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A



5 YEAR CAPITAL PLAN - ENVIRONMENTAL OPERATIONS

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Load-All boom loader (after \$30,000 trade in)	-	107,000	-	-	-	-	107,000
(1) Open top roll off container	14,583	16,000	-	18,000	-	18,000	66,583
(1) 38 yd trash compactor	27,390	-	-	-	-	28,000	55,390
Security cameras - Nicholson/Sharptown/Duck Puddle	6,500	-	-	-	-	-	6,500
Salt dogg salt spreader	4,286	-	-	-	-	-	4,286
Z-trac zero turn mower	-	12,000	-	-	24,000	-	36,000
Shipping/storage container 8' x 42'	-	9,500	-	-	-	-	9,500
Surface treat/repair Nicholson Drop-off Center	-	3,400	-	-	-	-	3,400
Roll off truck w/hoist system	-	-	216,000	-	-	-	216,000
Sharptown Drop-off Center bulkhead repair	-	-	50,000	-	-	-	50,000
Total Capital Expenditures	52,759	147,900	266,000	18,000	24,000	46,000	554,659
Leased Vehicles							
Ford F-350 (2) (FY22>FY23)	-	96,440	-	-	-	-	96,440
Plow setup/utility body for Ford F-350 (2) (FY22>FY23)	-	16,098	-	-	-	-	16,098
Total Leased Vehicles	-	112,538	-	-	-	-	112,538
Capital Projects							
Nicholson WTP upgrade (\$2,742,000)*	0	0	0	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	52,759	260,438	266,000	18,000	24,000	46,000	667,197

*USDA to fund with loan

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>1</u>	<u>Load-All Boom Loader</u>
Department & Division	<u>2805</u>	<u>Public Works/Environmental Operations Division</u>
Total Cost	<u>\$ 137,000</u>	
Non County Funding	<u>(\$ 30,000)</u>	<u>Trade-in</u>
County Funding	<u><u>\$ 107,000</u></u>	

Detailed Justification

Purchase of a new Load-All Boom Loader to replace the current 2005 JCB Load-All that has over 4000 Hrs. There has been close to \$10,000 in repairs during the past year. This loader is utilized every day and is by far the most important piece of equipment required for the Environmental Operations Divisions' daily operations.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 30,000</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A



CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	2	One (1) Open Top Roll-off Container 40 Yards
Department & Division	2805	Public Works/Environmental Operations Division
Total Cost	\$ 16,000	
Non County Funding		
County Funding	\$ 16,000	

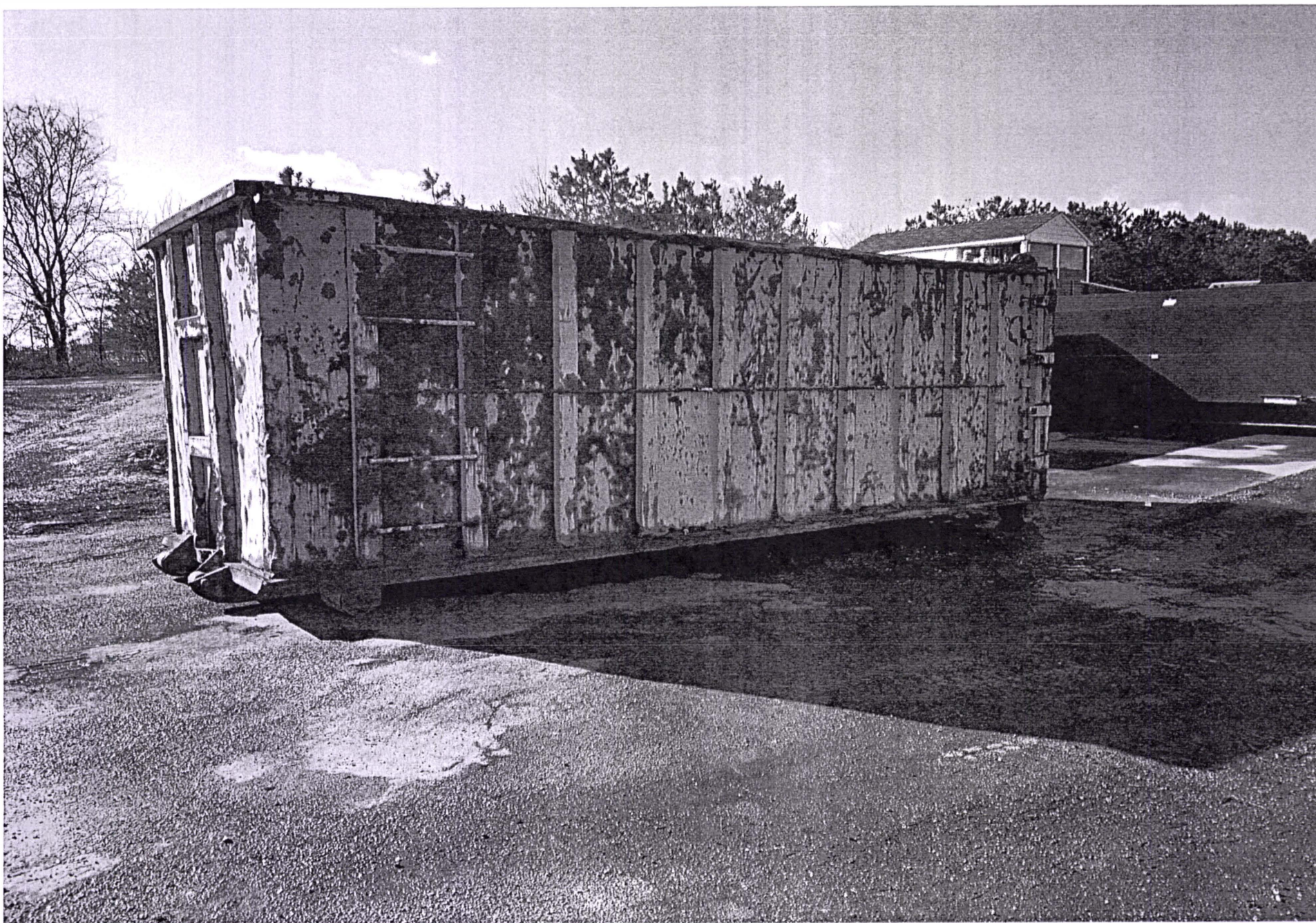
Detailed Justification

A roll-off container is needed to replace old deteriorating containers that were purchased back in 1994 and are no longer roadworthy. The containers are utilized to haul recyclables to market and trash/debris to the regional landfill for disposal.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A



CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	3	One (1) Z-Trak Zero Turn Mower
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Department & Division	2805	Public Works/Environmental Operations Division
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Total Cost	\$ 12,000
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Non County Funding

County Funding	\$ 12,000
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Detailed Justification Purchase one (1) Z-Trak Zero Turn Mower to replace a ten (10) year old mower with over 700 hrs

Ownership (If not County)	N/A
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Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to purchase

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form:	Y	N	N/A
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**CAPITAL FORM
FISCAL YEAR 2023 BUDGET**

Priority Ranking & Item	<u>4</u>	<u>(1) Shipping/Storage Container (8' X 42')</u>
Department & Division	<u>2805</u>	<u>Public Works/Environmental Operations Division</u>
Total Cost	<u>\$ 9,500</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 9,500</u></u>	

Detailed Justification Purchase one (1) Shipping/Storage Container (8' X 42') for the storage of supplies and equipment. This container will replace deteriorating tractor/trailer that is unsafe to utilize.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A



CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	5	Tar/Chip Road Surface Repairs - Nicholson Drop-off Center
Department & Division	2805	Public Works/Environmental Operations Division
Total Cost	\$ 3,400	
Non County Funding		
County Funding	\$ 3,400	

Detailed Justification Tar/Chip Road Surface Repairs - Nicholson Drop-off Center. To be completed by County Roads.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Nicholson Landfill Water Treatment Plant Upgrade
Department & Division	2815	Public Works/Environmental Operations Division
Total Cost	\$ 2,723,550	
Non County Funding		
County Funding	\$ 2,723,550	

Detailed Justification

A groundwater recovery and treatment plant was constructed to address the off-site movement of dissolved VOC's in the groundwater from the closed Nicholson Landfill. A State of Maryland discharge permit was required to operate and discharge treated groundwater. The water plant/treated groundwater has frequently violated the parameters of the permit and Kent County entered into a Consent Order with Maryland Department of the Environment to correct the problem. Construction of a building and the installation of equipment is needed to control pH levels and remove Iron. The estimated cost for the overall project is \$2,723,550. Engineering, Design & Administration = \$222,000

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - BUILDING MAINTENANCE

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Public Works Complex storage building 20' x 20' - moved to FY2023	-	40,000	-	-	-	-	40,000
Lynch replace roof	7,450	-	-	-	-	-	7,450
Government Center exterior painting (\$31,461 Contingency)	61,491	-	-	-	-	-	61,491
Court House exterior painting (\$1,294 Contingency)	51,294	-	-	-	-	-	51,294
Public Works Complex - Update HVAC Metasystem	102,948	-	-	-	-	-	102,948
Court House - Circuit Court replace HVAC system (\$60,200)	40,852	-	-	-	-	-	40,852
Government Center replace (2) HVAC units per year (42 total)	20,918	21,600	23,300	25,200	27,200	28,500	146,718
Detention Center replace dislodged sidewalk	1,200	-	-	-	-	-	1,200
Government Center replace dislodged sidewalk	3,000	-	-	-	-	-	3,000
Court House fence painting	8,500	-	-	-	-	-	8,500
Carper cleaner/steamer	7,500	-	-	-	-	-	7,500
Court House repair parking lot brick	10,120	-	-	-	-	-	10,120
Court House - replace carpet in Circuit Court & admin areas (\$7,130)	41,130	-	-	-	-	-	41,130
Court House - asbestos abatement	24,940	-	-	-	-	-	24,940
Hearse House exterior painting/porch replacement	12,000	-	-	-	-	-	12,000
Court House - mini split unit for IT room	8,534	-	-	-	-	-	8,534
Court House - steam coils (completes FY21 HVAC work)	4,300	-	-	-	-	-	4,300
Court House - tree removal	4,000	-	-	-	-	-	4,000
Government Center - COVID building modifications	2,455	-	-	-	-	-	2,455
Government Center - repair foundation moved to FY2023	-	16,200	-	-	-	-	16,200
Hearse House floor repair/insulation	-	5,000	-	-	-	-	5,000
Government Center/Community Center - repave parking lot	-	-	35,000	-	-	-	35,000
Public Works Complex - repave parking lot	-	-	20,000	-	-	-	20,000
Government Center - replace carpet	-	-	-	25,000	-	-	25,000
Government Center - interior painting	-	-	-	20,000	-	-	20,000
Total Capital Expenditures	412,632	82,800	78,300	70,200	27,200	28,500	699,632
Leased Vehicles							
Ford F-350 (FY22>FY23)	-	40,550	-	-	-	-	40,550
Plow setup for Ford F-350 (FY22>FY23)	-	2,125	-	-	-	-	2,125
Ford F-150	-	33,100	-	-	-	-	33,100
Total Leased Vehicles	-	75,775	-	-	-	-	75,775
Capital Projects							
Public Safety complex feasibility study - phase 2	-	97,000	-	-	-	-	97,000
Public Safety complex design services	-	-	2,099,520	-	-	-	2,099,520
Public Safety complex construction	-	-	-	17,612,640	-	-	17,612,640
Courthouse renovation design services	-	1,512,000	-	-	-	-	1,512,000
Courthouse renovation construction	-	-	16,700,000	-	-	-	16,700,000
Total Capital Projects	-	1,609,000	18,799,520	17,612,640	-	-	38,021,160
Total Expenditures	412,632	1,767,575	18,877,820	17,682,840	27,200	28,500	38,796,567

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Building Maintenance Administrative Shop
Department & Division	3001	Department of Public Works - Engineering Building Maintenance
Total Cost	\$ 40,000	
Non County Funding		
County Funding	\$ 40,000	

Detailed Justification

This is a roll over of FY22 funding to FY23. Due to workload and staffing constraints this project was unable to be implemented. A building is needed to store tools and supplies used at various county buildings. With a proposal to transition to contracted janitorial services, the building maintenance staff would need space to perform more maintenance repair work. A 20' x 20' building with foundation and electric service is proposed. The Department is evaluating options for relocation of operations of water and wastewater and the road sign shop to provide space for building maintenance use to reduce cost and simplify construction to a pole barn configuration.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>2</u>	<u>400 High Street Replace HVAC Units (2) per Year</u>
Department & Division	<u>3015</u>	<u>Department of Public Works - Engineering Building Maintenance</u>
Total Cost	<u>\$ 21,600</u>	
Non County Funding		
County Funding	<u><u>\$ 21,600</u></u>	

Detailed Justification

The building renovation at 400 was completed 23 years ago. There are 42 heat pump units through out the building that are showing signs of failure. This is a continuing annual plan to fund replacement of two units per year that are in the worst condition. The replacements will also be significantly more energy efficient. In FY22, the units in the IT server room and Human Resources were replaced.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>3</u>	<u>400 High Street Basement Foundation</u>
Department & Division	<u>3015</u>	<u>Department of Public Works - Engineering Building Maintenance</u>
Total Cost	<u>\$ 16,200</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 16,200</u></u>	

Detailed Justification

This is a proposed roll over of funding that is not expected to be completed in FY22. The basement wall at the rear of the building has started to severely leak during rain events. What was once a minor inconvenience has become a serious possible structural problem. The area needs to be excavated, investigated and repaired.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>4</u>	<u>Hearse House Floor Repair and Insulation</u>
Department & Division	<u>3050</u>	<u>Department of Public Works - Engineering Building Maintenance</u>
Total Cost	<u>\$ 5,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 5,000</u></u>	

Detailed Justification

The Hearse House has an exposed underfloor crawl space. A soft section of the flooring soft spot indicates replacement of a section of flooring is needed requiring an access to be cut in the flooring to make the repair. At that time it is proposed to provide insulation to the bathroom water lines and then following the repair, replace the carpeting.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	5	Public Safety Feasibility Study Phase 2
Department & Division	3010	Department of Public Works - Engineering Building Maintenance
Total Cost	\$ 97,000	
Non County Funding		
County Funding	\$ 97,000	

Detailed Justification This is follow up work to begin design of the facilities and support for state funding for the Detention Center and Emergency Management. As part of the design it would include a Value Engineering study by an independent A/E firm to potentially identify cost savings.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM
FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>6</u>	<u>Courthouse Renovation Design Services</u>
Department & Division	<u>3010</u>	<u>Department of Public Works - Engineering Building Maintenance</u>
Total Cost	<u>\$ 1,512,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 1,512,000</u></u>	
Detailed Justification	Estimated cost of architectural design services for renovation of the Courthouse facility	

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - SHERIFF'S OFFICE

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Body cameras (22) w/side arm kits/clips/camera mounts	25,506	-	-	-	-	-	25,506
Protective duty vests	3,600	3,000	3,000	9,000	16,500	3,000	38,100
Laptop and accessories - new deputy position	-	4,000	-	-	-	-	4,000
Replacement K9 and training (Zora to retire in FY2023)	-	14,000	-	-	-	-	14,000
Laptops and mounts for Commercial Motor Vehicle patrol	-	18,000	13,500	-	-	-	31,500
Tactical vest plates	-	5,500	-	-	-	-	5,500
Raptor radar unit	-	2,600	-	-	-	-	2,600
Total Capital Expenditures	29,106	47,100	16,500	9,000	16,500	3,000	121,206
Leased Vehicles							
Ford Interceptor Utility (3)	133,200	-	-	-	-	-	133,200
Tahoe (2)/Covert vehicle	-	133,000	-	-	-	-	133,000
Additional equipment for vehicles	31,206	30,042	73,600	50,097	50,097	73,600	308,642
Total Leased Vehicles	164,406	163,042	73,600	50,097	50,097	73,600	441,642
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	193,512	210,142	90,100	59,097	66,597	76,600	562,848

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Protective Vests
Department & Division	4205	Sheriff's Office
Total Cost	\$ 3,000	
Non County Funding		
County Funding	\$ 3,000	

Detailed Justification

Protective vests are required for two (2) deputies whose vests will expire during the FY23 budget year. These vests protect our deputies from trauma to the torso portion of their body.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	3	Laptop and Access for New Deputy
Department & Division	4210	Sheriff's Office
Total Cost	\$ 4,000	
Non County Funding		
County Funding	\$ 4,000	

Detailed Justification

A deputy is unable to do his or her job without the aid of a computer in their patrol vehicle. This laptop is used in the vehicle and can be used outside of the vehicle.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>6</u>	<u>Replacement K-9</u>
Department & Division		<u>Sheriff's Office</u>
Total Cost	<u>\$ 14,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u>\$ 14,000</u>	

Detailed Justification The cost of replacing a K-9 due to retirement.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	7	Laptop Computer for CMV Patrol
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Department & Division Sheriff's Office

Total Cost	\$ 18,000
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Non County Funding

County Funding	\$ 18,000
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Detailed Justification	The deputies working the Commercial Motor Vehicle Enforcement are required to use a laptop that is approved by the State and compatible with the necessary software.
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Ownership (If not County)	N/A
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Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to purchase

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE			
IT Request form:	Y	N	N/A

**CAPITAL FORM
FISCAL YEAR 2023 BUDGET**

Priority Ranking & Item	<u>8</u>	<u>Tactical Vest Plates</u>
Department & Division		<u>Sheriff's Office</u>
Total Cost	<u>\$ 5,500</u>	
Non County Funding		<u></u>
County Funding	<u><u>\$ 5,500</u></u>	

Detailed Justification The protective plates in the tactical vests will expire and need to be replaced.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>10</u>	<u>Raptor radar unit</u>
Department & Division	<u>4210</u>	<u>Sheriff's Office</u>
Total Cost	<u>\$ 2,600</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 2,600</u></u>	

Detailed Justification This unit is used to enforce speed on Kent County roadways.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - DETENTION CENTER

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Security wall in lobby	-	15,000	-	-	-	-	15,000
Corretrak software	-	24,385	-	-	-	-	24,385
Total Capital Expenditures	-	39,385	-	-	-	-	39,385
Leased Vehicles							
	-	-	-	-	-	-	-
Total Leased Vehicles	-	-	-	-	-	-	-
Capital Projects							
Medical area/kitchen/vehicle sallyport renovation	-	5,000,000	-	-	-	-	5,000,000
Total Capital Projects	-	5,000,000	-	-	-	-	5,000,000
Total Expenditures	-	5,039,385	-	-	-	-	5,039,385

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>2</u>	<u>Security Wall in lobby</u>
Department & Division	<u>4700</u>	<u>Detention Center</u>
Total Cost	<u>\$ 15,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 15,000</u></u>	

Detailed Justification

To place a security wall in the lobby that separates the inmates located in that area from the exit doors. This will add another layer of security. It will also separate the public from the secure side of the building. Getting a steel door with an electric lock and connecting the door to the control board will be biggest cost.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	3	Corretrak Software
Department & Division	4700	Detention Center
Total Cost	\$ 24,385	
Non County Funding		
County Funding	\$ 24,385	

Detailed Justification

The Detention Center is trying to reduce the amount of paper being used to keep data. This software will replace most of the daily log keeping and the use of paper for most of the officers for head counts, meal counts, tool counts, issuing inmates property, and movement counts. It is a great tool for staff to ensure accountability is upheld for the safety and security of the Detention Center and decrease liability on the County.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Renovations for Medical, Kitchen and Vehicle Sallyport
Department & Division	4700	Detention Center
Total Cost	\$ 5,000,000	
Non County Funding		
County Funding	\$ 5,000,000	

Detailed Justification

KCDC would like to request renovation of the current medical department. This is needed to provide space for the Medical Assistance Treatment Program, HB 116, which all local detention centers must have in place by the year 2023. This would give room for examination, mental health screening and examine cells for medical watches, suicide, mental issues, withdrawals and office and storage. Renovation for the kitchen requires moving the kitchen to the outside part of the Detention Center. This will help with loading and unloading food truck deliveries. The kitchen being moved out of the secure part of the jail and storage of food. Vehicle Sallyport needs to be a secure, closed in garage. This is for the safety of the correctional officers and police officers.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - OFFICE OF EMERGENCY SERVICES

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Capital Projects							
Rock Hall paramedic office construction	30,000	-	-	-	-	-	30,000
Total Capital Projects	30,000	-	-	-	-	-	30,000
Total Expenditures	30,000	-	-	-	-	-	30,000

5 YEAR CAPITAL PLAN - EMERGENCY MEDICAL SERVICES

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
LifePak 15 heart monitor/defibrillator (\$44,496/3)*	17,079	35,000	35,000	35,000	-	-	122,079
EMS supply inventory software/hardware	6,464	-	-	-	-	-	6,464
(5) Automatic external defibrillators (\$8,353)**	7,253	10,000	-	10,000	-	10,000	37,253
Total Capital Expenditures	30,796	45,000	35,000	45,000	-	10,000	165,796
Leased Vehicles							
(2) Ford Expeditions equipped	-	76,200	-	-	-	-	76,200
Total Leased Vehicles	-	76,200	-	-	-	-	76,200
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	30,796	45,000	35,000	45,000	-	10,000	165,796

*FY23 \$20,000 MIEMSS grant/\$24,496 SHSP grant; FY24 potential MIEMSS grant

** \$1,100 trade in (5) Units

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	LifePak Heart monitor/Defibrillator
Department & Division	5210	Emergency Medical Services
Total Cost	\$ 35,000	
Non County Funding		Potential MIEMSS grant
County Funding	\$ 35,000	

Detailed Justification

Lifepak 15 heart monitor will replace an older LifePak that is going out of warranty and maintenance. There is potential for grant funding from MIEMSS to assist in the purchase. That won't be determined until January 2023.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>4</u>	<u>Automatic External Defibrillators (5)</u>
Department & Division	<u>5210</u>	<u>Emergency Medical Services</u>
Total Cost	<u>\$ 10,000</u>	
Non County Funding		
County Funding	<u><u>\$ 10,000</u></u>	

Detailed Justification

The Office of Emergency Services purchases and maintains AEDs for EMS response and in County buildings. We have units that are aging and in need of replacement. We are scheduling replacement of 5 each year.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - COMMUNICATIONS DIVISION

	Projection						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Public safety radios batteries and accessories	12,000	16,000	-	30,000	-	30,000	88,000
(1) Mobile wireless router	4,000	-	-	-	-	-	4,000
Equipment for COM 1 truck	4,000	-	-	-	-	-	4,000
Total Capital Expenditures	20,000	16,000	-	30,000	-	30,000	96,000
Capital Projects							
Radio system upgrade	-	320,000	-	-	-	-	320,000
Total Capital Projects	-	320,000	-	-	-	-	320,000
Total Expenditures	20,000	336,000	-	30,000	-	30,000	416,000

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>3</u>	<u>Public Safety Radio Equipment</u>
Department & Division	<u>5300</u>	<u>Communications</u>
Total Cost	<u>\$ 16,000</u>	
Non County Funding	<u></u>	
County Funding	<u><u>\$ 16,000</u></u>	

Detailed Justification Purchase of public safety radio equipment such as batteries and microphones to replace aging equipment.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	2	Radio console upgrade (Back-up 911 Center)
Department & Division	5300	Communications
Total Cost	\$ 320,000	
Non County Funding		
County Funding	\$ 320,000	

Detailed Justification

The public safety radio system at the back-up 911 center was installed when Kent County went to the State 700 MHz radio system in 2010. To keep initial cost lower at the time a lower level system (MIP 5000) was installed at the back-up 911 center. That system is no longer maintained or supported by Motorola. The radio consoles need to be upgraded.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - PARKS & RECREATION

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Community Center pool storage shelving	4,000	-	-	-	-	-	4,000
Community Center pool underwater lights (\$13,500)*	0	-	-	-	-	-	-
Community Center pool re-plaster (moved to FY23)	-	35,000	-	-	-	-	35,000
Millington pool re-plaster (moved to FY23)	-	45,000	-	-	-	-	45,000
Community Center lobby/computer room furniture	-	7,500	-	-	-	-	7,500
Community Center meeting room tables	-	4,200	-	-	-	-	4,200
Community Center pool furniture	-	-	3,500	-	3,500	-	7,000
Commercial grade exercise equipment	-	-	10,000	-	10,000	-	20,000
Millington pool furniture	-	-	-	2,500	-	2,500	5,000
Total Capital Expenditures	4,000	91,700	13,500	2,500	13,500	2,500	127,700
Leased Vehicles							
Chevrolet Equinox	21,400	-	-	-	-	-	21,400
Total Leased Vehicles	21,400	-	-	-	-	-	21,400
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	25,400	91,700	13,500	2,500	13,500	2,500	149,100

*Transfer in from 218 Special Open Space fund

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Community Center Pool Plaster
Department & Division	6352	Parks & Recreation
Total Cost	\$ 35,000	
Non County Funding		
County Funding	\$ 35,000	

Detailed Justification

The shell of a pool deteriorates over time and becomes thin, generally requiring replacement every 10-15 years. Re-plastering the shell of the shallow end of the pool through the 4' slope of the deeper end was determined not needed in FY20 and recommended to push back another year when absolutely necessary (due to the pandemic, the project was not funded in FY21). The 5' deep end of the pool was re-plastered in 2018 as it had thinned in that portion of the pool sooner than at the shallow end of the pool.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

**CAPITAL FORM
FISCAL YEAR 2023 BUDGET**

Priority Ranking & Item	<u>2</u>	<u>Millington Pool Plaster</u>
Department & Division	<u>6320</u>	<u>Parks & Recreation</u>
Total Cost	<u>\$ 45,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 45,000</u></u>	
Detailed Justification	The shell of a pool deteriorates over time and becomes thin, generally requiring replacement every 10-15 years.	
Ownership (If not County)	<u>N/A</u>	
Revenue/Sale of Equipment/	<u>\$ 0</u>	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item 3 Community Center Computer Room Furniture

Department & Division 6301 Parks & Recreation

Total Cost \$ 7,500

Non County Funding _____

County Funding \$ 7,500

Detailed Justification In FY18, the room's sofa, love seat and lounge chairs were replaced. The existing tables, chairs, cubicles and end tables are the original items from 2009 when the KCCC opened, and are now showing wear and tear and need replacing.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to
purchase

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>4</u>	<u>Community Center Meeting Room Tables & Chairs</u>
Department & Division	<u>6301</u>	<u>Parks & Recreation</u>
Total Cost	<u>\$ 4,200</u>	
Non County Funding		
County Funding	<u><u>\$ 4,200</u></u>	

Detailed Justification

In FY21, P&R accepted no longer used chairs from DPW. These chairs were in okay condition at the time, but need replacing due to rusting, discolored fabric and less stable frames that have weakened over time due to normal wear and tear. Additionally, chairs without arms are less restrictive and more comfortable in general.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to	
purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - GROUNDS MAINTENANCE

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Zero turn mowers (3) (\$59,635/\$13,600 trade ins)	46,035	-	-	-	-	-	46,035
Dump trailer	10,735	-	-	-	-	-	10,735
Air compressor	3,000	-	-	-	-	-	3,000
Sports field supplies	3,500	-	-	-	-	-	3,500
Millington Pool - replace fence	4,500	-	-	-	-	-	4,500
Chain saws (2)	1,200	-	-	-	-	-	1,200
Weed eaters & blowers	3,200	-	-	-	-	-	3,200
Portable tools	1,000	-	-	-	-	-	1,000
Edesville Park - install sidewalk	7,500	-	-	-	-	-	7,500
Athletic field aerator	31,750	-	-	-	-	-	31,750
Trash can lids (24)	2,454	-	-	-	-	-	2,454
Grappler bucket for tractor	-	8,000	-	-	-	-	8,000
Turf tractor w/front loader	-	30,000	-	-	-	-	30,000
Total Capital Expenditures	114,874	38,000	-	-	-	-	152,874
Leased Vehicles							
Ford F-250 (FY22>FY23)	-	39,494	-	-	-	-	39,494
Plow setup for Ford F-250 (FY22>FY23)	-	2,125	-	-	-	-	2,125
Total Leased Vehicles	-	41,619	-	-	-	-	41,619
Capital Projects							
Worton - renovations to existing maintenance facility	-	105,000	-	-	-	-	105,000
Worton - maintenance facility parking lot paving	-	95,000	-	-	-	-	95,000
Worton - maintenance facility landscaping	-	40,000	-	-	-	-	40,000
Total Capital Projects	-	240,000	-	-	-	-	240,000
Total Expenditures	114,874	319,619	-	-	-	-	434,493

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	5	Grappler Bucket for the Grounds Tractor
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 8,000	
Non County Funding		
County Funding	\$ 8,000	

Detailed Justification

This is a request for a grapple attachment for use on the tractor. The attachment will be utilized for removal of shoreline debris at Betterton and lifting tree branches and other storm damage for removal.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	6	Turf Tractor with Front Loader
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 30,000	
Non County Funding		
County Funding	\$ 30,000	

Detailed Justification Staff are requesting the purchase of a Turf Tractor with a front Loader attachment. The equipment would be useful for debris cleanup, mulching, snow removal and material loading.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>1</u>	<u>Worton Maintenance Facility Renovations</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 105,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 105,000</u></u>	

Detailed Justification

The replacement of the Grounds Maintenance facility was planned as a (2) phase project to replace storage area lost from demolition of the Skating Rink building. We are recommending renovation of the Grounds Maintenance shop building instead of replacement to provide secure storage for Grounds equipment (mowers, tillers, snowblowers, etc.). Improvements include new metal roof and siding, doors, windows, concrete floor, minor structural repairs and insulation. Existing building will match new building in color. "Third Request"

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>2</u>	<u>Worton Maintenance Facility Parking Lot Paving</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 95,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 95,000</u></u>	

Detailed Justification

With the completion of renovations to the facility we are requesting that the existing parking area and new parking area be paved to support truck traffic at the facility. Surface treatment will not support the heavy delivery and recycling trucks maneuvering on the pavement. "Third Request"

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>3</u>	<u>Worton Maintenance Facility Landscaping</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 40,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 40,000</u></u>	
Detailed Justification	The landscaping plan approved by the Kent County Planning Commission was delayed until the completion of construction and demolition. Materials \$13,000 - Installation \$27,000 "Third Request"	
Ownership (If not County)	<u>N/A</u>	
Revenue/Sale of Equipment/	<u>\$ 0</u>	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - CIRCUIT COURT

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Courtsmart upgrade - State paid directly	0	-	-	-	-	-	-
Chair mats/web cam/tv	4,430	-	-	-	-	-	4,430
Door repair	2,720	-	-	-	-	-	2,720
Total Capital Expenditures	7,150	-	-	-	-	-	7,150
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	7,150	-	-	-	-	-	7,150

5 YEAR CAPITAL PLAN - ELECTION OFFICE

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
New Pollbooks (50) (to FY23)	-	93,550	-	-	-	-	93,550
Total Capital Expenditures	-	93,550	-	-	-	-	93,550
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	93,550	-	-	-	-	93,550

KENT COUNTY FUNDING REQUEST FISCAL YEAR 2022 BUDGET

SCHEDULE OF ORGANIZATIONS TOTAL EXPENDITURES

Instructions:

This schedule should reflect your organization's total expenditures for the Fiscal Years indicated. Expenditures should be reported in as much detail as possible. Attach additional pages if necessary.

EXPENDITURE CATEGORIES	2019 Actual	2020 Actual	2021 Adopted Budget	2022 Requested Budget
cont.	\$529,732.00	\$501,142.00	\$589,094.00	\$579,122.00
62-15 Energy Supply-Electric	\$2,964.00	\$2,761.00	\$3,500.00	\$4,000.00
63-30 Water	\$115.00	\$300.00	\$300.00	\$300.00
64-20 Postage & Meter Lease	\$7,431.00	\$8,000.00	\$8,500.00	\$12,500.00
64-25 Supply-Paper	\$0.00	\$45.00	\$45.00	\$45.00
64-90 Other Office Supplies	\$3,201.00	\$6,366.00	\$4,500.00	\$4,500.00
65-15 Main. Supply-Janitorial	\$288.00	\$182.00	\$250.00	\$250.00
75-00 Fixed Assests				
Firewall	\$0.00	\$0.00	\$0.00	\$0.00
3 MDVoters PC's @1500 each	\$0.00	\$0.00	\$4,500.00	\$0.00
1 Document Scanner @ 3500	\$3,500.00	\$0.00	\$0.00	\$0.00
1 LaserJet Printer @ 1100	\$0.00	\$0.00	\$0.00	\$0.00
3 Barcode Scanners	0	0	480	\$0.00
Office Security Upgrade	0	0	6000	Covid Funds
Additional PC for Security Purposes			1500	
New Pollbooks 50@\$1871 each				\$93,550
Per SBE unsure of cost either purchase price, finance through treasure or lease through vendor				
TOTAL EXPENDITURES*	\$547,231.00	\$518,796.00	\$618,669.00	\$694,267.00

*PLEASE NOTE THAT TOTAL EXPENDITURES SHOWN SHOULD EQUAL "TOTAL REVENUES" SHOWN ON SCHEDULE OF REVENUES.

5 YEAR CAPITAL PLAN - AGRICULTURE PRESERVATION FUND

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Easement	27,789	-	-	-	-	-	27,789
Total Capital Expenditures	27,789	-	-	-	-	-	27,789
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	27,789	-	-	-	-	-	27,789

5 YEAR CAPITAL PLAN - LOCAL MANAGEMENT BOARD

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Office equipment	-	1,200	-	-	-	-	1,200
Total Capital Expenditures	-	1,200	-	-	-	-	1,200
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	1,200	-	-	-	-	1,200

5 YEAR CAPITAL PLAN - PARKS & RECREATION - PROGRAM OPEN SPACE

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Land Preservation, Parks & Recreation plan consultant (\$35,000/yr)	0	-	-	-	-	-	-
Total Capital Expenditures	0	-	-	-	-	-	-
 Capital Projects							
Betterton Beach - stairway replacement (\$143,206)	14,321	-	-	-	-	-	14,321
Betterton Beach - replace boardwalk (\$31,882)	-	3,188	-	-	-	-	3,188
Still Pond Park - design services (\$30,000)	-	3,000	-	-	-	-	3,000
Still Pond Park - pre-engineered pavilion	-	178,000	-	-	-	-	178,000
Still Pond Park - restroom architectural design services	-	-	50,000	-	-	-	50,000
Still Pond Park - playground	-	-	135,000	-	-	-	135,000
Still Pond Park - restroom construction	-	-	-	450,000	-	-	450,000
Worton Park - ball field enhancements (\$215,000)	-	21,500	-	-	-	-	21,500
Toal Park - lower ballfield and park benches (\$39,000)	-	3,900	-	-	-	-	3,900
Toal Park - restroom/pavilion architectural site design services (\$105,000)	-	10,500	-	-	-	-	10,500
Worton - Orem field lighting retrofit (\$275,000)	-	27,500	-	-	-	-	27,500
Total Capital Projects	14,321	247,588	185,000	450,000	-	-	896,909
 Total Expenditures	14,321	247,588	185,000	450,000	-	-	896,909

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>4</u>	<u>Betterton Boardwalk Replacement</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 31,882</u>	
Non County Funding	<u>(\$ 28,694)</u>	<u>Project Open Space (FY22 Approved Funding)</u>
County Funding	<u><u>\$ 3,188</u></u>	

Detailed Justification

With the completion in FY22 of the stairway replacement, there are remaining funds in the amount of \$31,882 to extend the project to include replacement of the boardwalk connection from the stairway to the beach area. The existing boardwalk is composite (Trex) planks laid on wood runners for support. The deteriorated support and settlement has resulted in broken and sagging planks. The composite planks are also hot to the touch in the summer. It is proposed to replace the boardwalk with a 4' wide concrete walkway to improve ADA access. The concrete design would utilize a stamped wood pattern, dyed to a weathered gray to simulate a wooden boardwalk. There would be sufficient funds to completely replace all 560' of boardwalk at this time.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>10</u>	<u>Still Pond Park Concept and Site Plan</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 30,000</u>	
Non County Funding	<u>(\$ 27,000)</u>	<u>Program Open Space (POS/FY22 Approved)</u>
County Funding	<u><u>\$ 3,000</u></u>	

Detailed Justification

The Department is recommending preparation of a concept and site plan for development of Still Pond park. The plan would seek public input on what recreational needs the public would benefit from as well as an orderly schedule for construction of site improvements. A final approved plan is also essential for supporting applications for grant funding. This is a roll over of an FY22 project that was unable to be started due to workload and staffing constraints.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	12	Worton Park/KCCC Enhancements
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 215,000	
Non County Funding	(\$ 193,500)	Program Open Space (POS approval pending 3/23/22)
County Funding	\$ 21,500	

Detailed Justification

This project consists of replacing the existing backstops on 4 of 6 ballfields (all but Orem and E Diamond), installing sunshades on 6 backstops, installing fencing for team benches on 4 fields (all but Orem and E Diamond), and replacing sideline fencing on one ballfield (Orem). 6 park benches will be installed along the existing walking path and playground area. Additionally, a digital messaging board to display notices, field assignments and pavilion reservations will be installed providing a more efficient method to provide general information notices and announcements to park users.. The combined installation of fencing will enable the offering of increased tournament opportunities.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	13	Toal Park Lower Ballfield and Park Benches
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 39,000	
Non County Funding	(\$ 35,100)	Program Open Space (POS approval pending 3/23/22)
County Funding	\$ 3,900	

Detailed Justification

This project consists of replacing the existing backstop on the ballfield, installing a backstop sunshade, installing fencing for team benches, and replacing sideline fencing. Two park benches will also be installed at the playground area. With the improvements, the volume of use of the facility by youth and adult sports leagues will increase. These collective improvements will be welcome changes by park and facility users that aid in keeping patrons safe, protect County resources, and in turn, increase the number of visitors.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>14</u>	<u>Toal Park Restroom and Architectural Design Services</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 105,000</u>	
Non County Funding	<u>(\$ 94,500)</u>	<u>Program Open Space (POS approval pending FY23)</u>
County Funding	<u><u>\$ 10,500</u></u>	

Detailed Justification

With the extension of sewer service from the Town of Galena and proposals to extend bike and pedestrian paths from the Town to the Georgetown waterfront, the demand for increased use of Toal park is expected to increase for recreational use. The park is also seeing an increased use as a picnic and rest stop for traffic along Route 213 possibly due to the 301 tolls. This project is proposing funding for design of a pavilion and restrooms for the Park.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>15</u>	<u>Worton Park Orem Field Lighting Retrofit</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 275,000</u>	
Non County Funding	<u>(\$ 247,500)</u>	<u>Program Open Space (POS approval pending FY23)</u>
County Funding	<u><u>\$ 27,500</u></u>	

Detailed Justification

The County recently completed replacement of the lighting controls for the Orem field lights. At that time due to the increased interest in nighttime games, inquiries were made to explore retrofitting of the existing lighting with more energy efficient lighting. This project proposes retrofitting with LED lighting which also requires less maintenance for bulb replacement.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - KENT FAMILY CENTER

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Playground mulch	5,100	-	-	-	-	-	5,100
Total Capital Expenditures	5,100	-	-	-	-	-	5,100
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	5,100	-	-	-	-	-	5,100

5 YEAR CAPITAL PLAN - WEED CONTROL

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Leased Vehicles							
Ford F-250	-	39,494	-	-	-	-	39,494
Plow setup for Ford F-250	-	2,125	-	-	-	-	2,125
Ford F-150	-	33,100	-	-	-	-	33,100
Total Leased Vehicles	-	74,719	-	-	-	-	74,719
Capital Projects							
	-	-	-	-	-	-	-
Total Capital Projects	-	-	-	-	-	-	-
Total Expenditures	-	74,719	-	-	-	-	74,719

5 YEAR CAPITAL PLAN - PUBLIC SCHOOLS

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Capital Projects							
Rock Hall Elementary targeted renovations (\$1,051,200)	24,821	-	-	-	-	-	24,821
Galena Elementary targeted renovations (\$2,880,328)	794,373	-	-	-	-	-	794,373
Board of Education parking lot	80,000	-	-	-	-	-	80,000
Kent County High School track	80,000	-	-	-	-	-	80,000
Kent County High School roof	61,000	3,146,175	1,048,725	-	-	-	4,255,900
Kent County Middle School*	-	-	3,315,000	28,927,000	-	-	32,242,000
Total Capital Projects	1,040,194	3,146,175	4,363,725	28,927,000	-	-	37,477,094
Total Expenditures	1,040,194	3,146,175	4,363,725	28,927,000	-	-	37,477,094

*Not updated by BOE to date

KENT COUNTY HIGH SCHOOL
 ROOF REPLACEMENT
 FY 2022-FY2024 FUNDING SCHEDULE
 October 20, 2021

Duration:	July. 2022	Oct. 2023
	16	mos
	6.3%	/mo

FUNDING SCHEDULE	Total				FY 22		FY 23			FY 24	
	Total	% of	State	Local	State	Local	12	mos	July 1, 2022	4	mos
		Constructn					State	Local		State	Local
Construction (Includes Garland 2.5% C	\$ 7,220,000		\$ 3,610,000	\$ 3,610,000			\$ 2,707,500	\$ 2,707,500		\$ 902,500	\$ 902,500
Additional KCPS Contingency (5%)	\$ 319,100			\$ 319,100				\$ 239,325			\$ 79,775
A/E Fee	\$ 18,000	0.2%		\$ 18,000		\$ 18,000					
PM	\$ 216,600	3.0%	\$ -	\$ 216,600		\$ 38,000		\$ 133,950			\$ 44,650
EdFacPlanningLLC	\$ 20,000	0.3%	\$ -	\$ 20,000		\$ 5,000		\$ 11,250			\$ 3,750
Misc. Other (does not include FF&E)	\$ 72,200	1.0%	\$ -	\$ 72,200				\$ 54,150			\$ 18,050
TOTAL	\$ 7,865,900	4.5%	\$ 3,610,000	\$ 4,255,900		\$ 61,000	\$ 2,707,500	\$ 3,146,175		\$ 902,500	\$ 1,048,725

NOTES: Level expenditure/month used for this calculation; actual expenditures/month will vary according to progress of the work.

Assumes State and local funds are expended concurrently. State funds could be expended first, followed by local funds.

FISCAL YEAR BREAKDOWN OF COSTS:											
1	July					\$ 225,630	\$ 262,180		\$ 225,600	\$ 262,180	
2	August					\$ 225,630	\$ 262,180		\$ 225,600	\$ 262,180	
3	September					\$ 225,630	\$ 262,180		\$ 225,600	\$ 262,180	
4	October					\$ 225,630	\$ 262,180		\$ 225,600	\$ 262,180	
5	November					\$ 225,630	\$ 262,180				
6	December					\$ 225,630	\$ 262,180				
7	January					\$ 225,630	\$ 262,180				
8	February					\$ 225,630	\$ 262,180				
9	March					\$ 225,630	\$ 262,180				
10	April				\$ 20,333	\$ 225,630	\$ 262,180				
11	May				\$ 20,333	\$ 225,630	\$ 262,180				
12	June				\$ 20,334	\$ 225,530	\$ 262,180				
TOTAL					\$ 61,000	\$ 2,707,500	\$ 3,146,200		\$ 902,400	\$ 1,048,700	

5 YEAR CAPITAL PLAN - OTHER NON-COUNTY

	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures	-	-	-	-	-	-	-
Total Capital Expenditures	-	-	-	-	-	-	-
Capital Projects							
Chestertown - new roof	-	75,000	-	-	-	-	75,000
Rock Hall - improvements for new location	-	100,000	150,000	-	-	-	250,000
Chestertown - meeting room & kitchen upgrades	-	150,000	200,000	150,000	-	-	500,000
Total Capital Projects	-	325,000	350,000	150,000	-	-	825,000
Total Expenditures	-	325,000	350,000	150,000	-	-	825,000

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>1</u>	<u>Chestertown - New Roof</u>
Department & Division	<u></u>	<u></u>
Total Cost	<u>\$ 150,000</u>	
Non County Funding	<u>(\$ 75,000)</u>	<u>Will apply for MSDE or other funding for 50%</u>
County Funding	<u><u>\$ 75,000</u></u>	

Detailed Justification

Currently, during heavy rains there are leaks in about 8 different locations throughout the library including the adult area, children's area, director's office, and staff work area. The need for the roof replacement is a great one as we need to protect our \$2.2M investment. All the locations that have leakage have all be renovated in the last five years.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item 2 Rock Hall Building Acquisition and Improvements

Department & Division _____

Total Cost \$ 500,000

Non County Funding (\$ 250.000) Will apply for MSDE or other funding for 50%

County Funding \$ 250,000

Detailed Justification

We anticipate starting this project in FY2023 and request approximately \$100,000 to begin, with completion in FY2024 for the additional \$150,000. The old Rock Hall building has been condemned and the new location of the branch is too old to renovate. We are looking to acquire a building in the Rock Hall area that will resolve the issue and provide a long term site. The library patrons do want a Rock Hall branch and have been without a full-service library for over two years.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to
purchase

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	3	Chestertown - Meeting Room, Kitchen, and Family Cafe remodel
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Department & Division _____

Total Cost	\$ 1,000,000
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Non County Funding	(\$ 500,000)	Will apply for MSDE or other funding for 50%
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County Funding	\$ 500,000
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Detailed Justification

We anticipate starting this project in FY2023 and request approximately \$150,000, with County contributions of \$200,000 and \$150,000 for FY2024 and FY2025 respectively. This project will complete the final phase of the Chestertown remodel. The need for a 21st century media room with collaborative equipment is essential to the residents of Kent County. With the highest non-profit per capita in the state and the lack of public meeting venues in the area, the renovation of the meeting room to including a family cafe', state of the art electronic equipment, and improved storage solutions, is truly a need. As a place for families, having a family cafe' and top of the line kitchen will aid in offering multi-generational programs.

Ownership (If not County)	N/A
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Revenue/Sale of Equipment/	\$ 0
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Trade-in to be applied to purchase

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE			
IT Request form:	Y	N	N/A

5 YEAR CAPITAL PLAN - PARKS & RECREATION - LOCAL PARK & PLAYGROUND INFRASTRUCTURE GRANTS

	Projected						
	<u>FY22</u>	<u>FY23</u>	<u>FY24</u>	<u>FY25</u>	<u>FY26</u>	<u>FY27</u>	<u>Total</u>
Capital Expenditures							
Bayside Landing - bathhouse flooring (\$10,000)	0	-	-	-	-	-	-
Edesville Park - swings (\$9,800)	-	0	-	-	-	-	-
Betterton Beach pavilion - repair roof (\$20,000)	-	0	-	-	-	-	-
Total Capital Expenditures	-	0	-	-	-	-	-
 Capital Projects							
Worton - athletic field lighting (\$345,000)	-	0	-	-	-	-	-
Worton Park - facility enhancements (\$164,310)	-	0	-	-	-	-	-
Total Capital Projects	-	0	-	-	-	-	-
 Total Expenditures	-	0	-	-	-	-	-

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	8	Edesville Park Swings
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 9,800	
Non County Funding	(\$ 9,800)	Local Park and Playground Infrastructure Grant (LPPI/Approved 2/16/22)
County Funding	\$ 0	

Detailed Justification

The project consists of installing a swing set to the existing playground area that does not include swings. The addition of swings as an added feature to the playground will add to the park's amenities and overall enjoyment and use of the park by the public.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>9</u>	<u>Betterton Beach Pavilion Roof Repairs</u>
Department & Division	<u>6425</u>	<u>Department of Public Works - Engineering Grounds Maintenance</u>
Total Cost	<u>\$ 20,000</u>	
Non County Funding	<u>(\$ 20,000)</u>	<u>Local Park and Playground Infrastructure Grant (LPPI/Approved 2/16/22)</u>
County Funding	<u><u>\$ 0</u></u>	

Detailed Justification The project consists of installing a new roof, siding and gutter on the picnic pavilion. Further deterioration without repair jeopardizes future use of the pavilion which accommodates numerous first come first serve uses to the public, as well as exclusive use requests for patrons who wish to guarantee use for pre-planned special occasions and events.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	7	Worton Park Athletic Field Lighting
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 345,000	
Non County Funding	(\$ 345,000)	Local Park and Playground Infrastructure Grant (LPPI/Approved 2/16/22)
County Funding	\$ 0	

Detailed Justification

The project consists of installing lighting on the center field of three multi-purpose fields with future funding planned to be used to light the additional two outer fields. Currently, the only lighted athletic field is a baseball field. Adding lights to this field will reduce the over used outfield of a baseball field that is the only field that can currently accommodate night play.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	11	Worton Park Facility Enhancements
Department & Division	6425	Department of Public Works - Engineering Grounds Maintenance
Total Cost	\$ 164,310	
Non County Funding	(\$ 164,310)	Local Park and Playground Infrastructure Grant (LPPI/Approved 2/16/22)
County Funding	\$ 0	

Detailed Justification

Thirty-year-old playground equipment and swings that have lived well beyond their life span will be replaced with a modern themed design and provide a safer play area. Park benches will also be installed near the playground area for added seating. Replacement of the picnic pavilion roof shingles will preserve the life of the roof and further protect existing wood from deterioration.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - WATER AND WASTEWATER SERVICES

	Prior Years Actual	Projected FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures								
Replace clariflocculator at Fairlee water treatment plant (\$711,854)*	395,215	0	-	-	-	-	-	395,215
Develop water and sewer construction standards (may carry over to FY23)	-	17,000	-	-	-	-	-	17,000
SCADA System pump station fiber extension (\$110,065)*	-	0	-	-	-	-	-	-
Replace (2) zero turn mowers	-	20,395	-	-	-	-	-	20,395
Tolchester wastewater treatment plant VT SCADA conversion	-	4,300	-	-	-	-	-	4,300
Sensaphone replacements (3) (\$4,270)*	-	0	-	-	-	-	-	-
Miscellaneous equipment	-	4,918	-	-	-	-	-	4,918
Well redevelopment program (FY22 Worton #6/FY23 Fairlee #2)	-	29,000	37,000	39,000	41,000	43,000	45,000	234,000
Inflow & infiltration study (FY22 \$35,000/FY23 \$100,000/FY24 \$80,000)*	-	0	0	0	-	-	-	-
Water & wastewater plant security enhancements (FY22 \$12,755 Worton/FY23 \$45,000)*	5,976	0	0	-	-	-	-	5,976
Pump station pump replacement program (\$50,000)*	-	0	25,000	28,000	30,000	32,000	34,000	149,000
Water treatment plant filter media replacement program	-	30,000	45,000	45,000	-	-	-	120,000
Worton Cell 1 influent lagoon sludge removal design (\$32,981/\$1,000,000)*	-	0	0	-	-	-	-	-
Millington WWTP feasibility study (\$57,500/\$17,000)*	-	0	0	-	-	-	-	-
Millington water system rehabilitation (Potential ARPA funding \$25,000/\$50,000)	-	0	0	50,000	50,000	-	-	100,000
Tolchester wastewater treatment plant influent screen replacement (\$52,910/\$200,000)*	-	0	0	-	-	-	-	-
Pump station upgrades (\$75,000)*	-	-	0	500,000	500,000	300,000	-	1,300,000
Total Capital Expenditures	401,191	105,613	107,000	662,000	621,000	375,000	79,000	2,350,804
Leased Vehicles								
Ford F-250 w/plow(2)/Ford Transit 250 Cargo Van (FY22>FY23)	-	-	122,648	-	-	-	-	122,648
Ford F-350/(3) Ford F-250/Ford F-150	-	-	235,200	-	-	-	-	235,200
Total Leased Vehicles	-	-	357,848	-	-	-	-	357,848
Total Expenditures	401,191	105,613	464,848	662,000	621,000	375,000	79,000	2,708,652

*Paid for with ARPA funds

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>1</u>	<u>Well Redevelopment Program</u>
Department & Division	<u>5805</u>	<u>Department of Public Works - Water and Wastewater Division</u>
Total Cost	<u>\$ 37,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 37,000</u></u>	
Detailed Justification	Well Redevelopment is necessary as over time the porosity of the well is reduced due to iron hardness buildup. The iron build up reduces the opening in the well screen and results in slower flow to the well head. The intent of the well redevelopment program is to proactively schedule the County's community wells for redevelopment before critical failure occurs. This is a multi-year program with all wells being redeveloped in 5 years. Worton #5 was redeveloped in FY21. Worton #6 is scheduled for FY22. Fairlee #2 is scheduled for FY23.	
Ownership (If not County)	<u>N/A</u>	
Revenue/Sale of Equipment/	<u>\$ 0</u>	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	2	I&I Infrastructure Rehabilitation Program
Department & Division	5810	Department of Public Works - Water and Wastewater Division
Total Cost	\$ 100,000	
Non County Funding	(\$ 100,000)	ARPA Funds
County Funding	\$ 0	

Detailed Justification This proposed project is an implementation of recommendations from an I&I investigation study that identifies recommendations for rehabilitating sewer lines. The pilot study areas are the Worton and Kennedyville service areas. Work includes manhole lining, repair of cleanouts, sewer line replacement and frame and gasketting of manhole covers.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>3</u>	<u>Water and wastewater plant security enhancements</u>
Department & Division	<u>5801</u>	<u>Department of Public Works - Water and Wastewater Division</u>
Total Cost	<u>\$ 45,000</u>	
Non County Funding	<u>(\$ 45,000)</u>	<u>ARPA</u>
County Funding	<u><u>\$ 0</u></u>	

Detailed Justification

This is a continuation of efforts to improve security at the six treatment facilities in the County. The funding is ARPA eligible and will take advantage of fiber extensions and SCADA to integrate security camera surveillance and will also include additional fencing protection.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>4</u>	<u>Pump Replacement program</u>
Department & Division	<u>5810</u>	<u>Department of Public Works - Water and Wastewater Division</u>
Total Cost	<u>\$ 25,000</u>	
Non County Funding	<u></u>	<u></u>
County Funding	<u><u>\$ 25,000</u></u>	

Detailed Justification

This is a multi-year project to proactively replace pumps in the County water and wastewater treatment facilities before critical failures occur. The existing pumps are past their useful life. Failure to replace the pumps will result in a reduced capacity of the station to pump wastewater and result in a sewer overflow. This work includes overhaul of pumps to replace worn impellers that are resulting in increased man-hours and overtime to clear clogged pumps.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	5	Water plant filter media replacement program
Department & Division	5805	Department of Public Works - Water and Wastewater Division
Total Cost	\$ 45,000	
Non County Funding		
County Funding	\$ 45,000	

Detailed Justification

The water plant filter media requires regular replacement depending on water produced and chemical processes employed. Over time media is lost through backwashing in addition to reductions in porosity from the build up of iron and calcium carbonate on the media. It is planned to re-bed the filter at Kennedyville in FY22. Funds are requested in FY23 to re-bed the two filters at the Fairlee water plant. In FY24 the three beds in Worton are planned for re-bedding.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	6	Worton WWTP Influent lagoon
Department & Division	5810	Department of Public Works Water and Wastewater Division
Total Cost	\$ 1,000,000	
Non County Funding	(\$ 1,000,000)	ARPA
County Funding	\$ 0	

Detailed Justification

The County has allocated ARPA funds to design and develop bid documents for the removal of built up solids from Cell #1 at the Worton WWTP. Initial surveyed estimates of the volume of solids to be removed were developed in 2021. Funding is proposed in FY23 for award of a contract to remove and dispose of the material at an approved landfill.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>7</u>	<u>Millington WWTP Feasibility Study</u>
Department & Division	<u>5805</u>	<u>Department of Public Works Water and Wastewater Division</u>
Total Cost	<u>\$ 17,000</u>	
Non County Funding	<u>(\$ 17,000)</u>	<u>ARPA</u>
County Funding	<u><u>\$ 0</u></u>	

Detailed Justification

This is continuing work on the Millington WWTP Feasibility Study that began in FY22. Based on the results of the study, the followup will include development of inter municipal agreements, funding requests and development agreements to move forward with design and construction. A budget of \$10,000 is included for this follow up work.

Ownership (If not County)	<u>N/A</u>
Revenue/Sale of Equipment/	<u>\$ 0</u>
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	8	Millington Water System Rehabilitation
Department & Division	5805	Department of Public Works Water and Wastewater Division
Total Cost	\$ 50,000	
Non County Funding	(\$ 50,000)	ARPA
County Funding	\$ 0	

Detailed Justification This funding is a continuation of annual effort to proactively repair and improve sections of the Millington water system to reduce water losses. This approach was determined to be more cost effective than replacement of the the water system as result of a USDA grant funded study by KCI Engineering.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>9</u>	<u>Influent Screen Replacement Tolchester WWTP</u>
Department & Division	<u>5810</u>	<u>Department of Public Works Water and Wastewater Division</u>
Total Cost	<u>\$ 200,000</u>	
Non County Funding	<u>(\$ 200,000)</u>	<u>ARPA</u>
County Funding	<u><u>\$ 0</u></u>	
Detailed Justification	The County approved funding in FY22 to prepare design plans and bid documents for replacement of the influent screen. FY23 funding is proposed for construction work.	
Ownership (If not County)	<u>N/A</u>	
Revenue/Sale of Equipment/	<u>\$ 0</u>	
Trade-in to be applied to purchase		

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	<u>10</u>	<u>Pump Station Upgrades</u>
Department & Division	<u>5810</u>	<u>Department of Public Works Water and Wastewater Division</u>
Total Cost	<u>\$ 75,000</u>	
Non County Funding	<u>(\$ 75,000)</u>	<u>ARPA</u>
County Funding	<u><u>\$ 0</u></u>	

Detailed Justification This project will perform an evaluation of the County's 26 wastewater pump stations to determine pumping capacity, current code compliance and replacement of equipment and structures that are beyond their service life. Follow up funding will be allocated for design and construction of the recommended improvements.

Ownership (If not County) N/A

Revenue/Sale of Equipment/ \$ 0

Trade-in to be applied to
purchase

FOR OFFICE OF FINANCE USE
Expense Code:

FOR OFFICE OF FINANCE USE
IT Request form: Y N N/A

5 YEAR CAPITAL PLAN - BAYSIDE LANDING

	Projected						
	FY22	FY23	FY24	FY25	FY26	FY27	Total
Capital Expenditures							
Marine ice eaters (2)	1,436	-	-	-	-	-	1,436
Pool furniture	-	-	-	1,500	-	1,500	3,000
Total Capital Expenditures	1,436	-	-	1,500	-	1,500	4,436
Capital Projects							
Pier & bulkhead replacement * (\$1,080,000)	0	650,000	-	-	-	-	650,000
Total Capital Projects	-	650,000	-	-	-	-	650,000
Total Expenditures	1,436	650,000	-	1,500	-	1,500	654,436

* \$430,000 DNR grant agreement extended to December 31, 2023

CAPITAL FORM

FISCAL YEAR 2023 BUDGET

Priority Ranking & Item	1	Bayside Landing Park - Pier and Bulkhead Replacement
Department & Division	550	Public Works/Environmental Operations Division
Total Cost	\$ 1,020,000	
Non County Funding	(\$ 370,000)	DNR Waterway Improvement Fund Grant
County Funding	\$ 650,000	

Detailed Justification

Carry over from FY2022. The piers and the bulkhead structure need to be replaced. Kent County acquired the facility in 2001 and the piers and bulk-heading had been in place for multiple years. The estimated cost includes replacing/extending the bulkhead, replacing two (2) piers, twenty (20) finger piers, ninety-eight (98) pilings that make up forty-two (42) boat slips, and install new electric and water utilities. A DNR Grant Application was approved by DNR. The grant agreement is being extended until December 31, 2023.

Ownership (If not County)	N/A
Revenue/Sale of Equipment/	\$ 0
Trade-in to be applied to purchase	

FOR OFFICE OF FINANCE USE

Expense Code:

FOR OFFICE OF FINANCE USE

IT Request form: Y N N/A

Bayside Landing Park

Bulkhead to be Replaced/
Extended is highlighted in
Yellow

Piers to be demolished & Replaced

Twenty (20) finger piers, and 98 pilings that make up
forty-two (42) boat slips will be replaced.

Google earth

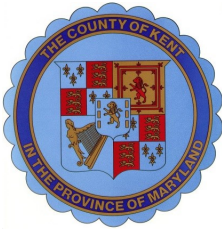
© 2017 Google

200 ft



Village at Kennedyville - Letters of Credit

Letter Of Credit	Work Done By	Status	Letter of Credit	Amount Paid	Balance
Water Distribution & Sewerage Collection System			5,000	-	5,000
WTP Water Softening System	McCrone		164,062.50	19,900.00	144,162.50
Storm Sewers & Sediment Control Ponds	Bramble CK# 83794		51,963.75	8,550.00	43,413.75
Roadways	Bramble Ck#80122		45,000.00	45,000.00	-
Landscaping	Neff & Son CK#88829		<u>17,325.00</u>	<u>10,466.00</u>	<u>6,859.00</u>
			283,351.25	83,916.00	199,435.25



AGENDA ITEM BRIEFING

General Fund Summary 4/12/2022 Budget Work Session

ATTACHMENTS:

Description

General Fund Summary

General Fund - Revenues

	Revised Projection	FY22 Budget	FY23 Budget	Inc/(Dec) \$	%
Property Tax	31,819,854	31,877,575	32,658,297	780,722	2.4%
Income Tax	15,000,000	15,000,000	15,000,000	-	0.0%
Recordation	2,355,476	1,220,000	1,884,381	664,381	54.5%
Property Transfer	1,495,753	786,000	1,196,602	410,602	52.2%
Intergovernmental	760,597	762,983	772,845	9,862	1.3%
Other Taxes	365,000	304,000	323,000	19,000	6.3%
License & Permits	353,134	352,338	367,526	15,188	4.3%
Service Charges	510,828	464,003	542,205	78,202	16.9%
Lease Proceeds	233,540	483,172	532,662	49,490	10.2%
Transfers In	13,500	0	0	-	0.0%
Other	188,103	244,515	213,954	(30,561)	-12.5%
Total Revenues	53,095,785	51,494,586	53,491,472	1,996,886	3.9%

General Fund - Expenditures

FY23

	Revised Projection	FY22 Budget	Original Budget	Inc/Dec \$	%
Board of Education					
Operating	18,559,615	18,559,615	18,559,615	-	0.0%
Non Recurring	-	-	-	-	0.0%
Debt Service	215,747	215,747	215,747	-	0.0%
	18,775,362	18,775,362	18,775,362	-	0.0%
 Salaries	 11,498,932	 12,149,939	 13,531,856	 1,381,917	 11.4%
Benefits	5,765,121	6,263,033	7,143,640	880,607	14.1%
Capital	1,479,286	2,314,199	2,651,385	337,186	14.6%
Leased Capital	267,793	539,621	552,412	12,791	2.4%
County Allocations	3,850,675	3,915,504	4,345,082	429,578	11.0%
Operating	6,178,152	6,395,699	7,511,531	1,115,832	17.4%
Transfers	2,159,060	2,638,541	4,129,816	1,491,275	56.5%
Contingency	400,000	400,000	400,000	-	0.0%
Debt Service	1,382,209	1,415,330	1,120,198	(295,132)	-20.9%
Total Expenditures	51,756,590	54,807,228	60,161,282	5,354,054	9.8%
 Surplus/(Deficit)	 1,339,195	 (3,312,642)	 (6,669,810)	 (3,357,168)	 101.3%

General Fund Balance

	FY22 Projection	FY22 Budget	FY23 Budget
Fund Balance:			
Beginning	8,907,882	8,907,882	10,247,077
Surplus/(Deficit)	1,339,195	(3,312,642)	(6,669,810)
Ending	10,247,077	5,595,240	3,577,267
	19.7%	10.2%	5.9%
Target Fund Balance (7.5%)	3,893,980	4,110,542	4,512,096
Available Fund Balance	6,353,097	1,484,698	(934,829)

General Fund Balance

Non Recurring Budget Items:

Revenues

Fund Balance	6,353,097
Lease Proceeds	532,662

Expenses

Capital Expenditures	(2,651,385)
Leased Capital Expenditures	(552,412)
Capital Projects	<u>(2,604,000)</u>
Surplus / (Shortfall)	<u>1,077,962</u>

Recurring Budget Items:

Revenues	52,958,810
Difference in Reserve	618,116
Expenditures (Personnel, Operating, Alloc, BOE, Other Transfers)	<u>(54,353,485)</u>
Surplus / (Shortfall)	<u>(2,012,791)</u>