

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

March 19, 2024

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Meeting Announcements - LEGISLATIVE DAY - Time Is Allotted At The End Of Each Meeting
For The Commissioners To Receive Comments From The Public

Public Notices

Code Home Rule Bill No. 3-2024 Short-Term Rental Tax
Hearing Notice

Consent Items

#1 - Regular Session Minutes, March 12, 2024
#2 - Liquor Minutes, March 12, 2024

Special Class C Licenses

Kent Soil and Water Conservation District, Beer, Wine, and Liquor, April 5, 2024
Sultana Education Foundation, April - October 2024
Dogwood Festival of Galena Inc., Beer, Wine, and Liquor, May 11, 2024

Recognition

Jillyn Coleman, Director of Parks & Recreation
Jr. Wrestling Coaches Recognition

Appointments

Carol L. Niemand, Community Relations Liaison, Shrewsbury Church
Homelessness and Community Needs

Departmental Appointments

Rosemary Ramsey Granillo, Director Kent County Local Management Board
FY2025 Children's Cabinet Interagency Application
Pete Landon, Director Office of Emergency Services
Police Accountability Board - Accountability Officer Consultant Contract
Jamie Williams, Director, Economic and Tourism Development
Enhancing Eastern Shore Freight Rail Growth and Reliability Project Letter of Support
Jamie Williams, Director, Economic and Tourism Development
WKHS 50 Years - Certificate of Recognition
Jamie Williams, Director, Economic and Tourism Development
Chesapeake County Scenic Byway Alliance Letter of Support

Public Works Director

Dan Mattson, Director, Public Works, and Ned Horneffer, Director of Development, Third
Pillar Solar

Floating Solar Panel Presentation

County Administrator

Proclamation - Vietnam War Veterans Day

Charles Miller, Chair of Kent Soil and Water Conservation District

Recognition Request

County Administrator Report

April 9, 2024 Budget Work Session

Municipality Invites

Human Resources Director

Jim Miller, Director, Human Resources

Public Works - Maintenance Worker I

Public Comment/Media Review

Procedures For Public Comment

American Rescue Plan Act Funds

American Rescue Plan Act (ARPA) Funds Spend Plan

Contingency Fund

Contingency and Use of Fund Balance Report

Closed Session

Jim Miller, Director, Human Resources

Personnel and Public Security

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

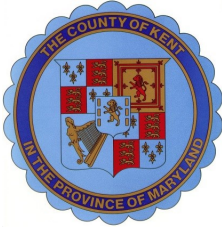
Jim Miller, Director, Human Resources

Personnel

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings

can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Code Home Rule Bill No. 3-2024 Short-Term Rental Tax
3/19/2024
County Commissioners Meeting**

Item Summary:

Hearing Notice

ATTACHMENTS:

Description

CHR Bill No. 3-2024 Short-Term Rental Tax, Public Hearing Notice

CHR Bill No. 3-2024 Short-Term Rental Tax DRAFT Legislation



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 5, 2024
Legislative Session Day

Legislative Session Day
March 5, 2024

CODE HOME RULE
BILL NO. 3-2024

INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

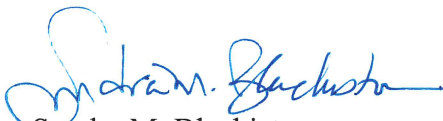
AN ACT concerning Chapter 152 Taxation, Article III Hotel Rental Tax. For the purpose of ensuring equal treatment of all transient lodging including short-term rentals. By repealing Chapter 152 Taxation, Article III Hotel Rental Tax, and reenacting with amendments Chapter 152 Taxation, Article III Short-Term Rental Tax herein.

A hearing will be held on March 26, 2024, at 10:00 a.m. in the Commissioners' Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland. The agenda for the meeting will be published online 24 hours in advance of the meeting at www.kentcounty.com/commissioners/meeting-agenda. Citizens are encouraged to participate in the public hearing process. If you require communication assistance, please contact the County Commissioners' Office at (410) 778-4600 and press 4 or visit Maryland Relay at www.mdrelay.org no later than noon on Friday, March 22, 2024.

A complete copy of the proposed legislative bill is available in the Commissioners' Office, 400 High Street, Chestertown, MD, Monday through Friday, 8:30 a.m. to 4:30 p.m., and on the County's website at www.kentcounty.com/commissioners/draft-legislation.

By order of:

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Sondra M. Blackiston
Clerk

PUBLISH: KCN 03/07/24, 03/14/24

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

March 5, 2024
Legislative Session Day

Legislative Session Day
March 5, 2024

CODE HOME RULE
BILL No. 3-2024

INTRODUCED BY: Ronald H. Fithian, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT concerning Chapter 152 Taxation, Article III Hotel Rental Tax.

FOR the purpose of ensuring equal treatment of all transient lodging including short-term rentals.

BY repealing Chapter 152 Taxation, Article III Hotel Rental Tax, and reenacting with amendments Chapter 152 Taxation, Article III Short-Term Rental Tax herein.

THE COUNTY COMMISSIONERS OF KENT COUNTY

Ronald H. Fithian, President

INTRODUCED, read first time, March 5, 2024, ordered posted and public hearing scheduled on March 26, 2024, at 10:00 a.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By Order of:

Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on March 26, 2024. Reported favorably [with] [without] amendments; read second time and ordered to be considered on April 2, 2024, a legislative session day.

A BILL ENTITLED CHR 3-2024 SHORT-TERM RENTAL TAX

SECTION 1. NOW THEREFORE BE IT ENACTED BY THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND that Chapter 152, Taxation is hereby amended by repealing Chapter 152 Taxation, Article III Hotel Rental Tax, and reenacting with amendments Chapter 152 Taxation, Article III Short-Term Rental Tax herein.

ARTICLE III
~~Hotel~~ **SHORT-TERM** Rental Tax

§ 152-16 Establishment AND DEFINITIONS.

The Board of County Commissioners may impose, by resolution, a tax on a transient charge paid to a ~~hotel~~ **SHORT-TERM RENTAL** located in Kent County as authorized by and consistent with the provisions of the Annotated Code of Maryland, ~~Article 24, Title 9, Subtitle 3, Part 4~~ **LOCAL GOVERNMENT ARTICLE § 20-403.**

AS USED IN THIS ARTICLE, THE FOLLOWING WORDS HAVE THE MEANING INDICATED:

A. “SHORT-TERM RENTAL” MEANS AN ESTABLISHMENT THAT OFFERS SLEEPING ACCOMMODATIONS FOR COMPENSATION AS DEFINED IN THE ANNOTATED CODE OF MARYLAND, LOCAL GOVERNMENT ARTICLE § 20-401 AND 152-16 OF THIS CODE.

1. “SHORT-TERM RENTAL” INCLUDES, BUT IS NOT LIMITED TO:

- (A) AN APARTMENT;**
- (B) A COTTAGE;**
- (C) A HOSTELRY;**
- (D) A HOTEL**
- (E) AN INN;**
- (F) A MOTEL;**
- (G) A ROOMING HOUSE;**
- (H) A TOURIST HOME;**
- (I) A RESIDENTIAL RENTAL, INCLUDING THOSE FACILITATED BY A HOSTING PLATFORM OR BOOKING SERVICE, OR**
- (J) AN OUTDOOR RETREAT**

B. “SHORT-TERM RENTAL TAX” MEANS A TAX ON A TRANSIENT CHARGE.

- C. **“TRANSIENT CHARGE” MEANS A CHARGE FOR SLEEPING ACCOMMODATIONS FOR A PERIOD NOT EXCEEDING 4 CONSECUTIVE MONTHS BUT DOES NOT INCLUDE ANY CHARGE FOR SERVICES OR ACCOMMODATIONS OTHER THAN SLEEPING ACCOMMODATIONS.**
- D. **“OWNER OR OPERATOR” MEANS A PERSON WHO POSSESSES OR HAS AN OWNERSHIP INTEREST IN A SHORT-TERM RENTAL OR IS ENGAGED IN THE BUSINESS OF OPERATING SHORT-TERM RENTALS.**
- E. **“COLLECTING AUTHORITY” MEANS THE COUNTY CHIEF FINANCE OFFICER.**
- F. **“COUNTY” MEANS KENT COUNTY, MARYLAND, OR THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND.**

§ 152-17 Payment; collection; ~~distribution~~ RETURN.

~~The procedures set forth in § 9-301 et seq of Article 24 of the Annotated Code of Maryland shall be followed. These provisions control the payment, collection, and the distribution of the taxes so collected.~~

THE FOLLOWING PROCEDURES CONSISTENT WITH § 20-406 *ET SEQ.* OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND SHALL BE FOLLOWED.

- A. **THE SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL GIVE A PERSON WHO IS REQUIRED TO PAY A TRANSIENT CHARGE A BILL THAT IDENTIFIES THE TRANSIENT CHARGE AS A SEPARATE ITEM FROM ANY OTHER CHARGE AND COLLECT THE SHORT-TERM RENTAL TAX FROM THE PERSON WHO PAYS THE TRANSIENT CHARGE.**
- B. **A PERSON SHALL PAY THE SHORT-TERM RENTAL TAX TO THE SHORT-TERM RENTAL, OWNER, OR OPERATOR WHEN THE PERSON PAYS THE TRANSIENT CHARGE.**
- C. **THE SHORT-TERM RENTAL TAX SHALL BE HELD IN TRUST BY THE SHORT-TERM RENTAL, OWNER, OR OPERATOR UNTIL REMITTED TO THE COUNTY AS REQUIRED BY THIS ARTICLE.**
- D. **A SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL COMPLETE, SIGN, AND FILE A SHORT-TERM RENTAL TAX REPORT, ON THE FORM AND IN THE MANNER THE COUNTY REQUIRES AND REMIT THE FULL TAX DUE ON OR BEFORE THE 21ST DAY OF EACH MONTH FOR THE PRECEDING MONTH.**

E. THE REMITTER OF THE SHORT-TERM RENTAL TAX, FOR ADMINISTRATIVE COSTS, MAY RETAIN 1.5% OF THE GROSS AMOUNT OF SHORT-TERM RENTAL TAX COLLECTED IF, ON OR BEFORE THE DUE DATE, THE SHORT-TERM RENTAL:

1. FILES A COMPLETED SHORT-TERM RENTAL TAX REPORT; AND

2. PAYS THE SHORT-TERM RENTAL TAX TO THE COUNTY.

F. IF A SHORT-TERM RENTAL, OWNER, OR OPERATOR FAILS TO PAY THE SHORT-TERM RENTAL TAX AS REQUIRED ABOVE, THE SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL PAY 0.5% INTEREST ON THE UNPAID TAX FROM THE DATE WHICH THE TAX WAS DUE UNTIL THE DATE THE TAX IS PAID.

G. IF A SHORT-TERM RENTAL, OWNER, OR OPERATOR FAILS TO PAY THE SHORT-TERM RENTAL TAX WITHIN 1 MONTH AFTER THE PAYMENT IS DUE, THE SHORT-TERM RENTAL, OWNER, OR OPERATOR SHALL PAY A TAX PENALTY OF 10% OF THE UNPAID TAX.

§ 152-18 ~~Disposition of revenue~~ DISTRIBUTION AND OTHER REGULATIONS.

~~All revenue generated to the county by this tax is to be used exclusively for economic development and tourism efforts on behalf of Kent County.~~

A. ALL REVENUE GENERATED BY THE SHORT-TERM RENTAL TAX SHALL BE DISTRIBUTED BY THE 30TH DAY OF THE CALENDAR MONTH AS FOLLOWS:

1. FOR A SHORT-TERM RENTAL PROPERTY LOCATED IN A MUNICIPALITY:

(A) 10% TO THE GENERAL FUND OF THE COUNTY FOR THE ADMINISTRATIVE COSTS OF COLLECTION OF THE TAX; AND

(B) 90% TO THE MUNICIPALITY IN WHICH THE SHORT-TERM RENTAL PROPERTY IS LOCATED.

2. FOR A SHORT-TERM RENTAL PROPERTY LOCATED OUTSIDE OF THE CORPORATE BOUNDARIES OF A MUNICIPALITY: 100% TO THE GENERAL FUND OF THE COUNTY.

B. THE COUNTY COMMISSIONERS MAY ADOPT REGULATIONS CONSISTENT WITH TITLE 20 OF THE LOCAL GOVERNMENT ARTICLE OF THE ANNOTATED CODE OF MARYLAND, AND TITLE 11 OF THE TAX-GENERAL ARTICLE OF THE ANNOTATED CODE OF MARYLAND, TO PROVIDE ORDERLY, SYSTEMATIC, AND THOROUGH ADMINISTRATION OF THE SHORT-TERM RENTAL TAX.

C. SHORT-TERM RENTALS AS DEFINED ABOVE IN § 152-16 A. 1., SHALL BE IN COMPLIANCE WITH ALL COUNTY AND MUNICIPAL REGULATIONS, LICENSING, AND ORDINANCES, WHERE APPLICABLE, TO INCLUDE BUT NOT LIMITED TO MEMORANDUMS OF UNDERSTANDING, FEE STRUCTURES, ADOPTED REGULATIONS, AND LAND USE ORDINANCE(S).

SECTION 2. BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the **1st day of July 2024.**

Read Third Time _____.

PASSED this _____ day of _____, 2024.

Failed of Passage _____.

By order of:

Sondra M. Blackiston, Clerk

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

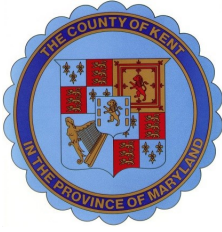
(SEAL)

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member

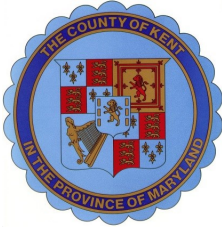
ORDERED a fair summary thereof or the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.



**#1 - Regular Session Minutes, March 12, 2024
3/19/2024
County Commissioners Meeting**

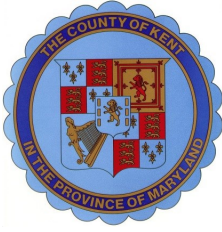
ATTACHMENTS:

Description



**#2 - Liquor Minutes, March 12, 2024
3/19/2024
County Commissioners Meeting**

ATTACHMENTS:
Description



**Kent Soil and Water Conservation District, Beer, Wine, and Liquor,
April 5, 2024
3/19/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-13 Kent Soil and Water Conservation District, Beer, Wine, and Liquor, April 5, 2024, Application

2024 PD-13

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () Beer, Wine, and Liquor (X)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Kent Soil and Water Conservation District

Address 122 Speer Road, Chestertown, MD 21620

Type of Function Dinner

Location of Function Red Acres Farm Venue, 25367 Lambs Meadow Rd., Worton, MD 21678

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? NO Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

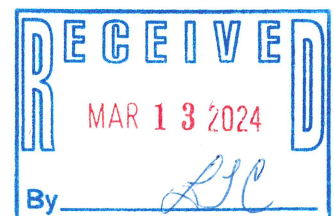
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) April 5th, 2024.
Begin at: 5:00p.m. End at: 9:00 p.m. and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25) in payment for the license.

Please Select One:

(X) Pick Up

() Mail Permit (will be mailed to above address)



9. Applicants

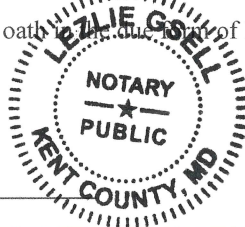
(1) Robert S. Baldwin 11395 Urieville Lane, Worton, MD 21678
Name Residence
65 Years District Mgr. 410-348-5727 Robert S. Baldwin
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 8 day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Robert S. Baldwin the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lezlie Gsell



(SEAL)

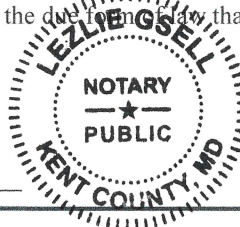
(2) Charles L. Miller 14080 - A Kentmore Park Rd, Kennedyville, MD 21678
Name Residence
Chair 410-708-1010 Charles L. Miller
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 12 day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Charles L. Miller the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lezlie Gsell



(SEAL)

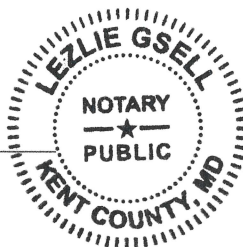
(3) Timothy A. Redman 8699 Bakers Lane, Chestertown, MD 21620
Name Residence
66 years Treasurer 410-708-9772 Timothy A. Redman
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 8 day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Timothy A. Redman the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Lezlie Gsell



(SEAL)

STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

SIGNATURE OF OWNER: Albert Bryan Williams PRINT NAME: Albert Bryan Williams

SIGNATURE OF OWNER: _____ PRINT NAME: _____

NAME OF ENTITY: Red Acres Farm Venue

AUTHORIZED AGENT SIGNATURE: Albert Bryan Williams PRINT NAME: Albert Bryan Williams

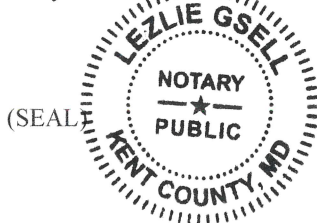
TITLE OF AUTHORIZED AGENT: Partner/owner

NOTARY
OWNER/ENTITY OF PREMISES

STATE OF MARYLAND, COUNTY OF Kent:

THIS CERTIFIES, That on the 8 day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Albert Bryan Williams and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.



Lezlie Gsell



Board of License Commissioners

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Kent Soil and Water Conservation District

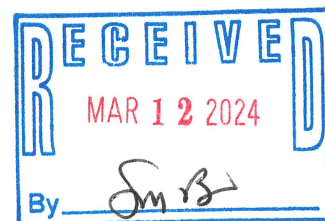
Address 122 Speer Road, Chestertown, MD 21620

Name Robert Baldwin

(Please Print)

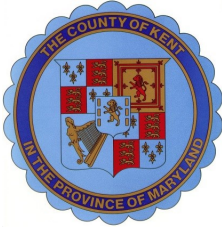
(Signature)

Phone # 410-778-5150 x 3 Date 3/7/2024



R. Clayton Mitchell, Jr. Kent County Government Center

400 High Street, Chestertown, MD 21620 | (410) 778-4600 ext. 4 | kentcounty@kentgov.org | kentcounty.com/government



Sultana Education Foundation, April - October 2024 3/19/2024 County Commissioners Meeting

ATTACHMENTS:

Description

2024 PD-6 Sultana Education Foundation, Beer and Wine Only, April 5, 2024, Application
2024 PD-7 Sultana Education Foundation, Beer, Wine, and Liquor, May 3, 2024, Application
2024 PD-9 Sultana Education Foundation, Beer and Wine Only, June 7, 2024, Application
2024 PD-10 Sultana Education Foundation, Beer and Wine Only, August 2, 2024, Application
2024 PD-11 Sultana Education Foundation, Beer, Wine, and Liquor, September 6, 2024, Application
2024 PD-12 Sultana Education Foundation, Beer and Wine Only, October 4, 2024, Application

2024 PD-6

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine (X) Beer, Wine, and Liquor ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sultana Education Foundation

Address 200 S. Cross Street Chestertown, MD 21620

Type of Function Fundraising Community Gathering

Location of Function 200 S. Cross St Chestertown, MD 21620

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

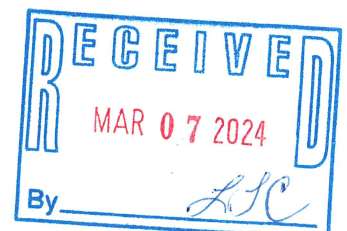
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) April 5, 2024.
Begin at: 5pm End at: 7pm and the applicant tenders herewith the sum of (\$ 15 Per Diem) (\$ 15) in payment for the license.

Please Select One:

X Pick Up

() Mail Permit (will be mailed to above address)



9. Applicants

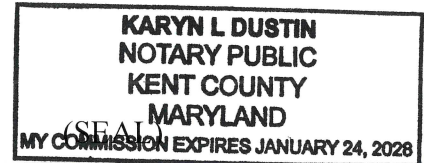
(1) Elizabeth P. Schmeltz 7101 Pomona Rd. Chestertown MD 21620
Name Residence
24 years Dir Pub Programs 410/778/5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Elizabeth P Schmeltz the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



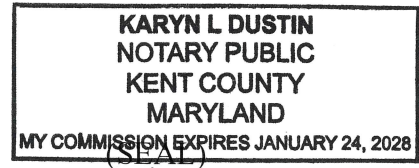
(2) Dan McMullan 211 N. Wata St. Chestertown MD
Name Residence
25+ President 410-878-5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



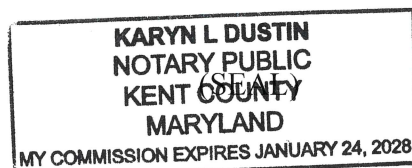
(3) CHRIS CERINO 104 E Campus Ave
Name Residence
32 years Vice Pres 443 480-5713
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Chris Cerino the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

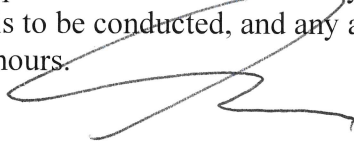
WITNESS my hand and official seal.

Karyn L Dustin



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.



Signature (s)

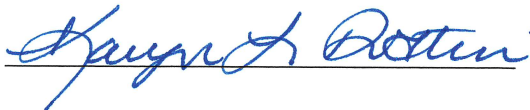
Dan McMullen

Print Name

STATE OF MARYLAND, County of Kent:

THIS CERTIFIES, that on the 6th day of March, 2021,
before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sultana Education Foundation

Address 200 S. Cross Street

Name Elizabeth Schmeltz Phone # 410/708-1354
(Please Print)

(Signature) Date March 6, 2024



2024 PD-7

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer (☐) Beer and Wine (☐) Beer, Wine, and Liquor (☒)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sultana Education Foundation

Address 200 S. Cross Street Chestertown MD 21620

Type of Function Fundraising Community Gathering

Location of Function 200 S. Cross St Chestertown MD 21620

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

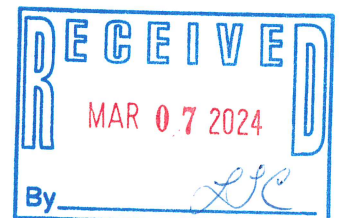
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) May 3, 2024.
Begin at: 5pm End at: 7pm and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25) in payment for the license.

Please Select One:

☒ Pick Up

☐ Mail Permit (will be mailed to above address)



9. Applicants

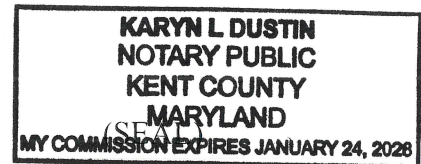
(1) Elizabeth P. Schmeltz 7101 Pomona Rd. Chestertown, MD 21620
Name Residence
24 years Dir Pub Programs 410/778/5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Elizabeth P Schmeltz the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



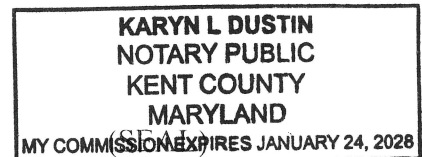
(2) Dan McMullen 211 N. WATER ST. Chestertown MD
Name Residence
25+ President 778-5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



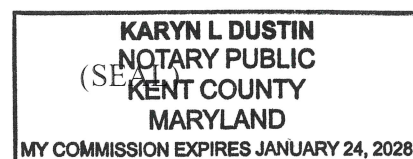
(3) CHRIS CERINO 104 E Campus Ave Chestertown 21620
Name Residence
32 yrs Vice Pres 443-480-5713
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Chris Cerino the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

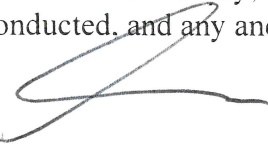
WITNESS my hand and official seal.

Karyn L Dustin



**STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.



Signature (s)

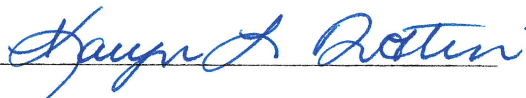
President

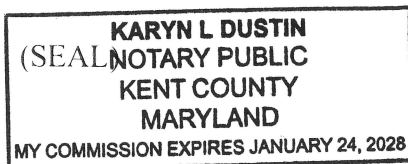
Print Name

STATE OF MARYLAND, County of Kent _____:

THIS CERTIFIES, that on the 6th day of March, 2021,
before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.





The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
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www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sultana Education Foundation

Address 200 S. Cross Street

Name Elizabeth Schmeltz Phone # 410/708-1354
(Please Print)

(Signature) Date March 6, 2024



2024 PD-9

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: ~~Beer~~ **Beer and Wine** ~~Beer, Wine, and Liquor~~ ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sultana Education Foundation

Address 200 S. Cross Street Chestertown, MD 21620

Type of Function Fundraising Community Gathering

Location of Function 200 S. Cross St Chestertown, MD 21620

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? ~~Yes~~ No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

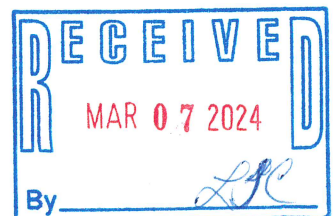
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) June 7, 2024.
Begin at: 5pm End at: 7pm and the applicant tenders herewith the sum of (\$ 15 Per Diem) (\$ 15)
in payment for the license.

Please Select One:

☒ **Pick Up**

() Mail Permit (will be mailed to above address)



9. Applicants

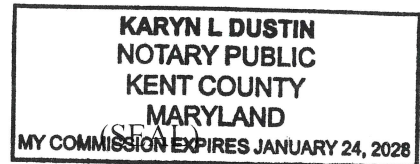
(1) Elizabeth P. Schmeltz 7101 Pomona Rd. Chestertown, MD 21620
Name Residence
24 years Dir Pub Programs 410/778/5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Elizabeth P Schmeltz the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



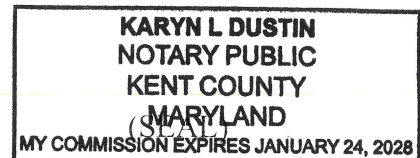
(2) Dan McMullen 211 N. WATER ST, Chestertown MD 21620
Name Residence
25+ President 778-5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



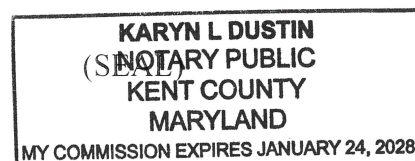
(3) CHRIS CERINO 104 E Campus Ave Chestertown 21620
Name Residence
32 yrs Vice Pres 443 480-5713
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Chris Cerino the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

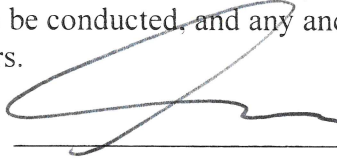
WITNESS my hand and official seal.

Karyn L Dustin



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.



Signature (s)

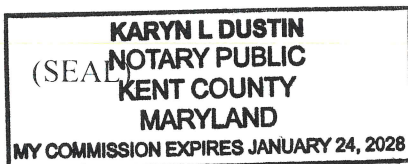
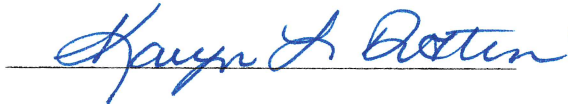
Dan McMullen

Print Name

STATE OF MARYLAND, County of Kent:

THIS CERTIFIES, that on the 6th day of March, 2021,
before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
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SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sultana Education Foundation

Address 200 S. Cross Street

Name Elizabeth Schmeltz Phone # 410/700-1354
(Please Print)

(Signature) Date March 6, 2024
(Signature)



2024 PD-10

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: ☐ Beer ☒ Beer and Wine ☐ Beer, Wine, and Liquor

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sultana Education Foundation

Address 200 S. Cross Street Chestertown, MD 21620

Type of Function Fundraising Community Gathering

Location of Function 200 S. Cross St Chestertown, MD 21620

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

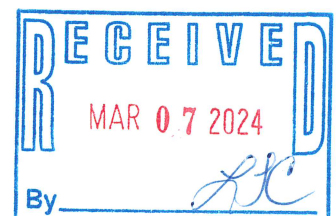
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Aug 2, 2024
Begin at: 5pm End at: 7pm and the applicant tenders herewith the sum of (\$ 15 Per Diem) (\$ 15) in payment for the license.

Please Select One:

☒ Pick Up

☐ Mail Permit (will be mailed to above address)



9. Applicants

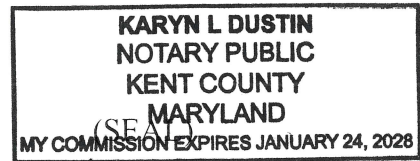
(1) Elizabeth P. Schmeltz 7101 Pomona Rd. Chestertown, MD 21620
Name Residence
24 years Dir Pub Programs 410/778/5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Elizabeth P Schmeltz the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



(2) Dan McMullen 211 N. Water St, Chestertown MD 21620
Name Residence
25+ President 778-5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

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WITNESS my hand and official seal.

Karyn L Dustin



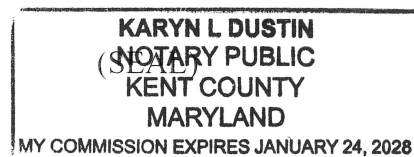
(3) CHRIS CERINO 104 E Campus Ave, Chestertown 21620
Name Residence
32 yrs Vice Pres 443 480-5713
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Chris Cerino the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

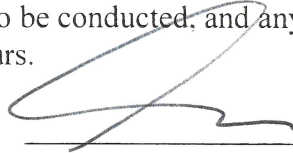
WITNESS my hand and official seal.

Karyn L Dustin



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.



Signature (s)

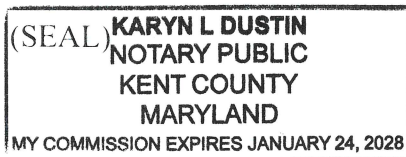
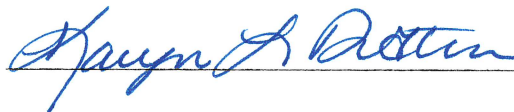
Dan McMilley

Print Name

STATE OF MARYLAND, County of Kent:

THIS CERTIFIES, that on the 6th day of March, 2024,
before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMilley
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

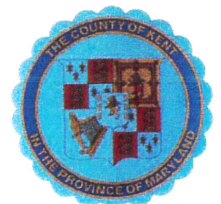
Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sultana Education Foundation

Address 200 S. Cross Street

Name Elizabeth Schmeltz Phone # 410/708-1354
(Please Print)

(Signature) Date March 6, 2024
(Signature)



2024 PD-11

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: Beer () Beer and Wine () Beer, Wine, and Liquor (X)

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sultana Education Foundation

Address 200 S. Cross Street Chestertown, MD 21620

Type of Function Fundraising Community Gathering

Location of Function 200 S. Cross St Chestertown, MD 21620

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Sept. 6, 2024
Begin at: 5pm End at: 7pm and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25)
in payment for the license.

Please Select One:

X Pick Up

() Mail Permit (will be mailed to above address)



9. Applicants

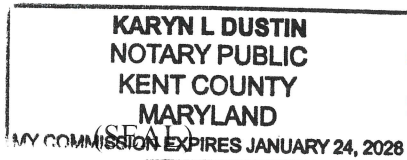
(1) Elizabeth P. Schmeltz 7101 Pomona Rd. Chestertown MD 21620
Name Residence
24 years Dir Pub Programs 410/770/5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Elizabeth P Schmeltz the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



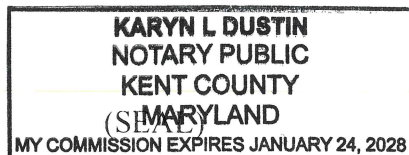
(2) Dan McMullen 211 N. Water St. Chestertown MD 21620
Name Residence
25+ President 778-5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



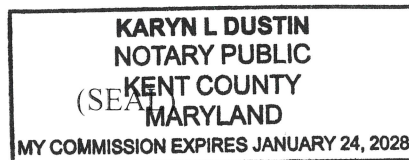
(3) CHRIS CERINO 104 E Campus Ave Chestertown 21620
Name Residence
32 yrs Vice Pres 443 480-5713
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Chris Cerino the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

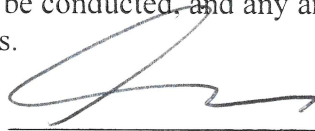
WITNESS my hand and official seal.

Karyn L Dustin



**STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND**

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.



Signature (s)

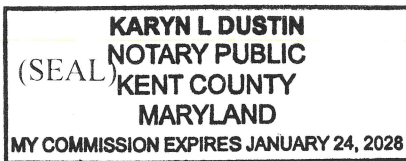
Dan McMullen

Print Name

STATE OF MARYLAND, County of Kent:

THIS CERTIFIES, that on the 6th day of March, 2021,
before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen
and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.



The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
400 High Street
Chestertown, Maryland 21620
TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Sultana Education Foundation

Address 200 S. Cross Street

Name Elizabeth Schmeltz Phone # 410/708-1354
(Please Print)

(Signature) Date March 6, 2024
(Signature)



APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

2024 PD-12

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: ~~Beer~~ Beer and Wine ~~Beer, Wine, and Liquor~~ ()

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Sultana Education Foundation

Address 200 S. Cross Street Chestertown, MD 21620

Type of Function Fundraising Community Gathering

Location of Function 200 S. Cross St Chestertown, MD 21620

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

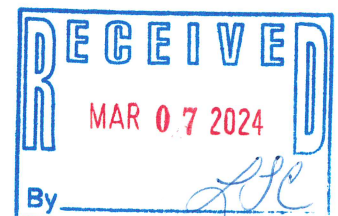
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) Oct. 4, 2024.
Begin at: 5pm End at: 7pm and the applicant tenders herewith the sum of (\$ 15 Per Diem) (\$ 15) in payment for the license.

Please Select One:

X Pick Up

() Mail Permit (will be mailed to above address)



9. Applicants

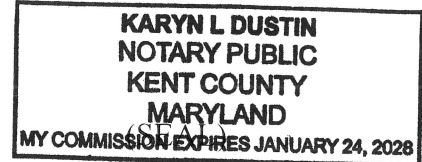
(1) Elizabeth P. Schmeltz 7101 Pomona Rd. Chestertown, MD 21620
Name Residence
24 years Dir Pub Programs 410/778/5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Elizabeth P Schmeltz the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



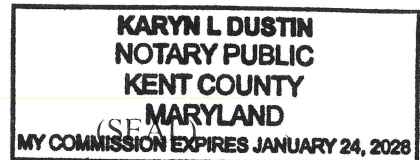
(2) Dan McMullen 211 N. Water St., Chestertown MD 21620
Name Residence
25+ President 778-5954
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

Karyn L Dustin



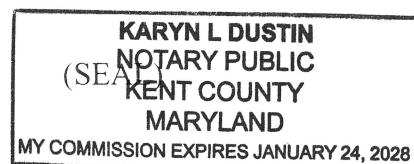
(3) CHRIS CERINO 104 E Campus Ave, Chestertown 21620
Name Residence
32 yrs Vice Pres 443 480-5713
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 6th day of March, 2021, before the subscriber, a Notary of the State of Maryland, personally appeared Chris Cerino the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

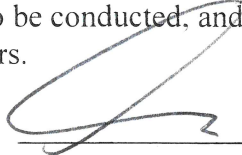
WITNESS my hand and official seal.

Karyn L Dustin



STATEMENT OF OWNER OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

(I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) of the property named in the a foregoing application made to the aforesaid licensing authority for said county under the Alcoholic Beverages Laws of Maryland and assent to the granting of the license applied for, and hereby authorize the State Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) of said county, its duly authorized agents and employees, and any peace officer of such county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the building in which said business is to be conducted, at any and all hours.

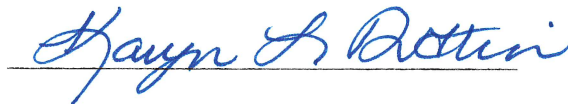
 Signature (s)

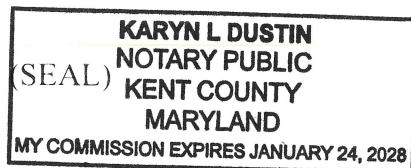
Dan McMullen Print Name

STATE OF MARYLAND, County of Kent:

THIS CERTIFIES, that on the 6th day of March, 2021,
before the subscriber, a Notary of the State of Maryland, personally appeared Dan McMullen
_____ and acknowledged the execution of the foregoing
statement to be a true act.

WITNESS my hand and official seal.





The Board of License Commissioners of Kent County

P. THOMAS MASON
PRESIDENT
CHESTERTOWN, MD

RONALD H. FITHIAN
MEMBER
ROCK HALL, MD

ROBERT N. JACOB, JR.
MEMBER
WORTON, MD

R. Clayton Mitchell, Jr.
Kent County Government Center
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TELEPHONE 410-778-7435

www.kentcounty.com/alcoholic-beverage

SHELLEY L. HELLER
COUNTY ADMINISTRATOR

THOMAS N. YEAGER
COUNTY ATTORNEY

BONNIE PEARSALL
INSPECTOR

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

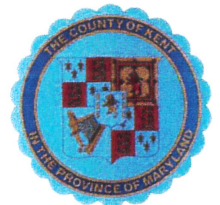
Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

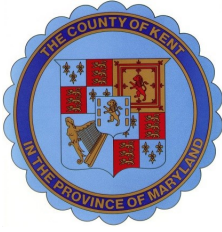
Name of organization, club, etc. Sultana Education Foundation

Address 200 S. Cross Street

Name Elizabeth Schmeltz Phone # 410/708-1354
(Please Print)

(Signature) Date March 6, 2024





**Dogwood Festival of Galena Inc., Beer, Wine, and Liquor, May 11, 2024
3/19/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

2024 PD-8 Dogwood Festival of Galena Inc., Beer, Wine, and Liquor, May 11, 2024, Application

2024 PD-8

APPLICATION FOR A SPECIAL CLASS "C" (PER DIEM) LICENSE

Application is made by the undersigned under the provisions of Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307 and 24-1308 of the Alcoholic Beverages Article, for a Special Class C (Per Diem) License.

Check One: ~~Beer~~ ☐ Beer and Wine ☐ **Beer, Wine, and Liquor ☒** *see verbal ok*

We submit and certify to the following information and statements as required.

1. The club, society or association on behalf of which the license is desired:

Dogwood Festival of Galena Inc.

Address 101 S. Main St. Galena MD 21635

Type of Function Dogwood Festival

Location of Function 105 Sycamore Ln. Galena MD 21635

2. This function is operated exclusively for a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization.

3. The applicants are citizens of the United States, not less than twenty-one years of age, and have never been convicted of a felony.

4. The applicants have not had a license for the sale of alcoholic beverages revoked.

5. Have the applicants ever been adjudged guilty of violating the laws for the prevention of gambling in the State of Maryland and/or adjudged guilty of violating the laws governing the sale of alcoholic beverages in the State of Maryland or the United States? N Yes or No

6. The applicants will, if granted a license, conform to all laws and regulations relating to the business with respect to which such license is desired.

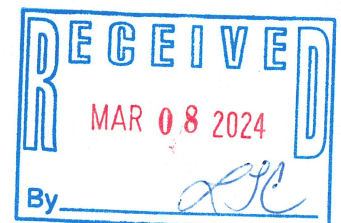
7. The applicants submit herewith a statement duly executed and acknowledged by the owner of the premises in which the business is to be conducted, assenting to the granting of the license applied for, authorizing the Comptroller, his duly authorized deputies, inspectors and clerks, the Board of License Commissioners (if any) for the aforesaid County, its duly authorized agents and employees, and any peace officer of said county, to inspect and search, without warrant, the premises upon which the business is to be conducted, and any and all parts of the premises where said business is to be conducted, at any and all hours.

8. The license for which this application is made is to be for the following day(s) 5/11/24.
Begin at: 11am End at: 10pm and the applicant tenders herewith the sum of (\$ 25 Per Diem) (\$ 25) in payment for the license.

Please Select One:

☒ **Pick Up**

☐ Mail Permit (will be mailed to above address)



9. Applicants

(1) Caitlyn Smith 2607 McGinnes Rd, Chestertown, MD
Name Residence
2yrs member 443-262-6288 Caitlyn Smith
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

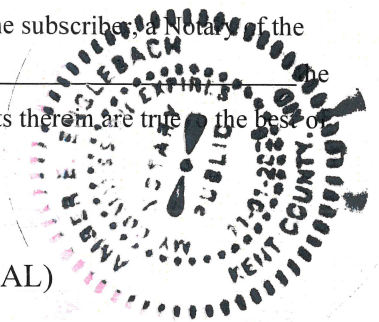
STATE OF MARYLAND

This certifies, that on the 1st day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Caitlyn Smith applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

ASg

(SEAL)



(2) Tyler Carpenter 105 Boxwood Ln Galena MD 21635
Name Residence
8 years chair 302-535-7571 Tyler Carpenter
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

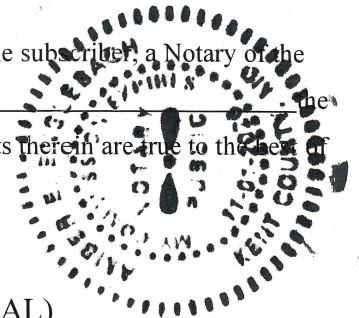
STATE OF MARYLAND

This certifies, that on the 8th day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Tyler Carpenter applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

ASg

(SEAL)



(3) Sarah Merrell 111 S Main St
Name Residence
23 Parade Coordinator 410-705-7651 Sarah Merrell
Length of Residence in Kent Co. Committee Title Phone No. (Signature of Applicant)

STATE OF MARYLAND

This certifies, that on the 8th day of March, 2024, before the subscriber, a Notary of the State of Maryland, personally appeared Sarah Merrell the applicant(s) named in the foregoing application and made oath in the due form of law that the statements therein are true to the best of (his, their) knowledge and belief.

WITNESS my hand and official seal.

ASg

(SEAL)



STATEMENT OF OWNER/ENTITY OF PREMISES REQUIRED IN CONNECTION WITH
ALCOHOLIC BEVERAGES LAWS OF MARYLAND

I, WE) HEREBY CERTIFY, That (I am, we are) the owner(s) OR (I, We) have been given authorization by the Entity to act on their behalf of the property named with the submission of this application under the Alcoholic Beverages Laws of Maryland and agrees to the issuance of the license. This statement does hereby authorize a warrantless inspection and search of the premises at any time in any part of the building in which the business is to be conducted by the Comptroller, the Commission, the Board of License Commissioners of Kent County and its authorized agents and employees, or a peace officer of the county or municipality where the business is located.

SIGNATURE OF OWNER: _____ PRINT NAME: _____

SIGNATURE OF OWNER: _____ PRINT NAME: _____

NAME OF ENTITY: Town of Galena, Vice Mayor

AUTHORIZED AGENT SIGNATURE: Sarah Merrell PRINT NAME: Sarah Merrell

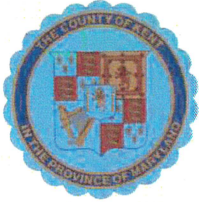
TITLE OF AUTHORIZED AGENT: Vice Mayor

NOTARY
OWNER/ENTITY OF PREMISES

STATE OF MARYLAND, COUNTY OF Kent:

THIS CERTIFIES, That on the 8th day of March, 20____, before the subscriber, a Notary of the State of Maryland, personally appeared Sarah Merrell and acknowledged the execution of the foregoing statement to be a true act.

WITNESS my hand and official seal.



Board of License Commissioners

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

SPECIAL CLASS "C" (PER DIEM) LICENSE AFFIDAVIT

In applying for this Special Class "C" (Per Diem) License it is important that you realize the responsibility that goes with the issuance of the license. All persons or groups using this license as authorized under Sections 4-1202, 4-1208, 4-1209, 24-503, 24-1301, 24-1307, and 24-1308 of the Alcoholic Beverages Article of the Annotated Code of Maryland are covered by all the laws regarding the sale and consumption of alcoholic beverages. Special care should be taken to be sure the following edicts are adhered to:

1. All persons must be 21 years of age or older to sell, purchase, or consume an alcoholic beverage.
2. All sales and the consumption of alcohol must stop promptly at 2:00 a.m.
3. No intoxicated person shall be served any alcoholic beverages.
4. No unnecessary noise or disturbance that could be a nuisance to the community shall occur.
5. The person(s) responsible for the function must see that order and decorum are kept at all times.
6. The application must be completed by three committee members; one member must be a Kent County resident.
7. License must be prominently displayed at the location where alcohol is being served. Failure to comply with the laws of the State of Maryland may make the responsible person(s) subject to a fine.

This license may be issued to a religious, fraternal, civic, veterans', or charitable organization, association, club, or society; or hospital supporting organization. This license shall not be transferred or reassigned.

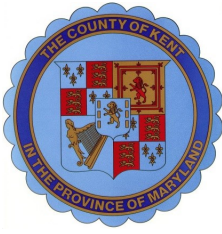
Cost of a Special Class "C" Per Diem License: **Beer \$5.00, Beer and Wine \$15.00, and Beer, Wine, and Liquor \$25.00.** Make checks payable to: **The County Commissioners of Kent County**, along with the completed application.

Name of organization, club, etc. Dogwood Festival of Galena Inc.

Address 101 S. Main Street, Galena MD 21635

Name Sarah Merrell [Signature]
(Please Print) (Signature)

Phone # 410-708-7651 Date 3/1/24



Jillyn Coleman, Director of Parks & Recreation
3/19/2024
County Commissioners Meeting

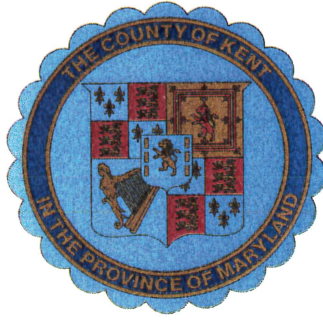
Item Summary:

Jr. Wrestling Coaches Recognition

ATTACHMENTS:

Description

03.19.24 Coach Certificates



Certificate of Recognition

This is proudly presented to

Hannah Beatlie

is hereby recognized

for volunteering as a wrestling coach. Volunteering is a selfless and admirable commitment that deserves recognition and appreciation. Your dedication to mentoring and guiding young athletes goes beyond the hours spent on the mat; you are shaping their character, instilling values of discipline, teamwork, and perseverance that will stay with them for a lifetime.

Your passion for the sport and your willingness to invest your time and energy into the growth and development of these young athletes is truly commendable. The Kent County Commissioners thank you for your invaluable contributions as a volunteer coach for the Kent County Parks & Recreation Jr. Wrestling program.

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

Ronald H. Fithian, President

Albert H. Nickerson, Member

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Arthur Kaehler

is hereby recognized

for volunteering as a wrestling coach. Volunteering is a selfless and admirable commitment that deserves recognition and appreciation. Your dedication to mentoring and guiding young athletes goes beyond the hours spent on the mat; you are shaping their character, instilling values of discipline, teamwork, and perseverance that will stay with them for a lifetime.

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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

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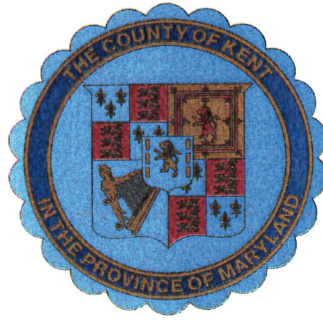
Ronald H. Fithian, President

A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Jacob Kirwan

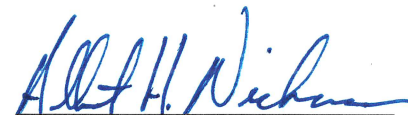
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is proudly presented to

Michael Mench

is hereby recognized

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Ronald H. Fithian, President

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Albert H. Nickerson, Member

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John F. Price, Member



Certificate of Recognition

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Michael Menefee

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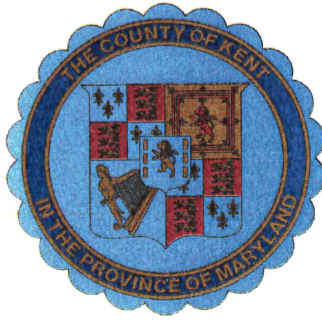
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is proudly presented to

Joseph Milburn

is hereby recognized

for volunteering as a wrestling coach. Volunteering is a selfless and admirable commitment that deserves recognition and appreciation. Your dedication to mentoring and guiding young athletes goes beyond the hours spent on the mat; you are shaping their character, instilling values of discipline, teamwork, and perseverance that will stay with them for a lifetime.

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Ronald H. Fithian, President

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Samantha Reed

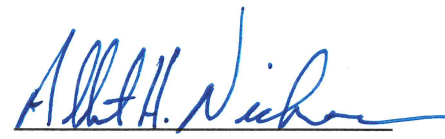
is hereby recognized

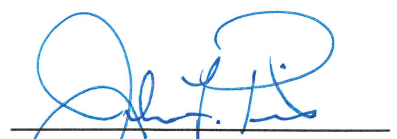
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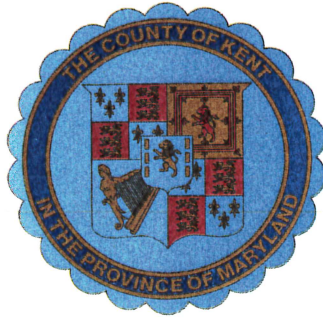
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THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is proudly presented to

Keilani Rickard

is hereby recognized

for volunteering as a wrestling coach. Volunteering is a selfless and admirable commitment that deserves recognition and appreciation. Your dedication to mentoring and guiding young athletes goes beyond the hours spent on the mat; you are shaping their character, instilling values of discipline, teamwork, and perseverance that will stay with them for a lifetime.

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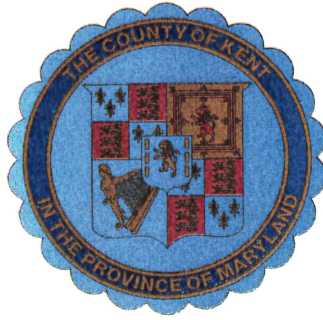
Ronald H. Fithian, President

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Brian Schaffer

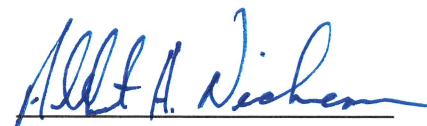
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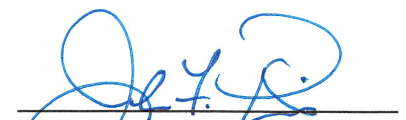
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Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is proudly presented to

Michael Shrom

is hereby recognized

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Certificate of Recognition

This is proudly presented to

Russell Smith

is hereby recognized

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John F. Price, Member



Certificate of Recognition

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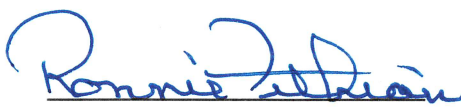
Dennis Staples

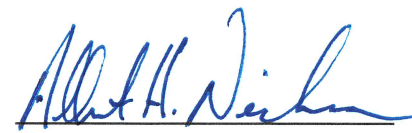
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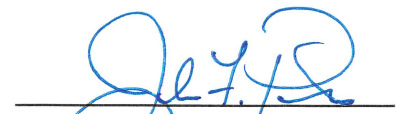
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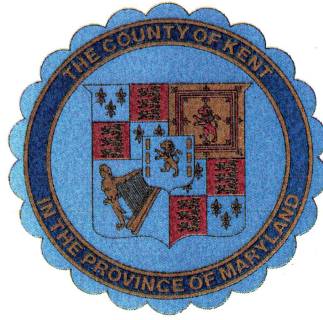
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Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is proudly presented to

Christin Yiannakis

is hereby recognized

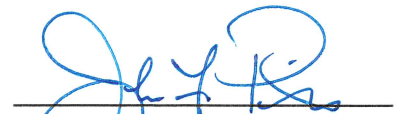
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Albert H. Nickerson, Member


John F. Price, Member



Certificate of Recognition

This is proudly presented to

Donald Yerkie

is hereby recognized

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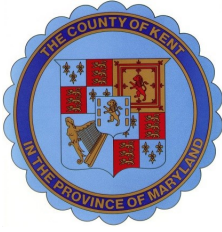
Ronald H. Fithian, President

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Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member



Carol L. Niemand, Community Relations Liaison, Shrewsbury Church
3/19/2024
County Commissioners Meeting

Item Summary:

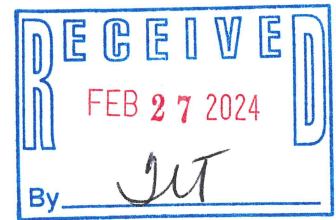
Homelessness and Community Needs

ATTACHMENTS:

Description

02.27.24 Carol Niemand Correspondence

February 27, 2024



Commissioner Ron Fithian, Chairman

Commissioner Nickerson

Commissioner Price

Dear Gentlemen: *Mr. Fithian,*

By now, hopefully, you have had time to read my letter of February 23rd concerning the issues surrounding Homelessness and "unhousing" in Kent County. I am requesting a 10-15 minute time slot at an upcoming meeting to address them and further answer any questions you may have. I look forward to hearing from you for a slot that would allow this topic to put put on your agenda.

Gratefully,

A handwritten signature in black ink that reads "Carol Niemand". The signature is fluid and cursive, with a large loop at the end.

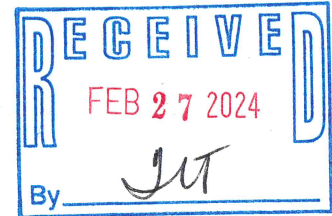
Carol L. Niemand, Community Relations Liaison, Shrewsbury Church

Kent County Coalition For the Homeless

Cc: Shelia Barry, Stu Gray (KCCH)

Tim O'Brien, Chestertown Town Council

February 27, 2024



Commissioner Ron Fithian, Chairman

Commissioner Nickerson

Commissioner Price

Dear Gentlemen: *Mr. Nickerson,*

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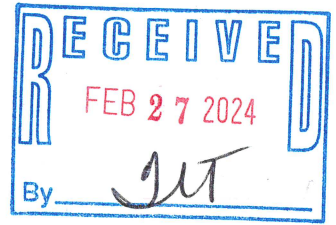
Carol L. Niemand, Community Relations Liaison, Shrewsbury Church

Kent County Coalition For the Homeless

Cc: Shelia Barry, Stu Gray (KCCH)

Tim O'Brien, Chestertown Town Council

February 27, 2024



Commissioner Ron Fithian, Chairman

Commissioner Nickerson

Commissioner Price

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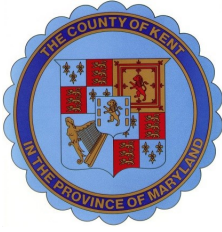
A handwritten signature in black ink that reads "Carol Niemand". The signature is fluid and cursive, with the first name "Carol" and last name "Niemand" clearly legible.

Carol L. Niemand, Community Relations Liaison, Shrewsbury Church

Kent County Coalition For the Homeless

Cc: Shelia Barry, Stu Gray (KCCH)

Tim O'Brien, Chestertown Town Council



**Rosemary Ramsey Granillo, Director Kent County Local Management
Board
3/19/2024
County Commissioners Meeting**

Item Summary:

FY2025 Children's Cabinet Interagency Application

ATTACHMENTS:

Description

03.19.24 Certification Regarding Lobbying, FY2025 Children's Cabinet Interagency Fund Application, Community Partnership Agreement

03.19.24 Certified Assurances, FY2025 Children's Cabinet Interagency Fund Application, Community Partnership Agreement

Certified Assurance

Anti Lobbying

Certification Regarding Lobbying

Control Number:



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

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(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Kent County Board of County Commissioners
Address: R. Clayton Mitchell, Jr. Kent County Government Center
400 High Street
Chestertown, MD 21620 1312

Project Title: FY2025 Community Partnership Agreement KENT
Federal ID Number: 52-6000974

Authorized Representative: Fithian, Ronald H. - President

Signature:


Signature of Authorized Official

3-19-24

Date

Certified Assurances**THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:**

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

6. Sub-recipients will comply (and will require any sub-grantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604 (e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000(d)); the Rehabilitation Act of 1973 (29 U.S.C. § 704); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. § 1681, 1683, 1685-86); the Age Discrimination Act of 1975 (42 U.S.C. § 6101-07); and the

Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

8. Sub-recipients that are governmental or for-profit entities, that have fifty or more employees and that receive a single award of \$500,000 or more under the Safe Streets Act or other Department of Justice (DOJ) program statutes are required to submit their Equal Employment Opportunity Plan (EEO) to the federal Office of Civil Rights (OCR). The sub-recipients are not required to submit a copy to the Governor's Office of Crime Control & Prevention (GOCCP), but must have a copy available on site for monitoring purposes. Those sub-recipients that are subject to the OCR's EEO Certification Form may access this form at: <http://www.ojp.usdoj.gov/about/ocr/eeop.htm>.

9. That the Grantee will comply with all provisions set forth in the Governor's Office of Crime Control & Prevention's General <http://www.goccp.maryland.gov/grants/general-conditions.php> and Special Conditions.

10. That the Grantee will comply with the provisions of 28 CFR applicable to grants and cooperative agreement.

11. Sub-recipients are obligated to provide services to Limited English Proficient (LEP) individuals. Refer to the DOJ's Guidance Document. To access this document see U.S. Department of Justice, Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons (67 Federal Regulation 41455 (2002)). This regulation may be accessed at: <http://www.archives.gov/eo/laws/title-vi.html>

CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.



Signature of Authorized Official

379-24

Date

Fithian, Ronald H. - President

Name and Title



Certified Assurances**THE APPLICANT HEREBY ASSURES AND CERTIFIES THE FOLLOWING:**

1. That Federal funds made available under this formula grant will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal Funds, be made available for program activities.

2. That matching funds required to pay the non-Federal portion of the cost of each project, for which grant funds are made available, shall be in addition to funds that would otherwise be made available for program activities by the recipient of the grant funds and shall be provided as required in the Grant Award document.

3. That following the first year covered by a Grant Award and each year thereafter, a performance evaluation and assessment report will be submitted to the Governor's Office of Crime Control & Prevention.

4. That fund accounting, auditing, monitoring, evaluation procedures and such records as the Governor's Office of Crime Control & Prevention shall prescribe to and shall be provided to assure fiscal control, proper management and efficient disbursement of funds received.

5. That the Grantee shall maintain such data and information and submit such reports in such form, at such times, and containing such information as the Governor's Office of Crime Control & Prevention may reasonably require to administer the program.

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Department of Justice (DOJ's) Equal Treatment Regulations (28 C.F.R. pt. 38).

7. That in the event a Federal or state court or administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin, sex, or disability against the Grantee, a copy of the finding will be forwarded to the Governor's Office of Crime Control & Prevention.

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CERTIFICATION: I certify that this program will comply with the provisions set forth by the State of Maryland and the Governor's Office of Crime Control and Prevention.

Signature of Authorized Official

Date

Fithian, Ronald H. - President

Name and Title

Certification Regarding Lobbying

Control Number:



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 --

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with

obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted or otherwise criminally or civilly charged by a Government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph, (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminate for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about --

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will –

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after having received notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 312A, GSA Regional Office Building No. 3), Washington DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant.

Place of Performance (street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620 --

As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Applicant: Kent County Board of County Commissioners
Address: R. Clayton Mitchell, Jr. Kent County Government Center
400 High Street
Chestertown, MD 21620 1312

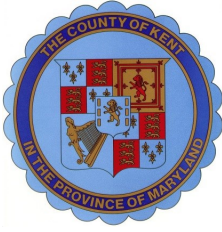
Project Title: FY2025 Community Partnership Agreement KENT
Federal ID Number: 52-6000974

Authorized Representative: Fithian, Ronald H. - President

Signature:

Signature of Authorized Official

Date



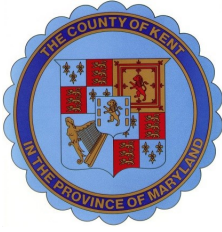
Pete Landon, Director Office of Emergency Services
3/19/2024
County Commissioners Meeting

Item Summary:

Police Accountability Board - Accountability Officer Consultant Contract

ATTACHMENTS:

Description



Jamie Williams, Director, Economic and Tourism Development
3/19/2024
County Commissioners Meeting

Item Summary:

Enhancing Eastern Shore Freight Rail Growth and Reliability Project Letter of Support

ATTACHMENTS:

Description

03.19.24 Congressman Andy Harris, Letter of Support for MDOT, Enhancing Eastern Shore Freight Rail Growth and Reliability Project FY2025 Funding Request



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 19, 2024

Congressman Andy Harris, M.D.
1536 Longworth House
Office Building
Washington, DC 20515

Dear Congressman Harris,

The County Commissioners of Kent County support the Maryland Department of Transportation's (MDOT) request for funding in the Fiscal Year 2025 process for its **Enhancing Eastern Shore Freight Rail Growth and Reliability** project. The project will provide essential state of good repair funding for the MDOT-owned Centreville (Milepost (MP) 9 to MP 33) and Chestertown (MP 0 to MP 17) freight rail lines in Kent and Queen Anne's Counties on the Eastern Shore of Maryland.

Since 2021, the lines have suffered significant maintenance issues that have resulted in multiple costly derailments, resulting in loss of product, damaged equipment, and serious safety concerns. Multiple rail segments have been shut down for service on a temporary and ongoing basis, causing product delivery delays and negative business impacts to rail served customers. The proposed project is scalable and includes track maintenance investments like railroad tie replacement and ballast repairs, as well as rail replacement and drainage improvements.

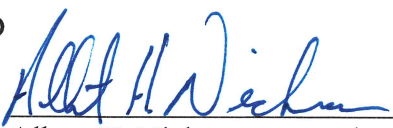
The MDOT-owned lines are vital links for rail dependent businesses in Kent and Queen Anne's County including Purdue Agribusiness, Eastman Chemical, Pep-up Propane, and others. Repairs will improve rail safety, efficiency, ensure ongoing rail operations, reduce truck congestion, attract new customers and enhance the flow of commercial and agricultural products.

As required for funding through the Consolidated Rail Infrastructure Safety and Improvement (CRISI) program, the project is listed in Appendix E of the 2022 Maryland State Rail Plan. The MDOT has a long history of successfully administering federal funding, including from the CRISI program, and will meet any state or local cost share requirements required.

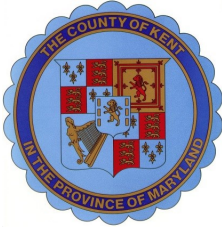
We urge your careful consideration and favorable consideration of MDOT's funding request.

Sincerely,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member



Jamie Williams, Director, Economic and Tourism Development
3/19/2024
County Commissioners Meeting

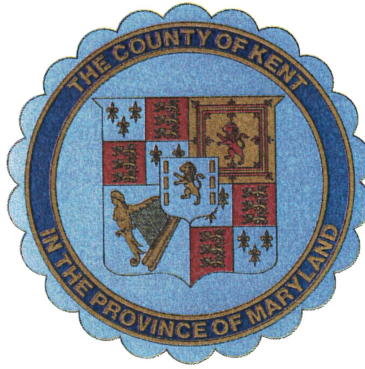
Item Summary:

WKHS 50 Years - Certificate of Recognition

ATTACHMENTS:

Description

03.19.24 WKHS 90.5 FM Certificate of Recognition, Fifty Years of Service

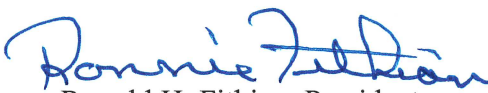


Certificate of Recognition

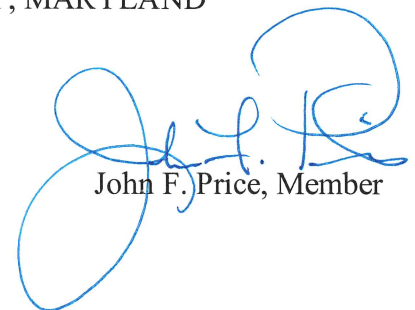
This is to certify that
WKHS 90.5 FM
is hereby recognized

for 50 years of student public radio at Kent County High School. WKHS originally signed on the air at Noon on March 28, 1974, with the first station manager, James (Jim) Hammond. There have been nine station managers/instructors over the past 50 years, three have been former WKHS students. WKHS is the only high school radio station on the FM dial in the state of MD, providing a unique opportunity for Kent County students. There are 15,000 radio stations nationwide, about 200 licensed to high schools and about 50% have an academic pathway offering. At 17,500 watts, WKHS is one of a handful of high-power high school radio stations in the entire country. There have been hundreds of students who have completed the broadcasting program over the last 50 years. Many have advanced to careers in the industry or similar (sales/marketing, public speaking, etc.). In 1987, WKHS expanded its operational day beyond the KCHS academic hours to include evening adult volunteers and in 1992, formed a partnership with the University of Pennsylvania - WXPB Radio which has enabled WKHS to operate 24 hours a day, 7 days a week, year-round. Kent County Public Schools was able to renovate the WKHS studios in 2018 and replace the FM transmitter equipment in 2022 with donated funding directly from listeners and local businesses.

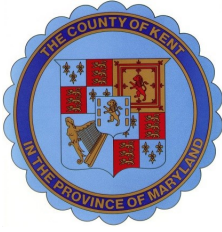
THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

March 19, 2024



Jamie Williams, Director, Economic and Tourism Development
3/19/2024
County Commissioners Meeting

Item Summary:

Chesapeake County Scenic Byway Alliance Letter of Support

ATTACHMENTS:

Description

03.19.24 Ariane Hofstedt, Program Administrator, MD Heritage Areas Authority Grant, Tri-County Council
Letter of Support, Chesapeake Country Scenic Byway Alliance



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 19, 2024

Ariane Hofstedt, Program Administrator
Maryland Heritage Areas Program
Maryland Historical Trust
Maryland Department of Planning
100 Community Place, 3rd Floor
Crownsville, MD 21032

Dear Ms. Hofstedt,

The County Commissioners of Kent County support the Tri-County Council's grant application for \$50,000.00 from the Maryland Heritage Areas Authority. This request is being made on behalf of the Chesapeake Country Scenic Byway Alliance, a nine-county and three-heritage area effort.

A byway-wide interpretive plan has been created as well as the implementation of some key interpretive elements. The byway extends 417 miles from Chesapeake City to Crisfield, linking together the region's most unique resources, its working landscapes and waterfronts, historic town centers, recreation sites, and natural areas.

The next phase of the plan will take the byway themes and core messages identified in the plan to create an enhanced visitor experience. This phase of the interpretive plan will create a strategy for telling stories of the region in various ways including, but not limited to interpretive and wayfinding signage, story mapping, development of an interpretive toolkit, and training to key stakeholder sites.

There is excitement and momentum surrounding the All-American Road designation, making the need to be prepared for increased visitation even more urgent. Utilizing this approach allows our communities and attractions a clear sense of direction on our shared heritage. We urge you to give this funding request favorable consideration.

Sincerely,
THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

A blue ink signature of Ronald H. Fithian, written in a cursive style.

Ronald H. Fithian, President

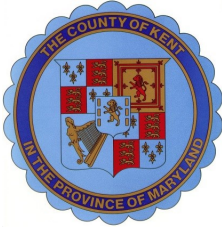
A blue ink signature of Albert H. Nickerson, written in a cursive style.

Albert H. Nickerson, Member

A blue ink signature of John F. Price, written in a cursive style.

John F. Price, Member

cc: Gail Owings, Executive Director, Eastern Shore Heritage, Inc./Stories of the Chesapeake Area



**Dan Mattson, Director, Public Works, and Ned Horneffer, Director of
Development, Third Pillar Solar
3/19/2024
County Commissioners Meeting**

Item Summary:

Floating Solar Panel Presentation

ATTACHMENTS:

Description

Third Pillar - Floating Solar - Lease Proposal - Kent County - March 2024



Floating Solar Lease Proposal

March 2024

CONFIDENTIAL





Third Pillar SOLAR

Third Pillar is dedicated to expanding the clean energy transition through the development of floating solar projects.

Third Pillar team has deep renewables industry experience and a singular focus on floating solar.



Jaimeet Gulati
Chief Executive Officer

- More than 13 years analytical and leadership experience in technical operations of 10 GW+ of wind and solar projects, and 2.5 GW of Procurement.
- Manages project engineering, suppliers, EPC, and O&M.



James Bookout
Sr. Director of Finance

- 7 years of M&A, project finance, and investment analysis at EDPR focused on PV, wind, and BESS.
- 2GW+ transaction experience
- Responsible for corporate and project finance, investment analysis, FP&A.



Ned Horneffer
Director of Development

- 11 years of experience with solar and storage development,
- >100MW projects contracted.
- Former VP Partnerships for Romeo Power and at Pure Energy Partners
- Responsible for leading DG development team.



Darian Ghorbi
General Counsel

- Background in development, M&A and financing of complex energy and infrastructure projects at Vestas and the Port Authority of NY and NJ.
- Responsible for all legal, risk and compliance aspects of Third Pillar Solar's business.



Collin Ackerman
Sr. Development Manager

- 13 years experience in multi-technology DG scale renewable project development, financing, EPC, and O&M.
- Responsible for DG development with focus on Western states.



John McDermott
GIS and Development Manager

- 5 years of experience in siting Utility and DG scale renewables projects nationwide.
- Part of the team that overhauled Cypress Creek Renewables' project origination workflow.
- Responsible for site origination and project development.



Farah Haddad
Lead Engineer

- 7 years of experience in solar design, construction and yield assessment on C&I projects in the US, UAE, Egypt, and Jordan.
- Prior to TPS worked at Green Street Power Partners.
- Responsible for project engineering, suppliers, EPCs, and yield assessments.



Nicole Haghpanah
Project Development Manager

- 4 Years experience developing distributed generation projects at EDPR and Delaware River Solar
- Responsible for DG development with focus on Eastern States.



Will Firestone
Project Engineer

- 5 years experience in and solar system design, engineering, and project management
- Responsible for project designs and yield assessments.

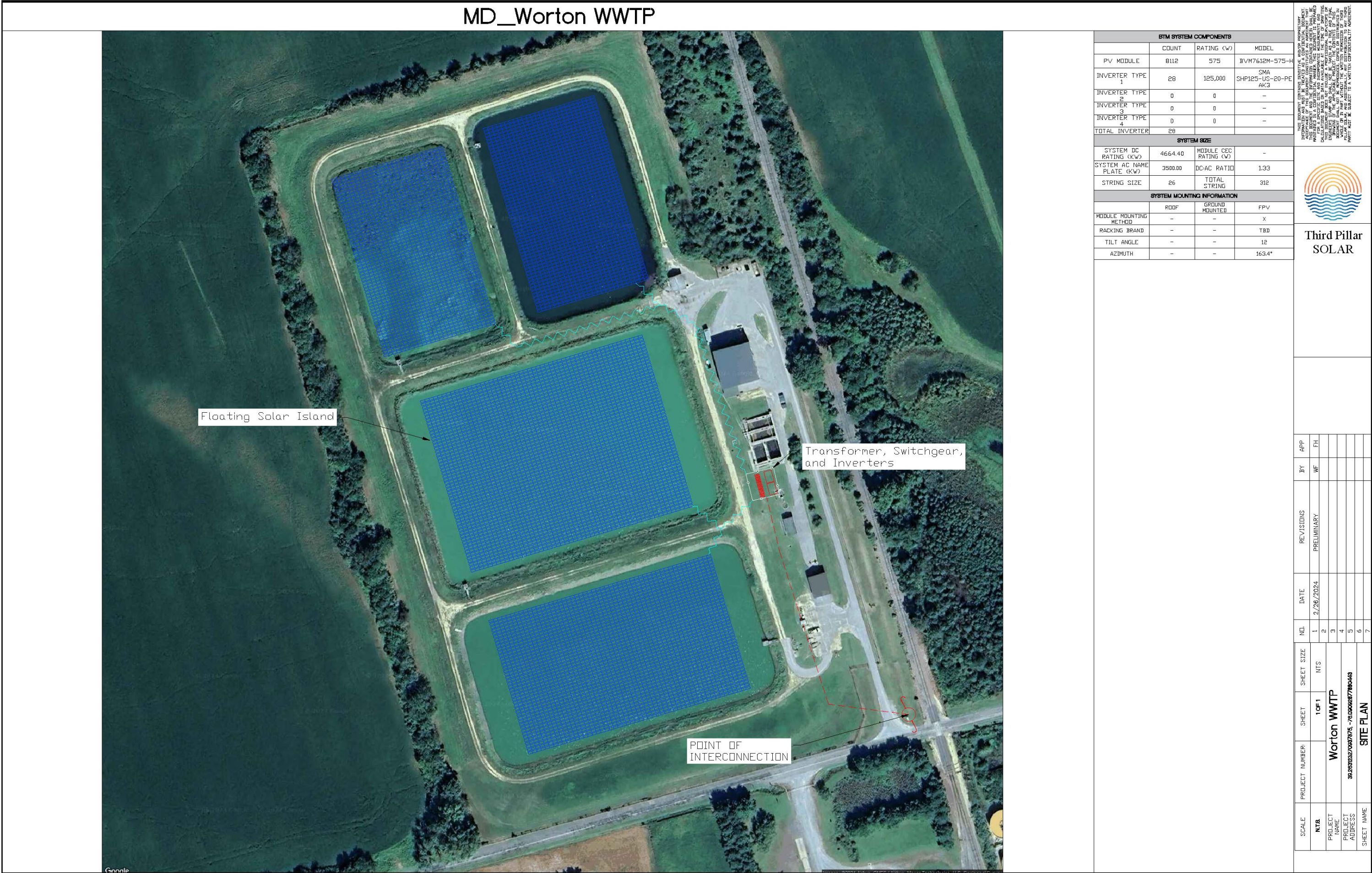


Dawson Klein
Project Development Associate

- Background and experience in business development and real estate.
- Responsible for utility-scale project sourcing and development.



Worton Lagoons - Preliminary Project Layout



Design Overview

Interconnection Strategy: Community Solar (CS)

- PV on Reservoir: 4.66MWdc / 3.50 MWac
- Project Surface Area on Water: 10 Acres
- Number of Inverters: 28
- Number of Modules: 8,112

Summary of Certain Key Terms of Lease Offer for Kent County¹



Lease Intent:	Landlord to grant Third Pillar the exclusive right to develop, construct, and operate Solar Facilities on the Premises specified by the Landlord. The lease term is broken into three periods, detailed below.
Development Period:	5-year initial term from the effective date of the Lease, with two 1-year extensions. Landlord shall permit Third Pillar and its contractors the right to access property for site evaluation activities. Third Pillar has the right to terminate the lease at any time during the Development Period
Construction Period:	Commences on the earlier to occur of (i) Third Pillar provides notice that it has commenced construction (Construction Notice Date) or (ii) Third Pillar begins construction. Expires on the earlier to occur of (i) the Commercial Operations Date and (ii) the second (2nd) anniversary of the Construction Period
Operating Term:	6-year initial term, commencing from Commercial Operations Date, with five 6-year extension periods (36 years total)
Operating Term Rent:	A rent payment of \$8,000/MW-dc/year with a 2% escalator Year 1 value: \$37,312 , based on estimated project size of 4.66 MW-dc 36-year lifetime value: \$1,940,014
Development Period Rent:	Third Pillar will pay Landlord \$10,000/year for the exclusive right to evaluate development of solar facilities on the Premises.
Signing Bonus:	Third Pillar will offer a one-time payment of \$15,000, due to Landlord within 30 days of executing the lease agreement.
Lease and Easements:	Landlord will lease to Third Pillar the Premises for constructing, installing, operating, maintaining, and removing solar facilities, and for other incidental rights and activities. Landlord will also grant easements to Third Pillar for solar energy, access rights, ingress and egress, transmission lines, operations and maintenance facilities, utility/interconnection facilities, and for other incidental rights and activities.
Taxes:	Third Pillar will be responsible for personal property taxes imposed on the Project itself, if any, and will not be responsible for any other property taxes in connection with the leased premises, the Landlord’s property or the Landlord’s improvements thereon.
Financing:	Landlord will cooperate with Third Pillar in connection with any financing for the Project, including providing estoppels, consents to assignment and other documentation reasonably requested by Third Pillar or its financing parties.

Estimated Project Lease Payments	
\$1,940,014	Total Nominal
Annual Lease Payment	Cumulative Lease Payments
\$37,312	\$37,312
\$38,058	\$75,370
\$38,819	\$114,190
\$39,596	\$153,785
\$40,388	\$194,173
\$41,195	\$235,369
\$42,019	\$277,388
\$42,860	\$320,248
\$43,717	\$363,965
\$44,591	\$408,556
\$45,483	\$454,039
\$46,393	\$500,432
\$47,321	\$547,753
\$48,267	\$596,020
\$49,232	\$645,252
\$50,217	\$695,469
\$51,221	\$746,690
\$52,246	\$798,936
\$53,291	\$852,227
\$54,357	\$906,583
\$55,444	\$962,027
\$56,553	\$1,018,580
\$57,684	\$1,076,263
\$58,837	\$1,135,101
\$60,014	\$1,195,115
\$61,214	\$1,256,329
\$62,439	\$1,318,767
\$63,687	\$1,382,455
\$64,961	\$1,447,416
\$66,260	\$1,513,676
\$67,586	\$1,581,262
\$68,937	\$1,650,199
\$70,316	\$1,720,515
\$71,722	\$1,792,237
\$73,157	\$1,865,394
\$74,620	\$1,940,014

¹ These terms are set forth herein for discussion purposes only, do not constitute an offer to transact, are non-binding and are subject to satisfactory due diligence, definitive transaction documents, and investment approval. These terms are not exhaustive as to the final terms and conditions on which a transaction might be concluded or which terms and conditions will be reflected in final transaction documents executed by the parties thereto (if any). Neither these terms, nor any discussions between Kent County and any representative of Third Pillar, shall constitute or imply a commitment or binding obligation for Third Pillar or its affiliates to enter into any transaction. Third Pillar reserves the right, in its sole discretion, to cease discussions and negotiations for any reason at any time.

Some of the largest floating solar projects in America are operating on nearby reservoirs.



Canoe Brook Reservoir, New Jersey

- Behind-the-Meter for New Jersey American Water
- 8.9MW of nameplate capacity
- Completed Q1 2023



Sayreville Reservoir, New Jersey

- Behind-the-Meter for the Borough of Sayreville
- 4.4 MW of nameplate capacity
- Completed Q3 2019

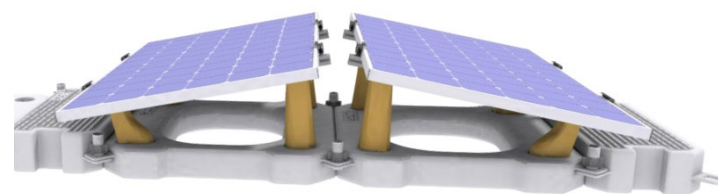
Float designs are custom built by specialty structural engineers to conform to coverage ratio requirements and any co-utilization of the water body.

Float technology is designed to be simplistic with a focus on longevity and durability

- **Modularized:** manufactured as small building blocks to allow for easy assembly and transport
- **Scalability:** float modules can easily be scaled to larger island sizes to allow for design efficiencies
- **Load Management:** flexible connections allows for the platform to adapt to wave motion and relieve stress
- **Safe Materials:** food-grade HDPE plastic and/or stainless-steel components to ensure safety and longevity
- **Durability:** long-lasting UV- and corrosion protection against the elements for a design life of 25 years
- **pH Resistance:** floats are designed to sustain a wide range of pH levels (4 – 10) on deployed waters
- **Adaptable:** can be deployed in wide-ranging temperatures (incl. below freezing) and water chemistries



Float technologies are largely divided into two categories – both commercially bankable and technically feasible solutions:



HDPE Floats

The entire system is made in a modular fashion and is assembled to form a large platform (High-density polyethylene (“HDPE”) structure).

- ✓ HDPE plastic is very versatile in varying water conditions.
- ✓ Self-buoyant floats are specifically designed to support the solar modules mounted on them.



Metal Structure with
Pontoon

This type uses a framed structure (stainless steel) similar to land-based systems that are affixed to pontoons to provide buoyancy.

- ✓ The solar panels are significantly spaced out to allow for a low coverage ratio on the water body.
- ✓ Allow for further ventilation at the back of the solar module to fully utilize the cooling effect of the water to enhance efficiency.

Supplier and technology agnostic: Third Pillar designs a site-specific floating structure solution for each project by consulting and contracting third-party marine and structural engineers that have decades of experience in the Water and/or Renewables industry.

Specialized anchoring and mooring systems provide mechanical stability and resilience to floating solar deployments, even in hurricane-strength wind conditions.

The site-specific anchoring and mooring solution designed for an FPV project accounts for the current use of the water body, the geotechnical and bathymetric profile, wind and wave loads, water level variation and depth, and several other civil and environmental constraints. Some of these design decisions could include:

- **Bottom vs. Bank Anchoring:** concrete anchors can be placed on the bed, or helical piles can be installed around the banks/periphery of the water body
- **Mooring Lines Configuration:** designs include wire rope, galvanized steel, chains, or rubber hawsers based on the strength and dampening requirements

Specialized Elastic Mooring System

Seaflex® *Seaflex Inc. is a reputed supplier of elastic mooring solutions that have been deployed in more than 1,500+ installations worldwide. These include marinas, breakwaters and floating solar applications that can withstand harsh winters, hurricanes and typhoons.*

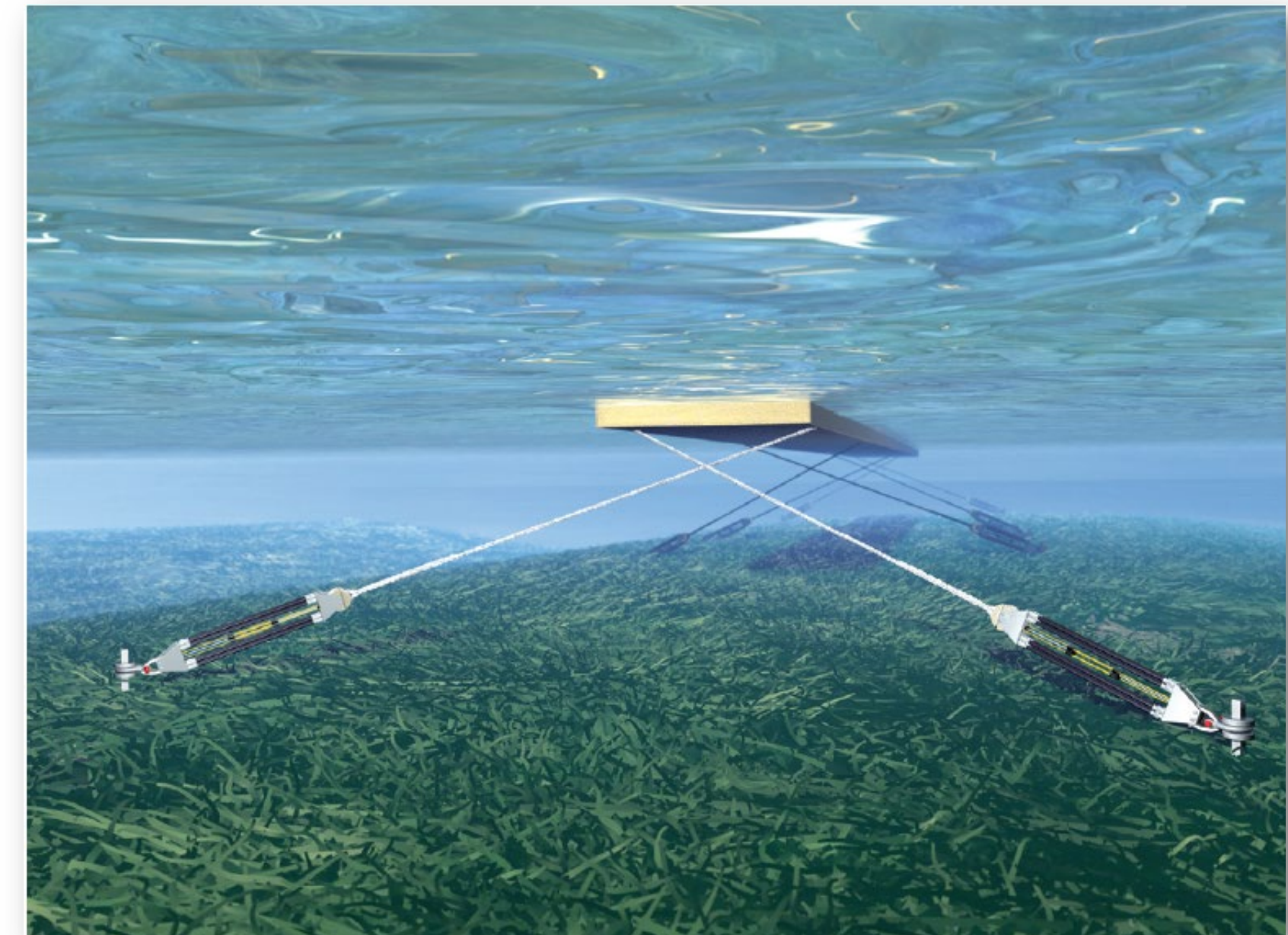
The proprietary Seaflex mooring system allows for a flexible mooring design that has been used in marinas and offshore platforms for over 30 years. The elastic solution, unlike traditional metal cable or chain, expands and contracts with each current and wave, and not only sustains, but also dampens the loads and neutralizes the peak load effect on the floating platform.

The elastic housing in the Seaflex system utilizes minimal metal in its design and also offers a titanium hybrid option to provide robust resistance in corrosive environments.

Video Link: [Seaflex Illustrative video showing the mechanics of the system in operation](#)

Video Link: [Seaflex-stabilized operational Floating Solar project experiencing a typhoon in Korea](#)

With such tailored anchoring and mooring solutions, Floating Solar has been successfully deployed in hurricane-prone areas (up to 170 mph winds) and proven to accommodate significant water level variation (upward of 150 ft).

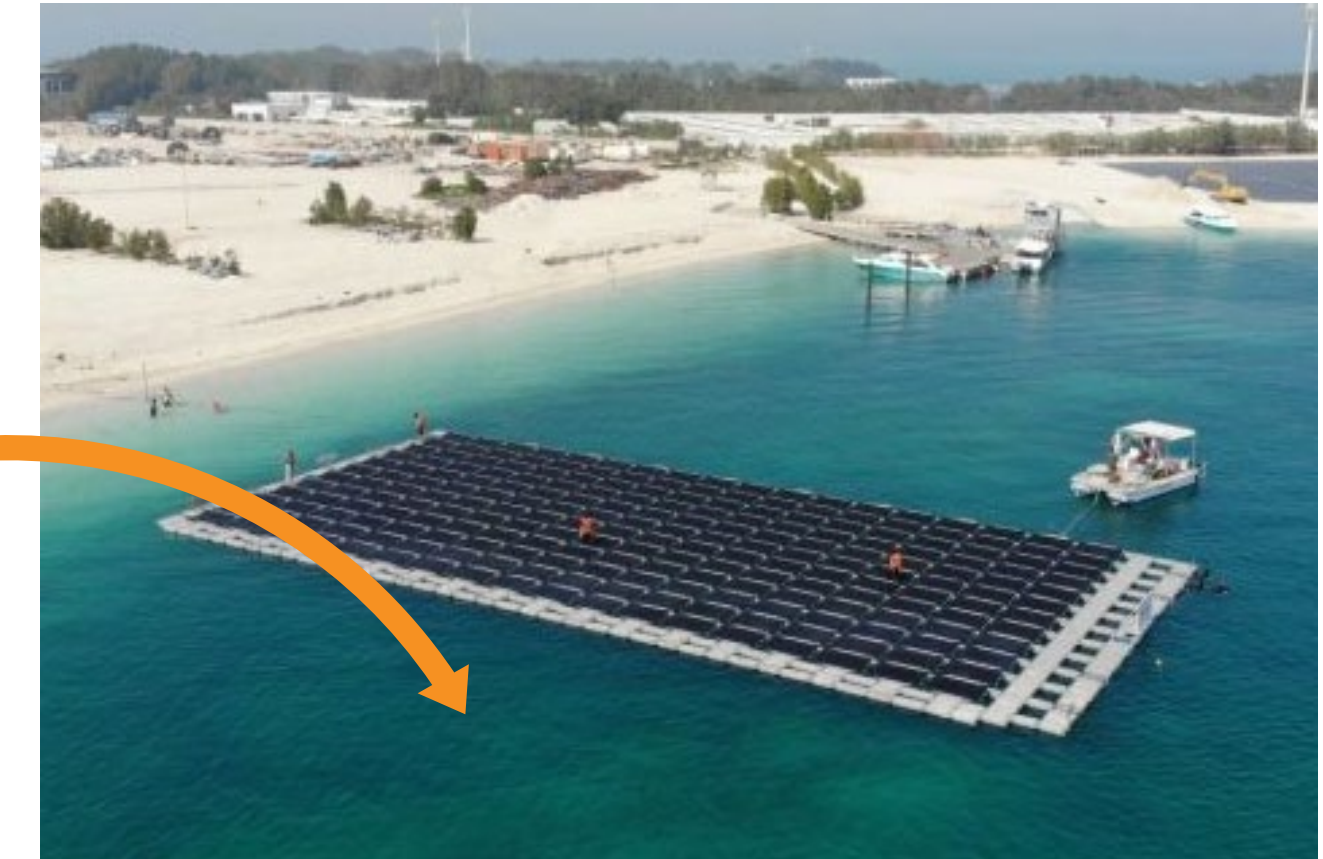


Elastic mooring anchored at the bottom of the water body – an alternative configuration with bank anchoring is equally effective (and cheaper to deploy).

Construction of FPV projects is simpler and lower risk than traditional solar projects



Floats and modules are assembled and anchoring and mooring systems deployed



- Basic laydown yard is established through minimal clearing and grubbing
- A simple platform is deployed to unload and stage project equipment.
- A launch ramp is established on the banks of the water body.

Minimal civil work is conducted to establish an on-shore staging area

- Floats are assembled and modules are mounted using simple rivet connections
- DC wiring is completed by “daisy-chaining” the module output cables to combiner boxes or string inverters.
- Anchoring and mooring solutions are deployed via divers or specialized barges.

- Assembled float islands are towed to their design location by boat and connected to the mooring attachment lines.
- Inverter platforms or on-shore skids are installed and MV wiring is run to on-shore electrical structures.
- On-shore electrical structures (substation and main transformer) are completed.

Float “islands” are towed out by boat and on-shore electrical work is completed

Operations can be conducted remotely or on-shore with similar maintenance strategies as traditional solar deployments.

Project Operations



- **Boat Access:** any correction actions required can be readily done via boats.
- **Maintenance Walkways:** float structures are designed with dedicated access walkways between strings of modules.
- **No vegetation:** reduced labor workload due to the lack vegetation management required on project sites – a major O&M task for ground-mounted projects.
- **Better security:** siting on water bodies inherently results in reduced public access and security concerns.

Equipment Maintenance



- **Accessibility:** electrical equipment such as inverters are sited on-shore for easy maintenance access.
- **Water Availability:** periodic washing of solar modules can be accomplished with easy access to water.
- **Floats:** floating structures are equipped to be maintenance-free with a design life of 25 years.
- **Modules:** solar modules have a performance warranty of 30 years given their durable design.

Performance



- **Drone Maintenance:** aerial thermography via drones is typically used to identify module hotspots and pinpoint issues.
- **Cooling Effect:** the proximity to water results in lower operating temperature allowing for high module performance.
- **Reduced Soiling:** siting away from land and dust results in lower soiling and increased module output.
- **High Availability:** modules are mounted on static structures with no mechanical equipment, resulting in high uptime.



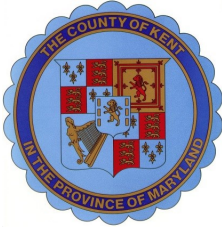
Third Pillar
SOLAR



www.thirdpillarsolar.com



nhorneffer@thirdpillarsolar.com



**Proclamation - Vietnam War Veterans Day
3/19/2024
County Commissioners Meeting**

ATTACHMENTS:

Description

03.19.24 Vietnam War Veterans Day Proclamation, March 29, 2024

Kent County, Maryland



Proclamation

Vietnam War Veterans Day March 29, 2024

WHEREAS, Vietnam War Veterans Day is a day to honor those men and women who have served on active duty in the U.S. Armed Forces, anywhere in the world, between November 1, 1955, and May 15, 1975; and

WHEREAS, those veterans and their loved ones have made significant sacrifices on behalf of our nation and all its citizens in order to defend the principles of liberty and freedom on which our nation was founded; and

WHEREAS, many of those men and women who serve bravely and faithfully found themselves caught in the divisive and polarizing debate over the war in Vietnam and were thus treated with disrespect and undeserved abuse; and

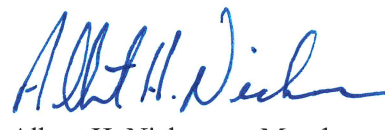
WHEREAS, while no words will ever be fully worthy of their service, let us proclaim that it is never too late to pay tribute to those who answered the call of duty with courage, and valor; and

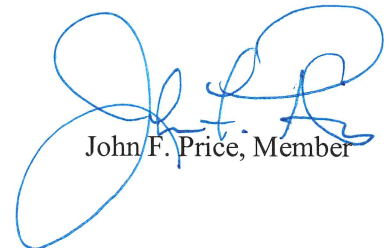
WHEREAS, of the names inscribed on the Vietnam Veterans Memorial in Washington, D.C. there are five from Kent County, we pledge that their ultimate sacrifice and the sacrifice of their families will never be forgotten.

NOW, THEREFORE, WE, THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND, do hereby proclaim March 29 each year as “**Vietnam War Veterans Day**”, in Kent County and request all citizens to observe this day as a day of remembrance of the debt we owe to all those veterans and their families.

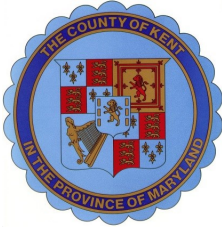
THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

March 19, 2024



Charles Miller, Chair of Kent Soil and Water Conservation District
3/19/2024
County Commissioners Meeting

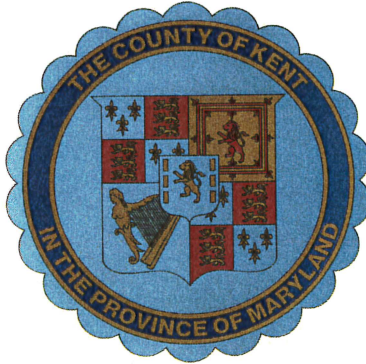
Item Summary:

Recognition Request

ATTACHMENTS:

Description

03.19.24 Kent Soil and Water Conservation District Certificate of Recognition, 2023 Cooperator of the Year Award, Ron and Loretta Gail Dierker of Blueberry Hill Farm, LLC



Certificate of Recognition

This is to certify that

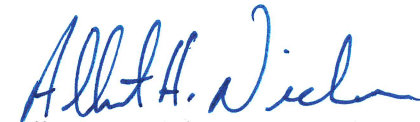
Ron and Loretta Gail Dierker

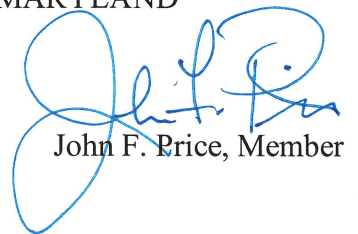
are hereby recognized

as the 2023 Kent Soil and Water Conservation District Cooperator of the Year. The Kent Soil and Water Conservation District grants this honor to a producer or landowner who has gone above and beyond to improve conservation on their farm. This year, the hard work of Blueberry Hill Farm, LLC of Rock Hall has earned this achievement. Kent County hereby recognizes the conservation practices and good stewardship of soil and natural resources by Ron and Loretta Gail Dierker and their family. We, the County Commissioners of Kent County, Maryland are proud to recognize your efforts and dedication to conservation in the farming community.

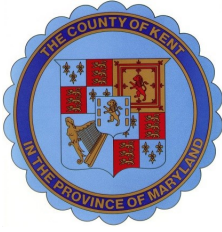
THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND


Ronald H. Fithian, President


Albert H. Nickerson, Member


John F. Price, Member

March 19, 2024



April 9, 2024 Budget Work Session 3/19/2024 County Commissioners Meeting

Item Summary:

Municipality Invites

ATTACHMENTS:

Description

03.14.24 Town Of Betterton Budget Work Session Invite
03.14.24 Town Of Chestertown Budget Work Session Invite
03.14.24 Town Of Galena Budget Work Session Invite
03.14.24 Town Of Millington Budget Work Session Invite
03.14.24 Town Of Rock Hall Budget Work Session Invite



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 14, 2024

Mayor Don Sutton
Town of Betterton
100 Main Street
P.O. Box 339
Betterton MD 21610

Dear Mayor Sutton and Council Members:

I am pleased to extend this invitation to each Mayor and Council to attend a budget work session on April 9, 2024, at 1:00 p.m. This session is aimed at discussing budgetary issues with the County Commissioners of Kent County. If you have any questions or concerns regarding the session, please do not hesitate to contact me. To confirm your attendance, kindly send an email to kentcounty@kentgov.org by March 29, close of business. I look forward to hearing from you.

Sincerely,

A handwritten signature in blue ink, appearing to read "Shelley Heller", is written over a horizontal line.

Shelley L. Heller
County Administrator

Cc: The County Commissioners of Kent County



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 14, 2024

Mayor David Foster
Town of Chestertown
118 N. Cross Street
Chestertown, MD 21620

Dear Mayor Foster and Council Members:

I am pleased to extend this invitation to each Mayor and Council to attend a budget work session on April 9, 2024, at 1:00 p.m. This session is aimed at discussing budgetary issues with the County Commissioners of Kent County. If you have any questions or concerns regarding the session, please do not hesitate to contact me. To confirm your attendance, kindly send an email to kentcounty@kentgov.org by March 29, close of business. I look forward to hearing from you.

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Shelley L. Heller
County Administrator

Cc: The County Commissioners of Kent County



The County Commissioners of Kent County

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 14, 2024

Mayor John T. Carroll, Jr.
Town of Galena
101 South Main Street
P.O. Box 279
Galena, MD 21635

Dear Mayor Carroll and Council Members:

I am pleased to extend this invitation to each Mayor and Council to attend a budget work session on April 9, 2024, at 1:00 p.m. This session is aimed at discussing budgetary issues with the County Commissioners of Kent County. If you have any questions or concerns regarding the session, please do not hesitate to contact me. To confirm your attendance, kindly send an email to kentcounty@kentgov.org by March 29, close of business. I look forward to hearing from you.

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Shelley L. Heller
County Administrator

Cc: The County Commissioners of Kent County



The County Commissioners of Kent County

Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 14, 2024

Mayor Kevin Hemstock
Town of Millington
402 Cypress Street
P.O. Box 330
Millington, MD 21651

Dear Mayor Hemstock and Council Members:

I am pleased to extend this invitation to each Mayor and Council to attend a budget work session on April 9, 2024, at 1:00 p.m. This session is aimed at discussing budgetary issues with the County Commissioners of Kent County. If you have any questions or concerns regarding the session, please do not hesitate to contact me. To confirm your attendance, kindly send an email to kentcounty@kentgov.org by March 29, close of business. I look forward to hearing from you.

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Shelley L. Heller
County Administrator

Cc: The County Commissioners of Kent County



The County Commissioners of Kent County
Ronald H. Fithian, President | Albert H. Nickerson, Member | John F. Price, Member
Shelley L. Heller, County Administrator | Thomas N. Yeager, County Attorney

March 14, 2024

Mayor James Cook
Town of Rock Hall
21447 Rock Hall Avenue
P.O. Box 367
Rock Hall MD 21661

Dear Mayor Cook and Council Members:

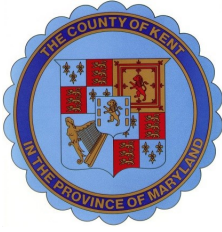
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Shelley L. Heller
County Administrator

Cc: The County Commissioners of Kent County



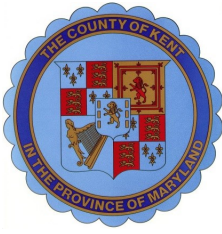
Jim Miller, Director, Human Resources
3/19/2024
County Commissioners Meeting

Item Summary:

Public Works - Maintenance Worker I

ATTACHMENTS:

Description



Procedures For Public Comment 3/19/2024 County Commissioners Meeting

ATTACHMENTS:

Description

03.19.24 Public Comments Sign In Sheet

Procedures for Public Comment

**PUBLIC COMMENTS
SIGN IN SHEET
March 19, 2024**

NAME (please print)	ADDRESS	TOPIC

ADDITIONAL SPACES PROVIDED ON BACK SIDE, PLEASE FLIP OVER.



Office of The County Commissioners

Press and Public Comments

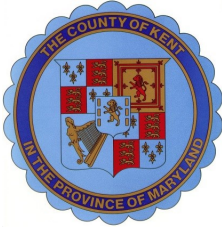
Time is allotted at the end of each meeting for the Commissioners to receive comments from the public. Anyone interested in speaking must sign up on the provided Public Comment sign-up sheet located on the table inside the meeting room.

The President of the Board will call the names of the listed individuals when it is time to speak. When making comments, individuals are asked to speak slowly, clearly, and concisely. Precede all comments with your name and address and speak only on the subject under discussion.

Comments in writing are welcomed and should be given to the staff after your presentation. Any person making personal, impertinent, or slanderous remarks, or whose speech or actions become disruptive, will be asked to leave the meeting.

Interested parties may address the Commissioners in writing at any time about any matter of County business. Written statements can be hand-delivered or mailed to:

The County Commissioners of Kent County, Maryland
400 High Street
Chestertown, MD 21620
kentcounty@kentgov.org



American Rescue Plan Act (ARPA) Funds Spend Plan 3/19/2024 County Commissioners Meeting

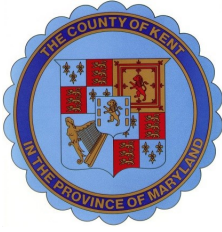
ATTACHMENTS:

Description

3-12-2024 ARPA Fund Commissioner Report

AMERICAN RESCUE PLAN ACT FUND
AS OF COMMISSIONER MEETING MINUTES DATED
3/12/2024

Project	Department	Project Estimate	Date Approved	Amount Approved	Date Completed
Feed the Elderly Year 1	Local Management Board	112,800	08/31/21	112,800	9/30/2022
Feed the Elderly Year 2 and 3	Local Management Board	204,115	03/08/22	204,115	
Clariflocculator Replacement Project	Water & Wastewater Fund	275,000	08/31/21	275,000	6/28/2022
Clariflocculator Replacement Project Change Order #1		2,817	01/11/22	2,817	6/28/2022
Clariflocculator Replacement Project Change Order #2		90,642	01/11/22	90,642	11/23/2022
AV System	Information Technology	71,254	10/26/21	71,254	5/17/2023
IT Software	Information Technology	27,095	10/26/21	27,095	8/10/2022
Neighborhood & Infrastructure Grants	Information Technology	258,402	12/14/21	258,402	
A/V Equipment in EOC	Emergency Operation Center	14,087	02/01/22	14,087	
SCADA Pump Station Monitoring	Water & Wastewater Fund	110,065	02/08/22	110,065	
Millington/RT301 Wastewater Treatment Feasibility Study	Water & Wastewater Fund	57,500	02/08/22	57,500	
Millington/RT301 Wastewater Conveyance System Capacity Study		9,500	09/27/22	9,500	
Tolchester Wastewater-Design Services Influent Screen	Water & Wastewater Fund	52,910	02/08/22	52,910	
Tolchester Wastewater - Bid Services and Const. Management		35,735	09/27/22	35,735	
Tolchester Wastewater Influent Screen Construction		600,914	04/25/23	600,914	
Worton WWTP Influent Lagoon Engineer Design & Bid Services	Water & Wastewater Fund	33,076	03/22/22	33,076	
Worton WWTP Influent Lagoon Engineer Const. Management		43,736	03/08/23	43,736	
Worton WWTP Lagoon Sludge Removal Contract		1,400,725	12/13/22	1,400,725	
Worton WWTP Lagoon Sludge Removal Contract Change Order #1		30,000	06/13/23	30,000	
Worton WWTP Lagoon Sludge Removal Contract Change Order #2		(486,784)	08/08/23	(486,784)	
Kennedyville Pump Station #2 Relocation Design	Water & Wastewater Fund	52,338	09/27/22	52,338	
Kennedyville Pump Station #2 Relocation Const. Management		<i>Deferred</i>			
Kennedyville Pump Station #2 Construction		<i>Deferred</i>			
Worton/Kennedyville GIS Water and Sewer Facilities Mapping	Water & Wastewater Fund	75,770	09/27/22	75,770	
Worton Vehicle Storage Building & site prep/lighting/heat	Water & Wastewater Fund	40,000	10/25/22	40,000	
Worton WWTP Solids Press Replacement Design	Water & Wastewater Fund	64,940	11/28/23	64,940	
Worton WWTP Solids Press Replacement Construction Management		20,000.00			
Worton WWTP Solids Press Replacement		250,000.00			
Total Amount of Funds Committed		<u>\$ 3,446,637</u>		<u>\$ 3,176,637</u>	
Amount of ARPA Funds		3,766,777		3,766,777	
Balance of ARPA Funds Remaining		<u>\$ 320,140</u>		<u>\$ 590,140</u>	



Contingency and Use of Fund Balance Report 3/19/2024 County Commissioners Meeting

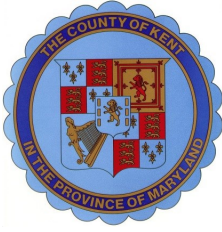
ATTACHMENTS:

Description

3-12-2024 Commissioner Report Contingency

**FY24 CONTINGENCY & USE OF FUND BALANCE
AS OF COMMISSIONERS MEETING MINUTES DATED
March 12, 2024**

[illegible]



Jim Miller, Director, Human Resources
3/19/2024
County Commissioners Meeting

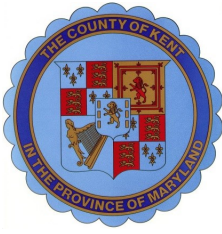
Item Summary:

Personnel and Public Security

The meeting was closed under the Annotated Code of Maryland, General Provisions Article § 3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals; and (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.

ATTACHMENTS:

Description



Jim Miller, Director, Human Resources
3/19/2024
County Commissioners Meeting

Item Summary:

Personnel

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Description