

**THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND
AGENDA**

January 4, 2022

6:00 PM Call to Order/Pledge of Allegiance/Moment of Silence

Public Notices

Building is Open for In-Person Attendance, for Remote Participation Dial 1-872-239-8359,
Conference ID 546 368 429#

Three Options to Attend or Observe a Meeting:

1. In-Person
2. Livestream - Video Observation Only
3. Audio Only - Call-In

Consent Items

#1 - Regular Session Minutes, December 21, 2021

#2 - Liquor Minutes, December 21, 2021

County Attorney

Thomas N. Yeager, County Attorney
Legislative Session Protocol

Legislative Session

Bill Mackey, Director, Planning, Housing and Zoning

First Reading of Code Home Rule Bill No. 1-2022, Intrafamily Transfers of New Lots
to Family Members in Rural Character Zoning District

Appointments

Brent Nelson
Sewer Allocation Discussion

County Attorney

Thomas N. Yeager, County Attorney
Village at Kennedyville

Human Resources Director

Detention Center
Correctional Officer Vacancies
Public Works - Water and Wastewater
Utility Technician Vacancy
COVID 19 Vaccination and Testing Mandate Policy
Vaccination and Testing Mandate Policy

County Administrator

Compensation Review

Recruitment and Retention

Muriel Cole, Co-Chair, Commission on Aging

Recommended Appointment

Public Comment/Media Review

Procedures for Public Comment

For Your Information

Kelly M. Schulz, Secretary, Maryland Department of Commerce

Town of Rock Hall and Kent County Enterprise Zone Approved

Contingency Fund

Contingency and Use of Fund Balance Report

Closed Session - CANCELED (DID NOT TAKE PLACE)

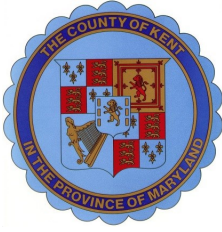
CANCELED - Marty Hale, Director, Human Resources and Pat Merritt, Chief Finance Officer, Office of Finance

CANCELED - DID NOT TAKE PLACE

Personnel Compensation

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals

(Meetings are conducted in Open Session unless otherwise indicated. All or part of County Commissioners' meetings can be held in closed session under the authority of the MD Open Meetings Law by vote of the Commissioners. Breaks are at the call of the President. Please note that times listed for specific items on the agenda are only estimates, and that the order of agenda items may change as time dictates or allows. Meetings are subject to audio and video recordings.)



**Building is Open for In-Person Attendance, for Remote Participation
Dial 1-872-239-8359, Conference ID 546 368 429#**

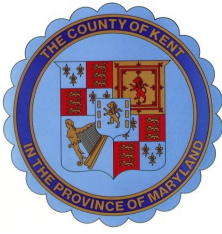
1/4/2022

County Commissioners Meeting

Item Summary:

Three Options to Attend or Observe a Meeting:

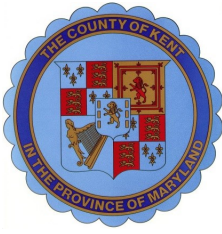
1. In-Person
2. Livestream - Video Observation Only
3. Audio Only - Call-In



**#1 - Regular Session Minutes, December 21, 2021
1/4/2022
County Commissioners Meeting**

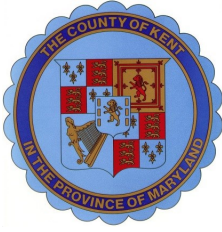
ATTACHMENTS:

Description



**#2 - Liquor Minutes, December 21, 2021
1/4/2022
County Commissioners Meeting**

ATTACHMENTS:
Description



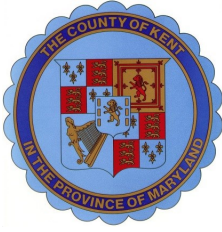
Thomas N. Yeager, County Attorney
1/4/2022
County Commissioners Meeting

Item Summary:

Legislative Session Protocol

ATTACHMENTS:

Description



Bill Mackey, Director, Planning, Housing and Zoning
1/4/2022
County Commissioners Meeting

Item Summary:

Code Home Rule Bill No. 1-2022 would amend Chapter 222, Zoning, of the County Code of Kent County, Maryland, also known as the Kent County Land Use Ordinance, to add a new provision in order to allow for bona fide intrafamily transfers in the Rural Character district. The proposal includes nine subsections (A through I) which set forth limitations on the use and require a process by which intrafamily transfers may occur in the Rural Character zoning district, which are similar to those processes for intrafamily transfers already provided for in the Employment Center, various Industrial zoning districts, and RCD.

On November 16, 2021, the Board of County Commissioners adopted Resolution No. 2021-17, including Exhibit A that provides the text for CHR 1-2022. A copy of the Resolution and the CHR are attached.

On December 2, 2021, the Kent County Planning Commission held a public hearing and reviewed the proposed CHR 1-2022. The Planning Commission voted favorably for the proposed change with recommendations for amendments to the proposed text that §15. E be simplified to state that maximum lot size be two acres and to amend Article XI, Section 2 to add the State's definition of immediate family. Per Md. Ann. Code., Nat. Resources, Sec. 8-1801.2, related to Intrafamily transfers, "Immediate family" means a father, mother, son, daughter, grandfather, grandmother, grandson, or granddaughter. A letter from the Planning Commission is attached. No member of the public spoke at the public hearing.

Staff recommends approval in order to begin the process of advertising for a public hearing before the County Commissioners.

ATTACHMENTS:

Description

CHR Bill No. 1-2022 Intrafamily Transfers of New Lots to Family Members in Rural Character Zoning District DRAFT Legislation

Letter from Planning Commission

Adopted Resolution 2021-17

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

**January 4, 2022
Legislative Session Day**

**Legislative Session Day
January 4, 2022**

**CODE HOME RULE
BILL NO. 1-2022**

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Article V. District Regulations, Section 3. Rural Character District, § 3.2 Permitted Principal Uses and Structures, by adding a new number 15. *Bona Fide Intrafamily Transfers of New Lots to Family Members*, in order to allow for one-acre parcels to be created for bona fide intrafamily transfers in the Rural Character zoning district.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

INTRODUCED, read first time, January 4, 2022, ordered posted and public hearing scheduled February 1, 2022, at 6:00 p.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:

Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on February 1, 2022. Reported favorably [with] [without] amendments; read a second time and ordered to be considered on February 15, 2022, a legislative session day.

**A BILL ENTITLED CHR 1-2022 INTRAFAMILY TRANSFERS OF NEW LOTS TO
FAMILY MEMBERS IN RURAL CHARACTER ZONING DISTRICT**

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COMMISSIONERS OF
KENT COUNTY, MARYLAND** that the Kent County Land Use Ordinance is hereby amended
as follows:

**ARTICLE V.
DISTRICT REGULATIONS**

SECTION 3. RURAL CHARACTER DISTRICT

...

3.2 PERMITTED PRINCIPAL USES AND STRUCTURES

A building or land shall be used for only the following purposes.

1. Agriculture including horticultural, hydroponics or general farming, orchards, groves, or nurseries for growing or propagation of plants, trees, and shrubs.

...

14. Mobile homes existing and in use as of January 16, 1996 may be continued in use and may be replaced with another mobile home, provided the replacement mobile home complies with the Kent County Codes and all Health Department regulations. It is not the intent of this provision to allow additional mobile homes in the County, but rather to allow the continued use and improvement (including replacement) of mobile homes, existing as of January 16, 1996. A mobile home that remains idle or unused for a continuous period of two years shall not be used again except in conformity with these regulations.

15. BONA FIDE INTRAFAMILY TRANSFERS OF NEW LOTS TO FAMILY MEMBERS.

A. THE OWNER OF THE PARCEL SHALL ATTEST, IN WRITING, TO THE BONA FIDE FAMILY RELATIONSHIP AND THAT THE INTENT OF THE SUBDIVISION/USE IS NOT FOR ULTIMATE TRANSFER TO A THIRD PARTY.

B. ANY DEED FOR A LOT THAT IS CREATED BY A BONA FIDE INTRAFAMILY TRANSFER SHALL CONTAIN A COVENANT STATING THAT THE LOT IS CREATED SUBJECT TO THE PROVISIONS OF THIS SECTION AND THAT THE PROVISIONS OF THIS SECTION SHALL

CONTROL AS LONG AS THE PROPERTY CONTINUES TO BE ZONED RURAL CHARACTER.

- C. A LOT CREATED BY A BONA FIDE INTRAFAMILY TRANSFER MAY NOT BE CONVEYED SUBSEQUENTLY TO ANY PERSON OTHER THAN A MEMBER OF THE OWNERS IMMEDIATE FAMILY EXCEPT UNDER THE FOLLOWING PROCEDURES:**

THE KENT COUNTY PLANNING COMMISSION MUST DETERMINE THAT:

- I. THE LOT WAS CREATED AS A PART OF BONA FIDE INTRAFAMILY TRANSFER AND NOT WITH THE INTENT OF SUBDIVIDING THE ORIGINAL PARCEL OF LAND FOR PURPOSES OF ULTIMATE TRANSFER TO A THIRD PARTY; OR**
 - II. THE OWNER OF THE TRANSFERRED PROPERTY DIES; OR**
 - III. A CHANGE OF CIRCUMSTANCES HAS OCCURRED SINCE THE ORIGINAL TRANSFER WAS MADE THAT IS CONSISTENT WITH THE INTENT OF THIS ORDINANCE.**
- D. THIS SUBSECTION SHALL NOT PREVENT THE CONVEYANCE OF SUCH A LOT TO A THIRD PARTY AS SECURITY FOR A MORTGAGE OR DEED OF TRUST OR SUBSEQUENT CONVEYANCES RESULTING FROM A FORECLOSURE.**
- E. THE MAXIMUM LOT SIZE SHALL BE ONE ACRE, OR UP TO TWO ACRES AS REQUIRED BY OTHER REGULATIONS.**
- F. LAND SHALL BE SUBDIVIDED AS INDICATED:**
- I. A PARCEL THAT IS SEVEN (7) ACRES OR MORE AND LESS THAN TWELVE (12) ACRES IN SIZE MAY BE SUBDIVIDED INTO TWO (2) LOTS; OR**
 - II. A PARCEL THAT IS TWELVE (12) ACRES OF MORE AND LESS THAN SIXTY (60) ACRES IN SIZE MAY BE SUBDIVIDED INTO THREE (3) LOTS. THE LOTS MAY BE CREATED AT DIFFERENT TIMES.**
- G. ANY DEED OR SUBDIVISION PLAT FOR A LOT CREATED BY A BONA FIDE INTRAFAMILY TRANSFER SHALL CONTAIN A STATEMENT THAT THE ADJACENT PROPERTY IS ZONED RURAL CHARACTER.**

- H. **THE PARCEL IS CREATED FOR THE CONSTRUCTION OF A PRIMARY RESIDENCE ONLY; AND**
- I. **THESE PROVISIONS APPLY TO THOSE INDIVIDUALS OWNING CURRENTLY RURAL CHARACTER ZONED LAND, WITH OWNERSHIP PRIOR TO DECEMBER 3, 2002.**

DRAFT

BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the ____ day of _____, 2022.

Read Third Time _____

PASSED this ____ day of _____, 2022

Failed of Passage _____

By order of:

Sondra M. Blackiston, Clerk

(SEAL)

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

Ronald H. Fithian, Member

Robert N. Jacob, Jr., Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.

BILL NO. 1-2022

CAPITALS AND BOLD INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.



Kent County Planning Commission
Department of Planning, Housing, and Zoning
400 High Street, Suite 130
Chestertown, MD 21620
410-778-7423 (voice/relay)

December 8, 2021

The Honorable P. Thomas Mason, President
Kent County Board of County Commissioners
400 High Street
Chestertown, MD 21620

RE: Zoning Text Amendment related to Intrafamily Transfers in the Rural Character zoning district

Dear President Mason:

At its December 2, 2021, meeting, the Kent County Planning Commission reviewed an application for the zoning text amendment to amend Article V. District Regulations, Section 3. Rural Character District, § 3.2 Permitted Principal Uses and Structures, by adding a new number 15. *Primary Residence Located on a New Lot Created by a Bona Fide Intrafamily Transfer in accordance with these Regulations*, in order to allow for one-acre parcels to be created for bona fide intrafamily transfers in the Rural Character zoning district.

Following discussion, the Planning Commission voted to make a favorable recommendation to add the proposed use to the Land Use Ordinance with the following recommendations for amendments to the proposed text:

- Amend "15 e" to be a maximum lot size of 2 acres.
- Amend Article XI, Section 2 to add the State's definition of immediate family

Per Md. Ann. Code., Nat. Resources, Sec. 8-1801.2, related to *Intrafamily transfers*, "Immediate family" means a father, mother, son, daughter, grandfather, grandmother, grandson, or granddaughter.

Sincerely,
Kent County Planning Commission

Kim Kohl
Chairman

cc: Shelley L. Heller, County Administrator

RESOLUTION 2021-17

COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

A RESOLUTION TO INTRODUCE A TEXT AMENDMENT TO REVISE CHAPTER 222, ZONING, OF THE COUNTY CODE OF KENT COUNTY, MARYLAND, ALSO KNOWN AS THE KENT COUNTY LAND USE ORDINANCE TO INCLUDE INTRAFAMILY TRANSFER LANGUAGE IN THE RURAL CHARACTER (RC) ZONING DISTRICT

WHEREAS, the Board of County Commissioners of Kent County, Maryland (the Board) may exercise its right to amend the County Code of Kent County, Maryland (the Code), by legislative action in the form of a Code Home Rule Bill to create an Act and thus propose text amendments to the Code; and

WHEREAS, in Article XII, *Administrative Procedures*, Section 6, *Amendments*, §1, the Land Use Ordinance states regarding the Board and the Code that “The County Commissioners may amend, supplement, or change the boundaries of the districts or the regulations of this Ordinance. Any amendment may be initiated by resolution of the County Commissioners...”; and

WHEREAS, the Board finds that including intrafamily transfers in the Rural Character zoning district addresses a need in the community; and

WHEREAS, the Code does not currently include provisions for intrafamily transfers in the Rural Character zoning district; and

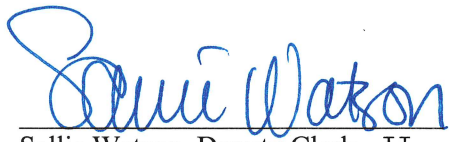
WHEREAS, the Board determines that including this option in the Rural Character zoning district serves to further the health, safety, and welfare of Kent County.

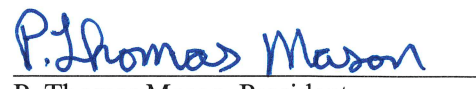
NOW, THEREFORE, BE IT RESOLVED, that on November 16, 2021, the Board does hereby introduce the proposed text amendment, attached hereto as Exhibit A.

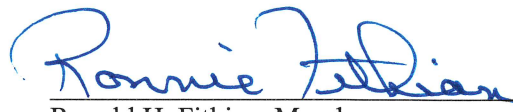
BE IT FURTHER RESOLVED that the Board refers the draft amendment for advisory review and recommendation to the Kent County Planning Commission.

ATTEST:

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND


Sallie Watson, Deputy Clerk, II


P. Thomas Mason, President


Ronald H. Fithian, Member


Robert N. Jacob, Jr., Member

ADOPTED: November 16, 2021

THE COUNTY COMMISSIONERS OF KENT COUNTY, MARYLAND

**November 16, 2021
Legislative Session Day**

**Legislative Session Day
November 16, 2021**

**CODE HOME RULE
BILL NO. 10-2021**

INTRODUCED BY: P. Thomas Mason, President of the Board of County Commissioners for Kent County, Maryland.

AN ACT to amend Article V. District Regulations, Section 3. Rural Character District, § 3.2 Permitted Principal Uses and Structures, by adding a new number 15. *Bona Fide Intrafamily Transfers of New Lots to Family Members*, in order to allow for one-acre parcels to be created for bona fide intrafamily transfers in the Rural Character zoning district.

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

INTRODUCED, read first time, _____, 2021, ordered posted and public hearing scheduled _____, 202X, at XX:00 a.m./p.m. in the County Commissioners Hearing Room, R. Clayton Mitchell, Jr., Kent County Government Center, 400 High Street, Chestertown, Maryland.

By order of:

Sondra M. Blackiston, Clerk

PUBLIC HEARING

HAVING been posted and notice of time and place of hearing and copies having been made available to the public and the press, a public hearing was held on _____, 202X. Reported favorably [with] [without] amendments; read a second time and ordered to be considered on _____, 202X, a legislative session day.

**A BILL ENTITLED CHR 10-2021 INTRAFAMILY TRANSFERS OF NEW LOTS TO
FAMILY MEMBERS IN RURAL CHARACTER ZONING DISTRICT**

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15. PRIMARY RESIDENCE LOCATED ON A NEW LOT CREATED BY A BONA FIDE INTERFAMILY TRANSFER IN ACCORDANCE WITH THESE REGULATIONS.

A. THE OWNER OF THE PARCEL SHALL ATTEST, IN WRITING, TO THE BONA FIDE FAMILY RELATIONSHIP AND THAT THE INTENT OF THE SUBDIVISION/USE IS NOT FOR ULTIMATE TRANSFER TO A THIRD PARTY.

B. ANY DEED FOR A LOT THAT IS CREATED BY A BONA FIDE INTRAFAMILY TRANSFER SHALL CONTAIN A COVENANT STATING THAT THE LOT IS CREATED SUBJECT TO THE PROVISIONS OF THIS

SECTION AND THAT THE PROVISIONS OF THIS SECTION SHALL CONTROL AS LONG AS THE PROPERTY CONTINUES TO BE ZONED RURAL CHARACTER.

- C. A LOT CREATED BY A BONA FIDE INTRAFAMILY TRANSFER MAY NOT BE CONVEYED SUBSEQUENTLY TO ANY PERSON OTHER THAN A MEMBER OF THE OWNERS IMMEDIATE FAMILY EXCEPT UNDER THE FOLLOWING PROCEDURES:

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 - III. A CHANGE OF CIRCUMSTANCES HAS OCCURRED SINCE THE ORIGINAL TRANSFER WAS MADE THAT IS CONSISTENT WITH THE INTENT OF THIS ORDINANCE.
- D. THIS SUBSECTION SHALL NOT PREVENT THE CONVEYANCE OF SUCH A LOT TO A THIRD PARTY AS SECURITY FOR A MORTGAGE OR DEED OF TRUST OR SUBSEQUENT CONVEYANCES RESULTING FROM A FORECLOSURE.
- E. THE MAXIMUM LOT SIZE SHALL BE ONE ACRE OR, IF NEEDED IN ORDER TO ACCOMODATE THE DESIGN OF A SEPTIC RESERVE FIELD, REQUIRED SETBACKS, TOPOGRAPHY, ETC., UP TO TWO ACRES.
- F. LAND SHALL BE SUBDIVIDED AS INDICATED:
- I. A PARCEL THAT IS SEVEN (7) ACRES OR MORE AND LESS THAN TWELVE (12) ACRES IN SIZE MAY BE SUBDIVIDED INTO TWO LOTS; OR
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- G. ANY DEED OR SUBDIVISION PLAT FOR A LOT CREATED BY A BONA FIDE INTRAFAMILY TRANSFER SHALL CONTAIN A STATEMENT THAT

THE ADJACENT PROPERTY IS ZONED RURAL CHARACTER.

- H. THE PARCEL IS CREATED FOR THE CONSTRUCTION OF A PRIMARY RESIDENCE ONLY; AND**
- I. THESE PROVISIONS APPLY TO THOSE INDIVIDUALS OWNING CURRENTLY RURAL CHARACTER ZONED LAND, WITH OWNERSHIP PRIOR TO DECEMBER 3, 2002.**

DRAFT

BE IT FURTHER ENACTED by the County Commissioners of Kent County that this Act shall take effect on the ____ day of _____.

Read Third Time _____

PASSED this ____ day of _____

Failed of Passage _____

By order of:

Sondra M. Blackiston, Clerk

(SEAL)

THE COUNTY COMMISSIONERS
OF KENT COUNTY, MARYLAND

P. Thomas Mason, President

Ronald H. Fithian, Member

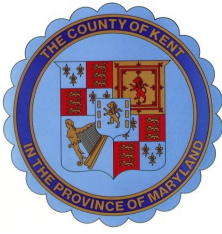
Robert N. Jacob, Jr., Member

ORDERED a fair summary thereof of the entire bill shall be published in at least one newspaper of general circulation in the County, not less than three times at weekly intervals within a four-week period.

BILL NO. 10-2021

CAPITALS AND BOLD INDICATE MATTER ADDED TO EXISTING LAW.

~~Strike through~~ indicates matter deleted from existing law.



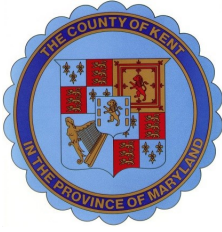
Brent Nelson
1/4/2022
County Commissioners Meeting

Item Summary:

Sewer Allocation Discussion

ATTACHMENTS:

Description



Thomas N. Yeager, County Attorney
1/4/2022
County Commissioners Meeting

Item Summary:

Village at Kennedyville

ATTACHMENTS:

Description

12.30.21 Certificate of Release, GB Kennedyville, LLC

12.30.21 Release of Claims, GB Kennedyville, LLC

12.30.21 Release, Shore United Bank, Letter of Credit, Village at Kennedyville

12.30.21 Residential Buyer's Affidavit Maryland, Village at Kennedyville

AFTER RECORDING RETURN TO:

Law Office of Thomas N. Yeager
203 Maple Avenue
P.O. Box 455
Chestertown, MD 21620

CERTIFICATE OF RELEASE

KNOW ALL MEN BY THESE PRESENTS:

That, the **County Commissioners of Kent County** (the "Commissioners"), beneficiaries of that certain Second Public Works Agreement dated April 30, 2013, by and between **GB Kennedyville, LLC** and the Commissioners and recorded among the land records of Kent County, Maryland in Liber MLM No. 1117, folio 122, hereby fully release GB Kennedyville, LLC from any and all obligations thereunder, and that any and all encumbrances, actions, causes of action, claims, suits demands, rights, damages, costs, loss of services, expenses, compensation, consequential damages, attorneys' fees, punitive damages, or any other claim whatsoever which the County ever had, now has, or may in the future have against the Released Parties arising from and/or imposed by said Second Public Works Agreement are hereby released.

The County Commissioners of Kent County, Maryland

By: P. Thomas Mason
P. Thomas Mason, President

IN THE STATE OF Maryland, CITY/COUNTY OF Talbot:

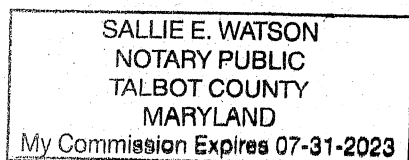
I hereby certify that on this 30th day of December 2021, before me, the subscriber, a Notary Public of the State and County aforesaid, personally appeared P. Thomas Mason, who acknowledged himself to be the President and Authorized Agent of The County Commissioners of Kent County, Maryland the beneficiaries of the Second Public Works Agreement referred to above and that he executed the foregoing certificate of release for the purposes therein contained by signing the name of The County Commissioners of Kent County, Maryland as their President and Authorized Agent, and that the facts set forth therein are true.

WITNESS my hand and notarial seal

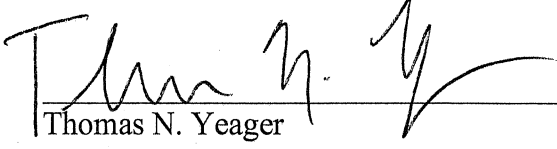
Sallie E. Watson

Notary Public

My Commission Expires:



I HEREBY CERTIFY that the within instrument was prepared by or under the supervision of the undersigned, an attorney duly admitted to practice before the Court of Appeals of Maryland.


Thomas N. Yeager
County Attorney for Kent County, Maryland

RELEASE OF CLAIMS

This RELEASE OF CLAIMS (this "Release") is made this 30th day of December, 2021, by the County Commissioners of Kent County, a body corporate and politic and a political subdivision of the State of Maryland (sometimes referred to as "County"), for the benefit of GB Kennedyville, LLC, a Maryland limited liability company, and its members, W. Calvin Gray, Jr., and Brian H. Billick.

RECITALS

WHEREAS, GB Kennedyville, LLC is the owner of certain real property located in Kent County, Maryland, described in Exhibit A attached hereto and incorporated herein by this reference (the "Property"); and

WHEREAS, GB Kennedyville, LLC has agreed to convey the Property unto the County by deed for zero cash consideration and, in connection therewith, the County has agreed to accept said conveyance in addition to the following:

1. The County's acceptance of GB Kennedyville, LLC's conveyance of the Property is in lieu of the payment of all outstanding taxes owed to the County in the amount of \$14,322.91 through December 30, 2021, and all such taxes will be assumed by the County. Additionally, the County's acceptance of GB Kennedyville, LLC's conveyance of the Property is in lieu of the payment of all outstanding water and sewer fees owed to the County in the amount of \$35,454.24 through December 30, 2021, and all such water and sewer fees will be waived by the County. Further, the County's acceptance of GB Kennedyville, LLC's conveyance of the Property is in lieu of the payment of all Equivalent Dwelling Unit ("EDU") fees owed to the County in the amount of \$4,587.02 through December 30, 2021, and all such EDU fees will be waived by the County.
2. The County will release GB Kennedyville, LLC from any and all obligations under that certain "Second Public Works Agreement" dated April 30, 2013, by and between GB Kennedyville, LLC and the County and recorded among the land records of Kent County, Maryland in Liber MLM No. 1117, folio 122 (the "PWA"), and will cause a Certificate of Release to be recorded among said land records in the form attached as Exhibit B.
3. The County will release GB Kennedyville, LLC and Shore United Bank (formerly known as CNB) from any and all obligations under that certain Irrevocable Letter of Credit dated June 20, 2014, and issued by CNB to and for the benefit of the County in the amount of \$7,875.00 (the "Letter of Credit").

NOW THEREFORE, in consideration of the foregoing recitals, which are not merely prefatory but are a substantive part of this Release, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County hereby covenants and agrees as follows:

1. In connection with GB Kennedyville, LLC's conveyance of the Property unto the County by deed for zero cash consideration, the County agrees to accept said conveyance in addition to the following:

a. The County's acceptance of GB Kennedyville, LLC's conveyance of the Property is in lieu of the payment of all outstanding taxes owed to the County in the amount of \$14,322.91 through December 30, 2021, and all such taxes are hereby assumed by the County. Additionally, the County's acceptance of GB Kennedyville, LLC's conveyance of the Property is in lieu of the payment of all outstanding water and sewer fees owed to the County in the amount of \$35,454.24 through December 30, 2021, and all such water and sewer fees are hereby waived by the County. Further, the County's acceptance of GB Kennedyville, LLC's conveyance of the Property is in lieu of the payment of all Equivalent Dwelling Unit ("EDU") fees owed to the County in the amount of \$4,587.02 through December 30, 2021, and all such EDU fees are hereby waived by the County.

b. The County hereby releases GB Kennedyville, LLC from any and all obligations under that certain "Second Public Works Agreement" dated April 30, 2013, by and between GB Kennedyville, LLC and the County and recorded among the land records of Kent County, Maryland in Liber MLM No. 1117, folio 122 (the "PWA"), and will cause a Certificate of Release to be recorded among said land records in the form attached as Exhibit B.

c. The County hereby releases GB Kennedyville, LLC and Shore United Bank (formerly known as CNB) from any and all obligations under that certain Irrevocable Letter of Credit dated June 20, 2014, and issued by CNB to and for the benefit of the County in the amount of \$7,875.00 (the "Letter of Credit").

2. RELEASE. For and in consideration of the conveyance of the Property by GB Kennedyville, LLC, the County, for itself and its members, officers, successors, and assigns, hereby releases, acquits, and forever discharges GB Kennedyville, LLC, and its members, officials, officers, employees, agents, servants, successors, and assigns, including but not limited to W. Calvin Gray, Jr., and Brian H. Billick (collectively, the "Released Parties"), from any and all actions, causes of action, claims, suits demands, rights, damages, costs, loss of services, expenses, compensation, consequential damages, attorneys' fees, punitive damages, or any other claim whatsoever which the County ever had, now has, or may in the future have against the Released Parties arising from: (a) taxes, water and sewer fees, and Equivalent Dwelling Unit fees pertaining to the Property; (b) the PWA; and (c) the Letter of Credit.

3. HOLD HARMLESS. The County expressly agrees to hold harmless, fully indemnify, and defend the Released Parties against any and all claims by any and all persons or entities arising from the underlying facts and circumstances of this Release and to defend and indemnify the Released Parties for any expenses incurred in defending against such claims, including but not limited to reasonable attorney's fees and costs.

4. ENTIRE AGREEMENT. This Release contains the entire agreement between the parties.

5. JURISDICTION AND VENUE. This Release shall be governed by and construed under the laws of the State of Maryland. Any action brought to enforce the terms of this Release shall be brought in the courts of Kent County, Maryland.

IN WITNESS WHEREOF, and as of the day and year first hereinabove written, the undersigned has affixed its signature and seal.

WITNESS/ATTEST:

COUNTY COMMISSIONERS OF
KENT COUNTY

Samuel E. Watson

By: P. Thomas Mason (SEAL)
P. Thomas Mason, President

Approved as to form and legal sufficiency:

Thomas N. Yeager
Thomas N. Yeager, County Attorney

RELEASE

Shore United Bank
109 N. Commerce Street
Centreville, Maryland 21617

Irrevocable Letter of Credit Issued by CNB, predecessor to Shore United Bank

Date: June 20, 2014

Bank's Letter of Credit No.: 938

Beneficiary: The County Commissioners of Kent County

Developer/Charge Account Party: GB Kennedyville, LLC

Original Amount of Credit: \$7,875

Project Name: Village at Kennedyville

Subject Improvement: Landscaping

KNOW ALL MEN BY THESE PRESENTS:

That, the County Commissioners of Kent County (the "Commissioners") beneficiaries of the above-referenced letter of credit, hereby fully release the letter of credit, and release Shore United Bank, CNB, and GB Kennedyville, LLC from all obligations contained therein.

The County Commissioners of Kent County, Maryland

BY: P. Thomas Mason 12/30/21
P. Thomas Mason, President



**RESIDENTIAL BUYER'S AFFIDAVIT
MARYLAND**

**State of Maryland
County of Kent, TO WIT:**

Property: Village at Kennedyville, NW/S Augustine Herman Hwy, Kennedyville, MD, Open Spaces and 43 Lots. See attached li

The undersigned, being first duly sworn according to law and intending to be legally bound hereby, depose(s) and say(s) as follows:

- (1) I/We am (are) of full legal age and under no legal disability.
- (2) I/We am (are) the buyer(s)/transferee(s) of all that certain real property referenced above.
- (3) There is no pending action brought by a federal agency in any jurisdiction to which buyer(s) is/are a party nor has/have buyer(s) been a party to any such proceeding in any jurisdiction.
- (4) I/We have agreed to obtain title to the property by way of acceptance of an offer dated October 22, 2021, and I/we have no personal knowledge of any reason of which the title to, or possession of, said property might be disputed or questioned, or by reason of which any claims to any of said property might be asserted adversely.
- (5) No judgment or lien has been entered and/or recorded in any court of this State or of the United States against said Buyer(s) which remains unsatisfied and that no proceedings in bankruptcy have been instituted by or against Buyer(s) in the U.S. Bankruptcy court sitting in any State or territory of the United States within the last seven (7) years.
- (6) Buyer _____ has / PTM has not received notice that the seller's mortgage is currently in default.
- (7) Buyer _____ has / PTM has not received notice that the seller's mortgage is currently in foreclosure.
- (8) Buyer _____ has / PTM has not offered to help Seller with Seller's mortgage.
- (9) Buyer _____ has / PTM has not suggested to Seller that Buyer can negotiate a short sale payoff or reduced payoff with Seller's mortgage lender.
- (10) Buyer _____ has / PTM has not had contact with Seller's mortgage lender or the law firm representing the Seller's mortgage lender if Seller's mortgage is in default.
- (11) Buyer _____ has / PTM has not offered to allow Seller to remain in the subject property after settlement.
- (12) Buyer _____ has / PTM has not offered to sell the subject property back to the Seller after settlement.

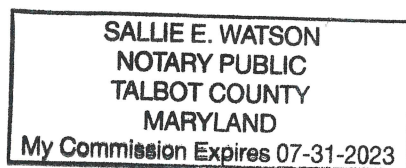
If any of the questions in 6-12 have been answered in the affirmative Buyer must also provide the PHIFA Buyer's Affidavit.

THIS AFFIDAVIT is made for the purpose of inducing WFG National Title Insurance Company to issue its policy(ies) of title insurance, well knowing that they will do so only in complete reliance upon the truth and accuracy of the statements contained herein.

The undersigned shall indemnify and hold harmless WFG National Title Insurance Company against all loss, cost, charge, liability, or expense whatsoever, including, without limitations, court costs and attorney's fees, which WFG National Title Insurance Company may sustain under its policy or policies of title insurance on account of the omission or misstatements of information contained in this affidavit.

NOTE: (If Buyer is an entity, it is understood and agreed that the corporate officer, partner or member executing this affidavit does so based upon facts within his or her personal knowledge and belief.)

Subscribed and sworn to before me this 30th day of December, 2021.



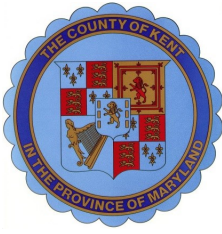
The County Commissioners of Kent County, Maryland

BY: P. Thomas Mason (SEAL)
P. Thomas Mason, President

Sallie E. Watson
Notary Public

GB KENNEDYVILLE LOTS TO BE DONATED

LOT 21	LOT 49
LOT 22	LOT 50
LOT 23	LOT 51
LOT 24	LOT 52
LOT 25	LOT 53
LOT 26	
LOT 27	LOT 57
LOT 28	
LOT 29	LOT 59
LOT 30	LOT 60
LOT 31	LOT 61
LOT 32	LOT 62
LOT 33	LOT 63
LOT 34	LOT 64
LOT 35	LOT 65
LOT 36	LOT 66
LOT 37	LOT 67
LOT 38	
LOT 39	Total = 43 Lots
LOT 40	
LOT 41	All open spaces will be donated.
LOT 42	Lot 55 will be transferred to:
LOT 43	JNA Properties, LLC
LOT 44	EIN: 45-2816812
LOT 45	Homes are occupied on Lots 54, 56, 58
LOT 46	
LOT 47	
LOT 48	



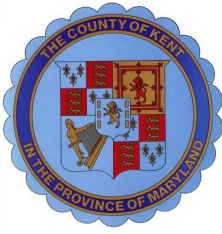
**Detention Center
1/4/2022
County Commissioners Meeting**

Item Summary:

Correctional Officer Vacancies

ATTACHMENTS:

Description



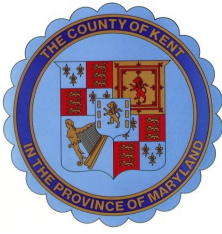
Public Works - Water and Wastewater 1/4/2022 County Commissioners Meeting

Item Summary:

Utility Technician Vacancy

ATTACHMENTS:

Description



COVID 19 Vaccination and Testing Mandate Policy

1/4/2022

County Commissioners Meeting

Item Summary:

Vaccination and Testing Mandate Policy

ATTACHMENTS:

Description

Support Documents

The County Commissioners of Kent County Maryland Vaccination, Testing, and Face Covering Policy

Purpose:

Vaccination is a vital tool to reduce the presence and severity of COVID-19 cases in the workplace, in communities, and in the nation as a whole. The County Commissioners of Kent County, MD encourages all employees to receive a COVID-19 vaccination to protect themselves and other employees. However, should an employee choose not to be vaccinated, this policy's sections on testing and face coverings will apply. This policy complies with OSHA's Emergency Temporary Standard on Vaccination and Testing (29 CFR 1910.501).

Scope:

This COVID-19 Policy on vaccination, testing, and face covering use applies to all employees of The County Commissioners of Kent County, except for employees who do not report to a workplace where other individuals (such as co-workers or customers) are present; employees while working exclusively from home; and employees who work exclusively outdoors.

All employees are encouraged to be fully vaccinated. Employees are considered fully vaccinated two weeks after completing primary vaccination with a COVID-19 vaccine with, if applicable, at least the minimum recommended interval between doses. For example, this includes two weeks after a second dose in a two-dose series, such as the Pfizer or Moderna vaccines, two weeks after a single-dose vaccine, such as Johnson & Johnson's vaccine, or two weeks after the second dose of any combination of two doses of different COVID-19 vaccines as part of one primary vaccination series. Employees who are not fully vaccinated will be required to provide proof of weekly COVID-19 testing and wear a face covering at the workplace.

Some employees may be required to have or obtain a COVID-19 vaccination as a term and condition of employment at The County Commissioners of Kent County, due to their specific job duties (e.g., public facing positions). Employees subject to mandatory vaccination requirements should follow all relevant vaccination procedures in this policy and are not given the choice to choose testing and face covering use in lieu of vaccination.

All employees are required to report their vaccination status and, if vaccinated, provide proof of vaccination. Employees must provide truthful and accurate information about their COVID-19 vaccination status, and, if not fully vaccinated, their testing results. Employees not in compliance with this policy will be subject to discipline. Employee Handbook Section 4: "We expect [employees] to follow work rules and conduct [themselves] in ways that protect the interests and safety of all employees and Kent County... Employees who violate the work rules are subject to disciplinary action, up to and including termination."

Employees may request an exception from vaccination requirements (if applicable) if the vaccine is medically contraindicated for them or medical necessity requires a delay in vaccination. Employees also may be legally entitled to a reasonable accommodation if they cannot be vaccinated and/or wear a face covering (as otherwise required by this policy) because of a disability, or if the provisions in this policy for vaccination, and/or testing for COVID-19, and/or wearing a face covering conflict with a sincerely held

religious belief, practice, or observance. Requests for exceptions and reasonable accommodations must be initiated by submitting a request in writing to Human Resources. All such requests will be handled in accordance with applicable laws and regulations and the County Employee Handbook.

Procedures:

Overview and General Information

Vaccination

Any Kent County employee that chooses to or is required to be vaccinated against COVID-19 must be fully vaccinated no later than January 4, 2022. Any employee not fully vaccinated by January 4, 2022 will be subject to the regular testing and face covering requirements of the policy.

To be fully vaccinated by January 4, 2021, an employee must:

- *Obtain the first dose of a two-dose vaccine no later than December 4, 2021; and the second dose no later than January 4, 2022; or*
- *Obtain one dose of a single dose vaccine no later than January 4, 2022.*

Employees will be considered fully vaccinated two weeks after receiving the requisite number of doses of a COVID-19 vaccine as stated above. An employee will be considered partially vaccinated if they have received only one dose of a two-dose vaccine. The cost of vaccination is covered by our CIGNA Health Insurance.

Testing and Face Coverings

All employees who are not fully vaccinated as of January 4, 2022 will be required to undergo weekly COVID-19 testing and wear a face covering when in the workplace. Policies and procedures for testing and face coverings are described in the relevant sections of this policy.

Vaccination Status and Acceptable Forms of Proof of Vaccination

Vaccinated Employees

All vaccinated employees are required to provide proof of COVID-19 vaccination, regardless of where they received vaccination. Proof of vaccination status can be submitted via email (hr@kentgov.org) or in-person at the HR office.

Acceptable proof of vaccination status is:

1. *The record of immunization from a health care provider or pharmacy;*
2. *A copy of the COVID-19 Vaccination Record Card;*
3. *A copy of medical records documenting the vaccination;*
4. *A copy of immunization records from a public health, state, or tribal immunization information system; or*

5. *A copy of any other official documentation that contains the type of vaccine administered, date(s) of administration, and the name of the health care professional(s) or clinic site(s) administering the vaccine(s).*

Proof of vaccination generally should include the employee's name, the type of vaccine administered, the date(s) of administration, and the name of the health care professional(s) or clinic site(s) that administered the vaccine. In some cases, state immunization records may not include one or more of these data fields, such as clinic site; in those circumstances the County will still accept the state immunization record as acceptable proof of vaccination.

All Employees

All employees, both vaccinated and unvaccinated, must inform the County of their vaccination status. The following table outlines the requirements for submitting vaccination status documentation.

<i>Vaccination Status</i>	<i>Instructions</i>	<i>Deadline(s)</i>
<i>Employees who are fully vaccinated.</i>	<i>Submit proof of vaccination that indicates full vaccination.</i>	<i>January 4, 2022</i>
<i>Employees who are partially vaccinated (i.e., one dose of a two dose vaccine series).</i>	<i>Submit proof of vaccination that indicates when the first dose of vaccination was received, followed by proof of the second dose when it is obtained.</i>	<i>December 4, 2021</i>
<i>Employees who are not vaccinated.</i>	<i>Submit statement that you are unvaccinated, but are planning to receive a vaccination by the deadline.</i>	<i>December 1, 2021</i>
	<i>Submit statement that you are unvaccinated and not planning to receive a vaccination.</i>	<i>December 1, 2021</i>

Supporting COVID-19 Vaccination

An employee may take up to four hours of duty time per dose to travel to the vaccination site, receive a vaccination, and return to work. This would mean a maximum of eight hours of duty time for employees receiving two doses. If an employee spends less time getting the vaccine, only the necessary amount of duty time will be granted. Employees who take longer than four hours to get the vaccine must send their Director and Human Resources an email documenting the reason for the additional time (e.g., they may need to travel long distances to get the vaccine). Any additional time requested will be granted, if reasonable, but will not be paid; in that situation, the employee can elect to use accrued leave, e.g., sick leave, to cover the additional time. If an employee is vaccinated outside of their approved duty time they will not be compensated.

Employees may utilize up to two workdays of sick leave immediately following each dose if they have side effects from the COVID-19 vaccination that prevent them from working. Employees who have no sick leave will be granted up to two days of additional sick leave immediately following each dose if necessary.

The following procedures apply for requesting and granting duty time to obtain the COVID-19 vaccine or sick leave to recover from side effects: employees are required to notify their Director or Division Chief in advance of scheduling their vaccination to ensure adequate coverage exists to cover shifts that the employee could potentially miss due to obtaining or recovering from the vaccination.

Employee Notification of COVID-19 and Removal from the Workplace

The County will require employees to promptly notify their Director or Division Chief AND Human Resources when they have tested positive for COVID-19 or have been diagnosed with COVID-19 by a licensed healthcare provider. A copy of a positive test for COVID-19 or a letter from the employee's health provider must be submitted to document such a diagnosis. An employee will be required to use their available accrued paid time off to cover absences related to a positive COVID-19 diagnosis.

Medical Removal from the Workplace

The County has also implemented a policy for keeping COVID-19 positive employees from the workplace in certain circumstances. The County will immediately remove an employee from the workplace if they have received a positive COVID-19 test or have been diagnosed with COVID-19 by a licensed healthcare provider (i.e., immediately sending an employee home or to seek medical care, as appropriate).

Return to Work Criteria

For any employee removed because they are COVID-19 positive, the County will keep them removed from the workplace until the employee receives a negative result on a COVID-19 nucleic acid amplification test (NAAT) following a positive result on a COVID-19 antigen test if the employee chooses to seek a NAAT test for confirmatory testing; meets the return to work criteria in CDC's "Isolation Guidance"; or receives a recommendation to return to work from a licensed healthcare provider.

Under CDC's "Isolation Guidance," asymptomatic employees may return to work once 10 days have passed since the positive test, and symptomatic employees may return to work after all the following are true:

- At least 10 days have passed since symptoms first appeared, and*
- At least 24 hours have passed with no fever without fever-reducing medication, and*
- Other symptoms of COVID-19 are improving (loss of taste and smell may persist for weeks or months and need not delay the end of isolation).*

If an employee has severe COVID-19 or an immune disease, the County will follow the guidance of a licensed healthcare provider regarding return to work.

COVID-19 Testing

All employees who are not fully vaccinated will be required to comply with this policy for testing.

Employees who report to the workplace at least once every seven calendar days:

(A) must be tested for COVID-19 at least once every seven calendar days; and

(B) must provide documentation of the most recent COVID-19 test result to Human Resources no later than the seventh day following the date on which the employee last provided a test result.

(C) must be tested on their own time, and at their own expense.

Any employee who does not report to the workplace during a period of seven or more days (e.g., if they were teleworking for two weeks prior to reporting to the workplace):

*(A) must be tested for COVID-19 within seven calendar days prior to returning to the workplace;
and*

(B) must provide documentation of that test result to Human Resources upon return to the workplace.

If an employee does not provide documentation of a COVID-19 test result as required by this policy, they will be removed from the workplace until they provide a test result.

Employees who have received a positive COVID-19 test or have been diagnosed with COVID-19 by a licensed healthcare provider, are not required to undergo COVID-19 testing for 90 days following the date of their positive test or diagnosis.

Face Coverings

The County will require all employees who are not fully vaccinated to wear a face covering. Face coverings must: (i) completely cover the nose and mouth; (ii) be made with two or more layers of a breathable fabric that is tightly woven (i.e., fabrics that do not let light pass through when held up to a light source); (iii) be secured to the head with ties, ear loops, or elastic bands that go behind the head. If gaiters are worn, they should have two layers of fabric or be folded to make two layers; (iv) fit snugly over the nose, mouth, and chin with no large gaps on the outside of the face; and (v) be a solid piece of material without slits, exhalation valves, visible holes, punctures, or other openings. Acceptable face coverings include clear face coverings or cloth face coverings with a clear plastic panel that, despite the non-cloth material allowing light to pass through, otherwise meet these criteria and which may be used to facilitate communication with people who are deaf or hard-of-hearing or others who need to see a speaker's mouth or facial expressions to understand speech or sign language respectively.

Employees who are not fully vaccinated must wear face coverings over the nose and mouth when indoors and when occupying a vehicle with another person for work purposes. Policies and procedures for face coverings will be implemented, along with the other provisions required by OSHA's COVID-19 Vaccination and Testing ETS, as part of a multi-layered infection control approach for unvaccinated workers.

The following are exceptions to the County's requirements for face coverings:

- 1. When an employee is alone in a room with floor to ceiling walls and a closed door.*
- 2. For a limited time, while an employee is eating or drinking at the workplace or for identification purposes in compliance with safety and security requirements.*
- 3. When an employee is wearing a respirator or facemask.*
- 4. Where the County has determined that the use of face coverings is infeasible or creates a greater hazard (e.g., when it is important to see the employee's mouth for reasons related to their job duties, when the work requires the use of the employee's uncovered mouth, or when the use of a face covering presents a risk of serious injury or death to the employee).*

New Hires:

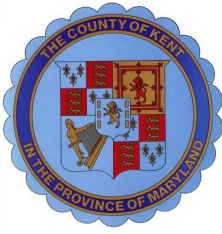
All new employees are required to comply with the vaccination, testing, and face covering requirements outlined in this policy as soon as practicable and as a condition of employment. Potential candidates for employment will be notified of the requirements of this policy prior to the start of employment. Proof of vaccination must be provided prior to their scheduled start date.

Confidentiality and Privacy:

All medical information collected from individuals, including vaccination information, test results, and any other information obtained as a result of testing, will be treated in accordance with applicable laws and policies on confidentiality and privacy.

Questions:

Please direct any questions regarding this policy to Human Resources.



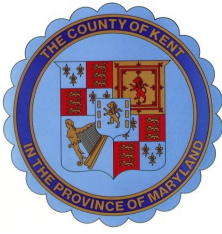
Compensation Review 1/4/2022 County Commissioners Meeting

Item Summary:

Recruitment and Retention

ATTACHMENTS:

Description



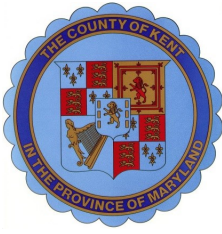
**Muriel Cole, Co-Chair, Commission on Aging
1/4/2022
County Commissioners Meeting**

Item Summary:

Recommended Appointment

ATTACHMENTS:

Description



Procedures for Public Comment 1/4/2022 County Commissioners Meeting

ATTACHMENTS:

Description

Procedures for Public Comment

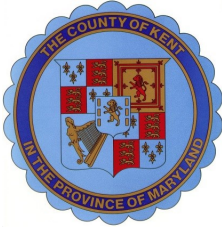
BOARD OF COUNTY COMMISSIONERS OF KENT COUNTY PROCEDURES FOR PUBLIC COMMENT

In addition to public appearance, the meeting is also being held virtually, via teleconference and viewable on the County website at www.kentcounty.com/government.

It is our desire that everyone who wishes to comment be given a fair and uninterrupted opportunity to express their views to the County Commissioners during this public comment period.

- Comments will be limited to three (3) minutes in length.
- Comments longer than three (3) minutes will be required to be submitted in writing.
- The Board President will open the meeting to Public Comments, citizens are asked to state their name, address, and the topic of interest. Citizens are to ask that all views be expressed in a respectful and civil manner. The Board respects your desire and right to convey your message freely. We ask as a courtesy to the Board and our citizens that you respect the Commissioners' request to refrain from naming citizens and name calling when offering any critique.

The County staff will acknowledge each caller, in the order they called in, announce the last 4 digits of the phone number that was used to call in, and will ask the caller to unmute their phone allowing them to comment.



Kelly M. Schulz, Secretary, Maryland Department of Commerce
1/4/2022
County Commissioners Meeting

Item Summary:

Town of Rock Hall and Kent County Enterprise Zone Approved

ATTACHMENTS:

Description

12.14.21 Kelly M. Schulz, Secretary, Maryland Department of Commerce, Town of Rock Hall and Kent County Enterprise Zone



Larry Hogan | Governor
Boyd Rutherford | Lt. Governor
Kelly M. Schulz | Secretary of Commerce
Signe Pringle | Deputy Secretary of Commerce

December 14, 2021

The Honorable P. Thomas Mason
President, Board of County Commissioners
400 High Street
Chestertown, Maryland 21620

The Honorable Dawn Jacob
Mayor, Town of Rock Hall
5585 Main Street
Rock Hall, Maryland 21661

Dear President Mason and Mayor Jacob:

Pursuant to Economic Development Article, Sections 5-701 through 5-708, Annotated Code of Maryland, and after consultation with my advisors, I hereby approve the Town of Rock Hall and Kent County Enterprise Zone, as described in the application which was filed with my Office on October 15, 2021.

This enterprise zone designation is subject to the following preconditions:

As a condition for certification, all firms must agree to provide data required by the local zone administrator every year in order to enable the local zone administrator to prepare the zone's annual report to the Maryland Department of Commerce.

The zone must meet the requirements of the State Clearinghouse, Maryland Department of Planning.

The local standards contained in the application shall be adopted by the Town and/or County, through whatever action—legal, administrative, or otherwise—is needed to implement these standards.

The local incentives and initiatives described in the application shall be offered to qualified business entities in the enterprise zone.

Each parcel in the requested enterprise zone must be within an existing State Priority Funding Area.

Page 1 of 2 (The Honorable P. Thomas Mason)
(The Honorable Dawn Jacob)

RECEIVED

DEC 28 2021

KENT COUNTY
COMMISSIONERS OFFICE

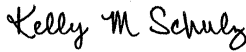
The education and training opportunities described in the application will be used to the fullest for employers and employees of business entities located in the zone.

By November 15th every year, the local zone administrator shall provide the Maryland Department of Commerce with the zone's annual report in the form requested by the Department.

Prior to any change in local standards or incentives, a letter must be submitted to this office requesting review and approval in the proposal. The letter should identify the proposed wording of the change, the reason therefore, and the impact of the change on both existing and possible new business entities in the zone.

Please be advised that the Town of Rock Hall and Kent County Enterprise Zone expires December 14, 2031. Any questions about administrative matters, such as annual report requirements, submissions dates or firm certifications should be addressed to Ms. Lani Sinfield, Program Manager, Tax Incentives, Maryland Department of Commerce at 410-767-4041 or lani.sinfield1@maryland.gov.

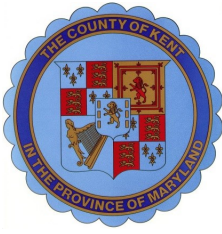
Sincerely,

DocuSigned by:

E8C7DBED3F7E4A4...

Kelly M. Schulz
Secretary

LMS/af

cc: Ms. Jamie Williams, Director, Economic and Tourism Development, Kent County
Mr. Andy Fish, Senior Director, Office of Finance Programs, Maryland Department of Commerce



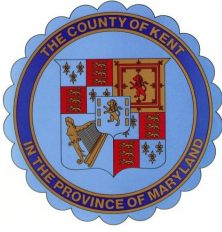
Contingency and Use of Fund Balance Report 1/4/2022 County Commissioners Meeting

ATTACHMENTS:

Description

FY22 Contingency & Expense Summary Revised

[illegible]



**CANCELED - Marty Hale, Director, Human Resources and Pat
Merritt, Chief Finance Officer, Office of Finance
1/4/2022
County Commissioners Meeting**

Item Summary:

CANCELED - DID NOT TAKE PLACE

Personnel Compensation

STATUTORY AUTHORITY TO CLOSE SESSION, General Provisions Article, §3-305(b) (1) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals